

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
TUESDAY, SEPTEMBER 4, 2012 – TIME: 9:00 A.M.
COMMISSIONERS’ MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: - Victor Kosinski, Veteran Employment Consultant- 9/11 Memorial
- Shannon Rouse Ruiz- P.E.A.C.E. Foundation

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| 1. | Items from Chairman/Commissioners: 5 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |

CONSENT AGENDA: 10 Min.

ACTION

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| 3. | Approval of Minutes: Regular Board Meeting: August 20, 2012 | Roberts/Jarman |
| 4. | Resolution Approving the Release and Refunds to the Individuals Listed Here In | Parrish |

END OF CONSENT AGENDA

PUBLIC HEARING: 5 MIN.

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| 5. | Public Hearing on Requirements of the 2012 North Carolina Community Development Block Grant (2012) | Harris/RSM Harris Association |
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BUDGET ORDINANCE/RESOLUTIONS: 35 Min.

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| 6. | An Ordinance Regulating the Operation of Golf Carts | Rouse |
| 7. | Resolution to Authorize Lenoir County Cooperative Extension to Continue to Manage and Facilitate the Seniors Health Insurance Information Program (SHIIP) and Authorize Tammy Kelly, County Extension Director to Execute the Contract in the Amount of \$6,493 | Kelly |
| 8. | Resolution Approving Purchase Order with COECO Office Systems: \$8,500.00 for FY 2012-2013 | Moore |
| 9. | Budget Ordinance Amendment: Automation Preservation Fund: Finance/Register of Deeds: \$10,000. Increase | Seymour |
| 10. | Budget Ordinance Amendment: Trust & Agency Fund: Extension – Family Caregiver: \$65,508: Decrease | Kelly |
| 11. | Resolution Requesting the Establishment of Fees for Rabies Vaccinations | Huff |
| 12. | Resolution Requesting the Establishment of a Social Worker II Position | Huff |
| 13. | Budget Ordinance Amendment: General Fund: Health: (Adult Health): \$4,018 Decrease | Huff |

14. Budget Ordinance Amendment: General Fund: Health: General Aid to Essential-Services: \$134,540 Huff
15. Resolution Approving a Proposal and Contract From the L. R. Kimball Company for Project Management, Procurement, Facility Design, Transition Planning and Consulting Services Expertise: E-911Consolidation with Jones County: \$272,100 Dail

APPOINTMENTS: 5 Min.

16. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.** Jarman

OTHER ITEMS: 10 Min.

17. **Items from County Manager / County Attorney / Commissioners Public Comments/Closed Session (if necessary)**



Find more information at:

www.drugfreenc.org

www.drugabuse.gov/NIDAHome.html

www.thepartnershipatdrugfree.org

Visit Us on Facebook!

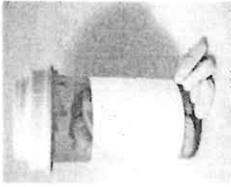
www.facebook.com/peacefoundationnc

Our Mission:
To educate the public
about the dangers of
prescription drugs and
empower them with the
knowledge to recognize
and stop abuse before
it starts!

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Did you know...



Commonly misused prescription medications:

- **Opioids**- usually prescribed to treat pain.
- Oxycodone/Oxycotin
- Morphine
- Fentanyl
- Codeine
- Dilaudid
- **CNS depressants**- used to treat anxiety and sleep disorders.
- Barbiturates such as Mebaral and Nembutal
- Benzodiazepines- Valium, Xanax, ProSom
- Newer sleep medications- Ambien, Lunesta, Sonata
- **Stimulants**- prescribed to treat ADHD and narcolepsy
- Amphetamines- Adderall, Dexedrine
- Methylphenidate- Concerta, Ritalin
- **Dextromethorphan (DXM)**- found in over the counter cough and cold medications

How do I know if my child is using?

Opioids- Medicine bottles present without illness, Rx bottles missing, disrupted eating and sleeping patterns

CNS depressants- Slurred speech, shallow breathing, sluggishness, disorientation, lack of coordination

Stimulants- Lack of appetite, Increased alertness, attention span and energy



Important to know...

Abusing prescription painkillers is just as dangerous, addictive and deadly as using heroin.

Using prescription sedatives and tranquilizers with alcohol can slow both the heart and respiration and possibly lead to deaths related to cardiovascular disease.

Many teens who abuse stimulants do so to help themselves cram for exams or suppress their appetite.

Important Statistics:

Every 19 minutes someone dies from a drug overdose, 65 percent are from a prescription.

2500 teens try a prescription drug for the first time everyday.

11 Years Old – is the average age for trying a pill for the first time in order to get “high.”

1 in 10 12th graders have abused sedatives and tranquilizers.

1 in 10 teens have abused Ritalin or Adderall.

“On June 23, 2011, I, Shannon Rouse-Ruiz, lost my daughter, Kaitlyn Rouse, to a new epidemic, illegal prescription drug use. My daughter was like most teenagers today. She was a beautiful, intelligent, focus driven young lady, with future goals of graduating school and attending college. In Kaitlyn’s case, she wanted to become a Cardiologist, however, at 16 years of age her dreams were tragically ended by prescription drug abuse.”

Together lets educate our youth on the dangers of prescription drug abuse and prevent further tragedy in North Carolina!



Thanksgiving is a time to make memories. As a tradition, we take turns saying something we are thankful for. Kaitlyn spoke up and said that she was thankful to be with us and was glad to have strength! What a wonderful memory of the last Thanksgiving I will ever have with my daughter!

On March 9 2011, I went to Greenville to pick up Kaitlyn. We all knew she wasn't ready to come home, but our hands were tied. A normal goodbye circle takes about 30-45 minutes. This is where everyone sits around and clients and staff can talk to the person leaving and give encouragement and advice. Three hours later, it was finally my turn to talk. Holding back the tears, all I could manage to say was "Kaitlyn, I love you and will not survive burying you!"

When we came home, Kaitlyn went to the local college to finish high school. She scored so high on her placement test that she was offered pre-med classes. Kaitlyn thought because she had gone to rehab and fell behind in school, her dream of becoming a cardiologist was over.



On June 23, 2011 Kaitlyn was pronounced brain-dead. We were told that because CPR was started early, we could donate her organs. Only 2 percent of people who die are able to donate and she was a perfect candidate. Because of her levels of xanax, organ donation was delayed. Thursday morning the doctor said we had a choice to leave her on life support, but her body was failing. Her blood level was checked again, but this time they were cleared to call Carolina Donor Services. The doctors encourage you to leave when you start the donation process, but I could not find the strength to leave her side until she was taken back for surgery.

Looking back at June 20, everything seemed to be perfect. Only God knows why Kaitlyn chose this day to relapse. This one bad choice has not only affected her, but everyone in her life. She left behind a mother, two sisters, one brother, a grandpa, two nephews, a boyfriend, and many people who loved her.

On my way to work, a week after her death, I asked God what I was supposed to do with this. All I kept thinking was "take this story and educate people," so there won't be any more prescription drug related deaths! This is why our foundation exists!

Our name is P.E.A.C.E. (Prescription Education Abuse Counseling Empowerment); a non-profit organization. Our mission is to educate the public about the dangers of prescription drugs and empower them with the knowledge to recognize and stop abuse before it starts!



Kaitlyn's Story

"Shannon! Shannon!" The phone rang at 1:20am..."I can't get Kaitlyn to breathe." "What do you mean she's not breathing?" "We were in the pool and she is not moving and will not wake up!"

On June 21, 2011 at 1:24 AM, I rushed out my back door where she was holding my daughter barely out of the water. I called Kaitlyn's name and gently slapped her face a few times. I knew I needed help, so I ran inside to get my younger son. He immediately jumped in the pool and lifted her over the side where her friend and I laid her on the ground.

On the verge of freaking out, I called 911! That call felt like forever. I threw the phone and started CPR. She was lifeless. I finally just stopped and held her and rocked her in my arms saying "God, please don't take my baby!"

Because of a combination of Fentanyl and Xanax, she overdosed and went into a chemically induced coma. She stopped breathing and choked on her on vomit. This cut off blood flow to her brain and caused it to swell. This led to her brain death.



Kaitlyn was a hard working 16 year old. She had been active in sports, soccer, and competition cheerleading. She held a job and maintained an "A" average. She had a great personality and to know her was to love her. She had a big heart for people. During cheerleading practice when Kaitlyn was in 8th grade, she tore her ACL. After surgery, she was prescribed pain medicine.

After Kaitlyn recovered, she tried to go back to cheering, but couldn't get her knee to work the same as it used to. She was left without any sports or activities. She felt left out during her recovery and lost connection with her friends. It is very hard when you are in middle school and your whole world gets turned upside down, especially when you have to find new friends.

Kaitlyn struggled with prescription addiction for 2 years. The first year we had no idea. The signs were there, but the last thing a parent wants to do is admit their own child is dealing with drug abuse! In 2010, things had gotten out of control. I was being called to pick her up from the police department, which became a normal thing for us. Because she was a minor and looked cute, they kept sending her home. I can't tell you how many times I begged for help! I ended up charging my daughter with assault. As bad as I felt, I took a deep breath and thought that everything was going to be ok. Finally!

Kaitlyn was ordered to go to rehab for 120 days and she sat in juvenile hall for 29 days before a bed became available. As bad as I hated for her to go, I actually felt a sense of relief! Home visits were bittersweet. When she came home, visits were exciting for me, but not as much for Kaitlyn. As a mom, I wanted to protect her, so every 5 minutes I was asking "are you ok?" That just made things worse.

Coming Soon!

Since we are a new organization, we are working aggressively to end the battle against prescription drugs. Each day, more and more lives are at stake! With that in mind, we are developing new programs to help provide students with available resources to keep them away from these harmful drugs.

Upcoming Programs:

P.E.A.C.E. Club- at local middle schools.

Create PEACE – mentorship program for young girls involving crafts and etiquette.

Fishing Not Drugs – Mentorship program for boys involving fishing and camping.

For More Information

Visit us on Facebook!



Facebook.com/
peacefoundationnc

For more information or to volunteer/donate call
Shannon at:



P.E.A.C.E. Foundation

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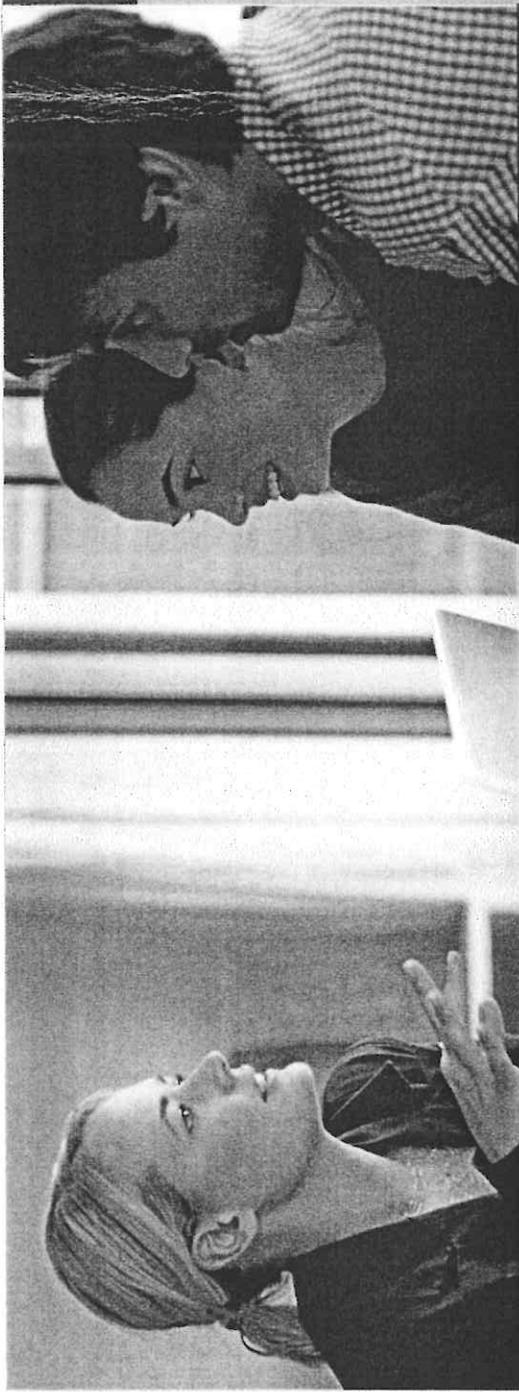
P.E.A.C.E. Prevention and Education



“Saving lives through
education and
awareness”



**P.E.A.C.E. –
Prescription Education
Abuse Counseling
Empowerment**



Prevention Programs

“Mock Bedroom” (for parents only)

The Bedroom is a traveling room designed to instruct parents where to search for drugs in their home. Many times, children can conceal the use of drugs/paraphernalia in their rooms. We teach how to conduct a proper safety sweep, signs of drug abuse, and provide free resources that are available in our local community. This is perfect for church groups, PTA's, or anyone concerned about the well being of their child.

Friday Night Live (FNL)

Began in January of 2012 as a way to give students in the community a safe environment to hang out with their friends. We promote Christian music, free food, and games every month.

Each month, a different church sponsors the event, providing entertainment, food, and fun!



Q&A

What is Prescription Drug Abuse?

The use of a prescription medication to create an altered state, to get high, or for reasons – or by people – other than those intended by the prescribing doctor.

How many teens are doing this?

According to research conducted by The Partnership at Drugfree.org (as well as other reputable national studies) as many as one in five teens say they have taken a prescription drug without having a prescription for it themselves. This behavior cuts across geographic, racial, ethnic and socioeconomic boundaries.

Why are teens doing this?

For a variety of reasons. To party and get high, in some cases, but also to “manage” or “regulate” their lives. They’re abusing some stimulants such as Ritalin and Adderall to give them additional energy and ability to focus when they’re studying or taking tests.

What should parents do?

Educate yourselves. – P.F.A.C.E. has lots of resources available!
Communicate the risks to your kids.
Safeguard your medicines!

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: September 4, 2012
SUBJECT: Items of Interest

1. Sewer Grant Information

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

August 20, 2012

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, August 20, 2012 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members Present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, Mac Daughety, Linda Rouse Sutton, Tommy Pharo, and Eric Rouse

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, Clevette Roberts, Interim Clerk to the Board, and members of the general public and news media.

Chairman Graham called the meeting to order at approximately 4:04 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Mr. Kent Misegades, Member of North Carolina Global Transpark's New Aviation Committee addressed the Board about General Aviation. Mr. Misegades stated the newly formed Aviation Committee provides great opportunities for pilots. Mr. Misegades stated the North Carolina Global Transpark Aviation Committee Chairmain is Cecil Boyd from Grimesland, NC. Mr. Misegades stated General Aviation refers to all flights other than military. Mr. Misegades stated General Aviation includes both private and commercial flights. General Aviation covers a large range of activities, both commercial and non-commercial flights, including private flying, flight training, air ambulance, police aviation, aerial firefighting, air charter, bush flying, gliding, skydiving, and many others. Mr. Misegades stated homebuilt aircraft, light-sport aircraft and very light jets have emerged in recent years as new trends in General Aviation. Mr. Misegades stated there are nine airports in the state of NC that have airline service and five are located in the eastern part of NC. Mr. Misegades presented General Aviation Information and discussed why sport aviation matters. General Aviation provides important property taxes for counties. Mr. Misegades stated the General Aviation Committee met at Lenoir Community College to discuss ways to improve aviation for those who are interested in receiving flight training. Mr. Misegades stated the Kinston airport is a State owned facility and is funded by the State; however, it lacks a Pilots' Association.

Mr. Misegades stated sport aviation is important to those who would like to learn how to fly, which leads to flight training and the creation of more jobs. Mr. Pharo inquired if the Pilots' Association includes other pilots outside of the County and Mr. Misegades replied all pilots are welcome to be a part of a Pilots' Association within their county or other counties.

Victor Kosinski, Veterans Employment Consultant with the Division of Workforce Solutions' Office, joined by Debra Best of the Goldsboro office, addressed the Board about The Lenoir County Veteran's Fair. The Kinston and Goldsboro Division of Workforce Solutions' Office has been approved to sponsor their very first Lenoir County Veteran's Fair which will be held on Thursday, August 30, 2012, from 9:00 a.m-12:00 p.m. at the North Carolina National Guard Kinston Armory. Mr. Kosinski stated over twenty (20) resources will be available for veterans at the fair. This event will be held for veterans, who are in need of employment, filing VA Claims, WIA, require Vocational Rehabilitation and more. Military recruiters will be available to provide assistance to any veteran who would like to reinstate to active duty or has questions. Mr. Kosinski stated if anyone has questions about the Lenoir County Veteran's Fair, please feel free to contact Victor Kosinski at 252-526-4435 or Debra Best at 919-731-7950. Mr. Kosinski stated all veterans, friends or family members of veterans are encouraged to attend the Lenoir County Veteran's Fair. Mr. Graham inquired if Victor Kosinski will be working to fill positions at the VA Nursing Home and Mr. Kosinski replied currently there are VA positions available online at www.uhs-pruitt.com. Mr. Graham inquired if there has been an influx of jobs needed by veterans due to economic hardships. Mr. Kosinski stated there has been an influx of jobs needed by veterans; however, most veterans have been undecided whether to seek employment, utilize VA education benefits or reinstate to active duty.

Steve Reagan, a citizen of Lenoir County, discussed his thoughts on the One-Quarter Cent Sales Tax and a property tax increase if the sales tax is not approved. Mr. Reagan expressed his concerns and discussed the previous Board of Commissioners' Meeting held on August 6, 2012. He stated that property taxes in Lenoir County are about 5 cents higher than most counties. Mr. Jarman clarified the statement and stated the citizens approved a 6.5 cent property tax increase by approving a referendum to build new schools and if the increase was not approved, the tax rate would be at 73 cents instead of the current rate of 80 cents. Mr. Reagan inquired if there is any recourse the County can utilize in lieu of taxing property owners. Mr. Graham stated the State gives the counties the wherewithal to raise taxes up to \$1.50 for programs and services needed for the County. Mr. Graham stated the County made the decision not to raise taxes, because it would be a burden on the citizens of Lenoir County and stated the County works and strives to keep the tax rate at a minimum, while providing services needed throughout the County. Mr. Reagan inquired if the lottery fund mandate could be rescinded and Mr. Griffin replied counties are creatures created by the state legislature. The NC General Assembly has the authority to abolish all 100 counties and run the state directly from Raleigh, North Carolina. Mr. Griffin stated the counties do not have any bargaining power to make the legislature do anything. Mr. Graham stated the County is in agreement with keeping taxes as low as possible; however, state laws, federal laws and mandates have to be abided by.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Mr. Rouse presented An Ordinance Regulating the Operation of Golf Carts to the Board. Mr. Rouse mentioned Section 1: Rules & Regulations, Item No. 2: states; Golf carts must be equipped with a rear vision mirror and rear triangle reflector of the same type required by North Carolina Law, and stated item No. 2 needs to be removed from the Golf Cart Ordinance. Mr. Griffin mentioned a typo on Page 1: B-2, should state; A person 16 years of age or older in possession of a valid driver's license or identification card containing a photograph of the operator (such license or identification card must be issued by a State of the United States or by a subdivision of the United States, including the department of defense) may operate a golf cart. Mr. Jarman suggested the ordinance be revised by the Sheriff's Office and law enforcement to ensure laws are enforced. Mr. Rouse stated he discussed the Ordinance Regulating the Operation of Golf Carts with NC Highway Patrol Officer Sergeant Johnson, Sheriff Billy Smith and Chief Deputy Chris Hill. Sheriff Billy Smith stated there has been discussion about the Ordinance Regulating the Operation of Golf Carts which is similar to the ordinance in LaGrange, NC; however, the inspection of the golf carts needs to be addressed and penalty costs should be added to the ordinance as well. Sherriff Smith stated if the ordinance is approved, it will increase the workload for law enforcement and the response time may not be as quick as a municipality, a golfing community like Pinehurst or beach communities where ordinances have been passed. Sheriff Smith stated the Golf Cart Ordinance presented is more restricted than the Deep Run Golf Cart Law that was passed by the NC General Assembly. Sherriff Smith stated he almost had an accident with a a golf cart on the road Sunday night in Deep Run, NC. Sheriff Smith stated golf carts have been seen in hazardous situations, and have been placed in hazardous situations. Sheriff Smith stated there may be complaints about golf carts being driven on the road if the ordinance is approved. Sheriff Smith stated there are safety concerns with juveniles driving golf carts. Sherriff Smith stated the LaGrange Golf Cart Ordinance requires an inspection, and this was not in the ordinance provided by Mr. Rouse. Mr. Rouse stated if a golf cart is driven on the road, the driver has to have a valid driver's license and if driven at night the golf cart must have proper headlights and rear lights. Mr. Rouse stated the Golf Cart Ordinance was intended to be as simple as possible for the community and law enforcement. Mr. Daughety inquired what recommendation would Sherriff Smith give to the Board regarding the Golf Cart Ordinance. Sherriff Smith replied laws will be enforced if the Golf Cart Ordinance is passed. Mr. Daughety stated there have been issues with juveniles driving golf carts in the Falling Creek area all times of the night and inquired how laws will be enforced to ease safety concerns. Sherriff Smith stated there are concerns with juveniles driving golf carts in the Falling Creek area and laws are being enforced. Mr. Jarman stated in regards to the golf cart fees, the County is determined to keep taxes down and per earlier discussion; the golf cart user fees, if applied, would make the user of the service pay for the service. This would possibly offset the increased costs of the Sheriff's Office administering the service. Mr. Rouse stated user fees are applied only if the driver has broken the law. First Sergeant Scott Hemby of the NC Highway Patrol stated there have not been many recent complaints of golf carts being driven on the roads; however, there were complaints in the past. The risks of wrecks may increase if the ordinance is passed. First Sergeant Hemby stated if the driver is in violation of the ordinance, then the driver is in violation of a state law and the driver will be fined.

Mr. Graham inquired if the ordinance is passed, would it be permissible to arrest a golf cart driver? First Sergeant Hemby stated if the driver is in violation of the ordinance, which is congruent with the statute, the driver is in violation of state law and the law will be enforced. Ms. Sutton inquired if state law has already approved golf carts to be driven on roads. First Sergeant Hemby stated state laws ban golf carts from being driven on the roads, unless County Commissioners or Municipalities enact an ordinance allowing golf carts to be driven on the roads. Mr. Daughety inquired if the ordinance does not pass, will golf cart drivers be able to drive on the roads? First Sergeant Hemby stated golf carts cannot be driven on the roads if the ordinance is not passed. Mr. Graham inquired if the golf cart driver is on the road, will he/she have to comply with regular automobile regulations? First Sergeant Hemby replied, according to state law, golf carts cannot be on the road unless an ordinance is passed. There are certain exemptions, such as the golf cart can be used like a motorized wheelchair; however, the motorized wheelchair cannot be driven on the paved portion of the roadway. It has to be driven on the shoulder of the road or a sidewalk. Ms. Brown inquired about scooters that are driven on the road and if the drivers are required to have a valid driver's license? First Sergeant Hemby stated scooters may be driven on the road and the operator does not have to have a driver's license; however, they must be at least 16 years old. Per state law, scooters are acknowledged as bicycles with a motor, as long as they cannot propel the scooter faster than 30 mph on a flat surface and the engine does not go over 49cc. The scooter is not required to be registered. Mr. Daughety asked Mr. Griffin, County Attorney, if the ordinance is passed and there are automobile accidents or possible deaths, would the County be liable? Mr. Griffin replied the County would not be liable for accidents or deaths if the ordinance is passed, because the legislature approved a statute that has given counties the authority to create an ordinance with a limited window that legalizes the operation of golf carts. Mr. Rouse made a motion to approve the Ordinance Regulating the Operation of Golf Carts and a second by Mr. Pharo was made. Ms. Sutton suggested the ordinance be revised and the final copy be presented to the Board. Mr. Rouse agreed and amended the motion and suggested Mr. Griffin, County Attorney, revise the ordinance. Mr. Jarman suggested the ordinance be revised and reviewed by the Board before approving it. Mr. Pharo suggested for safety reasons that a rear vision mirror and rear triangle reflector of the same type as on farm equipment should be on the golf cart. Mr. Graham tabled the ordinance with common consent until the Ordinance Regulating the Operation of Golf Carts is revised and presented at the next Board of Commissioners meeting on Tuesday, September 4, 2012.

Ms. Brown discussed the NCACC Annual Conference and stated the conference was held in Wake County and next year it will be held in Guilford County. All 100 Counties are transitioning into a new program called Eat Smart and Weigh Less. Ms. Brown stated April Martin will be coordinating the program for Lenoir County. Ms. Brown commended the 4H youth from Lenoir County on a job well done and stated the conference was very informative. The Board of Commissioners was given a flash drive, which includes a synopsis of the NCACC Annual Conference.

Mr. Daughety discussed the Pink Hill Bypass feasibility study and stated there will be a public hearing held on Wednesday, August 29, 2012. The hearing is to discuss the possible closure of a portion of the Maxwell's Mill Road in Duplin County. Mr. Daughety stated no one knows at this point why the Department of Transportation is looking at this closure.

ITEMS FROM THE COUNTY MANAGER

Mr. Jarman presented the Lenoir County Inspections/Permit /Inspection Report to the Board. Mr. Jarman stated the auditors came last week to audit the County. Mr. Jarman stated that Knowledge of Fraud Forms were mailed to all members of the Board. Second notices to return forms have been sent to some Board members. Mr. Jarman encouraged all Commissioners to return the Knowledge of Fraud Forms as soon as possible to the auditors. Mr. Jarman addressed the Board regarding the discussion of the One-Quarter Cent Sales Tax and projected budget information for Fiscal Year 2013-2014 that was presented to the Board at the previous Board of Commissioners Meeting held on August 6, 2012. Mr. Jarman stated there was a misconception of the reason for the \$2.2 million budget shortfall. Mr. Jarman clarified the misconception and stated the \$2.2 million budget shortfall originated from a decision made after the 2009 County wide revaluation of property values that reduced the property tax rate from 84 cents per \$100 of assessed value to 80 cents. This reduction was made to provide relief to the citizens, but prohibited the planned banking of funds to cover the higher debt service payments. Mr. Jarman stated the Resolution approving the School Bond Referendum said an increase of property taxes at a rate of 5 cents per \$100 of assessed value would be sufficient to provide for debt service payments on approximately \$50 million of bonds, and that an additional increase of up to 4.5 cents over two to three years would be necessary to pay the debt service on the additional \$19.7 million school bonds. The additional increase has not happened. Mr. Jarman stated that two years ago, the NC General Assembly reduced the amount of lottery funding provided to counties in order to balance the State Budget. All of Lenoir County's lottery proceeds are committed to School Bond Debt Service. This forces Lenoir County to spend an additional \$600,000 of local funds (property taxes) to meet these debt service obligations.

CONSENT AGENDA: 10Min.

ACTION

3. Approval of Minutes: Regular Board Meeting: August 6, 2012 Roberts/ Jarman
4. Budget Ordinance Amendment General Fund- Process Funds in the amount of \$844.94 Decrease.
5. Budget Ordinance Amendment General Fund- Non-Departmental in the amount of \$1,659 Increase

Upon a motion by Mr. Pharo and a second by Mr. Davis, the Consent Agenda was unanimously approved.

BUDGET ORDINANCES/RESOLUTIONS

Item No. 6 was a Budget Ordinance Amendment for Transportation Administration in the amount of (\$7,764) Decrease. Joey Bryan, MIS Director, stated the amendment was to bring budgeted amounts in line with actual approved numbers. When the budget is adopted, applications are in the process of being submitted; however, the actual approved amounts are not received until after the new fiscal year has begun. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution Authorizing Approval of a Contract for a Desktop Computer Lease with Dell Financial Services, L.L.C. Mr. Bryan stated on April 16, 2012, the Lenoir County Commissioners approved a four (4) year lease with Dell to update the outgoing computers, and this is the actual contract that must be signed by the County Manager. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 7 was unanimously approved.

Item No.8 was a Resolution Approving a Contract for Scanning Maps with COTT Systems Not to Exceed \$10,000.00. Margaret Seymour, Register of Deeds, stated COTT Systems has provided service and support for the Register of Deeds office since January 1, 1976. For many years COTT provided the printout of all indexes used in the Register of Deeds office and maintained these indexes in digital form. In 1983, when the Register of Deeds office got its first computer, COTT was able to merge the information that had been sent to them over the years with the new information that was being entered on a daily basis. On October 17, 2005 the Register of Deeds, with the help and support of COTT, was able to create a data base of the indexes from January 1, 1976 thru October 16, 2005 to be placed on the internet. Since May 12, 2011 the Register of Deeds office has been able to scan the maps recorded each day and link these images to the ongoing index. This will allow maps prior to May 2011 back through 1976 to be accessed on the internet. In staying with COTT Systems, this will ensure that all scanned images will match the index that is now in place. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: General Fund/Capital Improvements in the amount of \$154, 488 Increase. Tommy Hollowell, Assistant County Manager, stated this amendment was to budget funds for the re-roofing of the Kinston-Lenoir County Public Library Building located at 501 North Queen Street in Kinston. The Board approved to proceed with the Re-Roofing Project on July 16, 2012, Item No. 23. Greenville Contractors was awarded the contract at price of \$145,995, which will be split between the City of Kinston, the Library, and the County. The County's portion is \$48,665. This Amendment utilizes \$17,500 of funds set aside by the County in Fiscal Year 2010-2011 to assist the library with the re-roofing project. The library contributed \$11,079 above their portion, from a donation, to assist in their Maintenance of Effort to secure State funding to support their Fiscal Year 2012-2013 Budget. Upon a motion by Ms. Sutton and a second by Mr. Pharo, Item No. 9 was unanimously approved.

Item No. 10 was a Budget Ordinance Amendment: General Fund for MIS in the amount of \$86,100 Increase. Martha Martin, Finance Director, stated this amendment was to cover the associated costs of leasing two virtual servers. This is an accounting procedure only, directed by the auditors, and does not affect cash. Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Approving Lease of Land to Barnhill Contracting Company in the amount of \$25,000. Mark Pope, Economic Development Director, stated Barnhill Contracting Company (BCC) was awarded a contract by the State of North Carolina to pave the newly constructed extension of the Felix Harvey Parkway located between US Hwy 70 west of Kinston to US Hwy 258 north of Kinston. Barnhill Contracting Company approached the County about leasing a parcel of land owned by the County. The parcel, located at 1180 Enterprise Blvd., will be used as a temporary asphalt plant and storage facility. Mr. Daughety inquired if West Company’s parking is a part of their expansion, and Mr. Pope replied the parking is a part of their \$29 million expansion. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 11 was unanimously approved.

APPOINTMENTS

Item No. 12 was a Resolution Approving Citizens to Boards, Commissions, Etc. Upon a motion by Ms. Brown and a second by Mr. Pharo, Item No. 12 was unanimously approved.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Transit Advisory Board 2 nd Appearance	Courtney Boyette	August 2016

Mr. Graham adjourned the meeting at 5:25p.m.

Respectfully submitted,

Reviewed By

Clevette F. Roberts
Interim Clerk to the Board

Michael W. Jarman
County Manager

RESOLUTION: Approving the Releases and Refunds to the Individuals Listed Here In

SUBJECT AREA: Finance

ACTION REQUESTED:

Approval of Releases and Refunds as Prepared

HISTORY/BACKGROUND:

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

Year	Name	Account	Amount	Reason
2012	Roger Williams	32973	\$505.40	Corrected Listing
2012	Claude Randolph	23873	199.63	Corrected Listing
2012	Etherlene Suggs	32126	300.98	Corrected Listing
2012	Ned Stroud	27955	657.00	Corrected Listing
2012	C H G Meridian	71846	105.53	Double Listed
2012	Toyota Motor Credit Inc	1570	155.27	Double Listed
2012	Belk	1733	127.97	Corrected Listing
2012	Virginia Bridges	2651	308.74	Corrected Listing
2012	Dupont EI Denemours	7658	4348.79	Corrected Trend
2012	The Pantry Inc	39351	202.01	Double Listed
2012	Shree Aksharkrupa LLC	72013	672.97	Adjusted Value
2012	Edward West	81395	269.91	Out of Business
2012	Saracino Gastroenterology	60930	134.79	Late Listing Penalty
2011	Bartolo Marquez	70896	371.75	Double Listed
2011	John Little	70894	123.16	Double Listed

2012	Kenneth Ferguson	39021	144.85	Corrected Listing
2012	Milton Robinson	33564	147.34	Double Listed
2012	Robert Stephens	27533	104.49	Double Listed
2012	Bonnie Fox	64872	281.99	Corrected Listing
2012	Carlos Aquival	72542	120.28	Double Listed
2012	Garcia Heshanda	70851	125.11	Double Listed
2004	Simon Clark	47132	194.09	Corrected Listing
2005	Simon Clark	47132	197.26	Corrected Listing
2012	Erma McChesney	13353	102.20	Adjusted Value
2012	Nobles Chapel Methodist	71400	120.40	Legal Exemption
2012	Dennis Sutton	90629	606.06	Adjusted Value
2012	Lonnie Sullivan	48412	270.41	Corrected Listing
2011	Lonnie Sullivan	48412	294.67	Corrected Listing
2010	Lonnie Sullivan	48412	326.72	Corrected Listing
2009	Lonnie Sullivan	48412	332.70	Corrected Listing
2012	Bennie Davis	6421	1008.00	Corrected Listing
2012	Bennie Davis	6421	168.00	Corrected Listing
2012	Lenoir County	54558	143.16	Legal Exemption
2012	CitiFinancial Inc	5212	100.00	Out of Business
2012	Donald Mooring	20560	233.60	Adjusted Value
2012	T & D Solutions	70866	431.98	Incorrect Trend
2012	Spatial Intergrated	66066	117.17	Incorrect Trend
2012	Charles Hughes	14369	124.64	Incorrect Trend
2012	J C Howard Farms LLC	34655	619.87	Incorrect Trend
2012	Associated Materials	80728	183.62	Incorrect Trend
2012	Al Hill Farms LLC	68582	431.76	Incorrect Trend
2012	Electrolux	31909	17501.48	Incorrect Trend

Refunds

<u>Year</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>	<u>Reason</u>
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MANAGER'S RECOMMENDATION:

Approval of releases as set out above.



AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham _____ Davis _____ Brown _____ Daughety _____
Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr. Chairman Date

ATTEST Date

LENOIR COUNTY
PUBLIC HEARING NOTICE

Notice is hereby given that Lenoir County will hold a public hearing on the requirements of the 2012 North Carolina Community Development Block Grant (CDBG) Program on Tuesday, September 4, 2012 at 9:00 am or thereafter in the Commissioners Board Room at the Lenoir County Courthouse, 130 S. Queen Street, Kinston, NC. The hearing will provide explanation for the regulations, eligible activities and proposed uses of 2012 CDBG funds that could be undertaken in the following categories: NC Catalyst, Scattered Site Housing Assistance, Infrastructure (Water and Sewer), Economic Development, and related categories. If the County decides to apply in any category, a second public hearing would be held prior to submitting an application to the NC Division of Community Investment and Assistance. The public hearing will also provide information on the County's support of fair housing requirements. Additional information is available from Mr. Michael W. Jarman, County Manager, P.O. Box 3289, Kinston, NC, phone: 252-559-6450. The County of Lenoir is an equal opportunity employer and service provider. Persons with disabilities or who otherwise need assistance should contact Martha Martin at 252-559-6464, TDD# 252-527-5117 or mmartin@co.lenoir.nc.us in advance of the hearing (or by August 30, 2012). Accommodations will be made for all who request assistance with participating in the public hearing. This information is available in Spanish or any other language upon request. Please contact Martha Martin, Finance Officer, at 252-559-6464 or at the Lenoir County Courthouse, 130 S. Queen St., Kinston, NC 28502 for accommodations for this request. Esta información está disponible en español o cualquier otra lengua a petición. Entre en contacto con por favor a Martha Martin, oficial de las finanzas, en 252-559-6464 o en Palacio de justicia del condado de Lenoir, 130 S. Queen St, Kinston, NC 28502 para las comodidades para esta petición.

**AN ORDINANCE REGULATING
THE OPERATION OF GOLF CARTS**

WHEREAS, the Lenoir County Commissioners, do hereby find and determine that the establishment of a Golf Cart Ordinance is necessary to address the interest of public safety. Golf carts, herein “cart(s),” are not designed or manufactured to be used on public streets and roads, hereinafter “road(s),” and Lenoir County in no way advocates or endorses their operation on roads. Lenoir County, by regulating such operation is merely trying to address obvious safety issues, and adoption of this Ordinance is not to be relied upon as a determination that operation on roads is safe or advisable if done in accordance with this Ordinance. All persons who operate or ride upon carts on roads do so at their own risk and peril, and must be observant of, and attentive to the safety of themselves and others, including their passengers, other motorist, bicyclists, and pedestrians. Lenoir County has no liability under any theory of liability, for permitting carts to be operated on roads under special legislation granted by the State Legislature.

NOW, THEREFORE, BE IT ORDAINED by the Lenoir County Commissioners that the following Golf Cart Ordinance be approved and reads as follows:

- (A) **PURPOSE:** The purpose of this ordinance shall be to establish a Golf Cart Ordinance within Lenoir County to promote the health, safety and welfare of persons operating cart(s) within the County. This ordinance shall only apply to the unincorporated portions of Lenoir County, not including the City of Kinston or the Towns of LaGrange, Pink Hill, or Grifton.
- (B) **DEFINITIONS:** For the purpose of this section, the following words and phrases shall have the following meanings.
1. Golf Cart: A vehicle designed and manufactured for operation on a golf course for sporting or recreational purposes and that is not capable of exceeding speeds of 25 MPH.

Section 1: Rules and Regulations:

1. A person 16 years of age or older in possession of a valid driver’s license containing a photograph of the operator (such license or identification card having been issued by a State of the United States or by a subdivision of the United States, including the Department of Defense) may operate a golf cart. The operator must comply with all license restrictions as to times of operation, specifically sixteen-year-old operators shall not operate a golf cart on roads later

than he or she is allowed to operate a motor vehicle. No person with a suspended or revoked license may operate a golf cart on roads.

2. Carts may be driven on roads only from official sunrise to official sunset unless the cart is equipped with two operating headlights (one on each side of the front of the golf cart) and two operating tail lights with brake lights (one on each side of the rear of the cart) which are visible from a distance of 500 feet.
3. Carts must be equipped with a rearview mirror and red rear triangle reflector having a diameter of at least four inches, whether operated during the day or at night.
4. No golf cart may be operated at a speed greater than reasonable and prudent for the existing conditions, and in no instance at a speed greater than 25 miles per hour.
5. No golf cart shall be operated on any Lenoir County Road with a posted speed limit greater than 35 mph. However, carts may cross over roads that have a posted speed limit greater than 35 mph, when it is safe and prudent to do so.
6. The number of occupants in a golf cart shall be limited to the number of persons for whom individual seating is installed and provided on the golf cart. The operator and all occupants shall be seated in the golf cart and no part of the body of the operator or occupant shall extend outside the perimeter of the golf cart while the golf cart is in motion. No passengers shall be carried on the part of a golf cart designed to carry golf bags.
7. Children must be properly seated while golf cart is in motion and may not be transported in a negligent manner.
8. All applicable State Laws shall be adhered to, including the possession and use of alcoholic beverages and all other illegal drugs.
9. The operator of the golf cart shall comply with all traffic rules and regulations adopted by the State of North Carolina and Lenoir County which governs the operation of motor vehicles.
10. Carts are only allowed to park in handicapped parking spaces if the driver or at least one passenger has a valid handicap parking sticker or placard.
11. Carts will adhere to all traffic flow patterns, and will operate on the far right side of the roadway and must yield to all vehicular and pedestrian traffic.
12. Carts shall not be operated on sidewalks.

13. Carts shall not be operated on private property without the permission and consent of the property owner.

Section 2: Penalty:

Any act constituting a violation of this ordinance or a failure to comply with any of its requirements shall subject the offender, upon conviction, guilty of a misdemeanor, and subject to a fine not to exceed \$50.00 and the costs of court. Each day that any of the provisions of this ordinance is violated shall constitute a separate offense.

Section 3: Severability:

If any section, sub-section, sentence or term of this Ordinance or any application thereof to any person or circumstance is adjudged to be unconstitutional or invalid, such adjudication shall not affect the validity of any remaining portion of the Ordinance or its application to any other person or circumstance. Lenoir County does not intend a result through the enforcement of this Ordinance that is absurd, impossible for execution, or unreasonable. Lenoir County intends that the Ordinance be held inapplicable in such case, if any, where its application would be unconstitutional under the Constitution of the State of North Carolina or under the Constitution of the United States of America.

Section 4: Enforcement:

It shall be the policy of Lenoir County to issue a written warning or a state citation against any person sixteen years of age or older who the officer has probable cause to believe has violated this Ordinance. Any person less than sixteen years of age who the officer has probable cause to believe has violated this Ordinance shall be reported to the juvenile's parent or parents and/or to a juvenile court counselor for determination whether a juvenile petition for delinquency shall be filed.

This Ordinance shall be effective on September 5, 2012.

Adopted this 4th day of September, 2012.

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham _____ Davis _____ Brown _____ Daughety _____
Pharo _____ Rouse _____ Sutton _____

George W Graham, Jr., Chairman 9/4/12
Date

ATTEST 9/4/12
Date

**AN ORDINANCE REGULATING
THE OPERATION OF GOLF CARTS**

WHEREAS, the Lenoir County Commissioners, do hereby find and determine that the establishment of a Golf Cart Ordinance is necessary to address the interest of public safety. Golf carts, herein "cart(s)," are not designed or manufactured to be used on public streets and roads, hereinafter "road(s)," and Lenoir County in no way advocates or endorses their operation on roads. Lenoir County, by regulating such operation is merely trying to address obvious safety issues, and adoption of this Ordinance is not to be relied upon as a determination that operation on roads is safe or advisable if done in accordance with this Ordinance. All persons who operate or ride upon carts on roads do so at their own risk and peril, and must be observant of, and attentive to the safety of themselves and others, including their passengers, other motorist, bicyclists, and pedestrians. Lenoir County has no liability under any theory of liability, for permitting carts to be operated on roads under special legislation granted by the State Legislature.

NOW, THEREFORE, BE IT ORDAINED by the Lenoir County Commissioners that the following Golf Cart Ordinance be approved and reads as follows:

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(B) **DEFINITIONS:** For the purpose of this section, the following words and phrases shall have the following meanings.

1. Golf Cart: A vehicle designed and manufactured for operation on a golf course for sporting or recreational purposes and that is not capable of exceeding speeds of 25 MPH.

Operator:

2. ~~A persons 16 years of age or older in possession of a valid driver's license or identification card containing a photograph of the operator (such license or identification card must be issued by a State of the United States or by a subdivision of the United States, including the department of defense) may operate a golf cart.~~

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Section 1: Rules and Regulations:

1. A person 16 years of age or older in possession of a valid driver's license containing a photograph of the operator (such license or identification card having been issued by a State of the United States or by a subdivision of the United

States, including the Department of Defense) may operate a golf cart. The operator must comply with all license restrictions as to times of operation, specifically sixteen-year-old operators shall not operate a golf cart on roads later than he or she is allowed to operate a motor vehicle. No person with a suspended or revoked license may operate a golf cart on roads.

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~~1.2.~~ Carts may be driven on roads only from official sunrise to official sunset unless the cart is equipped with two operating headlights (one on each side of the front of the golf cart) and two operating tail lights with brake lights (one on each side of the rear of the cart) which are visible from a distance of 500 feet.

~~2.3.~~ Carts must be equipped with a rearview-vision mirror and red rear triangle reflector of the same type required by North Carolina Law, having a diameter of at least four inches, whether operated during the day or at night.

~~3.4.~~ No golf cart may be operated at a speed greater than reasonable and prudent for the existing conditions, and in no instance at a speed greater than 25 miles per hour.

~~4.5.~~ No golf cart shall be operated on any Lenoir County Road with a posted speed limit greater than 35 mph. However, carts may cross over roads that have a posted speed limit greater than 35 mph, when it is safe and prudent to do so.

~~5.6.~~ The number of occupants in a golf cart shall be limited to the number of persons for whom individual seating is installed and provided on the golf cart. The operator and all occupants shall be seated in the golf cart and no part of the body of the operator or occupant shall extend outside the perimeter of the golf cart while the golf cart is in motion. No passengers shall be carried on the part of a golf cart designed to carry golf bags.

~~6.7.~~ Children must be properly seated while golf cart is in motion and may not be transported in a negligent manner.

~~7.8.~~ All applicable State Laws shall be adhered to, including the possession and use of alcoholic beverages and all other illegal drugs.

~~8.9.~~ The operator of the golf cart shall comply with all traffic rules and regulations adopted by the State of North Carolina and Lenoir County which governs the operation of motor vehicles.

~~9.10.~~ Carts are only allowed to park in handicapped parking spaces if the driver or at least one passenger has a valid handicap parking sticker or placard.

~~10.11.~~ Carts will adhere to all traffic flow patterns, and will operate on the far right side of the roadway and must yield to all vehicular and pedestrian traffic.

~~11.12.~~ Carts shall not be operated on sidewalks.

~~12.13.~~ Carts shall not be operated on private property without the permission and consent of the property owner.

Section 2: Penalty:

Any act constituting a violation of this ordinance or a failure to comply with any of its requirements shall subject the offender, upon conviction, guilty of a misdemeanor, and subject to a fine not to exceed \$50.00 ~~and the costs of court~~. Each day that any of the provisions of this ordinance is violated shall constitute a separate offense.

Section 3: Severability:

If any section, sub-section, sentence or term of this Ordinance or any application thereof to any person or circumstance is adjudged to be unconstitutional or invalid, such adjudication shall not affect the validity of any remaining portion of the Ordinance or its application to any other person or circumstance. Lenoir County does not intend a result through the enforcement of this Ordinance that is absurd, impossible for execution, or unreasonable. Lenoir County ~~Commissioners~~ intends that the Ordinance be held inapplicable in such case, if any, where its application would be unconstitutional under the Constitution of the State of North Carolina or under the Constitution of the United States of America.

Section 4: Enforcement:

It shall be the policy of ~~the~~ Lenoir County to issue a written warning or a state citation against any person sixteen years of age or older who the officer has probable cause to believe has violated this Ordinance, ~~whether the offending person is a juvenile or any other person~~. Any person less than sixteen years of age who the officer has probable cause to believe has violated this Ordinance shall be reported to the juvenile's parent or parents and/or to a juvenile court counselor for determination whether a juvenile petition for delinquency shall be filed.

This Ordinance shall be effective on ~~August 31~~ September 5, 2012.

Adopted this ~~420th~~ day of ~~August~~ September, 2012.

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham _____ Davis _____ Brown _____ Daughety _____
Pharo _____ Rouse _____ Sutton _____

| 8/9/2012 _____
George W Graham, Jr., Chairman Date

| _____ 8/9/2012
ATTEST Date

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 9/4/2012 ITEM NO.: 7

RESOLUTION: To Authorize Lenoir County Cooperative Extension To Continue To Manage And Facilitate The Seniors Health Insurance Information Program (SHIIP) And Authorize Tammy Kelly, County Extension Director, To Execute The Contract In The Amount Of \$6,493.

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested to authorize Lenoir County Extension's participation in the SHIIP (Seniors Health Insurance Information Program) for FY 2012-13 (July 1, 2012 – June 30, 2013) in the amount of \$6,493 and to allow Tammy Kelly, Extension Director to execute the contract.

HISTORY/BACKGROUND:

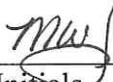
Lenoir County Cooperative Extension assumed the role of host to the SHIIP Program in FY 2006-2007. The program is implemented by a staff of trained Volunteers, and administered by Lenoir County Cooperative Extension. Volunteers are trained and updated by the division of Seniors Health Insurance Information Program (SHIIP) of the North Carolina Department of Insurance. Currently there are 3-4 trained Volunteers who have agreed to continue to provide the consultations with Seniors searching for information. Budget for the funded amount has been established with the Department of Insurance. The SHIIP Program is currently housed at Cooperative Extension in several surrounding counties.

EVALUATION:

The SHIIP program is an important resource for the senior citizens of Lenoir County. SHIIP provides critical information to assist senior's in choosing the type of insurance they need. Last year approximately 489 Medicare recipients were assisted in selecting a prescription drug plan during open enrollment in October-December, we plan to assist a similar or greater number this year.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that Lenoir Cooperative Extension be authorized to accept \$6,493.00 to manage and facilitate the SHIP (Seniors Health Insurance Information Program) in Lenoir County and to authorize Tammy Kelly, County Extension Director, to execute the contract for the same amount.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham _____ Davis _____ Brown _____ Daughety _____
Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

9/4/2012
Date

ATTEST

9/4/2012
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 9/4/12 **ITEM NO.** 8

RESOLUTION: Approving Purchase Order with COECO Office Systems: \$8,500.00 for FY 2012-2013

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED

The Board is requested to authorize the Social Services Director to execute a purchase orders with COECO Office Systems in the amount of \$ 8,500.00.

Account # 10-5310-2650 Computer Software \$8,500.00 for FY 2012-2013

HISTORY/BACKGROUND:

DSS is requesting approval to purchase Alchemy Software maintenance and support for our current scanning system allowing us to become a paperless agency.

EVALUATION:

This agreement is necessary in order to accomplish the day to day work activities at DSS.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval


INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that the Lenoir County Board of Commissioners authorizes the Social Services Director to execute a purchase order with COECO Office Systems for the software maintenance and support at a yearly cost of \$8,500.00 yearly for FY 2012-2013.

Account # 10-5310-2650 Computer Software \$8,500.00

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham _____ Davis _____ Brown _____ Daughety _____
Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr. Chairman

Date

ATTEST

DATE

BUDGET ORDINANCE AMENDMENT: AUTOMATION PRESERVATION FUND:FINANCE/REGISTER OF DEEDS: \$10,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2012 - 2013

Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
AUTOMATION PRESERVATION		FINANCE/REGISTER OF DEEDS		27-3991-9910 FUND BALANCE APPROPRIATED 27-4180-3800 CONTRACT SVC-INDEX	
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
27-3991-9910	FUND BALANCE APPROPRIATED	10,000.00	27-4180-3800	CONTRACT SERVICE-INDEX	10,000.00
Total		10,000.00	Total		10,000.00

Reason and Justification for Request:
 BUDGET AMENDMENT TO APPROPRIATE FUND BALANCE FROM THE AUTOMATION PRESERVATION FUND FUND BALANCE TO COVER THE COST OF SCANNING MAPS IN THE REGISTER OF DEEDS OFFICE. THIS WAS APPROVED BY THE COMMISSIONERS ON AUGUST 20,2012, ITEM #8.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martla H. Martin</i>	8/24/12	<i>Martla H. Martin</i>	8/24/12
Budget Officer Approval	Date		
<i>Michael J. Farman</i>	8/27/12		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: TRUST & AGENCY FUND: EXTENSION - FAMILY CAREGIVER: \$65,508.: DECREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2012 - 2013
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
TRUST AND AGENCY		EXTENSION-FAMILY CAREGIVER		70-3495-3300 - SMART START-EXTENSION 70-4951-6000 - EXT-FAMILY CAREGIVER PROGRAM	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount	Account # and Title	Amount
INCREASE 70-3495-3300 SMART START - EXTENSION	-65,508.00	INCREASE 70-4951-6000 EXT-FAMILY CAREGIVER PROGRAM	-65,508.00		
Total	-65,508.00	Total	-65,508.00		

Reason and Justification for Request:
 Budget Amendment to reduce the budget of the Trust and Agency Fund's Family Caregiver Program that is administered by Cooperative Extension. This represents only partial funding of the program.

Department Head Approval <i>Jammy Deez</i>	Date <i>8-20-12</i>	Finance Officer Approval <i>Marilyn H. Martin</i>	Date <i>8-21-2012</i>
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Budget Officer Approval <i>Michael Warman</i>	Date <i>8/22/12</i>
--	------------------------

Board Approval (When Applicable)	Date	Date of Minutes
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INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 9/4/2012 **ITEM NO.:** 11

RESOLUTION: Requesting the Establishment of Fees for Rabies Vaccinations

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is asked to establish the fee for rabies vaccinations at \$7.00 to be administered at the county sponsored Rabies Vaccination Clinics.

HISTORY / BACKGROUND:

NCGS 130A-187 requires the local health director to organize and assist other organizations to conduct rabies vaccination clinics at least annually. NCGS 130A-188 requires the board of county commissioners to establish the fee for rabies vaccination at county sponsored vaccination clinics. Rabies Vaccination Clinics have been scheduled for Tuesday, October 2, 2012 (Riverbank Animal Hospital, Northside Animal Hospital, Country View Animal Hospital and Animal Hospital of Lenoir County LaGrange).

EVALUATION:

This action is necessary to comply with applicable laws.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval,


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners to establish the fee for a rabies vaccination to be administered at county sponsored Rabies Vaccination Clinics at the rate of \$7.00.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham _____ Davis _____ Brown _____ Daughety _____
Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr. Chairman Date

ATTEST Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE** 9/4/2012 **ITEM NO.:** 12

RESOLUTION: Requesting the Establishment a Social Worker II Position

SUBJECT AREA: Financial

ACTION REQUESTED:

To establish a Social Worker II Position.

HISTORY / BACKGROUND:

Lenoir County Health Department receives Medicaid funds to provide Care Management Services to Medicaid eligible pregnant women. Medicaid stipulates that funds are to be used to hire Pregnancy Care Managers.

EVALUATION:

Lenoir County Health Department receives Medicaid funding to provide Pregnancy Care Managers to eligible pregnant women. Lenoir County has been instructed that funds are sufficient to hire at least 2 full time Pregnancy Care Managers in order to adequately manage our caseload. Lenoir County Health Department receives referrals from all obstetrical providers who provide prenatal care to pregnant, Medicaid eligible residents.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval,


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners to authorize utilization of funds as requested.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham _____ Davis _____ Brown _____ Daughety _____
Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr. Chairman Date

ATTEST Date

BUDGET ORDINANCE AMENDMENT:
 GENERAL FUND:
 HEALTH:
 (ADULT HEALTH)
 Budget Amendment (\$4018.00)

Item No. 13



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2012-2013
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
DECREASE			DECREASE		
10-3502-3300	FAMILY PLANNING (STATE)	\$ (4,018.00)	10-5150-2905		\$ (4,018.00)
Total		\$ (4,018.00)	Total		\$ (4,018.00)

Reason and Justification for Request:

State reduced funds for Title X funds.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	8/19/12	<i>Martina H. Martin</i>	8/30/2012
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>	8/30/12		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

BUDGET ORDINANCE AMENDMENT
 GENERAL FUND:
 HEALTH: (General)/Aid to County-Essential Services
 (\$134,540.00)

Item No. 14



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2012-2013
Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/> REVENUES			Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>Increase</u>			<u>Increase</u>		
10-3511-3300 Aid to County-Essential Servic		\$ 134,540.00	10-5110-2900 Essential Services-		\$ 134,540.00
Total		\$ 134,540.00	Total		\$ 134,540.00

Reason and Justification for Request:
 State Aid to County funding is the only unrestricted funding for local health departments that they may use for locally determined needs or purposes. The additional funding must be used to support delivery of the 10 Essential Services, the core functions of public health, and the specific health needs or health status indicators selected by each local health department; this is consistent with how they have always used this unrestricted funding.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	8/28/12	<i>Martha H. Martin</i>	8/28/12
Budget Officer Approval	Date		
<i>[Signature]</i>	8/28/12		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Final Report for FY11 on Use of Additional Aid-to-County Funds
Agency: _____

As you know an additional \$2,000,000 was appropriated in FY08, designated for use in providing the Ten Essential Service(s) and an additional \$4,800,000 was appropriated for the first time in FY09, for any "health status or health need" as determined locally. Please check each essential service(s) below on which the funds were spent in FY11.

- ES1 – Monitor health status to identify community health problems.
- ES2 – Diagnose and investigate health problems and health hazards in the community.
- ES3 – Inform, educate and empower people about health issues.
- ES4 – Mobilize community partnerships to identify and solve health problems.
- ES5 – Develop policies and plans that support individual and community health efforts.
- ES6 – Enforce laws and regulations that protect health and ensure safety.
- ES7 – Link people to needed personal health services and secure the provision of health care when not otherwise available.
- ES8 – Assure a competent public health workforce and personal health workforce.
- ES9 – Evaluate effectiveness, accessibility and quality of personal and population-based health services.
- ES10 – Research for new insights and innovative solution to health problems.

Provide at least one example from FY11 of the impact of these funds on the health of your community (better access to care, improved health outcomes, new service provided, new clients getting services, etc.). Provide enough information to show legislators and others the importance and impact of these funds:

Signature of Local Health Director

Return by *July 15, 2011* to Joy Reed at: E-mail – joy.reed@dhhs.nc.gov; Fax – 919-870-4833; or 1916 Mail Service Center, Raleigh, NC 27699-1916.

RESOLUTION: Approve a Proposal and Contract From the L. R. Kimball Company for Project Management, Procurement, Facility Design, Transition Planning and Consulting Services Expertise: E-911 Consolidation with Jones County: Estimated Cost \$272,100

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested to Approve a Proposal and Contract from the L.R. Kimball Company to provide consulting, technical and project management support to assist Lenoir County and Jones County in the planning and implementation of the consolidation of Lenoir and Jones Counties' E-911 Communication Centers (PSAPs -public safety answering points).

HISTORY/BACKGROUND:

Over the past year, Lenoir and Jones County officials have been discussing the feasibility of merging the Jones County E-911 Center with Lenoir County's E-911 Center. The merger would also involve an upgrade of both Counties' radio systems and renovations of the primary PSAP Center in Lenoir County and construction of a redundant Center in Jones County. Both Counties agreed that any consolidation was contingent upon the availability of grant funding for the entire project from the State E-911 Grant Fund and other sources. Due to the competitive nature of the grant awards, officials from both counties determined that a consultant with expertise in PSAP consolidations should be retained. In February 2012, both Counties contracted with the L.R. Kimball Company to provide the necessary consulting support to document the plan, identify requirements, develop cost projections, and prepare and submit a grant application to the E-911 Board. In June 2012, the E-911 Board approved the grant request and recommended funding in the amount of \$7,400,000 from the State E-911 Grant Fund for the project. The L.R Kimball Company was requested by both Counties to provide a proposal for continued project services to include project management, procurement, facility design, transition planning, and expertise to support all aspects of the next phase of the consolidation.

EVALUATION:

Lenoir and Jones Counties wish to consolidate the operations of their E-911 Communication Centers. Both Counties feel this can be accomplished, but an expert consultant experienced in PSAP consolidations is needed. The L.R. Kimball Company was selected to provide consulting services, grant writing expertise, and technical advice for the grant application process of the project. To move forward with the consolidation project, both Counties requested a proposal from the L.R. Kimball Company to provide continued services for project management, procurement, facility design, transition planning, and expertise to support all aspects of the next phase of the consolidation. The consulting cost for this phase of the project is estimated to be \$272,100. These funds will be budgeted and expended from the E-911 Grant funds awarded for the consolidation project by the E-911 Board in June 2012.

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 9/4/12 **ITEM NO.:** 16

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED: Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Health Board 1 st Appearance	Michael G. Wiggins, Jr.	August 2016

CURRENT VACANCIES:

Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist

Lenoir County Planning Board – Districts One (1), Four (4)

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Lenoir County Transit Advisory Board – Eastpointe

MANAGER'S RECOMMENDATION:


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Health Board 1 st Appearance	Michael G. Wiggins, Jr.	August 2016

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr., Chairman

9/4/12
Date

ATTEST

9/4/12
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Board of Health

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Michael Gregg Wiggins, Jr., R.Ph.
 Address: 1009 Rhem Street
 City/State/Zip: KINSTON NC 28501
 Telephone: (Home) 252-520-1891 (Work) 252-568-3161
 Occupation: Pharmacist - Realo Discount Drug Stores of Pink Hill, Inc.
 Business Address: 107 W. BROADWAY STREET, PINK HILL, NC 28572
 Age: (Optional): 37
 Number hours available per month for this position: 2-6
 Training: B.S., Pharmacy, UNC-CH; Certified Immunizing Pharmacist
 Business and Civic Experience/Skills: 14 years in independent pharmacy
Elder, Grace Fellowship Church
 Other County Boards/Committees/Commissions presently serving on: N/A
 Expiration date of Term: N/A

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| <u>K-5 (Spillman Baptist Church)</u> | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Michael Wiggins
Signature of Applicant

8/23/2012
Date