

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
TUESDAY, SEPTEMBER 3, 2013 – TIME: 9:00 A.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: 15 Min.

Mr. Victor Kosinski: Re.: Lenoir County Veterans Fair

Mr. Guy Baisden: AM Vets: September 11th Anniversary

- | | | |
|-----|---|-------------------|
| 1. | Items from Chairman/Commissioners: 10 Min.
Resolution Expressing Gratitude and Appreciation to the United States Armed Forces | Board
Daughety |
| 2. | Items from County Manager: 5 Min. | Jarman |
| | CONSENT AGENDA: 10 Min. | ACTION |
| 3. | Approval of Minutes: Board Meeting: August 19, 2013 | Martin/Jarman |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein | Parrish |
| | END OF CONSENT AGENDA | |
| | RESOLUTIONS/BUDGET ORDINANCE AMENDMENTS: 40 Min. | |
| 5. | Resolution Honoring Barbara Perry | King |
| 6. | Resolution Approving Presentation of Badge and Service Weapon to Retiring Deputy Randy Moore | Hill |
| 7. | Budget Ordinance Amendment: General Fund: Non-Departmental: \$15,714: Increase | Martin |
| 8. | Budget Ordinance Amendment: General Fund: Health (WIC Program State): \$5,166: Decrease | Huff |
| 9. | Budget Ordinance Amendment: General Fund: Health: \$16,487: Increase | Huff |
| 10. | Budget Ordinance Amendment: General Fund: Health: \$19,305: Decrease | Huff |
| 11. | Budget Ordinance Amendment: Trust and Agency Fund: Finance/Extension-Family Caregiver: \$54,094: Decrease | Kelly |
| 12. | Budget Ordinance Amendment: General Fund: COOP Ext-Kate B. Reynolds: \$78,001: Increase | Kelly |
| 13. | Resolution Authorizing Acceptance of Community Transformation Grant Funds: \$2,240 | Kelly |
| 14. | Resolution Authorizing the Acceptance of the 50% Match of the State of North Carolina's Appropriated Special Leave Provision to Lenoir County Employees of North Carolina Cooperative Extension | Kelly |
| 15. | Resolution Authorizing Lenoir County to Enter into a Contract and Agreement with Walter and Sylvia Poole to Trade 4.53 Acres of County Property in the Hwy. 70 Industrial Park for Property Owned by the Poole's at 1278 Hwy. 258 North | Pope |

APPOINTMENTS: 5 Min.

16. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.**

Martin

OTHER ITEMS: 10 Min.

17. **Items from County Manager / County Attorney / Commissioners Public Comments/
Closed Session (if necessary)**

The 2013 Lenoir County Veteran's Fair

Thursday, September 12, 2013

At

The Vernon Park Mall

Located at 834 Hardee Road in Kinston

From

9:00AM-Noon

Various resources will be available for Veterans, including, but not limited to, The Division of Workforce Solutions, JobLink-(WIA, Back to Work, SuccessNC), VRAP, NC Division of Veterans Affairs, Kinston Community Health Center, Eastpointe, The NC Veterans Home, West Pharmaceuticals, area staffing agencies, SALUTE, military organizations, and more...

Come out and join us for an informative event!

INTRODUCED BY: J. Mac Daughety, Commissioner **DATE:** 09/03/13 **ITEM NO.:** _____

RESOLUTION: EXPRESSING GRATITUDE AND APPRECIATION TO THE UNITED STATES ARMED FORCES

Whereas, eastern North Carolina is the home of six major Department of Defense (DOD)/Department of Homeland Security (DHS) installations: Coast Guard Station, Elizabeth City; Fort Bragg; Marine Corps Air Station Cherry Point; Marine Corps Air Station New River; Marine Corps Base Camp Lejeune; and Seymour Johnson Air Force Base, as well as the North Carolina National Guard and other DOD/DHS activities and organizations; and

Whereas, the United States military is the second largest sector of the State of North Carolina's economy, accounting for 8% of North Carolina's gross State product, worth \$23.4 billion, and more than 416,000 individuals are either directly employed by the military or working in jobs providing goods or services that support the military's presence in North Carolina; and

Whereas, defense procurement contracts in North Carolina exceeded \$4.1 billion in 2011, and businesses with defense-related contracts operate in 87 of North Carolina's 100 counties; and

Whereas, the continued long-term military presence in North Carolina is directly dependent on DOD/DHS's ability to operate not only its installations but also its training and other readiness functions critical to national defense; and

Whereas, it is therefore of paramount importance to the future of North Carolina to maintain the best possible relationship with all branches of the United States military and to promote practices that maintain North Carolina's preeminent position as the best location for military bases and training installations; and

Whereas, North Carolina has a vested economic interest in the preservation and enhancement of land uses that are compatible with military activities; Now, therefore,

NOW, THEREFORE, I, Reuben Davis, Chairman of the Lenoir County Board of County Commissioners, along with fellow Board members expresses our profound gratitude and support to the United States Armed Forces for their continued presence in eastern North Carolina and the positive impacts they have on our communities.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Sutton _____

Best _____ Daughety _____ Hill _____ Rouse _____

Reuben Davis, Chairman
Lenoir County Board of Commissioners

09/03/13
Date

ATTEST
09/03/13
DATE

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: September 3, 2013
SUBJECT: Items of Interest

1. Lenoir County Sales Tax FY 2012-2013

2. Fall Litter Sweep

SALES TAX FY 2012-2013

MONTH	DATE RECEIVED	% OF FISCAL YEAR	ARTICLE 39 *1%	ARTICLE 40 *1/2%	ARTICLE 42 *1/2%	ARTICLE 44 **1/2%	TOTAL
JULY 2012	15-Sep	100.00%	350,391	154,464	80,553	982	586,390
AUGUST	15-Oct	8.33%	314,172	139,907	71,660	60	525,799
SEPTEMBER	15-Nov	16.66%	315,245	135,394	73,698	-144	524,193
OCTOBER	15-Dec	25.00%	291,308	128,414	67,063	214	486,999
NOVEMBER	15-Jan	33.33%	245,606	123,252	48,408	4,944	422,210
DECEMBER	15-Feb	41.66%	327,262	136,593	78,541	466	542,862
JANUARY	15-Mar	50.00%	328,724	144,434	76,021	-168	549,011
FEBRUARY	15-Apr	58.33%	291,128	117,197	72,628	-88	480,865
MARCH	15-May	66.66%	310,731	136,238	71,346	4,293	522,608
APRIL	15-Jun	75.00%	255,167	142,507	43,298	747	441,719
MAY	15-Jul	83.33%	351,269	135,430	87,093	463	574,255
JUNE	15-Aug	91.66%	343,732	144,101	81,312	2,505	571,650
JULY 2013	15-Sep	100.00%					
TOTAL			3,374,344	1,483,467	771,068	13,292	5,642,171
BUDGET			3,550,000	1,500,000	850,000	10,000	5,910,000
% RECEIVED			95.05%	98.90%	90.71%	132.92%	95.47%

* NET OF SCHOOLS AND FIRE DISTRICTS

** ALL TO GENERAL FUND

*** JULY 2012 SALES TAX REVENUES ARE TO BE RECORDED IN PRIOR YEAR SALES TAX REVENUES BY THE AUDITORS.

THIS IS A NEW AUDITING REQUIREMENT ISSUED BY THE OFFICE OF STATE TREASURER. SEE THE ATTACHED MEMO FOR FURTHER CLARIFICATION.



FALL LITTER SWEEP

Sept. 21 – Oct. 5, 2013

VOLUNTEER LOCALLY

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
BIANNUAL CLEANUP DRIVE

Forms, posters and telephone listings are available on our website.

THE LITTER SWEEP HOTLINE

1-800-331-5864

www.ncdot.gov/~littersweep

SWAT-A-LITTERBUG

Let us know when a person is littering by contacting our Office of Beautification Programs through the Swat-A-Litterbug process. Find out more at www.ncdot.gov/~litterbug or call our Customer Service Office at 1-877-DOT-4YOU (1-877-368-4968).



**Flip up for
more information.**

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

August 19, 2013

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, August 19, 2013, in the Board of Commissioner Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Reuben Davis, Vice-Chairman Jackie Brown and Commissioners, Mac Daughety, Craig Hill, Eric Rouse, Linda Rouse-Sutton and Roland Best.

Also present were: Michael W. Jarman, County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Davis called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the Invocation and Ms. Sutton led the audience in the Pledge of Allegiance.

PUBLIC INFORMATION

Dr. Mazingo, Superintendent of Lenoir County Public Schools, introduced Mr. Brent Williams, Executive Director of Operations of the Lenoir County Public Schools. Mr. Williams discussed a GPS Tracking and Bus Data Management System offered by Synovia Solutions, Inc. He stated currently there is no way of knowing where the buses are at any given time and he also said he is excited about this system increasing the level of safety. Mr. Williams stated the GPS technology combined with the routing software from the state, will tell where the buses are at any given time and it will also provide the estimated time of arrival. Mr. Williams stated payroll management is another part of this, as it keeps up with the time of the bus drivers which is forwarded instantaneously to the payroll department. Mr. Williams stated this software also generates data and stores it onsite allowing them to run an efficiency report. He stated members from Synovia Solutions will train all staff members and they will also provide onsite services to make any necessary repairs. Mr. Williams stated the cost will be \$36 per month per bus, which includes the cellular service with a lease/purchase for five years.

Mr. Rouse asked if at the end of the lease/purchase agreement would the county have to continue paying for services. Mr. Williams stated at the end of the five years a new contract could be entered into or a different route could be chosen. He stated according to other users they have contacted, the lease/purchase is the best route.

Mr. Hill stated technology changes so much the lease/purchase is the best route. Mr. Williams stated that he agreed with Mr. Hill and the lease/purchase agreement is the most affordable option.

Mr. Griffin stated this request is coming before the Board because leases by the Board of Education greater than 3 years have to be approved by the Board of Commissioners. Upon a motion by Ms. Sutton and a second by Mr. Daughety the vote was unanimous to approve the lease/purchase of the GPS Tracking and Bus Data management System, Inc.

Mr. Griffin asked about the fuel savings. Mr. Williams stated according to the other districts, some save more than others, but this is more relative to accuracy in the time sheets. Dr. Mazingo stated this will prohibit idling of the buses and Mr. Williams stated this system will also identify routes that overlap so corrections can be made.

Mr. Davis asked about the average number of hours for the drivers in a day and Mr. Williams stated the time varies from 30 minutes to 1-1/2 hours. He stated the remediation route may cover the entire district and may be over 2 hrs. Mr. Daughety stated the safety feature is as important as the savings. Mr. Williams stated a parent will be able to key in their child's access code on their cell phone and will see the time of arrival.

Ms. Michelle Nix addressed the Board asking permission to use the Courthouse steps for a town meeting. Mr. Davis asked if the City of Kinston would have to approve this as well. Mr. Jarman stated the courthouse is in the City of Kinston's jurisdiction and they have to know if there is an assembly for law enforcement coverage. He stated the City of Kinston's requirements have been met and documentation has been provided by Ms. Nix. Mr. Jarman stated the county will also require a Hold Harmless agreement to be signed. Upon a motion by Mr. Rouse and a second by Mr. Hill the vote was unanimous to grant permission to Ms. Nix to use the Courthouse steps for a town meeting.

Mr. Joey Huff addressed the Board to share good news about his reaccreditation process which will not come up again until 2017. He shared a copy of the report and stated they had met 141 of the 148 benchmarks. He stated as he reviewed the report he saw one of the main differences was there was no prior history with the initial accreditation. Mr. Huff stated this time they had to provide a four year history and in some instances may have missed one of the years in complying with all the requirements. He stated their mistakes fell into two categories which included a couple items which were not available, and documentation which did not provide all of the information required. Mr. Huff stated they did pass the accreditation process and wanted to point out on page 4 a list of highlighted strengths of the County's Health Department which will become part of their record.

Mac Daughety commended Mr. Huff for a job well done, and Ms. Brown stated she liked the list of complimentary items.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Mr. Davis said Ms. Brown would represent the Board at the State Convention and asked if there was anything she needed from the Board.

Ms. Brown stated she had received numerous phone calls asking for her vote, for District 3 Director, but she would vote for the one she feels will do the best job. Ms. Brown stated Lenoir County has not had a chance to represent since 1999.

Mr. Daughety stated that last Thursday the Hwy 70 Corridor Committee met in Goldsboro and several items were discussed including the resolution supporting regional interstate connectivity in Eastern NC. He stated the committee has operated as a loose coalition of counties supporting mobility/transportation in Eastern North Carolina. Mr. Daughety stated it was decided three or four months ago to do an Economic Development impact study and they went to NCDOT to ask for funding. He stated it was brought to their attention they did not have the proper structure and needed to become a corporation. Mr. Daughety stated all the representatives met and a representative from each county met with an attorney to work out the framework for a corporate structure. He stated, with their guidance, the attorney put together a rough draft and all of the documents have been approved. Mr. Daughety stated there was a great concern at the onset about this procedure the counties can appoint members, but need to give opportunity to the cities, so they could join and cast a vote. He stated his preference was if you pay \$10,000 as a municipality, you should be able to cast your vote, but there was opposition. Mr. Daughety stated the compromise was essentially they will keep doing the same thing, except go from 4 to 5 members per county. He stated the City can pay \$10,000 and become a member and nominate 3 people, but it will be left up to the County to pick from those 3. Mr. Daughety stated someone made a motion if they paid, they could be represented and it passed 22-2. He stated the attorney will register with the State and then it becomes a corporation. Mr. Daughety stated a copy of the by-laws had been provided to the Board. Ms. Brown asked if we had four now and Mr. Daughety said yes and he would like to see Gordon Vermillion appointed in the 5th position.

Mr. Davis stated Lenoir County has only three municipalities and asked if Pink Hill and LaGrange would also have to pay \$10,000. Mr. Daughety stated each municipality could pay the \$10,000 and Ms. Sutton stated it appeared to her as if this would dilute the power they had before. Mr. Daughety stated they wanted to be as inclusive as possible. Mr. Rouse asked how many municipalities would be affected and questioned why would municipalities that have already been bypassed want to join. Ms. Sutton stated it looks like there may be a possible conflict of interest. Mr. Daughety stated this was the reason for having 5 members. Mr. Griffin said the Hwy Corridor Commission will not make the decision about the direction of the roads. He stated that decision will be made by NCDOT.

Mr. Rouse stated they would now have more people to make the decisions and Mr. Daughety stated they are not recreating but some have wanted to get back in and will now be able to do so. He stated in doing the Economic impact studies the more members you have the more revenue is generated. Mr. Daughety stated it is optional for each individual municipality to join or not. Mr. Hill stated the work between the City and County would need to be done initially and be in agreement on how to vote. Mr. Daughety stated it was hard to get a perfect document and legal framework was needed.

Ms. Sutton stated it would be nice to get a copy in advance and Mr. Daughety stated he sent a copy to the mayor in June. Ms. Sutton asked why was a copy not sent to the Board and if Mr. Daughety was asking for a vote today. Mr. Daughety stated he was not asking for a vote today and this was only for informational purposes.

Mr. Hill stated the Eastern Region will be dissolved 6/30/14. He stated there is a transition to move to a private non-profit. Mr. Hill stated this is being monitored month to month and the option is to pull out completely or stay in. He stated whenever the decision has to be made, he will bring it back before the commissioners. Mr. Hill stated the license tag fees would come back to the counties. He stated a portion of that money goes back to the state, and a portion goes to the region and he is not sure how that would be divided. Mr. Hill stated there are 13 county footprints right now and each has a County Commissioner from each district serving. He stated it is still operating as the Eastern Region and has to be watched closely to make sure County dollars go to the right places.

Ms Sutton asked if the private alliance was already in existence and Mr. Hill said it had been in existence since 2001, but had not been very active. He stated the transition could occur in December or as late as next spring. Mr. Hill stated we have to decide if we will be part of the non-profit or not.

Mac Daughety stated the Transportation Board had promised the citizens on Hwy 258 they would meet with them once the hydrologists report came back for the Smithfield Way Extension. He stated they had met with DOT and talked about the impact of Smithfield Way and also the root cause of the problem. Mr. Daughety stated it appears the problem is from behind Sale Chevrolet to the river. He stated he had a map showing this and would point it out for the Board after the meeting. Mr. Daughety stated he thought they had good meeting and their fears had been alleviated.

Mr. Davis asked if they could ask the ABC Board Manager and the Airport Manager to come before the Board and give an update. Mr. Jarman stated that could be requested. Mr. Rouse asked about a yearly report on sales tax received. Mr. Jarman stated the Financial Performance Summary, which is presented to the Board each month, has a column under revenue titled sales tax, which shows what has been collected to date. He stated he would be glad to provide the Board with the same report that is provided by the State and would provide the monthly report as well.

ITEMS FROM THE COUNTY MANAGER

Mr. Jarman stated the current bid for the property at 1201 Sycamore Rd. is \$5,000. He suggested accepting this bid as there are extensive repairs needed to the property. Upon a motion by Ms. Brown and a second by Ms. Sutton the vote was unanimous to accept the bid for the property at 1201 Sycamore Rd.

Mr. Jarman stated the following reports were included in the agenda packet. The 2011 CDBG NC Catalyst Project, the 2012 CDBG Scattered Site Housing Assistant Project, the July 2013 Lenoir County Inspections: Permit/Inspection Report and the July 31, 2013 Lenoir County Financial Performance Summary.

Mr. Jarman said he put a letter from the library before the commissioners. He stated the library has been awarded a Federal Planning Grant from the Library Services and Technology Act. He stated they are putting together a committee to discuss the needs of the library and would like to have one of the commissioners on the committee if possible. He stated the first meeting is August 29th and he would like to know if someone would be willing to server, prior to that meeting. Mr. Jarman stated the next Commissioners' meeting will be Tuesday September 3rd due to the Labor Day Holiday.

CONSENT AGENDA

3. Approval of Minutes: Regular Board Meeting-August 5, 2013.
4. Budget Ordinance Amendment: Finance/Sheriff's Dept.: \$1542: Increase.

Upon a motion by Ms. Brown and a second by Ms. Sutton the consent agenda was unanimously approved.

BUDGET ORDINANCE AMENDMENTS / RESOLUTIONS:

Item No. 5 was a Resolution Honoring Mr. Mark Keene. Ms. Sutton read the Resolution honoring Mr. Keene. Mr. Keene stated he appreciated the support given by the commissioners.

Item No. 6 was a Resolution Authorizing Lenoir County Cooperative Extension to Manage and Facilitate the Seniors' Health Insurance Information Program (SHIIP): \$2, 923. Ms. Kelly stated the SHIIP program is an important resource for the senior citizens of Lenoir County. The SHIIP program provides critical information to assist senior's in choosing the type of insurance they need. Last year approximately 539 Medicare recipients received assistance in selecting a prescription drug plan during the open enrollment period of October-December. She stated they plan to assist a greater number this year. Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No.6 was unanimously approved.

Item No.7 was a Resolution Authorizing a Contract with USDA Animal and Plant Health Inspection Service, Wildlife Services Division of Beaver Management Assistance Program Participation. Ms. Kelly requested the Board authorize her to enter into contract with the USDA Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) Division, for the purpose of participating in the NC Wildlife Resources Commission Beaver Management Assistance Program and additional services contract, \$21,800 for Fiscal year, September 2013-October 2014. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 7 was unanimously approved.

Item No. 8 was a Budget Ordinance Amendment: General Fund: COOP Ext.-Prevention Block Grant: \$5,325: Decrease: Ms. Kelly stated this Budget Amendment is to adjust budget lines to actual approved amounts. Whenever the budget was adopted, Cooperative Extension had not yet received the exact amount of their funding for FY 13-14, so this adjusts those budgeted lines to what was actually approved. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 8 was unanimously approved.

Ms. Kelly stated the Lenoir County Fair starts September 15th and encouraged everyone to attend. She stated Lenoir County Cooperative Extension will have a big presence there. Ms. Kelly stated she will be back next month to acknowledge one of her retiring parent educators, who is retiring due to that budget being cut in half.

Item No. 9 was a Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: \$11,375: Increase: Mr. Pope stated the Budget Amendment is to appropriate funds received from the Eastern Region for the sewer extension out in the Hwy 70 West Industrial Park, relative to the West Pharmaceutical Company. A total of \$50,000 was available, but due to West Pharmaceutical not meeting all of its incentive criteria, only \$11,375 was received. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction. Mr. Wiggins stated the Board is requested to declare property as surplus and authorize the sale of the surplus property by auction. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Allowing Sheriff Chris Hill to Purchase a Cellebrite Kit UFED Touch Ultimate Device: \$10,084: Sheriff Hill stated the Board is requested to approve a resolution allowing him to purchase a Cellebrite Kit UFED Touch Ultimate for use in criminal and narcotics investigations. Sheriff Hill stated the Sheriff's Office currently has an older outdated system that was provided as part of a task force agreement with the State. He stated the older system no longer works with the devices we have today, and we are no longer receiving updates for the system. Sheriff Hill stated the department will use North Carolina Controlled Substance Tax Revenue money to purchase this equipment. He stated this purchase will not impact the taxpayers in any way, as these funds are derived from taxation on illegal narcotics. Mr. Rouse asked if they had to have a court order to do a search and Sheriff Hill stated that a court order was necessary. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract to Drake Janitorial Service, Inc.: \$28,579.60: Mr. Huff asked the Board to grant permission to the Lenoir County Health Department to execute a purchase order to Drake Janitorial Service, Inc. to cover the cost of initial cleaning \$8,575.00 and for general cleaning three nights a week for a monthly base rate of \$2,000.46. He stated one of the housekeeping employees had retired and this will not be additional monies. Mr. Huff also stated this was anticipated and was covered in the original budget. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Authorizing Lenoir County Emergency Services to Accept Ownership of a Magnum 5080K Light-Tower/Generator from Duplin County: Purchased with Department of Homeland Security Grant Money through Domestic Preparedness Region 2. Mr. Dail stated the Board is requested to approve the transfer of ownership for one (1) Magnum 5080K light-tower generator from Duplin County to Lenoir County. He stated approval of this Resolution will allow Lenoir County Emergency Services to accept ownership of this asset and continue to increase our cache of available resources to assist our citizens with efficient and effective emergency response. He stated the title is in Duplin County's name. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 13 was unanimously approved.

Mr. Daughety stated he had received a call from someone who lived outside of Lenoir County but has a father who lives here. He stated the father suffered a heart attack recently and the family member wished to thank EMS for the protocol that is being followed. Mr. Daughety stated the family member said the father was transported to Greenville and within 2 hours was back in his room. The family member informed Mr. Daughety that the same protocol was followed in the Emergency Department as was initiated by the EMS crew. Mr. Daughety stated the Emergency Room physician credited the new protocol that was being used by the EMS system for the positive outcome.

Mr. Dail stated it is a total team effort. He stated in this particular incident, the first two people on the scene were Lenoir County deputies who immediately started CPR while the EMS crew got equipment from the unit. Mr. Dail stressed that in order for a positive outcome, CPR must begin immediately and without it, advanced medicine is of no effect. Mr. Daughety asked Mr. Dail to expand on the equipment on the ambulances. Mr. Dail referred to "Pitt Crew CPR" and gave a synopsis of running a code using the most updated protocol. He stated the defibrillator is about a \$25,000 piece of equipment and the cold IV fluid administration prevents edema in the coded patient's body. Mr. Daughety stated the supervisor followed the patient's progress from Vidant Hospital to his home. Mr. Daughety said this caller was going to go to the Board of his county to see what he can do to get his county on board. Mr. Dail stated this new protocol is now becoming an industry standard.

Mr. Dail updated the Board on the Jones-Lenoir County project. He stated Communications started dispatching for Jones County 7/1/2013. Mr. Dail stated he has met with their responders and it seems to be going very well, with only a few minor glitches. He stated he hopes to be bringing a resolution before the Board by the end of September so a decision can be made regarding a contractor for construction in Jones County as well as the remodelling in Lenoir County. Mr. Dail stated he thought the prices for the radios had been nailed down with Motorola, but needs to get Mr. Griffin to look at the contract.

Item No. 14 was a Resolution Approving Citizens to Boards, Commissions; etc. The following reflects existing vacancies and appointments.

<u>BOARD/COMMITTEE COMMISSION</u>	<u>APPLICANT/CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Home and Community Block Grant Committee	Susan Hill Danielle Howard Carol Larkins Frances Allison 2nd Appearance	June 2016

Upon a motion by Ms. Brown to appoint the listed members and a second by Mr. Daughety, Item No. 14 was unanimously approved.

Item #15 was a Resolution to authorize Sheriff Hill to increase jail staffing. Sheriff Hill stated Brennan initially did a manpower study and recommended hiring 40 new people to operate the new jail and the existing jail, but the County settled on 21. He stated 21 was approved, but now with the new jail being used, and the problems being evaluated, at least 5 more people, 2 more per shift is needed. Sheriff Hill stated he had been pulling staff away from their posts to man areas he felt were more critical and /or dangerous. He stated he had been using part-time and overtime to compensate for the lack of manpower. Sheriff Hill stated employees are getting worn out and he hopes this solves the problem. He stated they are currently housing 41 Beaufort County inmates, which is generating approximately \$60,000 per month, but he is not sure how long they will be here. Sheriff Hill stated it will be challenge to find five employees as it took a year to find twenty-one. He stated it will cost \$188,000 annually but we have already seen \$95,000 in revenue just from housing other inmates. Sheriff Hill stated he currently has 3 vacancies.

Mr. Rouse asked if we could make this contingent on the Beaufort County inmates and Sheriff Hill stated five more employees would still be needed. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 15 was unanimously approved.

Mr. Jarman was asked to comment and he stated that we have tried our best to keep things as tight as possible and things may be better in a year after staff are trained and become more familiar with the jail. He stated he feels the envelope has been pushed too much to fill up the jail to try to function with too few employees. Mr. Jarman stated for the safety of the officers, Sheriff Hill does need the requested personnel.

Mr. Hill stated the jail opened at budget time, and it would have been better to have some history at the beginning of the budget. Ms. Sutton stated people didn't realize how hard it was to get people to fill those positions.

Mr. Best asked if we would be looking at more people down the line when the jail is operating at full capacity. Sheriff Hill stated the issue would be the relief factor. The vote was unanimous for Sheriff Hill to increase jail staffing.

Ms. Brown stated the Community Health Center held their gala on Saturday and DSS held their Strengthening Families Seminar at LCC. She stated there was a good attendance.

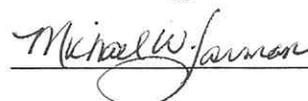
With no further discussion Mr. Davis adjourned the meeting at approximately 5:24 p.m.

Respectfully Submitted,

Faye H. Mervin

Deputy Clerk

Reviewed By,



Michael W. Jarman

County Manager

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 09/03/13 **ITEM NO.:** 4

RESOLUTION: APPROVING THE RELEASES AND REFUNDS TO THE INDIVIDUALS LISTED HEREIN

SUBJECT AREA: Financial

ACTION REQUESTED: Approval of Releases and Refunds as Prepared

HISTORY/BACKGROUND:

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

Year	Name	Account	Amount	Reason
2013	Edna Taylor	29271	\$567.49	Legal Exemption
2013	Norman Stroud	27957	446.44	Legal Exemption
2013	Mary Wall	7992	346.25	Legal Exemption
2013	Alton Rouse	65800	672.75	Legal Exemption
2013	Dennis Wilkins	73892	144.83	Corrected Listing
2013	NMHG Financial Serv	81289	1670.19	Double Listed
2013	Queen Street Deli & Bak.	73979	214.96	Double Listed
2013	Charles Buchanan	3417	283.90	Corrected Listing
2013	Stephen Turner	30383	266.24	Legal Exemption
2011	Travis Mewborn	30938	315.60	Corrected Listing
2012	Travis Mewborn	30938	291.12	Corrected Listing
2013	Travis Mewborn	30938	282.66	Corrected Listing
2013	Electrolux Home Products	31909	15138.62	Adjusted Value

Refunds

Year	Name	Account	Amount	Reason
2013	Everett Site Prep Inc	66037	\$7915.11	Corrected Listing

MANAGER'S RECOMMENDATION:

Approval of releases as set out above.



AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Sutton _____

Best _____ Daughety _____ Hill _____ Rouse _____

Reuben Davis, Chairman
Lenoir County Board of Commissioners

Date

ATTEST

DATE

A RESOLUTION HONORING

Barbara H. Perry

WHEREAS, the Lenoir County Board of County Commissioners wishes to proudly acknowledge and to publicly recognize employees retiring from the Lenoir County Board of Elections; and,

WHEREAS, Mrs. Barbara H. Perry was employed by the Lenoir County Board of Elections as a Deputy Director on May 1, 1992; and,

WHEREAS, Mrs. Barbara H. Perry has dedicated her professional career at Lenoir County Board of Elections to public service and to the citizens of Lenoir County; and,

WHEREAS, Mrs. Barbara H. Perry submitted her notice of retirement from the Lenoir County Board of Elections on August 1, 2012; and,

WHEREAS, Mrs. Barbara H. Perry will retire with twenty-one years of service from the Lenoir County Board of Elections as of July 31, 2013,

THEREFORE BE IT RESOLVED, this the 3rd Day of September in the Year 2013 of our Lord, that the Lenoir County Commissioners recognizes Mrs. Barbara H. Perry for her efforts, commitment and compassion that she has so freely given the citizens of Lenoir County and further resolved that a copy of this Resolution be transmitted to Mrs. Barbara H. Perry by the Clerk to the Board of Commissioners of Lenoir County.

BOARD OF COMMISSIONERS OF LENOIR COUNTY

**BY: _____
Mr. Rueben Davis, Chairman**

**ATTEST: _____
Clerk to the Board of Lenoir County Commissioners**

DATE: September 3, 2013

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 09/03/2013 **ITEM NO.** 6

Resolution Approving Presentation of Badge and Service Weapon to Retiring Deputy Randy Moore

SUBJECT AREA: PERSONNEL

ACTION REQUESTED:

The Board is requested to authorize Sheriff Chris Hill to present to retiring Deputy Randy Moore, his Lenoir County Sheriff's Office badge and Glock .45 caliber service weapon pursuant to state law and past county practices.

HISTORY / BACKGROUND:

Deputy Randy Moore began his law enforcement career with the Kinston Police Department in March of 1983 where he remained until May of 1996. Deputy Moore began his employment with the Lenoir County Sheriff's Office in May of 1996. North Carolina retirement rules state that an officer must have 30 years of credible service or be age 55 with at least 15 years of credible service to retire. Deputy Moore has the appropriate amount of time to retire, which became effective August 31, 2013.

North Carolina General Statute 20-187.2 provides for the presentation of an officer's badge upon his retirement and also provides for the governing body, in its discretion, to present the retiring officer with his service weapon after he receives a handgun permit. Deputy Moore obtained his handgun permit in August of 2013, which is now part of his personnel file.

A number of law enforcement officers retire each year in various state and local jurisdictions within North Carolina. In these instances, the officers have been presented with their badge and service weapon.

EVALUATION:

In keeping with the North Carolina General Statutes and local government practices, it is recommended that Deputy Randy Moore be presented with his badge and Glock .45 caliber service weapon (serial number NMA076).

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

MWS
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff is authorized to present to Deputy Randy Moore his Lenoir County Sheriff's Office badge and Glock .45 caliber service weapon.

Funding Account #:

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Rouse _____ Sutton _____ Brown _____ Davis _____

Hill _____ Best _____ Daughety _____

Reuben Davis, Chairman Date 09/03/13

ATTEST

Date

Item NO. 7

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: NON-DEPARTMENTAL: \$15,714.: INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2013 - 2014
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		NON-DEPARTMENTAL		VARIOUS	
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
10-3212-1100 2012 TAX LEVY	15,714.00	10-4200-1913 PROF SVCS-BUS PER PROP AUDIT	15,714.00		
Total	15,714.00	Total	15,714.00		

Reason and Justification for Request:
 To appropriate additional property tax revenue received by the County as a result of a business personal property tax audit being conducted by County Tax Services, Inc. The County contracted with County Tax Services, Inc. in May of 2010 to conduct the audit. County Tax Services, Inc. receives a 30% commission on all business personal property discoveries found as a result of the audit. The County pays this commission only after the taxpayer pays the discovery tax bill. The Board approved the contract with County Tax Services, Inc. on May 17, 2010, Item #8.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	8/14/13	<i>Martha H. Martin</i>	8/14/13
Budget Officer Approval	Date		
<i>Murphy Jarman</i>	8/15/13		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2013-2014
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	HEALTH	VARIOUS
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
DECREASE Fund Balance Appropriations 10-3991-9910	(5,166.00)	Decrease WIC 10-5167-2900 OTHER SUPPLIES
		(5,166.00)
Total	\$ (5,166.00)	Total \$ (5,166.00)

Reason and Justification for Request:

State Budget for WIC will support 2% increase in salaries by reducing operating expenses.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	8/27/13	<i>Martha H. Martin</i>	8/28/2013
Budget Officer Approval	Date		
<i>Michael W. Saurman</i>	8/28/13		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT:
 GENERAL FUND:
 HEALTH:
 (Care Coordination for Children)
 Increase to Budget
 \$16,487.00

Item NO. 9



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2013-2014
 Appropriations

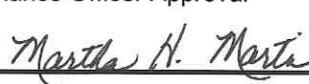
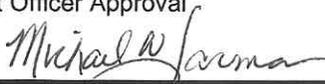
Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
10-3516-3305 Child Care Coordination for Children (XIX)	\$ 16,487.00	Care Coordination for Children			
		DECREASE			
		10-5171-1210 Salaries & Wages	\$	(1,686.00)	
		10-5171-1275 Longevity		(2.00)	
		10-5171-1810 Employer(FICA)		(104.00)	
		10-5171-1811 Employer(Medicare)		(27.00)	
		10-5171-1820 Employer(Retirement)		(111.00)	
		10-5171-1870 Employer(401-K)		(84.00)	
		INCREASE			
		10-5171-2900 Supplies		14,296.00	
		10-5171-3110 Travel		2,500.00	
		10-5171-3210 Communications		1,360.00	
		10-5171-3250 Postage		345.00	
Total	16,487.00			16,487.00	

Reason and Justification for Request:

Increase to Child Coordination for Children in regard to monthly projections of receiving \$11,942.40 a month.

Department Head Approval  Date: 8/26/13	Finance Officer Approval  Date: 8/28/2013
Budget Officer Approval  Date: 8/28/13	Board Approval (When Applicable) Date: _____ Date of Minutes: _____

BUDGET ORDINANCE AMENDMENT:
 GENERAL FUND:
 HEALTH:
 (Pregnancy Care Management)
 Decrease to Budget
 \$19,305.00

Item NO. 10



LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

FY 2013-2014
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	HEALTH	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
10-3509-4204 Pregnancy Care Management	\$ (19,305.00)	Pregnancy Care Management DECREASE 10-5170-2900 Supplies \$ (19,305.00)
Total	\$ (19,305.00)	\$ (19,305.00)

Reason and Justification for Request:

Decrease to Pregnancy Care Management in regard to monthly projections of receiving \$13,337.10 a month.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	8/26/13	<i>Martina H. Martin</i>	8/28/13
Budget Officer Approval	Date		
<i>Michelle Jarman</i>	8/23/13		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

BUDGET ORDINANCE AMENDMENT: TRUST AND AGENCY FUND:FINANCE/EXTENSION-FAMILY CAREGIVER:54,094. DECREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2013 - 2014
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
TRUST AND AGENCY		FINANCE/EXTENSION-FAMILY CAREGIVER		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>DCREASE</u> 70-3495-3300 SMART START - EXTENSION	-54,094.00	<u>DCREASE</u> 70-4951-6000 EXTENSION FAMILY CARGIVER	-54,094.00		
Total	-54,094.00	Total	-54,094.00		

Reason and Justification for Request:
 BUDGET AMENDMENT TO DECREASE THE BUDGETED AMOUNTS OF THE PARTNERSHIP FOR CHILDREN PROGRAM. WHENEVER THE BUDGET WAS BEING COMPILED, IT WAS THOUGHT THAT THE PARTNERSHIP FOR CHILDREN WOULD BE RECEIVING THE SAME FUNDING AS FY12-13. HOWEVER, ON AUGUST 20, THE COUNTY RECEIVED NOTIFICATION FROM THE LENOIR-GREENE PARTNERSHIP, THAT THEY WOULD ONLY BE RECEIVING \$47,629. FROM THE NC PARTNERSHIP FOR CHILDREN. THEREFORE, THE BUDGET IS BEING DECREASED ACCORDINGLY.

Department Head Approval <i>Sammy D. Kelly</i>	Date 8/21/13	Finance Officer Approval <i>Martha A. Martin</i>	Date 8/23/13
Budget Officer Approval <i>Michael W. ...</i>	Date 8/22/13		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item NO. 12

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: COOP EXT-KATE B REYNOLDS: \$78,001. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2013 - 2014
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND GENERAL	DEPARTMENT COOP EXT: KATE B. REYNOLDS GRANT	LINE ITEM DESCRIPTION Various	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <div style="text-align: center;">REVENUES</div>		Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/> <div style="text-align: center;">EXPENDITURES</div>	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u>		<u>INCREASE</u>	
10-3329-3617 Grant-Kate B. Reynolds	78,001.00	10-4952-1210 Salaries & Wages	24,960.00
		10-4952-1260 Salaries & Wages-Part-Time	9,127.00
		10-4952-1810 Employer-FICA	1,459.00
		10-4952-1811 Employer-Medicare	494.00
		10-4952-1820 Employer-Retirement	3,275.00
		10-4952-1830 Employer-Insurance	5,192.00
		10-4952-1850 Employer-Unemployment	115.00
		10-4952-2300 EFNEP Demonstration Supplies	2,601.00
		10-4952-2301 Producers-Ag Boxes	6,000.00
		10-4952-2302 Consumer-Produce Boxes	7,500.00
		10-4952-2600 Office Supplies	1,000.00
		10-4952-2700 Promotions-Restaurant	7,500.00
		10-4952-3110 Travel	3,330.00
		10-4952-3210 Telephone	3,890.00
		10-4952-4560 Workers' Compensation	1,558.00
Total	78,001.00	Total	78,001.00
Reason and Justification for Request: BUDGET AMENDMENT TO TO SET UP GRANT FUNDS FROM THE KATE B REYNOLDS GRANT. THIS IS THE SECOND OF THREE INSTALLMENT PAYMENTS ON THIS GRANT. THIS GRANT WAS INITIALLY APPROVED IN FY11-12, WITH THE GRANT FUNDS BEING DESIGNATED TO PROVIDE A HEALTHY FOOD ACCESS PROGRAM IN LENOIR COUNTY. ANY UNEXPENDED FUNDS WILL BE ROLLED OVER INTO FY14-15.			
Department Head Approval <i>Jammy Kelly</i> Budget Officer Approval		Finance Officer Approval <i>Martha H. Martin</i> Date	
Date		Date	
8-26-13		8-28-13	
Board Approval (When Applicable)		Date of Minutes	
Date		Date	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 09/03/13 **ITEM NO.:** 13

RESOLUTION: Authorizing Acceptance of Community Transformation Grant Funds - \$2,240

SUBJECT AREA: Financial

ACTION REQUESTED:

To authorize acceptance of Community Transformation Grant funds in the amount of \$2,240 to support access to healthy local foods, by providing marketing and supplies to the Lenoir County Farmer's Market and LCFM Annex.

HISTORY/BACKGROUND:

The Lenoir County Farmer's Market provides community access to local foods and produce. The missions of the Community Transformation Grant Projects are to increase the number of new or enhanced farmers' markets, mobile markets, farm stands and community supported agriculture programs. Lenoir County is a part of the Region 10 Projects. The Community Transformation Grant program is funded by the Centers for Disease Control (CDC) and supports community-level efforts to reduce chronic diseases such as heart disease, cancer, stroke, and diabetes. By promoting healthy lifestyles, especially among population groups experiencing the greatest burden of chronic disease, these grants are designed to help improve health, reduce health disparities, and control health care spending. There are four key strategies within the grant: Tobacco-free Living, Active Living, Healthy Eating, and Healthcare Quality Improvement. Within the Healthy Eating component, the Region 10 goal is to increase the number of new or enhanced farmers' markets, mobile markets, farm stands, and community supported agriculture programs.

EVALUATION:

For the \$2,240 contribution our Lenoir County Farmer's Market and Annex goal is to increase awareness and participation in the market including the customer base as well as the vendor base. Through implementation of this project we plan to purchase a ventilation fan for the cooler and freezer room, and additional sound system that will reach all three bays of the market.

MANAGER'S RECOMMENDATION:


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that Lenoir County Cooperative Extension be authorized to accept a \$2,240 Community Transformation Grant.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Sutton _____

Best _____ Daughety _____ Hill _____ Rouse _____

Reuben Davis, Chairman
Lenoir County Board of Commissioners

09/03/13
Date

ATTEST

09/03/13
DATE

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 09/03/13 **ITEM NO.:** 14

RESOLUTION: Authorizing the acceptance of the award of a proportional match (50%) of the State of North Carolina Appropriated “Special Leave” provision to Lenoir County Employees of North Carolina Cooperative Extension.

SUBJECT AREA: Salaries and Benefits

ACTION REQUESTED: To authorize the acceptance of the award of a proportional match (50%) of the State of North Carolina Appropriated “Special Leave” provision to Lenoir County Employees of North Carolina Cooperative Extension.

HISTORY/BACKGROUND: The State of North Carolina awarded a “special leave” provision to employees as part of the 2013-2014 State Budget. Specifically, 40 hours of leave is to be allocated for full-time, leave-earning employees. The full details of the provision are attached.

In general, this Special Leave provision has the following characteristics:

1. It is awarded only to those leave-earning employees employed on July 1, 2013.
2. It must be used before any other non-sick-leave balance (may be used for absences due to illness, but it is not required).
3. It is paid out only to employees who separate due to retirement; the special leave balance is “forfeited” for all other types of separations.
4. The entire balance must be utilized on or before June 30, 2014, or it is “forfeited”.

EVALUATION:

Acceptance of the proportional match (50%) of the State of North Carolina Appropriated “Special Leave” provision to Lenoir County Employees of North Carolina Cooperative Extension will enable our local employees to receive the full benefit intended by the State of North Carolina.

MANAGER'S RECOMMENDATION:

MW
INITIALS

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that Lenoir County Cooperative Extension be authorized to accept the award of a proportional match (50%) of the State of North Carolina Appropriated "Special Leave" provision to Lenoir County Employees of North Carolina Cooperative Extension.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Davis _____ Brown _____ Best _____ Daughtey _____

Hill _____ Rouse _____ Sutton _____

Reuben J. Davis, Chairman

09/03/13
Date

ATTEST

09/03/13
Date



**COUNTY PARTNER DECISION ON
FISCAL YEAR 2013-2014 SPECIAL LEAVE AWARD
BY THE STATE OF NORTH CAROLINA
FOR NC COOPERATIVE EXTENSION EMPLOYEES
AT NC STATE UNIVERSITY AND NC A&T STATE UNIVERSITY**

Submitting County/ECBI:

The State of North Carolina awarded a “special leave” provision to employees as part of the 2013-2014 State Budget. Specifically, 40 hours of leave is to be allocated for full-time, leave-earning employees (prorated for less than 1.0 FTE).

In general, this Special Leave provision has the following characteristics:

1. It is awarded only to those leave-earning employees employed on July 1, 2013.
2. May be used for absences due to illness, but is not required.
3. It is paid out only to employees who separate due to retirement; the special leave balance is “forfeited” for all other types of separations.
4. The entire balance must be utilized on or before June 30, 2014, or it is “forfeited.”

Each County/ECBI that has NC Cooperative Extension employees must notify NCCE in writing of their decision to award their portion of the State’s Special Leave award.

Please indicate your decision, and then return the form to your County Extension Director.

___ We agree to award the proportional match of the “Special Leave” provision.

___ We do not agree to award the proportional match of the “Special Leave” provision.

Signature of County/Tribal Official:

Printed Name and

Title of County/Tribal Official: _____

Date of Signature:

County Extension Directors must submit this form to Cheryl Howard via fax or email **no later than August 30, 2013**. Please retain copies as needed by the County/Tribal office.

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 09/03/13 **ITEM NO.:** 15

RESOLUITON: Authorizing Lenoir County to Enter into a Contract and Agreement with Walter and Sylvia Poole to Trade 4.53 Acres of County Property in the Hwy. 70 Industrial Park for Property Owned by the Poole's at 1278 Hwy. 258 North

SUBJECT AREA: Financial

ACTION REQUESTED:

Authorize the attached contract and agreement between Lenoir County and Walter and Sylvia Poole.

HISTORY/BACKGROUND: The success of companies located in the Hwy. 70 Industrial Park has resulted in the over 3,022 persons and truck traffic in excess of 250 trucks daily. Industrial Park employee and truck traffic along with the public traffic in the Hwy. 70/Wal-Mart area has resulted in much congestion. This congestion causes difficulties and delays for emergency responders, employees and business in the park, as well as citizens shopping or traveling in this area. Additional ingress/egress to the Park has been needed for several years.

EVALUATION: Per the attached contract and agreement Lenoir County will trade 4.53 acres located in the Hwy. 70 Industrial Park and pay \$90,000 to Walter and Sylvia Poole in exchange for property located at 1278 Hwy. 258 North. The property traded and the \$90,000 paid to the Poole's constitutes the fair value for the purchase of 1278 Hwy. 258 North. This property transaction is necessary to assist in the right of way acquisition which will allow for the extension of Smithfield Way from its current intersection with Hill Farm Road to connect with Hwy. 258 North. The extension of Smithfield Way will provide a new ingress/egress for the Industrial Park, alleviate a lot of the congestion in the area, and also provide for a safer more efficient response from Emergency Services.

MANAGER RECOMMENDATION:

Respectfully Recommend Approval

mw

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that Lenoir County enter into the attached Contract and Agreement with Walter and Sylvia Poole.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Davis _____ Brown _____ Best _____ Daughtey _____

Hill _____ Rouse _____ Sutton _____

Reuben J. Davis, Chairman 09/03/13
Date

ATTEST 09/03/13
Date

Contract & Agreement

1. Lenoir County, owner of Tract 2A on Enterprise Boulevard, containing approximately 4.53 acres, and recorded in Plat Cabinet 12, Page 290, Lenoir County Registry, agrees to trade for the property located at 1278 Highway 258 North and pay \$90,000 to the owners, Walter R. Poole, Jr. and wife, Sylvia K. Poole.
2. The owners of 1278 Highway 258 North, property recorded in Deed Book 1527, Pages 317-319, Lenoir County Registry, intend to develop Tract 2A received in trade from Lenoir County within thirty six months after closing by constructing a comparable building similar to that on Tract 3.
3. Lenoir County further agrees to allow Poole the right to remove HVAC and other personal items from the building at 1278 Highway 258 North before demolition.
4. The parties agree that the property traded and \$90,000 paid to the Poole's constitutes the fair market value for the purchase of 1278 Hwy 258 North as property for the right of way of extension of Smithfield Way.
5. The Poole's' shall pay the 2013 property taxes on 1278 Hwy 258 North prior to closing.

SIGNED AND ACCEPTED

SIGNED AND ACCEPTED

Lenoir County by: Reuben J. Davis
Chairman Lenoir County Board of Commissioners

Walter R. Poole, Jr.

Attest:

Martha H. Martin
Clerk to the Board

Sylvia K. Poole