

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
TUESDAY, SEPTEMBER 8, 2009 – TIME: 9:00 A.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC COMMENTS: 10 Min.

PUBLIC INFORMATION: Mr. Bill Whitaker of the American Veterans Post 111: 10 Min.

Regarding: 9/11 Memorial Invitation

Mr. Joey Huff, Health Director: Health Update **10 Min.**

- 1. **Items from Chairman/Commissioners: 5 Min.** Board
- 2. **Items from County Manager: 5 Min.** Jarman

CONSENT AGENDA: 10 Min. ACTION

- 3. Approval of Minutes: Regular Board Meeting: August 17, 2009
Closed Session Meeting: August 17, 2009 Aytch/Jarman
- 4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
- 5. Budget Ordinance Amendment: General Fund: COOP Ext.-Prevention Block
Grant: \$1,593: Decrease Kelly/Martin
- 6. Budget Ordinance Amendment: General Fund: COOP Ext.-Safe and Drug Free
Schools : \$7,803.20: Decrease Kelly/Martin
- 7. Budget Ordinance Amendment: General Fund: DSS: \$200: Increase Jones/Martin
- 8. Budget Ordinance Amendment: General Fund: DSS: \$600: Increase Jones/Martin
- 9. Budget Ordinance Amendment: Solid Waste Fund: Finance/Landfill: \$363:
Increase Jarman/Martin
- 10. Budget Ordinance Amendment: Finance/Sheriff's Department: \$462: Increase Jarman/Martin
- 11. Budget Ordinance Amendment: General Fund: Health (Environmental Health
Program): \$507: Increase Huff/Martin
- 12. Budget Ordinance Amendment: Sheriff's Department: \$5,396: Increase Smith/Jarman

END OF CONSENT AGENDA

PUBLIC HEARING/RESOLUTION: 25 Min.

- 13. Public Hearing on the Closeout of the 2006 NC Community Development Block
Grant (CDBG) Program – Concentrated Needs Category Jarman/Martin
- 14. Public Hearing on the Requirements of the 2009 NC Community Development
Block Grant (CDBG) Program – Revitalization Category Jarman/Martin
- 15. Resolution of the Board of Commissioners for the County of Lenoir Authorizing
the Filing of an Application for Community Development Block Grant Funds Jarman/Martin

PROCLAMATIONS/BUDGET ORDINANCE AMENDMENTS/ RESOLUTIONS: 40 Min.

- 16. A. Proclamation: Sickle Cell Awareness Month: September 2009 Jarman/Board
B. Proclamation: Lenoir County Big Read Month
- 17. Budget Ordinance Amendment: General Fund: DSS: \$165,094: Increase Jones/Martin
- 18. Resolution Requesting the Lenoir County Health Department to Impose Fees for Services Based on Approved Medicaid Rates Effective July 1, 2009-June 30, 2010 Huff/Martin
- 19. Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract with Garrison Enterprises, Inc.: \$7,500 Huff/Martin
- 20. Resolution Approving Purchase of an Electro-Mechanical Security Lock: \$3,780 Smith/Martin
- 21. Resolution Authorizing the MIS Director to Purchase Maintenance on the Cisco Ironport Anti-Spam/Anti-Virus Appliance from Storbase: \$5,925 Bryan/Martin
- 22. Resolution Awarding Emergency Purchase of D6 Dozer Rails: \$6,211.99 Miller/Martin
- 23. Resolution Authorizing Emergency Repair of HVAC System in the Lenoir County Administration Building (Tax Office Building): Ed Phillips, Inc.: \$7,700 Wiggins/Martin
- 24. Resolution Authorizing Replacement of Damaged Windows in the Courthouse Curtainwall Areas that Connect the Original Courthouse to the Courthouse Annex: Oliver Glass Company: \$7,128 Wiggins/Martin
- 25. A. Resolution Authorizing the Purchase of a New Air Conditioning Unit at the Central Avenue Tower Site Location: \$3,528 Dail/Martin
B. Resolution Authorizing the Purchase of Priority Dispatch Emergency Medical Dispatch (EMD), Emergency Fire Dispatch (EFD), and Emergency Police Dispatch (EPD) Dispatching Software and Aqua Quality Management System: \$8,404
C. Resolution Authorizing the Purchase of Computer Hardware, Video Cards and Monitors to Complete CAD Upgrade NTE: \$26,310
- 26. Resolution Authorizing a Purchase Order for Annual Service of the Spitz AP3 Planetarium Projector to Pielock Planetarium Repair: \$3,000 Ellis/Martin
- 27. Resolution Authorizing a Purchase Order to Moss Hill Recreation Association for Lenoir County's Portion of Renovations to the Concession Stand at Moss Hill Athletic Park: \$6,500 Ellis/Martin
- 28. Resolution Authorizing Lenoir County to Commit up to \$500,000 for the Woodmen Community Center at a Location Suitable to all Parties Involved Ellis/Martin

APPOINTMENTS: 5 Min.

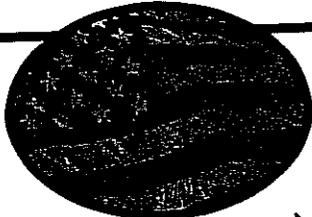
- 29. Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. Aytch

OTHER ITEMS: 10 Min.

- 30. Items from County Manager / County Attorney / Commissioners / Closed Session (if necessary)

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: September 8, 2009
SUBJECT: Items of Interest

1. August 19, 2009: Note of Thanks
2. Kinston Track Improvement Open House: Thursday, September 10th: 10-12:00 p.m.:
410 N. Queen St., Kinston
3. NACo Prescription Drug Discount Card
4. Elks Building
5. Transportation
 - 1.) RPO Transportation Coordinating Committee
 - 2.) US 70 Committee
6. Fall Litter Sweep 2209: September 19 – October 3, 2009
7. Current ESC Workforce Information: as of August 12, 2009
8. Minutes: Kinston-Lenoir County Parks and Recreation: July 9, 2009



August 19, 2009

Chairman Graham and Commissioners:

Our thank you seems so small compared to all you've done since our loss of Allen. Your support and concern shown to the Pearson family will be remembered always.

Pearson Park will always be a legacy of love for Allen.

Kind deeds change lives.

Thank You.

Rickie & Salsie Pearson

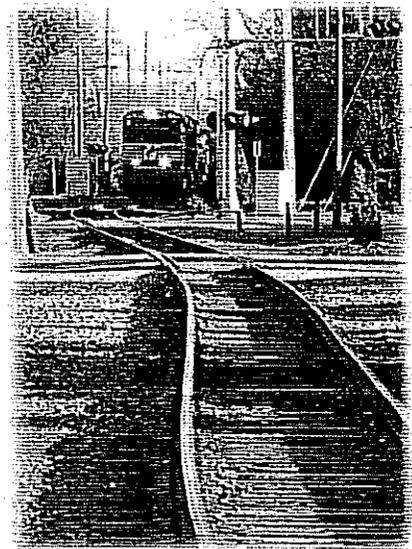
Please join us at the . . .

Kinston Track Improvement Open House

**Thursday, September 10th
10:00 – 12:00
410 N. Queen Street, Kinston**

This event, sponsored by the North Carolina Railroad Company and the Pride of Kinston, celebrates track improvements and the jobs and economic benefits the railroad is generating in eastern North Carolina.

NCRR and Norfolk Southern management will be on hand to explain the improvements and express appreciation for the cooperation of the people of Kinston. Kinston business and civic leaders will be on hand to explain the local benefits. We invite you to come any time during the 2 hour Open House. NCRR staff will be on hand to answer questions.



For more information, please contact Kat Christian, NCRR Public Affairs Director, at 919-954-7601.

NACO PRESCRIPTION DRUG DISCOUNT CARD PROGRAM

QUICK FACTS

- 4 YEARS OF RESEARCH WENT INTO THE PROGRAM BEFORE IT WAS IMPLEMENTED (LOOKED AT OTHER PROGRAMS AND TRIED TO COME UP WITH THE BEST OVERALL PACKAGE AND ELIMINATE THE NEGATIVITY OF OTHER CARD PROGRAMS)
- PROGRAM HAS BEEN OPERATIONAL FOR 5 YEARS
- NATIONWIDE 1,250 COUNTIES PARTICIPATE
- 67 OF 100 COUNTIES IN NORTH CAROLINA PARTICIPATE
- NATIONWIDE OVER 57,000 PHARMACIES PARTICIPATE
- NATIONWIDE OVER 17,000,000 RESIDENTS PARTICIPATE IN THE PROGRAM
- IN 5 YEARS ONLY 2 PHARMACIES HAVE OPTED OUT OF THE PROGRAM
- THE PROGRAM CREATES MORE FOOT TRAFFIC IN THE STORES
- PROMOTIONAL MATERIALS AND ADVERTISING ENCOURAGE SHOPPING IN YOUR LOCAL PHARMACY
- THE PROGRAM HELPS TO LEVEL THE PLAYING FIELD BETWEEN THE GIANT PHARMACIES AND THE SMALLER LOCAL PHARMACIES, BECAUSE THE PRICE CHARGED THE CONSUMER AFTER THE CARD DISCOUNT IS THE SAME AT THE SMALL PHARMACY AS THE LARGE PHARMACY
- 80% OF THE TIME THE DRUG IS LESS EXPENSIVE THAN THE PHARMACY'S REGULAR PRICE. 20% OF THE TIME THE PHARMACY'S REGULAR DISCOUNT ON THE DRUG IS LESS EXPENSIVE THAN USING THE CARD, SO THE CONSUMER IS GUARANTEED TO RECEIVE THE LOWER PRICE
- THERE IS A SMALL MENTION ON THE BACK OF THE CARD REGARDING ADDITIONAL SAVINGS ON MAIL ORDERS FOR MAINTENANCE DRUGS, BUT NATIONALLY THE MAIL ORDER BUSINESS AMOUNTS TO .5% (1/2 OF 1%) OF CARD HOLDERS...THIS EQUATES TO 85,000 OUT OF 17,000,000 CARD HOLDERS
- NO SOLICITATIONS TO RESIDENTS ARE ALLOWED
- CAREMARK RECEIVES A TRANSACTION FEE WHEN THE CARD IS USED. THE TRANSACTION FEE OF \$3.50 IS BUILT INTO THE DISCOUNT % OFF, SO NO SEPARATE FEE IS CHARGED THE CONSUMER. CAREMARK RECEIVES \$.85 - \$1.00 OF THE \$3.50 FEE. THE REMAINDER OF THE TRANSACTION FEE IS RETAINED BY THE PHARMACY
- CAREMARK PROVIDES PROMOTIONAL MATERIALS, CARDS, AND PROMOTIONAL ITEMS (SUCH AS PILL BOXES) AT NO CHARGE TO PARTICIPATING COUNTIES THRU NACO
- NACO DOES NOT MAKE A PROFIT ON THE PROGRAM

State of North Carolina



BEVERLY EAVES PERDUE
GOVERNOR

FALL LITTER SWEEP

2009

BY THE GOVERNOR OF THE STATE OF NORTH CAROLINA
A PROCLAMATION

WHEREAS, the North Carolina Department of Transportation organizes an annual fall statewide roadside cleanup to ensure clean and beautiful roads in North Carolina; and

WHEREAS, the fall 2009 LITTER SWEEP roadside cleanup will take place September 19 – October 3, 2009, and encourages local governments and communities, civic and professional groups, businesses, churches, schools, families and individual citizens to participate in the Department of Transportation cleanup by sponsoring and organizing local roadside cleanups; and

WHEREAS, Adopt-A-Highway volunteers, Department of Transportation employees, Department of Correction inmates and community service workers, local government agencies, community leaders, civic and community organizations, businesses, churches, schools, and environmentally concerned citizens conduct annual local cleanups during LITTER SWEEP and may receive certificates of appreciation for their participation; and

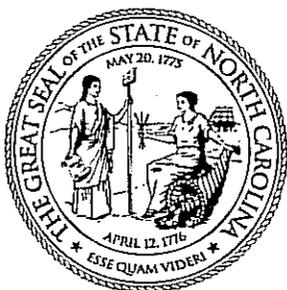
WHEREAS, the great natural beauty of our state and a clean environment are sources of great pride for all North Carolinians, attracting tourists and aiding in recruiting new industries; and

WHEREAS, the cleanup will increase awareness of the need for cleaner roadsides, emphasize the importance of not littering, and encourage recycling of solid wastes; and

WHEREAS, the fall 2009 LITTER SWEEP cleanup will celebrate the 21st anniversary of the North Carolina Adopt-A-Highway program and its 5,750 volunteer groups that donate their labor and time year round to keep our roadsides clean; and

WHEREAS, the LITTER SWEEP cleanup will be a part of educating the children of this great state regarding the importance of a clean environment to the quality of life in North Carolina;

NOW, THEREFORE, I, BEVERLY EAVES PERDUE, Governor of the State of North Carolina, do hereby proclaim September 19 – October 3, 2009, as “LITTER SWEEP” time in North Carolina and encourage citizens in all 100 counties to take an active role in making their communities cleaner.



BEVERLY EAVES PERDUE

Current ESC Workforce Information

from
LENOIR COUNTY

as of

August 12, 2009

- ◆ County Labor Force : 28,103
- ◆ Number Of Unemployed : 3,486
- ◆ County Unemployment Rate :

| June 2009 | 3 Months Ago | 6 Months Ago | 12 Months Ago |
|-----------|--------------|--------------|---------------|
| 12.4% | 11.9% | 9.7% | 7.4% |

◆ Unemployment Insurance (UI) Benefits Paid in Lenoir County :

Last 30 Days : \$1,091,610
Year-To-Date : \$10,373,649

◆ New Business/Industry Openings In Lenoir County:
- Last 4 Weeks -

◆ Business/Industry Closings In Lenoir County:
- Last 4 Weeks -

Current State & National Information

- ◆ Unemployed Workers Statewide (June 2009) : 502,263
- ◆ N.C. Unemployment Rate:

| June 2009 | 3 Months Ago | 6 Months Ago | 12 Months Ago |
|-----------|--------------|--------------|---------------|
| 11.0% | 10.8% | 8.1% | 6.1% |

◆ U.S. Unemployment Rate (July 2009) : 9.4%

◆ Unemployment Benefits Paid to N.C. workers:
Month To Date : \$83,751,422
Last Month : \$218,343,814
Year To Date : \$1,740,504,866

◆ Unemployment Benefits Paid to N.C. workers
In August 2008 : \$99,500,277

◆ N.C. Unemployment Insurance Trust Fund Balance:
(As Of Aug 11, 2009) : \$0

◆ Average N.C. UI Tax Rate For Business : 1.7%



Beverly Alston - Kinston
252.526.4435

MINUTES
KINSTON/LENOIR COUNTY PARKS & RECREATION COMMISSION MEETING
JULY 09, 2009
6:30 P.M.
ADMINISTRATIVE OFFICE

MEMBERS PRESENT

Bill McMahon Keith King
Sue Ellen Maddux Joel Smith
Darrell Parrish Chuck Blake
Will Barker Christi Fillippeli
Garland Nobles

MEMBERS ABSENT

Matt Sullivan
Jill Croom
Ricky Killinger
John Jones
Christopher Bradshaw, Jr.

The commission meeting was called to order by the Chair, Bill McMahon. The June, 2009 minutes were unanimously approved.

Motion - Smith; Second - Maddux; Vote - Unanimous.

The commission discussed the Lovit Hines Park lease agreement that was entered into by the Greater Kinston Credit Union years back. The credit union has been leasing this park for \$1.00 a year and moved a vacant house onto the property. The credit union has decided they do not want to continue to lease this property. Bill Ellis recommended that the Recreation Department void the Greater Kinston Credit Union's lease and take back the park with the stipulation that the Credit Union remove the house that is currently located on the lot. He also recommended that the park be advertised and leased to a non-profit organization at a cost of \$1 a year. The ballfield is in bad shape and the wading pool is non-operational. This property must be used as a park until perpetuity based on the funding guidelines. A motion was made to void the Greater Kinston Credit Union's lease and advertise the property to a non-profit organization at a cost of \$1 a year, which has to use it as a park in perpetuity.

Motion - Blake; Second - Maddux; Vote - Unanimous.

The commission discussed the Players and Coaches Code of Conduct and decided to leave the rule as currently written. They discussed the lack of good umpires and problems with the booking agent. Bill McMahon requested that Bill Ellis get together with his athletic staff and make a list of the problems with the umpires and bring it back to the next meeting. The commission would also like to look at the entire baseball program and decide whether the department may need to do less tournaments.

Thurman Pate, Athletic Supervisor, was present at the meeting to update the commission on Babe Ruth baseball and softball tournaments.

Thurman Pate requested that the commission approve rule changes to the 7/8 year old baseball rules:

e: Defense must stop all runners before time may be called.

Motion - Maddux; Second - Barker; Vote - Unanimous.

Thurman Pate requested that the commission approve rule changes to the 10 & under and 12 & under girls softball rules:

17. ***A batter is out when a third strike is caught or not caught by the catcher with less than (2) outs and a runner is on 1st base.***

Take out "stealing bases is not permitted" in 10 & under.

Motion - Maddux; Second - Nobles; Vote - Unanimous.

Thurman Pate requested that the commission approve rule changes in the 14 & under fast pitch softball rules:

8. ***Any runner is out when not in contact with the base until a legally pitched ball has left the pitcher's hand. This results in a dead ball, no pitch.***

Motion - Barker; Second - Maddux; Vote - Unanimous.

The commission was asked to attend the Golden Leaf Foundation workshop held on Monday, July 13th at 6:00 in the Waller Auditorium/Waller Building at Lenoir Community College. The purpose of this meeting is to inventory and discuss key issues and assets that are important to Lenoir County.

Bill Ellis distributed the commission copies of the approved city and county 2009/10 budgets.

Bill Ellis informed the commission that an Archery Club is wanting to use the flood buy-out property where the Skeet Range was proposed to be built.

The commission went into closed session to discuss land acquisition.

With no further business, the commission came out of closed session and the meeting was adjourned.

Debra Wicker, Secretary

Kinston/Lenoir County Parks & Recreation Commission

**MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
August 17, 2009**

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, August 17, 2009 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION:

None Scheduled.

ITEMS FROM CHAIRMAN/COMMISSIONERS

Item No. 1 was Items from the Chairman and Members of the Board. Mr. Pharo asked Mr. Joey Bryan, MIS Director, if Federal grant funding would be available to offer high-speed Internet access in the Institute area of the County. Mr. Bryan stated funds would be available soon; no specific date is available. Ms. Sutton stated that Dobbs School was approved for an additional year of State Funding; she thanked everyone for their support in the efforts to keep Dobbs School open. Mr. Stroud stated he would like the commissioner's to be able to tour some of the manufacturing facilities in Lenoir County to obtain more knowledge about what they do. Mr. Jarman stated he would set a potential date.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman stated he needs further guidance from the Board on how to proceed with the smoking issue at the courthouse. Mr. Jarman stated prices for smoking huts vary based on the materials used to make them. A metal standing hut costs \$8,000 and a wood based structure costs at least \$4,000. There are no designated smoking areas at other facilities within the county for employees or the public. Mr. Jarman stated he advises that no smoking be prohibited at least within 50 ft. of the courthouse with no structures erected. Mr. Graham stated his main concern is to ensure that all facilities and people are treated the same. All Board members agreed that smoking at the entrances of the courthouse has become a problem. Upon a motion by Ms. Sutton and a second by Ms. Brown the Board unanimously approved to prohibit smoking within 50 ft. of the Lenoir County Courthouse. Mr. Jarman stated the meeting regarding the potential Lenoir County jail design went well and more information will be presented to the Board at a later date. Mr. Jarman stated now is a good time to bid the project due to the lower cost of construction. Mr. Jarman asked each Board member to travel through the industrial park and Spirit AeroSystem facilities to view the major construction on going.

CONSENT AGENDA

Upon a motion by Ms. Sutton and a second by Ms. Brown, the Board unanimously approved the Consent Agenda.

3. Approval of Minutes: Regular Board Meeting: August 3, 2009
Closed Session Meeting: August 3, 2009 Aytch/Jarman
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
5. Budget Ordinance Amendment: General Fund: DSS: \$630.45: Decrease Jones/Martin
6. Budget Ordinance Amendment: General Fund: DSS: \$73.13: Increase Jones/Martin
7. Budget Ordinance Amendment: Finance/Sheriff's Department: \$699: Increase Jarman/Martin
8. Budget Ordinance Amendment: Capital Improvements Fund: Community
Development: \$9,587: Increase Jarman/Martin

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 9 was a Budget Ordinance Amendment: General Fund: DSS: \$21,220 Decrease. Mr. Jack Jones, Director of Social Services addressed the Board. Mr. Jones stated the amendment is a line item adjustment to reflect decreases in allocations received. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10 was a Budget Ordinance Amendment: Trust Agency Fund: Extension – Family Caregiver: \$63,562: Decrease. Ms. Tammy Kelly, Cooperative Extension Director, addressed the Board. Ms. Kelly stated the amendment is a decrease in FY 09-10 Extension-Family Caregiver budget by \$63,562 per request by the Lenoir/Greene Partnership for Children due to the cut in the State Budget. The Partnership only appropriated 60% of the \$135,126 budget at this time. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment: General Fund: Finance/Board of Elections: \$27,664: Decrease. Ms. Martin stated the amendment is to decrease the expenditure amount for contracted services for the Board of Election. Per House Bill 2436 S/L 2008-107, Section 25.1 (b). The State will be paying for hardware maintenance and software licensing fees associated with the voting machines for FY 09-10. Based on the information provided by the State, the County will reduce its contracted services and the amount of Fund Balance required by \$27,664. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 11 was unanimously approved.

Item No. 12 was a Budget Ordinance Amendment: General Fund: Finance/Sheriff Dept.: \$11,582: Increase. Mr. Hollowell stated the budget amendment was to roll forward unexpended funds from the State Criminal Alien Assistance Program (SCAAP) from prior fiscal years in the amount of \$11,581.65. The funds are received from the U.S. Dept. of Justice programs, and are given to help offset expenses incurred by the County in housing undocumented criminal aliens or aliens of unknown legal status, who have been convicted of at least one felony or two misdemeanors and have been incarcerated during the reporting period of the award. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 was a Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: \$25,000: Increase. Mr. Hollowell stated the amendment is to budget funds received from the State of North Carolina One NC Fund to be paid to Spatial Integrated Systems, Inc. as per the grant awarded to Lenoir County July 26, 2006. The total grant is \$100,000, as per the grant agreement with 25% of the total to be paid to SIS based on performance goals attained by the company. Upon a motion by Mr. Pharo and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Budget Ordinance Amendment: General Fund: Finance/Sheriff: \$85,037.03: Increase. Mr. Hollowell stated the amendment brings forward-unexpended Sheriff's Civil Process Service fees from prior years. The law regarding fees for civil papers served by the Sheriff's Department changed in September 2004. The amount charged for fees increased from \$5 to \$15 and 50% of the amount collected shall be used by the Sheriff's Department for the enhancement of the service of civil papers. This process will have to be done each year to bring forward the unexpended funds into the new fiscal year. Upon a motion by Mr. Pharo and a second by Ms. Brown, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Approving the Acceptance of a Proposal for Advertisement by the Lenoir County Health Department WIC Program on the Lenoir County Transit Vehicles and the Execution of a Contract for the Second Six (6) Month Period. Ms. Sue Powell, Transit Director, addressed the Board. Ms. Powell stated the Lenoir County Health Department WIC Program has received funding for advertising. After approving the first six (6) months, the Health Department has decided to continue with the same advertisement that was approved at the August 3, 2009 Board of Commissioners Meeting. Attached is a sample proof of the advertisement that will be placed on the LCT vans for the Health Department for the Board's evaluation. Based on a \$125/month advertisement charge by LCT, the following revenues are anticipated for the second six-month advertisement period. $125/\text{mo.} \times 1 \text{ advertisement on } 1 \text{ vehicle} \times 6 \text{ mos. (no cost for installation of advertisement sign because Health Department is using sign approved August 3, 2009)} = \750 . Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution to Approve a Contract for Non-Emergency Transportation Services Provided by Lenoir County Transit between County of Lenoir and Pitt County Memorial Hospital. Ms. Powell stated Lenoir County Transit (LCT) is requesting the Board's approval to allow the County Manager to execute a Contract for Non-Emergency Transportation Services provided by LCT between the County of Lenoir and Pitt County Memorial Hospital on a scheduled basis providing Pitt County Memorial Hospital abides by the contract as written. Services provided to Pitt County for Medical Appointments currently are only provided Monday – Friday (2) times a day for morning and afternoon appointments. LCT will continue to provide transportation through the Human Service Agencies and should a passenger need transportation that can not be funded by any Human Service Agency or for any reason can not be funded by Pitt County Memorial Hospital, the passenger will be allowed to purchase (2) Rural General Public (RGP) Tickets @ \$3.00 each totaling \$6.00 one-way for Medical Appointments only and only if LCT has scheduled appointments in Pitt County. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 16 was unanimously approved.

Item No. 17 was a Resolution Approving County Participation in National Association of Counties (NACO) Prescription Drug Discount Card Program. Mr. Hollowell stated The National Association of Counties (NACO) has recognized an opportunity to help member counties offer a prescription discount card program to help uninsured and underinsured county residents save money on their prescriptions. NACO has contracted with Caremark to provide a prescription discount card for member counties to offer to their uninsured and underinsured residents. The NACO Prescription Discount Card provides the following benefits to program participants: (1) Average savings of 20%; (2) Extra savings through mail service; (3) No enrollment fees or income requirements; (4) Family coverage with just one card; (5) Over 57,000 participating pharmacies nationally; (6) Most commonly prescribed medicine is covered; (7) Unlimited use; (8) Web access to Caremark to learn more on health topics, list of participating pharmacies, drug interactions, and news articles from leading health journals. The NACO Prescription Discount Card offers the following benefits for member counties offering the program: (1) No enrollment fees; (2) No eligibility transmission required; (3) Marketing Kit which includes pre-approved news releases, promotional posters, newsletters, and card graphics; (4) Customer care support provided by Caremark; (5) Web site support; (6) Program ID cards branded with county seal at no cost to the county. The discount cards are free to county residents living in participating NACO member counties. November 1, 2009 is the target start date for the program in Lenoir County. Mr. Humphrey asked if a pharmacist had reviewed the program. Mr. Hollowell responded no; the discount program is available nationally at over 57,000 participating pharmacies. The Board was in consensus with offering the plan to all county residents. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 17 was unanimously approved.

Item No. 18 was a Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction. Mr. Hollowell stated in accordance with procedures set forth in G. S. 153A-176, the County Manager's office is requesting the approval of the Board to sell the following vehicles by auction on GovDeals.com within the next 90 days. Proceeds resulting from the sale, less expenses, will be appropriated to the Vehicle Replacement Fund.

| | <u>Vehicle</u> | <u>Serial Numbers</u> |
|----|--------------------|-----------------------|
| 1. | 2001 Jeep | 1J4FT48S01L563462 |
| 2. | 2001 Dodge Durango | 1B4H528N81F566752 |

Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 18 was unanimously approved.

Item No. 19A was a Resolution Approving Purchase Order for CDS: \$30,915. Mr. Jones stated the Department of Social Services budgeted funds in the 2009-10 budget to purchase 135 copies of Office Small Business 2007 to be installed on all computers in the agency. This upgrade was mandatory for Child Support and is needed throughout the agency to ensure intra-agency communication as well as compatibility with various State management information systems. This purchase order is necessary in order to accomplish the day to day work activities at DSS. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 19A was unanimously approved.

Item No. 19B was a Budget Ordinance Amendment: General Fund: DSS: \$69,105: Increase. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 19B was unanimously approved.

Item No. 20 was a Resolution Approving Battlefield Acquisition Grant: \$38,000: Increase. Ms. Martin stated the Historical Preservation Group Inc. successfully undertook this entire grant application/project in order to purchase 3.08 acres of land on Hwy 258 South in the amount of \$76,000. This land is part of the First Battle of Kinston Battlefield Park and is being purchased to preserve the integrity of the remaining earthworks. A \$38,000 match (50%) was required in order to obtain the NPS funding. The landowner is donating the remaining \$30,000 in land value and the balance of \$8,000 is being donated by the Kinston/Lenoir County Tourism Authority. Lenoir County will serve as the conduit or "pass through" for these funds. The County will receive and disburse the funds in accordance with Federal Grant requirements. Except for the administrative time involved, the County should not have any "out of pocket" costs on this project. The County manager has met with members of the Historical Preservation Group, Inc. and they will administer the grant, which is set to conclude on May 31, 2010. Ms. Jane Phillips of the Historical Preservation Group thanked the Board for the opportunity to apply for the grant. Ms. Phillips stated the battlefield site will be a welcomed attraction to Kinston-Lenoir County. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 20 was unanimously approved.

Item No. 21A was a Resolution Approving the Purchase Order with Royal Coat: \$3,700. Major Chris Hill of the Lenoir County Sheriff's Department addressed the Board. Mr. Hill stated the main jail (basement) consists of five cellblocks, which have cement floors. Over the years the cement floors have been repeatedly painted with epoxy paint. Because of the high foot traffic on these floors, the epoxy paint lasts approximately 6-8 months before they began to show considerable wear. The epoxy paint has worn away leaving the floors uncovered and having an unsightly appearance. In an effort to discover alternatives to past painting practices for the jail floors a jail construction expert was consulted and provided the Sheriff's Office with an alternative. The Franklin County Sheriff's Office jail was contacted about a new flooring system they had installed one-year prior. The method utilizes a xylem-based product to cover the floors. According to the representatives of the Franklin County jail, the floors of the jail were finished as well as other high traffic areas within the courthouse and show no wear. Royal Coat of New Bern provided an estimate of \$3700 to finish and paint cellblock (E) in the lower jail. The quote includes diamond grinding the floors, applying a penetrating coating and two coats of an acrylic paint with a flake appearance. According to Royal Coat, the coating should last 12-15 years. Royal Coat treated and painted the floors in two cellblocks in 2007, and two in 2009. The floors still look exceptional and show little to no wear. The painting of the floor in (E) cellblock is the conclusion of the flooring work for the cellblocks in the lower jail. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 21A was unanimously approved.

Item No. 21B was a Resolution Approving the Purchase Order with Creech's Painting Inc.: \$3,750. Mr. Hill stated cellblock (E) in the Lenoir County Jail would be converted from a sliding door locking system to a swinging door locking system. The cellblock is in dire need of new paint. The Board of Commissioners approved the allocation of funds for the paint project in the Jail's 2009-2010 fiscal budget. This represents phase III of the jail door replacement project. Creech's Painting striped and painted the two cellblocks during phase I of the jail door conversion project in 2007 and painted two others in 2009 in phase II. The updated quote covers sanding, cleaning, and painting the bars, tables, walls, and metal beds in (E) cellblock. Creech's Painting provided an estimate of \$3750 to paint this final cellblock. This concludes the painting of cellblocks within the lower jail. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 21A was unanimously approved.

Item No. 21C was a Resolution Approving Contract with Grayco Detention Equipment for Jail Door/Lock Replacement: \$33,633.44. The current doors slide in a track on rollers and are powered by electric motors. It is routinely reported that jailed inmates have escaped from their jail cells by sabotaging the locking mechanisms. In addition the detention staff is constantly reporting mechanical issues with the jail doors, which necessitates repairs that are expensive. The swinging door system requires little maintenance, is simplistic in its design, and is much less costly. Grayco has converted the jail doors in four cellblocks over the past two years. The conversion of jail doors for cellblock (E) is the conclusion of the jail door conversion project. The quote by Grayco to convert eight cell doors in cellblock (E) is \$33,633.44. The proposal was incorporated into the Jail's 2009-2010 budget. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 21A was unanimously approved.

APPOINTMENTS

Item No. 22 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

| <u>BOARD/COMMITTEE/COMMISSION</u> | <u>APPLICANT/ CURRENT MEMBER</u> | <u>TERM EXPIRATION</u> |
|-----------------------------------------------|--------------------------------------|-----------------------------------|
| Jury Commission 2 nd Appearance | Annie Parrish (Re-Appointment) | July 2011 M: Brown S: Pharo |

CURRENT VACANCIES

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

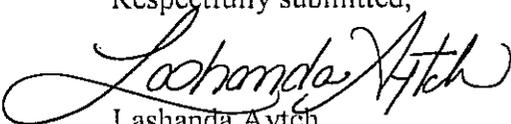
CLOSED SESSION

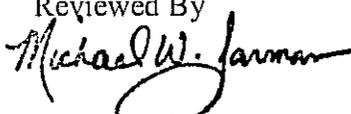
Upon a motion by Ms. Brown and a second by Ms. Sutton, and unanimous approval, closed session was entered at approximately 5:02 p.m. and the following cited: Number four (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. Mr. Mark Pope, Economic Development Director addressed the Board regarding an economic development issue. The Board took no action during closed session. Upon a motion by Ms. Brown and a second by Mr. Stroud, the Board moved out of closed session at 5:32 p.m.

OPEN SESSION AND ADJOURNMENT

Upon a motion by Ms. Brown and a second by Mr. Stroud Open Session re-convened at 5:32 p.m. Mr. Pope discussed economic development issues with the Board; no action was taken. The Board adjourned at 5:33 p.m.

Respectfully submitted,


Lashanda Aytch
Clerk to the Board

Reviewed By

Michael W. Jarman
County Manager

Resolution Approving the Releases and Refunds to the Individuals Listed Herein

SUBJECT AREA: Finance

ACTION REQUESTED: Approval of Releases and Refunds as Prepared

HISTORY/BACKGROUND:

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

| Year | Name | Account | Amount | Reason |
|------|------------------------|---------|----------|------------------------|
| 2009 | Kenneth King | 16942 | \$239.40 | Listed in other county |
| 2009 | Juanita Robinson | 15594 | 150.75 | Adjusted Value |
| 2009 | Craig Fried | 26647 | 263.38 | Legal Exemption |
| 2008 | Ryan Cooper | 67894 | 133.78 | Legal Exemption |
| 2007 | Charles Shepherd | 18157 | 138.09 | Corrected Listing |
| 2009 | Charles Shepherd | 18157 | 140.98 | Corrected Listing |
| 2007 | Quiroz Almada | 4925 | 184.34 | Double Listed |
| 2008 | Quiroz Almada | 4925 | 170.06 | Double Listed |
| 2008 | Isidro Arevalo | 17013 | 334.99 | Double Listed |
| 2008 | Averalo Isidro | 63350 | 114.89 | Corrected Listing |
| 2007 | Theresa Rufus | 15398 | 207.46 | Corrected Listing |
| 2008 | Theresa Rufus | 15398 | 169.85 | Corrected Listing |
| 2006 | Theresa Rufus | 15398 | 245.50 | Corrected Listing |
| 2008 | Patrick Johnson | 49203 | 139.71 | Adjusted Value |
| 2009 | Daniel Ballaibe | 32315 | 158.66 | Legal Exemption |
| 2008 | Hiwathia Clark | 45736 | 117.86 | Legal Exemption |
| 2009 | Gerald West | 2818 | 207.00 | Adjusted Value |
| 2009 | Henry Jarman | 15005 | 124.31 | Adjusted Value |
| 2009 | William Cook | 34584 | 170.47 | Adjusted Value |
| 2007 | Ina Morris | 19693 | 106.06 | Adjusted Value |
| 2006 | Ina Morris | 19693 | 110.03 | Adjusted Value |
| 2001 | Transplant Systems Inc | 2281 | 1,706.30 | Out of Business |
| 2002 | Transplant Systems Inc | 2281 | 1,569.24 | Out of Business |
| 2003 | Transplant Systems Inc | 2281 | 1,375.75 | Out of Business |
| 2004 | Transplant Systems Inc | 2281 | 1,203.68 | Out of Business |
| 2005 | Transplant Systems Inc | 2281 | 1,087.18 | Out of Business |
| 2006 | Transplant Systems Inc | 2281 | 1,031.79 | Out of Business |
| 2007 | Transplant Systems Inc | 52281 | 870.61 | Out of Business |
| 2008 | Transplant Systems Inc | 52281 | 920.30 | Out of Business |
| 2000 | Transplant Systems Inc | 52281 | 1,815.78 | Out of Business |
| 2004 | Bobby Madry | 49738 | 125.50 | Out of Business |
| 2007 | Bobby Madry | 49738 | 283.02 | Out of Business |
| 2004 | E Fisher | 39256 | 319.16 | Corrected Listing |
| 2005 | E Fisher | 39256 | 302.95 | Corrected Listing |
| 2006 | E Fisher | 39256 | 293.24 | Corrected Listing |
| 2007 | E Fisher | 39256 | 259.02 | Corrected Listing |

| | | | | |
|------|-------------------|-------|--------|-------------------|
| 2008 | E Fisher | 39256 | 224.05 | Corrected Listing |
| 2008 | Kimdarryle Gordon | 10114 | 150.25 | Double Listed |
| 2005 | James Grant | 61021 | 419.47 | Corrected Listing |
| 2006 | James Grant | 61021 | 392.03 | Corrected Listing |
| 2007 | James Grant | 61021 | 337.55 | Corrected Listing |
| 2008 | James Grant | 61021 | 290.13 | Corrected Listing |
| 2007 | Joanna Hudson | 43999 | 160.53 | Corrected Listing |
| 2008 | Joanna Hudson | 43999 | 141.95 | Corrected Listing |
| 2006 | Joanna Hudson | 43999 | 173.71 | Corrected Listing |
| 2008 | Teresa Jarman | 29434 | 216.23 | Double Listed |
| 2008 | James Martin | 18886 | 284.68 | Corrected Listing |
| 2008 | Lidia Martin | 53218 | 122.97 | Double Listed |
| 1999 | Thurman Riddick | 35873 | 168.73 | Corrected Listing |
| 2004 | Thurman Riddick | 35873 | 117.75 | Corrected Listing |
| 2005 | Thurman Riddick | 35873 | 108.59 | Corrected Listing |
| 2006 | Thurman Riddick | 35873 | 105.41 | Corrected Listing |
| 2005 | Roland Parker | 50636 | 115.75 | Corrected Listing |
| 2006 | Roland Parker | 50636 | 113.31 | Corrected Listing |
| 2007 | Roland Parker | 50636 | 105.15 | Corrected Listing |
| 2006 | Melissa Fried | 90097 | 204.78 | Corrected Listing |
| 2007 | Melissa Fried | 90097 | 195.62 | Corrected Listing |
| 2008 | Melissa Fried | 90097 | 174.68 | Corrected Listing |
| 2009 | Janice Noble | 21425 | 180.00 | Corrected Listing |

Refunds

| Year | Name | Account | Amount | Reason |
|------|----------------|---------|----------|----------------|
| 2009 | James Harrison | 11818 | \$575.12 | Adjusted Value |
| 2008 | James Harrison | 67965 | 150.81 | Adjusted Value |

MANAGER'S RECOMMENDATION:

Approval of releases as set out above.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 09/08/09
Date

ATTEST 09/08/09
Date

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: COOP EXT-PREVENTION BLOCK GRANT: \$1,593. DECREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009 - 2010
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

| FUND | | DEPARTMENT | | LINE ITEM DESCRIPTION | | |
|--------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------------------|-----------|
| GENERAL | | COOP EXT: PREVENTION BLOCK GRANT | | Various | | |
| Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES | | | Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES | | | |
| Account # and Title | Amount | Account # and Title | Amount | Account # and Title | Amount | |
| <u>DECREASE</u> | | <u>INCREASE</u> | | <u>DECREASE</u> | | |
| 10-3329-3625 | GRANT-COOP EXT-PREVENTION BLO | -1,593.00 | | 10-4957-1260 | PART-TIME SALARIES | 3,444.00 |
| | | | | 10-4957-1810 | EMPLOYER FICA | 172.00 |
| | | | | 10-4957-1811 | EMPLOYER MEDICARE | 92.00 |
| | | | | 10-4957-1820 | EMPLOYER RETIREMENT | 354.00 |
| | | | | 10-4957-1830 | EMPLOYER INSURANCE | 228.00 |
| | | | | 10-4957-2600 | OFFICE SUPPLIES/MATERIAL | 403.00 |
| | | | | 10-4957-2650 | COMPUTER SOFTWA | -200.00 |
| | | | | 10-4957-2900 | EDUCATIONAL/MEDICAL SUPPLI | -1,000.00 |
| | | | | 10-4957-3110 | TRAVEL | -1,557.50 |
| | | | | 10-4957-3950 | EMPLOYEE TRAINING | -1,600.00 |
| | | | | 10-4957-4900 | STIPENDS/INCENTIVES | -1,928.50 |
| Total | | -1,593.00 | Total | | | -1,593.00 |

Reason and Justification for Request:

BUDGET AMENDMENT TO DECREASE THE FUNDING FOR THE 4-H ALL STARS GRANT PROGRAM - PREVENTION BLOCK GRANT DUE TO BUDGET CUTS FOR THE 2009-2010 FISCAL YEAR.

| | | | |
|----------------------------------|---------|--------------------------|---------|
| Department Head Approval | Date | Finance Officer Approval | Date |
| <i>Jammy D. Kelly</i> | 8-19-09 | <i>Marta N. Martin</i> | 8/20/09 |
| Budget Officer Approval | Date | | |
| <i>Michael W. Farmer</i> | 8/20/09 | | |
| Board Approval (When Applicable) | Date | Date of Minutes | |

Finance Office - Copy

Department - Copy

Administration - Copy

Item NO. 6

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: COOP EXT-SAFE AND DRUG FREE SCHOOLS: \$7,803.20. DECREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009 - 2010
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

| FUND | | DEPARTMENT | | LINE ITEM DESCRIPTION | |
|-------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------|-----------------------|--|
| GENERAL | | COOP EXT: SAFE AND DRUG FREE SCHOOLS | | Various | |
| Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> | | | Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> | | |
| REVENUES | | | EXPENDITURES | | |
| Account # and Title | Amount | Account # and Title | Amount | | |
| <u>DECREASE</u> | | <u>INCREASE</u> | | | |
| 10-3329-3626 GRANT-COOP EXT-SAFE & DRUG FRI | -7,803.20 | 10-4958-2600 OFFICE SUPPLIES | 473.00 | | |
| | | <u>DECREASE</u> | | | |
| | | 10-4958-1260 PART TIME SALARIES | -2,521.00 | | |
| | | 10-4958-1810 EMPLOYER FICA | -157.00 | | |
| | | 10-4958-1811 EMPLOYER MEDICARE | -36.20 | | |
| | | 10-4958-1820 EMPLOYER RETIREMENT | -188.00 | | |
| | | 10-4958-1830 EMPLOYER INSURANCE | -684.00 | | |
| | | 10-4958-2650 COMPUTER SOFTWARE/SUPPLII | -500.00 | | |
| | | 10-4958-2900 EDUCATIONAL/MEDICAL SUPPLI | -1,200.00 | | |
| | | 10-4958-3110 TRAVEL | -325.50 | | |
| | | 10-4958-3950 EMPLOYEE TRAINING | -1,400.00 | | |
| | | 10-4958-4900 STIPENDS/INCENTIVES | -1,264.50 | | |
| Total | -7,803.20 | Total | -7,803.20 | | |

Reason and Justification for Request:

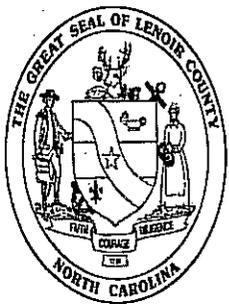
BUDGET AMENDMENT TO DECREASE THE FUNDING FOR THE 4-H ALL STARS GRANT PROGRAM - SAFE & DRUG FREE SCHOOLS DUE TO BUDGET CUTS FOR THE 2009-2010 FISCAL YEAR.

| | | | |
|----------------------------------|---------|--------------------------|---------|
| Department Head Approval | Date | Finance Officer Approval | Date |
| <i>Jammy O. Kelly</i> | 8-19-09 | <i>Maria H. Martin</i> | 8-20-09 |
| Budget Officer Approval | Date | | |
| <i>Michael W. Farmer</i> | 8/20/09 | | |
| Board Approval (When Applicable) | Date | Date of Minutes | |

Finance Office - Copy

Department - Copy

Administration - Copy



BUDGET ORDINANCE AMENDMENT:
 General Fund:
 DSS:
 \$200.00 Increase

Item No. 7

LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

F^N 09/10
 Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

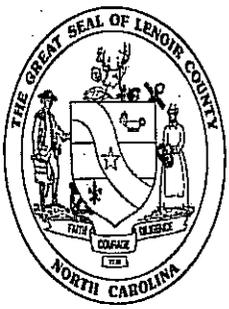
| FUND | | DEPARTMENT | | LINE ITEM DESCRIPTION | |
|-------------------------------------------------------------------------------------------------------------------------|-----------|---------------------|-------------------------------------------------------------------------------------------------------------------------|-----------------------|--------|
| GENERAL | | SOCIAL SERVICES | | VARIOUS | |
| Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> | | | Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> | | |
| REVENUES | | | EXPENDITURES | | |
| Account # and Title | Amount | Account # and Title | Amount | Account # and Title | Amount |
| <u>INCREASE</u> | | <u>INCREASE</u> | | <u>INCREASE</u> | |
| <u>103531.3001</u> | | <u>105372.1151</u> | | <u>105372.1151</u> | |
| ADMINISTRATIVE REIMBURSEMENT | \$ 200.00 | CRISIS-CP&L | \$ 200.00 | | |
| Total | \$ 200.00 | Total | \$ 200.00 | | |

Reason and Justification for Request:
 Line item adjustments to reflect allocation received. No County match required.

| | | | |
|--------------------------|--------|--------------------------|--------|
| Department Head Approval | Date | Finance Officer Approval | Date |
| | 9-2-09 | | 9/2/09 |

| | |
|-------------------------|------|
| Budget Officer Approval | Date |
| | |

| | | |
|-----------------------------------|------|-----------------|
| Board Approval (When Applicable) | Date | Date of Minutes |
| | | |



BUDGET ORDINANCE AMENDMENT:
 General Fund:
 DSS:
 \$600.00 Increase

Item NO. 8

LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

Fⁿ 09/10
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

| FUND | | DEPARTMENT | | LINE ITEM DESCRIPTION | |
|--------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--|
| GENERAL | | SOCIAL SERVICES | | VARIOUS | |
| Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES | | | Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES | | |
| Account # and Title | Amount | Account # and Title | Amount | | |
| INCREASE | | INCREASE | | | |
| 103531.3001 | | 105350.4989 | | | |
| ADMINISTRATIVE REIMBURSEMENT | \$ 600.00 | WORK FIRST- FUNCTIONAL ASSESSMENT | \$ 600.00 | | |
| Total | \$ 600.00 | Total | \$ 600.00 | | |

Reason and Justification for Request:

Line item adjustments to reflection allocation received. No County match required.

| | | | |
|-----------------------------------|--------|--------------------------|--------|
| Department Head Approval | Date | Finance Officer Approval | Date |
| <i>[Signature]</i> | 9-2-09 | <i>Maisha H. Maitte</i> | 9/2/09 |
| Budget Officer Approval | Date | | |
| | | | |
| Board Approval (When Applicable) | Date | Date of Minutes | |
| | | | |

Finance Office - Copy

Department - Copy

Administration - Copy

BUDGET ORDINANCE AMENDMENT: SOLID WASTE FUND: FINANCE/LANDFILL: \$363. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

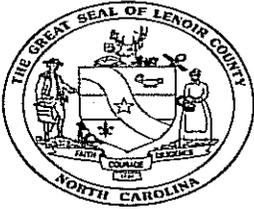
FY 2009 - 2010
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

| FUND | DEPARTMENT | LINE ITEM DESCRIPTION | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| SOLID WASTE | FINANCE/LANDFILL | 66-3842-8500 INSURANCE-MISCELLANEOUS 66-4720-3500 MAINT/REPAIRS-BLDGS & GROUNDS | |
| Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES | | Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES | |
| Account # and Title | Amount | Account # and Title | Amount |
| <u>INCREASE</u> | | <u>INCREASE</u> | |
| 66-3842-8500 INSURANCE - MISCELLANEOUS | 363.00 | 66-4720-3500 MAINT/REPAIR-BLDGS & GROUNDS | 363.00 |
| Total | 363.00 | Total | 363.00 |
| Reason and Justification for Request: TO BUDGET INSURANCE PROCEEDS RECEIVED FROM GEICO INSURANCE COMPANY ON AUGUST 18, 2009 IN THE AMOUNT OF \$362.43. THESE FUNDS ARE THE RESULT OF AN INCIDENT THAT OCCURRED ON JULY 21, 2009. GEICO'S INSURED LEFT THEIR CAR UNATTENDED ON THE HILL AT THE DOBB'S FARM ROAD CONVENIENCE SITE AND THE CAR ROLLED DOWN THE HILL AND DAMAGED THE COUNTY FENCE. THE FENCE HAS BEEN REPAIRED. | | | |
| Department Head Approval | Date | Finance Officer Approval | Date |
| <i>Maisha H. Maite</i> | 8/19/09 | <i>Maisha H. Maite</i> | 8/19/09 |
| Budget Officer Approval | Date | | |
| <i>Michael W. Farman</i> | 8/20/09 | | |
| Board Approval (When Applicable) | Date | Date of Minutes | |

BUDGET ORDINANCE AMENDMENT: FINANCE/SHERIFF'S DEPARTMENT: \$462. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009 - 2010
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

| | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|---------|
| FUND | | DEPARTMENT | | LINE ITEM DESCRIPTION | |
| GENERAL FUND | | FINANCE/SHERIFF DEPARTMENT | | 10-3842-8500 INSURANCE - MISCELLANEOUS 10-4310-3530 VEHICLES REPAIR/MAINTENANCE | |
| Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> | | | Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> | | |
| REVENUES | | | EXPENDITURES | | |
| Account # and Title | | Amount | Account # and Title | | Amount |
| <u>INCREASE</u> | | | <u>INCREASE</u> | | |
| 10-3842-8500 | INSURANCE-MISCELLANEOUS | 462.00 | 10-4310-3530 | VEHICLES REPAIR/MAINTENANCE | 462.00 |
| Total | | 462.00 | Total | | 462.00 |
| Reason and Justification for Request: | | | | | |
| TO BUDGET INSURANCE PROCEEDS RECEIVED FROM TRIDENT INSURANCE COMPANY ON 8/17/09 IN THE AMOUNT OF \$462. FOR AN ACCIDENT THAT OCCURRED ON AUGUST 6, 2009. A VEHICLE DRIVEN BY ONE OF OUR DEPUTIES HIT A DEER ON BURNCOAT ROAD. | | | | | |
| Department Head Approval | | Date | Finance Officer Approval | | Date |
| <i>Martha H. Marti</i> | | 8/18/09 | <i>Martha H. Marti</i> | | 8/18/09 |
| Budget Officer Approval | | Date | | | |
| <i>Michael W. Juma</i> | | 8/20/09 | | | |
| Board Approval (When Applicable) | | Date | Date of Minutes | | |



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009-2010
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

| FUND | DEPARTMENT | LINE ITEM DESCRIPTION | |
|---------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| GENERAL | HEALTH | VARIOUS | |
| Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES | | Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES | |
| Account # and Title | Amount | Account # and Title Amount | |
| INCREASE | | INCREASE | |
| <u>ENVIRONMENTAL HEALTH (State)</u> 10-3518-4100 | \$ 507.00 | <u>ENVIRONMENTAL HEALTH DEPT SUPPLIES</u> 10-5180-2900 | \$ 507.00 |
| Total | \$ 507.00 | Total | \$ 507.00 |

Reason and Justification for Request:
Additional state funding allotted to reimburse Health Department for the cost of inspections completed for the SFSP \$507.00

| | | | |
|----------------------------------|---------|--------------------------|-----------|
| Department Head Approval | Date | Finance Officer Approval | Date |
| <i>[Signature]</i> | 8/25/09 | <i>[Signature]</i> | 8/27/2009 |
| Budget Officer Approval | Date | | |
| <i>[Signature]</i> | 8/27/09 | | |
| Board Approval (When Applicable) | Date | Date of Minutes | |

Item NO. 12

BUDGET ORDINANCE AMENDMENT: SHERIFF'S DEPARTMENT: \$5,396. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009 - 2010
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

| FUND | DEPARTMENT | LINE ITEM DESCRIPTION |
|---------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| GENERAL FUND | SHERIFF DEPARTMENT | 10-3432-2102 JAG REIMB-CITY OF KINSTON 10-4310-5998 JAG EXPENDITURES |
| Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES | | Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES |
| Account # and Title | Amount | Account # and Title Amount |
| INCREASE | | INCREASE |
| 10-3432-2102 JAG REIMB - CITY OF KINSTON | 5,396.00 | 10-4310-5998 JAG EXPENDITURES 5,396.00 |
| Total | 5,396.00 | Total 5,396.00 |

Reason and Justification for Request:

TO BUDGET REIMBURSEMENT OF FUNDS FROM THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG). THE JAG GRANT IS BEING ADMINISTERED BY THE CITY OF KINSTON. THE BOARD APPROVED A RESOLUTION ON 7/21/08, ITEM 6-B, TO USE THE FUNDS TO ASSIST THE SHERIFF'S DEPARTMENT IN THE PURCHASE OF EIGHT (8) HIGH POWERED RIFLES. THIS BUDGET AMENDMENT WAS APPROVED BY THE COMMISSIONERS ON MARCH 2, 2009, BUT THE EQUIPMENT DID NOT ARRIVE UNTIL AUGUST 2009. THIS BUDGETS THE REVENUE AND EXPENDITURE LINES IN THE CURRENT YEAR AS REQUIRED BY AUDITING STANDARDS.

| | | | |
|---------------------------------------------|-----------------|---------------------------------------------------|-----------------|
| Department Head Approval <i>WE Smith</i> | Date 8/27/09 | Finance Officer Approval <i>Marta H. Marti</i> | Date 8/27/09 |
| Budget Officer Approval <i>Murphy</i> | Date 8/27/09 | | |
| Board Approval (When Applicable) | Date | Date of Minutes | |

Finance Office - Copy

Department - Copy

Administration - Copy

Item NO. 13

PUBLIC HEARING NOTICE

Notice is hereby given that Lenoir County will hold a public hearing on the closeout of the 2006 North Carolina Community Development Block Grant (CDBG) Program – Concentrated Needs Category on Tuesday, September 8, 2009 at 9:00 a.m. or thereafter in the Commissioners Board Room at the County Courthouse, Queen Street, Kinston, NC. The County received \$700,000 in CDBG grant assistance (representing 95% of project costs) to undertake various community revitalization activities in the Willie White Road Project Area. The public hearing will provide information on the closeout of the project and to review the accomplishments. The public hearing will also provide information on the County's support of fair housing requirements. Additional information is available from Mr. Mike Jarman, County Manager, P.O. Box 3289, Kinston, NC, phone: 252-559-6450. The County of Lenoir is an equal opportunity employer and service provider

Item NO. 14

PUBLIC HEARING NOTICE

Notice is hereby given that Lenoir County will hold a public hearing on the requirements of the 2009 North Carolina Community Development Block Grant (CDBG) Program – Community Revitalization Category on Tuesday, September 8, 2009 at 9:00 a.m. or thereafter in the Commissioners Board Room at the County Courthouse, Queen Street, Kinston, NC. The County intends to apply for approximately \$850,000 in CDBG grant assistance under the Community Revitalization Category to be used for the following proposed activities: housing acquisition, clearance, relocation and rehabilitation assistance, street and drainage improvements, and water and sewer improvements. The activities will be undertaken in the Spring Drive area near the Town of La Grange, NC. The public hearing will also provide information on the County's support of state and federal fair housing requirements. The application will be submitted to the North Carolina Division of Community Assistance on or before September 30, 2009. Additional information is available from Mr. Mike Jarman, County Manager, P.O. Box 3289, Kinston, NC, phone: 252-559-6450. The County of Lenoir is an equal opportunity employer and service provider

**RESOLUTION OF THE BOARD OF COMMISSIONERS FOR THE COUNTY
OF LENOIR AUTHORIZING THE FILING OF AN APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

WHEREAS, the North Carolina Division of Community Assistance has made Community Development Block Grant funds available to counties and cities across the state; and

WHEREAS, the Board of Commissioners of the County of Lenoir desires to undertake certain community development activities within the County; and

WHEREAS, all requirements have been met in preparing an application for funding, including public hearings and citizens' participation;

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF
COMMISSIONERS OF THE COUNTY OF LENOIR**

THAT, the Chairman of the Board of Commissioners and the County Manager be authorized and directed to submit an application to the Division of Community Assistance for Community Block Grant Funds under the Community Revitalization Category in the amount of \$850,000; and

THAT, if CDBG Funds are received, community revitalization activities (including housing rehabilitation, acquisition, relocation, clearance, street, drainage, water and sewer improvements) will be undertaken in the Spring Drive Project Area and Local Option Project Area; and

THAT, the Chairman of the Board of Commissioners and County Manager of the County of Lenoir be authorized and directed to act in connection with the application, to provide such additional information as may be required, and to execute any and all documents related to said application, including the grant agreement and funding approval documents upon successful funding of the project application; and

FINALLY THAT, the County of Lenoir will comply with all Federal and State laws, regulation, rules and Executive Orders.

**DULY ADOPTED THIS 8TH DAY OF SEPTEMBER, 2009 BY THE BOARD OF
COMMISSIONERS OF THE COUNTY OF LENOIR.**

George W. Graham, Jr., Chairman,

ATTEST _____

Clerk to the Board

PROCLAMATION

SICKLE CELL AWARENESS MONTH SEPTEMBER 2009

WHEREAS, sickle cell disease is an inherited blood disorder that causes pain, infection, disability, economic strain and even death among African Americans and other groups; and

WHEREAS, about one of every 294 African American North Carolinians is born with sickle cell disease, and one out of every 10 has sickle cell trait, meaning that he or she carries the gene for this condition. No cure for this disease exists, though treatment is available to help those with sickle cell lead more productive and rewarding lives; and

WHEREAS, since 1973, the North Carolina Sickle Cell Syndrome Program has provided quality services throughout the State. Provision of services is a collaborative effort between regional educators/counselors, community-based programs, major medical centers, local health departments and the State Laboratory of Public Health. Services include screening of all newborns at birth, general screening by request for the public at local health departments, education, genetic counseling, service coordination, medical reimbursement and social support for affected persons; and

WHEREAS, support for research on the treatment and management of this disorder is vital to improving the health and quality of life of persons with sickle cell disease.

NOW, THEREFORE, I, George W. Graham, Jr., Chairman of the Lenoir County Board of Commissioners, do hereby proclaim September 2009 as "SICKLE CELL AWARENESS MONTH" in Lenoir County North Carolina, consistent with a nationally adopted policy, and urge our citizens to recognize and support this observance. So proclaimed this the 8th day of September 2009.

George W. Graham, Jr., Chairman
Lenoir County Board of Commissioners

ATTEST:

Lashanda Aytch
Clerk to the Board

Big Read Month Proclamation

Lenoir County

WHEREAS, The Big Read is part of a nationwide program of community reading events which target a specific book, the goal of which is to encourage reading at all age levels and to promote unity within the community;

WHEREAS, The Big Read began locally with a successful first-year effort in 2006 and has expanded in 2007, 2008, and 2009, having applied for and been awarded a \$5,000 grant each year from the National Endowment of the Arts to assist them in promotional activities;

WHEREAS, The Big Read has chosen the works of Edgar Allan Poe for its fall 2009 reading, to be supported throughout the month of October through student contests, panel discussions, a presentation by a distinguished lecturer, film screenings and more;

WHEREAS, The Big Read will host this year's Kick-Off at the Arts Council at 6:30 p.m. on October 1, 2009;

NOW, THEREFORE, I, George W. Graham, Jr., by virtue of the authority vested in me as Chairman of the Lenoir County Board of Commissioners, do hereby declare and proclaim the month of October 2009 as

BIG READ MONTH

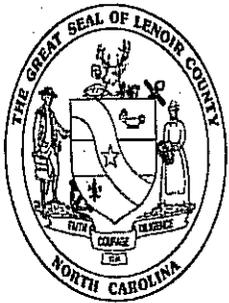
in the County of Lenoir, and encourage all of our citizens to support this worthy endeavor by taking advantage of the opportunities offered to them as a community and participating in the reading program and its related activities.

IN WITNESS THEREOF, I have hereunto set my hand and caused to be affixed the Official Seal of the County of Lenoir this the 8th day of September, in the year of our Lord, two thousand and nine.

George W. Graham, Jr., Chairman
Lenoir County Board of Commissioners

ATTEST:

Clerk to the Board



BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

\$165,094.00 Increase

Item NO. 17

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 09/10 Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

| FUND | | DEPARTMENT | | LINE ITEM DESCRIPTION | |
|------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------------|-------------------------------------------------------------------------------------------------------------------------|-----------------------|--------|
| GENERAL | | SOCIAL SERVICES | | VARIOUS | |
| Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> | | | Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> | | |
| REVENUES | | | EXPENDITURES | | |
| Account # and Title | Amount | Account # and Title | Amount | Account # and Title | Amount |
| INCREASE 103531.3001 ADMINISTRATIVE REIMBURSEMENT | | | INCREASE 105351.4974 CHILD CARE DEVELOPMENT FUND | | |
| | \$ 165,094.00 | | \$ 165,094.00 | | |
| Total | | | \$ 165,094.00 | Total | |
| Reason and Justification for Request: Line item adjustments to reflection allocation received. No County match required. | | | | | |
| Department Head Approval | | Date | Finance Officer Approval | | Date |
| <i>[Signature]</i> | | 9-2-09 | <i>Maria H. Martin</i> | | 9/2/09 |
| Budget Officer Approval | | Date | | | |
| <i>[Signature]</i> | | | | | |
| Board Approval (When Applicable) | | Date | Date of Minutes | | |
| | | | | | |

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY Michael Jarman, County Manager **DATE:** 09/08/09 **ITEM NO.** 18

Resolution Requesting the Lenoir County Health Department to Impose Fees for Services Based on Approved Medicaid Rates Effective July 1, 2009-June 30, 2010

SUBJECT: Financial

ACTION REQUESTED:

The Board is asked to grant permission to Lenoir County Health Department to charge fees to patients and third party payers for services based on approved Medicaid rates that are in effect July 1, 2009– June 30, 2010.

HISTORY/BACKGROUND:

The N.C. Medicaid Program revised rates for services effective July 1, 2009. The program requires that local fees must match or exceed the approved Medicaid rates. Therefore, local fees have to be adjusted to accommodate this requirement. Local fees are higher to absorb subsequent Medicaid rate increases that go into effect after July 1, 2009 and reflect actual costs of providing the services.

EVALUATION:

The approval of revised health department fees for services will bring the department in line with approved Medicaid rates and, therefore, maintain the department's compliance with Medicaid requirements. Local fees charged to non-Medicaid patients are based on a sliding fee scale which discounts the actual charge.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners to authorize the Lenoir County Health Department to revise fees for services as presented and make adjustments as necessary to comply with additional changes in the Medicaid reimbursement rates.

AMENDMENT:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____
Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 09/08/09
Date

ATTEST 09/08/09
Date

LENOIR COUNTY HEALTH DEPARTMENT

| | CPT/MEDICAID CODES | LCHD FEES |
|-------|--------------------------------------------|----------------------------------------|
| | DESCRIPTIONS | July 1, 2009 |
| | NEW PATIENTS | |
| 99201 | Office Visit-Level 1 – Minimal | \$ 73.00 |
| 99202 | Office Visit-Level 2 – Problem Focused | \$105.00 |
| 99203 | Office Visit-Level 3 – Expanded | \$140.00 |
| 99204 | Office Visit – Level 4 – Detailed | \$207.00 |
| 99205 | Office Visit – Level 5 – Comprehensive | \$260.00 |
| 99381 | Preventive Exam – Under 1 Year | \$110.00 |
| 99382 | Preventive Exam – 1 – 4 years | \$120.00 |
| 99383 | Preventive Exam – 5 – 11 years | \$165.00 |
| 99384 | Preventive Exam – 12 – 17 years | \$180.00 |
| 99385 | Preventive Exam – 18 – 39 years | \$175.00 |
| 99386 | Preventive Exam – 40 – 64 years | \$210.00 |
| 99387 | Preventive Exam – 65 & Older | \$235.00 |
| | ESTABLISHED PATIENTS | |
| 99211 | Office Visit – Level 1 – Minimal | \$ 42.00 |
| 99212 | Office Visit – Level 2 – Problem Focused | \$ 68.00 |
| 99213 | Office Visit – Level 3 Expanded | \$ 95.00 |
| 99214 | Office Visit – Level 4 – Detailed | \$135.00 |
| 99215 | Office Visit – Level 5 – Comprehensive | \$202.00 |
| 99391 | Preventive Exam – Under 1 year | \$100.00 |
| 99392 | Preventive Exam – 1 – 4 years | \$110.00 |
| 99393 | Preventive Exam – 5 – 11 years | \$145.00 |
| 99394 | Preventive Exam – 12 – 17 years | \$165.00 |
| 99395 | Preventive Exam – 18 – 39 years | \$160.00 |
| 99396 | Preventive Exam – 40 – 64 years | \$170.00 |
| 99397 | Preventive Exam – 65 & Older | \$185.00 |
| | MATERNITY SERVICES | |
| 59025 | Fetal Non-Stress Test | \$ 50.00 |
| 90384 | Rho (D) Immune Globulin | \$120.00 |
| | FAMILY PLANNING | |
| J1055 | Depo-Provera | \$ 60.00 |
| 90772 | Injection Fee (if Depo only) | \$ 20.00 (if Depo only) |
| 57170 | Diaphragm Fitting | \$ 85.00 |
| C9984 | OCP Pickup (Report Only) | n/a |
| S4993 | ***(FP) Birth Control pills per pack/cycle | \$ 8.45*** (Based on sliding fee)*** |
| J7300 | Para Gard T380A (IUD) | \$400.00 |
| J7302 | Mirena (IUD) | \$450.00 |
| 58300 | Insertion (IUD) | \$ 94.00 |
| 58301 | Removal (IUD) | \$105.00 |
| | BREAST/CERVICAL CANCER (BCCCP) | |
| 19499 | Breast Exam/Pap NO CHARGE (BCCCP) | Must meet qualifications – (No charge) |
| | MODIFIED PE | |
| C9920 | Modified PE (Breast Exam/Pap Only) ** | \$ 60.00 ** Flat Fee ** |

| | | |
|--------|----------------------------------------------|---------------------------------------|
| | STD/COMMUNICABLE DISEASE/TB | |
| T1002 | STD Control Treatment * Per Unit | \$ 25.00 * Per Unit |
| C9927 | STD Visit (Report Only) | n/a |
| C8601 | 101 Pre-test Counseling (Report Only) | n/a |
| J0580 | Bicillin | - 0 - |
| J0696 | Rocephin | - 0 - |
| C8602 | 101 Post-test Counseling (Report Only) | n/a |
| 56501 | Wart Removal – Female | \$140.00 |
| 54050 | Wart Removal – Male | \$145.00 |
| T1002 | TB Control * Per Unit | \$ 25.00 * Per Unit |
| C8803 | TB Screening Form ** | \$ 10.00 ** Flat Fee ** |
| 99211 | Office Visit – Comm. Dis. (Report only)EP | N/a |
| 90772 | Injection Fee For Rocephin & Bicillin | \$ 20.00/-0- charge to the individual |
| | IMMUNIZATIONS & INJECTIONS | |
| 90471* | * EP Admin. Fee (1) (EP = for children) | \$ 40.00 (EP only) |
| 90471 | Admin. Fee (1) | \$ 20.00 |
| 90472 | Admin. Fee (2 or more) | \$ 10.00 |
| 90700 | DtaP | |
| 90702 | DT – Pediatric | |
| 90746 | Hepatitis B Adult 19 & over ** | \$ 55.00 ** plus admin. fee |
| 90744 | Hepatitis B Pediatric | |
| 90713 | IPV | |
| 90657 | Influenza – 6 – 36 months Split ** | ** To be based on cost + admin. fee |
| 90658 | Influenza 3 years & older Split ** | ** To be based on cost + admin. fee |
| 90732 | Pneumococcal Vaccine ** | ** To be based on cost + admin. fee |
| 90707 | MMR ** x = free vaccine | \$ 50.00 ** plus admin. fee |
| 90718 | Td Adult | |
| 90716 | Varicella ** | \$ 75.00 ** plus admin. fee |
| 90676 | Pre-Exposure Rabies Vaccine ** | \$130.00 ** plus admin. fee |
| 90669 | Prevnar | |
| 90647 | Ped Vax Hib | |
| 90723 | Pediarix | |
| 90715 | Tdap under 19 = free vaccine | ** To be based on cost + admin. fee |
| 90734 | Menactra MCV4 (meningitis) | ** To be based on cost + admin. fee |
| 90645 | Hib | |
| 86580 | PPD ** | \$ 13.00 ** Flat Fee ** |
| | CHILD HEALTH SERVICES | |
| D0145 | Oral Varnish less than 3 years old | \$ 45.00 |
| D1206 | Topical Application (Fluoride) | \$ 20.00 |
| 96110 | PEDS | \$ 15.00 |
| 92551 | Hearing (Report Only) | \$ 20.00 |
| 99173 | Vision (Report Only) | n/a |
| CD001 | Dental Varnish 3 – 6 years old (Report only) | \$ 75.00 |
| 94640 | Breathing Treatment | \$ 20.00 |
| 92587 | OAE (Hearing Test) | \$ 60.00 |
| | ABNORMAL PAP (ADULT HEALTH) | |
| 57452 | Colposcopy WITHOUT biopsy | \$ 120.00 |
| 57454 | Colposcopy w/biopsy & curettage | \$ 175.00 |
| 57455 | Colposcopy w/biopsy | \$ 160.00 |
| 57456 | Colposcopy w/endocervical curettage | \$ 150.00 |
| 88305 | Biopsy reading fee from LMH | \$ 92.00 per container |

| LABORATORY SERVICES | | |
|------------------------|------------------------------------------|----------------------------------------------------------------------------------------------------------|
| 82465 | Cholesterol ** | \$ 15.00 ** Flat Fee/sliding fee scale |
| 82947 | Glucose – Fasting/Random ** | \$ 15.00 ** Flat Fee/sliding fee scale |
| 82950 | 1 Hr. or 2 Hr. GTT Screen | \$ 15.00 |
| 82951 | 3 Hr. GTT | \$ 25.00 |
| 82952 | GTT – each specimen more than 3 | \$ 10.00 |
| 85018 | Hemoglobin | \$ 10.00 |
| 82270 | Hemocult | \$ 10.00 |
| 87205 | Stat Male Smear | \$ 12.00 |
| 86592 | Stat RPR | \$ 12.00 |
| 81002 | Urinalysis | \$ 10.00 |
| 81000 | Urine with microscopic | \$ 15.00 |
| 81025 | Urine Pregnancy Test | \$ 13.00 |
| 36406 | Venipuncture Fee less than 3 years old | \$ 25.00 |
| 36415 | Blood Specimen collection – any site | \$ 10.00 |
| 99001 | Handling Fee | \$ 5.00 |
| 87081 | GC Culture (FP Waiver) | \$ 15.00 |
| 87070 | GC Culture | \$ 15.00 |
| 87210 | Wet Mount | \$ 12.00 |
| 88142-90 | Thin Prep Pap Processing Fee | \$ 12.69 |
| 87086 | Urine Culture & Sensitivity | \$ 42.10 |
| 87802 | Group B Strep | \$ 34.80 |
| 87166 | DFA-TP Report Only | N/a |
| 87155 | 24 Hour Urine *** (Based on sliding fee) | \$ 30.00 *** (Sliding fee scale)*** |
| 76801 | Ultrasound *** (Based on sliding fee) | \$108.00 *** (Sliding fee scale)*** |
| MISCELLANEOUS SERVICES | | |
| 99080 | Form Completion ** | \$ 5.00 ** Flat Fee ** |
| | Copy of Patient Medical Records ** | \$ 12.00 + .10 per page; Exception: TPO |
| | Copy of Lab Result/Proof of PPD ** | \$ 1.00 per page or per result; Exception: If given at time of appt. |
| | Accounting of Disclosures ** | 1 st 12 mo. Period free; 2 nd or greater in 12 months - \$ 12.00 + .10 per page |
| T1017 | MCC Home Visit/Contact * Per Unit | \$ 35.00 * Per Unit |
| 96152 | Health & Behavior Intervention*Per Unit | \$ 25.00 * Per Unit |
| 99501 | Post Partum Assessment Home Visit | \$ 60.00 |
| 96152 | Health & Behavior Intervention* Per Unit | \$ 25.00 * Per Unit |
| T1016 | Child Service Coordination * Per Unit | \$ 40.00 * Per Unit |
| 99502 | Newborn Assessment Home Visit | \$ 60.00 |
| NUTRITION SERVICES | | |
| 97803 | Enhanced Nutrition Counseling * Per Unit | \$ 20.00 * Per Unit |
| 97802 | Medical Nutrition Therapy * Per Unit | \$ 20.00 * Per Unit |

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 09/08/09 **ITEM NO.** 19

Resolution Authorizing Lenoir County Health Department to Execute Purchase Order
Contract with Garrison Enterprises, Inc.: \$7,500

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is asked to grant permission to Lenoir County Health Department to utilize state Environmental Health funds allotted to support the Food & Lodging program to purchase Digital Health Department systems and the associated services that Garrison Enterprises Inc offers. (\$7500.00)

Environmental Health-
10-5180-2900 (Depart. Supplies)-----\$7,500

HISTORY / BACKGROUND:

The money is to be used to purchase Digital Health Department application to use in the field for performing required sanitation inspections. Internet base application to eliminate double entry. Enables them to enforce environmental health rules and maximize inspection efforts. It will strengthen our existing quality control and quality assurance measures by creating an electronic database for storing historical and new facility information.

EVALUATION:

This action is necessary to provide sufficient accounting of expenditures and to comply with applicable laws.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners to authorize a purchase order to Garrison Enterprises for software \$7,500.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 09/08/09
Date

ATTEST 09/08/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 09/08/09 **ITEM NO.:** 20

Resolution Approving Purchase of an Electro-Mechanical Security Lock: \$3,780

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to execute a purchase order with Federal Locking Services for the purchase and installation of a Folger-Adams electro-mechanical 56 series security lock in the lower jail.

HISTORY / BACKGROUND:

The Sheriffs Office has two jails which are located in the basement and forth floor of the courthouse. The booking area of the lower (main) jail is relatively small and becomes congested when arrestees are being booked into the jail and inmates are being processed out. To alleviate the congestion issues in the booking room the Sheriff intends to make use of another room located to the right of the control room. The door to this room can be operated with a key but it is not currently designed to remotely lock or unlock from the control room. Converting this room to process arrestees and leaving the other room to process out inmates will relieve some of the congestion that has been experienced.

EVALUATION:

Two different vendors (Grayco and Federal Locking Services) were contacted about purchasing and installing an electric lock designed for use in jails. Federal Locking Services provided the lowest quote of \$3,780. Federal Locking Services has performed other minor lock services to the jail and their services were found to be satisfactory.

The funds for this minor project will come from federal asset forfeiture line. These funds are not derived from the general fund. The Sheriff respectfully request that the Board of Commissioners grant approval to execute a purchase order with Federal Locking Services in the amount of \$3,780.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order with Federal Locking Services for the purchase and installation of an electro-mechanical lock in the main jail.

Federal Locking Services----- \$ 3,780

Funding Account #: 15-4316-5999 \$3,780

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 09/08/09
Date

ATTEST 09/08/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 09/08/09 **ITEM NO.:** 21

Resolution Authorizing the MIS Director to Purchase Maintenance on the Cisco Ironport Anti-Spam/Anti-virus Appliance for \$5,925 from Storbase

SUBJECT AREA: Purchases / Bids

ACTION REQUESTED:

Approval of a Resolution to purchase maintenance on the Cisco Ironport Anti-Spam/Anti-virus appliance from Storbase Corporation of Waltham out of account 10-4210-3800 Contract Services.

HISTORY/BACKGROUND:

Lenoir County as well as all of the other counties and cities have been experiencing major spam and viruses via e-mail. The ironport appliance allows us to control this major threat to our network. We have been using this since 2007.

EVALUATION:

This will allow us to continue on as we have been in the past with our level of service protecting the county's data infrastructure.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED By the Lenoir County Board of Commissioners that the County execute purchase order with Storbase Corporation of Waltham, MA for maintenance of Cisco's Ironport appliance for \$5,925 from account 10-4210-3800 Contract Services.

AMENDMENTS

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____
Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 09/08/09
Date

ATTEST 09/08/09
Date

INTRODUCED BY: Michael Jarman, County Manager DATE: 09/08/09 ITEM NO. 22

Resolution Awarding Emergency Purchase of D6 Dozer Rails: \$6,211.99

SUBJECT AREA: Purchase

ACTION REQUESTED:

The Board is requested to approve an emergency purchase of a set of D6 Dozer Rails from Road Machinery for the sum of \$6,211.99. With this quote (Pin & Bushing)

HISTORY / BACKGROUND:

As the Board is aware, since the landfill needs the D6 Dozer for daily cover, it was necessary to purchase a set of rails to continue this operation. The pins and bushings were turned two years ago. We sent the rails to Gregory Poole in Washington to replace the pins and bushings. Gregory Poole's mechanic stated the rails were not in good enough condition to replace the pins and bushings and advised that new rails were necessary. The D6 Dozer is used to push mulch and dirt where needed and to assist the 90 compactor on the MSW Landfill.

EVALUATION:

The following quotes were received:

| Venders | Amount |
|----------------------------------|---------------|
| Gregory Poole Equipment Company | \$8,154.80 |
| Road Machinery Equipment Company | \$6,211.99 |

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the purchase of the set of D6 Dozer Rails be awarded to Road Machinery Equipment for the lump sum price of \$6,211.99

Acct. #: 66-4720-3520 \$6,211.99

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 09/08/09
Date

ATTEST 09/08/09
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 9/8/09 **ITEM NO.** 23

Resolution Authorizing Emergency Repair of HVAC System in the Lenoir County Administration Building (Tax Office Building): Ed Phillips, Inc.: \$7,700.

SUBJECT AREA: Purchases - Bids

ACTION REQUESTED:

The Board is requested to authorize the emergency repair of the HVAC System in the Lenoir County Administration Building (Tax Office Building) by Ed Phillips, Inc. of Kinston, N.C. in an amount not to exceed \$7,700.

HISTORY/BACKGROUND:

During the week of August 21, 2009, it was reported to the Lenoir County Maintenance Department that the air conditioning in the Lenoir County Administration Building was not cooling properly. Upon investigation, it was discovered that the HVAC system had shut down. It was determined that the #1 compressor was shorted-out. Since there is no other way do ventilate the building, County Administration authorized the emergency replacement of the #1 compressor.

EVALUATION:

The County Maintenance Department contacted Ed Phillips, Inc. to analyze the problem and determine the most cost-effective solution for the County. It was determined that the #1 compressor needed to be replaced immediately to restore air conditioning to the building. Replacement of this compressor and a 55 amp 3-phase breaker would restore this unit to operational standards. County Administration authorized these emergency repairs. Ed Phillips, Inc. was able to by-pass the shorted-out compressor and restore partial cooling to the building. This allowed for the continued use of the building while the necessary replacement parts were ordered and installed.

Approval of this resolution will allow the encumbrance of funds and payment to the contractor for the emergency repair.

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 09/8/09 **ITEM NO.** 24

Resolution Authorizing Replacement of Damaged Windows in the Courthouse Curtainwall Areas that Connect the Original Courthouse to the Courthouse Annex: Oliver Glass Company: \$7,128

SUBJECT AREA: Purchases - Bids

ACTION REQUESTED:

The Board is requested to authorize Oliver Glass Company of Kinston, N.C. to replace 24 damaged bronze insulated glass units in the curtainwall areas that connect the original Courthouse to the Courthouse Annex in the amount of \$7,128.

HISTORY/BACKGROUND:

The Courthouse Annex was constructed in 1982. The original portion of the Courthouse is connected to the Annex by two (2) glass curtainwalls (one on the south side facing King Street and one on the north side) and by a skylight along the roof area. Over the years, many of the insulated glass units in the curtainwalls have become damaged or fogged-up. The warranty against seal failure causing the units to fog-up is traditionally 10 years. On November 21, 2005, the Board approved replacement of 22 damaged or failed units in the curtainwalls and 3 units in the Clerk of Court's Office. We have identified 24 additional glass units in the curtainwalls that are either damaged, shattered, or fogged-up by seal failure. Not only are the failed glass units unattractive, the broken units are a serious safety issue.

EVALUATION:

Oliver Glass Company of Kinston, N.C. replaced 25 bronze insulated glass units in the curtainwalls and office areas of the Courthouse in early 2006 at a cost of \$7,178. Their price for replacing 24 additional damaged and failed units today is \$7,128. Oliver Glass Company has performed numerous repair and replacements projects for the County over the years. Oliver Glass Company is well qualified to perform this replacement and will do so in a timely manner at basically the same cost as 3 years ago.

Approval of this resolution will allow the encumbrance of funds and the eventual payment upon completion of the work performed.

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 09/08/09 **ITEM NO.:** 25A

Resolution Authorizing the Purchase of a New Air Conditioning Unit at the
Central Avenue Tower Site Location: \$3,528

SUBJECT AREA: Financial

ACTION REQUESTED:

Authorize the purchase of a new air conditioning system for the radio equipment building at the main tower site located at 272 Central Avenue at a cost of \$3,528.00 from account 10-4315-3290.

HISTORY/BACKGROUND:

The Lenoir County Emergency Services Department – Communications Division provides all two-way radio communications to all emergency responders in the County of Lenoir and its municipalities. The radio equipment building located at 272 Central Avenue, Kinston houses the primary conventional repeaters for EMS (155.295, 155.280, and 155.340) and the conventional county fire repeater. This building was purchased as part of the 800MHz radio system in 1994 and was equipped with a 3-ton air conditioning system. This system has never been replaced and is currently 15 years old. During the past several years problems have been experienced with the air conditioning unit failing, either tripping a breaker or the compressor freezing up, or failing completely. These problems occur primarily in the summer months. Within the last two- (2) years the Communications Division has had the breaker replaced several times and has had a new compressor installed. The unit is still experiencing compressor failure problems and it has been recommended by Ed Phillips, Inc. that, due to its age, this unit be replaced.

EVALUATION:

The purchase of the new air conditioning system for the radio equipment building for the main tower site located at 272 Central Avenue is necessary to ensure that no loss of radio coverage is experienced. Loss of coverage can occur due to extreme heat in the room in the event of an air conditioner malfunction.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: authorize the purchase of a new air conditioning system for the radio equipment building at the main tower site located at 272 Central Avenue at a cost of \$3,528.00 from account 10-4315-3290.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 09/08/09
Date

ATTEST 09/08/09
Date

INTRODUCTION BY: Michael Jarman, County Manager **DATE:** 09/08/09 **ITEM NO.:** 25B

Resolution Authorizing the Purchase of Priority Dispatch Emergency Medical Dispatch (EMD), Emergency Fire Dispatch (EFD), and Emergency Police Dispatch (EPD) Dispatching Software and Aqua Quality Management System at a Cost NTE: \$8,404

SUBJECT AREA: Financial

ACTION REQUESTED:

Authorize the purchase of Priority Dispatch Emergency Medical Dispatch (EMD), Emergency Fire Dispatch (EFD), and Emergency Police Dispatch (EPD) Dispatching Software and AQUA Quality Management Software, to include on-site training, at a cost not to exceed \$8,404 from budget line 24-4320-5100.

HISTORY/BACKGROUND:

The Lenoir County Emergency Services Department – Communications Division will begin implementation of the computerized Priority Dispatch Emergency Fire Dispatch and Emergency Police Dispatch system. The purchase of two- (2) additional EMD, EFD and EPD dispatching softwares and the AQUA quality management software licenses will allow the Communications Division to be able to serve the citizens of Lenoir County in a more timely and accurate manner by utilizing the Non-Emergency Medical Transport and Supervisor workstation positions for call overflow. The purchase of these three (3) software packages includes the purchase of the software, installation of the software, as well as on-site training for the Communications Division personnel.

EVALUATION:

The additional purchase of the EMD, EFD and EPD software licenses is necessary to assist the Communications Division personnel in the performance of their duties as Emergency Medical Dispatchers, Emergency Fire Dispatchers and Emergency Police Dispatchers. This product cannot be bid out, due to it being vendor specific. Priority Dispatch is the only authorized dealer for this software package.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: The purchase of two- (2) additional Priority Dispatch Emergency Medical Dispatch (EMD), Emergency Fire Dispatch (EFD) and Emergency Police Dispatch (EPD) Dispatching Software and AQUA Quality Management Software to be approved at a cost not to exceed \$8,404 from budget line 24-4320-5100.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____
Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 09/08/09
Date

ATTEST 09/08/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 09/08/09 **ITEM:** 25C

Resolution Authorizing the Purchase of Computer Hardware, Video Cards and Monitors to Complete CAD Upgrade NTE: \$26,310

SUBJECT AREA: Financial

ACTION REQUESTED:

Authorize the purchase seven- (7) computer workstations at a cost of \$11,051.18; three- (3) additional video cards at a cost of \$2,547.00; and, seven- (7) Dell monitors at a cost of \$12,711.18 for a total not to exceed \$26,310.00 from budget line 24-4320-5100.

HISTORY/BACKGROUND:

The Lenoir County Emergency Services Department – Communications Division must maintain an up-to-date computer aided dispatch system. The Communications Division is in the process of upgrading the CAD servers and installing an updated software version from our existing CAD vendor. The Communications Division is also in the process of adding two- (2) additional user workstations to complete the center. As this would require the purchase of additional computers and monitors, the MIS department believes this to be the best time to upgrade the existing equipment as well. The purchase of the seven- (7) computer workstations and monitors would allow for the six- (6) existing workstations, with a spare for expedient replacement. The purchase of the three- (3) additional video cards would allow for the two- (2) additional workstations, with a spare for expedient replacement.

EVALUATION:

The purchase of the computer hardware (work stations), additional video cards, and monitors is necessary for the Communications Division staff to effectively and efficiently perform the required telecommunicator duties of the Emergency Services Department. The total cost of these purchases is an allowable expense out of the Special Revenue Fund balance.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: Authorize the purchase seven- (7) computer workstations at a cost of \$11,051.18; three- (3) additional video cards at a cost of \$2,547.00; and, seven- (7) Dell monitors at a cost of \$12,711.18 for a total not to exceed \$26,310 from budget line 24-4320-5100.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 09/08/09
Date

ATTEST 09/08/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 09/08/09 **ITEM NO.:** 26

Resolution Authorizing a Purchase Order for Annual Service of the Spitz AP3 Planetarium Projector to Pielock Planetarium Repair: \$3,000

SUBJECT AREA: Community Development

ACTION REQUESTED:

The Board is requested to authorize a purchase order to Pielock Planetarium Repair for \$3,000.00 for annual service on the planetarium projector. This includes a \$900.00 bulb replacement, which must be replaced every 600 hours. Funds are budgeted in the Parks & Recreation Capital Account # 40.4930.5108.

HISTORY/BACKGROUND:

This is a necessary annual expense for the Planetarium's projector.

EVALUATION:

| | <u>VENDOR</u> | <u>BID</u> |
|----|----------------------------|------------|
| 1. | Pielock Planetarium Repair | \$3,000.00 |

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that a purchase order will be issued to Pielock Planetarium Repair for \$3,000.00 for the annual maintenance and bulb replacement of the planetarium projector

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 09/08/09
Date

ATTEST 09/08/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 09/08/09 **ITEM NO.:** 21

Resolution Authorizing a Purchase Order to Moss Hill Recreation Association for Lenoir County's Portion of Renovations to the Concession Stand at Moss Hill Athletic Park: \$6,500

SUBJECT AREA: Community Development

ACTION REQUESTED:

The Board is requested to authorize a purchase order in the amount of \$6,500 to Moss Hill Recreation Association for Lenoir County's portion of renovations to the concession stand at Moss Hill Athletic Park.

HISTORY/BACKGROUND:

The Moss Hill Association has worked to construct a new concession stand and picnic area. This facility is 1,000 square feet and is located at the new Moss Hill Park, adjacent to the Moss Hill Elementary School. The association helped to raise money and helped in the construction of the facility. This is the county's portion of the construction costs.

EVALUATION:

The Board is requested to approve the request as presented.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that a purchase order be issued in the amount of \$6,500 to the Moss Hill Recreation Association for the county's portion of renovations to the concession stand at Moss Hill Athletic Park.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 09/08/09
Date

ATTEST 09/08/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 09/08/09 **ITEM NO.:** 28

Resolution Authorizing Lenoir County to Commit up to \$500,000 for the Woodmen Community Center at a Location Suitable to all Parties Involved

SUBJECT AREA: Community Development

ACTION REQUESTED:

The Board is requested to authorize Lenoir County to commit up to \$500,000 for the Woodmen Community Center at a location agreeable by all parties involved. This is contingent on the condition that the City of Kinston also commits up to \$500,000 and the Woodmen of the World Foundation commits \$5 million dollars.

HISTORY/BACKGROUND:

The Woodmen of the World Foundation has chosen Lenoir County to construct their prototype community center, which will be approximately 40,000 square feet. This facility will contain two (2) basketball courts, a walking track, racquetball courts, fitness room, banquet and meeting rooms and a kitchen. An outdoor 25-yard pool ready for a bubble will also be included.

EVALUATION:

This center will be another added value to the citizens of Kinston-Lenoir County.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the board authorize Lenoir County to commit up to \$500,000 for the Woodmen Community Center at a location agreeable by all parties involved and also contingent upon the City of Kinston committing up to \$500,000 and the Woodmen of the World Foundation committing 5 million dollars.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 09/08/09
Date

ATTEST 09/08/09
Date



Kinston/Lenoir County

Parks & Recreation Department

405 N. McLEWEAN STREET • KINSTON, NORTH CAROLINA 28501
252-939-3332 • FAX: 252-939-3129

BILL ELLIS
Director of Parks and Recreation

MEMORANDUM OF UNDERSTANDING FOR THE WOODMEN OF THE WORLD COMMUNITY CENTER

1. The City of Kinston and Lenoir County will commit up to \$500,000 each for the construction of a Woodmen of The World Community Center at a location acceptable to all parties.
2. The Woodmen of the World Foundation will commit 5 million dollars for the construction of the Woodmen of the World Community Center and be solely responsible for any cost overruns exceeding the 6 million dollar combined facility cost. Once constructed, the facility (attachment #1) would then be leased to the city or county to operate.
3. If the site selected is owned by the city, the community center shall be leased to the City of Kinston for \$1.00 per year.

If the site selected is owned by the county, the community center shall be leased to Lenoir County for \$1.00 per year.

4. Construction costs shall include property acquisition and demolition of any facilities deemed necessary.
5. The Kinston/Lenoir County Parks & Recreation Department shall be responsible for operating this facility under the following guidelines:
 - (a) Membership dues shall be collected and managed by the Parks & Recreation Department through standard municipal accounting procedures.

- (b) Membership dues shall be used for payment of operating costs and Woodmen Foundation debt service with the following exceptions:
1. The Parks & Recreation Department shall be responsible for a full-time Recreation Center Programmer, lifeguards and two (2) part-time employees.
 2. Routine cleaning costs and non-capital maintenance costs shall be the responsibility of the Parks & Recreation Department.
6. The Woodmen Foundation shall be responsible for any expenses not covered by the membership dues, including but not limited to debt service and operating shortages.
7. The following operating costs shall be paid from membership dues:
- (a) One (1) full-time Facility Director with a salary up to \$42,500 plus benefits.
 - (b) A maximum of four (4) part-time employees working up to 20 hours per week each.
 - (c) Utilities and the replacement of equipment.
8. The facility owner shall be responsible for all property taxes on the facility and equipment.
9. All employees shall be hired by the Parks & Recreation Department through the City of Kinston and follow all City personnel guidelines.
10. Woodmen Fraternal members shall receive a discounted membership rate agreed upon by the Foundation and the Parks & Recreation Department.
11. There shall be no charge for use of the facility for any Woodmen of the World sponsored event.
12. The Woodmen of the World state and area managers will relocate their offices to this facility and employ approximately six (6) full-time positions.
13. The Woodmen of the World shall have all rights and privileges for office space leased by the Woodmen at this facility.

INTRODUCED BY: Michael Jarman, County Manager DATE: 09/08/09 ITEM NO. 29

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms. No applications at this time.

| <u>BOARD/COMMITTEE/COMMISSION</u> | <u>APPLICANT/ CURRENT MEMBER</u> | <u>TERM EXPIRATION</u> |
|-----------------------------------------------------------------|-------------------------------------------------------------------|----------------------------|
| Juvenile Crime Prevention Council 1 st Appearance | Beth Heath (Re-Appointment) Jill Croom (Appointment) | June 2011 |

CURRENT VACANCIES:

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

| <u>BOARD/COMMITTEE/COMMISSION</u> | <u>APPLICANT/ CURRENT MEMBER</u> | <u>TERM EXPIRATION</u> |
|-----------------------------------------------------------------|-------------------------------------------------------------------|----------------------------|
| Juvenile Crime Prevention Council 1 st Appearance | Beth Heath (Re-Appointment) Jill Croom (Appointment) | June 2011 |

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 09/08/09
Date

ATTEST 09/08/09
Date

APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454

Advisory Board/Committee/Commission Interested in:

Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Beth Heath
 Address: 901 Larocque Ave
 City/State/Zip: Kinston NC
 Telephone: (Home) 252-528-4398 (Work) _____
 Occupation: District Court Judge
 Business Address: _____
 Age: (Optional): _____
 Number hours available per month for this position: _____
 Training: _____
 Business and Civic Experience/Skills: _____
 Other County Boards/Committees/Commissions presently serving on: _____
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---------------------------------------------|----------------------------------------|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frank Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Beth Heath
Signature of Applicant

8/20/09
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Jill N. Croom
 Address: 3607 Hillandale Drive
 City/State/Zip: Kinston, N.C. 28504
 Telephone: (Home) 252-523-9779 (Work) 252-286-5816
 Occupation: Lenoir County Public Schools - Intervention Specialist
 Business Address: P.O. Box 729
 Age: (Optional): _____
 Number hours available per month for this position: 2-5 hours per month
 Training: BS - Criminal Justice / Social Worker; MAEd - Counseling; NBCT
 Business and Civic Experience/Skills: 4-H Advisory Board, Delta Kappa Gamma (Educ. Society), Kinston Youth Baseball Board, Boy Scout Leader
 Other County Boards/Committees/Commissions presently serving on: Kinston / Lenoir County Parks and Recreation Commission
 Expiration date of Term: 8-11

Circle your voting precinct

- | | |
|---------------------------------------------|----------------------------------------|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Jill N. Croom
Signature of Applicant

8-13-09
Date