

MINUTES**LENOIR COUNTY BOARD OF COMMISSIONERS****September 16, 2013**

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, September 16, 2013, in the Board of Commissioner Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Reuben Davis, Vice-Chairman Jackie Brown and Commissioners, Mac Daughety, Craig Hill, Eric Rouse, Linda Rouse-Sutton and Roland Best.

Also present were: Michael W. Jarman, County Manager, Thomas L. Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Davis called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the Invocation and Mr. Best led the audience in the Pledge of Allegiance.

PUBLIC INFORMATION

Ms. Tammy Kelly, Cooperative Extension Director, introduced Mr. Joel Dixon. She stated he represented Lenoir County at the North Carolina Association of County Commissioners' Meeting in Guilford County recently. Ms. Kelly stated he is a long time member of 4-H and active in many different areas of 4-H. Mr. Dixon expressed his appreciation for being asked to attend the meeting and was personally congratulated by each commissioner.

Mr. Brantley Uzzell, General Manager, Lenoir County ABC expressed his gratitude for the Board's support of not privatizing the ABC Commission. He stated they are a unique entity, as they give money back to many different local agencies. Mr. Uzzell stated sales suffered this past fiscal year and were down about \$53,000 from the previous year. He stated the local store sales were down by about \$26,000 and they had closed the Pink Hill store one day a week. Mr. Uzzell stated the profits were only down \$4,500 from the previous year so the changes they have implemented are beginning to pay off. He stated they were scouting for a new store location and had planned on locating in the area on Hwy 258 North by the Piggly Wiggly, but it did not work out. Mr. Uzzell stated they were open to any location on that side of town. He stated he wanted to meet with Mr. Jarman and Ms. Martin to discuss retaining some of the funds in order to make some upgrades. He stated he thought part of the problem with sales was the public not knowing the store locations, since they are all located inside the towns. He stated he believed sales would increase if they had locations on major thoroughfares. Mr. Uzzell stated Lenoir County's ABC Board gave back \$747,286 to various entities, and last year for the first time, Pink Hill had

turned a profit. He stated they are having bags printed with the monies that are paid back to different agencies on them, so people can see where their money is going. Mr. Uzzell presented a check for approximately \$170,000 to the Board for the FY12-13 year. Ms. Brown asked if there had been an ABC Store on Hwy 70 previously. Mr. Uzzell stated there was one on Hwy 70 previously, but it had closed. He stated if they knew where the new Hwy 70 bypass was going, they could decide where to put a new store. He stated they had priced it out and if they build, staff and stock the store, it would cost around \$1 million. Mr. Uzzell stated they would like to own their buildings instead of rent them, so they could make more profit. He said they were looking at saving \$20,000 just in insurance benefits this year. Mr. Best asked how many employees there were, and Mr. Uzzell stated seven full time, seven part time, and three Board Members for a total of seventeen. Mr. Davis stated he thought Hwy 70 would be the better location due to the amount of traffic. Ms. Sutton stated she thought it was a good idea to print the information on the bags. Mr. Uzzell stated the bags should be received and start using them by the end of October. Ms. Brown stated the Phillips Road location was hard to get in and out of, to which Mr. Uzzell stated it was their intent to close that location whenever a new one was opened on Hwy 70.

ITEMS FROM THE COUNTY MANAGER

1. Lenoir County Financial Performance Summary: August 31, 2013
2. Monthly Status Report: 2011 CDBG NC Catalyst Project
2012 CDBG Scattered Site Housing Assistance Project
3. Lenoir County Inspections Permit Report: August 2013

Mr. Jarman stated at the next Commissioners' meeting, there will be a presentation by the MIS department regarding doing the agendas paperless. He also stated he had attended the 20/20 Committee Human Relations meeting earlier in the day, and there will be a subcommittee established. Mr. Jarman stated the Board of Commissioners and the City Council, would be receiving a letter from the 20/20 Committee asking for participants. Mr. Jarman asked the Board to be thinking about who may want to serve on the committee.

CONSENT AGENDA

3. Approval of Minutes: Regular Board Meeting-September 3, 2013.

Upon a motion by Ms. Brown and a second by Mr. Daughety, the consent agenda was unanimously approved.

RESOLUTIONS/BUDGET ORDINANCE AMENDMENTS

Item No. 4 was a Proclamation proclaiming September as “Alcohol and Drug Addiction Recovery Month”. Ms. Brown read the Proclamation. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 4 was unanimously approved.

Item No. 5 was a Resolution Authorizing the Approval of Fireworks Shows at the Lenoir County Fair on the dates of September 17th and September 21, 2013 at the Lenoir County Fair Grounds. Justin Tilghman, Emergency Services Planner, requested the board’s approval for the Fireworks Shows to be held at the Lenoir County Fairgrounds on the above stated dates. Upon a motion by Ms. Sutton and a second by Mr. Hill, Item No. 5 was unanimously approved.

Item No. 6 was a Resolution Authorizing the Purchase of a 2013 28-HP International Tractor/Mower and Front End Loader from Mills International for Parks and Recreation Facilities in the County: \$9,885. Mr. Bill Ellis stated the Board is requested to approve the purchase of a 2013 28 –HP International tractor/mower and front end loader from Mills International for use at county recreation facilities in the amount of \$9,885 from account # 40-4930-5101. He stated the tractor they previously used was no longer in service due to an engine fire. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No.6 was unanimously approved.

Item No.7 was a Resolution Approving a Records Retention Schedule Amendment for the Register of Deeds. Ms. Pam Rich stated the current “Records Retention Schedule Amendment” needs to be approved in order to meet the requirements of record retention in the Register of Deeds Office. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 7 was unanimously approved.

Item No. 8 was a Budget Ordinance Amendment: General Fund: Health (Adult Health-Maternal Health (HMHC): \$1,443: Decrease. Mr. Huff stated this is due to the funding reduction in the Maternal and Child Health Block grant as a result of the Federal Sequestration. Upon a motion by Mr. Daughety and a second by Mr. Hill, Item No. 8 was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: General Fund: Health (Family Planning): \$4,862: Decrease: Mr. Huff stated this is due to funding reduction in the Maternal and Child Health Block grant as a result of Federal Sequestration. Upon a motion by Mr. Daughety and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10 was a Budget Ordinance Amendment: General Fund: Health: (Maternal Health): \$69,964 Decrease. Mr. Huff stated the state reduced the High Risk Maternal Health funding due to the inability to maintain compliance with the program requirement of having a board certified OB/GYN staff the clinic. The clinic has discontinued the High Risk Maternity Clinic as of July 1, 2013. Mr. Huff stated in the past they had contracted with a local Obstetric Practice, but there is no longer a private provider in Kinston. He stated they were contracting with the Kinston

Community Health Clinic, but they had an increased their prices, which would cost significantly more than was approved in the Health Department Budget. Mr. Huff stated this had been discussed with the County Manager and the Kinston Community Health Clinic's services were no longer being used. He stated a physician is being hired and he/she will refer high risk patients to the Kinston Community Health Center. Mr. Huff stated this is a different way of doing things, but the patients will continue to receive proper care. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 10 was unanimously approved.

Mr. Huff stated there had been a recent development concerning the Child Health Program at the Health Department, but it was a temporary situation. He stated in the past they had three Enhanced Public Health Nurses to provide Child Health Services, but all three had recently resigned. During the transition period of hiring another Enhanced Care Nurse, the Health Department will be assisting parents in finding a health care provider.

Item No. 11 was a Budget Ordinance Amendment: General Fund: Process Funds: \$2,240: Increase: Ms. Kelly stated this was to appropriate funds for the Community Transportation Grant for Cooperative Extension. She said this was for a fan and a sound system at the Farmers' Market. Ms. Kelly stated the acceptance of this grant was approved by the Commissioners at the 09/03/13 meeting-Item #13. These funds are to be used to support access to healthy local foods, by providing marketing and supplies to the Lenoir County Farmers' Market and LCFM Annex. Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Authorizing Acceptance of a Grant in the Amount of \$42,000 from the North Carolina Tobacco Trust Fund Commission. Ms. Kelly stated the Board is requested to approve this resolution and authorize her to administer the contract as Program Manager, Martha Martin, Finance Officer as Fiscal Manager and Michael W. Jarman, County Manager will sign on behalf of Lenoir County Government. She also said she was pleased to receive the funds, and they would be used to pave additional areas in the front and back of the Farmers' Market Annex. Upon a motion by Mr. Hill and a second by Mr. Best, Item No. 12 was unanimously approved.

Ms. Kelly reminded everyone the Lenoir County Fair opens tomorrow, September 17, 2013.

PUBLIC HEARINGS/RESOLUTIONS

Item No. 13 was a Public Hearing Regarding the Exchange of Real Property between Lenoir County and Walter Poole, Jr. and Sylvia K. Poole. Lenoir County Attorney, Robert Griffin read the reason for the Public Hearing. The Public Hearing was opened at 4:42. Mr. Davis asked the public if there were any comments and then asked the commissioners for any comments. Due to no response from the public or the commissioners, the public hearing was closed at 4:44 p.m.

Item No. 14 was a Resolution Authorizing Lenoir County to Enter into a Contract and Agreement with Walter and Sylvia Poole to Trade 4.53 Acres of County Property in the Hwy 70

Industrial Park for Property Owned by the Poole's at 1278 Hwy 258 North. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 14 was unanimously approved. Mr. Jarman made everyone aware this will not take place until the Council of States approves the additional land for the road project as well.

CLOSED SESSION

A motion was made by Ms. Brown and a second by Mr. Daughety, to go into closed session at 4:47 p.m. with the following cited: Number four (4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. There was no action taken, and upon a motion by Ms. Brown and a second by Mr. Daughety, the commissioners came out of closed session at 5:07 p.m.

PUBLIC HEARINGS/RESOLUTIONS

Item No. 15 was a Public Hearing Regarding Voluntary Title VI Public Involvement. Mr. Chris Harper stated the reason for the public hearing. Mr. Davis declared the public hearing open at 5:10 p.m. He asked the public if there were any comments and then asked the commissioners. Due to no response, Ms. Brown made a motion and Mr. Best seconded the motion to close the public hearing. The public hearing was declared closed at 5:12 p.m.

Item No. 16 was a Resolution Approving the Rural Operating Assistance Program (ROAP) Grant Application: Elderly Disabled Transportation Assistance Program (EDTAP) \$69,377: Employment Transportation Assistance Program (EMP) \$23,999: Rural General Public (RGP) Funding \$89,431. for FY 13-14: \$182,807. Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No. 16 was unanimously approved.

Item No. 17 was a Resolution Approving the Acceptance of New Advertising Rates for Lenoir County Transit. Mr. Harper stated he had been in the Department Manager position for a year now, and they have only four contracts for advertising. He said he had determined by reducing rates he could possibly generate more revenues. He stated he has talked to surrounding counties and they do not charge as much for their advertising. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 17 was unanimously approved.

APPOINTMENTS

Item No. 18 was a Resolution Approving Citizens to Boards, Commissions, Etc.

<u>BOARD/COMMITTEE COMMISSION</u>	<u>APPLICANT/CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>

There were no appointments to Boards.

With no further discussion Mr. Davis adjourned the meeting at approximately 5:14 p.m.

Respectfully Submitted,

Reviewed By,

Faye H. Mervin
Deputy Clerk

Michael W. Jarman
County Manager

MINUTES**LENOIR COUNTY BOARD OF COMMISSIONERS****September 26, 2013**

The Lenoir County Board of Commissioners met in open session for a "Special Called Meeting" on Thursday, September 26, 2013, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse located at 130 S. Queen St., Kinston, NC. The purpose of this meeting was to discuss a radio upgrade contract with Motorola Communications for the E-911 Consolidation Project between Jones County and Lenoir County (JLECC).

Members present: Chairman Reuben Davis, Vice-Chairman Jackie Brown, Craig Hill, and Roland Best.

Members absent: Eric Rouse, Linda Sutton, and Mac Daughety

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Roger Dail, Director of Emergency Services, Mike Wiggins, Maintenance Supervisor, and Martha Bishop, TACC 9 news media.

Chairman Davis called the meeting to order at approximately 4:30 pm. Ms. Brown offered an invocation and Mr. Davis led the audience in the Pledge of Allegiance.

Ms Brown made a motion to excuse Board members Linda Sutton and Eric Rouse. The motion was seconded by Mr. Best. The Board approved the motion by common consent.

RESOLUTIONS

Roger Dail, Emergency Services Director, presented a resolution to approve a radio upgrade contract with Motorola Communications, in the amount of \$5,441,497. Mr. Dail explained that the "Special Called Meeting" was necessary in order for Lenoir County to take advantage of incentives being offered by Motorola if the Board approved and executed the contract by Friday, September 27, 2013. The incentives being offered by Motorola include special pricing on all portable and mobile radios purchased for the JLECC Project and additional equipment, in the amount of \$411,442, for the LaGrange repeater site. The additional equipment is at no cost to the County and would allow emergency responders to simulcast while responding to emergency traffic. Mr. Jarman asked Mr. Dail to explain simulcasting. Mr. Dail responded that simulcasting allowed an emergency responder to communicate with E-911 communicators and other emergency responders without manually changing radio channels. All responders to an incident would be able to hear and communicate with one another. Mr. Dail stated that if this resolution was approved, the Deep Run repeater site would be the only site in the County that did not have the capability of simulcasting, and at some point in the future, he would probably request funding to simulcast this site. Mr. Jarman reminded the Board that the JLECC grant funding totaled \$7.4 million and that the radio contract being considered was for the radio system

upgrade only. Mr Dail will be back in front of the Board soon with a resolution for the construction portion of the JLECC Project. Additional funding above the \$7.4 million JLECC grant from the State E-911 Board is being provided from other grants, E-911 fund balances of Lenoir and Jones Counties, and monthly E-911 distributions from the State imposed charge on all telephone lines. Mr. Hill asked if simulcasting would benefit all emergency responders, including fire, ems, and law enforcement. Mr. Dail responded that it would. Mr. Davis asked if additional county funds would be needed in the future for this project. Mr. Dail responded that the County is responsible for all E-911 infrastructure, but the resolution being considered today involved grant funding only, so no county funding would be used for this project. Mr Best asked if emergency responders in the Deep Run area would have to manually switch channels to be able to communicate with other responders to an incident. Mr. Dail responded yes and he further stated they currently have to do this anyway.

Upon a motion by Mr. Hill and a second by Ms. Brown, the resolution was unanimously approved.

Mr. Davis adjourned the meeting at 4:45 pm.

Respectfully Submitted,

Thomas L. Hollowell
Deputy Clerk

Reviewed By,

Michael W. Jarman
County Manager