

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
September 17, 2007

The Lenoir County Board of Commissioners met in regular session at 4:00 p.m. on Monday, September 17, 2007 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman, George Graham, Jr., Vice-Chairman, Paul Taylor, Jr., and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey and Claude Stroud.

Members absent: None

Also present were: Michael Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Ms. Jane Phillips, Lenoir County Battlefield Commission addressed the Board. Ms. Phillips stated the Rivermont and Meadowbrook property is where the first battle of Kinston took place in December 1862. With the help of the Lenoir County Board of Commissioners and the Historical Preservation Group the property is being preserved for future generations. Ms. Phillips stated Lenoir County has several Civil War sites in which everyone in the county can be proud. Large portions of the battlefield have been cleared for re-enactments of the first battle. The Will King Memorial Site is now a reality in the Meadowbrook subdivision. A cultural resource survey which defines the history of the battle and provides historic documentation was utilized to have portions of the battlefield placed on a national register of historic places. The Historical Preservation Group hopes to accomplish so much more. On September 29, 2007 the 5th Annual Will King Antebellum Ball will be held this is a major fundraiser for the Battlefield Preservation Group. Anyone who wishes to be a sponsor can contact Ms. Jane Phillips. The Board thanked Ms. Phillips for her comments.

Ms. Albritton expressed concern about the placement of a new elementary school in Kinston off Hwy. 11.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Item No. 1 was Items from the Chairman and County Commissioners. Mr. Graham stated anyone who wishes to speak in regards to the Groundbreaking Ceremony for the new Veterans Home in Kinston could approach the podium and state their name and make comments. Mr. Graham thanked everyone for attending the meeting to share and express opinions. Mr. Graham stated the Veterans Home project has been active for 3 years; the project is characterized as an economic development project. There were several counties competing with Lenoir County to obtain the project. Several people put in a lot of work to make certain that Lenoir County could handle such a worthwhile project. The Groundbreaking Ceremony will take place on September 26, 2007 at 11:00 a.m. Local businessmen in Lenoir County will fund the event; no county money will be spent on the celebration. The ceremony was never going to cost the county \$20,000; the business community

stepped up to the plate and donated funds necessary to ensure the ceremony continued as scheduled. The Veterans Home will provide Lenoir County with 155 jobs and \$7.1 million budget. Of the \$7.1 million budget, 87% will be in salaries. The county has 107,000 veterans residing in Lenoir County. When the facility is completed there will be a dedication and open house in which all will be able to attend. Mr. Graham stated he takes the blame for any omissions, errors or mistakes in the handling of the event. This project is a gift that will keep on giving for years to come in Lenoir County. Mr. James Faircloth stated came to speak out in protest in spending the \$20,000 for the groundbreaking ceremony. Mr. Faircloth stated he is pleased that Lenoir County made a better decision.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman reminded the Board of the upcoming Prayer Walk in Lenoir County; October 31, 2007 at Noon on the courthouse steps. Phase one of the Library will be open on September 18, 2007; Mr. Jarman welcomed the Board to attend.

Mr. Graham asked Mr. Mark Pope to make his presentation to the Board for the members of the public in attendance. Item No. 12 was a Resolution Approving an Economic Development Grant Agreement: Field Controls Corporation: \$35,000. Mr. Mark Pope, Lenoir County Economic Development Director addressed the Board. Field Controls Corporation is a privately held corporation that has been in Lenoir County for nearly 30 years. Field Control is a manufacturer of barometric dampers, humidifiers, airboosters and draft controls making them an "industry leader" in their field. Field Control currently employs 93 full-time employees. The owners have purchased a company located in Michigan and desire to combine this operation with its existing facility in Lenoir County. Competition for this project was the state of Michigan. The expansion/acquisition creates 35 new jobs; it also preserves 93 existing jobs as well and increases Lenoir County's tax base. As with previous grants, this grant is performance-based. In the event the owner if unable to meet the total investment and job creation goals, the grant will be prorated based upon the actual goals achieved. Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 12 was unanimously approved.

Resolution Approving Economic Development Grant Agreement: Dopaco, Inc. \$27,500. Mr. Pope stated Dopaco, Inc. a manufacturer of paper products for the fast food industry located in Lenoir County in August 1993. The company began operations in a 30,000 square foot facility while the current 150,000 square foot building located in the 70 West Industrial Park was being completed. In 1995 this facility was expanded to 300,00 square foot. In August 2004 Cascades, Inc., acquired the remaining 50% interest in Dopaco from founder Edward Fitts. Today Dopaco is a wholly owned subsidiary of Cascades Inc. and employs 194 full-time employees in Lenoir County. Dopaco has been a good corporate citizen in Lenoir County for over 14 years. As with previous grants, this grant is performance-based. In the event the owner is unable to meet the total investment and job creation goals, the grant will be prorated based upon the actual goals achieved. Dopaco will be bringing 10 new jobs over the next 2 years. Upon a motion by Ms. Brown and a second by Mr. Stroud, the economic development agreement: Dopaco, Inc.: \$27,500 was unanimously approved. Mr. Pope also encouraged the public to speak more highly of their communities.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Davis, the Board unanimously approved the following Consent agenda items.

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| 3. | Approval of Minutes: Regular Board Meeting: September 4, 2007 | Aytch/Jarman |
| | Closed Session Meeting: September 4, 2007 | Aytch/Jarman |
| 4. | Budget Ordinance Amendment: General Fund: Finance/Sheriff: \$1,894: Increase | Jarman/Hollowell |
| 5. | Budget Ordinance Amendment: General Fund: Finance/Sheriff: \$2,947: Increase | Jarman/Hollowell |
| 6. | Budget Ordinance Amendment: Transportation: Transportation Administration: \$9,500: Increase | Bryan/Hollowell |
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PROCLAMATION/ORDINANCE/RESOLUTION

Item No. 7 was a Proclamation regarding Sickle Cell Awareness Month: September 2007. Upon a motion by Mr. Humphrey and a second by Ms. Brown, Item No. 7 was unanimously approved.

Item No. 8 was an Ordinance Regulating the Discharge of Firearms During Non-Hunting Activities in Lenoir County. Mr. Harper stated other county's models have been used to draft the county's new ordinance. Mr. Griffin stated this ordinance regulates, restricts, or prohibits the discharge of firearms at any time or any place except when used to take birds or animals pursuant to Chapter 113, Subchapter III, when used in defense of person or property, or when used pursuant to lawful directions of law enforcement officers. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Approving Records Retention Rate and Disposition Schedule. Mr. Darrell Parrish, Lenoir County Tax Administrator, addressed the Board. Mr. Parrish stated according to the N.C.G.S. 121-5 and N.C.G.S 132-3 agencies may only destroy public records with consent of the Department of Cultural Resources (DCR). The record retention and disposition schedule is the primary way the DCR gives its consent. Without approving this schedule, agencies are obligated to obtain the Department's permission to destroy any record, no matter how insignificant. The County tax Administration records retention and disposition schedule has been published by the NC Department of Cultural Resources and a copy has been made available to the county manager's office for review by the Board of Commissioners. The Lenoir County Tax Department generates an enormous amount of documentary data, which is stored both electronically and in paper form. Many of these documents are identified in the records and disposition schedule. Mr. Jarman stated the county would try to maintain certain records. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Authorizing Lenoir County Emergency Services to Apply for the EMS Performance Improvement Center (EMS-PIC) Grant from Duke Endowment for EMS: (\$31,000), and if Awarded to Purchase AVL'S (Automatic Vehicle Locators) for EMS Trucks. Mr. Roger Dail, Emergency Services Director addressed the Board. Mr. Dail stated in FY 2007-08, the EMS-PIC received funding from Duke Endowment for ways to improve the EMS systems throughout North Carolina by improving their response times.

The Grant requires the EMS system to have policies in place to assist with the improvement of the response times by addressing several parts of the EMS system. This would include dispatch to en-route times. If allowed to apply for the grant, and the subsequent purchase of AVL's, the dispatcher can see if a unit is closer to the call rather than the traditional way of dispatching units by district. Staff researched the grant for items that are allowed for purchase and decided the greatest need for Lenoir County was to purchase the AVL's for the units. A 20 % local match is required for this grant. The local match will be the cellular air-cards that are required to send the information back to the communication center via the Internet. It is a competitive grant; but every county has an opportunity to apply for the grant. Mr. Jarman stated part of the match would be reduced because current air-cards are already in use. Upon a motion by Mr. Taylor and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Approving Copier, Fax, & Printer Services Purchase Order with COECO Office Systems: \$32,051. Mr. Jack Jones, Department of Social Services Director, addressed the Board. Mr. Jones stated DSS is in the process of completing a Request for Proposal for the lease of office equipment that includes copiers, fax machines and printers. Imaging services (that DSS does not currently have) will be included in the RFP. In the interim, however, we will continue with the current vendor, Coeco, until the RFP is completed and contracts awarded. Lenoir County DSS contracts with Coeco for the lease of copiers for the agency. Coeco Office Systems provides copier services at the rate \$8850 annually on a volume of 606,000 copies with an overage rate of \$.0085 cents per copy. Coeco also offers a 48-month lease/maintenance price of \$735 yearly for two (2) Ricoh 2050L Fax machines for high volume users. The cost of maintenance on the Ricoh Priport VT-2200 that DSS owns is \$641 annually. And, DSS has budgeted a total of \$1,115 for copier and Priport overages for FY 07-08. DSS replaced the old dot matrix printers with laser printers so that forms could be downloaded (since the State of North Carolina is no longer printing the majority of forms used by DSS). Costs for these printers, duplexes and maintenance services are \$14,460 yearly. And \$6,250 is budgeted to cover costs of cartridges for the printers. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11 was unanimously approved.

Item No. 13A was a Resolution Lenoir County Cooperative Extensions' Acceptance of Funds to Support the Lenoir County 4-H All Stars Program: NTE: \$74,185.50 from NC Block Grant Funds and NC Safe and Drug Free School Funds. Ms. Tammy Kelly, Cooperative Extension Director addressed the Board. Mr. Kelly stated the Lenoir County 4-H All Stars Program promotes idealism and a belief in the future while delaying the onset of risky behavior in youth. Through partnerships with the Lenoir County School System and Eastpointe, Lenoir County 4-H has been successfully delivering the All Stars curriculum to middle school students since January 2006. Additionally, this program has been piloted at Southeast Elementary School during the spring semester of 2007. The Lenoir County 4-H All-Star Program is offered to all middle and elementary schools during the 2007-2008 school year. During the summer, the All Stars program is delivered at church youth programs, 4-H clubs and daycare facilities. Thus far in 2007, 136 youth have completed this interactive 13-week, model research-based program. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 13A was unanimously approved.

Item No. 13B was a Budget Ordinance Amendment: General Fund: Coop Ext.-Prevention Block Grant: \$48,419: Increase. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 13B was unanimously approved.

Item No. 13C was a Budget Ordinance Amendment: General Fund: Coop Ext.-Safe & Drug Free Schools Grant \$25,766.50: Increase. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 13C was unanimously approved.

APPOINTMENTS

Item No. 14 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments. Item Tabled due to first appearance.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir Memorial Hospital Board of Directors 2nd Appearance	Richard Adrian King (Primary) W. Loren Edwards (Alternate)	January 2009 M: Graham S: Taylor Ms. Brown Dissenting
Lenoir County Board of Health 1st Appearance	Giles Stroud	September 2010 Tabled

CURRENT VACANCIES:

- Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian**
- Grifton Planning Board – One (1) Vacancy; ETJ Position**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney**
- Lenoir County Planning Board – District 1, 3, & 6**
- CJPP – Four (4) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**
- Lenoir County Transportation Committee – At Large Member – Business Community**

ADJOURNMENT

Mr. Jim Hartis addressed the Board. Mr. Hartis wanted to know if Veterans are invited to attend. Mr. Graham stated the Veterans of Lenoir County are invited to attend as well.

Upon a motion by Mr. Graham the meeting adjourned at 4:58 a.m.

Respectfully submitted,

Reviewed By

Lashanda Aytch
Clerk to the Board

Michael W. Jarman
County Manager