

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**September 20, 2010**

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, September 20, 2010 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Tommy Pharo and Linda Rouse Sutton.

Members absent: Chris Humphrey

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board excused Mr. Chris Humphrey from the meeting.

**PUBLIC INFORMATION**

Ms. Sue Powell, Assistant Transit Director, addressed the Board. Ms. Powell stated Lenoir County Transit (LCT) will be expanding its services to include Saturday. Currently, LCT is providing between 7,500 to 8,700 passenger trips per month which cover between 53,000 to 62,000 miles. Passengers are utilizing transit services to go to Lenoir Community College, doctor's appointments, work, shopping, and anywhere else they need to go in Lenoir County. Due to the high demand for transportation in Lenoir County, passengers have expressed their extreme need for transit service on Saturdays. LCT has received additional funds from the North Carolina Department of Transportation through the ARRA Program; this will enable LCT to increase transportation service on Saturdays. The Board thanked Ms. Powell for the update.

Ms. Frances Faulkner of the Lenoir County Red Cross addressed the Board. Ms. Faulkner stated the Red Cross will be hosting a "Holiday Mail" Campaign on Thursday, September 23, 2010 in Pearson Park starting at 5:30 p.m. Ms. Faulkner invited the Board to the event. The Board thanked Ms. Faulkner for the invitation.

Mr. John Craft, Town Manager of LaGrange, addressed the Board. Mr. Craft stated the North Carolina Department of Transportation has contacted the Town to accelerate the construction of "Section 2" of the Goldsboro Bypass. The project would connect Wayne Memorial Drive to U.S. 70 at a new interchange in the area of Promise Land Road near the Chevrolet dealership. The construction of this interchange would connect the Town of LaGrange to Interstate 795, which could allow for an Interstate Shield designation. More meetings are to take place between the Town and DOT officials, with construction starting as soon as 2011. The Town of La Grange must satisfy certain environmental regulations, including monitoring and limiting nutrient loading, imposing a stream buffer and enforcing impervious surface limits. That means only a percentage of the land in that area could be concreted or impacted by any other material that would prevent the earth from naturally absorbing water. In order for La Grange to institute these polices, it needs to extend its extraterritorial jurisdiction up to the full 1-mile limit.

The Town will be holding a public hearing on October 11, 2010 at 6:00 p.m. for citizens to attend and voice any concerns. The project is on the Transportation Improvement Plan through NCDOT; the project if completed will be 20 years ahead of schedule. The Board thanked Mr. Craft for presenting the information.

Mr. Mark Pope, Economic Development Director, updated the Board on economic development projects that have announced in Lenoir County since 2005. Mr. Pope stated the county is very fortunate to have such heavy activity; he encouraged all citizens to tour Lenoir County and see the wonderful things happening. The Board thanked Mr. Pope for his presentation.

**ITEMS FROM THE CHAIRMAN/COMMISSIONERS**

No comments were made.

**ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. Mr. Jarman informed the Board of a complaint that was received from a County taxpayer in regards to the exemption status of property.

**CONSENT AGENDA**

Upon a motion by Ms. Brown and a second by Mr. Stroud, the Board approved the Consent Agenda.

- 3. Approval of Minutes: Regular Board Meeting: September 7, 2010 Hall/Jarman
- 4. Budget Ordinance Amendment: General Fund: DSS: \$925: Increase Jones/Martin
- 5. Budget Ordinance Amendment: General Fund: Finance/Sheriff Dept: \$4,344: Increase Smith/Martin

**PROCLAMATIONS/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS**

Item No. 6 was a Proclamation: Lenoir County Big Sweep 2010 Day: October 2, 2010. Ms. Ruth Tanner of the City of Kinston invited the Board and the viewing public to become volunteers for Big Sweep 2010. Big Sweep for Lenoir County will take place October 2, 2010 from 9:00 a.m. to 1:00 p.m. All volunteers will meet at the Neuseway Nature Center's picnic shelter. North Lenoir High School students will also be volunteering for this event. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Budget Ordinance Amendment: Capital Projects Fund: Sanderson Gas Line Project: \$755,683.18: Line Item Transfer. Ms. Martin stated the amendment corrects budget amendment #G-8. When the original budget amendment was created, the City of Kinston, the County and Sanderson Farms portions of revenue for the gas line project, the account number that was already in use for the "transfer from Solid Waste Fund" was inadvertently picked up in error. This will change the name of the account #43-3915-9104 back to "Transfer form Solid Waste Fund" and set up a new number for the City of Kinston's portion of gas line project revenues. Upon a motion by Mr. Pharo and a second by Ms. Brown, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Approving Terms and Documents for County Jail Financing. Mr. Hollowell stated the county has determined to carry out the acquisition, construction and equipping (the "Project") of a new County jail. The county has also stated its intent to finance the project costs through installment financing, as authorized under Section 160A-20 of the North Carolina General Statutes. Attached with this resolution are draft agreements that are to be approved by the Board and the North Carolina Local Government Commission (NCLGC). Mr. Hollowell also requested the Board approve a Resolution Approving the Award of Contracts and Authorizing County Administration to Execute Contracts for Construction of a New Lenoir County Jail Facility. Thirteen bid packages were provided to contractors and final bids were received on August 19, 2010. A summary of the lowest responsive, responsible bidders follows. Pending approval by the NCLGC of the installment financing arrangements, County Administration will execute contracts with the thirteen lowest responsive, responsible bidders.

<b>Bid Package</b>	<b>Contractor</b>	<b>Bid Amount</b>
#1 Site, Grading, Utilities, Temp Services	Atwell Construction	\$ 704,550
#2 Geo Piers	Subsurface	\$ 199,200
#3 Concrete	United Forming	\$ 2,262,800
#4 Precast	Tindall Precast	\$ 4,562,300
#5 Masonry & Architectural Precast	Manning	\$ 348,000
#6 General Trades	Hudson Brothers	\$ 3,117,000
#7 Detention Equipment	The GS Company & Iron Works	\$ 937,117
#8 Food & Laundry Equipment	CE Holt	\$ 304,900
#9 Fire Protection	ABL Fire Protection	\$ 238,000
#10 Plumbing	ABL & Associates Plumbing	\$ 845,800
#11 HVAC	Central Heating & Air	\$ 1,794,490
#12 Electrical	ALCO	\$ 912,000
#13 Secure Electronics	Simplex	\$ 724,212
Total		\$16,950,369

Mr. Pharo asked when the first payment would be due on the loan. Mr. Jarman stated the first payment is due in October 2011 and could be made with existing funds. The 2012 payment could pose a problem. It has been shared at other meetings and Budget Work Sessions that the School Bond Debt alone causes concerns for 2012. Without the economy improving and sales tax increasing, additional economic growth occurring, or passage of the .0025 sales tax, a property tax increase will be needed. Mr. Pharo stated the project was good, but at this time could not support it due to the debt load. Mr. Jarman stated the County will continue to have expenditures for housing inmates with or without a new facility. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 8 was approved with Mr. Pharo dissenting.

Item No. 9 was a Resolution Authorizing the Acceptance of the Golden Leaf Foundation Community Initiative Grant for the Woodmen of the World Community Center: \$350,000. Mr. Bill Ellis, Parks and Recreation Director, addressed the Board. Mr. Ellis stated this grant is to support the Kinston-Lenoir County Parks and Recreation Department in its public/private partnership with the Woodmen of the World in efforts to demolish and construct an 80,000 square foot modern community center to improve the quality of life of the citizens of Lenoir County and help attract new residents to the area. The facility will create up to 12 new full time positions and 14 new part time positions. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Appointment Thomas L. Hollowell and Martha H. Martin as Deputy Clerks to the Board. Mr. Jarman stated Deputy Clerks are needed in the instance the Clerk to the Board, Lashanda A. Hall, is out of the office. Upon a motion by Mr. Pharo and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Requesting the Establishment of Fees for Rabies Vaccinations. Mr. Joey Huff, Health Director, addressed the Board. Mr. Huff stated NCGS 130A-187 requires the local health director to organize and assist other organizations to conduct rabies vaccination clinics at least annually. NCGS 130A-188 requires the board of county commissioners to establish the fee for rabies vaccination at county sponsored vaccination clinics. Rabies Vaccination Clinics have been scheduled for Tuesday, September 28, 2010 (Riverbank Animal Hospital, Northside Animal Hospital, Countryview Animal Hospital and Animal Hospital of Lenoir County LaGrange). The cost of the vaccinations will be \$7.00. Upon a motion by Ms. Brown and a second by Mr. Pharo, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Authorizing Lenoir County Health Department to Execute Purchase Order Contract to Garrison Enterprises, Inc. Mr. Huff stated The Board is asked to grant permission to Lenoir County Health Department to utilize state Environmental Health funds allotted to support the Food & Lodging program to purchase Digital Health Department systems and the associated services that Garrison Enterprises Inc. offers. The recurring annual expense will be \$7,500. The money is to be used to purchase Digital Health Department application to use in the field for performing required sanitation inspections which enables them to enforce environmental health rules and maximize inspection efforts. It will strengthen our existing quality control and quality assurance measures by creating an electronic database for storing historical and new facility information. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 12 was unanimously approved. Mr. Huff informed the Board of the upcoming flu clinic on October 9, 2010 starting at 7:00 a.m. till noon. Flu shots will be \$25 for citizens 65 years or older or have Medicaid, the flu shot is free.

Item No. 13 was a Resolution Approving Purchase of Two (2) Mini Storage Boxes from Mobile Mini Storage: \$3,590. Major Chris Hill stated The Lenoir County Sheriff's Office maintains an impound lot on the south side of the County. This secured lot is used to hold seized vehicles as well as other smaller items such as garden tools, stolen safes, bikes, etc. The lot also is used to secure some of the Sheriff's Office assets such as the command bus and ATV's. Currently, there are no structures on the property other than the command bus shelter in which to house these smaller seized items. In an effort to get these smaller items out of the weather we are proposing to shelter them in two 8' x 20 container boxes. These boxes can be transported to the site and dropped into place. Mobile Mini, Inc. is a business that sells these types of containers. This is a Lenoir County business located in LaGrange on US 70 west. Mobile Mini, Inc., will sell two discounted container boxes for \$1750 each and will deliver and set them up for \$90. The Sheriff will use federal asset forfeiture funds to pay for these items. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Authorizing Transfer of a 2000 Ford Model Ambulance to Lenoir Community College to be used for Training Purposes. Mr. Roger Dail, Emergency Services Director, addressed the Board. Mr. Dail stated the Board declared two ambulances as surplus on May 3, 2010. One was sold and Lenoir Community College (LCC) has asked that the second one be transferred for the EMS program. Staff has talked with LCC and feels that this would be an excellent opportunity for future EMS students to learn the fundamentals of truck operations, as well as how to deliver excellent patient care in the back of a full size EMS truck. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Approving Procurement and Disbursement Policy for the Single Family Rehabilitation Program (SFR 10). Ms. Martin stated Lenoir County was awarded \$200,000 in Single Family Rehabilitation Program funds on September 1, 2010. These funds are to assist homeowners who are below 80% of the area median income, are elderly or disabled and meet certain other criteria. The Wooten Company approached the County Manager in January of 2010 and asked if they could submit an application to the North Carolina Housing Finance Agency for Single Family Rehabilitation funds for Lenoir County. The Wooten Company will provide a Program Administrator and a Rehabilitation Specialist to take care of the entire project. The funds will be made available to homeowners who inhabit their dwelling, are 80% below the area median income, are either elderly or disabled and meet certain other criteria that are outlined in the County's Assistance Policy. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution Approving the Assistance Policy for the Single Family Rehabilitation Program (SFR 10). Ms. Martin stated Mr. Brendan Noland will be Program Administrator for this year's projects. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 16 was unanimously approved.

**APPOINTMENTS**

Item No. 17 was a Resolution Appointing Citizens to Boards, Commissions, Etc. Items were tabled due to first appearance. Upon a motion by Ms. Brown and a second by Mr. Stroud the 2<sup>nd</sup> appearance applicants were unanimously approved.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
<b>Lenoir County Transit Advisory Board</b> 2 <sup>nd</sup> Appearance	Beverly K. Alston	June 2013
<b>Lenoir County Criminal Justice Partnership Program (CJPP)</b> 2 <sup>nd</sup> Appearance	Richard Basili	May 2012
<b>Lenoir County Board of Health</b> 1st Appearance	Giles Stroud (Re-appointment)	September 2013

**CURRENT VACANCIES**

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1) and Four (4)
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Mr. Jack Jones, Social Services Director, introduced the Board to Tracy Hodges, Business Officer for the Department of Social Services (DSS). Ms. Hodges thanked the department for welcoming her to the office. Mr. Jarman announced that Mr. Jones will be retiring from DSS on March 1, 2011, but will come back on a part-time basis to assist the county in creating a Human Resources Department. The Board welcomed Ms. Hodges and congratulated Mr. Jones on his retirement; they also thanked him for his loyalty to the county in trying to help create a HR Department.

**ADJOURN**

Upon a motion by Ms. Brown and a second by Mr. Graham the Board adjourned at 5:26 p.m.

Respectfully submitted,

Reviewed By

Lashanda A. Hall  
Clerk to the Board

Michael W. Jarman  
County Manager