

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, OCTOBER 03, 2016 – TIME: 9:00 A.M.
COMMISSIONERS’ MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION

None Scheduled

PUBLIC COMMENTS

Scheduled: None

Non-Scheduled:

CONSENT AGENDA: 10 Min.

ACTION

- | | | |
|----|---|------------|
| 1. | Approval of Minutes: Regular Board Meeting: September 19, 2016. | King/Bryan |
| 2. | Resolution Approving Releases and Refunds to the Individuals Listed Herein. | Parrish |

END OF CONSENT AGENDA

PUBLIC HEARING/RESOLUTIONS

- | | | |
|----|---|--------|
| 3. | A. Public Hearing Regarding the 2011 CDBG Catalyst Program Amendment.
B. Resolution Authorizing a Program Amendment to the 2011 CDBG Catalyst Project: Spring Drive Housing and Community Development Project. | Harris |
|----|---|--------|

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 40 Min.

- | | | |
|----|---|--------|
| 4. | Resolution Requesting the Establishment of Fees for Rabies Vaccinations.: \$8.00. | Huff |
| 5. | Resolution Authorizing Board of Elections the Release of the Help America Vote Act (HAVA) Funds: Best Buy: \$5,420.12. | King |
| 6. | Resolution Approving Purchase Order for Carolina Software, Inc.: \$5,695. | Bryan |
| 7. | Resolution Approving Purchase Order for Lawmen’s, Inc.: \$6,600. | Ingram |
| 8. | Resolution Approving Change of Board Appointee for North Lenoir Fire and Rescue, Inc. Firemen’s Relief Fund. | Dail |
| 9. | Resolution Authorizing FY16-17 Purchase Order for: Emergency Services: B&G Electronics and Communications, Inc.: \$9,822. | Dail |

- | | |
|---|-----------|
| 10. Resolution Authorizing Reimbursement to the City of Kinston for Leased Computers: Hewlett Packard Financial Services Company: \$4,136.89. | Ellis |
| 11. Resolution Approving Purchase Order for Moye Fence Company: \$6,335. | Ellis |
| 12. Budget Ordinance Amendment: Capital Outlay: Increase: \$50,000. | Chestnutt |
| 13. Resolution Authorizing the Lenoir County Economic Development Department to File a Formal Application for the NC Rural Center Building Reuse Grant Program for \$62,500 for Business Expansion Related to Project French. | Pope |
| 14. Resolution Authorizing the Lenoir County Economic Development Department to File a Formal Application for the NC Rural Center Building Reuse Grant Program for Up to \$300,000 for Business Renovations to the Midtown Motor Lodge. | Pope |
| 15. Resolution Approving the Adoption of the Lenoir County Courthouse Portrait Policy. | Jarman |

APPOINTMENTS: 5 Min.

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| 16. Resolution Approving Citizens to Boards, Commissions, Etc. | Board |
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OTHER ITEMS: 10 Min.

- | | |
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| 17. Items from County Manager. | Board |
| 18. Items from County Attorney/Commissioners Public Comments/Closed Session (if necessary). | Board |

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MONDAY, OCTOBER 03, 2016 – TIME: 9:00 A.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

Summary of Actions Taken at the September 19, 2016 Meeting

- | | | |
|----|---|----------|
| 1. | Approval of Minutes: Regular Board Meeting: September 6, 2016. | Approved |
| 2. | Proclamation Seniors' Health Insurance Information Program (SHIIP) Day 2016. | Approved |
| 3. | Resolution Declaring Property as Surplus and Authorizing the Sale of Surplus Property by Auction. | Approved |
| 4. | Resolution Authorizing the Release of Help America Vote Act (HAVA) Funds. | Tabled |
| 5. | Resolution Approving the Remount of a 2007 Ford E450 Wheeled Coached Ambulance Box: Select Custom Apparatus: \$83,068.45. | Approved |
| 6. | Resolution Approving Ms. Susan Hill to the Lenoir County Nursing Home & Adult Care Board. | Approved |
| 7. | Approval of County Owned Property: 804 E. Gordon Street: \$1,500. | Approved |

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

September 19, 2016

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, September 19, 2016, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice-Chairman Jackie Brown and Commissioners, Roland Best, Mac Daughety, Reuben Davis, Eric Rouse, and Linda Sutton.

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Joey R. Bryan,, Assistant County Manager, Tracy Chestnutt, Finance Officer, Vickie F. King, Clerk to the Board, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the Invocation and Mr. Rouse led the audience in the Pledge of Allegiance.

PUBLIC INFORMATION:

None

CONSENT AGENDA:

1. Approval of Minutes: Regular Board Meeting: September 6, 2016.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 2 was a Proclamation honoring Seniors' Health Insurance Information Program (SHIIP) Day 2016. Commissioners Linda Rouse Sutton introduced Ms. Trudy Pickett to the Board. Ms. Sutton stated she personally appreciates the work that each volunteer so willingly gives to help our seniors with their special health insurance needs and choosing which insurance products are best for them. Ms. Sutton read the proclamation. Ms. Pickett stated Ms. Belinda Huggins who is in the audience is one of the volunteers that have been with Cooperative Extension for quite some time. The Lenoir County Council on Ageing and the Kinston Community Health Center has partnered with SHIIP. Ms. Pickett stated if anyone has parents or grandparents experiencing Medicare issues to call Cooperative Extension or Council on Aging and they will connect them with a volunteer.

Please keep in mind if anyone is interested in volunteering the agency is always looking for new volunteers. Ms. Sutton stated SHIIP is a very good program provided to our county. Upon a motion made by Mr. Davis and second by Ms. Sutton, Item No. 2 was unanimously approved.

Mr. Hill stated he appreciates all of the hours the volunteers put in along with their commitment to helping most of our prized possessions who also have many needs to be met.

Item No. 3 was a Resolution Declaring Property as Surplus and Authorizing the Sale of Surplus Property by Auction. Darrell Parrish, Tax Administrator, stated Lenoir County has acquired various properties over a period of time mainly through tax foreclosures. Some of these properties have structures on them and some are vacant lots. These properties add no value to the operations of the County. Upon a motion by Mr. Rouse and a second by Ms. Sutton, Item No. 3 was unanimously approved.

Item No. 4 was a Resolution Authorizing the Release of Help America Vote Act (HAVA) Funds: for Board of Elections: Best Buy: \$5,420.12. Ms. Dana King was not present to present this resolution, therefore, it was tabled until the next meeting.

Item No. 5 was a Resolution Approving the Remount of a 2007 Ford E450 Wheeled Coached Ambulance box: Select Custom Apparatus: \$83,068.45. Jerry King, Assistant EMS Director, stated the Lenoir County Emergency Services Department (EMS) maintains a fleet of twelve (12) ambulances. Due to budget constraints in recent years, the Department has not been able to replace aging ambulances on a regular basis. From 2009-2015 no new vehicles were replaced only boxes was remounted onto new chassis. For the current fiscal year, funds were budgeted for the remount of two- (2) boxes onto new chassis. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 5 was unanimously approved.

Item No. 6 was a Resolution approving appointments of citizens to boards, commissions, etc. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 6 was unanimously approved for Ms. Susan Hill's appointment to Lenoir County Nursing Home & Adult Care Board.

Item No. 7 was information from Mr. Mike Jarman, County Manager. Mr. Jarman stated the first item was for a bid received on county property located at 804 E. Gordon Street. Mr. Jarman stated when you look at the tax value you are probably wondering why we are suggesting this Board accept the \$1,500 bid. Both Mr. Parrish and I have reviewed the property. There are several places inside where it appears the ceiling may cave in at anytime. The exterior vinyl of the home looks pretty good; however, someone has to undertake it in order to get it back on the tax records. The neighbors have been cutting the grass to keep the vandals out and we think they would appreciate someone going in and fix it up so that someone is able to live in it. At this time we would suggest that the Board accept the bid of \$1,500 on this property. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 7 was unanimously approved.

Mr. Jarman stated the next item was the financial performance summary. We have the one for June 30th year end. There are still some journal entries that will be made by the auditors that would probably raise some questions. Mr. Jarman shared comparisons between the old and the new reports. Mr. Jarman stated moving forward the Board will be receiving the financial summary reports generated from the new system. With the new system, Ms. Chestnutt will not have to put in lots of manual efforts. If anyone has any questions as we move forward just let him know.

Mr. Hill stated he did enjoy looking at the report in its new format. Mr. Jarman replied they are looking forward to the new system and how the analyzation will help them during budget time. This new system will also enable finance to produce answers to the Board in a more direct manner which is what he believes is preferred.

Mr. Hill reminded every one of the upcoming public information meeting, September 21st, at 11:00 a.m. at the CSS Neuse Interpreting Center on Queen Street regarding the purpose of National Registry for the Battlefield. Also, on October 13th a meeting will take place regarding the nominations of the committee.

Meeting Adjourned at 4:15 p.m.

Respectfully submitted,


Vickie F. King
Clerk to the Board

Reviewed By


Joey R. Bryan
Assistant County Manager

RESOLUTION: Approving the Releases and Refunds to the Individuals Listed Herein.

SUBJECT AREA: Financial

ACTION REQUESTED: Approval of Releases and Refunds as Prepared.

HISTORY/BACKGROUND: Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION: Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

<u>YEAR</u>	<u>NAME</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>REASON</u>
2009	Judy Perez	73757	\$108.37	Corrected Listing
2010	John Ammons	5164345	313.73	Double Listed
2010	John Ammons	6190388	313.73	Double Listed
2010	Judy Perez	78833	127.76	Corrected Listing
2011	John Ammons	5164347	308.38	Double Listed
2011	Judy Perez	84496	129.61	Corrected Listing
2012	John Ammons	5164346	297.69	Double Listed
2012	Judy Perez	91187	127.07	Corrected Listing
2012	Lincoln Waters	92773	268.19	Corrected Listing
2013	John Ammons	100357	295.09	Double Listed
2013	Judy Perez	97855	126.14	Corrected Listed
2013	Lincoln Waters	100446	266.68	Corrected Listing
2014	John Ammons	108229	289.53	Double Listed
2014	Judy Perez	104279	123.51	Corrected Listing
2014	Lincoln Waters	108375	257.54	Corrected Listing
2015	John Ammons	31066	283.98	Double Listed
2015	Jose Chavez	46780	104.91	Corrected Listing
2015	Sheila Hardee	6241901	132.85	Corrected Listing
2015	Judy Perez	40895	120.88	Corrected Listing
2015	R M Baker Farm Inc	52517	2683.41	Corrected Listing
2015	Lincoln Waters	32546	255.38	Corrected Listing
2016	Clifton Grant	6241789	115.06	Corrected Listing
2016	AgriCredit Acceptance	6191455	2621.86	Corrected Listing
2016	John Ammons	6192052	278.42	Double Listed
2016	Bank Of America NA	6193146	130.35	Corrected Listing
2016	Bank Of America NA	6193147	454.78	Corrected Listing
2016	Bank Of America NA	6193148	448.04	Corrected Listing
2016	Bank Of America NA	6193149	122.41	Corrected Listing
2016	Roberta Benton	6194148	1003.58	Corrected Listing
2016	Bio Medical Applications	6242067	2117.13	Adjusted Value

2016	Bio Medical Applications	6242071	885.15	Adjusted Value
2016	Richard Bostic	6194885	672.00	Corrected Listing
2016	Douglas Bostick	6194904	242.01	Corrected Listing
2016	Edna Bowen	6194934	1122.54	Corrected Situs
2016	Shirley Bracey	6241758	261.44	Keying Error
2016	Brian Brooks	6195596	1249.82	Corrected Listing
2016	J H Bryan Heirs	6196043	2705.51	Corrected Listing
2016	Evelyn Bryant	6241744	373.75	Corrected Listing
2016	Evelyn Bryant	6241746	373.75	Corrected Listing
2016	Mary Canady	6241742	373.75	Corrected Listing
2016	Crown Equipment	6200856	122.42	Corrected Listing
2016	Ylanta Dixon	6202962	156.68	Corrected Value
2016	Down East Merdical Sup	6203186	473.34	Corrected Listing
2016	William Forehand	6241426	160.86	Corrected Value
2016	William Forehand	6190406	145.52	Double Listed
2016	Clifton Grant	6241783	584.81	Corrected Listing
2016	Jamie Ham	6208428	181.26	Corrected Listing
2016	Jamie Ham	6208429	109.49	Corrected Listing
2016	Minnie Harris	6241761	373.75	Corrected Listing
2016	Douglas Heath	6210233	352.49	Adjusted Value
2016	Henley Aviation	6210456	280.72	Adjusted Value
2016	Investors Mgmt Corp	6213666	470.19	Corrected Listing
2016	Marion Jones	6241788	373.75	Corrected Listing
2016	Leasing Assoc of Barrington	6218052	320.10	Corrected Listing
2016	Levante LLC	6219122	2806.42	Corrected Listing
2016	Lexmark International Inc	6190684	102.98	Corrected Listing
2016	Lexmark International Inc	6219222	246.00	Double Listed
2016	Luby Measley	6221000	237.98	Corrected Listing
2016	PNC Equipment Finance	6226205	40455.77	Corrected Listing
2016	R M Baker Farm Inc	6227174	2822.25	Corrected Listing
2016	Rick Bostics Rental	6227954	672.00	Corrected Listing
2016	Roberts Family Farm LLC	6228224	405.32	Corrected Listing
2016	William Smith	6232077	149.43	Adjusted Value
2016	Michael Spears	6191128	205.50	Corrected Listing
2016	Michael Spears	6191129	109.33	Corrected Listing
2016	Stanley Convergent Sec.	6232856	347.04	Corrected Listing
2016	Jennifer Steelman	6233059	504.26	Adjusted Value
2016	Stanley Sutton	6234672	268.09	Adjusted Value
2016	Texas Steakhouse	6235752	951.11	Corrected Listing
2016	Texas Steakhouse	6235753	139.04	Corrected Listing
2016	Texas Steakhouse	6235754	192.61	Corrected Listing
2016	Donald Thigpen	6235881	656.41	Corrected Situs
2016	Toyota Motor Credit	6236580	378.84	Corrected Listing
2016	Tyson Mobile Estates	6237442	2604.00	Corrected Listing
2016	Lincoln Waters	6238465	250.73	Corrected Listing

REFUNDS

<u>YEAR</u>	<u>NAME</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>REASON</u>
2016	Curley Bryant	6241747	\$373.75	Legal Exemption
2016	Curley Bryant	6242009	373.75	Legal Exemption

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the releases and refunds as set above are approved.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
 Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

10/03/16
Date

ATTEST

Date

Item No. 3A

PUBLIC HEARING NOTICE

Notice is hereby given that Lenoir County will hold a public hearing on a program amendment for the 2011 North Carolina Community Development Block Grant (CDBG) Program – Catalyst Category on Monday, October 3, 2016 at 9:00 am or thereafter in the Commissioners Board Room at the Lenoir County Courthouse, 130 S. Queen Street, Kinston, NC. The County has received \$500,000 in CDBG funds (representing 94% of total project costs) for housing clearance, replacement and rehabilitation assistance and water and sewer improvements in the Spring Drive Project Area near the Town of La Grange, NC. The public hearing will provide information on a proposed amendment to: delete the sewer improvements; provide for the replacement of a house meeting the HUD Prevention or Elimination of Slums or Blight National Objective; use remaining funds from the 2012 CDBG Scattered Site Project to pay for the replacement of a house occupied by a low income family; and amend the budget to provide for the water and housing improvements. No activities are proposed which would result in permanent displacement of families. Citizens will be given the opportunity to provide oral and written comments on the proposed amendment. The public hearing will also provide information on the County's support of state and federal fair housing requirements. Additional information is available from Mr. Michael W. Jarman, County Manager, P.O. Box 3289, Kinston, NC, phone: 252-559-6450. The County of Lenoir is an equal opportunity employer and service provider. Persons with disabilities or who otherwise need assistance should contact Vickie King, Clerk to the Board, at 252-559-6450 (TDD# 1-800-735-2962 or NC Telecommunications Relay Service at 711) or vking@co.lenoir.nc.us before September 28, 2016. Accommodations will be made for all who request assistance with participating in the public hearing. This information is available in Spanish or any other language upon request. Please contact Tracy Chestnutt, Finance Officer, at 252-559-6464 or at the Lenoir County Courthouse, 130 S. Queen St., Kinston, NC 28502 for accommodations for this request. Esta información está disponible en español o cualquier otra lengua a petición. Entre en contacto con por favor a Tracy Chestnutt, oficial de las finanzas, en 252-559-6464 o en Palacio de justicia del condado de Lenoir, 130 S. Queen St., Kinston, NC 28502 para las comodidades para esta petición.

R S M HARRIS ASSOCIATES, INC.

PLANNERS-CONSULTANTS-DEVELOPERS

2719 GRAVES DRIVE, SUITE 2 POST OFFICE BOX 10037 GOLDSBORO, NORTH CAROLINA 27532
TELEPHONE (919) 751-0909 FAX (919) 751-0909

ADVERTISEMENT REQUEST

TO:

Penny Harris
penny.harris@kinston.com

FROM:

David Harris
cdharris@rsmharris.com

COMPANY:

Kinston Free Press

DATE:

September 19, 2016

FAX NUMBER:

252-527-1813

cdharris@rsmharris.com

PHONE NUMBER:

252-559-1051

TOTAL NO. OF PAGES INCLUDING COVER:

2

SUBJECT:

Lenoir County 2011 CDBG-Catalyst – Public Hearing for Program Amendment

SPECIAL INSTRUCTIONS:

PLEASE CONFIRM requested date of publication for the following

Newspaper to Print:

Kinston Free Press

Section of Newspaper:

Legal

Non-Legal Display

Classified

Size of Ad:

One-column legal ad

Two-column block ad

Three-column block ad

Date(s) of Publication:

THURSDAY, SEPTEMBER 22, 2016

Contents of Ad:

See Attached

Billing Information:

Tracy Chestnutt
Finance Officer
Lenoir County
P.O. Box 3289
Kinston, NC 28502

Affidavits of Publication:

1. Send one to County with bill.
2. **PLEASE SEND AN AFFIDAVIT TO RSM HARRIS ASSOCIATES, INC RIGHT AFTER PUBLICATION**

Cc: Michael W. Jarman, County Manager
Tracy Chestnutt, Finance Officer
Vickie King, Clerk to the Board



R S M HARRIS ASSOCIATES, INC.

PLANNERS-CONSULTANTS-DEVELOPERS

POST OFFICE BOX 10037
GOLDSBORO, NORTH CAROLINA 27532
TELEPHONE 919-751-0909

2719 GRAVES DRIVE, SUITE 2
GOLDSBORO, NORTH CAROLINA 27534
EMAIL cdharris@rsmharris.com

September 26, 2016

To: Michael W. Jarman, County Manager

From: C. David Harris, CDBG Project Manager

Re: Lenoir County 2011 CDBG Catalyst Grant 11-C-2375
Spring Drive Housing and Community Development Project
Program Amendment to Provide for Completion of Project

We have discussed several changes in the past few months with the Rural Economic Development Division (REDD) staff that will allow us to complete the 2011 CDBG Catalyst Project early next year. The staff has expressed verbal and/or written agreement with the changes. In order to satisfy CDBG guidelines we are combining these changes into one Program Amendment that will allow formal approval of all discussed changes at one time by REDD staff. A public hearing is required for these changes prior to submitting the Program Amendment request to REDD.

We recommend the following changes be included in the Program Amendment:

- Delete the Sewer Activity, since Lenoir County is unable to install sewer lines on Spring Drive due to the sewer moratorium in the Town of La Grange.
- Extend the Project Area for a distance of one lot to allow the new water line on Spring Drive to be looped to connect to the Town's water line on Ed Herring Rd. This will improve water circulation and quality for the residents on Spring Drive.
- Provide for the replacement of a severely deteriorated owner-occupied house with a new modular house built to the NC State Building Code. The homeowner's income is 88% of median income and does not qualify under the low/moderate income threshold of 80%. However, the elderly homeowner does qualify for replacement housing under the HUD Prevention or Elimination of Slums or Blight National Objective. REDD staff has confirmed the Spring Drive Project Area meets the HUD Slum or Blighted Project Area requirements. The County is just confirming that it is meeting the Prevention or Elimination of Slums or Blight National Objective instead of the Low/Moderate Income National Objective in the provision of the replacement house.
- Use remaining funds from the 2012 CDBG Scattered Site Project for the replacement of a severely deteriorated, low income homeowner occupied house on Spring Drive that is beyond repair or rehabilitation.
- Delete the Temporary Relocation line-item under the Housing Rehabilitation/Reconstruction Activity because the homeowners will not require rental payments during the rehabilitation or replacement of their homes. Also, no family will be permanently displaced by any of the Project Activities.
- Revise the Grant Project Budget to provide for the transfer of funds between line-items that are being deleted to the remaining Activity line-items in order to complete all of the remaining Project Activities as proposed. The total budget amount of \$530,000 does not change (\$500,000-CDBG funds; \$30,000 local funds).

We recommend approval of the Program Amendment with the proposed changes and approval of the Budget Revision. Attached is the revised Project Budget. I will be at the public hearing on October 3 to answer any questions. Please contact me if you need additional information.

2011 CDBG Catalyst Grant Project - 11-C-2375

October 3, 2016

Account Number	Account Description	Current Budget	Revisions	Revised Budget
46-4963-1000	Administration	50,000.00	-	50,000.00
46-4963-1910	Planning	5,000.00	-	5,000.00
46-4963-5700	Acquisition	-	-	-
46-4963-5800	Clearance	10,000.00	5,000.00	15,000.00
46-4963-5820	Reconstruction (Recons, Temp Relocation, Clearance)	126,341.00	133,484.00	259,825.00
46-4963-5850	Rehabilitation (Rehab-Private)	119,659.00	(57,314.00)	62,345.00
46-4963-5901	Street Improvements	-	-	-
46-4963-5902	Drainage Improvements	-	-	-
46-4963-5903	Sidewalk Improvements	-	-	-
46-4963-5904	Sewer Improvements	124,427.30	(110,696.05)	13,731.25
46-4963-5905	Water Improvements	94,572.70	29,526.05	124,098.75
Totals		530,000.00	-	530,000.00

INTRODUCED BY: Michael W. Jarman, County Manager

DATE: 10/03/16 **ITEM:** 3B

RESOLUTION: Authorizing a Program Amendment to the 2011 CDBG Catalyst Project: Spring Drive Housing and Community Development Project.

SUBJECT AREA: Community Development

ACTION REQUESTED: The Board is requested to approve the submittal of program amendment to the NC Rural Economic Development Division (REDD) for the 2011 Community Development Block Grant Catalyst project on Spring Drive.

HISTORY/BACKGROUND: Lenoir County was awarded \$500,000 for the CDBG 2011 Catalyst project on October 12, 2012. Along with the grant funds, the County has committed \$25,000 and the Town of LaGrange has committed \$5,000 to address housing and infrastructure needs in the Spring Drive area of LaGrange. Several changes have been discussed recently with REDD staff to address the current needs in the project area. The REDD staff has recommended incorporating all of the proposed changes into one program amendment so it will provide the details for completing all of the project activities in one document. A public hearing is required prior to submittal of the program amendment in order to obtain public input regarding the proposed changes.

EVALUATION: The following changes are proposed as part of the program amendment: Delete the sewer activity due to the Town of La Grange sewer moratorium. Extend the project area to allow the new water line to be looped to Ed Herring Road. Provide for the replacement of one homeowner house that is beyond repair under the HUD Prevention or elimination of slums or blight national objective instead of the low/moderate income national objective. Use remaining funds from the 2012 CDBG Scattered Site project for the replacement of a low income homeowner occupied house on Spring Drive that is beyond repair. Delete the temporary relocation line-item, because the homeowners will not require rental payments during the rehabilitation or replacement of their homes. Revise the grant project budget to provide for the transfer of funds between line-items that are being deleted to the remaining activity line-items in order to complete all of the remaining project activities as proposed. These changes have been discussed with REDD staff members and are in compliance with CDBG requirements.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

MW
Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that the program amendment to the 2011 CDBG Catalyst Project 11-C-2375 be approved and authorize the Chairman and County Manager to execute the necessary documents to submit the program amendment to the NC Rural Economic Development Division.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: HILL _____ BROWN _____ BEST _____ DAUGHETY _____
DAVIS _____ ROUSE _____ SUTTON _____

Chairman

Date

ATTEST

DATE

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 10/03/16 **ITEM NO.:** 4

RESOLUTION: Requesting the Establishment of fees for Rabies Vaccinations: \$8.00.

SUBJECT AREA: Administrative

ACTION REQUESTED: The Board is requested to establish the fee of \$8.00 for rabies vaccinations to be administered at County sponsored Rabies Vaccination Clinics.

HISTORY/BACKGROUND: NCGS 130A-187 requires the local health director to organize and assist other organizations to conduct rabies vaccination clinics at least annually. NCGS 130A-188 requires the Board of County Commissioners to establish the fee for rabies vaccinations at County sponsored vaccination clinics. Rabies Vaccination Clinics have been scheduled for Tuesday, October 4, 2016 at Riverbank Animal Hospital, Northside Animal Hospital, Five Oaks Animal Hospital, Countryview Animal Hospital, Faithful Friends, and Animal Hospital of Lenoir County LaGrange.

EVALUATION: NCGS 130a-187 requires the Local Health Director to organize and assist other organizations to conduct Rabies Vaccination Clinic at least annually. This action is necessary to comply with applicable laws.

INTRODUCED BY: Mike Jarman, County Manager **DATE:** 10/03/16 **ITEM NO.:** 5

RESOLUTION: Authorizing the Release of Help America Vote Act (HAVA) Funds: for Board for Elections: Best Buy: \$5,420.12.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to approve the release of HAVA funds in the amount of \$5,421.12 to allow the Board of Elections to purchase from Best Buy twenty-four (24) cameras and SD cards for use at the Precincts and one stop sites for the Curbside Voting parking spaces.

HISTORY/BACKGROUND: The Lenoir County Board of Elections has researched the different ways to alert Precinct workers of a person's location at the Polls, parking in the Curbside and Handicap spaces to assist Curbside Voters in a timely matter.

EVALUATION: Approval of this resolution will allow the Finance Department to pay the invoice so each Polling place will have a camera outside and a monitor inside to alert the Precinct workers that a Curbside voter has parked and needs to be assisted.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

mwj
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that Board of Elections be authorized to purchase Cameras and SD Cards for the Polling Places from Best Buy in the amount of \$5,420.12.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman 10/03/16
Date

ATTEST 10/03/16
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 10/03/16 **ITEM NO.:** 6

RESOLUTION: Approving Purchase Order for Carolina Software, Inc.: WasteWORKS-SQL Site License: \$5,695.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to authorize the Assistant County Manager to execute a purchase order to Carolina Software, Inc. for WasteWORKS-SQL site license software upgrade with 7 users with onsite installation and training.

HISTORY/BACKGROUND: Over the past 15 years Lenoir County's Solid Waste Department has utilized the WasteWORKS DBF version of software to manage the weighing, billing, and collecting of Solid Waste tipping fees. In the past, the collection of data was done at the County landfill from the scale house, and then was billed and collected out of the Finance Department at the Courthouse. We are moving forward with letting the Landfill Manager start doing their own billing and collections from the landfill to enhance customer service and place collections where more information on individual accounts is known.

EVALUATION: In order to make this change in billing workflow, we need to install the SQL version of the WasteWORKS software so we can access the latest changes and take advantage of the new versions enhancements.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

MWJ
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Assistant County Manager is permitted to execute a purchase order with Carolina Software, Inc. for the purchase of WasteWORKS SQL 7-user site license Software upgrade in the amount of \$5,695.

Funding Account #: 47200-426500 Computer Software \$5,695

AMENDMENTS:

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

Yea Votes: Hill ___ Brown ___ Best ___ Daughety ___ Davis ___

Daughety ___ Sutton ___

Craig Hill, Chairman

Date

Attest

Date

INTRODUCED BY: Michael W. Jarman, County Manager DATE 10/03/16 ITEM NO.: 7

RESOLUTION: Approving Purchase Order for Lawmen's, Inc.: \$6,600.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to authorize the Sheriff to execute a purchase order with Lawmen's Inc. for the purchase of 12 cell extraction protection suits.

HISTORY/BACKGROUND: The Lenoir County Sheriff's Office maintains a detention facility with 285 beds for pre-trial and convicted inmates. This facility has certified detention officers who are trained to conduct cell extractions as needed for inmates who refuse to follow commands of officers and barricade themselves in a cell. Occasionally, the assistance from Deputy Sheriff's is needed. Trained Detention Officers and deputies must enter the cell of these inmates to secure them so they can be moved if needed to a more secure location. Inmates have shown in past experiences that they will try to protect themselves from other compliance weapons by covering themselves with contraband to reduce or eliminate the effects of OC Spray and Tasers. This requires employees to physically contact the inmate to restrain them. This act exposes the employees to possible acts of assault by these inmates. Specialized equipment consisting of a helmet, upper body protective padding, thigh and groin padding, shin guards and arm padding attachments are routinely worn by teams of 6 to 8 personnel when they must undertake a cell extraction of an inmate. These suits provide expanded padded protection to the employee as they encounter the inmates. The Lenoir County Sheriff's Office and Detention Center currently have none of these protective suits. The Sheriff has had Detention Officers and Deputies complete specialized training through community colleges with other local agencies in detention centers that currently have this equipment and which have justified the need for this equipment. The Sheriff believes these protective suits will protect his employees in the event of one of these incidents and wishes to purchase 12 suits based on the various sizes that must be ordered to accommodate for different employee sizes.

EVALUATION: The Sheriff intends to purchase 12 cell extraction suits to be used in the detention center to aid and protect deputies and detention officers as they conduct cell extractions. These suits are worn by various detention center employees around the area and country. This equipment is needed to adequately protect the employees who are participating in these incidents. The Sheriff has budgeted for the requested funds in this years' fiscal budget to purchase the needed equipment.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

mwf

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order with Lawmen's Inc. for the purchase of 12 cell extraction protection suits in the amount of \$6,600.

Funding Account #: 43100-451000 \$ 6,600.00

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
 Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman Date

Attest Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE** 10/03/16 **ITEM NO.:** 8

RESOLUTION: Approve Change of Board Appointee for North Lenoir Fire and Rescue, Inc. Firemen's Relief Fund.

SUBJECT AREA: Administrative

ACTION REQUESTED: The Board is requested to approve changing the Board appointed members of the North Lenoir Fire and Rescue, Inc. Firemen's Relief Fund by removing designees Harold Jones and Bobby Rouse, and appointing Hiram Grady and Will Thaxton.

HISTORY/BACKGROUND: A local Firefighters' Relief Fund Board of Trustee's shall be elected/appointed to control the local funds. The Firefighters' Relief Fund Board of Trustee's is comprised of five- (5) people: two shall be elected by the fire department and shall either be a resident of the fire district or an active or retired member of the fire department; two shall be elected by the City/or County governing body, and members appointed pursuant to this section shall be residents of the fire district; and one shall be appointed by the Insurance Commissioner.

EVALUATION: On September, 8 & 12, 2016, the Lenoir County Emergency Services Department received a letter from North Lenoir Fire and Rescue, Inc. requesting a change of the existing Board appointed representative to their Firemen's Relief Fund Board. North Lenoir Fire and Rescue, Inc. is requesting the Board remove the existing Board appointed designees Harold Jones and Bobby Rouse, and appointing Hiram Grady and Will Thaxton to be effective immediately.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

CHH
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Board appointed member of North Lenoir Fire and Rescue, Inc. Firemen's Relief Fund will be changed by removing designees Harold Jones and Bobby Rouse, and appointing Hiram Grady and Will Thaxton.

AMENDMENTS:

MOVED _____ **SECOND** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman 10/03/16
Date

Attest 10/03/16
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 10/03/16 **ITEM NO.:** 9

RESOLUTION: Authorizing FY16-17 Purchase Order for: Emergency Services: B&G Electronics and Communications, Inc.: \$9,822.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to authorize the Emergency Services Director to execute the following FY16-17 Purchase Order: EMS Division: in the amount of \$9,822.

HISTORY/BACKGROUND: This action was previously approved on Resolution #7 at the August 15, 2016 Board Meeting; however, it was approved for Gately Communication Co. In efforts to cut cost while still providing an equal or greater product the Emergency Service Director recommends the change in vendors. This resolution is to correct the payee information.

B&G Electronics and Communication, Inc.	Emergency Lights & Siren	100-43320-435300	9,822.00
---	--------------------------	------------------	----------

EVALUATION: Approval of this resolution will allow encumbrance of funds approved in the FY16-17 budget and the eventual payment of services as billed. This action was previously approved on Resolution #7 at the August 15, 2016 Board Meeting; however, it was approved for Gately Communication Company. This resolution is to correct the payee information.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

mwf
Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: the Emergency Services Director is authorized to execute the listed purchase order for FY16-17: EMS Division: in the amount of \$9,822.00 to B&G Electronics and Communications, Inc.

AMENDMENTS:

MOVED _____ **SECOND** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman 10/03/16
Date

Attest 10/03/16
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 10/03/16 **ITEM NO.:** 10

RESOLUTION: Authorizing Reimbursement to the City of Kinston for Leased Computers: Hewlett Packard Financial Services Company: \$4,136.89.

SUBJECT AREA: Administrative

ACTION REQUESTED: The Board is requested to authorize reimbursement to the City of Kinston for a lease to Hewlett Packard Financial Services Company in the amount of \$4,136.89 for the lease of lap top and desk top computers. This reimbursement will cover Lenoir County's portion for county recreation facilities and staff.

HISTORY/BACKGROUND: Four years ago the City of Kinston began leasing computers for their Parks & Recreation Department. This process has allowed Parks & Recreation Department to keep up with the latest trend by replacing them every 4 years.

EVALUATION: Approval of this resolution will allow Parks & Recreation Department to reimburse the City of Kinston for the county's portion for the lease of Dell lap tops and desk top computers for county recreation employees and facilities.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

mwj
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that Finance Department is authorized to reimburse the City of Kinston for the lease of computers for county recreation employees and facilities in the amount of \$4,136.89.

Account#40-4930-5101

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

Yea Votes: Hill _____ Brown _____ Best _____ Daughety _____

Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

Date

Attest

Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 10/03/16 **ITEM NO.:** 11

RESOLUTION: Approve a Purchase Order for Moye Fence Company for a Fence at the Rotary Dog Park: \$6,335.

SUBJECT AREA: Community

ACTION REQUESTED: The Board is requested to approve a purchase order for Moye Fence Company for the installation of a 390 foot chain link fence around the back perimeter of the Rotary Dog Park in the amount of \$6,335.

HISTORY/BACKGROUND: In order to open up the Randall Pet Memorial at the Rotary Dog Park a perimeter fence is needed. This fence will keep vehicles from destroying the walking and cross country track at the dog park. Also, this fence will allow citizens to drive to the ponds and the memorial in addition to keeping the dogs free from potential injuries.

EVALUATION: Approval of this resolution will allow Parks and Recreation Department to purchase and pay for a fence at the Rotary Dog Park.

Moye Fence Company, Inc.: (Base Bid \$5,482.00) \$6,335.00-100 feet of additional fence and 10 ft gate.

Seegars Fence Company: (Base Bid: \$5,485.00) \$6,435.00-100 feet of additional fence and 10 ft gate.

Baker Fence Company: (Base Bid: \$6,390.00) \$7,482.00 – 100 feet of additional fence and 10 ft gate.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

mws

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that a purchase order to Moye Fence Company in the amount of \$6,335 be approved.

Account #40-4930-5101

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

Yea Votes: Hill _____ Brown _____ Best _____ Daughety _____ Davis _____

Rouse _____ Sutton _____

Craig Hill, Chairman

Date

Attest

Date

Item No. 13

RESOLUTION AUTHORIZING THE LENOIR COUNTY ECONOMIC DEVELOPMENT DEPARTMENT TO FILE A FORMAL APPLICATION FOR THE NC RURAL CENTER BUILDING REUSE GRANT PROGRAM FOR \$62,500 FOR BUSINESS EXPANSION RELATED TO PROJECT FRENCH

WHEREAS, the North Carolina Rural Economic Development Center, Inc. (Rural Center) has authorized the awarding of grants from appropriated funds to aid eligible businesses in financing the cost of building renovations associated with an economic development project; and

WHEREAS, Project French needs assistance in financing the renovations that may qualify for Rural Center funding; and

WHEREAS, Project French has committed to a \$393,141 investment and the creation of 5 new jobs; and

WHEREAS, Lenoir County Board of Commissioners has previously indicated its desire to assist in economic development efforts within the County; and

WHEREAS, Lenoir County Board of Commissioners wishes the County to pursue a formal application for Rural Center Building Reuse funding to benefit Project French and will invest a 5% match of the grant amount toward the proposed renovations as committed to in the application; and

WHEREAS, Lenoir County certifies it will meet all statutory requirements of the Program; and

WHEREAS, upon receipt of the Grant Agreement for the 2016 Building Reuse project by the Rural Center, the County Manager and the Economic Development Executive Director are hereby authorized to proceed with the execution of documents and return them to the funding agencies in the interest of proceeding with grant execution; and

WHEREAS, the County Manager and the Economic Development Executive Director are authorized to execute daily grant related documentation which includes the grant agreement, general correspondence between Lenoir County and the proposed business, and the funding agency. Any documentation which reflects a change in the original scope of work and/or amendment related activities must be brought before the Lenoir County Board of Commissioners for approval.

NOW, THEREFORE, BE IT RESOLVED, by the Lenoir County Board of Commissioners that Lenoir County and the Lenoir County Economic Development Department are authorized to submit a formal application to the North Carolina Rural Center, Inc. for approval of a Building Reuse Grant to benefit Project French.

Craig Hill, Chairman
Lenoir County Board of Commissioners

ATTEST:

Date: _____

Clerk to the Board

Item No. 14

RESOLUTION AUTHORIZING THE LENOIR COUNTY ECONOMIC DEVELOPMENT DEPARTMENT TO FILE A FORMAL APPLICATION FOR THE NC RURAL CENTER BUILDING REUSE GRANT PROGRAM FOR UP TO \$300,000 FOR BUSINESS RENOVATIONS TO THE MIDTOWN MOTOR LODGE

WHEREAS, the North Carolina Rural Economic Development Center, Inc. (Rural Center) has authorized the awarding of grants from appropriated funds to aid eligible businesses in financing the cost of building renovations associated with an economic development project; and

WHEREAS, Midtown Motor Lodge owners need assistance in financing the renovations that may qualify for Rural Center funding; and

WHEREAS, Midtown Motor Lodge owners has committed to a \$4,192,000 investment and the creation of 24 new jobs; and

WHEREAS, Lenoir County Board of Commissioners has previously indicated its desire to assist in economic development efforts within the County; and

WHEREAS, Lenoir County Board of Commissioners wishes the County to pursue a formal application for Rural Center Building Reuse funding to benefit the Midtown Motor Lodge and will invest a 5% match of the grant amount toward the proposed renovations as committed to in the application; and

WHEREAS, Lenoir County certifies it will meet all statutory requirements of the Program; and

WHEREAS, upon receipt of the Grant Agreement for the 2016 Building Reuse project by the Rural Center, the County Manager and the Economic Development Executive Director are hereby authorized to proceed with the execution of documents and return them to the funding agencies in the interest of proceeding with grant execution; and

WHEREAS, the County Manager and the Economic Development Executive Director are authorized to execute daily grant related documentation which includes the grant agreement, general correspondence between Lenoir County and the proposed business, and the funding agency. Any documentation which reflects a change in the original scope of work and/or amendment related activities must be brought before the Lenoir County Board of Commissioners for approval.

NOW, THEREFORE, BE IT RESOLVED, by the Lenoir County Board of Commissioners that Lenoir County and the Lenoir County Economic Development Department are authorized to submit a formal application to the North Carolina Rural Center, Inc. for approval of a Building Reuse Grant to benefit Project French.

Craig Hill, Chairman
Lenoir County Board of Commissioners

ATTEST:

Date: _____

Clerk to the Board

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 10/03/16 **ITEM NO.:** 15

RESOLUTION: Resolution Approving the Adoption of the Lenoir County Courthouse Portrait Policy.

SUBJECT AREA: Administrative

ACTION REQUESTED: The Board is requested to approve/adopt the Lenoir County Courthouse Portrait Policy. This policy would allow portraits of District and Superior Court Judges, District Attorneys, and Clerks of Superior Court to be permanently hung in the designated areas in the Lenoir County Courthouse.

HISTORY/BACKGROUND: For many years throughout almost the entire state, it is the well-accepted tradition and policy that a portrait of any retiring judge, district attorney and/or clerks of court who served honorably be hung at the courthouse. The county bar association, family and/or friends of any person honored normally pays for any such portrait. If one were to visit the courthouses in Greene, Wayne, Pitt, Duplin, Jones, or Wilson Counties, one would find that these counties have chosen to conform to the tradition of honoring these public servants. Lenoir County stands alone in the region as not paying homage to these individuals.

EVALUATION: The Lenoir County Courthouse Portrait Policy has been established to provide Lenoir County with consistent regulation and guidelines relating to the hanging of portraits in the courthouse. As stated in the policy it will only pertain to, District Court Judges, Superior Court Judges, District Attorneys, and Clerks of Superior Court, who are no longer serving on the bench or office, was not disbarred or removed from office for misconduct, served a minimum of ten years, and/or did not lose re-election.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

MWJ
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the attached Lenoir County Courthouse Portrait Policy be approved and adopted.

AMENDMENTS:

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

Yea Votes: Hill ___ Brown ___ Best ___ Daughety ___

Davis ___ Daughety ___ Sutton ___

Craig Hill, Chairman

Date

Attest

Date

Lenoir County Courthouse Portrait Policy

In order to permanently honor those few select individuals who have diligently and valiantly served the citizens of Lenoir County, the following Policy is hereby adopted concerning the hanging of portraits in the Lenoir County Courthouse:

District Court Judges:

- Resident of Lenoir County at the time of election to the bench
- No longer on the bench and was not disbarred or removed from office for misconduct, served a minimum of ten years, and/or did not lose re-election
- Portrait to hang in hallway between Courtrooms #1 and #3

Superior Court Judges:

- Resident of Lenoir County at the time of election to the bench
- No longer on the bench and was not disbarred or removed from office for misconduct, served a minimum of ten years, and/or did not lose re-election
- Portrait to hang in Courtroom #4

District Attorneys:

- Elected to the office
- No longer serving as District Attorney and was not disbarred or removed from office for misconduct, served a minimum of ten years, and/or did not lose re-election
- Fully retired from the practice of law
- Portrait to hang in hallway on the wall outside District Attorney's office across from the County Commissioners' meeting room

Clerks of Superior Court:

- Elected to the office
- No longer serving as Clerk and was not removed from office for misconduct, served a minimum of ten years and did not lose re-election
- Portrait to hang in hallway on the wall between Civil and Criminal Divisions of Clerk's office

Further Criteria Concerning Portraits:

- Any costs associated with any portrait will not be the responsibility of Lenoir County
- Uniform canvas size approximately 30" x 24", with a frame of an overall approximate size of 37" x 31"
- Any appropriate frame must be compatible with existing portraits, if any
- Subject of portrait must be depicted in appropriate business attire or judge's robe, in accordance with Rule 12 of the North Carolina Rules of Civil Procedure
- Lenoir County reserves the right to relocate any portrait for any reason
- Lenoir County reserves the right to not hang any portrait for any reason
- Any portrait is considered a gift to Lenoir County and immediately upon being hung becomes the sole property of Lenoir County

White & Allen, P.A.

ATTORNEYS AT LAW
P.O. Box 3169
Kinston, NC 28502

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RICHARD J. ARCHIE
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JOSEPH S. BOWER
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DAVID J. FILLIPPELI, JR.
BRIAN J. GATCHEL
SHERWOOD C. HENDERSON
C. GRAY JOHNSEY
E. WYLES JOHNSON, JR.
MOSES D. LASITTER
WILLIAM E. MANNING, JR.
JOHN P. MARSHALL
W. LEE PERCISE III
JAMES C. PURNELL V
ASHLEY FILLIPPELI STUCKER
MATTHEW S. SULLIVAN
BRIAN Z. TAYLOR
CHRISTOPHER J. WAIVERS

RECEIVED

SEP 21 2016

**LENOIR COUNTY
MANAGER'S OFFICE**



THOMAS J. WHITE, JR.
(1903-1991)
JAMES A. HODGES, JR.
(1937-1992)
WM. A. ALLEN, JR.
(1920-2001)

September 21, 2016

HAND DELIVERY

Mr. Michael W. Jarman
County Manager – Lenoir County
Lenoir County Courthouse
Kinston, NC 28501

Re: Petition to hang portrait of Senior Resident Superior Court Judge Paul L. Jones in
Superior Courtroom

Dear Mike:

Please find attached a petition from the Lenoir County Bar Association to hang a portrait of retiring Senior Resident Superior Court Judge Paul L. Jones in the large Superior Courtroom. As you can see, this petition has been signed by thirty-two members of our local bar, representing substantially all of the active members of our local bar association.

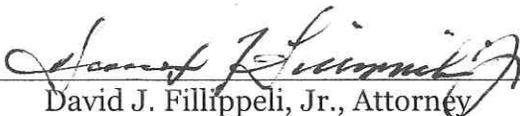
We would ask that you place this matter before the county commission for approval. If someone is needed to address the commissioners regarding this issue, please so notify me.

I am not sure what the cost of the portrait will be. The Lenoir County Bar Association is raising funds to offset the cost.

Thank you for your attention to this matter and with best wishes, we remain

Sincerely,

WHITE & ALLEN, P.A.

By: 
David J. Fillippeli, Jr., Attorney

DJF/ktk #145/082171-00001

Enclosure



We, the undersigned, representing the Lenoir County Bar Association, hereby petition the Lenoir County Board of Commissioners for authority to hang in the Lenoir County Courtroom (large courtroom in original building) the portrait of retiring Senior Resident Superior Court Judge Paul L. Jones.

Following a stint with the United States Supreme Court in Washington, D.C., Judge Jones served three years active duty with the U.S. Army Judge Advocate General's Corps at Fort Hood, Texas in the Second Armored Division. After his 1979 discharge from the military, Judge Jones joined the practice of law with Harvey E. Beech and Donald D. Pollock. Later he would serve as managing attorney for Legal Services, own his own law firm and teach at the North Carolina Central University School of Law in Durham, N.C. During this period, Judge Jones had an extensive record of community service including serving on the Lenoir Memorial Hospital Board of Trustees and the Lenoir County Board of Education and school board attorney. In 2013 he was named by the Chamber of Commerce as its "Citizen of the Year". Both the Lenoir County and Eighth Judicial Bar Associations – consisting of Wayne, Lenoir and Greene Counties – elected him as president. As a testament to his leadership and service, the North Carolina Supreme Court Chief Justice named him to serve a five-year term on the Judicial Standards Commission and the N.C. Equal Access to Justice Commission. He also was appointed by the North Carolina State Bar to the Disciplinary Hearing Commission for two three-year terms. From June 22, 2002 to June 21, 2003 he was elected as Vice-President of the North Carolina Bar Association.

Governor James B. Hunt, Jr. appointed Judge Jones as District Court Judge in May 1996. He was elected to a full four-year term in November 1996 for the Eighth Judicial District, comprising Wayne, Lenoir and Greene Counties. In 1999 he was appointed by Governor Hunt to the Superior Court bench for Lenoir and Greene Counties. Thereafter he was elected to eight-year terms in 2000 and 2008 without opposition.

During the period of over 20 years of judicial service, Judge Jones has rendered distinguished service to the citizens of Lenoir and Greene Counties and the State of North Carolina as a Resident Superior Court Judge. Based upon his record of service that Judge Paul L. Jones has rendered, it is appropriate as a gesture of appreciation that his portrait be hung in the Lenoir County main courtroom where he has ably served as a tribute to said service.

James F. Linnick
Ashley F. Straker

James C. [unclear]
~~[unclear]~~

Rubel [unclear]

C. Gray Johnson
W.E. [unclear]

Wm. Johnson

Joseph S. Bauer

Gen. Marshall

John [unclear]

John C. Foster

Sheldon [unclear]

John [unclear]

Paul C. [unclear]

John Newby

Luc Stokes

[unclear] Stake

~~[unclear]~~

Wm. [unclear]

R. M. [unclear]

James [unclear]

Stark [unclear]

Chas. [unclear]

King Beyton

Stuart J. Stroud

James H. Morris

W.C. Colby

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 10/03/16 **ITEM NO.:** 16

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED: Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY/BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION: The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Tourism Development Authority Board	Clara Jones 1st Appearance	2017
Lenoir County Juvenile Crime Prevention Council	Imelda Pate Jackie Brown Bobbie Smith Christy Smith Linda Rouse Sutton Jennifer Short Monica Williams Vivian Roach 1st Appearance	2018 2018 2018 2018 2018 2018 2018 2018
Lenoir County Board of Health	Randy G. Jones 1st Appearance	2019

CURRENT VACANCIES:

- Lenoir County Health Board - (1) Optometrist**
- Lenoir County Planning & Inspections Districts 5, 6 and Alternate #1**
- Eastern Carolina Workforce Development Board**

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____

Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

10/03/16
Date

ATTEST 10/03/16
Date



RECEIVED

Kinston-Lenoir County Tourism Development Authority

301 N. Queen Street, Kinston, NC 28501

Embracing the past...Defining the present...Shaping the future

SEP 26 2016

LENOIR COUNTY
MANAGER'S OFFICE

September 21, 2016

Mike W. Jarman
County Manager
County of Lenoir
PO Box 3289
130 South Queen Street
Kinston, NC 28502

Dear Mr. Jarman,

The Kinston-Lenoir County Tourism Development Authority Board of Directors has a vacancy that requires an appointment by the County. Bryson Stevens has vacated this particular position due to leaving The Hampton Inn. The County vacancy must be filled with an individual who has demonstrated an interest in tourist development and is a hotelier according to our legislative mandate.

The Tourism Development Authority Board Recommendation Committee respectfully suggests that the Board of Commissioners appoint Clara Jones, the manager at the Holiday Inn Express in Kinston. Ms. Jones has worked in the hotel field for the past 10 years in which she has managed six successful hotels. She recently expressed an interest about serving on the Tourism Development Board. She has organized visitor information throughout her career and understands the importance of tourism development. We think Clara Jones would make an excellent board member.

She will be filling a three year term that is set to expire June 2017. At that time you may want to consider reappointing her to a full three term.

Please contact me if you need any additional information.

Sincerely

Laura Lee Sylvester
Executive Director
Kinston-Lenoir County Tourism Development Authority

APPLICATION FOR APPOINTMENT

RECEIVED

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

SEP 22 2016

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

LENOIR COUNTY
CLERK OF SUPERIOR COURT

Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Imelda Pate
Address: PO Box 2468
City/State/Zip: Kinston NC 28501
Telephone: (Home) 252-566-3379 (Work) 252-526-7351
Occupation: Attorney - District Attorney's Office
Business Address: PO Box 2468
Age: (Optional): _____
Number hours available per month for this position: 5
Training: _____
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: June 2018

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-8 (Holloway Recreation Center) | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
- Falling Creek (Banks Elementary School Gym)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Imelda Pate
Signature of Applicant

9/12/16
Date

RECEIVED

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

SEP 22 2016

LENOIR COUNTY
MANAGER'S OFFICE

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Jackie Brown

Address: 602 Eagle Road

City/State/Zip: Kinston, NC 28501

Telephone: (Home) 252-527-7348 (Work) 252-939-5572

Occupation: County Commissioner

Business Address: P.O. Box 3289

Age: (Optional): _____

Number hours available per month for this position: As needed

Training: _____

Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: DSS, TDA, Green
Lamp Board, JCPC

Expiration date of Term: June 30, 2018

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-8 (Holloway Recreation Center) | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Jackie Brown
Signature of Applicant

8-8-2016
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

SEP 22 2016

LENOIR COUNTY
MANAGER'S OFFICE

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Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Bobbie Smith

Address: 205 E King St

City/State/Zip: Kinston, NC 28502

Telephone: (Home) _____ (Work) 252-939-3189

Occupation: Detective / Corporal

Business Address: 205 E King St Kinston

Age: (Optional): 44

Number hours available per month for this position: _____

Training: _____

Business and Civic-Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: June 30, 2018

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
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| K-8 (Holloway Recreation Center) | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.


Signature of Applicant

8/8/16
Date

APPLICATION FOR APPOINTMENT

RECEIVED

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

SEP 22 2016

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LENOIR COUNTY
MANAGER'S OFFICE

Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Christy Smith (Lenoir Co. Sheriff's Office)
Address: 130 S. Queen St. - WORK
City/State/Zip: Kinston, NC 28501
Telephone: (Home) (252) 286-5355 (Work) (252) 559-6111
Occupation: Deputy Sheriff
Business Address: above
Age: (Optional): 37
Number hours available per month for this position: 5
Training: _____
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: June 30, 2018

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-8 (Holloway Recreation Center) | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

CS
Signature of Applicant

8/8/16
Date

RECEIVED

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

SEP 22 2016

LENOIR COUNTY
MANAGER'S OFFICE

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Advisory Board/Committee/Commission interested in:

JCP

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Linda Rouse Sutton
Address: 1028 Woodington Ad.
City/State/Zip: Kinston NC 28504
Telephone: (Home) 252-559-0291 (Work) Retired
Occupation: Retired, Volunteering
Business Address: same as above
Age: (Optional): 66
Number hours available per month for this position: AS many as needed
Training: member + various trainings for approx 15 yrs.
Business and Civic Experience/Skills: Chamber, SMART Initiative, LCC Adv's Council, Hwy 70 Corridor Comm. Leadership, Parliamentary etc. training
Other County Boards/Committees/Commissions presently serving on: County Commissioner, DSS Bd, Greene Land Bd., NCSU UEAB Commissioner, Liaison to LCC Bd. Trustees
Expiration date of Term: June 30, 2018

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-8 (Holloway Recreation Center) | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | <u>Woodington (Smiths New Home FWR)</u> |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Linda Rouse Sutton
Signature of Applicant

8/18/2016
Date

RECEIVED

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

SEP 22 2016

LENOIR COUNTY
MANAGER'S OFFICE

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Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Jennifer Short
Address: 408 Woodland Drive
City/State/Zip: Wilson, NC, 27893
Telephone: (Home) _____ (Work) (919) 222-1798
Occupation: Chief Court Counselor
Business Address: 201 E. King Street, Kinston
Age: (Optional): 44
Number hours available per month for this position: 2
Training: _____
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: Wayne + Greene JCPC;
Community Collaborative
Expiration date of Term: June 30, 2018

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-8 (Holloway Recreation Center) | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

Date

Jennifer Short

8/8/16

RECEIVED

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

SEP 22 2016

LENOIR COUNTY
MANAGER'S OFFICE

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Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Monica Williams
Address: 130 West King Street / 102 South Isler Street
City/State/Zip: Kinston NC 28501
Telephone: (Home) _____ (Work) 252 559 6217
Occupation: Social Work Program Manager
Business Address: 130 West King St. - KNC 28501
Age: (Optional): 56
Number hours available per month for this position: 4
Training: _____
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: Community Collaborative / Human Relation Councils City of Kinston
Expiration date of Term: June 30, 2018

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| <u>K-8 (Holloway Recreation Center)</u> | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Monica Williams
Signature of Applicant

8-8-16
Date

RECEIVED

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

SEP 22 2016

LENOIR COUNTY
CLERK'S OFFICE

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Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Vivian Roach
Address: 3331 NC 903 South
City/State/Zip: Winterville, NC 28590
Telephone: (Home) 252-355-2289 (Work) 252-414-1283
Occupation: EC Director
Business Address: 2017 W. Main, Lenoir County Public Schools, Kinston NC
Age: (Optional): 61
Number hours available per month for this position: 10-12
Training: Exceptional Children
Business and Civic Experience/Skills: _____
Other County Boards/Committees/Commissions presently serving on: None
Expiration date of Term: June 30, 2018

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-8 (Holloway Recreation Center) | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | <u>* Pitt County (Winterville, N.C.)</u> |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Vivian Roach
Signature of Applicant

8/8/16
Date

RECEIVED

APPLICATION FOR APPOINTMENT

SEP 26 2016

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

LENOIR COUNTY
MANAGER'S OFFICE

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Board of Health

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Randy Gene Jones DVM

Address: 3501 Lakeview Trail

City/State/Zip: Kinston NC 28504

Telephone: (Home) 252-527-4962 (Work) 252-560-1054

Occupation: Veterinarian

Business Address: 1991 NC Hwy 11/55

Age: (Optional): 58

Number hours available per month for this position: AS needed

Training: BS ANIMAL SCIENCE Doctor Veterinary Medicine

Business and Civic Experience/Skills: VETERINARY PRACTICE

Other County Boards/Committees/Commissions presently serving on: NONE

Expiration date of Term: _____

Circle your voting precinct

- | | |
|--|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

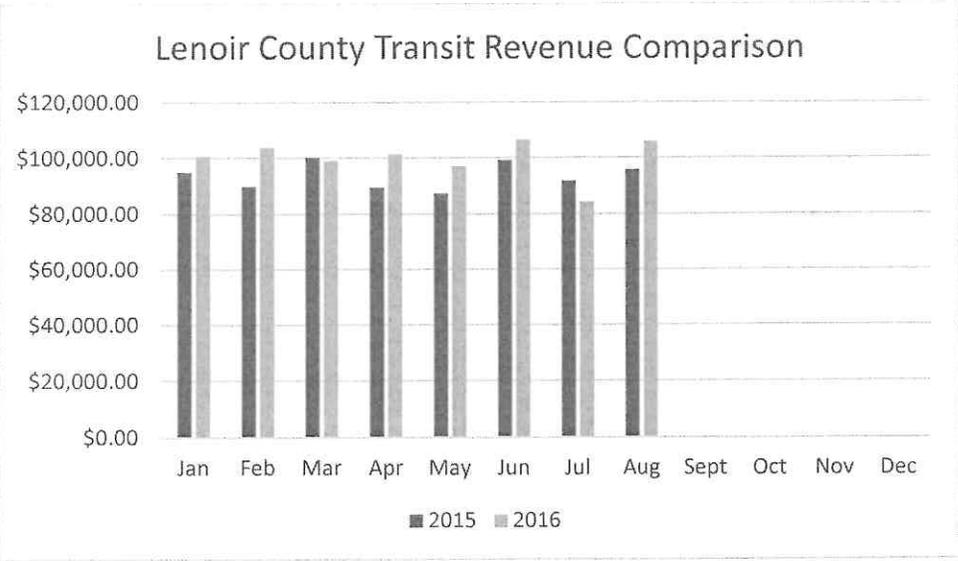
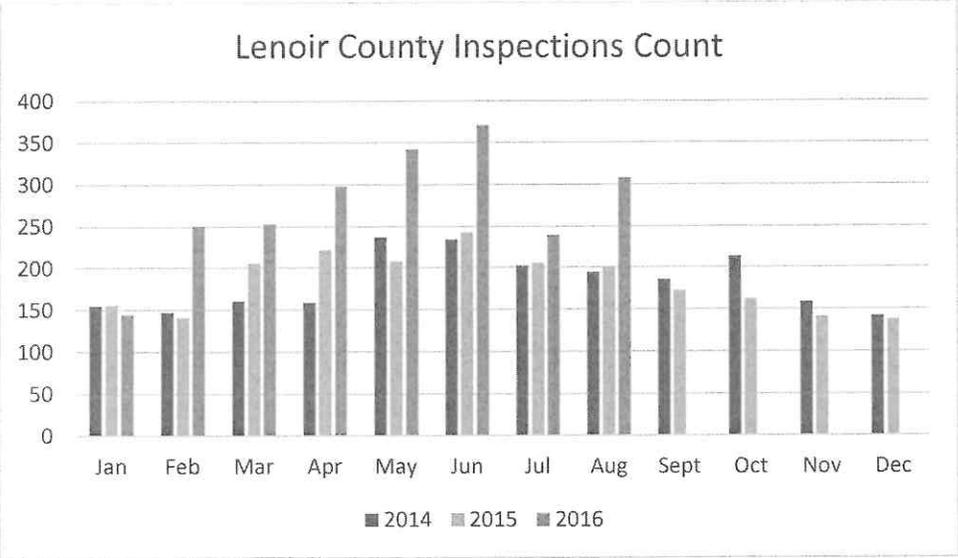
Date

9/22/16

Item No.:17

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: October 3,, 2016
SUBJECT: Items from County Manager

1. Lenoir County Planning & Inspection Reports
2. Lenoir County Transit Reports



Lenoir County Transit

Monthly Statistics

Month of August 2016

Days of Service 27

Passenger Trips	Total
Ambulatory Passengers	5302
Non Ambulatory Passengers	504
Total Passenger Trips	5806

Purpose of Trips	Total
Medical (including Dialysis)	2494
Education	892
Employment	1431
Other	989
	5806

Revenue	Total
Invoice Revenue	\$91,644.89
RGP Ticket Sales	5,021.40
EDTAP Ticket Fares	2,535.00
Fares Collected by Vehicle Operators	6,839.00
Total Monthly Revenue	106,040.29

Explanation of Purpose of Trips:

Medical: riders being taken to medical appointments; to doctor's appointments, dialysis, etc.

Education: riders being taken to LCC for classes

Employment: riders being taken back and forth to work

Other: riders being taken to day care, for financial services, human services, legal appointments, nutrition, pharmacy, recreation, shopping and social outings

Explanation of Revenue Terms:

Invoice Revenue: Rides billed by Transit to DSS, Work First, Council on Aging, ECU, and Vocational Rehab

RGP Ticket Sales: Rural General Public

EDTAP Ticket fares: Elderly Disabled Transportation Assistance Program

Fares Collected by Vehicle Operators: Cash collected by drivers for riders who have not purchased tickets in advance