

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA  
 MONDAY, OCTOBER 4, 2010 – TIME: 9:00 A.M.  
 COMMISSIONERS’ MEETING ROOM, LENOIR COUNTY COURTHOUSE  
 130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION: None Scheduled**

- |    |   |        |
|----|---|--------|
| 1. | <b>Items from Chairman/Commissioners: 10 Min.</b> | Board  |
| 2. | <b>Items from County Manager: 5 Min.</b>          | Jarman |

**CONSENT AGENDA: 10 Min.**

**ACTION**

- |    |  |                |
|----|--|----------------|
| 3. | Approval of Minutes: Regular Board Meeting: September 20, 2010                                 | Hall/Jarman    |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein                 | Parrish/Martin |
| 5. | Budget Ordinance Amendment: Automation Preservation Fund: Register of Deeds: \$5,000: Increase | Seymour/Martin |

**END OF CONSENT AGENDA**

**BUDGET ORDINANCE ADMENDMENT/RESOLUTIONS: 25 Min.**

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|-----|--|---------------|
| 6.  | Budget Ordinance Amendment: Community Development Block Grants: NCHFA SFR 10: \$200,000: Increase  | Jarman/Martin |
| 7.  | Budget Ordinance Amendment: General Fund/Emergency Telephone Fund: Emergency Medical Services: \$70,000: Increase  | Dail/Martin   |
| 8.  | Resolution Approving the Construction of a New Fire Station for Sandy Bottom Fire Department and Award the Project to Daniels and Daniels of Goldsboro, NC | Dail/Martin   |
| 9.  | Resolution Authorizing Acceptance of the Help America Vote Act (HAVA) Grant: \$11,456  | King/Martin   |
| 10. | Resolution Approving Purchase of a Maintenance Agreement: \$4,910  | Smith/Martin  |
| 11. | Resolution Approving Purchase of Tactical Bullet Resistant Vests: \$23,738   | Smith/Martin  |
| 12. | Resolution Approving Purchase of Bullet Resistant Vests: \$37,822  | Smith/Martin  |

**APPOINTMENTS: 5 Min.**

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|-----|---|------|
| 13. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. | Hall |
|-----|---|------|

**OTHER ITEMS: 10 Min.**

- |     |  |  |
|-----|--|--|
| 14. | Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary) |  |
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**TO:** Chairman and Members of the Board  
**FROM:** Mike Jarman, County Manager  
**DATE:** October 4, 2010  
**SUBJECT:** Items of Interest

1. Letter: September 21, 2010 Re: NCDOT-Felix Harvey Parkway
2. Letter: September 23, 2010 Re: NCACC Initiatives
3. Building Inspections Options: County of Lenoir and City of Kinston
4. Bids on Property

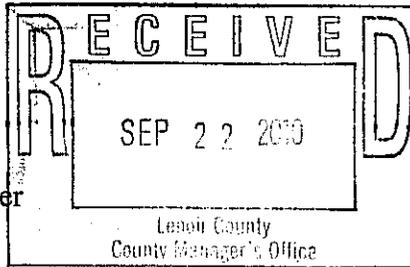


STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE  
GOVERNOR

EUGENE A. CONTI, JR.  
SECRETARY

September 21, 2010



In Reply Refer To  
Application D-10-1

Lenoir County Board of Commissioners  
C/O Michael W. Jarman, County Manager  
Post Office Box 3289  
Kinston, North Carolina 28502

Dear Board of Commissioners:

The North Carolina Department of Transportation is in the process of designating NC 148 (Felix Harvey Parkway) between NC 58 and US 70 in Lenoir County for use by trucks with twin trailers. If the Department designates this route for use by these vehicles, public hearings, or the opportunity for such, will be provided in each of the affected counties. The North Carolina Board of Transportation will render a final decision on designation at a later date.

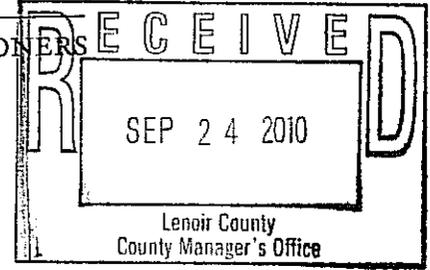
Please provide any comments you may have by December 20, 2010. If you have any questions or need additional information, you may contact me at (919) 773-2893 or [lavery@ncdot.gov](mailto:lavery@ncdot.gov).

Sincerely,

Lisa N. Avery  
Traffic Safety Project Engineer

LNA:lina

  
N O R T H C A R O L I N A  
ASSOCIATION OF COUNTY COMMISSIONERS



September 23, 2010

George Graham  
Lenoir County Chairman of the Board  
P.O. Box 1082  
Kinston NC 28501

Dear George:

As you may know, one of the NCACC initiatives I am encouraging this year among all 100 counties is the acknowledgement of the service of our military veterans.

The North Carolina Veterans Park, which opens next year in Fayetteville in Cumberland County, will be a beautiful facility, a place of inspiration and support. This will be the place where veterans can share their experiences, as well as witness the pride and gratitude our state feels for their service. The sacrifices intrinsic to military service will be acknowledged with beautiful architecture and public art.

As part of the exhibits, a wall is being constructed that will bear a bronzecast mold of a veteran from each of North Carolina's 100 counties. Furthermore, soil from each county will become a part of the columns that will bear the handcasts of supportive family, friends and other supporters of our veterans. This artistic tribute will add tremendous significance to the North Carolina Veterans Park.

I encourage each county to watch for subsequent information on this topic, which will be coming to you from Governor Perdue's office, as well as from Billy R. King, the chairman of the Cumberland County Board of Commissioners and Mayor Tony Chavonne of Fayetteville. Detailed information on how your county can best participate will come to you from the Arts Council of Fayetteville and Cumberland County. You will hear from them soon, as time is of the essence in choosing a representative veteran from your county and finalizing the appointment when the handcastings will be done.

Thank you in advance for your participation in this great tribute to our own North Carolina heroes, the military veterans who have so long and so well defended our nation's interests. God Bless America!

Warm regards,



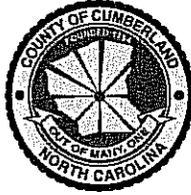
Joe Bryan, NCACC President  
Wake County Commissioner

cc: Michael Jarman

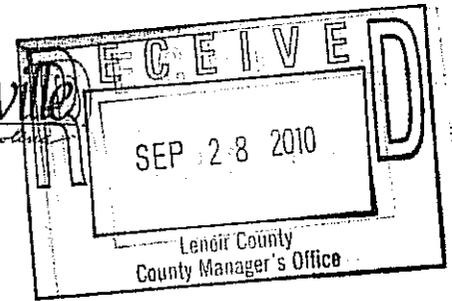
ALBERT COATES LOCAL GOVERNMENT CENTER • 215 NORTH DAWSON STREET, RALEIGH, NC 27603 • phone 919.715.2893 • fax 919.733.1065

RISK MANAGEMENT POOLS • phone 919.719.1100 • fax 919.719.1101

www.ncacc.org



City of  
*Fayetteville*  
North Carolina



September 24, 2010

Dear County Manager,

Your county has an opportunity to be a part of an extraordinary tribute to North Carolina's veterans.

Recently, you received a letter from Joe Bryan, president of the North Carolina Association of County Commissioners, asking that your county select a veteran to be represented though a bronze hand cast on the Wall of Oath in the new North Carolina Veterans Park that will open in July 2011 in Fayetteville. Your veteran may be a man or a woman, from any of the five branches of service and from any era, from World War II through the current military actions in Afghanistan and Iraq. He also asked that a sample of soil from your county be provided so that it can be incorporated into the final construction of columns that represent all 100 counties at the park.

**What we need from you now** is a contact person within your county that the project coordinator can communicate with **right away**. This could be a staffer at your local Arts Council or your Public Information Officer or an official with a local veterans organization. That is your choice. **But we need the name, the phone number, email address and mailing address of whomever you select as soon as possible**. Then we will be able to assist with questions about the veteran selection process, scheduling the casting process, and keeping the project on the necessary timeline. **Please send this information to [sarav@theartscouncil.com](mailto:sarav@theartscouncil.com)**. Or, if you prefer, you can phone Sara VanderClute at 910-494-1405 with that information.

Participating in this effort will be made as easy as possible for you and for the veteran you select. A team of eight artists will cover the state between now and November, bringing with them the materials needed to obtain the castings of each veteran, and of the family and friends of the veteran or other local supporters. They will also bring a jar to collect the sample of your local soil.

The selection process for that veteran is entirely up to your community. You could incorporate the selection into any local festival or event that you normally schedule in early autumn. Perhaps your local chapter of the Veterans of Foreign Wars could suggest a choice, or perhaps there is a veteran among your citizenry who has been contributory to your community's life following military service. The choice is up to your community as you deem appropriate.

We here in Fayetteville and Cumberland County are extending a personal invitation to your county to become an integral part of this tribute to North Carolina Veterans Park. We hope many people from your county will visit us for the grand opening of the park next year. We know they will want to see how your county is represented. They will be amazed by the public art that is emblematic of North Carolina's proud support of America's military services. They will see a wall bearing the bronzecast right hands of veterans from each of North Carolina's 100 counties. They will see an acknowledgement that soil from *every* county, be it sand from the coast or loam from the mountains, has gone into the construction of columns, each of which will display hand-castings of family, friends or community members. These castings will be from all age ranges, and will demonstrate to park visitors that the support of all North Carolinians is extended to our veterans.

You will be contacted shortly by the Arts Council of Fayetteville/Cumberland County with more details about the project.

**The deadline for having all the soil collected and all the hands cast is December 1, 2010.** Thank you in advance for your cooperation and participation in the North Carolina Veterans Park.

Sincerely,

Billy R. King  
Chairman  
Cumberland County Commissioners

Anthony G. Chavonne  
Mayor  
City of Fayetteville

Record Number	K/C Pin Number	Street #	Street Name	Town	Anything on Property	How Acquired	Taxes Owed	Foreclosure Costs	Tax Value	Previous Bid	Current Bid	Recommendation
1.	4523-1573-4532	911	Chestnut Street	Kinston	No	Tax Foreclosure	\$ 1,421.86	\$ 1,506.60	\$ 3,000.00	\$ 250.00	\$ 300.00	Declined \$250.
2.	4523-1674-4242	1024	Macon Street	Kinston	No	Tax Foreclosure	\$ 1,029.98	\$ 723.51	\$ 3,000.00	\$ 250.00	\$ 300.00	Declined \$250.
4.	4523-1574-3080	912	Macon Street	Kinston	No	Tax Foreclosure	\$ 5,340.55	\$ 1,747.53	\$ 4,500.00	City Interest	\$ 500.00	
8.	4523-0913-8097	405	W. Washington	Kinston	No	Tax Foreclosure	\$ 981.00	\$ 1,939.41	\$ 4,500.00	\$ 500.00	\$ 800.00	(No septic)
17.	4523-1563-4781	706	Chestnut Street	Kinston	Septic Tank	Tax Foreclosure	\$ 3,117.35	\$ 2,428.61	\$ 7,544.00	\$ 200.00	\$ 200.00	Declined \$200
18.	4523-0089-0170	17341	Willie Willie Rd	Lakemore	Yes	Tax Foreclosure	\$ 280.54	\$ 2,115.86	\$ 3,444.00	\$ 200.00	\$ 250.00	
19.	1908	4547-0344-3975	Randolph Farm Rd	Kinston	No	Tax Foreclosure	\$ 449.13	\$ 2,234.08	\$ 3,000.00		\$ 300.00	
21.	1928	4525-6442-8366	E. Caswell Street	Kinston		Tax Foreclosure	\$ 537.97	\$ 1,419.85			\$ 250.00	
41.		4536-6483-3484	Old Hildesway Dr.	Lakemore		Tax Foreclosure	\$ 379.19	\$ 1,482.56			\$ 250.00	
43.		5557-0727-7839	Hildesway Nat Dr.	Lakemore		Tax Foreclosure	\$ 48.02	\$ 1,486.56			\$ 48.00	
44.		4523-1552-7739	N. Ebert St.	Kinston		Tax Foreclosure						

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**September 20, 2010**

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, September 20, 2010 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Tommy Pharo and Linda Rouse Sutton.

Members absent: Chris Humphrey

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board excused Mr. Chris Humphrey from the meeting.

**PUBLIC INFORMATION**

Ms. Sue Powell, Assistant Transit Director, addressed the Board. Ms. Powell stated Lenoir County Transit (LCT) will be expanding its services to include Saturday. Currently, LCT is providing between 7,500 to 8,700 passenger trips per month which cover between 53,000 to 62,000 miles. Passengers are utilizing transit services to go to Lenoir Community College, doctor's appointments, work, shopping, and anywhere else they need to go in Lenoir County. Due to the high demand for transportation in Lenoir County, passengers have expressed their extreme need for transit service on Saturdays. LCT has received additional funds from the North Carolina Department of Transportation through the ARRA Program; this will enable LCT to increase transportation service on Saturdays. The Board thanked Ms. Powell for the update.

Ms. Frances Faulkner of the Lenoir County Red Cross addressed the Board. Ms. Faulkner stated the Red Cross will be hosting a "Holiday Mail" Campaign on Thursday, September 23, 2010 in Pearson Park starting at 5:30 p.m. Ms. Faulkner invited the Board to the event. The Board thanked Ms. Faulkner for the invitation.

Mr. John Craft, Town Manager of LaGrange, addressed the Board. Mr. Craft stated the North Carolina Department of Transportation has contacted the Town to accelerate the construction of "Section 2" of the Goldsboro Bypass. The project would connect Wayne Memorial Drive to U.S. 70 at a new interchange in the area of Promise Land Road near the Chevrolet dealership. The construction of this interchange would connect the Town of LaGrange to Interstate 795, which could allow for an Interstate Shield designation. More meetings are to take place between the Town and DOT officials, with construction starting as soon as 2011. The Town of La Grange must satisfy certain environmental regulations, including monitoring and limiting nutrient loading, imposing a stream buffer and enforcing impervious surface limits. That means only a percentage of the land in that area could be concreted or impacted by any other material that would prevent the earth from naturally absorbing water. In order for La Grange to institute these polices, it needs to extend its extraterritorial jurisdiction up to the full 1-mile limit.

The Town will be holding a public hearing on October 11, 2010 at 6:00 p.m. for citizens to attend and voice any concerns. The project is on the Transportation Improvement Plan through NCDOT; the project if completed will be 20 years ahead of schedule. The Board thanked Mr. Craft for presenting the information.

Mr. Mark Pope, Economic Development Director, updated the Board on economic development projects that have announced in Lenoir County since 2005. Mr. Pope stated the county is very fortunate to have such heavy activity; he encouraged all citizens to tour Lenoir County and see the wonderful things happening. The Board thanked Mr. Pope for his presentation.

### **ITEMS FROM THE CHAIRMAN/COMMISSIONERS**

No comments were made.

### **ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. Mr. Jarman informed the Board of a complaint that was received from a County taxpayer in regards to the exemption status of property.

### **CONSENT AGENDA**

Upon a motion by Ms. Brown and a second by Mr. Stroud, the Board approved the Consent Agenda.

- |    |   |              |
|----|---|--------------|
| 3. | Approval of Minutes: Regular Board Meeting: September 7, 2010                     | Hall/Jarman  |
| 4. | Budget Ordinance Amendment: General Fund: DSS: \$925: Increase                    | Jones/Martin |
| 5. | Budget Ordinance Amendment: General Fund: Finance/Sheriff Dept: \$4,344: Increase | Smith/Martin |

### **PROCLAMATIONS/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS**

Item No. 6 was a Proclamation: Lenoir County Big Sweep 2010 Day: October 2, 2010. Ms. Ruth Tanner of the City of Kinston invited the Board and the viewing public to become volunteers for Big Sweep 2010. Big Sweep for Lenoir County will take place October 2, 2010 from 9:00 a.m. to 1:00 p.m. All volunteers will meet at the Neuseway Nature Center's picnic shelter. North Lenoir High School students will also be volunteering for this event. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Budget Ordinance Amendment: Capital Projects Fund: Sanderson Gas Line Project: \$755,683.18: Line Item Transfer. Ms. Martin stated the amendment corrects budget amendment #G-8. When the original budget amendment was created, the City of Kinston, the County and Sanderson Farms portions of revenue for the gas line project, the account number that was already in use for the "transfer from Solid Waste Fund" was inadvertently picked up in error. This will change the name of the account #43-3915-9104 back to "Transfer form Solid Waste Fund" and set up a new number for the City of Kinston's portion of gas line project revenues. Upon a motion by Mr. Pharo and a second by Ms. Brown, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Approving Terms and Documents for County Jail Financing. Mr. Hollowell stated the county has determined to carry out the acquisition, construction and equipping (the "Project") of a new County jail. The county has also stated its intent to finance the project costs through installment financing, as authorized under Section 160A-20 of the North Carolina General Statutes. Attached with this resolution are draft agreements that are to be approved by the Board and the North Carolina Local Government Commission (NCLGC). Mr. Hollowell also requested the Board approve a Resolution Approving the Award of Contracts and Authorizing County Administration to Execute Contracts for Construction of a New Lenoir County Jail Facility. Thirteen bid packages were provided to contractors and final bids were received on August 19, 2010. A summary of the lowest responsive, responsible bidders follows. Pending approval by the NCLGC of the installment financing arrangements, County Administration will execute contracts with the thirteen lowest responsive, responsible bidders.

<b>Bid Package</b>	<b>Contractor</b>	<b>Bid Amount</b>
#1 Site, Grading, Utilities, Temp Services	Atwell Construction	\$ 704,550
#2 Geo Piers	Subsurface	\$ 199,200
#3 Concrete	United Forming	\$ 2,262,800
#4 Precast	Tindall Precast	\$ 4,562,300
#5 Masonry & Architectural Precast	Manning	\$ 348,000
#6 General Trades	Hudson Brothers	\$ 3,117,000
#7 Detention Equipment	The GS Company & Iron Works	\$ 937,117
#8 Food & Laundry Equipment	CE Holt	\$ 304,900
#9 Fire Protection	ABL Fire Protection	\$ 238,000
#10 Plumbing	ABL & Associates Plumbing	\$ 845,800
#11 HVAC	Central Heating & Air	\$ 1,794,490
#12 Electrical	ALCO	\$ 912,000
#13 Secure Electronics	Simplex	<u>\$ 724,212</u>
Total		\$16,950,369

Mr. Pharo asked when the first payment would be due on the loan. Mr. Jarman stated the first payment is due in October 2011 and could be made with existing funds. The 2012 payment could pose a problem. It has been shared at other meetings and Budget Work Sessions that the School Bond Debt alone causes concerns for 2012. Without the economy improving and sales tax increasing, additional economic growth occurring, or passage of the .0025 sales tax, a property tax increase will be needed. Mr. Pharo stated the project was good, but at this time could not support it due to the debt load. Mr. Jarman stated the County will continue to have expenditures for housing inmates with or without a new facility. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 8 was approved with Mr. Pharo dissenting.

Item No. 9 was a Resolution Authorizing the Acceptance of the Golden Leaf Foundation Community Initiative Grant for the Woodmen of the World Community Center: \$350,000. Mr. Bill Ellis, Parks and Recreation Director, addressed the Board. Mr. Ellis stated this grant is to support the Kinston-Lenoir County Parks and Recreation Department in its public/private partnership with the Woodmen of the World in efforts to demolish and construct an 80,000 square foot modern community center to improve the quality of life of the citizens of Lenoir County and help attract new residents to the area. The facility will create up to 12 new full time positions and 14 new part time positions. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Appointment Thomas L. Hollowell and Martha H. Martin as Deputy Clerks to the Board. Mr. Jarman stated Deputy Clerks are needed in the instance the Clerk to the Board, Lashanda A. Hall, is out of the office. Upon a motion by Mr. Pharo and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Requesting the Establishment of Fees for Rabies Vaccinations. Mr. Joey Huff, Health Director, addressed the Board. Mr. Huff stated NCGS 130A-187 requires the local health director to organize and assist other organizations to conduct rabies vaccination clinics at least annually. NCGS 130A-188 requires the board of county commissioners to establish the fee for rabies vaccination at county sponsored vaccination clinics. Rabies Vaccination Clinics have been scheduled for Tuesday, September 28, 2010 (Riverbank Animal Hospital, Northside Animal Hospital, Countryview Animal Hospital and Animal Hospital of Lenoir County LaGrange). The cost of the vaccinations will be \$7.00. Upon a motion by Ms. Brown and a second by Mr. Pharo, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Authorizing Lenoir County Health Department to Execute Purchase Order Contract to Garrison Enterprises, Inc. Mr. Huff stated The Board is asked to grant permission to Lenoir County Health Department to utilize state Environmental Health funds allotted to support the Food & Lodging program to purchase Digital Health Department systems and the associated services that Garrison Enterprises Inc. offers. The recurring annual expense will be \$7,500. The money is to be used to purchase Digital Health Department application to use in the field for performing required sanitation inspections which enables them to enforce environmental health rules and maximize inspection efforts. It will strengthen our existing quality control and quality assurance measures by creating an electronic database for storing historical and new facility information. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 12 was unanimously approved. Mr. Huff informed the Board of the upcoming flu clinic on October 9, 2010 starting at 7:00 a.m. till noon. Flu shots will be \$25 for citizens 65 years or older or have Medicaid, the flu shot is free.

Item No. 13 was a Resolution Approving Purchase of Two (2) Mini Storage Boxes from Mobile Mini Storage: \$3,590. Major Chris Hill stated The Lenoir County Sheriff's Office maintains an impound lot on the south side of the County. This secured lot is used to hold seized vehicles as well as other smaller items such as garden tools, stolen safes, bikes, etc. The lot also is used to secure some of the Sheriff's Office assets such as the command bus and ATV's. Currently, there are no structures on the property other than the command bus shelter in which to house these smaller seized items. In an effort to get these smaller items out of the weather we are proposing to shelter them in two 8' x 20 container boxes. These boxes can be transported to the site and dropped into place. Mobile Mini, Inc. is a business that sells these types of containers. This is a Lenoir County business located in LaGrange on US 70 west. Mobile Mini, Inc., will sell two discounted container boxes for \$1750 each and will deliver and set them up for \$90. The Sheriff will use federal asset forfeiture funds to pay for these items. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Authorizing Transfer of a 2000 Ford Model Ambulance to Lenoir Community College to be used for Training Purposes. Mr. Roger Dail, Emergency Services Director, addressed the Board. Mr. Dail stated the Board declared two ambulances as surplus on May 3, 2010. One was sold and Lenoir Community College (LCC) has asked that the second one be transferred for the EMS program. Staff has talked with LCC and feels that this would be an excellent opportunity for future EMS students to learn the fundamentals of truck operations, as well as how to deliver excellent patient care in the back of a full size EMS truck. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Approving Procurement and Disbursement Policy for the Single Family Rehabilitation Program (SFR 10). Ms. Martin stated Lenoir County was awarded \$200,000 in Single Family Rehabilitation Program funds on September 1, 2010. These funds are to assist homeowners who are below 80% of the area median income, are elderly or disabled and meet certain other criteria. The Wooten Company approached the County Manager in January of 2010 and asked if they could submit an application to the North Carolina Housing Finance Agency for Single Family Rehabilitation funds for Lenoir County. The Wooten Company will provide a Program Administrator and a Rehabilitation Specialist to take care of the entire project. The funds will be made available to homeowners who inhabit their dwelling, are 80% below the area median income, are either elderly or disabled and meet certain other criteria that are outlined in the County's Assistance Policy. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution Approving the Assistance Policy for the Single Family Rehabilitation Program (SFR 10). Ms. Martin stated Mr. Brendan Noland will be Program Administrator for this year's projects. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 16 was unanimously approved.

**APPOINTMENTS**

Item No. 17 was a Resolution Appointing Citizens to Boards, Commissions, Etc. Items were tabled due to first appearance. Upon a motion by Ms. Brown and a second by Mr. Stroud the 2<sup>nd</sup> appearance applicants were unanimously approved.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
<b>Lenoir County Transit Advisory Board</b> 2 <sup>nd</sup> Appearance	Beverly K. Alston	June 2013
<b>Lenoir County Criminal Justice Partnership Program (CJPP)</b> 2 <sup>nd</sup> Appearance	Richard Basili	May 2012
<b>Lenoir County Board of Health</b> 1st Appearance	Giles Stroud (Re-appointment)	September 2013

**CURRENT VACANCIES**

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1) and Four (4)
- Grafton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Mr. Jack Jones, Social Services Director, introduced the Board to Tracy Hodges, Business Officer for the Department of Social Services (DSS). Ms. Hodges thanked the department for welcoming her to the office. Mr. Jarman announced that Mr. Jones will be retiring from DSS on March 1, 2011, but will come back on a part-time basis to assist the county in creating a Human Resources Department. The Board welcomed Ms. Hodges and congratulated Mr. Jones on his retirement; they also thanked him for his loyalty to the county in trying to help create a HR Department.

**ADJOURN**

Upon a motion by Ms. Brown and a second by Mr. Graham the Board adjourned at 5:26 p.m.

Respectfully submitted,

Reviewed By



Lashanda A. Hall  
Clerk to the Board



Michael W. Jarman  
County Manager

INTRODUCED BY: Michael Jarman, County Manager DATE: 10/4/10 ITEM NO.: 4

RESOLUTION APPROVING THE RELEASES AND REFUNDS  
TO THE INDIVIDUALS LISTED HEREIN

**SUBJECT AREA:** Finance

**ACTION REQUESTED:** Approval of Releases and Refunds as Prepared

**HISTORY/BACKGROUND:**

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

**EVALUATION:**

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

**RELEASES OVER \$100**

Year	Name	Account	Amount	Reason
2010	Mark Prybylinski	16379	\$155.52	Double Listed
2010	Charles Martin	2482	204.64	Corrected Listing
2010	Reba Howard	59675	100.66	Corrected Listing
2010	John Edwards	42208	137.21	Corrected Listing
2010	Araceli Diaz	38658	191.02	Corrected Listing
2010	Kelly McLawhorn	19363	119.17	Corrected Listing
2010	Curtis Baker	940	172.60	Corrected Situs
2008	Catherine Spear	22842	115.14	Corrected Listing
2004	Wilbur Twyman	4127	273.65	Corrected Listing
2010	Billy Paderick	21957	168.00	Corrected Listing
2010	Billy Paderick	21957	588.00	Corrected Listing
2010	Tap Enterprises	47315	100.00	Out of Business
2010	Luther Hardee	11114	135.64	Corrected Listing
2010	Jacob Parrott	22256	1121.59	Adjusted Value
2010	Leon Smith	26653	451.42	Adjusted Value
2010	First Citizens Bank	1103	472.60	Corrected Listing
2010	Esther Roland	24614	365.00	Legal Exemption
2010	Bobby Wade	30862	324.95	Corrected Listing
2010	Carolina Home Medical Inc	41134	100.07	Corrected Listing
2010	Golden Dreams Mgmt	61778	1218.03	Corrected Listing
2009	Golden Dreams Mgmt	61778	1315.72	Corrected Listing
2008	Adan Domiguez	54066	128.83	Corrected Listing
2007	Adam Domiguez	54066	141.01	Corrected Listing
2003	Deborah Smith	49533	297.63	Corrected Listing
2004	Deborah Smith	49533	275.70	Corrected Listing
2005	Deborah Smith	49533	249.77	Corrected Listing



BUDGET ORDINANCE AMENDMENT: AUTOMATION PRESERVATION FUND: REGISTER OF DEEDS: \$5,000. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2010 - 2011  
 Appropriations Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
AUTOMATION PRESERVATION		REGISTER OF DEEDS		27-3991-9910 FUND BALANCE APPROPRIATED 27-4180-4312 LEASE AGREEMENT - COPIER	
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
27-3991-9910	FUND BALANCE APPROPRIATED	5,000.00	27-4180-4312	LEASE AGREEMENT - COPIER	5,000.00
Total		5,000.00	Total		5,000.00

**Reason and Justification for Request:**  
 BUDGET AMENDMENT TO APPROPRIATE FUND BALANCE FROM THE AUTOMATION PRESERVATION FUND FUND BALANCE TO COVER THE COST OF LEASING A WIDE FORMAT SCANNER/COPIER. THE COMMISSIONERS APPROVED THE RESOLUTION TO LEASE THE EQUIPMENT ON SEPTEMBER 7, 2010 - ITEM #11.

Department Head Approval <i>Margaret Brown</i>	Date 9/23/10	Finance Officer Approval <i>Martha H. Martin</i>	Date 9/23/10
Budget Officer Approval <i>Michael W. [Signature]</i>	Date 9/24/10		
Board Approval (When Applicable)	Date	Date of Minutes	

Item NO. 6

BUDGET ORDINANCE AMENDMENT: COMMUNITY DEVELOPMENT BLOCK GRANTS:  
NCHFA SFR10: \$200,000. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2010 - 2011  
Appropriations

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
COMMUNITY DEV BLOCK GRANTS	NCHFA SFR10	VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u>		<u>INCREASE</u>	
46-3412-3600 NCHFA SFR 10	200,000.00	46-4961-1000 ADMINISTRATION	20,000.00
		46-4961-4991 REHAB SOFT COSTS	20,000.00
		46-4961-5850 REHABILITATION	160,000.00
Total	200,000.00	Total	200,000.00

**Reason and Justification for Request:**

BUDGET AMENDMENT TO ESTABLISH THE APPROPRIATE REVENUE AND EXPENDITURE ACCOUNTS FOR THE NORTH CAROLINA HOUSING FINANCE AGENCY'S SINGLE FAMILY REHABILITATION PROJECT FOR 2010. THE COUNTY RECEIVED NOTIFICATION ON SEPTEMBER 1, 2010, THAT IT HAD BEEN AWARDED \$200,000. IN NCHFA SFR FUNDS. THESE FUNDS WILL BE USED TO ASSIST HOMEOWNERS WHO ARE BELOW 80% OF THE AREA MEDIAN INCOME, ARE ELDERLY OR DISABLED AND MEET CERTAIN OTHER CRITERIA. THIS PROGRAM WILL BE ABLE TO ASSIST APPROXIMATELY FOUR (4) HOUSEHOLDS. THE WOOTEN COMPANY WILL ADMINISTER THIS PROJECT FOR THE COUNTY.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Meitz</i>	9/22/10	<i>Martha H. Meitz</i>	9/22/10
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>	9/22/10		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item NO. 7

BUDGET ORDINANCE AMENDMENT: GENERAL FUND/EMERGENCY TELEPHONE FUND  
EMERGENCY MEDICAL SERVICES: \$70,000. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2010 - 2011  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL EMERGENCY TELEPHONE FUND		EMERGENCY MEDICAL SERVICES		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
24-3991-9915 FUND BALANCE APPROPRIATED	70,000.00	24-4320-9817 TRANSFER TO GENERAL FUND	70,000.00		
<u>INCREASE</u>		<u>INCREASE</u>			
10-3930-9100 TRNSF FROM E 911 FUND	70,000.00	10-4332-5999 CAPITAL ITEMS < \$5,000	70,000.00		
Total	70,000.00	Total	70,000.00		

**Reason and Justification for Request:**

BUDGET AMENDMENT TO MOVE A PORTION OF THE FUND BALANCE OF THE E 911 FUND INTO THE GENERAL FUND. THE NC 911 BOARD SENT OUT A MEMO ON 8/9/2010 STATING THAT NEW LEGISLATION REQUIRED THE E-911 BOARD TO DEVELOP A NEW FUNDING DISTRIBUTION MODEL BY DECEMBER 31, 2010. THAT SAME LEGISLATION ALLOWS FOR USE OF UP TO 50% OF A LOCAL GOVERNMENT'S EMERGENCY TELEPHONE SYSTEM FUND FUND BALANCE FOR PUBLIC SAFETY NEEDS OUTSIDE OF NORMAL ELIGIBLE USE GUIDELINES OVER THE NEXT TWO FISCAL YEARS. THIS MOVING OF FUNDS TO THE GENERAL FUND WILL ALLOW THE EMERGENCY SERVICES DEPARTMENT TO PURCHASE LAPTOP COMPUTERS FOR EACH EMS TRUCK. COMMISSIONERS APPROVED THE PURCHASE OF THESE COMPUTERS ON JUNE 21, 2010 - ITEM #13-M.

Department Head Approval <i>[Signature]</i>	Date 10-1-10	Finance Officer Approval <i>[Signature]</i>	Date 10/1/10
Budget Officer Approval <i>[Signature]</i>	Date 10/1/10	Date of Minutes	
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 10/04/10 **ITEM NO.:** 8

Resolution Approving the Construction of a New Fire Station for Sandy Bottom Fire Department and Award the Project to Daniels & Daniels of Goldsboro, North Carolina

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:**

Resolution approving the construction of a new fire station for Sandy Bottom Department and awarded the project to Daniels & Daniels of Goldsboro, North Carolina.

**HISTORY/BACKGROUND:**

On April 5, 2010, a letter of support for Sandy Bottom Fire Department to borrow 1.3 million dollars from USDA was presented to the Board of Commissioners. In the letter, it was stated that Sandy Bottom planned to use \$100,000 of their own money and obtain a grant of \$200,000 thus making the total amount borrowed \$1 million dollars. Since that time, Sandy Bottom will use \$130,000 of their own money for contingencies and \$200,000 grant to help pay down the loan-making the loan amount **\$1,140,000,000**. On Sept. 24, 2010, a bid opening was held at our office. Below you will see company that bid and their amounts:

G&G	\$1,429,000,000
Calvin Davenport	\$1,398,000,000
Heaton Construction	\$1,587,000,000
FASCO	\$1,438,000,000
Player, Inc.	\$1,512,000,000
Harry Cummings	\$1,446,000,000
Hamlet	\$1,631,046,000
Daniels Construction	\$1,370,000,000
Farrior & Sons, Inc.	\$1,376,700,000

**EVALUATION:**

Staff has talked with USDA and received a letter from Meridian Engineering stated that the low bid was from Daniels & Daniels Construction in the amount of 1,370,000,000. Both USDA and Meridan Engineering stated that Daniels & Daniels have met the bid requirements. Based off this information, staff recommends approval of Daniels & Daniels Construction.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners approval that Sandy Bottom Fire Department award the construction contract to Daniel & Daniel for building of a fire station at 4640 Hwy. 55 West, Kinston.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      10/04/10  
Date

\_\_\_\_\_  
ATTEST                      10/04/10  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 10/04/10 **ITEM NO.:** 9

Resolution Authorizing Acceptance of the Help America Vote Act (HAVA) Grant: \$11,456

**SUBJECT AREA:** Grant

**ACTION REQUESTED:**

The Board is requesting to authorize the acceptance of the HAVA Grant awarded to the Lenoir County Board of Elections from the State Board of Elections.

**HISTORY / BACKGROUND:**

The State Board of Elections encourages all counties to apply for HAVA grant funds annually. Lenoir County has been approved to receive HAVA funds for the past four (4) years. These funds have been very beneficial in keeping each county precinct ready for Election Day and have allowed for necessary upgrades to equipment and to make all precincts accessible to all citizens. The source of this Grant is Title 1 Section 101 HAVA Funds. The Lenoir County Board of Elections requested \$40,000 in the grant at the beginning of the budget year. Portions of the grant have already been awarded, accepted and spent. The amount awarded for this grant is \$11,456.

**EVALUATION:**

All monies received from HAVA are to make all polling places accessible to all voters. This grant will be used for privacy booths for each precinct, to purchase supplies for the precincts and to pay "One Stop" employees' salaries during the One Stop period.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
**Initials**

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the HAVA Grant funds be accepted for potential improvements to the local election precincts, purchase supplies and pay salaries.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Sutton \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Pharo \_\_\_\_\_

\_\_\_\_\_  
Chairman 10/04/10  
Date

\_\_\_\_\_  
ATTEST 10/04/10  
Date



## STATE BOARD OF ELECTIONS

6400 Mail Service Center • Raleigh, North Carolina 27699-6400

**GARY O. BARTLETT**  
Executive Director

Mailing Address:  
P.O. BOX 27255  
RALEIGH, NC 27611-7255  
(919) 733-7173  
FAX (919) 715-0135

September 10, 2010

Lenoir County Board of Elections  
Ms. Dana King, Director  
PO Box 3503  
Kinston, NC 28502

RE: 2010 One-Stop Absentee Voting Site HAVA Grant Award

Dear Ms. King:

The North Carolina State Board of Elections met on September 1, 2010 and voted to award HAVA grant funding to requesting counties. These funds are to be used for the conduct of one-stop absentee voting as detailed below. The HAVA grant application listed accepted expenditures of grant money. That list included appropriate staffing expenses and costs incurred with the procurement and operation of additional locations. The funds cannot be used to purchase technology or supplies.

**The State Board of Elections awarded Lenoir County \$11,456.00 to be used for staffing costs and site procurement involved with operation of three additional one-stop absentee voting sites. The remaining \$5,262.00 requested for miscellaneous supplies and operation of the site required by law was not awarded.**

Proper documentation and reporting of grant award expenditures is due to Neil Baddour by December 15, 2010. If you have any questions, please do not hesitate to contact Lara Owensby, [lara.owensby@ncsbe.gov](mailto:lara.owensby@ncsbe.gov), in our office.

Sincerely,

A handwritten signature in cursive script that reads "Gary O. Bartlett".

Gary O. Bartlett  
Executive Director

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 10/04/2010 **ITEM NO.:** 10

Resolution Approving Purchase of a Maintenance Agreement: \$4,910

**SUBJECT AREA:** FINANCIAL

**ACTION REQUESTED:**

The Board is requested to authorize the Sheriff to execute a purchase order with Grayco Detention Equipment for the purchase of a maintenance agreement to service jail doors and locks.

**HISTORY / BACKGROUND:**

Over the past three years the sliding jail doors were converted to swinging doors that use electronic locks. These doors and locking systems were converted by Grayco Detention Equipment. The door locking systems must be serviced from time to time to keep them lubricated and adjusted.

**EVALUATION:**

Grayco Detention Equipment has offered to service all of the locking mechanisms in the jail twice per year for \$9,820. The jail has over 56 doors with these electronic locks installed. Because the fiscal year has already commenced Grayco will perform the service once for \$4,910. It is essential that the locks be serviced to keep them in good working order and to prolong the life of the locks. The funding for the agreement will come from the jail maintenance line.

The Sheriff respectfully requests that the Sheriff be permitted to execute a purchase order with Grayco Detention Equipment for the purchase of a maintenance agreement to service jail doors.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

MWJ  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order with Grayco Detention Equipment for the purchase of a maintenance agreement designed to service jail doors and locks.

Grayco Detention Equipment----- **\$4,910**

Funding Account #: 10-4320-3520                      \$4,910

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Pharo \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr. Chairman                      10/04/10  
Date

\_\_\_\_\_  
ATTEST                      10/04/10  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 10/04/2010 **ITEM NO.:** 11

Resolution Approving Purchase of Tactical Bullet Resistant Vests: \$23,738

**SUBJECT AREA:** FINANCIAL

**ACTION REQUESTED:**

The Board is requested to authorize the Sheriff to execute a purchase order with Lawmen's for the purchase of eleven (11) tactical bullet resistant vests.

**HISTORY / BACKGROUND:**

Each Lenoir County deputy is provided with a bullet resistant vest. In addition, the Sheriff's Office provides tactical bullet resistant vests to deputies who are assigned to the Special Response Team (SRT). These vests are much thicker and heavier and are only worn during training and dangerous incidents. The current SRT vests are over 5 years old and have exceeded their warranty. The Bullet Proof Vest Program (BVP) provides partial reimbursement funding to law enforcement agencies that purchase these vests provided that the vests comply with the applicable federal standards.

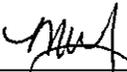
**EVALUATION:**

Two different vests produced by two different manufactures were examined by the staff of the Sheriff's Office. These manufacturers were Point Blank and ProTech. Each produces vests that comply with the applicable federal standards. The SRT staff chose the Pro Tech titan assault vest with ballistic panels. These vests are priced at \$2,158 each and are sold through Lawmen's, which is located in Raleigh, NC. Lawmen's is the current emergency equipment & gear provider for the Sheriff's Office. The total cost of 11 tactical vests is \$23,738. The purchase of vests was funded in the Sheriff's Office 2010-2011 fiscal budget. Because the cost of the vests exceeded the budgeted amount, \$7,560 will be taken from Federal Asset Forfeiture funds to complete the purchase.

The Sheriff respectfully requests that the Sheriff be permitted to execute a purchase order with Lawmen's for the purchase of eleven (11) ProTech titan assault vests with ballistic panels.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

  
\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order with Lawmen's for the purchase of eleven (11) Pro Tech titan assault vests with ballistic panels.

Lawmen's----- \$ 23,738

Funding Account #:	10-4310-5999	\$16,177.10
	15-4316-5999	\$ 7,560.90

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Pharo \_\_\_\_\_  
Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr. Chairman      10/04/10  
Date

\_\_\_\_\_  
ATTEST                      10/04/10  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 10/04/2010 **ITEM NO.:** 12

Resolution Approving Purchase of Bullet Resistant Vests: \$37,822

**SUBJECT AREA: FINANCIAL**

**ACTION REQUESTED:**

The Board is requested to authorize the Sheriff to execute a purchase order with American Uniforms Sales for the purchase of sixty-one bullet resistant vests.

**HISTORY / BACKGROUND:**

Each Lenoir County deputy is provided with a bullet resistant vest. Many of the current vests are more than 5 years old and have exceeded their warranty. There are a number of vest manufacturers in the United States but all must comply with certain federal standards. The Bullet Proof Vest Program (BVP) provides partial reimbursement funding to law enforcement agencies that purchase these vests provided that the vests comply with the applicable standards.

**EVALUATION:**

Two different vests produced by two different manufactures were examined by the staff of the Sheriff's Office. These manufacturers were Point Blank and ProTech. Each produces vests that comply with the applicable federal standards. The staff chose the Point Blank vest which is priced at \$584 each and is sold through American Uniform Sales. In addition some of the vests will be contained in "carriers" which are designed for investigators and other staff that do not wear the vests on a daily routine. These carriers were priced at \$99.95 each. American Uniform Sales is the current uniform provider for the Sheriff's Office. The total cost of 61 vests and 22 carriers totals \$37,822. The purchase of vests was funded in the Sheriff's Office 2010-2011 fiscal budget.

The Sheriff respectfully requests that the Sheriff be permitted to execute a purchase order with American Uniform Sales for the purchase of sixty-one (61) Point Blank bullet resistant vests.



Resolution Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Board of Health 2 <sup>nd</sup> Appearance	Giles Stroud (Re-appointment)	September 2013
Lenoir County Board of Health 1 <sup>st</sup> Appearance	Dr. J. E. Agsten (Re-appointment)	September 2013
Lenoir County Criminal Justice Partnership Program (CJPP) 1 <sup>st</sup> Appearance	George Keller Stone (Re-Appointment)  Ben Bazemore, Jr Lesa A. Burges (Appointment)	September 2012

**CURRENT VACANCIES:**

Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist

Lenoir County Planning Board – Districts One (1), Four (4) and Alternate

Grifton Planning Board – One (1) Vacancy

CJPP – Three (3) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Board of Health 2 <sup>nd</sup> Appearance	Giles Stroud (Re-appointment)	September 2013
Lenoir County Board of Health 1 <sup>st</sup> Appearance	Dr. J. E. Agsten (Re-Appointment)	September 2013
Lenoir County Criminal Justice Partnership Program (CJPP) 1 <sup>st</sup> Appearance	George Keller Stone (Re-Appointment)  Ben Bazemore, Jr Lesa A. Burges (Appointment)	September 2012

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      10/04/10  
Date

\_\_\_\_\_  
ATTEST                      10/04/10  
Date

## APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

**Advisory Board/Committee/Commission interested in:**

Lenoir County Health Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Giles L. Stroud  
 Address: 4044 Hwy 258 South  
 City/State/Zip: Kinston N.C.  
 Telephone: (Home) 252-523-2182 (Work) 252-939-5652 - Cell  
 Occupation: RETIRED  
 Business Address: N/A  
 Age: (Optional): \_\_\_\_\_  
 Number hours available per month for this position: All Needed  
 Training: Disaster Training - on Health Board  
 Business and Civic Experience/Skills: Past President Lion Club - Past Master of St. John's #4 Masonic Lodge - Past Dist. Deputy of Order Eastern Star  
 Other County Boards/Committees/Commissions presently serving on: Lenoir County Health Bd  
 Expiration date of Term: Aug-2010

**Circle your voting precinct**

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church)       |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)       |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)                  |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)          |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)       |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)          |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)          |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)             |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)          |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)               |
| Falling Creek (Banks Elementary School Gym) | <u>Woodington (Woodington Middle School)</u> |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Giles L. Stroud  
Signature of Applicant

Sept. 10, 2010  
Date

**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

**Advisory Board/Committee/Commission interested in:**

*Board of Health*

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: J. E. Agsten  
 Address: 107 Airport Rd  
 City/State/Zip: Kinston  
 Telephone: (Home) \_\_\_\_\_ (Work) 527-4146  
 Occupation: physician  
 Business Address: same  
 Age: (Optional): \_\_\_\_\_  
 Number hours available per month for this position: 6  
 Training: BS, Masters in Microbiology, M.D.  
 Business and Civic Experience/Skills: 30 plus years of experience  
 Other County Boards/Committees/Commissions presently serving on: Board of Health  
 Expiration date of Term: \_\_\_\_\_

**Circle your voting precinct**

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)            |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)    |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)         |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)  |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

J. E. Agsten  
Signature of Applicant

9/21/10  
Date

APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

CJPP/DRC Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: George Keller Stone  
Address: 1251<sup>st</sup> Strawberry Branch Road  
City/State/Zip: Kinston N.C. 28501  
Telephone: (Home) 2525600225, (Work) \_\_\_\_\_  
Occupation: Self Employed  
Business Address: Same as above  
Age: (Optional): -  
Number hours available per month for this position: Flexible  
Training: \_\_\_\_\_  
Business and Civic Experience/Skills: Crime Stoppers Chair + Board member  
Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_  
Expiration date of Term: September 22, 2011, 2012

**Circle your voting precinct**

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)            |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)    |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)         |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)  |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

George Keller Stone  
Signature of Applicant

Sept. 22, 2010  
Date

**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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CJPP/DRC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

\* \* \* \* \*

Name: Ben Bazemore, Jr.  
 Address: 820 Sutters Place Drive  
 City/State/Zip: Winterville NC 28590  
 Telephone: (Home) \_\_\_\_\_ (Work) (252) 353-0100  
 Occupation: Public Relations Manager  
 Business Address: 1202-B West Vernon Ave. Kinston NC 28501  
 Age: (Optional): \_\_\_\_\_  
 Number hours available per month for this position: 4 hours.  
 Training: Crisis Response, NCI A+B,  
 Business and Civic Experience/Skills: Case worker (CP), Trainer in Mental Health First  
Intake Coordinator.  
 Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_  
 Expiration date of Term: 9/20/2011

**Circle your voting precinct**

- |   |  |
|---|--|
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Ben Bazemore Jr.  
Signature of Applicant

9/20/10  
Date

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**Advisory Board/Committee/Commission interested in:**

CJPP/DRC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

\* \* \* \* \*

Name: Lesia A. Burgess  
 Address: 4816 BRAXTON RD.  
 City/State/Zip: CRIFTON, NC 28530 cell CORPORATE OFFICE  
 Telephone: (Home) 524-5803 (Work) 252-269-1087 3530100  
 Occupation: Public Relations / FMLA COORDINATOR / INTERPRETER / DSIS  
 Business Address: 1202 B WEST HERMAN AVE KINSTON  
 Age: (Optional): 54  
 Number hours available per month for this position: (4)-(10) possibly more AFTER WORK HOURS  
 Training: CPR / FIRST AID - WRAP FACILITATOR - CRISIS RESPONSE - MEDICAL ASSISTANT - SPANISH INTERPRETER  
 Business and Civic Experience/Skills: OWNED A BUSINESS IN CORAEN COUNTRY. ATTENDED VARIOUS MEETING IN LENOIR COUNTY. PR ASSISTANT DSIS  
 Other County Boards/Committees/Commissions presently serving on: SAPC Kids, Lenoir Annual Has  
 Expiration date of Term: 9/20/2011

**Circle your voting precinct**

- |   |  |
|---|--|
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Lesia A. Burgess  
Signature of Applicant

9-20-10  
Date