

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA**  
**MONDAY, OCTOBER 15, 2007 – TIME 4:00 P.M.**  
**COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE**  
**130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION:** None Scheduled

1. **Items from Chairman/Commissioners: 5 Min.**

Board

2. **Items from County Manager: 5 Min.**

Jarman

**CONSENT AGENDA: 10 Min.**

**ACTION**

3. Approval of Minutes: Regular Board Meeting: October 1, 2007  
Closed Session Meeting: October 1, 2007

Aytch/Jarman

4. Budget Ordinance Amendment: General Fund: Finance/Sheriff: \$3,013: Increase

Hollowell/Jarman

**END OF CONSENT AGENDA**

**RESOLUTIONS**

5. Resolution Recognizing Ms. Rhondra Fleming as Teach of the Year

Board

6. Resolution Honoring Margaret Anderson

Jones/Board

7. Resolution in Support of Funding to Provide Roadway Improvements at the New Site of the Contentnea/Savannah School

Board/Jarman

8. Resolution Authorizing Payment to the Lenoir Committee of 100, Inc. for Advancing the Cost of Lenoir County's New Web-site Design/Implementation: \$6,500

Pope/Hollowell

9. Resolution Authorizing the MIS Director to Purchase a Cisco Ironport Anti-Spam/Anti-virus Appliance for \$8,465 from Storbase to Replace the Brightmail Email Server

Bryan/Hollowell

10. Resolution Authorizing Purchase of an Online Tax Search, View, and Pay System: \$9,500

Parrish/Hollowell

11. Resolution Awarding Contract: Grinding Services: Vegetative Debris: Powell Contracting: \$46,464

Miller/Hollowell

12. Resolution Approving Contract with Vanguard Professional Staffing: \$241,431

Jones/Hollowell

**APPOINTMENTS: 5 Min.**

13. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.**

Board

**OTHER ITEMS: 10 Min.**

14. **Public Comments/**

**ADJOURN**



**TO: Chairman and Members of the Board**

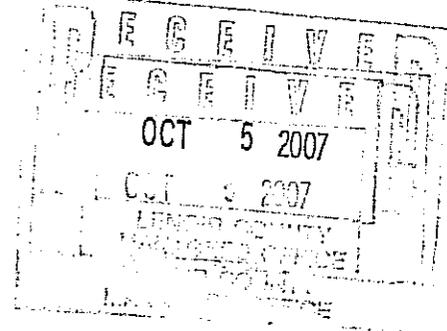
**FROM: Mike Jarman, County Manager**

**DATE: October 15, 2007**

**SUBJECT: Items of Interest**

1. Letter: October 1, 2007: From Lenoir Community College Re: Aviation Education Center
2. Letter: October 10, 2007: From Lenoir County Public Schools Re: School Request
3. Lenoir County Planning & Inspections Department: September 2007
4. Lenoir County Financial Performance Summary – 2007-08: September 30, 2007
5. Current ESC Workforce Information: October 2, 2007





October 1, 2007

Mr. Mike Jarman  
Lenoir County Manager  
P.O. Box 3289  
Kinston, NC 28502

Dear Mike:

As you know, Lenoir Community College leases land for our Aviation Education Center located at the Global TransPark and owned by Lenoir County. This lease, which runs through December 31, 2016, states that the lessee "shall not have the right to sublease its physical facilities, parking areas and other improvements without prior approval by the lessor."

The Aviation Education Center provides academic and ground school training for students; however, the students contract with Henley Aviation for the flight portion of their program. This important partner in the training of our students has lost office space at the TransPark. It is our concern that Henley may cease operations in Kinston that would devastate the college's aviation program.

Lenoir Community College has unused office space at the Aviation Education Center. Our Board of Trustees at the September 24<sup>th</sup> meeting, voted to request permission from Lenoir County to sublease this space and make available associated parking and public areas to Henley Aviation. With your support, Henley Aviation may continue to operate in the Kinston area and provide an important service to our students.

Sincerely,

Brantley Briley, Ed.D.  
President





**Lenoir County Public Schools**  
A Commitment to Excellence for All Children

ERRY L. CLINE, Ed.D.  
Superintendent

DIANE H. LYNCH  
Assistant Superintendent

BOARD OF EDUCATION  
Connie N. Mintz, Chair  
David J. Fillippeli, Jr., Vice Chair  
Keith M. Seaforth  
Darrell Parrish  
Bruce Hill  
Garland Nobles, Jr.  
Joey R. Bryan

October 10, 2007

Mr. George Graham, Jr., Chairperson  
Lenoir County Board of Commissioners  
P. O. Box 3289  
Kinston, NC 28502

Dear Mr. Graham:

Recently, Governor Mike Easley and the General Assembly approved a budget for the two year period 2007-08 and 2008-09. The budget reforms that affect the 2007-08 fiscal year were amended by adding Article 46 - One-Quarter Cent (1/4¢) County Sales and Use Tax. The original sponsored bill was short titled, "Local Option Sales Tax for Education." It appears the original intent of this revision was lost, and there is a real possibility that schools and education may miss out on needed funding. The approval of this additional sales tax must be approved by voters in the county for the referendum to become binding.

A review of the North Carolina Association of County Commissioners website shows that the anticipated revenue for Lenoir County for this additional sales tax will be approximately \$1,307,049. In two articles written by *The Free Press* about the referendum, there was no mention of any plans to provide some of the anticipated revenues to Lenoir County Public Schools; however, we hope the county commissioners will give full consideration to the school system with respect to these funds. We solicit your help for Lenoir County Public Schools.

On Tuesday, September 11, 2007, Greenville's *The Daily Reflector* provided coverage of the collaboration of the county commissioners, board of education, and other local officials who formed a committee, "Get Out the Vote." Pitt County Manager D. Scott Elliot stated that the new tax would generate approximately "\$5 million annually for capital education needs of Pitt Community College and Pitt County Schools." In fact, "Get Out the Vote" has already begun putting placards around Pitt County with the slogan "Vote for 1/4¢ for Education."

One of the other taxes that counties were provided an opportunity on which to hold a referendum was that of a land transfer tax. In reviewing the analyses provided, this type of tax would probably not be as beneficial to the county; but again, in the counties that are pursuing this tax, much of the funds expected are being earmarked for educational purposes. In the October 2, 2007, edition of *The News & Observer*, it states that Chatham County Schools will receive 85 percent of the funds generated from the land tax transfer, if the tax passes. In Chatham County, this will provide about "\$2 million in additional money each year for school needs."

Also included in the state budget was the Medicaid Relief that counties were to receive for the 2007 year. This relief should have resulted in at least \$500,000 of additional funds available to the county that was not there during the budgeting cycle.

Much research has been conducted and data has proven that education is paramount to all other social problems, as the lack of education has contributed tremendously to these social problems. Time and time again, education is listed as the number one need in the country, in states, and in counties, and it must continue to be. Even in our county, the schools are considered to be the springboard for economic development.

Mr. George Graham, Jr., Chairperson

Page 2

October 10, 2007

Although we gave a detailed plan on the needs of the school system during the budget cycle, the county commissioners only provided Lenoir County Public Schools with a one percent increase over last year's budget. Our plan requested funds to pay for additional teachers, custodians, police officers, and security personnel for the schools. Before 2004, we received technology funds (\$250,000) that are no longer provided. We've been forced to purchase technology equipment and software with funds that should be used strictly for instructional needs.

In addition, capital needs for Lenoir County Public Schools are tremendous. We know that the county commissioners were key in getting the recent bond passed, but these funds only addressed about one third of the needs identified by LS3P/Boney Architects.

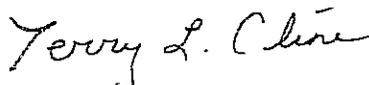
Also, the one-third was in 2005 dollars. As you know, construction costs have increased more than most other consumer goods. We will experience a 12 and 17 percent increase in projected construction costs. This indicates that the unmet needs of approximately \$156 million will actually be between \$175 million to \$183 million in today's dollars. With continued increases in construction costs (estimated to be at least ten percent over the next three years), you can see how these projects need to be addressed now to save Lenoir County citizens money.

We realize that the funds derived from these taxes could assist many of the county's operations. However, because of our commitment to education, we are requesting that the majority of the current funds that the county receives from Medicaid Relief and the future funds derived from a successful sales tax vote be earmarked for the benefit of Lenoir County Public Schools. The average cost per student for 2006-07 was \$8,236.00. Student funding from all sources for that year averaged \$7,800.80. Attached are charts that show local expenditures, funding sources, and select costs per student.

As always, our staff is available to assist the county in any way possible to help get this message out to the public, including providing speakers to show the citizenry of Lenoir County what this 1/4¢ tax increase can do.

We would like to schedule a joint meeting with the county commissioners regarding the school system's funding needs. I look forward to hearing from you.

Sincerely,



Terry L. Cline, Ed.D.  
Superintendent

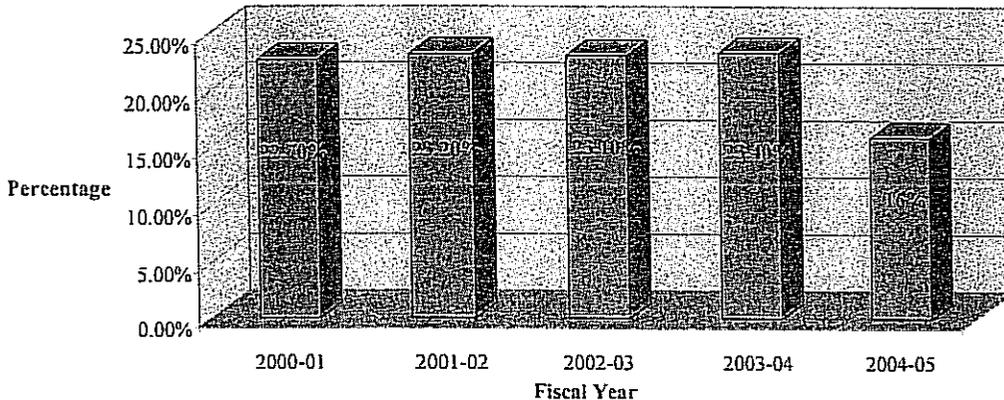
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Attachment

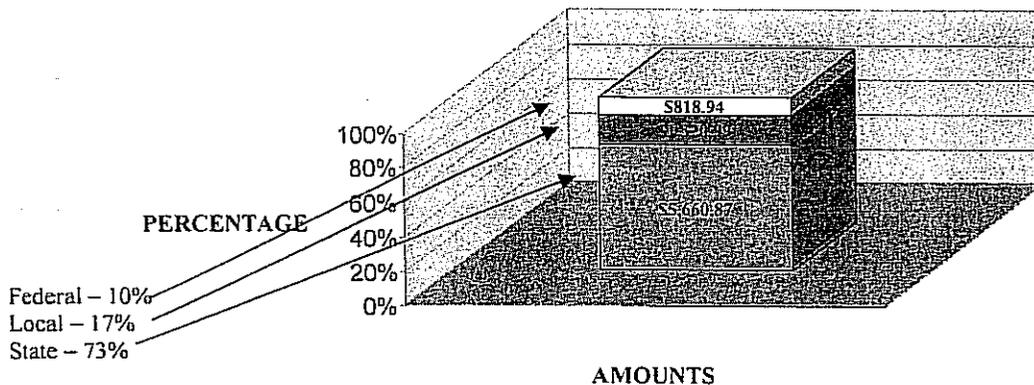
cc: Lenoir County Board of Education Members  
Diane Lynch  
Kenneth Shaw  
✓Mike Jarman

# Student Funding

Five Year Summary of the Percentage of Local Expenditures per Student



## AVERAGE STUDENT FUNDING



Select Costs per Student for the 2006-07 School Year

Non-Instructional Support, \$504.79  
 Curriculum Materials and Supplies, \$57.10  
 Textbooks, \$67.92

Instructional Support, \$309.09

School Based Administration, \$265.92



- Instructional
- School Based Administration
- Instructional Support
- Non-Instructional Support
- Curriculum Materials/Supplies
- Textbooks

Instructional, \$2,592.44





**LENOIR COUNTY  
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289  
101 NORTH QUEEN STREET  
KINSTON, NC 28502  
PHONE: 252-559-2260  
FAX: 252-559-2261



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**LENOIR COUNTY INSPECTIONS  
PERMIT/INSPECTION REPORT**

**SEPTEMBER 2007**

**PERMITS ISSUED: 184**

**PERMITS VALUE: \$ 2,668,434**

**PERMIT FEES: \$ 22,101**

**SINGLE FAMILY DWELLINGS: 5**

**MOBILE HOMES: 29**

**COMMERCIAL: 8**

**ADDITIONS: 6**

**ELECTRICAL: 57**

**PLUMBING: 17**

**MECHANICAL: 41**

**OTHER: 21**

**TOTAL INSPECTIONS: 306**



KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 09/01/07 TO 09/30/07

Printed on: OCTOBER 1, 2007

Page 1

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* Single Family Houses Detached ....	101B	3	560,000.00	1,052.00		3
* Single Family Houses Attached ....	102B	0	0.00	0.00		0
* 2 Family Building .....	103B	0	0.00	0.00		0
* 3 and 4 Family Buildings .....	104B	0	0.00	0.00		0
* 5 or More Family Buildings .....	105B	0	0.00	0.00		0
*TOTAL INFORMATION 101-105	109B	0	0.00	0.00		0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00	0.00		0
* Other Non-Housekeeping Shelter ...	214B	0	0.00	0.00		0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	1	30,000.00	300.00		1
* Churches & Other Religious .....	319B	1	65,000.00	150.00		1
* Industrial .....	320B	1	69,720.00	681.00		1
* Prkng Garages (Blds & Open Decked)	321B	1	13,230.00	100.00		1
* Service Stations & Repair Garages	322B	0	0.00	0.00		0
* Hospitals & Institutional .....	323B	0	0.00	0.00		0
* Offices, Banks, & Professional ...	324B	0	0.00	0.00		0
* Public Works & Utilities .....	325B	0	0.00	0.00		0
* Schools & Other Educational .....	326B	1	26,400.00	220.00		1
* Stores & Customer Services .....	327B	0	0.00	0.00		0
* Other Non-Residential Bldgs .....	328B	1	11,730.00	100.00		1
* Structures Other than Buildings ...	329B	0	0.00	0.00		0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential .....	434B	6	455,139.00	674.00		6
* Non-Residential & Non-Housekeeping	437B	1	60,000.00	259.00		1
* Adds of Res. CP/Garages (Atch/Detc)	438B	0	0.00	0.00		0
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	0	0.00	0.00		0
* 2 Family Buildings .....	646B	0	0.00	0.00		0
* 3 & 4 Family Buildings .....	647B	0	0.00	0.00		0
* 5 or More Family Buildings .....	648B	0	0.00	0.00		0
* All Other Buildings and Structures	649B	0	0.00	0.00		0
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TOTALS FOR PERMITS THIS PAGE		16	1,291,219.00	3,536.00		16

KINSTON/LENDIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 09/01/07 TO 09/30/07

Printed on: OCTOBER 1, 2007

Page 2

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
	-----	-----	-----	-----	-----	-----
MOBILE/MODULAR OFFICE/CLASSROOM						
*MOBILE OFFICE	740B	0	0.00	0.00	0	0
*MODULAR CLASSROOM	750B	1	75,000.00	350.00	1	1
*MODULAR OFFICE	730B	0	0.00	0.00	0	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:						
*ELECTRICAL	800B	57	100,490.00	4,055.00	57	57
*PLUMBING	810B	17	490,750.00	5,865.00	17	17
*HEATING/ AIR CONDITIONING	820B	41	161,750.00	2,557.00	41	41
*INSULATION	830B	5	9,850.00	250.00	5	5
*TEMPORARY POLE	840B	3	1,750.00	150.00	3	3
RESIDENTIAL ACCESSORY STRUCTURES						
*STORAGE/PORCHES/PATIOS/DECKS	900B	0	0.00	0.00	0	0
MISCELLANEOUS:						
*CHANGE OF OCCUPANCY	910B	0	0.00	0.00	0	0
*INSPECT DWELLING	920B	0	0.00	0.00	0	0
*TENTS	930B	0	0.00	0.00	0	0
*SATELLITE DISH	940B	0	0.00	0.00	0	0
*AWNING	950B	0	0.00	0.00	0	0
*EXTRA INSPECTIONS	960B	12	4,050.00	425.00	12	12
*FIRE PROTECTION SPRINKLER SYSTEM	966B	0	0.00	0.00	0	0
*MOVING DWELLING ONLY	970B	0	0.00	0.00	0	0
*SIGN	980B	0	0.00	0.00	0	0
*FIREWORKS	985B	0	0.00	0.00	0	0
*SWIMMING POOL	990B	0	0.00	0.00	0	0
*TANKS	995B	0	0.00	0.00	0	0
MOBILE HOMES						
*SINGLE WIDE MOBILE HOME	700B	25	167,575.00	3,850.00	25	25
*DOUBLE WIDE MOBILE HOME	710B	4	191,000.00	500.00	4	4
*MODULR HOME	720B	2	175,000.00	538.00	2	2
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TOTALS FOR PERMITS ABOVE (incl. pg 1)		183	2,668,434.00	22,076.00	183	183
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Totals of other permits in the period		1	0.00	25.00	1	1
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TOTAL FOR ALL PERMITS IN THE PERIOD		184	2,668,434.00	22,101.00	184	184

THIS REPORT WAS PRINTED ON OCTOBER 1, 2007

KINSTON/LENDIR COUNTY

(( STATISTICAL BREAKOUT ))

(----- Inspections -----) (----- Re-Inspections -----) Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
306	243	199	41	63	55	7	44
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	79	82	17	21	87	11	14



**LENOIR COUNTY**  
**FINANCIAL PERFORMANCE SUMMARY - 2007-08**  
**SEPTEMBER 30, 2007**

**EXPENDITURES**

25.00%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
<b>GENERAL FUND:</b>					
Governing Body	220,560	73,674	0	146,886	33.4%
County Manager	201,530	47,248	0	154,282	23.4%
Finance	284,121	66,077	0	218,044	23.3%
Tax Office	779,206	190,669	4,846	583,691	25.1%
Legal	42,500	5,625	0	36,875	13.2%
Court Facility	345,975	41,186	79,028	225,761	34.7%
Elections	344,778	50,786	41,189	252,803	26.7%
Register of Deeds	313,269	65,000	50,283	197,986	36.8%
Non-Departmental	789,200	470,501	17,500	301,199	61.8%
Process Funds	942,901	197,020	0	745,881	20.9%
Outside Agencies	120,598	17,718	0	102,880	14.7%
Management Info Systems	869,881	181,403	95,530	592,948	31.8%
Public Buildings	421,585	82,524	42,502	296,559	29.7%
Sheriff	3,739,719	836,901	125,661	2,777,157	25.7%
Central Communications	949,170	211,769	74,389	663,012	30.1%
Jail	2,166,357	505,918	339,925	1,320,514	39.0%
Emergency Management	275,400	58,203	23,157	194,040	29.5%
Emergency Medical Services	3,074,971	824,750	168,524	2,081,697	32.3%
Non-Emergency Services	651,692	93,951	24,866	532,875	18.2%
Fire Protection	51,660	12,915	0	38,745	25.0%
Inspections	203,022	47,230	0	155,792	23.3%
Medical Examiner	40,000	3,285	0	36,715	8.2%
Economic Development	299,406	75,843	4,553	219,010	26.9%
Veterans Service Office	31,155	6,943	332	23,880	23.4%
Cooperative Extension	341,879	58,515	7,859	275,505	19.4%
Cooperative Ext-Grants	74,186	0	0	74,186	0.0%
Soil Conservation	110,231	24,541	0	85,690	22.3%
Health Department	3,324,920	757,556	174,837	2,392,527	28.0%
BioTerrorism - Health	49,591	897	0	48,694	1.8%
M. Health Department	240,139	60,035	0	180,104	25.0%
CJPP - Day Reporting Center	111,631	25,857	0	85,774	23.2%
Public Assistance (DSS)	18,414,424	3,547,126	130,997	14,736,301	20.0%
Education	9,222,265	2,305,566	0	6,916,699	25.0%
Community College	1,809,421	452,355	0	1,357,066	25.0%
Cultural	675,000	168,750	0	506,250	25.0%
Recreation	573,000	143,250	0	429,750	25.0%
Debt Service	1,375,897	648,571	0	727,326	47.1%
Transfer to Other Funds	3,489,257	0	0	3,489,257	0.0%
Contingency	20,000	0	0	20,000	0.0%
<b>TOTAL GENERAL</b>	<b>56,990,497</b>	<b>12,360,158</b>	<b>1,405,978</b>	<b>43,224,361</b>	<b>24.2%</b>
<b>OTHER FUNDS:</b>					
Employee Insurance Fund	3,155,000	442,528	0	2,712,472	14.0%
Vehicle Replacement Fund	225,000	0	0	225,000	0.0%
Fed Seized Property Fund	40,100	10,643	2,390	27,067	32.5%
State Controlled Substance Fund	25,500	0	2,474	23,026	9.7%
Capital Reserve Fund	2,000,000	0	0	2,000,000	0.0%
School Capital Fund	31,237,240	3,720,419	0	27,516,821	11.9%
Transportation Fund	349,816	54,508	410	294,898	15.7%
Scrap Tire Disposal Fund	110,000	16,078	0	93,922	14.6%
Emergency Telephone Fund	818,178	252,906	60,393	504,879	38.3%
Revaluation Fund	49,811	11,498	0	38,313	23.1%
Automation-Preservation Fund	32,500	0	0	32,500	0.0%
MSW Landfill-Debt Service	629,628	157,407	0	472,221	25.0%
Capital Improvements Fund	3,470,073	880,016	41,155	2,548,902	26.5%
Deep Run Operating	64,000	9,153	0	54,847	14.3%
Solid Waste Management	2,866,522	931,204	81,341	1,853,977	35.3%
Trust & Agency Fund			0		
Family & Caregiver-Smart Start	134,628	22,948	9,675	102,005	24.2%
Fire Districts	1,104,336	122,122	0	982,214	11.1%
<b>TOTAL OTHER FUNDS</b>	<b>46,312,332</b>	<b>6,631,430</b>	<b>197,838</b>	<b>39,483,064</b>	<b>14.7%</b>
<b>GRAND TOTAL</b>	<b>103,302,829</b>	<b>18,991,588</b>	<b>1,603,816</b>	<b>82,707,425</b>	<b>19.9%</b>

**LENOIR COUNTY**  
**FINANCIAL PERFORMANCE SUMMARY-2007-08**  
**SEPTEMBER 30, 2007**

**REVENUES**

**25.00%**

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
<b>GENERAL FUND:</b>				
Health Department	1,342,328	455,625	886,703	33.94%
Public Assistance (DSS)	9,353,366	1,711,004	7,642,362	18.29%
Property Taxes	28,152,426	4,332,510	23,819,916	15.39%
Sales Taxes	8,000,000	1,662,227	6,337,773	20.78%
Other General	10,142,377	3,277,326	6,865,051	32.31%
<b>TOTAL GENERAL</b>	<b>56,990,497</b>	<b>11,438,692</b>	<b>45,551,805</b>	<b>20.07%</b>
<b>OTHER FUNDS:</b>				
Employee Insurance	3,155,000	773,419	2,381,581	24.51%
Vehicle Replacement	225,000	0	225,000	0.00%
Fed Seized Property	40,100	9,396	30,704	23.43%
State Controlled Substance	25,500	5,566	19,934	21.83%
Capital Reserve Fund	2,000,000	0	2,000,000	0.00%
School Capital Fund	31,237,240	818,422	30,418,818	2.62%
Transportation Fund	349,816	89,137	260,679	25.48%
Scrap Tire Disposal	110,000	40,350	69,650	36.68%
Emergency Telephone	818,178	119,586	698,592	14.62%
Revaluation Fund	49,811	0	49,811	0.00%
Automation-Preservation Fnd	32,500	7,555	24,945	23.25%
MSW Landfill-Debt Service	629,628	634,774	-5,146	100.82%
Capital Improve Fund	3,470,073	296,354	3,173,719	8.54%
Deep Run Sewer Operating	64,000	17,745	46,255	27.73%
Solid Waste Management	2,866,522	1,196,702	1,669,820	41.75%
Trust and Agency Fund:				
Smart Start Program	134,628	0	134,628	0.00%
Fire Districts	1,104,336	182,034	922,302	16.48%
<b>TOTAL OTHER FUNDS</b>	<b>46,312,332</b>	<b>4,191,040</b>	<b>42,121,292</b>	<b>9.05%</b>
<b>GRAND TOTAL</b>	<b>103,302,829</b>	<b>15,629,732</b>	<b>87,673,097</b>	<b>15.13%</b>

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
<b>CDBG CN GRANT</b>	<b>735,000</b>	<b>42,750</b>	<b>692,250</b>	<b>5.82%</b>
<b>CDBG SS GRANT</b>	<b>400,000</b>	<b>117,397</b>	<b>282,603</b>	<b>29.35%</b>
<b>SFR 07 HOME PROJECT</b>	<b>392,000</b>	<b>0</b>	<b>392,000</b>	<b>0.00%</b>
<b>Total Project Based</b>	<b>1,527,000</b>	<b>160,147</b>	<b>1,366,853</b>	

\* **Bold** area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
<b>CDBG CN GRANT</b>	<b>735,000</b>	<b>8,284</b>	<b>0</b>	<b>726,716</b>
<b>CDBG SS GRANT</b>	<b>400,000</b>	<b>218,631</b>	<b>0</b>	<b>181,369</b>
<b>SFR 07 HOME PROJECT</b>	<b>392,000</b>	<b>436</b>	<b>0</b>	<b>391,564</b>
<b>Total Project Based</b>	<b>1,527,000</b>	<b>227,351</b>	<b>0</b>	<b>1,299,649</b>

\* **Bold** area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project.

**Current ESC Workforce Information**

from  
LENOIR COUNTY

as of  
October 2, 2007

- County Labor Force : 27,197
- Number Of Unemployed : 1,494
- County Unemployment Rate :

August 2007	3 Months Ago	6 Months Ago	12 Months Ago
5.5%	5.6%	5.7%	5.9%

- Unemployment Insurance (UI) Benefits Paid in Lenoir County :  
Last 30 Days : \$424,590  
Year-To-Date : \$3,470,033

- New Business/Industry Openings In Lenoir County:  
- Last 4 Weeks -

- Business/Industry Closings In Lenoir County:  
- Last 4 Weeks -

**Current State & National Information**

- Unemployed Workers Statewide (August 2007 ) : 215,704
- N.C. Unemployment Rate:

August 2007	3 Months Ago	6 Months Ago	12 Months Ago
4.8%	4.8%	4.5%	4.9%

- U.S. Unemployment Rate (August 2007) : 4.6%

- Unemployment Benefits Paid to N.C. workers:  
Month To Date : \$66,349,279  
Last Month : \$66,639,466  
Year To Date : \$720,498,325

- Unemployment Benefits Paid to N.C. workers  
In October 2006 : \$66,349,279

- N.C. Unemployment Insurance Trust Fund Balance:  
(As Of Sep 28, 2007) : \$453,158,282

- Average N.C. UI Tax Rate For Business : 1.7%



Beverly Alston - Kinston  
252.526.4435



**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**October 1, 2007**

The Lenoir County Board of Commissioners met in regular session at 9:00 a.m. on Monday, October 1, 2007 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman, George Graham, Jr., Vice-Chairman, Paul Taylor, Jr., and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey and Claude Stroud.

Members absent: None

Also present were: Michael Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

**PUBLIC INFORMATION**

Mrs. Laura L. Sylvester, Director of the Chamber of Commerce, addressed the Board regarding the activities of the Tourism Development Authority (TDA). At the beginning of Fiscal Year 2006-2007 Budgeted Tax Revenues were estimated at \$276,000, by the end of the year tax revenues totaled \$394,886 for an increase of \$118,886. The Year-End Actual with Fund Balance was \$473,262. The expenses were \$466,000, of that operating expenses were \$173,979. A total of 31 projects were funded in FY 06-07 totaling \$292,502, leaving a Fund Balance of \$25,918 for FY 07-08. The TDA has completed its FY 07-08 Budget: Revenues are estimated at \$377,000, plus a Fund Balance carryover of \$125,918 totaling \$502,918. Operating expenses have been estimated at \$147,474. The Lenoir County Visitors Center will receive \$73,375 for debt service over the next five years; this year's commitment for operations total \$14,675. Mrs. Sylvester ended her presentation by asking Board members to visit [www.kinstonchamber.com](http://www.kinstonchamber.com). The Board thanked Mrs. Sylvester for her presentation.

The Board welcomed retired Sheriff Robert "Leo" Harper to the podium to receive a plaque in his honor. Mr. Claude Stroud presented a plaque on behalf of the Lenoir County Board of Commissioners to Mr. Harper in honor of his upcoming bridge dedication ceremony. The Southwest Creek Bridge in Deep Run, North Carolina will be formally named Sheriff "Leo" Harper Bridge on October 16, 2007 at 11:00 a.m. Mr. Harper thanked every member of law enforcement; family and friends for allowing him serve the citizens of Lenoir County. The Board congratulated Mr. Harper and wished him well.

**ITEMS FROM THE CHAIRMAN/COMMISSIONERS**

Item No. 1 was Items from the Chairman and County Commissioners. No items were discussed.

## ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman thanked the Committee of 100, Caswell Center, City of Kinston, Five Star Foods, Ivy's, Garden Center, Kinston High School, Minges Bottling Group, Photographic Expressions by Isaac, Lenoir Community College, United States Air Force, United States Coast Guard, Economic Development and county staff for the duties they performed at the Groundbreaking Ceremony held for the new Veterans Skilled Nursing Facility on September 26, 2007.

Mr. Jarman stated the North Carolina Association of County Commissioners wants each county to discuss the potential \$0.25 cent sales tax increase and how it will effect their community. Mr. Jarman recommended the Board notify the public now on how the monies will be spent. Mr. Jarman stated the construction of a new jail facility is a major concern. Since 2004 the jail population has been over capacity. This exposes the county to potential major liabilities. To date, the jail population stands at 151 inmates. The needs of Lenoir Community College (LCC) should be addressed as well. LCC's enrollment has increased by 14%, which creates a large need. Preliminary figures show 80-90% of tax revenues collected should be spent on debt service for the construction of a new jail. Several counties have already indicated how their revenues will be spent. If the revenues are not dedicated for debt service on the jail, a property tax increase would be the only option to build the needed infrastructure for the county. Mr. Graham wanted Mr. Jarman to explain what the General Assembly has done with Medicaid Relief and how it affects Lenoir County. Mr. Jarman stated a total of 48 counties increased their tax rates last year. The cause, the increasing Medicaid burdens and infrastructure needs. The General Assembly recognized the burden on Counties in regards to Medicaid and implemented a program to phase out Medicaid cost to counties. At the same time the General Assembly implemented the plan, they took away some sales tax revenues from the counties. Due to the sales tax decrease the General Assembly gave each county the option of a \$.025 sales tax increase or land transfer tax to put before the voters. North Carolina is the last state in the nation that stills pays a portion of Medicaid/Medicare funds. Mr. Graham stated the sales tax is the fairest tax to implement because everyone contributes to the growth of the county. Mr. Stroud stated EMS needs should be addressed as well due to the needs of citizens in Deep Run, Pink Hill and Sandy Bottom. Mr. Jarman stated EMS is a service the county provides, the county is responsible for the needs of the citizens regardless of a sales tax increase. Mr. Graham stated a needs assessment should be completed in the Pink Hill/Deep Run area in regards to EMS to find what the needs are. The estimated revenues are \$1.3-1.4 million gain if the referendum passes. Mr. Humphrey asked could any of the sales tax funds be saved. Mr. Jarman stated infrastructure needs have to be considered with the sales tax funds or the county could be looking at another property tax increase. Mr. Jarman stated the sales tax issue has to be pushed by elected officials in order for the referendum to pass. Ms. Brown stated the price per square foot of the jail has increased since it was first presented before the Board. Ms. Brown stated she agrees with the recommendation of Mr. Jarman. Mr. Davis stated he would like to see Board members push the sales tax increase. Mr. Graham asked how the Board wants to utilize the money if approved. Mr. Humphrey stated he would like the decreasing of property taxes be reviewed if the referendum passes. Mr. Jarman stated he does not believe the county can commit to a tax decrease at this time, but the possibility will be seriously reviewed during the FY 08-09 budget planning process. The Board unanimously agreed to appropriate the funds towards county infrastructure and community college needs.

## CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Davis, the Board unanimously approved the following Consent agenda items.

3. Approval of Minutes: Regular Board Meeting: September 17, 2007 Aytch/Jarman
  4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Hollowell
  5. Budget Ordinance Amendment: General Fund: Finance/CJPP-Day Reporting Center: \$2,000: Increase Hollowell/Jarman
  6. Budget Ordinance Amendment: Transportation: Administration: \$3,000: Increase Bryan/Hollowell
  7. Budget Ordinance Amendment: General Fund: Health (Adult Health Program): Increase: \$20,375 Huff/Hollowell
  8. Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: \$200,000: Increase Jarman/Hollowell
  9. Budget Ordinance Amendment: General Fund: DSS: \$309,676: Increase Jones/Hollowell
- 

## RESOLUTION

Item No. 10 was a Resolution Approving Contract and Purchase Order with the Business Development Center: \$3,415. Mr. Jack Jones, Director of Social Services, addressed the Board. Mr. Jones stated on July 17, 2006, the Board of Commissioners unanimously approved the Lenoir County Work First Plan for FY 07-09. This plan requires that parenting classes, job training classes, and pre-employment training be provided for families receiving Work First Family Assistance, families receiving Children's Protective Services, and families with income below 200% of the federal poverty limits. DSS uses parenting classes and the Strive Program to address attitudes and behaviors of recipients. Both the Parenting Classes and the Strive Program require approximately 510 square feet of meeting space, preferably with a telephone and Internet access available. DSS needs this space Monday through Friday from 9:00 a.m. to 4:00 p.m. at least three weeks of every month and two evenings per week. Adequate space for these program activities is not available at the DSS agency and the department has been unable to locate space in other County or community facilities that would be available on a regular daily basis. DSS is therefore proposing, as a short-term solution, to contract with the Business Development Center to lease space at \$375 per month beginning October 1, 2007 through June 30, 2008 for Parenting Classes and the Strive Program. The monthly rental fee includes telephone and Internet Access. Ms. Joyce Jones of Life Inc. and Director of Strive addressed the Board. STRIVE began in response to the chronic unemployment problem facing East Harlem and other American inner cities in the 1980s. Using an innovative model that combine short, intense training in attitude, self-presentation, and job search techniques with rapid placement and long-term follow-up, STRIVE has become recognized as a pioneering and effective program. The North Carolina branch of STRIVE opened its doors in 2000 and has been a fixture in the community ever since. STRIVE hopes to empower citizens by promoting lifestyle changes for citizens, families, and communities through innovative training and educational programs that encourage health and wellness, intellectual and spiritual development, and financial independence. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Approving Provider Agreement for Subsidized Day Care: \$3,079,265. Mr. Jones stated the Board is requested to authorize contracting with individual childcare providers and childcare centers to provide subsidized child day care in Lenoir County effective July 1, 2007 through June 30, 2008. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Authorizing Execution of Warranty Inspection and Maintenance Contract to Down East Protection Systems: \$5,929. Mr. Hollowell stated, as the Board is aware, courthouse security is a major concern. Over the two years, under the supervision of the Sheriff's Department, numerous security measures have been put into place. These include Door Access Control (card swipe system), name and I.D. cards for employees, CCTV cameras and intercom in the District Judges' offices, security camera additions within and around the courthouse, burglar alarm, trigger alarm on Access computer when doors go into alarm mode, panic button in finger printing office, access control to 2 Clerk of Court doors, and Access control to the District Attorney's office. The cost of this equipment and to put it in place was approximately \$130,000 (much of which was paid for by Federal Homeland Security Funds). This equipment is very sensitive and requires annual inspections, maintenance, adjustments, and periodic software updates. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Approving Purchase Order with Creech's Painting Inc.: \$9,300. Major Chris Hill of the Lenoir County Sheriff's Department addressed the Board. Major Hill stated two cellblocks within the Lenoir County Jail would be converted from a sliding door locking system to a swinging door locking system. The two cellblocks are in dire need of new paint. The Board approved the allocation of funds for the paint project in the Jail's 2007-2008 fiscal budget. Eight paint companies were contacted, with only two responding with an estimate. Creech's Painting Inc. provided an estimate of \$9,300. Pro Coat Custom Painting provided an estimate of \$19,800. The Sheriff respectfully recommends granting the request for the painting services of Creech's Painting Inc. Upon a motion by Ms. Brown and a second by Mr. Harper, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Authorizing Execution of an Agreement between Lenoir County, City of Kinston and the Kinston-Lenoir County Tourism Development Authority (TDA) Regarding Operation and Maintenance of the Kinston-Lenoir County Visitors Center. Mr. Jarman stated The County has agreed to continue the funding of a full-time position to operate, manage, and staff the Visitors Center. The County will pay future maintenance costs associated with the facility. If future expansion of the facility were warranted, the County would request assistance from the City. The City has agreed to pay operating costs associated with the facility, which includes printed materials, office supplies, Internet access, and janitorial supplies. This cost is estimated to be \$18,000 per year. Future funding will become part of the budget process. The City will also provide part-time staff up to 1,560 hours per year (or 30 per week) and invoice the Tourism Development Authority on a quarterly basis. The Tourism Development Authority (TDA) has agreed to pay part-time salaries based on actual time spent at the Visitors Center up to \$15,000 per year. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 14 was unanimously approved.

**APPOINTMENTS**

Item No. 15 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
Lenoir County Board of Health 2 <sup>nd</sup> Appearance	Giles Stroud	September 2010 M: Brown S: Davis
Kinston Planning Board 1 <sup>st</sup> Appearance	Peggy Boone (Re-Appointment)	August 2010

**CURRENT VACANCIES:**

- Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian
- Grifton Planning Board – One (1) Vacancy; ETJ Position
- JCPC – One (1) Vacancy; 1-Juvenile Attorney
- Lenoir County Planning Board – District 1, 3, & 6
- CJPP – Four (4) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate
- Lenoir County Transportation Committee – At Large Member – Business Community

**CLOSED SESSION**

Upon a motion by Ms. Brown and a second by Mr. Graham, and unanimous approval, closed session was entered at approximately 10:34 a.m. and the following cited: Number four (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. The Board discussed an economic development project. The Board took no action. Upon a motion by Ms. Brown and a second by Mr. Harper, the Board moved out of closed session at 10:42 a.m.

**OPEN SESSION AND ADJOURNMENT**

Upon a motion by Ms. Brown and a second by Mr. Graham Open Session re-convened at 10:42 a.m. Mr. Graham stated an economic development project was discussed, the Board took no action during closed session.

**ADJOURNMENT**

Upon a motion by Ms. Brown the meeting adjourned at 10:43 a.m.

Respectfully submitted,



Lashanda Aytch  
Clerk to the Board

Reviewed By



Michael W. Jarman  
County Manager





**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2007-2008  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

<b>FUND</b>  GENERAL	<b>DEPARTMENT</b>  FINANCE / SHERIFF	<b>LINE ITEM DESCRIPTION</b> 10-3842-8500 INSURANCE-MISCELLANEOUS  10-4310-3530 MAINTENANCE / REPAIRS-VEHICLES	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u>		<u>INCREASE</u>	
10-3842-8500 INSURANCE-MISCELLANEOUS	3,013.00	10-4310-3530 MAINTENANCE / REPAIRS-VEHICLES	3,013.00
Total		Total	
3,013.00		3,013.00	
<b>Reason and Justification for Request:</b> TO BUDGET INSURANCE PROCEEDS RECEIVED FROM THE COUNTY INSURANCE CARRIER FOR A TRAFFIC ACCIDENT ON 9/25/07 INVOLVING A 2006 LENOIR COUNTY SHERIFF'S PATROL VEHICLE WHICH STRUCK A DEER. THE VEHICLE WILL BE REPAIRED. A CHECK IN THE AMOUNT OF \$3,012.95 WAS RECEIVED BY THE COUNTY ON 10/01/07.			
Department Head Approval <i>Thomas J. Howell</i> Budget Officer Approval <i>Michael W. Jarm</i>		Finance Officer Approval <i>Thomas J. Howell</i>	
Date		Date	
10/1/07		10/1/07	
10/2/07			
Board Approval (When Applicable)		Date of Minutes	
Date		Date	

Finance Office - Copy

Department - Copy

Administration - Copy



**RESOLUTION RECOGNIZING MS. RHONDRA FLEMING AS TEACHER OF THE YEAR**

**WHEREAS**, Rhondra Fleming graduated from Barton College with a Bachelor's of Science in Political Science in July 1987. Ms. Fleming began her teaching career as a substitute teacher for elementary and high school students in 1987 and enjoyed the experience immensely; and

**WHEREAS**, Ms. Fleming furthered her education with a Middle Grades Certification in Social Studies in May 1990 through East Carolina University and began teaching 7<sup>th</sup> Grade, Language Arts and Social Studies; and

**WHEREAS**, Rhondra Fleming has been named to several committees due to her love for teaching. Ms. Fleming has been named to the National Association for Gifted Children, the North Carolina Association of Educators, Kingston Educators Association, North Carolina Middle School Association, and Teaching Fellows Screening Committee just to name a few; and

**WHEREAS**, Rhondra Fleming grew up in house of full of educators, who consistently shared their love of teaching, thus beginning the molding influence that cultivated her teaching potential.

**NOW, THEREFORE BE IT RESOLVED**, that the Lenoir County Board of Commissioners recognizes Ms. Rhondra Fleming for her efforts, dedication, enthusiasm and commitment that she so freely gives to each of her students daily.

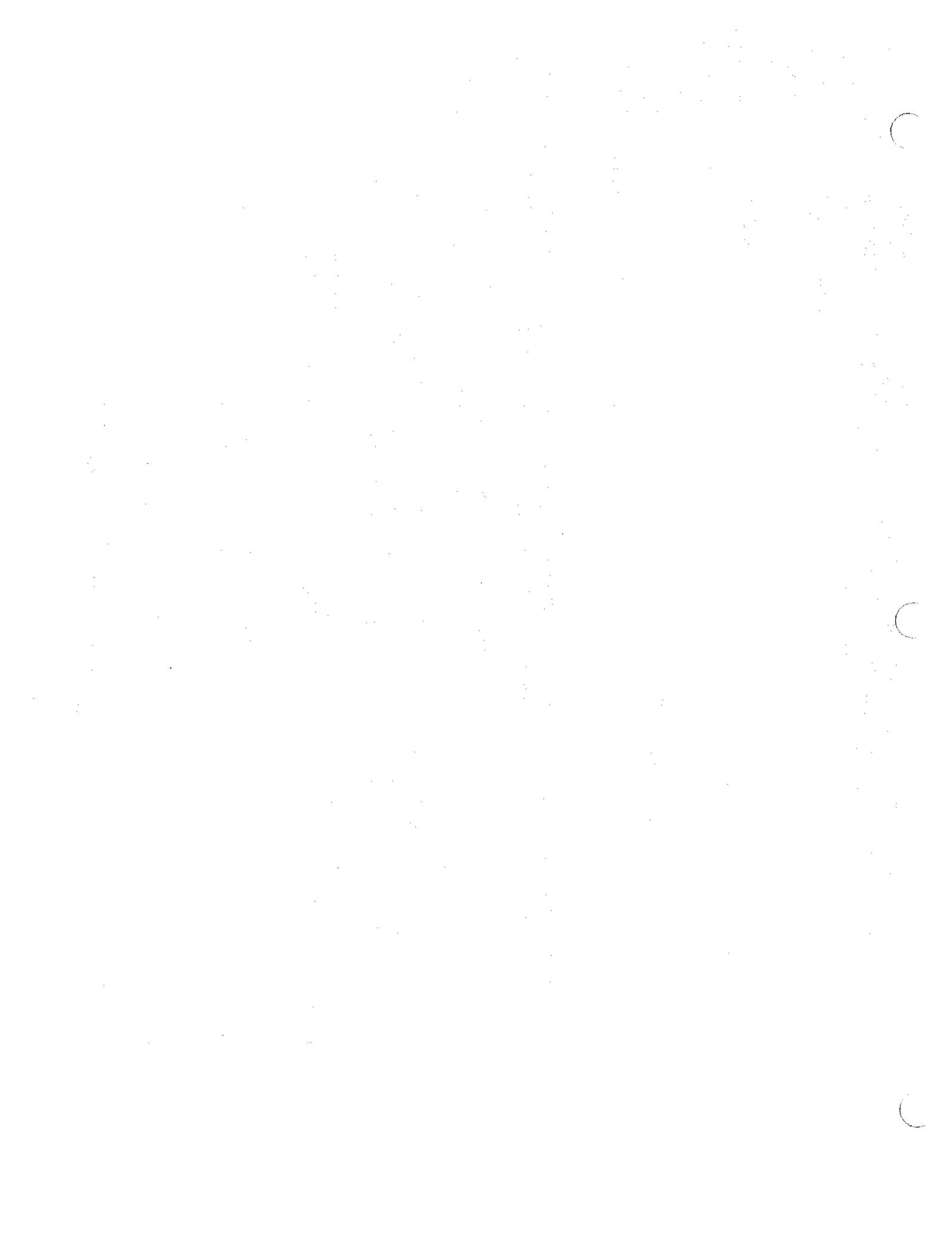
Adopted the 15<sup>th</sup> day of October 2007.

**LENOIR COUNTY BOARD OF COMMISSIONERS**

By \_\_\_\_\_  
George W. Graham, Jr., Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board



**A RESOLUTION HONORING  
Margaret Anderson**

**WHEREAS,** the Lenoir County Board of Commissioners wishes to proudly acknowledge and to publicly recognize employees retiring from County Government; and,

**WHEREAS,** Ms. Margaret Anderson was employed by the County Director of Social Services as an Income Maintenance Caseworker in the Work First Family Assistance Unit on February 7, 1995; and,

**WHEREAS,** Ms. Margaret Anderson was reassigned to a Child Support Agent I in the Family Support Division on July 1, 1998; and,

**WHEREAS,** Ms. Margaret Anderson was promoted to a Child Support Agent II in the Family Support Division on January 1, 2003; and,

**WHEREAS,** Ms. Margaret Anderson has dedicated twelve years and eight months of her professional career to public service and to the citizens of Lenoir County; and,

**WHEREAS,** Ms. Margaret Anderson has submitted her notice of retirement from the Lenoir County Department of Social Services effective November 1, 2007.

**WHEREAS,** The Board of Commissioners of Lenoir County is grateful for the fine services rendered by this outstanding citizen:

**NOW THEREFORE BE IT RESOLVED,** this the 15th Day of October in the Year 2007 of our Lord, that the Lenoir County Board of Commissioners recognizes Ms. Margaret Anderson for her efforts, commitment and compassion that she has so freely given to the citizens of Lenoir County and further resolved that a copy of this Resolution be transmitted to Ms. Margaret Anderson by the Clerk to the Board of Commissioners of Lenoir County.

**BOARD OF COMMISSIONERS OF LENOIR COUNTY**

**BY:**

\_\_\_\_\_  
Mr. George W. Graham, Jr., Chairman

**ATTEST:**

\_\_\_\_\_  
Clerk to the Board of Lenoir County Commissioners

**DATE:**

\_\_\_\_\_



**RESOLUTION**

**IN SUPPORT OF FUNDING TO PROVIDE ROADWAY  
IMPROVEMENTS AT THE NEW SITE OF THE  
CONTENTNEA/SAVANNAH SCHOOL**

**WHEREAS**, The Lenoir County School System is constructing a new middle and elementary school at the intersection of SR 1742 (Tilghman Mill Road) and SR 1735 (Ferrell Road); and,

**WHEREAS**, NCDOT felt that this was a better site in lieu of other potential sites in regards to public safety;

**NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that full support is given to the North Carolina Department of Transportation, in the construction of roadway improvements at this site.

**ADOPTED THIS THE 15<sup>th</sup> DAY OF OCTOBER, 2007**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman      10/15/07  
Date

\_\_\_\_\_  
ATTEST                      10/15/07  
Date



**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 10/15/07 **ITEM NO.:** 8

Resolution Authorizing Payment to the Lenoir Committee of 100, Inc. for Advancing the Cost of Lenoir County's New Web-site Design/Implementation: \$6,500

**SUBJECT AREA:** Economic Development

**ACTION REQUESTED:**

To authorize payment to the Lenoir Committee of 100, Inc. for advancing the cost of Lenoir County's new website design/implementation for a cost of \$6,500.00.

**HISTORY / BACKGROUND:**

In October 2005, the Lenoir Committee of 100, Inc. at the request of Mark Pope, Executive Director of the Lenoir County Economic Development Department, approved to spend up to \$40,000 toward a \$53,000 estimate to re-design and create a new website for the Economic Development Department, the County of Lenoir and City of Kinston. This new "*marketing tool*" was designed to allow the Economic Development Department, the County of Lenoir and the City of Kinston the ability to make updates to the site, and add information as necessary. The Lenoir Committee of 100, Inc. Board of Directors further approved that if necessary, the C-100 would advance both the City of Kinston and County of Lenoir's share at \$6,500 each if necessary. Lenoir County MIS Department was involved in the planning, and implementation/design of the new website.

**EVALUATION:**

The new website is now complete and operating as a "*gateway*" to our community, "*Lenoir County—your global connection*". In today's arena of economic development, a community must present itself as progressive and proactive by having effective "*marketing tools*" including a professional and informative website. Economic Development has changed and time spent with clients has been greatly reduced. By the time a company visits for the first time they have looked at your community through websites, and highlighted their opportunities while other communities are eliminated via their website.

There has been a very positive response by clients/consultants regarding information provided i.e. links, buildings and sites, organizations, contacts, power point presentation showing activities under way, demographics, parks and recreation, hospitals and Eastern North Carolina.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that Lenoir County be authorized to expend \$6,500 to repay the funds advanced by the Lenoir Committee of 100, Inc. for the design and implementation of the new website.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Graham \_\_\_\_\_ Brown \_\_\_\_\_ Davis \_\_\_\_\_ Harper \_\_\_\_\_  
Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Chairman 10/15/07  
Date

\_\_\_\_\_  
ATTEST 10/15/07  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 10/15/07 **ITEM NO.:** 9

Resolution Authorizing the MIS Director to Purchase a Cisco Ironport Anti-Spam/Anti-virus Appliance for \$8,465.00 from Storbase to Replace the Brightmail Email Server

**SUBJECT ARES:** Purchases / Bids

**ACTION REQUESTED:**

Approval of a Resolution to purchase a Cisco Ironport Anti-Spam/Anti-virus appliance from Storbase Corporation of Waltham, MA to replace our BrightMail server software out of account 10-4210-2650 Computer Software.

**HISTORY/BACKGROUND:**

Lenoir County as well as all of the other counties and cities have been experiencing major Spam and viruses via e-mail. After serious study, it was determined that the email the county was receiving was on average 68% Spam mail of many varying nature. In addition, our firewall was not designed to handle this kind of a problem. The damage that viruses could do to our network along with the amount of time staff was having to waste deleting useless emails led us to seek a solution. The BrightMail solution is a software package made by the fortune 500 company Symantec that runs on our own equipment that we maintain in house. It is not only a Spam filter with a quarantine package, but also includes Symantec's Virus product, offering us a second level of protection after the firewall. Many other cities and counties throughout the state as well as the nation are moving towards this solution. This has served our purpose now for over 4 years by processing over 3,645,576 messages in the last 6 months alone, removing 3,400,320 messages as SPAM (93%) and 6,882 messages as viruses (0.2%). But this software is not longer supported and needs to be replaced.

**EVALUATION:**

Since we are in the process of switching to an all Cisco shop and the current best appliance in the market at this time is Cisco's Ironport and, the costs are comparable to what we were already paying; The Cisco Ironport is the recommended appliance to replace our Brightmail server software.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

\_\_\_\_\_  
**INITIALS**

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** By the Lenoir County Board of Commissioners that the County execute purchase order with Storbase Corporation of Waltham, MA for the Purchase of Cisco's Ironport appliance for \$8,465.

**AMENDMENTS**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_  
Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman      10/15/07  
Date

\_\_\_\_\_  
ATTEST                      10/15/07  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 10/15/2007 **ITEM NO.** 10

Resolution Authorizing Purchase of an Online Tax Search, View, and Pay System: \$9,500

**SUBJECT AREA:** Purchase

**ACTION REQUESTED:**

To approve the expenditure of \$9,500 to cover the cost of an Online Tax Search, View, and Pay System from Sturgis Web Services.

**HISTORY/BACKGROUND:**

The Tax Department has been exploring the options available for accepting credit card payments and providing online tax information. The number of requests from taxpayers wanting to pay their tax bills with credit cards or debit cards, both online and in the Tax Office, has increased each year. The requests we receive annually for copies of paid tax bills, amounts of taxes paid in the previous year, and verification of amount of taxes due from taxpayers, accountants, attorneys, banks and mortgage companies, have also increased dramatically over the years.

**EVALUATION:**

The increase in the availability of public records via the internet has resulted in an increase in the requests received by the Tax Department. Many counties in North Carolina now have the ability to accept credit card payments online and in their office. The service provided by Sturgis would meet both of these demands. This service would allow the web site visitor to search the tax records by last name lookup, tax bill number or property map number. The information available would include the delinquent tax bills for the past nine (9) years plus the current year information. The benefits of this service to the Tax Department are two-fold: First, it would meet the demand of taxpayers wanting to pay with credit/debit cards. Secondly, and most importantly, this service has proven to increase the efficiency of Tax Departments due to the significant decrease in requests for tax information via fax, telephone and at the counter. Research has shown that, for some counties, for every tax payment online there are over 100 tax record searches and views.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the county authorize the purchase of an online Tax Search, View, and Payment Service from Sturgis Web Services for \$9,500.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_  
Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Chairman 10/15/07  
Date

\_\_\_\_\_  
ATTEST 10/15/07  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 10/15/07 **ITEM NO.** 11

Resolution Awarding Contract: Grinding Services: Vegetative Debris:  
Powell Contracting: \$46,464

**SUBJECT AREA:** Purchases - Bids

**ACTION REQUESTED:**

The Board is requested to approve the contract for grinding vegetative debris (trunks, limbs, etc.) to Powell Contracting for the lump sum amount of \$46,464, pursuant to the attached, competitively bid specifications.

**HISTORY / BACKGROUND:**

As the Board is aware, since the landfill fires, we have taken a different approach to managing vegetative debris, normally carried to the landfill. In short, instead of covering it with dirt (personnel and equipment intensive), we are proposing to grind the debris where it can be used for cover material or possibly for landscaping. This project's (see attached specifications) sealed bids were publicly opened on October 3, 2007 at 9:00 a.m. in the County Manager's Office by the County Manager with the Clerk to the Board as witness.

**EVALUATION:**

The following bids and bid bonds were received:

<b>Bidder</b>	<b>Amount</b>	<b>Bid Bond Received?</b>
J. D. & L. Operations, Inc.	*\$120,003.78 \$11.00/ton	Yes
Simmon & Simmon Management, Inc	\$79,479.23 \$12.00/ton	Yes
Powell Contracting	\$46,464 \$7.12/ton	Yes

\*Total bid based on incorrect amount; amount per ton is correct.

The regular charge at the landfill for the vegetative debris is \$12 per ton. This charge is intended to cover costs associated with handling and disposal. The Landfill estimates a total of 6,500 tons needs to be ground; at the referenced bid price, this equates to approximately \$7.12 per ton; this indicates that our costs are covered.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Grinding Service Vegetative Debris Contract be awarded to Powell Contracting for the lump sum price of \$46,464 pursuant to the attached specifications and bid package, incorporated and made part of this resolution by reference.

Acct. # 66-4720-6900 - \$46,464

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_  
Humphrey \_\_\_\_\_ Pittman \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Chairman 10/15/07  
Date

\_\_\_\_\_  
ATTEST 10/15/07  
Date

## Vegetative Debris: Grinding Services: Bid Specification Sheet

SPECIFICATIONS: Lenoir County is accepting bids to grind vegetative debris (limbs, logs, stumps) located at two (2) sites within the Lenoir County Landfill, 2949 Hodges Farm Road, Kinston, North Carolina, and one (1) site located on Hwy. 70 in the County's Business-Industrial Park; see attached map. After the debris is satisfactorily ground, there will be no need to transport the grindings from the sites by the grinding contractor.

You are requested to submit a bid on grinding all below-referenced and specified vegetative material at the sites. The successful bidder will provide all labor and equipment to properly and safely complete the job including operators, tub grinders, trommel screen, front end loaders, etc. Grinded debris must be left in piles of an adequate height and width, which will minimize possibility of spontaneous combustion; generally this means piles shall not be pointed nor more than ten (10) feet in height.

All work specified by this contract must be complete by January 1, 2008. It is **mandatory** that bidders visit the sites and make their own estimate of the actual, estimated quantity to be ground. **Bidders who have not visited the sites will be disqualified from bidding.**

Payment to the successful bidder will be made upon satisfactory completion of work.

All bidders must supply proof of workmen's compensation, liability, and automotive insurance's. Also, each bidder shall submit a list of at least three (3) references.

As of **September 7, 2007**, the following data is provided for **prospective bidder estimation purposes**.

Type of Pile	Total Scale Weight
Vegetative Debris Located at the Landfill	6350 Tons

Bid bond of five percent (5%) required at time of bid, calculated as follows: 5% multiplied by the lump sum bid price. Bids will not be accepted without a bid bond either in cash, certified check, or bond. The successful bidder must also supply a performance bond in the total estimated dollar value of the contract.

Award will be made to the lowest responsible bidder with the lowest responsible unit price. The County will contact listed references. In case of a tie bid, award will be made to the bidder who can start earliest.

The Bid will be **lump sum** for all the debris at the site as of September 28, 2007.

The John A. Powell Contracting Inc. agrees to grind all vegetative debris located as referenced in these specifications for the lump sum price of \$ 46,464 and I also certify by my signature that I have visited the specified sites.

Date you can start work: 10-15-07

Exception to Bid (if any):

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The County will also entertain proposals to remove all ground materials for sale to incinerators for boiler fuel. Please provide your proposal to do so if you desire:

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This is a good faith bid prepared for Lenoir County without collusion.

10-02-07  
Date

John A Powell (President)  
Signature/Title

WITNESS J. Anthony Panell

\_\_\_\_\_  
DATE

Resolution Approving Contract with Vanguard Professional Staffing: \$241,431

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to approve a budget resolution for a continuation of the contract with Vanguard Professional Staffing for Social Workers and Income Maintenance Caseworkers at DSS as well as Program Specific training.

Account # 105310.3950 Employee Training	\$ 20,000
Account # 105310.3930 Temporary Employees	\$ 96,431
Account # 105350.4986 Contract EA Services	\$ 25,000
Account # 105350.4988 Work First Demonstration Grant	\$100,000

**HISTORY/BACKGROUND:**

In an effort to assist with continual recruitment, retention and quality assurance, the DSS Board is seeking to temporarily contract with Vanguard Professional Staffing for Social Workers and Income Maintenance Caseworkers to staff vacancies in the Child Welfare Program, Work First Services and Economic Services. Vanguard offers temporary experienced employees to cover vacancies for full-time or part-time schedules.

Protecting and serving abused and neglected children is a difficult, stressful, and litigious, but very important role of County Government and Social Services. Systems must be in place to recruit and retain sufficiently trained and qualified Social Workers to serve and protect abused and neglected children in Lenoir County. Vanguard will be used to staff long-term absences and difficult-to-fill vacancies.

DSS has numerous vacancies in the Work First and Economic Services Divisions that have proven difficult to fill. Vanguard has agreed to provide qualified temporary Income Maintenance Caseworkers to work in the Medicaid and Food Stamp programs as necessary. Temporary caseworkers will also be provided to implement the Work First Demonstration Grant that will enhance efforts to meet the Federal participation rates required by Federal law.

In addition to filling vacancies with temporary staff, Vanguard will also train newly hired staff as well as current staff in all programs in the Economic Services Division. Training sessions can last from three to four weeks for new hires as well as two to three day program-specific workshops for regular staff.

**EVALUATION:**

Please note that this continuation contract does not require a new appropriation as funds currently budgeted will be used for this purpose.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval

\_\_\_\_\_  
**INITIALS**

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that a continuation of the contract with Vanguard Professional Services be approved for Staffing for Social Workers and Income Maintenance Caseworkers at DSS as well as Program Specific training: \$241,431.

**AMENDMENTS**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_  
Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman      10/10/07  
Date

\_\_\_\_\_  
ATTEST      10/10/07  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 10/15/07 **ITEM NO.** 13

Resolution Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Kinston Planning Board 2 <sup>nd</sup> Appearance	Peggy Boone (Re-Appointment)	August 2010
Jury Commission 1 <sup>st</sup> Appearance	Dorethea Branch (Re-Appointment)	July 2009
Lenoir County Health Board 1 <sup>st</sup> Appearance	Dr. Joseph E. Agsten (Appointment)	September 2010

**CURRENT VACANCIES:**

**Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian**

**Grifton Planning Board – One (1) Vacancy**

**JCPC – One (1) Vacancy; 1-Juvenile Attorney**

**Lenoir County Planning Board – District 1 & 3**

**CJPP – Four (4) Vacancies**

**Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

**Lenoir County Transportation Committee – GTP Authority Member**

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Kinston Planning Board 2 <sup>nd</sup> Appearance	Peggy Boone (Re-Appointment)	August 2010
Jury Commission 1 <sup>st</sup> Appearance	Dorethea Branch (Re-Appointment)	July 2009
Lenoir County Health Board 1 <sup>st</sup> Appearance	Dr. Joseph E. Agsten (Appointment)	September 2010

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Chairman

10/15/07  
Date

\_\_\_\_\_  
ATTEST

10/15/07  
Date

APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Kinston Planning Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Reggie D. Boone  
 Address: 1706 Sunn Family Rd  
 City/State/Zip: Kinston, NC 28501  
 Telephone: (Home) 252-523-7994 (Work) \_\_\_\_\_  
 Occupation: Retired  
 Business Address: \_\_\_\_\_  
 Age: (Optional): \_\_\_\_\_  
 Number hours available per month for this position: As many as needed  
 Training: \_\_\_\_\_  
 Business and Civic Experience/Skills: City of Kinston & Board of which 12 years of this town and served as City Clerk  
 Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_  
 Expiration date of Term: \_\_\_\_\_

Circle your voting precinct

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)            |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station) |
| <del>K-6 (Holloway Elementary School)</del> | Sand Hill (Sand Hill VF Department)    |
| <u>K-7 (Emma Webb Recreation Center)</u>    | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)    |
| Contentnea (Contentnea Ruitan Building)     | Vance (Army Reserve Center, Airport)   |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)  |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Reggie D. Boone  
Signature of Applicant

09-24-07  
Date





*State of North Carolina*  
*General Court of Justice*  
**CLERK OF SUPERIOR COURT**  
**LENOIR COUNTY**

DAWN G. STROUD, CLERK  
EX OFFICIO JUDGE OF PROBATE

P.O. BOX 68  
KINSTON, NC 28502-0068

BUS: (252) 527-6231  
FAX: (252) 527-9154

To: George Graham, Chairman, Lenoir County Board of Commissioners  
From: Dawn G. Stroud, Clerk of Superior Court Lenoir County *ABS*  
Re: Appointment to Jury Commission  
Date: October 10, 2007

I am hereby appointing Dorethea Branch to a two-year term on the Lenoir County Jury Commission. Ms. Branch's address is 111 N. Martin Luther King Drive, LAGRANGE, NC 28551.

Should you have any questions, please do not hesitate to call my office.

Cc: The Honorable Paul L. Jones, Senior Resident Superior Court Judge, District 8-A



APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

LENOIR COUNTY BOARD OF HEALTH

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: JOSEPH E. AGSTEN, M.D.  
Address: 107 AIRPORT RD  
City/State/Zip: KINSTON NC 28501  
Telephone: (Home) 252-522-5936 (Work) 252-527-4146  
Occupation: PHYSICIAN  
Business Address: ABOVE  
Age: (Optional): 44  
Number hours available per month for this position: a few  
Training: Med School  
Business and Civic Experience/Skills: Private Practice of Medicine

Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_

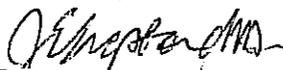
Expiration date of Term: \_\_\_\_\_

Circle your voting precinct

- |  |  |
|--|--|
| K-1 (Carver Courts Recreation Center)                              | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)                                | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)                                  | Neuse (Agricultural Center)            |
| <input checked="" type="radio"/> K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)                                      | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School)                                     | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)                                  | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)                                   | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)                                | Trent 2 (Moss Hill Ruitan Building)    |
| Contentnea (Contentnea Ruitan Building)                            | Vance (Army Reserve Center, Airport)   |
| Falling Creek (Banks Elementary School Gym)                        | Woodington (Woodington Middle School)  |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

  
Signature of Applicant

9/17/07  
Date

