

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, OCTOBER 17, 2016 – TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION

Hurricane Matthew Update
Sharon Axleburg, Lions Industries for the Blind
Darrell Parrish, Schedule of Values

PUBLIC COMMENTS

Scheduled: None

Non-Scheduled:

CONSENT AGENDA: 10 Min.

ACTION

1. Approval of Minutes: Regular Board Meeting: October 3, 2016.

King/Bryan

END OF CONSENT AGENDA

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 40 Min.

PUBLIC HEARING/RESOLUTIONS:

2.
 - A. Public Hearing Regarding Proposed Community Transportation Program
 - B. Resolution Supporting Community Transportation Program
 - C. Resolution Authorizing Persons to Execute Required Documents for Community Transportation Grant
 - D. Designee Certification Form

Greene

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 40 Min.

3. Proclamation: Strides Diabetes Awareness Day

Board

APPOINTMENTS: 5 Min.

4. Resolution Approving Citizens to Boards, Commissions, Etc.

Board

OTHER ITEMS: 10 Min.

5. Items from County Manager.

Board

6. **Items from County Attorney/Commissioners Public Comments/Closed Session (if necessary).**

Board

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, OCTOBER 17, 2016 – TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

Summary of Actions Taken at the October 3, 2016 Meeting

- | | | |
|-----|---|----------|
| 1. | Approval of Minutes: Regular Board Meeting: September 19, 2016. | Approved |
| 2. | Resolution Approving Releases and Refunds Listed to the Individuals Herein. | Approved |
| 3A. | Public Hearing Regarding the 2011 Community Development Block Grant (CDBG) Catalyst Program Amendment. | Approved |
| 3B. | Resolution Authorizing a Program Amendment to the 2011 Community Development Block Grant (CDBG) Catalyst Project. | Approved |
| 4. | Resolution Requesting the Establishment of Fees for Rabies Vaccinations. | Approved |
| 5. | Resolution Authorizing Board of Elections the Release of the Help America Vote Act (HAVA) Funds: Best Buy: \$5,420.12. | Approved |
| 6. | Resolution Approving Purchase Order for Carolina Software, Inc.: \$5,695. | Approved |
| 7. | Resolution Approving Purchase Order for Lawmen's, Inc.: \$6,600. | Approved |
| 8. | Resolution Approving Change of Board Appointee for North Lenoir Fire and Rescue, Inc. Firemen's Relief Fund. | Approved |
| 9. | Resolution Authorizing FY16-7 Purchase Order for: Emergency Services: B&G Electronics and Communications, Inc.: \$9,822. | Approved |
| 10. | Resolution Authorizing Reimbursement to the City of Kinston for Leased Computers: Hewlett-Packard Financial Services Company: \$4,136.89. | Approved |
| 11. | Resolution Approving Purchase Order for Moye Fence Company: \$6,335. | Approved |
| 12. | Budget Ordinance Amendment: Capital Outlay: Increase: \$50,000. | Approved |
| 13. | Resolution Authorizing the Lenoir County Economic Development Department to File a Formal Application for the NC Rural Center Building Reuse Grant Program for \$62,500 for Business Expansion Related to Project French. | Approved |
| 14. | Resolution Authorizing the Lenoir County Economic Development Department to File a Formal Application for the NC Rural Center Building Reuse Grant Program for Up to \$300,000 for Business Renovations to the Midtown Motor Lodge. | Approved |
| 15. | Resolution Approving the Adoption of the Lenoir County Courthouse Portrait Policy. | Approved |



Kinston Host Lions Club 1st Annual Rockin' Walk-A-Thon
Woodmen Community Center
November 5, 2016 ----- 8:30 AM – 11:30 AM

Kinston, NC - On November 5th, members of the Kinston Host Lions Club, along with our community, friends and families, will rock and walk in our 1st Annual "Strides": Lions for Diabetes Awareness Rockin' Walk-A-Thon.

The event will be from 8:30 AM – 11:30 AM in the Woodmen Community Center Gymnasium. We hope everyone will rock at least one hour or walk at least one mile. We want you to set your own personal goal. We expect great participation from our town, surrounding communities, families, churches and civic organizations. For more details, go to our Facebook Page: Strides – Lions for Diabetes Awareness. Cholesterol screenings, diabetes risk assessments and information from corporate sponsors, medical facilities and suppliers will be available free to the public during the event. You may also contact Sharon Axelberg, club president, at accounting@lionsindustries.org or 252-523-1019.

Please help us as we "Stride" to help people living with Type 1 and Type 2 Diabetes (PWD's), children and adults, have better lifestyles. 100% of your contributions will be used to sponsor campers at Camp Needle in the Pines Diabetes Camp and purchase of insulin pumps and supplies for PWD's. We need individuals, teams and corporate sponsorships.

We need you to register for the event so we are prepared for the number of participants. There is a \$5 registration fee per participant. We ask you to get as many sponsorships as you can. T-shirts can be purchased when you register for \$10 each. The deadline to order T-shirts is October 15, 2016.

Please join us in our efforts on November 5, 2016 to "Stride" for heightened diabetes awareness and to raise money to help people living with diabetes in our local area. Registrations dates follow:

October 5, 2016	12:00 PM – 2:00 PM	Woodmen Community Center, Vernon Ave., Kinston, NC
October 8, 2016	8:00 AM – 12:00 PM	Kinston Farmers Market, Herritage St., Kinston, NC
October 11, 2016	4:30 PM – 6:30 PM	Woodmen Community Center, Vernon Ave., Kinston, NC
October 13, 2016	2:00 PM – 3:30 PM	UNC-Lenoir Diabetes Meeting Rm, 100 Airport Rd, Kinston, NC
October 15, 2016	9:00 AM – 11:00 AM	Kinston Clinic Pharmacy, Doctors Dr., Kinston, NC
October 15, 2016	9:00 AM – 11:00 AM	Realo Discount Drug Co., Vernon Ave., Kinston, NC
Monday-Thursday	7:00 AM - 5:30 PM	Lions Industries for the Blind, Berkeley Ave., Kinston, NC

For additional registration dates, check out our Strides Facebook page, The Free Press and WITN.com.

Join us in the fight against diabetes.

At the 1st Annual



Strides

LIONS FOR DIABETES AWARENESS

Rockin' Walk-A-Thon

Hosted by **The KINSTON HOST LIONS**

November 5, 2016

Woodmen Community Center Gymnasium

8:30 AM – 11:30 AM

Register At The Following Kinston Locations

- | | | |
|----------|----------------------|---|
| 10/05/16 | 12:00 Noon-2:00 PM | Woodmen Community Center, 2602 W. Vernon Ave. |
| 10/08/16 | 8:00 AM – 12:00 Noon | Kinston Farmers Market, Herritage St. |
| 10/11/16 | 4:30 PM – 6:30 PM | Woodmen Community Center, 2602 W. Vernon Ave. |
| 10/13/16 | 2:00 PM – 3:30 PM | UNC-Lenoir Diabetes Wellness Classroom, 100 Airport Rd. |
| 10/15/16 | 9:00 AM – 11:00 AM | Kinston Clinic Pharmacy, 701 Doctors Dr. |
| 10/15/16 | 9:00 AM – 11:00 AM | Realo Discount Drug Store, 1302 W. Vernon Ave. |



Strides

LIONS FOR DIABETES AWARENESS

Participant Registration Form
Kinston Host Lions Club
1st Annual Rockin' Walk-A-Thon
Saturday, November 5, 2016 --- 8:30 AM - 11:30 AM
Woodmen Community Center Gymnasium

Name: _____

Team: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-mail: _____

Telephone: _____

Fax: _____

T-Shirts: Adults:	Quantity
Small	<input type="text"/>
Medium	<input type="text"/>
Large	<input type="text"/>
X-Large	<input type="text"/>
2X-Large	<input type="text"/>
Total Adult	<input type="text"/>

Youth:	Quantity
XSmall (2-4)	<input type="text"/>
Small (6-8)	<input type="text"/>
Medium (10-12)	<input type="text"/>
Large (14-16)	<input type="text"/>
X-Large (18-20)	<input type="text"/>
Total Youth	<input type="text"/>
Total Quantity	<input type="text"/>

Please return no later than Monday, October 17, 2016

Please return with Check/Money Order to:

Kinston Host Lions Club

c/o Sharon Axelberg

PO Box 2001

Kinston, NC 28502

Price per Each	<u>\$ 10.00</u>
Total T-Shirt Order	\$ _____
Registration Fee	<u>\$ 5.00</u>
Total Paid	_____

Reference: Cash/Check # _____

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

October 03, 2016

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, October 03, 2016, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice Chairman Jackie Brown, Commissioners, Roland Best, Mac Daughety, Reuben Davis, Eric Rouse, and Linda Rouse Sutton.

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Joey R. Bryan, Assistant County Manager, Tracy Chestnutt, Finance Officer, Vickie F. King, Clerk to the Board, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the Invocation and Mr. Davis led the audience in the Pledge of Allegiance.

PUBLIC INFORMATION:

None Scheduled

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval of Minutes: Regular Board Meeting: September 19, 2016.
2. Resolution Approving Releases and Refunds Listed to the Individuals Herein.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

CLOSED SESSION

Upon a motion by Ms. Brown and a second by Mr. Daughety a closed session was entered into at approximately 9:06 a.m. with the following cited: Number Four (4): To discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County.

OPEN SESSION

Upon a motion by Mr. Daughety and a second by Ms. Sutton and unanimous approval, the Board moved out of closed session at approximately 9:12 a.m. The meeting re-convened in open session at approximately 9:13 a.m. Mr. Hill stated the Board went into closed session with the following cited: Number Four (4): To discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. No action was taken.

PUBLIC HEARINGS/RESOLUTIONS

Upon a motion by Mr. Davis and a second by Mr. Daughety, a Public Hearing regarding Community Development Block Grant (CDBG) Catalyst Program Amendment was entered into at 9:15 a.m.

Item No. 3A was a Public Hearing regarding the 2011 Community Development Block Grant (CDBG) Catalyst Program Amendment. Mr. David Harris, RSM Harris and Associates, Inc., CDBG Project Manager, addressed the Board. Mr. Harris stated they have been working with the state regarding the changes and updates with the activity to make sure they get the project completed by the first part of next year. They have already approved most of the changes. The following was included in the program amendment: to delete the sewer improvements; provide for the replacement of a house meeting the HUD Prevention or Elimination of Slums or Blight National Objective; use remaining funds from the 2012 CDBG Scattered Site Project to pay for the replacement of a house occupied by a low-income family; and amend the budget to provide for the water and housing improvements. No activities are proposed which would result in the permanent displacement of families. Mr. Harris asked if anyone had any questions or comments. There were no comments. Upon a motion by Ms. Sutton and a second by Mr. Best, the Public Hearing was closed at 9:20 a.m.

Item No. 3B was a Resolution Authorizing a Program Amendment to the 2011 CDBG Catalyst Project: Spring Drive Housing and Community Development Project. Mr. Harris, CDBG Project Manager, stated Lenoir County was awarded \$500,000 for the CDBG 2011 Catalyst project on October 12, 2012. Along with the grant funds, the County has committed \$25,000 and the Town of LaGrange has committed \$5,000 to address housing and infrastructure needs in the Spring Drive area of LaGrange. Several changes have been discussed recently with REDD staff to address the current needs in the project area. The REDD staff has recommended incorporating all of the proposed changes into one program amendment so it will provide the details for completing all of the project activities in one document. The Board is requested to approve the submittal of program amendment to the NC Rural Economic Development Division (REDD) for the 2011 Community Development Block Grant Catalyst project on Spring Drive. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 3A and 3B was unanimously approved.

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS:

Item No. 4 was a Resolution Requesting the Establishment of Fees for Rabies Vaccinations. Mr. Joey Huff, Health Director, stated NCGS 130A-187 requires the local health director to organize and assist other organizations to conduct rabies vaccination clinics at least annually. NCGS 130A-188 requires the Board of County Commissioners to establish the fee for rabies vaccinations at County sponsored vaccination clinics.

Rabies Vaccination Clinics have been scheduled for Tuesday, October 4, 2016, at Riverbank Animal Hospital, Northside Animal Hospital, Five Oaks Animal Hospital, Countryview Animal Hospital, Faithful Friends, and Animal Hospital of Lenoir County LaGrange. Upon a motion by Mr. Daughety and a second by Mr. Best, Item No. 4 was unanimously approved.

Item No. 5 was a Resolution Authorizing Board of Elections the Release of the Help America Vote Act (HAVA) Funds: Best Buy: \$5,420.12. Ms. Dana King, BOE Director, stated the Board is requested to approve the release of HAVA funds in the amount of \$5,420.12 to allow the Board of Elections to purchase from Best Buy twenty-four (24) cameras and SD cards for use at the Precincts and one-stop sites for the Curbside Voting parking spaces. The Lenoir County Board of Elections has researched the different ways to alert Precinct workers of a person's location at the Polls, parking in the Curbside and Handicap spaces to assist Curbside Voters in a timely matter. Commissioner Davis made mention of the dollar amount in the resolution area read \$5,420.12, and in the action requested area, it read \$5,421.12. The correct figure should read \$5,420.12 in both areas. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 5 was unanimously approved with the amount of \$5,421.12 being corrected to read \$5,420.12 in the action requested area of the resolution.

Item No. 6 was a Resolution Approving Purchase Order for Carolina Software, Inc.: \$5,695. Mr. Joey Bryan, Assistant County Manager, stated over the past 15 years Lenoir County's Solid Waste Department has utilized the WasteWORKS DBF version of the software to manage the weighing, billing, and collecting of Solid Waste tipping fees. In the past, the collection of data was done at the County landfill from the scale house and then was billed and collected out of the Finance Department at the Courthouse. We are moving forward with letting the Landfill Manager start doing their own billing and collections from the landfill to enhance customer service and place collections where more information on individual accounts is known. In order to make this change in billing workflow, we need to install the SQL version of the WasteWORKS software so we can access the latest changes and take advantage of the new versions enhancements. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution Approving Purchase Order for Lawmen's, Inc.: \$6,600. Sheriff Ingram stated the Lenoir County Sheriff's Office maintains a detention facility with 285 beds for pre-trial and convicted inmates. This facility has certified detention officers who are trained to conduct cell extractions as needed for inmates who refuse to follow commands of officers and barricade themselves in a cell. Occasionally, assistance from Deputy Sheriffs is needed. Trained Detention Officers and deputies must enter the cell of these inmates to secure them so they can be moved if needed to a more secure location. Inmates have shown in past experiences that they will try to protect themselves from other compliance weapons by covering themselves with contraband to reduce or eliminate the effects of OC Spray and Tasers. This requires employees to physically contact the inmate to restrain them.

This act exposes the employees to possible acts of assault by these inmates. Specialized equipment consisting of a helmet, upper body protective padding, thigh and groin padding, shin guards and arm padding attachments are routinely worn by teams of 6 to 8 personnel when they must undertake a cell extraction of an inmate. These suits provide expanded padded protection to the employee as they encounter the inmates. Sheriff Ingram stated the Lenoir County Sheriff's Office and Detention Center currently have none of these protective suits. The Detention Officers and Deputies have completed specialized training through community colleges with other local agencies in detention centers that currently have this equipment and which have justified the need for this equipment. The Sheriff believes these protective suits will protect his employees in the event of one of these incidents and wishes to purchase 12 suits based on the various sizes that must be ordered to accommodate for different employee sizes. Upon a motion by Mr. Daughety and a second by Mr. Sutton, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Approving Change of Board Appointee for North Lenoir Fire and Rescue, Inc. Firemen's Relief Fund. Mr. Roger Dail, EMS Director, stated a local Firefighters' Relief Fund Board of Trustee's shall be elected/appointed to control the local funds. The Firefighters' Relief Fund Board of Trustee's is comprised of five- (5) people: two shall be elected by the fire department and shall either be a resident of the fire district or an active or retired member of the fire department; two shall be elected by the City/or County governing body, and members appointed pursuant to this section shall be residents of the fire district; and one shall be appointed by the Insurance Commissioner. On September, 8 & 12, 2016, the Lenoir County Emergency Services Department received a letter from North Lenoir Fire and Rescue, Inc. requesting a change of the existing Board appointed representative to their Firemen's Relief Fund Board. North Lenoir Fire and Rescue, Inc. is requesting the Board remove the existing Board appointed designees Harold Jones and Bobby Rouse, and appoint Hiram Grady and Will Thaxton to be effective immediately. Upon a motion by Mr. Daughety and a second by Mr. Best, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Authorizing FY16-17 Purchase Order for: Emergency Services: B&G Electronics and Communications, Inc.: \$9,822. Mr. Roger Dail, EMS Director, stated this action was previously approved on Resolution #7 at the August 15, 2016, board meeting; however, it was approved for Gately Communication Co. In efforts to cut cost while still providing an equal or greater product the Emergency Service Director recommends the change in vendors. This resolution is to correct the payee information. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Authorizing Reimbursement to the City of Kinston for Leased Computers: Hewlett-Packard Financial Services Company: \$4,136.89. Mr. Bill Ellis, Parks & Recreation Director, stated four years ago the City of Kinston began leasing computers for their Parks & Recreation Department. This process has allowed Parks & Recreation Department to keep up with the latest trend by replacing them every 4 years.

The Board is requested to authorize reimbursement to the City of Kinston for a lease to Hewlett-Packard Financial Services Company in the amount of \$4,136.89 for the lease of laptop and desktop computers. This reimbursement will cover Lenoir County's portion for county recreation facilities and staff. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Approving Purchase Order for Moye Fence Company: \$6,335. Mr. Bill Ellis, Parks and Recreation Director, stated in order to open up the Randall Pet Memorial at the Rotary Dog Park a perimeter fence is needed. This fence will keep vehicles from destroying the walking and cross country track at the dog park. Also, this fence will allow citizens to drive to the ponds and the memorial in addition to keeping the dogs free from potential injuries. The Board is requested to approve a purchase order for Moye Fence Company for the installation of a 390 foot chain link fence around the back perimeter of the Rotary Dog Park in the amount of \$6,335. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 11 was unanimously approved.

Item No. 12. was a Budget Ordinance Amendment: Capital Outlay: Increase: \$50,000. Ms. Tracy Chestnutt, Finance Officer, stated the purpose of this amendment is to increase revenue and expenditures to record receipt of One NC Grant funds. Upon a motion by Mr. Daughety and a second by Mr. Best, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Authorizing the Lenoir County Economic Development Department to File a Formal Application for the NC Rural Center Building Reuse Grant Program for \$62,500 for Business Expansion Related to Project French. Ms. Amanda Conner, Economic Development Administrative Assistant, stated the North Carolina Rural Economic Development Center, Inc. (Rural Center) has authorized the awarding of grants from appropriated funds to aid eligible businesses in financing the cost of building renovations associated with an economic development project. Project French needs assistance in financing the renovations that may qualify for Rural Center funding. Project French has committed to a \$393,141 investment and the creation of 5 new jobs. Lenoir County Board of Commissioners has previously indicated its desire to assist in economic development efforts within the County. Upon receipt of the Grant Agreement for the 2016 Building Reuse project by the Rural Center, the County Manager, and the Economic Development Executive Director are hereby authorized to proceed with the execution of documents and return them to the funding agencies in the interest of proceeding with grant execution. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Authorizing the Lenoir County Economic Development to File a Formal Application for the NC Rural Center Building Reuse Grant Program for Up to \$300,000 for Business Renovations to the Midtown Motor Lodge. Ms. Amanda Conner, Administrative Assistant, Economic Development stated the North Carolina Rural Economic Development Center, Inc. (Rural Center) has authorized the awarding of grants from appropriated funds to aid eligible businesses in financing the cost of building renovations associated with an economic development project. The Midtown Motor Lodge owners need assistance in financing the renovations that may qualify for Rural Center funding.

Midtown Motor Lodge owners have committed to a \$4,192,000 investment and the creation of 24 new jobs. Lenoir County Board of Commissioners has previously indicated its desire to assist in economic development efforts within the County. Lenoir County Board of Commissioners wishes the County to pursue a formal application for Rural Center Building Reuse funding to benefit the Midtown Motor Lodge and will invest a 5% match of the grant amount toward the proposed renovations as committed to in the application. Lenoir County certifies it will meet all statutory requirements of the Program. Upon receipt of the Grant Agreement for the 2016 Building Reuse project by the Rural Center, the County Manager, and the Economic Development Executive Director are hereby authorized to proceed with the execution of documents and return them to the funding agencies in the interest of proceeding with grant execution. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Approving the Adoption of the Lenoir County Courthouse Portrait Policy. Mr. Mike Jarman, County Manager, stated he received a letter in the County Administrative Office on September 21, 2016, from White & Allen, PA signed by David J. Fillippeli, Jr., Attorney along with a petition that was signed by thirty-two (32) members of their local bar. He mentioned in the letter their expression of permission to hang a portrait of retiring Senior Resident Superior Court Judge Paul L. Jones in the large Superior Courtroom. They asked that this matter be placed before the Lenoir County Board of Commissioners for approval. This policy was presented to us about two or three years ago from Judge Jones, but we had no need for a portrait policy at that time so we held on to it. At this time since we have received a request to put a portrait up, so we will need some type of policy in place to deal with it. Mr. Jarman stated throughout the state, it is the well-accepted tradition and policy that a portrait of any retiring judge, district attorney and/or clerks of court who served honorably to be hung at the courthouse. The county bar association, family and/or friends of any person honored normally pays for any such portrait. If one were to visit the courthouses in Greene, Wayne, Pitt, Duplin, Jones, or Wilson Counties, one would find that these counties have chosen to conform to the tradition of honoring these public servants. Lenoir County stands alone in the region as not paying homage to these individuals. The Lenoir County Courthouse Portrait Policy has been established to provide Lenoir County with consistent regulation and guidelines relating to the hanging of portraits in the courthouse. As stated in the policy it will only pertain to, District Court Judges, Superior Court Judges, District Attorneys, and Clerks of Superior Court, who are no longer serving on the bench or office, was not disbarred or removed from office for misconduct, served a minimum of ten years, and/or did not lose re-election. The Board is requested to approve/adopt the Lenoir County Courthouse Portrait Policy. This policy would allow portraits of District and Superior Court Judges, District Attorneys, and Clerks of Superior Court to be permanently hung in the designated areas in the Lenoir County Courthouse. Attorney Griffin stated to be consistent with the other listings, regarding the title of District Attorney, under the bulleted items add: "resident of Lenoir County at the time of election". Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 15 was unanimously approved with the addition added to District Attorney's area.

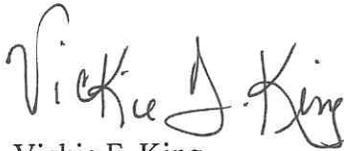
Item No. 16 was a Resolution Approving Citizens to Boards, Commissions, Etc. Ms. Brown stated since this is the first appearance for each person no action is needed at this time.

Item No. 17 was items from the county manager Mike Jarman. Mr. Jarman stated he did not have anything other than the attached planning and inspections and transit reports.

Mr. Hill stated he wanted to make sure the Board was on the same page in regards to the letter he received from Ms. Geraldyn Barbour, Chairman of the African-American Heritage Commission of Kinston and Lenoir County, North Carolina. They are asking if the Commissioners would provide them with a letter of support regarding their efforts to develop the Harvey E. Beech Building, and a historic highway marker. Their plans are to have a Civil Rights History Center and Museum focusing on the impact of the late Attorney Harvey E. Beech and the civil rights achievements of other Lenoir County residents. Also, if accepted this will be the first African-American historic highway marker in Lenoir County. Upon a motion by Ms. Sutton and a second by Mr. Daughety, the Board agreed unanimously to provide the letter to the African-American Heritage Commission.

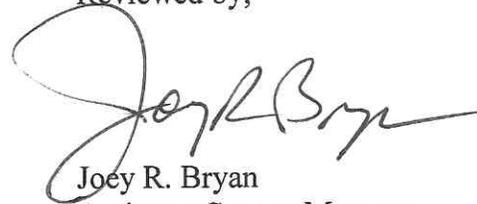
Meeting Adjourned at 9:45 a.m.

Respectfully submitted,



Vickie F. King
Clerk to the Board

Reviewed by,



Joey R. Bryan
Assistant County Manager

PUBLIC HEARING NOTICE

This is to inform the public that a public hearing will be held on the proposed Lenoir County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than November 4, 2016. The public hearing will be held on October 17, 2016 at 4:00 p.m. before the Lenoir County Board of Commissioners.

Those interested in attending the public hearing and needing either auxiliary aids or services under the Americans with Disabilities Act (ADA) or a language translator should contact Kim Webb on or before October 12, 2016, at telephone number 252-559-6457 or via email at kwebb@co.lenoir.nc.us.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Lenoir County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Demand Response and Subscription routes. Services are rendered by Lenoir County Transit.

The total estimated amount requested for the period July 1, 2017 through June 30, 2018

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>	
Administrative	\$ 269,633	\$ 40,445	15%
TOTAL PROJECT	\$ 269,633	\$ 40,445	

Total Funding Request Total Local Share

This application may be inspected at Lenoir County Transit, 201 E. King St., Kinston, NC 28501 from 9:00 a.m. to 4:00 p.m. Written comments should be directed to Kim Webb before October 14, 2016.

AVISO DE JUNTA PÚBLICA

Este aviso es para informar al público sobre la junta pública que se llevara a cabo acerca de la aplicación de propuesta por el programa de transporte para la comunidad del Condado de Lenoir que será sometida al Departamento de Transportación de Carolina del Norte lo más tarde el 4 de noviembre del 2016. La junta pública se llevara a cabo el 17 de octubre del 2016 a las 4:00 de la tarde frente de Comisionados del Condado de Lenoir.

Personas interesadas en atender la junta pública que necesiten ayuda auxiliaría o servicios bajo el acto de Americanos con Incapacidades o un intérprete favor de contactar a Kim Webb en o antes del 12 de octubre del 2016, al número de teléfono (252) 559-6457 o por correo electrónico a kwebb@co.lenoir.nc.us.

El Programa de Transportación para la Comunidad proporciona asistencia para coordinar programas de transporte ya en existencia y operados en el Condado de Lenoir, también proporciona opciones y servicios de transporte para las comunidades en el área de servicio. Estos servicios actualmente son proporcionados usando demande la respuesta y rutas de suscripción. Servicios son rendidos por el Programa de Transporte del Condado de Lenoir.

La cantidad aproximada que será pedida para el periodo 1 de julio del 2017 al 30 de junio del 2018

<u>Proyecto</u>	<u>Cantidad Total</u>	<u>Porción Local</u>	
Administrative	\$ 269,633	\$ 40,445	15 %
PROYECTO TOTAL	\$ 269,633	\$ 40,445	

Cantidad Total Pedida Total de Porción Local

Esta aplicación puede ser inspeccionada en el edificio de Transporte del Condado de Lenoir, 201 E. King St., Kinston, NC, 28501 de 9:00 de la mañana a 4:00 de la tarde. Comentarios escritos deben ser dirigidos a Kim Webb antes del 14 de octubre del 2016.

COMMUNITY TRANSPORTATION PROGRAM RESOLUTION

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, Lenoir County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project, prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

NOW, THEREFORE, be it resolved that the Chairman of the Lenoir County Board of Commissioners is hereby authorized to submit a grant application for federal and state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____

Davis _____ Rouse _____ Rouse Sutton _____

Craig Hill, Chairman

Date

ATTEST

Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 10/17/16 **ITEM NO.** 2C

RESOLUTION: Authorizing Persons to Execute Required Documents for Community Transportation Grant: FY: 2017-2018.

SUBJECT AREA: Administrative

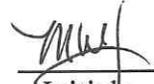
ACTION REQUESTED: To authorize the Lenoir County Transportation Advisory Board, the Chairman of the Board of Commissioners, County Manager, or staff so designated to execute required grant documents on behalf of the County to both apply for the grant and, if the Community Transportation Program Grant for FY2017-2018 is awarded to Lenoir County, fulfill the requirements of the grant.

HISTORY/BACKGROUND: Lenoir County Transportation began operation in October 1994 and provides transportation to the residents of Lenoir County, serving both Human Service agencies and the general public. The Lenoir County Transportation Program is a partnership between the North Carolina Department of Transportation/Public Transportation Division (DOT/PTD) and Lenoir County Government. Funding provided by NCDOT/PTD covers salaries for several administrative positions and select administrative costs at 85 percent. Matching funds are provided by local transit revenues. NCDOT has allowed LCT to manage its fleet to better meet the transportation needs of County residents.

EVALUATION: The N.C. Department of Transportation initiated the Community Transportation Program (CTP) to enhance transportation in counties and to meet the community transportation needs. The CTP FY 2017-18 grant application includes approximately \$269,633 for administrative funding. The administrative funding will cover 85% of salaries and fringes for four administrative employees and other administrative expenditures. This requires a 15% local match. Local funding will be secured through transit revenues. The Transportation Department advertised on October 9, 2016 for any public and/or agency comments regarding the proposed Community Transportation Program Grant Application and announced a public hearing to be held at 4:00 pm during the Commissioner's regularly scheduled board meeting beginning at 4:00 pm on October 17, 2016 in order to receive comments regarding the application. If approved, this resolution will allow designated persons to apply for the CTP grant and to execute the grant documents on behalf of the County if the grant for FY2017-2018 is awarded.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Lenoir County Transportation Advisory Board, the Chairman of the Board of Commissioners, County Manager or staff so designated are authorized to apply for the Community Transportation Program Grant for FY 2017-2018 and execute the required documents on behalf of Lenoir County if the grant is awarded.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman 10/17/16
Date

ATTEST 10/17/2016
Date

5311 DESIGNEE CERTIFICATION FORM

Resolution authorizing the filing of applications with the North Carolina Department of Transportation–Public Transportation Division for grant years FY2018 – FY2022, for federal transportation assistance authorized by 49 U.S.C. 5311, United States Code, other federal statutes administered by the Federal Transit Administration or state statutes administered by the State of North Carolina.

WHEREAS, the State of North Carolina has been delegated authority to award federal financial assistance for a transportation project;

WHEREAS, the grant or cooperative agreement for federal financial assistance will impose certain obligations upon the applicant, and may require the applicant to provide the local share of the project cost;

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, BE IT RESOLVED BY the Lenoir County Board of Commissioners

1. That the Chairman of the Lenoir County Board of Commissioners is authorized to execute and file an application for federal assistance on behalf of Lenoir County with the State of North Carolina for federal assistance authorized by 49 U.S.C. Chapter 5311 United States Code, other federal statutes or state statutes authorizing a project administered by the Federal Transit Administration.
2. That the Chairman of the Lenoir County Board of Commissioners is authorized to execute and file with its applications the annual certifications and assurances and other documents the State of North Carolina requires before awarding a federal assistance grant or cooperative agreement.
3. That the Chairman of the Lenoir County Board of Commissioners is authorized to execute grant and cooperative agreements with the State of North Carolina on behalf of Lenoir County.

5311 DESIGNEE CERTIFICATION FORM

The undersigned duly qualified Clerk to the Board of Commissioners, acting on behalf of the Chairman of the Lenoir County Board of Commissioners, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Lenoir County Board of Commissioners held on October 17, 2016.

Signature of Recording Officer

Title of Recording Officer

Date

Proclamation
“Strides”
Diabetes Awareness Day

WHEREAS, the Kinston Host Lions Club is working to increase diabetes awareness by sponsoring the “Strides” Lions Rockin’ Walk-A-Thon for Diabetes Awareness on November 5, 2016; and

WHEREAS, the Kinston Host Lions Club, through “Strides” is participating in an international activity with Lions clubs throughout the world; and

WHEREAS, the Kinston Host Lions Club, established in 1939, is composed of men and women volunteers who dedicate their time to the betterment of our community and aiding those in need; and

WHEREAS, the Kinston Host Lions Club is a member of Lions Clubs International, the world’s largest service club organization with 1.35 million members in 46,000 clubs in over 200 countries and geographical areas:

NOW THEREFORE, we, the Lenoir County Board of Commissioners in recognition of this important event sponsored by the Kinston Host Lions Club, do hereby proclaim November 5, 2016, as “Strides” Lions for Diabetes Awareness Day in Lenoir County and encourage our citizens and the community to join the Kinston Host Lions Club to bring awareness to diabetes and to observe this day with appropriate programs, ceremonies, and activities.

IN WITNESS WHEREOF, we have hereunto set our hands and caused to be affixed the seal of the County of Lenoir, North Carolina on this the 17th day of October in the year of our Lord Two Thousand Sixteen.

Craig Hill, Chairman
Lenoir County Board of Commissioners

10/17/2016
Date

Clerk to the Board

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 10/17/16 **ITEM NO.:** 4

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED: Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY/BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION: The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Tourism Development Authority Board	Clara Jones 2nd Appearance	2017
Lenoir County Juvenile Crime Prevention Council	Imelda Pate Jackie Brown Bobbie Smith Christy Smith Linda Rouse Sutton Jennifer Short Monica Williams Vivian Roach 2nd Appearance	2018 2018 2018 2018 2018 2018 2018 2018
Lenoir County Board of Health	Randy G. Jones 2nd Appearance	2019

CURRENT VACANCIES:

- Lenoir County Health Board - (1) Optometrist**
- Lenoir County Planning & Inspections Districts 5, 6 and Alternate #1**
- Eastern Carolina Workforce Development Board**

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

MWJ
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Tourism Development Authority Board	Clara Jones 2nd Appearance	2017
Lenoir County Juvenile Crime Prevention Council	Imelda Pate Jackie Brown Bobbie Smith Christy Smith Linda Rouse Sutton Jennifer Short Monica Williams Vivian Roach 2nd Appearance	2018 2018 2018 2018 2018 2018 2018 2018
Lenoir County Board of Health	Randy G. Jones 2nd Appearance	2019

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____

Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

10/17/16
Date

ATTEST 10/17/16
Date



Kinston-Lenoir County Tourism Development Authority

301 N. Queen Street, Kinston, NC 28501

Embracing the past...Defining the present...Shaping the future

RECEIVED

SEP 26 2016

**LENOIR COUNTY
MANAGER'S OFFICE**

September 21, 2016

Mike W. Jarman
County Manager
County of Lenoir
PO Box 3289
130 South Queen Street
Kinston, NC 28502

Dear Mr. Jarman,

The Kinston-Lenoir County Tourism Development Authority Board of Directors has a vacancy that requires an appointment by the County. Bryson Stevens has vacated this particular position due to leaving The Hampton Inn. The County vacancy must be filled with an individual who has demonstrated an interest in tourist development and is a hotelier according to our legislative mandate.

The Tourism Development Authority Board Recommendation Committee respectfully suggests that the Board of Commissioners appoint Clara Jones, the manager at the Holiday Inn Express in Kinston. Ms. Jones has worked in the hotel field for the past 10 years in which she has managed six successful hotels. She recently expressed an interest about serving on the Tourism Development Board. She has organized visitor information throughout her career and understands the importance of tourism development. We think Clara Jones would make an excellent board member.

She will be filling a three year term that is set to expire June 2017. At that time you may want to consider reappointing her to a full three term.

Please contact me if you need any additional information.

Sincerely

A handwritten signature in cursive script that reads "Laura Lee".

Laura Lee Sylvester
Executive Director
Kinston-Lenoir County Tourism Development Authority

APPLICATION FOR APPOINTMENT

RECEIVED

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

SEP 22 2016

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Imelda Pate
Address: PO Box 2468
City/State/Zip: Kinston NC 28501
Telephone: (Home) 252-566-3379 (Work) 252-526-7351
Occupation: Attorney - District Attorney's Office
Business Address: PO Box 2468
Age: (Optional):
Number hours available per month for this position: 5
Training:
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term: June 2018

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
K-2 (Gordon Street Christian Church)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (First Pentecostal Holiness Church)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Neuse (Cooperative Extension Office)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

Date 9/12/16

RECEIVED

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

SEP 22 2016

LENOIR COUNTY
MANAGER'S OFFICE

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Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Jackie Brown
Address: 602 Eagle Road
City/State/Zip: Kinston, NC 28501
Telephone: (Home) 252-527-7348 (Work) 252-939-5572
Occupation: County Commissioner
Business Address: P.O. Box 3289
Age: (Optional): _____
Number hours available per month for this position: As needed
Training: _____
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: DSS, TDA, Green Lamp Board, JCPC
Expiration date of Term: June 30, 2018

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-8 (Holloway Recreation Center) | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Jackie Brown
Signature of Applicant

8-8-2016
Date

APPLICATION FOR APPOINTMENT

SEP 22 2016

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS LENOIR COUNTY MANAGER'S OFFICE

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Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Bobbie Smith
Address: 205 E King St
City/State/Zip: Kinston, NC 28502
Telephone: (Home) (Work) 252-939-3189
Occupation: Detective / Corporal
Business Address: 205 E King St Kinston
Age: (Optional): 44
Number hours available per month for this position:
Training:
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term: June 30, 2018

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
K-2 (Gordon Street Christian Church)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (First Pentecostal Holiness Church)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Neuse (Cooperative Extension Office)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

Date 8/8/16

APPLICATION FOR APPOINTMENT

RECEIVED

to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

AUG 22 2016

LENOIR COUNTY
MANAGER'S OFFICE

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Christy Smith (Lenoir Co. Sheriff's Office)
Address: 130 S. Queen St. - work
City/State/Zip: Kinston, NC 28501
Telephone: (Home) (252) 286-5355 (Work) (252) 559-6111
Occupation: Deputy Sheriff
Business Address: above
Age (Optional): 37
Number hours available per month for this position: 5
Training: _____
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: June 30, 2018

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-8 (Holloway Recreation Center) | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

CSA
Signature of Applicant

8/8/16
Date

RECEIVED

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

SEP 22 2016

LENOIR COUNTY
MANAGER'S OFFICE

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Advisory Board/Committee/Commission interested in:

JCPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Linda Rouse Sutton

Address: 1028 Woodington Ad.

City/State/Zip: Kinston NC 28504

Telephone: (Home) 252-559-0291 (Work) Retired

Occupation: Retired, Volunteering

Business Address: same as above

Age (Optional): 66

Number hours available per month for this position: AS many as needed

Training: member + various trainings for approx 15 yrs.

Business and Civic Experience/Skills: Chamber SMART Initiative, LCC Advise Council, Hwy 70 Corridor Comm. Leadership, Parliamentary etc. training

Other County Boards/Committees/Commissions presently serving on: County Commissioner, DSS Bd Greene Camp Bd., NCSU UEAR Commissioner, Mission to LCC Bd. Trustees

Expiration date of Term: June 30, 2018

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-8 (Holloway Recreation Center) | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | <u>Woodington (Smiths New Home FWS)</u> |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Linda Rouse Sutton
Signature of Applicant

8/18/2016
Date

RECEIVED

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

SEP 22 2016

LENOIR COUNTY
MANAGER'S OFFICE

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Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Tennifer Short
Address: 408 Woodland Drive
City/State/Zip: Wilson, NC, 27893
Telephone: (Home) _____ (Work) (919) 222-1798
Occupation: Chief Court Counselor
Business Address: 201 E. King Street, Kinston
Age: (Optional): 44
Number hours available per month for this position: 2
Training: _____
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: Wayne & Greene JCPC;
Community Collaborative
Expiration date of Term: June 30, 2018

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
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| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-8 (Holloway Recreation Center) | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

Date

8/8/16

RECEIVED

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

SEP 22 2016

LENOIR COUNTY
MANAGER'S OFFICE

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Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Monica Williams
Address: 130 West King Street / 102 South Islet Street
City/State/Zip: Kinston NC 28501
Telephone: (Home) _____ (Work) 252 559 6217
Occupation: Social Work Program Manager
Business Address: 130 West King St. KNC 28501
Age: (Optional): 56
Number hours available per month for this position: 4
Training: _____
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: Community Collaborative / Human Relations Councils City of Kinston
Expiration date of Term: June 30, 2018

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| <u>K-8 (Holloway Recreation Center)</u> | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Monica Williams
Signature of Applicant

8-8-16
Date

RECEIVED

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

SEP 2 2016

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LENOIR COUNTY
APPOINTMENTS OFFICE

Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Vivian Roach
Address: 3331 NC 903 South
City/State/Zip: Winterville, NC 28590
Telephone: (Home) 252-355-2289 (Work) 252-414-1283
Occupation: EC Director
Business Address: 2017 W. Hwy 101, Lenoir County Public Schools, Kinston NC
Age: (Optional): 61
Number hours available per month for this position: 10-12
Training: Exceptional Children
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: None

Expiration date of Term: June 30, 2018

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-8 (Holloway Recreation Center) | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | <u>* Pitt County (Winterville, N.C.)</u> |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Vivian Roach
Signature of Applicant

8/8/16
Date

APPLICATION FOR APPOINTMENT

SEP 26 2016

to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS
LENOIR COUNTY
MANAGER'S OFFICE

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Board of Health

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Randy Gene Jones DVM
Address: 3501 Lakeview Trail
City/State/Zip: Kinston, NC 28504
Telephone: (Home) 252-522-4960 (Work) 252-560-1054
Occupation: Veterinarian
Business Address: 1991 NC Hwy 11/55
Age: (Optional): 58
Number hours available per month for this position: AS needed
Training: BS Animal Science Doctor Veterinary Medicine
Business and Civic Experience/Skills: VETERINARY PRACTICE
Other County Boards/Committees/Commissions presently serving on: NONE
Expiration date of Term: _____

Circle your voting precinct

- | | |
|--|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

[Signature]
Signature of Applicant

9/22/16
Date

Item No.:5

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: October 17, 2016
SUBJECT: Items from County Manager

1. Lenoir County Planning & Inspection Reports

Lenoir County Inspections Count

