LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, OCTOBER 18, 2010 – TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: None Scheduled

1.	**Items from Chairman/Commissioners: 10 Min.**	Board
2.	**Items from County Manager: 5 Min.**	Jarman
	CONSENT AGENDA: 10 Min.	**ACTION**
3.	Approval of Minutes: Regular Board Meeting: October 4, 2010	Hall/Jarman
	END OF CONSENT AGENDA	
	BUDGET ORDINANCE ADMENDMENT/RESOLUTIONS: 30 Min.	
4.	Budget Ordinance Amendment: General Fund: Process Funds: $19,387: Increase	Jarman/Martin
5.	Budget Ordinance Amendment: Trust and Agency Fund: Extension Family Caregiver: $102,721: Increase	Kelly/Martin
6.	Budget Ordinance Amendment: General Fund: DSS: $209,017: Increase	Jones/Martin
7.	Resolution Authorizing Acceptance of the Help America Vote Act (HAVA) Grant: $2,574	King/Martin
8.	**A.** Resolution Requesting Authorization to Utilize Women's, Infants & Children (WIC) Mini Grant: 417 Breast Feeding: $9,996 **B.** Budget Ordinance Amendment: General Fund: Health (WIC Program State): Increase: $9,996	Huff/Martin
9.	Resolution Authorizing Lenoir County Health Department to Execute the Construction of Room #25 to Create a New Breastfeeding Room by Manuel & Associates Real Estate Inv. & Services: $3,910.71	Huff/Martin
10.	**A.** Resolution Approving Purchase of Rifles: $11,640 **B.** Budget Ordinance Amendment: General Fund: Sheriff's Department: $11,640: Increase	Smith/Martin
11.	Resolution Approving the Acceptance of a Proposal for Advertisement by the Lenoir County Health Department for the Birth Control Program in Spanish on the Lenoir County Transit Vehicles and the Execution of a Contract	Powell/Martin

12.	Resolution to Approve an Amendment to the Drug and Alcohol Testing Policy for Lenoir County Transit	Powell/Martin
13.	Resolution to Approve Grants and Financial Management Policies and Procedures for Lenoir County Transit	Powell/Martin
14.	Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for the American Recovery and Reinvestment Act (ARRA) of 2009 for Preventative Maintenance: $124,000	Powell/Martin
15.	Resolution Authorizing Approval and Execution of Inter-local Agreement between the City of Kinston and the County of Lenoir: Jail Construction Building Inspection Services	Hollowell/Martin

APPOINTMENTS: 5 Min.

16.	Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.**	Hall

OTHER ITEMS: 10 Min.

17. **Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary)**

Item No. 2

TO: **Chairman and Members of the Board**

FROM: **Mike Jarman, County Manager**

DATE: **October 18, 2010**

SUBJECT: **Items of Interest**

1. Bids on Property

2. Lenoir County Financial Performance Summary – 2010-2011: September 30, 2010

3. Lenoir County Planning and Inspections Report: September 2010

4. Minutes: September 16, 2010 Kinston-Lenoir County Parks and Recreation Commission

Action Required

	Picture Number	NC Pin Number	Record Number	Street #	Street Name	Town	Anything on Property	How Acquired	Taxes Owed	Foreclosure Costs	Tax Value	Previous Bid	Current Bid	Recommendation
17.	1923	4525-1563-4781	13775	706	Chestnut Street	Kinston	No	Tax Foreclosure	$ 981.00	$ 1,939.41	$ 4,500.00	$ 300.00	$ 500.00	
19.	1908	4547-0344-3975	601		Randolph Furrow Rd	Kinston	Yes	Tax Foreclosure	$ 280.34	$ 2,115.86	$ 3,444.00	$ 200.00	$ 500.00	
21.	1928	4525-6442-8586	9302	311	E. Caswell Street	Kinston	No	Tax Foreclosure	$ 449.13	$ 2,234.08	$ 3,000.00	$ 250.00	$ 500.00	
41.		4536-0483-3484	7514	1637	Old Ridgeway Dr.			Tax Foreclosure	$ 537.87	$ 1,419.85		$ 300.00	$ 600.00	
43.		3557-1672-7639	17291		Hickory Nut Dr.	LaGrange		Tax Foreclosure	$ 379.19	$ 1,442.36		$ 250.00	$ 500.00	

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2010-11
SEPTEMBER 30, 2010

EXPENDITURES

25.00%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	225,848	66,693	0	159,155	29.5%
County Manager	271,088	65,999	0	205,089	24.3%
Finance	246,878	52,800	0	194,078	21.4%
Tax Office	855,200	210,430	5,301	639,469	25.2%
Legal	62,500	5,625	0	56,875	9.0%
Court Facility	337,625	67,337	84,588	185,700	45.0%
Elections	348,388	67,756	44,524	236,108	32.2%
Register of Deeds	308,336	73,429	41,371	193,536	37.2%
Non-Departmental	976,126	410,508	0	565,618	42.1%
Process Funds	1,044,140	168,086	1,800	874,254	16.3%
Outside Agencies	132,000	27,545	0	104,455	20.9%
Management Info Systems	894,437	206,621	116,091	571,725	36.1%
Public Buildings	497,946	113,974	46,556	337,416	32.2%
Sheriff	4,473,702	1,007,801	142,992	3,322,909	25.7%
Central Communications	1,192,488	317,672	21,160	853,656	28.4%
Jail	2,299,418	503,192	165,022	1,631,204	29.1%
Emergency Management	373,511	88,428	20,681	264,402	29.2%
Emergency Medical Services	3,611,149	877,725	260,029	2,473,395	31.5%
Non-Emergency Services	494,151	115,836	47,980	330,335	33.2%
Fire Protection	50,000	12,500	0	37,500	25.0%
Inspections	213,719	49,605	330	163,784	23.4%
Medical Examiner	40,000	7,700	0	32,300	19.3%
Economic Development	316,490	74,032	5,157	237,301	25.0%
Veterans Service Office	32,421	7,269	876	24,276	25.1%
Cooperative Extension	402,674	83,034	9,645	309,995	23.0%
JCPC - Parenting Matters	18,557	5,855	0	12,702	31.6%
Cooperative Ext-Grants	48,119	7,925	0	40,194	0.0%
Soil Conservation	120,476	26,157	0	94,319	21.7%
Health Department	3,510,185	785,958	160,150	2,564,077	27.0%
BioTerrorism - Health	50,722	10,666	36	40,020	21.1%
M. Health Department	236,906	59,227	0	177,679	25.0%
CJPP - Day Reporting Center	124,851	30,055	0	94,796	24.1%
Public Assistance (DSS)	13,757,577	2,765,590	200,172	10,791,815	21.6%
Education	9,900,000	2,475,000	0	7,425,000	25.0%
Community College	2,185,000	546,250	0	1,638,750	25.0%
Cultural	740,500	185,125	0	555,375	25.0%
Recreation	733,000	183,250	0	549,750	25.0%
Debt Service	6,478,650	1,439,325	0	5,039,325	22.2%
Transfer to Other Funds	3,154,305	0	0	3,154,305	0.0%
Contingency	60,000	0	0	60,000	0.0%
TOTAL GENERAL	**60,819,083**	**13,201,980**	**1,374,461**	**46,242,642**	**24.0%**
OTHER FUNDS:					
Employee Insurance Fund	3,500,000	782,756	0	2,717,244	22.4%
Vehicle Replacement Fund	230,000	0	0	230,000	0.0%
Fed Seized Property Fund	20,000	0	3,590	16,410	18.0%
State Controlled Substance Fund	20,000	0	0	20,000	0.0%
Capital Reserve Fund	5,224,975	4,724,975	0	500,000	90.4%
School Capital Fund	3,431,611	1,866,122	0	1,565,489	54.4%
Transportation Fund	2,011,909	204,787	493,048	1,314,074	34.7%
Scrap Tire Disposal Fund	130,000	21,465	0	108,535	16.5%
Emergency Telephone Fund	572,880	94,739	40,729	437,412	23.6%
Revaluation Fund	53,905	11,864		42,041	22.0%
Automation-Preservation Fund	35,000	11,459	5,000	18,541	47.0%
MSW Landfill-Debt Service	0	0	0	0	
Capital Improvements Fund	2,536,403	719,188	5,041	1,812,174	28.6%
Solid Waste Management	3,040,700	529,296	109,124	2,402,280	21.0%
Trust & Agency Fund					
Family & Caregiver-Smart Start	34,241	24,587	0	9,654	71.8%
Fire Districts	1,241,755	100,379	0	1,141,376	8.1%
TOTAL OTHER FUNDS	**22,083,379**	**9,091,617**	**656,532**	**12,335,230**	**44.1%**
GRAND TOTAL	**82,902,462**	**22,293,597**	**2,030,993**	**58,577,872**	**29.3%**

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2010-11
SEPTMEBER 30, 2010

REVENUES 25.00%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,505,578	368,316	1,137,262	24.46%
Public Assistance (DSS)	9,786,095	1,642,133	8,143,962	16.78%
Property Taxes	29,275,016	4,694,948	24,580,068	16.04%
Sales Taxes	5,750,000	1,083,333	4,666,667	18.84%
Other General	14,502,393	7,976,426	6,525,967	55.00%
TOTAL GENERAL	**60,819,082**	**15,765,156**	**45,053,926**	**25.92%**
OTHER FUNDS:				
Employee Insurance	3,500,000	822,674	2,677,326	23.50%
Vehicle Replacement	230,000	0	230,000	0.00%
Fed Seized Property	20,000	0	20,000	0.00%
State Controlled Substance	20,000	9,129	10,871	45.65%
Capital Reserve Fund	5,224,975	1,439,325	3,785,650	27.55%
School Capital Fund	3,431,611	567,233	2,864,378	16.53%
Transportation Fund	2,011,909	314,657	1,697,252	15.64%
Scrap Tire Disposal	130,000	16,546	113,454	12.73%
Emergency Telephone	572,880	111,393	461,487	19.44%
Revaluation Fund	53,905	0	53,905	0.00%
Automation-Preservation Fnd	35,000	5,627	29,373	16.08%
MSW Landfill-Debt Service	0	13	-13	
Capital Improve Fund	2,536,403	0	2,536,403	0.00%
Solid Waste Management	3,040,700	1,501,714	1,538,986	49.39%
Trust and Agency Fund:				
Smart Start Program	34,241	10,912	23,329	31.87%
Fire Districts	1,241,755	187,725	1,054,030	15.12%
TOTAL OTHER FUNDS	**22,083,379**	**4,986,948**	**17,096,431**	**22.58%**
GRAND TOTAL	**82,902,461**	**20,752,104**	**62,150,357**	**25.03%**

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
CDBG CN GRANT '06	**735,000**	**516,581**	**218,419**	**70.28%**
CDBG SS GRANT '06	**400,000**	**361,442**	**38,558**	**90.36%**
CDBG SS GRANT '09	**400,000**	**347,305**	**52,695**	**86.83%**
SFR 07 HOME PROJECT	**392,000**	**353,409**	**38,591**	**90.16%**
HWY 70 INDUSTRIAL PARK-WATER	**551,268**	**275,634**	**275,634**	**50.00%**
RURAL CENTER - NOVA PROJECT	**480,000**	**0**	**480,000**	**0.00%**
SCHOOL CONSTRUCTION FUND	**72,622,621**	**72,623,293**	**-672**	**100.00%**
CAPITAL PROJECTS FUND	**8,466,916**	**5,024,320**	**3,442,596**	**59.34%**
Total Project Based	**84,047,805**	**79,501,984**	**4,545,821**	

* **Bold** area represents **"Project Based"** funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCMUMBERED	REMAINING
CDBG CN GRANT '06	**735,000**	**551,581**	**0**	**183,419**
CDBG SS GRANT '06	**400,000**	**361,442**	**0**	**38,558**
CDBG SS GRANT '09	**400,000**	**361,040**	**0**	**38,960**
SFR 07 HOME PROJECT	**392,000**	**353,409**	**0**	**38,591**
HWY 70 INDUSTRIAL PARK-WATER	**551,268**	**346,323**	**0**	**204,945**
RURAL CENTER - NOVA PROJECT	**480,000**	**0**	**0**	**480,000**
SCHOOL CONSTRUCTION FUND	**72,622,621**	**69,871,694**	**0**	**2,750,927**
CAPITAL PROJECTS FUND	**8,466,916**	**5,997,271**	**0**	**2,469,645**
Total Project Based	**84,047,805**	**77,842,760**	**0**	**6,205,045**

* **Bold** area represents **"Project Based"** funds in which Expenditures to date includes expenditures from prior years since the beginning of the project.

LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261

LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT

SEPTEMBER 2010

PERMITS ISSUED: 112

PERMITS VALUE: $1,100,343

PERMIT FEES: $ 9,045

SINGLE FAMILY DWELLINGS: 2

MOBILE HOMES: 9

COMMERCIAL: 3

ADDITIONS: 5

ELECTRICAL: 39

PLUMBING: 8

MECHANICAL: 34

OTHER: 12

TOTAL INSPECTIONS: 256

Lenoir County

PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 10-01-2010

	Code	[Designated period: 09/01/10 to 09/30/10] Prms	Valuation	Fees Paid	Units	[Prior period: 09/01/09 to 09/30/09] Prms	Valuation	Fees Paid	Units
NEW RES. HOUSEKPING - LENOIR COUNTY									
* Single Family Houses Detached	101B	2	350,000.00	993.00	2	2	381,000.00	963.00	0
* Single Family Houses Attached	102B		.00	.00	0	0	.00	.00	0
* 2 Family Building	103B		.00	.00	0	0	.00	.00	0
* 3 and 4 Family Buildings	104B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	105B		.00	.00	0	0	.00	.00	0
*TOTAL INFORMATION 101-105	109B		.00	.00	0	0	.00	.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:									
* Hotels, Motels & Tourist Cabins ..	213B		.00	.00	0	0	.00	.00	0
* Other Non-Housekeeping Shelter ...	214B		.00	.00	0	0	.00	.00	0
NEW NON-RESIDENTIAL BUILDINGS:									
* Amusement, Social, & Recreational	318B		.00	.00	0	0	.00	.00	0
* Churches & Other Religious	319B		.00	.00	0	0	.00	.00	0
* Industrial	320B	1	99,700.00	579.00	1	0	.00	.00	0
* Prkng Garages (Blds & Open Decked)	321B		.00	.00	0	0	.00	.00	0
* Service Stations & Repair Garages	322B		.00	.00	0	0	.00	.00	0
* Hospitals & Institutional	323B		.00	.00	0	0	.00	.00	0
* Offices, Banks, & Professional ...	324B		.00	.00	0	0	.00	.00	0
* Public Works & Utilities	325B		.00	.00	0	0	.00	.00	0
* Schools & Other Educational	326B		.00	.00	0	0	.00	.00	0
* Stores & Customer Services	327B	1	7,300.00	150.00	1	0	.00	.00	0
* Other Non-Residential Bldgs	328B	1	75,000.00	850.00	1	0	.00	.00	0
* Stuctures Other than Buildings ...	329B		.00	.00	0	0	.00	.00	0
ADDITIONS, ALTERATIONS, & CONVERSION									
* Residential	434B	5	87,918.00	358.00	4	9	173,995.00	922.00	0
* Non-Residential & Non-Housekeeping	437B		.00	.00	0	1	25,000.00	100.00	0
* Adds of Res. CP/Garages(Atch/Detc)	438B		.00	.00	0	1	20,160.00	50.00	0
DEMOLITIONS AND RAZING OF BUILDINGS:									
* Single Family Houses (Atch/Detach)	645B		.00	.00	0	0	.00	.00	0
* 2 Family Buildings	646B		.00	.00	0	0	.00	.00	0
* 3 & 4 Family Buildings	647B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	648B		.00	.00	0	0	.00	.00	0
* All Other Buildings and Structures	649B		.00	.00	0	0	.00	.00	0
TOTALS FOR PERMITS THIS PAGE		10	619,918.00	2,930.00	9	13	600,155.00	2,035.00	0

Printed: 10-01-2010

	Code	[Designated period: 09/01/10 to 09/30/10] Prms	Valuation	Fees Paid	Units	[Prior period: 09/01/09 to 09/30/09] Prms	Valuation	Fees Paid	Units
MOBILE/MODULAR OFFICE/CLASSROOM									
*MOBILE OFFICE	740B		.00	.00	0	0	.00	.00	0
*MODULAR CLASSROOM	750B		.00	.00	0	0	.00	.00	0
*MODULAR OFFICE	730B		.00	.00	0	0	.00	.00	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:									
*ELECTRICAL	800B	39	44,850.00	2,071.00	39	53	52,958.00	3,254.00	0
*PLUMBING	810B	8	6,800.00	400.00	8	25	44,000.00	1,492.00	0
*HEATING/ AIR CONDITIONING	820B	34	118,250.00	1,944.00	33	33	133,100.00	1,880.00	0
*INSULATION	830B	3	4,900.00	150.00	3	4	8,703.00	200.00	0
*TEMPORARY POLE	840B		.00	.00	0	5	4,900.00	250.00	0
RESIDENTIAL ACCESSORY STRUCTURES									
*STORAGE/PORCHES/PATIOS/DECKS	900B		.00	.00	0	0	.00	.00	0
MISCELLANEOUS:									
*CHANGE OF OCCUPANCY	910B		.00	.00	0	0	.00	.00	0
*INSPECT DWELLING	920B		.00	.00	0	0	.00	.00	0
*TENTS	930B		.00	.00	0	0	.00	.00	0
*SATELLITE DISH	940B		.00	.00	0	0	.00	.00	0
*AWNING	950B		.00	.00	0	0	.00	.00	0
*EXTRA INSPECTIONS	960B	8	725.00	375.00	8	14	2,850.00	705.00	0
*FIRE PROTECTION SPRINKLER SYSTEM	966B		.00	.00	0	1	1,700,000.00	.00	0
*MOVING DWELLING ONLY	970B		.00	.00	0	0	.00	.00	0
*SIGN	980B		.00	.00	0	0	.00	.00	0
*FIREWORKS	985B		.00	.00	0	0	.00	.00	0
*SWIMMING POOL	990B		.00	.00	0	0	.00	.00	0
*TANKS	995B	1	12,000.00	150.00	1	0	.00	.00	0
MOBILE HOMES									
*SINGLE WIDE MOBILE HOME	700B	4	19,000.00	400.00	4	12	96,900.00	2,200.00	0
*DOUBLE WIDE MOBILE HOME	710B	5	273,900.00	625.00	5	3	172,300.00	475.00	0
*MODULR HOME	720B		.00	.00	0	4	531,026.00	1,458.00	0
TOTALS FOR PERMITS ABOVE (incl. pg 1)		112	1,100,343.00	9,045.00	110	167	3,346,892.00	13,949.00	0
Totals of other permits in the period			.00	.00	0	0	.00	.00	0
TOTAL FOR ALL PERMITS IN THE PERIOD		112	1,100,343.00	9,045.00	110	167	3,346,892.00	13,949.00	0

Summary of Inspection Results by Inspector ID For the period 09/01/10 through 09/30/10

This Report was printed on Friday, October 01, 2010

Lenoir County

Item Totals for Inspector ID

GO	127
GO C	1
GO S	5
GO DR	1
VW	115
VW S	2
VW S	3
VW/DR	2
	256 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

	<----- Inspections ---------->			<--------- Re-Inspections --------->			Based On # Activities
#ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
256	208	168	40	48	43	5	45
	%INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS REQUIRED
	81	81	19	19	90	10	18

MINUTES
KINSTON/LENOIR COUNTY PARKS & RECREATION COMMISSION MEETING
SEPTEMBER 16, 2010
6:30 P.M.
ADMINISTRATIVE OFFICE

MEMBERS PRESENT		MEMBERS ABSENT	
Joel Smith	Garland Nobles, Jr.	Bill McMahon	John Jones
Keith King	Matt Sullivan	Darrell Parrish	Chuck Blake
Dr. Scott Matthews	Jill Croom	Will Barker	Ronnie Battle
Ricky Killinger		Christi Fillippeli	

The meeting was called to order by the Vice-Chair, Joel Smith. The August minutes could not be approved due to lack of a quorum.

Sue Ellen Maddux updated the commission on the first Woodmen Community Center meeting that was held at 5:30 prior to this commission meeting. The committee discussed mission statements for the community center and they also discussed fees and charges and scholarship programs for the center. A contract is in the process of being negotiated between the city, county and Woodmen of the World. Demolition of the old Smithfield plant is on schedule and a web cam has been installed at the site so you can see the actual demolition from your computer. An ammonia tank was hit during the demolition process and the area had to be closed down until it was deemed safe by the Public Safety Department. The demolition is scheduled to be completed by November 15, 2010 and the projected opening date of the community center is scheduled for Spring of 2012. The committee hopes to have the final drawings of the center within the next two (2) weeks.

Tim Knobeloch, Recreation Superintendent was present at the meeting to report on the Youth Baseball Committee's first meeting. He stated that the committee, which included the department's athletic staff, brain stormed and came up with various ideas and improvements that would allow everyone to work better as a group. Some problems were identified but the committee did not try to resolve any problems at this meeting. A list of hot topics were discussed for future meetings.

The revised July, 2010 minutes could not be approved due to a lack of a quorum.

Bill Ellis updated the commission on the leasing of the Pink Hill gym and ballfields. Johnnie Sheppard, who purchased the school is requesting that the department lease the facility for $7,500 due to the taxes and attorney fees that he has accrued.

With no further business, the meeting was adjourned.

Debra Wicker, Secretary
Kinston/Lenoir County Parks & Recreation Commission

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
October 4, 2010

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, October 4, 2010 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, and Tommy Pharo

Members absent: Linda Rouse Sutton

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

Upon a motion by Ms. Brown and a second by Mr. Stroud, Ms. Sutton was excused from the meeting.

PUBLIC INFORMATION - None Scheduled

ITEMS FROM THE CHAIRMAN/COMMISSIONERS - No comments were made.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman informed the Board of a letter sent by the North Carolina Department of Transportation (NCDOT) regarding Felix Harvey Parkway (NC 148). NCDOT is in the process of designating NC 148 between NC 58 and US 70 in Lenoir County for use by trucks with twin trailers. NCDOT will hold public hearings to inform the effected public. If the Board has any problems with this highway designation, they may contact NCDOT officials.

One of NCACC initiatives for all 100 counties this year is to acknowledge the service of military veterans. The North Carolina Veterans Park, which opens next year in Fayetteville in Cumberland County, will be a beautiful facility, a place of inspiration and support. A wall is being constructed that will bear a bronze cast mold of a veteran from each of North Carolina's 100 counties. Mr. Jarman informed the Board they may choose a veteran themselves or contact local veterans associations and have them select a veteran to be represented on the memorial wall. The Board instructed Mr. Jarman to contact Mr. Roger Smith, Mr. Herman McLawhorn, and Mr. Jim McClain to form a committee to select a veteran to honor.

Mr. Jarman stated the City Council members have agreed to some type of joint merger involving inspections for the City of Kinston. The Board of Commissioners agreed approximately two (2) years ago to merge services between the City and County Inspections Department, but the City did not agree at that time. The City is considering options to merge the departments together: City could eliminate its' current inspections department and give all duties to the county except for code enforcement or send one inspector from the City to increase the number of inspectors for the county and continue with code enforcement. Mr. Gary O'Neal, Chief Building Inspector has stated the county may be able to carry out any additional City inspection duties with its current staff. More discussion on this topic will occur in the future.

Mr. Jarman recommended the Board approve a bid on 4751 Willie White Road, LaGrange, NC ($800 Bid) and decline the $300 bids for the following properties: 911 and 706 Chestnut St, Kinston, 1024 and 912 Macon St., Kinston, and 1637 Old Ridgeway Dr., Kinston, NC. Upon a motion by Mr. Davis and a second by Ms. Brown the Board approved the recommendations as presented.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Stroud, the Board approved the Consent Agenda.

3.	Approval of Minutes: Regular Board Meeting: September 20, 2010	Hall/Jarman
4.	Resolution Approving Releases and Refunds to the Individuals Listed Herein	Parrish/Martin
5.	Budget Ordinance Amendment: Automation Preservation Fund: Register of Deeds: $5,000: Increase	Seymour/Martin

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 6 was a Budget Ordinance Amendment: Community Development Block Grants: NCHFA SFR 10: $200,000: Increase. Ms. Martin stated the amendment establishes the appropriate revenue and expenditure accounts for the North Carolina Housing Finance Agency's Single Family Rehabilitation Project for 2010. The county received notification on September 1, 2010, that it had been awarded $200,000 in NCHFA SFR Funds. These funds will be used to assist homeowners who are below 80% of the area median income, are elderly or disabled and meet certain other criteria. This program will assist approximately four (4) households. The Wooten Company will administer this project for the county. Upon a motion by Ms. Brown and a second by Ms. Stroud, Item No. 6 was unanimously approved.

Item No. 7 was a Budget Ordinance Amendment: General Fund/Emergency Telephone Fund: Emergency Medical Services: $70,000: Increase. Ms. Martin stated the amendment moves a portion of the Fund Balance of the E911 Fund into the General Fund. The NC 911 Board sent out a memo on August 9, 2010 stating that new legislation required the E-911 Board to develop a new funding distribution model by December 31, 2010. That same legislation allows for use of up to 50% of a local government's Emergency Telephone System Fund Fund Balance for public safety needs outside of normal eligible use guidelines over the next two fiscal years. Upon a motion by Mr. Pharo and a second by Mr. Stroud, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Approving the Construction of a new fire Station for Sandy Bottom Fire Department and Award the Project to Daniels & Daniels of Goldsboro, North Carolina. Mr. Roger Dail, Emergency Services Director, addressed the Board. Mr. Dail stated on April 5, 2010, a letter of support for the Sandy Bottom Fire Department to borrow $1.3 million from the USDA was presented to the Board of Commissioners. In the letter, it was stated that Sandy Bottom planned to use $100,000 of their own money and obtain a grant of $200,000 thus making the total amount borrowed $1 million. Sandy Bottom will use $130,000 of the department's money for contingencies and the $200,000 grant to help pay down the loan-making the total loan amount $1,140,000. Staff has discussed the bid with the USDA and received a letter from Meridian Engineering stating the low bid was from Daniels & Daniels Construction in the amount of 1,370,000. Both USDA and Meridian Engineering stated that Daniels & Daniels have met the bid requirements; based on this information staff recommends approval of Daniels & Daniels Construction. Upon a motion by Mr. Stroud and a second by Mr. Pharo, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Authorizing Acceptance of the Help America Vote Act (HAVA) Grant: $11,456. Ms. Dana King, Board of Election Director, addressed the Board. Ms. King stated The State Board of Elections encourages all counties to apply for HAVA grant funds annually. Lenoir County has been approved to receive HAVA funds for the past four (4) years. These funds have been very beneficial in keeping each county precinct ready for Election Day and have allowed for necessary upgrades to equipment and to make all precincts accessible to all citizens. The source of this Grant is Title 1 Section 101 HAVA Funds. The Lenoir County Board of Elections requested $40,000 in the grant at the beginning of the budget year. Portions of the grant have already been awarded, accepted and spent. The amount awarded for this grant is $11,456. All monies received from HAVA are to make all polling places accessible to all voters. This grant will be used for privacy booths for each precinct, to purchase supplies for the precincts and to pay "One Stop" employees' salaries during the One Stop period. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Approving the Purchase of a Maintenance Agreement: $4,910. Major Chris Hill of the Lenoir County Sheriff's Department addressed the Board. Mr. Hill stated over the past three years the sliding jail doors were converted to swinging doors that use electronic locks. These doors and locking systems were converted by Grayco Detention Equipment. The door locking systems must be serviced from time to time to keep them lubricated and adjusted. Grayco Detention Equipment has offered to service all of the locking mechanisms in the jail twice per year for $9,820. The jail has over 56 doors with these electronic locks installed. Because the fiscal year has already commenced Grayco will perform the service once for $4,910. It is essential that the locks be serviced to keep them in good working order and to prolong the life of the locks. The funding for the agreement will come from the jail maintenance line. Upon a motion by Mr. Humphrey and a second by Mr. Stroud, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Approving Purchase of Tactical Bullet Resistant Vests: $23,738. Mr. Hill stated each Lenoir County deputy is provided with a bullet resistant vest. In addition, the Sheriff's Office provides tactical bullet resistant vests to deputies who are assigned to the Special Response Team (SRT). These vests are much thicker and heavier and are only worn during training and dangerous incidents. The current SRT vests are over 5 years old and have exceeded their warranty. The Bullet Proof Vest Program (BVP) provides partial reimbursement funding to law enforcement agencies that purchase these vests provided that the vests comply with the applicable federal standards. Two different vests produced by two different manufactures were examined by the staff of the Sheriff's Office. These manufacturers were Point Blank and ProTech. Each produces vests that comply with the applicable federal standards. The SRT staff chose the Pro Tech titan assault vest with ballistic panels. These vests are priced at $2,158 each and are sold through Lawmen's, which is located in Raleigh, NC. Lawmen's is the current emergency equipment & gear provider for the Sheriff's Office. The total cost of 11 tactical vests is $23,738. The purchase of vests was funded in the Sheriff's Office 2010-2011 fiscal budget. Because the cost of the vests exceeded the budgeted amount, $7,560 will be taken from Federal Asset Forfeiture funds to complete the purchase. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Approving Purchase of Bullet Resistant Vests: $37,822. Mr. Hill stated two different vests produced by two different manufactures were examined by the staff of the Sheriff's Office. These manufacturers were Point Blank and ProTech. Each produces vests that comply with the applicable federal standards. The staff chose the Point Blank vest which is priced at $584 each and is sold through American Uniform Sales. In addition some of the vests will be contained in "carriers" which are designed for investigators and other staff that do not wear the vests on a daily routine. These carriers were priced at $99.95 each. American Uniform Sales is the current uniform provider for the Sheriff's Office. The total cost of 61 vests and 22 carriers totals $37,822. The purchase of vests was funded in the Sheriff's Office 2010-2011 fiscal budget. The Sheriff respectfully requests that the Sheriff be permitted to execute a purchase order with American Uniform Sales for the purchase of sixty-one (61) Point Blank bullet resistant vests. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 12 was unanimously approved.

APPOINTMENTS

Item No. 13 was a Resolution Appointing Citizens to Boards; Commissions, Etc. Items were tabled due to first appearance. Upon a motion by Ms. Brown and a second by Ms. Pharo, the Board approved the reappointment of Mr. Giles Stroud, all other applicants were tabled.

BOARD/COMMITTEE/COMMISSION	APPLICANT/ CURRENT MEMBER	TERM EXPIRATION
Lenoir County Board of Health 2nd Appearance	Giles Stroud **(Re-appointment)**	September 2013
Lenoir County Board of Health 1st Appearance	Dr. J. E. Agsten **(Re-appointment)**	September 2013
Lenoir County Criminal Justice Partnership Program (CJPP) 1st Appearance	George Keller Stone **(Re-Appointment)** Ben Bazemore, Jr Lesa A. Burges **(Appointment)**	September 2012

CURRENT VACANCIES

Lenoir County Economic Development Board – At-Large Member
Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
Lenoir County Planning Board – Districts One (1) and Four (4)
Grifton Planning Board – One (1) Vacancy
CJPP – Three (3) Vacancies
Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

ADJOURN

Upon a motion by Mr. Graham and a second by Mr. Stroud the Board adjourned at 9:45 a.m.

Respectfully submitted,

Lashanda A. Hall
Clerk to the Board

Reviewed By

Michael W. Jarman
County Manager

Item No. 4

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: PROCESS FUNDS: $19,387. INCREASE

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2010 - 2011 (PRIOR YEAR)

Appropriations

Budget Amendment #_____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL FUND	PROCESS FUNDS	VARIOUS

Check One Box
New Appropriation: [X]
Line Item Transfer: [ ]

REVENUES

Account # and Title		Amount
INCREASE		
10-3402-3636	GRANT-GANG-POSITIVE BEHAVIOR	15,220.00
10-3991-9910	FUND BALANCE APPROPRIATED	4,167.00
Total		19,387.00

Check One Box
New Appropriation: [X]
Line Item Transfer: [ ]

EXPENDITURES

Account # and Title		Amount
INCREASE		
10-4201-6362	GANG GRANT-POSITIVE BEHAVIOR	19,387.00
Total		19,387.00

Reason and Justification for Request:

BUDGET AMENDMENT TO ROLL FORWARD THE BALANCE OF THE GANG GRANT-POSITIVE BEHAVIOR GRANT FROM FY2009-2010. ON NOVEMBER 2, 2009, THE COMMISSIONERS VOTED TO ACCEPT A GRANT FROM THE NORTH CAROLINA DEPARTMENT OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION (DJJDP) WHICH WOULD PROVIDE FUNDING FOR THE LENOIR COUNTY YOUTH BASED POSITIVE BEHAVIOR SUPPORT PROGRAM. THIS MONEY WAS TO BE USED WITHIN 12 MONTHS, BUT THIS 12 MONTHS SPANNED TWO FISCAL YEARS. THIS GRANT IS BEING ADMINISTERED BY THE LENOIR COUNTY BOARD OF EDUCATION. A TOTAL OF $34,780.00 WAS RECEIVED IN FY09-10, WITH A 1/12 PAYMENT BEING RECEIVED AT THE BEGINNING OF THE PROGRAM, AND THE BALANCE OF THE FUNDS WERE ON A REIMBURSEMENT BASIS. SINCE ONLY $30,613.70 WAS EXPENDED IN FY09-10, ALL OF WHICH WAS REIMBURSED, THE FIRST PAYMENT WENT INTO FUND BALANCE.

Department Head Approval	Date	Finance Officer Approval	Date
Martha H. Martin	10/5/10	Martha H. Martin	10/5/10

Budget Officer Approval	Date
Michael W. Lann	10/6/10

Board Approval (When Applicable)	Date	Date of Minutes

Finance Office - Copy Department - Copy Administration - Copy

BUDGET ORDINANCE AMENDMENT: TRUST AND AGENCY FUND: EXTENSION-FAMILY CAREGIVER - $102,721.00: INCREASE

Item No. 5

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 20010-2011
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
Trust & Agency	EXTENSION-FAMILY CAREGIVER	VARIOUS

Check One Box		Check One Box	
New Appropriation:	[x]	New Appropriation:	[x]
Line Item Transfer:	[ ]	Line Item Transfer:	[ ]
REVENUES		**EXPENDITURES**	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		**INCREASE**	
70-3495-3300 SMART START - EXTENSION	$102,721.00	70-4951-6000	$99,337.00
		70-4951-6900	$3,384.00
Total	102,721.00	Total	$102,721.00

Reason and Justification for Request:
BUDGET ADMENDMENT IS TO INCREASE THE BUDGETED AMOUNTS OF THE EXTENSION FAMILY CAREGIVER TO 100% FUNDING FOR THE FISCAL YEAR 2010-2011. THE BEGINNING OF THIS FISCAL YEAR THE EXTENSION-FAMILY CAREGIVER ONLY RECEIVED 25% OF ITS FUNDING FROM THE PARTNERSHIP FOR CHILDREN, THEREFORE WE ARE AMENDING OUR BUDGET IN ORDER TO SHOW THAT WE ARE RECEIVING 100% FUNDING IN THE TOTAL AMOUNT OF $136,962.00

Department Head Approval	Date	Finance Officer Approval	Date
Tammy D. Kelly	10-11-10	Martha H. Maitz	10-12-10
Budget Officer Approval	Date		
Michael W. Jarm	10/13/10		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy Department - Copy Administration - Copy

BUDGET ORDINANCE AMENDMENT:
General Fund:
DSS:
$209,017.00 Increase

Item NO. 6

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

F' '10/11
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	SOCIAL SERVICES	VARIOUS

Check One Box		Check One Box	
New Appropriation: [x]		New Appropriation: [x]	
Line Item Transfer: [ ]		Line Item Transfer: [ ]	
REVENUES		**EXPENDITURES**	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		**INCREASE**	
103531.3001		**105372.1150**	
ADMINISTRATIVE REIMBURSEMENT	**$ 209,017**	**Crisis Intervention-State**	**$ 209,017**
Total	**$ 209,017**	Total	**$ 209,017**

Reason and Justification for Request:

Line item adjustments to reflect actual allocation received.

Department Head Approval	Date	Finance Officer Approval	Date
[signature]	10-12-2010	Martha H. Martin	10-12-10
Budget Officer Approval	Date		
Michael W. [signature]	10/13/10		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy Department - Copy Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 10/18/10 **ITEM NO.:** 7

Resolution Authorizing Acceptance of the Help America Vote Act (HAVA) Grant: $2,574

SUBJECT AREA: Grant

ACTION REQUESTED:

The Board is requesting to authorize the acceptance of the HAVA Grant awarded to the Lenoir County Board of Elections from the State Board of Elections.

HISTORY / BACKGROUND:

The State Board of Elections encourages all counties to apply for HAVA grant funds annually. Lenoir County has been approved to receive HAVA funds for the past four (4) years. These funds have been very beneficial in keeping each county precinct ready for Election Day and have allowed for necessary upgrades to equipment and to make all precincts accessible to all citizens. The source of this Grant is Title 1 Section 101 HAVA Funds. The Lenoir County Board of Elections requested $40,000 in the grant at the beginning of the budget year. Portions of the grant have already been awarded, accepted and spent. The amount awarded for this grant is $2,574.

EVALUATION:

All monies received from HAVA are to make all polling places accessible to all voters. This grant will be used to purchase supplies for the precincts used during One Stop period.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the HAVA Grant funds be excepted for potential improvements to the local election precincts and to purchase supplies.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Sutton _____

Humphrey _____ Stroud _____ Pharo _____

_____ 10/18/10
Chairman Date

_____ 10/18/10
ATTEST Date

North Carolina State Board of Elections

Grant Acceptance Agreement

The purpose of this grant is the use of the HHS funding in order to make all polling places accessible to voters with the full range of disabilities (according to section 261 of HAVA).

Lenoir County has been given a grant of **$2,574.00** based on the information contained in your grant application.

The grant funds are to be used to:

a. Make polling places accessible to individuals with the full range of disabilities (e.g., impairments involving visual, hearing, mobility, dexterity, or elderly) by establishing or improving parking, paths of travel, door hardware, entrances, exits, and voting areas through the use of varied accessibility tools. (e.g., ramps, handrails, magnifying lenses, devices to alert curbside voters) as per the proposals in your grant application.
b. Provide the same opportunity for access and participation for individuals with the full range of disabilities (e.g., privacy and independence) by implementing solutions that will create equal service and improved sensitivity as per the proposals in your grant application.

These grants can be used only for the purpose for which the grant was awarded, and used only as requested in your grant request.

If there is a need to spend these funds for accessibility purposes other than the way described in your grant application, you must contact the State Board Office prior to the expenditure of such funds for approval of the proposed spending.

The source of the grant you have received is an EAID H&HS HAVA grant. Both the State Board of Elections and you have responsibilities both as to spending the funds for their intended purposes and tracking such expenditure for audit purposes as set out below.
SEC. 902. AUDITS AND REPAYMENT OF FUNDS.

(a) Recordkeeping Requirement.--Each recipient of a grant or other payment made under this Act shall keep such records with respect to the payment as are consistent with sound accounting principles, including records which fully disclose the amount and disposition by such recipient of funds, the total cost of the project or undertaking for which such funds are used, and the amount of that portion of the cost of the project or undertaking supplied by other sources, and such other records as will facilitate an effective audit.

(b) Audits and Examinations.--

(1) Audits and examinations.--Except as provided in paragraph (5), each office making a grant or other payment under this Act, or any duly authorized representative of such office, may audit or examine any recipient of the grant or payment and shall have access for the purpose of audit and examination to any books, documents, papers, and records of the recipient which

in the opinion of the entity may be related or pertinent to the grant or payment.

(2) Recipients of assistance subject to provisions of section.-- The provisions of this section shall apply to all recipients of grants or other payments under this Act, whether by direct grant, cooperative agreement, or contract under this Act or by subgrant or subcontract from primary grantees or contractors under this Act.

(3) Mandatory audit.--In addition to audits conducted pursuant to paragraph (1), all funds provided under this Act shall be subject to mandatory audit by the Comptroller General at least once during the lifetime of the program involved. For purposes of an audit under this paragraph, the Comptroller General shall have access to books, documents, papers, and records of recipients of funds in the same manner as the office making the grant or payment involved has access to such books, documents, papers, and records under paragraph (1).

(4) Special rule for payments by general services administration.--With respect to any grant or payment made under this Act by the Administrator of General Services, the Election Assistance Commission shall be deemed to be the office making the grant or payment for purposes of this section.

(5) Special rule.--In the case of grants or payments made under section 251, audits and examinations conducted under paragraph (1) shall be performed on a regular basis (as determined by the Commission).

(6) Special rules for audits by the commission.--In addition to the audits described in paragraph (1), the Election Assistance Commission may conduct a special audit or special examination of a recipient described in paragraph (1) upon a vote of the Commission.

(c) Recoupment of Funds.--If the Comptroller General determines as a result of an audit conducted under subsection (b) that--

(1) a recipient of funds under this Act is not in compliance with each of the requirements of the program under which the funds are provided; or

(2) an excess payment has been made to the recipient under the program,

the recipient shall pay to the office which made the grant or payment involved a portion of the funds provided which reflects the proportion of the requirements with which the recipient is not in compliance, or the extent to which the payment is in excess, under the program involved.

By accepting this grant, you agree to document all expenditures by noting dates, purposes, and locations. In addition, receipts must be obtained of all such expenditures. Receipts should be submitted with your Financial Report which is due 90 days after the date of this agreement. Your records may or may not be subject to audit.

Acceptance of the grant funds and the signature below is an agreement to spend such funds as per your grant application, this document, and to abide by the audit requirements of HAVA.

This, the _____ day of_____, 2010.

(County Name) Chairman, County Board of Elections

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 10/18/2010 **ITEM NO.:** 8A

Resolution Requesting Authorization to Utilize Women's, Infants & Children (WIC) Mini Grant-417 Breast Feeding -$9,996

SUBJECT AREA: Financial

ACTION REQUESTED:

Permission to utilize grant funding awarded by N.C. Dept. of Health and Human Services, Division of Public Health- Women's & Children's Health Section.$9,996.

WIC State Funds-Breastfeeding: Healthy Mother's Healthy Babies for Life

Revenue	Expenditure
Grant -417-NCBF	417-NCBF Grant
10-3507-3302	10-5167-2904

HISTORY / BACKGROUND:

To increase breastfeeding promotion and support within the community and within the Health Department and to upgrade existing services.

EVALUATION:

This action is necessary to provide sufficient accounting of expenditures and to comply with applicable laws.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners to authorize utilization of funds as requested.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

_____ 10/18/10
George W. Graham Jr., Chairman Date

_____ 10/18/10
ATTEST Date

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: HEALTH (WIC Program State) Item NO. 8B
Increase $9996.00

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2010 -2011
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	HEALTH	VARIOUS

Check One Box	Check One Box
New Appropriation: [X]	New Appropriation: [x]
Line Item Transfer: [ ]	Line Item Transfer: [ ]
REVENUES	**EXPENDITURES**

Account # and Title	Amount	Account # and Title	Amount
INCREASE		INCREASE	
WIC GRANT-417-NCBF		417-NC Breastfeeding Grant	
10-3507-3302	9,996.00	10-5167-2904	9,996.00
Total	$ 9,996.00	Total	$ 9,996.00

Reason and Justification for Request:

Additional State Funding for Breastfeeding promotion and support is a core function of the Special Supplemental Nutrition Program for Women, Infants and C Program and WIC strives to increase the prevalence, exclusivity and duration of breastfeeding amoung women enrolled in the WIC Program. This project wil strengthen and enhance breastfeeding promotion and support efforts of the North Carolina WIC Program.

Department Head Approval	Date	Finance Officer Approval	Date
[signature]	10/7/10	Martha H. Martin	10/8/10
Budget Officer Approval	Date		
[signature]	10/8/10		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy Department - Copy Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 10/18/10 **ITEM NO.:** 9

Resolution Authorizing Lenoir County Health Department to Execute the Construction of Room#25 to Create a New Breastfeeding Room by Manuel & Associates Real Estate Inv. & Services: $3,910.71

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is asked to grant permission to Lenoir County Health Department to utilize state WIC Mini Grant funds for modifying Room #25 for a new Breast Feeding room.

WIC State Funds-
10-5167-2904 -417 NC BF Grant-$3910.71

HISTORY / BACKGROUND:

The money is to be used to renovate Room#25 for a new Breast Feeding room at the Lenoir County Health Department will serve to strengthen and enhance breast feeding promotion and support efforts of the North Carolina WIC Program. This renovation and proposal has been approved by the State WIC Nutrition Services Branch.

EVALUATION:

This action is necessary to provide sufficient accounting of expenditures and to comply with applicable laws.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners to authorize a purchase order to Manuel & Associates Real Estate Inv. & Services: $3,910.71..

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

_____ 10/18/10
George W. Graham Jr., Chairman Date

_____ 10/18/10
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 10/18/2010 **ITEM NO.:** 1DA.

Resolution Approving Purchase of Rifles: $11,640

SUBJECT AREA: FINANCIAL

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to execute a purchase order with Lawmen's for the purchase of (12) M&P15 Smith and Wesson .223 rifles.

HISTORY / BACKGROUND:

One year ago the Sheriff's Office began purchasing .223 caliber rifles for each patrol deputy. These rifles provide an enhanced ability to precisely terminate a life threatening event at a much greater and safer distance. The purchase of these rifles has been funded through the Justice Assistance Grant (JAG) which has typically been managed by the City of Kinston. The Kinston Department of Public Safety and the Sheriff's Office evenly split the JAG allocation each year. The 2010 JAG provided a total grant award of $51,793. As such, $25,896.50 was awarded to the Sheriff's Office. No local matching funds are required to receive this money. Because weapon purchases are particularly restrictive, the Sheriff's Office will be purchasing these rifles upfront but will be reimbursed by the city via the JAG. This is exactly how the transaction occurred last year.

EVALUATION:

The Smith & Wesson, M&P15, .223 caliber rifle is designed for law enforcement purposes. It has been found to be a durable and precise weapon suitable for our needs. The Sheriff's Office already has 14 of these rifles in patrol cars. The goal is to provide one rifle for each patrol deputy. Lawmen's is a law enforcement dealer located in Raleigh, N.C. The Sheriff's Office has been purchasing various equipment and rifles from them for years. The total package cost, which includes slings, carrying cases, bandoleers, led lights, and cleaning kits is $970 per rifle or $11,640 for all twelve.

The Sheriff respectfully request the Board of Commissioners to permit him to execute a purchase order with Lawmen's for the purchase of (12) M&P15, .223 caliber, Smith and Wesson rifles.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order with Lawmen's for the purchase of (12) M&P15, Smith and Wesson, .223 rifles.

Lawmen's------ $11,640

Funding Account #: 10-4310-5998 $11,640

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Pharo _____

Humphrey _____ Stroud _____ Sutton ____

_____ 10/18/10
George W. Graham, Jr. Chairman Date

_____ 10/18/10
ATTEST Date

Item NO. 10B

BUDGET ORDINANCE AMENDMENT:GENERAL FUND: SHERIFF'S DEPARTMENT: $11,640. INCREASE

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2010 - 2011
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL FUND	SHERIFF DEPARTMENT	10-3432-2102 JAG REIMB-CITY OF KINSTON 10-4310-5998 JAG EXPENDITURES

Check One Box		Check One Box	
New Appropriation:	[X]	New Appropriation:	[X]
Line Item Transfer:	[ ]	Line Item Transfer:	[ ]
REVENUES		**EXPENDITURES**	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		**INCREASE**	
10-3432-2102 JAG REIMB - CITY OF KINSTON	11,640.00	10-4310-5998 JAG EXPENDITURES	11,640.00
Total	11,640.00	Total	11,640.00

Reason and Justification for Request:
TO BUDGET REIMBURSEMENT OF FUNDS FROM THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG). THE JAG GRANT IS BEING ADMINISTERED BY THE CITY OF KINSTON. THE SHERIFF'S DEPARTMENT IS IN THE PROCESS OF ORDERING TWELVE (12) NEW RIFLES THROUGH THE JAG GRANT. THE APPROXIMATE COST OF THESE RIFLES IS $11,640.00. THE COUNTY WILL ACTUALLY PURCHASE THESE RIFLES AND RECEIVE REIMBURSEMENT FROM THE CITY OF KINSTON, WHO IS ADMINISTERING THE JAG GRANT.

Department Head Approval	Date	Finance Officer Approval	Date
Budget Officer Approval	Date		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy Department - Copy Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 10/18/10 **ITEM NO.:** 11

Resolution Approving the Acceptance of a Proposal for Advertisement by the Lenoir County Health Department for the Birth Control Program in Spanish on the Lenoir County Transit Vehicles and the Execution of a Contract

SUBJECT AREA: Administrative

ACTION REQUESTED:

Approve / authorize the following advertisement proposal by Lenoir County Transit (LCT) advertisement by Lenoir County Health Department with one (1) advertisement being on Birth Control Program in Spanish on Lenoir County Transit vehicle for a twelve-month period.

HISTORY/BACKGROUND:

The Board, at its 3-17-03 regular board meeting, approved the management, marketing, operation, and maintenance of an advertisement program for the Lenoir County Transportation Department and authorized the execution of a contract by the County Manager with HighetKracker Freelance Partnership, Inc. As of July 1, 2007, Lenoir County Transportation has chosen to market the advertisements to allow all revenues to be allocated to the transit system.

EVALUATION:

The Lenoir County Health Department's Birth Control Program has received funding for advertising with the support of the Title X Federal Funds. The Health Department is currently advertising the Birth Control Program in English, but now wishes to advertise this Program in Spanish. The Health Department is a Lenoir County Transit (LCT) core agency and the existing county policy adopted by the governing has opened in Lenoir County. Attached is a sample proof of the ad that will be placed on the LCT van for the Health Department for the Board's evaluation. Based on a $125/mo per advertisement charge by LCT, the following revenue is anticipated for a twelve-month advertisement period.

$125/mo. x 1 advertisement on 1 vehicles x 12 mos. minus $164 (1 time cost for sign and installation by Right-On Signs – Kinston) = $1,336 - Birth Control Ad in Spanish

Total County Revenue = $1,336

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

_____
INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that one (1) advertisement by the Lenoir County Health Department's Birth Control Program in Spanish on one (1) Lenoir County Transit vehicle for a twelve (12) month period is approved.

AMENDMENTS

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

_____ 10/18/10
George W. Graham Jr., Chairman Date

_____ 10/18/10
ATTEST Date

¿NECESITA CONTROL DE LA NATALIDAD?

Lenoir County Health Department

201 N McLewean St.
Kinston, NC 28501

252-526-4200

This Ad & Program are Supported by Title X Federal funds

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 10/18/10 **ITEM NO.:** 12

Resolution to Approve an Amendment to the Drug and Alcohol Testing Policy for Lenoir Count Transit

SUBJECT AREA: Administrative

ACTION REQUESTED:

Approve an Amendment to the Drug and Alcohol Testing Policy for Lenoir County Transit.

HISTORY/BACKGROUND:

As of March 10, 2008, Lenoir County Transit (LCT) took Operations in-house which entailed complying with North Carolina Department of Transportation (NCDOT) in all areas of Operations with our Drivers, such as; Drug and Alcohol Testing, and Safety Policies and Procedures. LCT's Drug and Alcohol Testing Policy requires transit to test each employee that is Safety Sensitive. A Pre-employment Drug Test is also required to be employed by LCT. LCT has to ensure NCDOT that all Drug and Alcohol Testing is in place and policies are adhered to with our transit system. The Lenoir County Commissioner's passed LCT's Drug and Alcohol Testing Policy July 19, 2010.

EVALUATION:

While attending Reasonable Suspicion Training for Drug and Alcohol given by RLS Associates (contractor for Drug and Alcohol Training) on September 15, 2010 by NCDOT/PTD, LCT was informed that effective October 1, 2010 that FTA amended certain parts of 49 CFR Part 40. To remain in compliance with NCDOT/PTD and the FTA the Lenoir County Transit Drug and Alcohol Testing Policy is amended as follows:

1. Testing for MDMA (Ecstasy) will be added to the amphetamine test panel.

2. Initial testing for heroin will be mandatory for all opiate positives.

3. Cutoff levels for drugs will be consistent with 49 CFR Part 40, as amended.

With these amendments in place, this will allow Lenoir County Transit to be in full compliance with the Drug and Alcohol Policy as required by NCDOT/PTD.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

_____
INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Board hereby approves the Amendment to the Drug and Alcohol Testing Policy for Lenoir County Transit.

AMENDMENTS

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham _____ Brown _____ Davis _____ Humphrey_____

Pharo _____ Stroud _____ Sutton _____

_____ 10/18/2010
George W. Graham, Jr., Chairman Date

_____ 10/18/2010
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 10/18/10 **ITEM NO.:** 13

Resolution to Approve Grants and Financial Management
Policies and Procedures for Lenoir Count Transit

SUBJECT AREA: Administrative

ACTION REQUESTED:

Approve a Grants and Financial Management Policies and Procedures for Lenoir County Transit.

HISTORY/BACKGROUND:

As of March 10, 2008, Lenoir County Transit (LCT) took Operations in-house which entailed complying with North Carolina Department of Transportation (NCDOT) in all areas of Operations with our Drivers, such as; Grants and Financial Management Policies and Procedures. LCT's Grants and Financial Management Policies and Procedures clearly states how the County Finance oversees Lenoir County Transit Budget, and the Board of Commissioners approve NCDOT Grants and the process of each. This Policy is a requirement of NCDOT. LCT has to ensure NCDOT that there is a policy and procedure in place as to how LCT is managed with the funding that is received to operate Lenoir County Transit.

EVALUATION:

NCDOT contracted with KFH Group to conduct a Federal Compliance Review with all transit systems that receive funding from North Carolina Department of Transportation (NCDOT) on March 24, 2010. This group has assisted each transit system throughout North Carolina to implement Policies and Procedures that NCDOT has required each transit system to have so all transit systems will be in compliance with NCDOT. This was a finding that all transit systems had because NCDOT has never required this Policy and Procedure in the past. LCT has implemented the Grants and Financial Management Policies and Procedures. The reason for each transit system having the Review is to make sure that we are all in compliance with NCDOT.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

_____
INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Board hereby approves the Grants and Financial Management Policies and Procedures for Lenoir County Transit.

AMENDMENTS

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham _____Brown _____ Davis _____ Humphrey_____

Pharo _____ Stroud _____ Sutton _____

_____ 10/18/10
George W. Graham, Jr., Chairman Date

_____ 10/18/10
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 10/18/10 **ITEM NO.:** 14

Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for the American Recovery and Reinvestment ACT (ARRA) of 2009 for Preventative Maintenance

Squires Auto and Generator Service – Vehicle Tires & Repairs	104,000
Sparkle Right – Cleaning & Washing Vans - Nineteen (19) Vehicles	11,000
Grant's Service Company – Braun Lift Repairs	9,000
Total	**124,000**

SUBJECT ARES: Purchases

ACTION REQUESTED:

Approval of a Resolution authorizing the issuance of blanket purchase orders for Preventative Maintenance Contracts thru the ARRA Grant Contracts Approved September 7, 2010 for Purchase Orders for Fiscal Year 2010-2011for the following: Sparkle Right (Vehicle Washing) 22-4512-3530, Grant's Services (Wheelchair Lift Preventative Maintenance) 22-4512-3530, Auto Generator and Starter Service (Vehicle Preventative Maintenance) 22-4512-3530

HISTORY/BACKGROUND:

On May 4, 2009, a resolution was approved by the Board of Commissioners approving the American Recovery and Reinvestment Act of 2009 Application for FY 2009-2011. The ARRA provided funds to allow Transit Systems to apply for grants for Preventative Maintenance for vehicles. This resolution included preventative maintenance for eighteen (18) vehicles. NCDOT also approved preventative maintenance to include washing of vehicles, and interior cleaning, along with preventative maintenance for wheelchair lifts. This will be for a two (2) year period with an option for up to five (5) years. On April 25, 2010, thirty seven (37) Request for Proposals were sent to vendors in Lenoir and other counties. The Request for Proposal was advertised in the local paper, a minority owned paper and the State of NC Purchase and Contract Interactive Purchasing System. Seven (7) proposals were returned for three (3) types of preventative maintenance: Vehicle Washing, Vehicle Preventative Maintenance, and Wheelchair Lift Preventative Maintenance. A pre-proposal conference was held May 6, 2010. Bid opening was held on May 25, 2010.

EVALUATION:

These Blanket Purchase Orders for Fiscal Year 2010-2011 will allow Lenoir County Transit to operate more efficient by having the Purchase Orders in place when the need for the service of one of the company's arises.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

_____
INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED By the Lenoir County Board of Commissioners that the County execute three (3) blanket purchase orders totaling $124,000 to the companies listed above for Fiscal Year 2010-2011 for Preventative Maintenance Contracts thru the ARRA Grant Contracts Approved September 7, 2010 for Purchase Orders for Fiscal Year 2010-2011for the following: Sparkle Right (Vehicle Washing) 22-4512-3530, Grant's Services (Wheelchair Lift Preventative Maintenance) 22-4512-3530, Auto Generator and Starter Service (Vehicle Preventative Maintenance) 22-4512-3530

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

_____ 10/18/10
George W. Graham Jr., Chairman Date

_____ 10/18/10
ATTEST Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 10/18/10 **ITEM NO.** 15

RESOLUTION: Authorizing Approval and Execution of Interlocal Agreement Between the City of Kinston and the County of Lenoir: Jail Construction Building Inspection Services.

SUBJECT AREA: Administrative

ACTION REQUESTED: The Board is requested to authorize approval of an interlocal agreement between the City of Kinston and the County of Lenoir for jail construction building inspection services and authorize the County Manager to execute the agreement.

HISTORY/BACKGROUND: Lenoir County intends to construct a new 192 bed jail facility on County owned property adjacent to the existing Lenoir County Courthouse. In an effort to streamline the inspection process and promote cooperation between the City of Kinston and the County of Lenoir, the City of Kinston will allow the Lenoir County Building Inspection's Department to conduct all required inspections of the new facility.

EVALUATION: Lenoir County intends to construct a new 192 bed jail facility on County owned property adjacent to the existing Lenoir County Courthouse. N.C. General Statutes empower the County and the City to enter into interlocal agreements in order to execute an undertaking whereby a unit of local government exercises any power, function, public enterprise, right, privilege, or immunity either jointly with or on behalf of another unit of government. The interlocal agreement specifically authorizes by law that the City will delegate, assign, and relinquish to the County all right, authority, and responsibility to provide inspections for the jail construction project and the County agrees to assume authority, responsibility, and liability for such inspections.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval. _____

RESOLUTION: NOW THEREFORE BE IT RESOLVED that

The Lenoir County Board of Commissioners approves the interlocal agreement, which is attached and made a part of this resolution by reference, between the City of Kinston and the County of Lenoir for jail construction building inspection services, and be it further resolved that the County Manager is authorized to execute the agreement on behalf of the County of Lenoir.

AMENDMENTS:

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS**

Yea Votes: Graham____ **Stroud**____ **Brown**____ **Davis**____ **Humphrey**____

Pharo____ **Sutton**____

_____
George W. Graham, Jr., Chairman

_____
Date

_____
Attest

_____
Date

NORTH CAROLINA
LENOIR COUNTY

INTERLOCAL
AGREEMENT

THIS AGREEMENT, made and entered into this the ___ day of October, 2010, by and between the City of Kinston, (hereinafter referred to as the "CITY") and the County of Lenoir, (hereinafter referred to as the "COUNTY");

WITNESSETH:

WHEREAS, the COUNTY owns certain property within the jurisdiction of the CITY, said property being located at the corner of King and Queen Streets whereupon COUNTY plans to construct an addition to the Lenoir County Courthouse and Jail (hereinafter referred to as the "PROPERTY"); and

WHEREAS, N.C. General Statutes 160A-360 and 153A-320 set forth the respective jurisdictional boundaries of the CITY and the COUNTY with the COUNTY being authorized by law to conduct building inspection services in the jurisdiction of the COUNTY in accordance with N.C. General Statute Chapter 153A, Article 18, Part 4 and the CITY being authorized by law to conduct building inspection services in the jurisdiction of the CITY in accordance with N.C. General Statutes Chapter 160A, Article 19, Part 5; and

WHEREAS, N.C. General Statute Chapter 160A, Article 20, Part 1 empowers the COUNTY and the CITY to enter into interlocal agreements in order to execute an undertaking whereby a unit of local government exercises any power, function, public enterprise, right, privilege, or immunity either jointly with or on behalf of another unit of local government; and

WHEREAS, the COUNTY and the CITY are specifically authorized by law to enter into interlocal agreements to provide for all responsibilities and liabilities, present and future, relative to the Lenoir County Courthouse and Jail construction and renovation project, including but not limited to inspections; and

WHEREAS, the CITY and COUNTY have agreed that the CITY will delegate, assign and relinquish to the COUNTY all right, authority and responsibility to provide building inspections for the PROPERTY and the COUNTY has agreed to assume authority, responsibility and liability for such inspections; and

NOW, THEREFORE, for and in consideration of the mutual benefits, covenants, and promises contained herein, the parties hereto agree as follows:

1. Delegation and Acceptance of Authority and Responsibility For Certain Building Inspections. In accordance with the terms and conditions of this Agreement, the CITY grants and delegates unto the COUNTY authority over and responsibility for all building inspections and occupancy permitting in connection with the PROPERTY and COUNTY hereby accepts responsibility for building inspections and occupancy permitting of the PROPERTY and agrees to perform such inspections and permitting as required by and in accordance with N.C. General Statute 160A, Article 19, Part 5.

2. Term. The term of this Agreement shall be for a period commencing on date first written above and terminating on December 31, 2011, unless sooner terminated pursuant to the provisions of paragraph 3. This Agreement may be extended for such additional time as desired by the parties hereto upon mutual written agreement of the governing boards of the CITY and the COUNTY.

3. Termination. This Agreement may be terminated by mutual agreement of the parties or by either party, at any time, upon six (6) month's written notice.

4. Notices. All notices, approvals, consents, requests or demands required or permitted to be given under this Agreement shall be in writing and shall be deemed sufficiently given when deposited in the mail, first-class postage prepaid, and addressed to the respective parties as follows:

IF TO THE COUNTY:
Michael Jarman, County
Manager The County of Lenoir
P. O. Box 3289
Kinston, NC 28502

IF TO THE CITY:
Scott Stevens, City Manager
The City of Kinston
P.O. Box 339
Kinston, NC 28502

or to such other addresses as either party shall subsequently designate by notice given in accordance with this section.

5. Indemnification. To the extent permitted by law, COUNTY agrees to indemnify and defend CITY, with counsel acceptable to CITY, and to save harmless CITY, against and from any and all claims, demands or damages by or on behalf of any person, firm or agency arising by reason of COUNTY'S exercise or failure to exercise its inspection and permitting authority pursuant to law.

6. Entire Agreement. This Agreement constitutes the entire understanding of the parties.

7. Binding Effect. This Agreement shall be binding upon the successors and assigns of the parties.

8. No Third Party Beneficiaries. This Agreement is intended for the mutual benefit of the parties and shall not create any rights or causes of action in any third parties.

9. Further Cooperation. The parties will make and execute all further instruments and documents required to carry out the purposes and intent of this Agreement.

10. No Amendment. This Agreement shall not be modified or otherwise amended except in writing signed by the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, in duplicate originals, as of the day and year first above written, all pursuant to authority duly granted.

CITY OF KINSTON

By: _____
Scott Stevens, City Manager

COUNTY OF LENOIR

By: _____
Michael Jarman, County Manager

PRE-AUDIT CERTIFICATIONS

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

_____
Keith Fiaschetti
Finance Director, City of Kinston

_____
Martha Martin
Finance Officer, County of Lenoir

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 10/18/10 **ITEM NO.** 16

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

BOARD/COMMITTEE/COMMISSION	APPLICANT/ CURRENT MEMBER	TERM EXPIRATION
Lenoir County Board of Health 2nd Appearance	Dr. J. E. Agsten **(Re-appointment)**	September 2013
Lenoir County Criminal Justice Partnership Program (CJPP) 2nd Appearance	George Keller Stone **(Re-Appointment)** Ben Bazemore, Jr Lesa A. Burges Laquita Richardson **(Appointment)**	September 2012

CURRENT VACANCIES:

Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist
Lenoir County Planning Board – Districts One (1), Four (4) and Alternate
Grifton Planning Board – One (1) Vacancy
CJPP – Three (3) Vacancies
Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

BOARD/COMMITTEE/COMMISSION	**APPLICANT/ CURRENT MEMBER**	**TERM EXPIRATION**
Lenoir County Board of Health **2nd Appearance**	Dr. J. E. Agsten (Re-appointment)	September 2013
Lenoir County Criminal Justice Partnership Program (CJPP) **2nd Appearance**	George Keller Stone (Re-Appointment) Ben Bazemore, Jr Lesa A. Burges Laquita Richardson (Appointment)	September 2012

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

_____ 10/18/10
George W. Graham Jr., Chairman Date

_____ 10/18/10
ATTEST Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Board of Health

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * * * * *

Name: J. E. Agsten
Address: 107 Airport Rd
City/State/Zip: Kinston
Telephone: (Home) _____ (Work) 527-4146
Occupation: physician
Business Address: same
Age: (Optional): _____
Number hours available per month for this position: 6
Training: BS, Masters in Microbiology, M.D.
Business and Civic Experience/Skills: 30 plus years of experience
Other County Boards/Committees/Commissions presently serving on: Board of Health
Expiration date of Term: _____

Circle your voting precinct

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (GTP Ed & Training CTR.)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

J E Agsten
Signature of Applicant

9/21/10
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

CJPP/DRC Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * * * *

Name: George Keller Stone
Address: 1251 Strawberry Branch Road
City/State/Zip: Kinston N.C. 28501
Telephone: (Home) 2522560625 (Work)
Occupation: Self Employed
Business Address: Same as above
Age: (Optional): —
Number hours available per month for this position: Flexible
Training:
Business and Civic Experience/Skills: Crime Stoppers Chair + Board Memb.

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term: September 22, ~~2011~~ 2012

Circle your voting precinct

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (GTP Ed & Training CTR.)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

Date Sept. 22, 2010

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

CJPP/DRC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * * * *

Name: Ben Bazemore. Jr.
Address: 820 Sutters Place Drive
City/State/Zip: Winterville NC 28590
Telephone: (Home) _____ (Work) (252) 353-0100
Occupation: Public Relations Manager
Business Address: 1202-B West Vernon Ave. Kinston NC 28501
Age: (Optional): _____
Number hours available per month for this position: 4 hours.
Training: Crisis Response, NCI A-B,
Business and Civic Experience/Skills: Caseworker (QP), Trainer in Mental Health Fac, Intake Coordinator.
Other County Boards/Committees/Commissions presently serving on: _____
Expiration date of Term: 9/20/2011

Circle your voting precinct

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
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Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (GTP Ed & Training CTR.)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Ben Bazemore Jr.
Signature of Applicant

9/20/18
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

CJPP/DRC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * * * *

Name: Lesa A. Burgos
Address: 4816 Braxton Rd.
City/State/Zip: Grifton, NC 28530 cell Corporate office 3530100
Telephone: (Home) 524-5803 (Work) 252-268-1087
Occupation: Public Relations / Field Coordinator / Interpreter / DSIS
Business Address: 1202 B West Vernon Ave Kinston
Age: (Optional): 54
Number hours available per month for this position: 4 - 10 possibly more after work Hours
Training: CPR/First Aid - WRAP Facilitator - Crisis Response - Medical Assisting - Spanish Interp
Business and Civic Experience/Skills: owned a Business in Green County. Attend various meeting in Lenoir County. PR Assistant DSIS
Other County Boards/Committees/Commissions presently serving on: SAFE Kids, Lenoir Mental Ho

Expiration date of Term: 9/20/2011

Circle your voting precinct

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (GTP Ed & Training CTR.)
Woodington (Woodington Middle School)

to the Best of my Knowledge

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Lesa A. Burgos
Signature of Applicant

9-20-10
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission Interested in:

Lenoir County CJPP

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: LaQuita V. Richardson
Address: 2221 Trinity Club Drive
City/State/Zip: Kinston NC 28504
Telephone: (Home) 252-268-4748 (Work) 252-208-0061 Ext 103
Occupation: Office Assistant
Business Address: 2901 N. Herritage St.
Age: (Optional): 35
Number hours available per month for this position: 6
Training:
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on: Lenoir Community College Advisory Board
Expiration date of Term: October 8, 2011

Circle your voting precinct

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (GTP Ed & Training CTR.)
Woodington (Woodington Middle School)

CERTIFICATION

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LaQuita Richardson
Signature of Applicant

Oct 8, 2010
Date