

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, OCTOBER 20, 2008 TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: PROCLAMATION: National Arts and Humanities Month

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| 1. | Items from Chairman/Commissioners: 5 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |
| | CONSENT AGENDA: 10 Min. | ACTION |
| 3. | Approval of Minutes: Regular Board Meeting: October 6, 2008
Closed Session Meeting: October 6, 2008 | Aytch/Jarman |
| 4. | Budget Ordinance Amendment: Finance/Emergency Medical Services: \$1,921: Increase | Dail/Martin |
| 5. | Budget Ordinance Amendment: General Fund: Process Funds: \$4,731: Increase | Jarman/Martin |

END OF CONSENT AGENDA

PUBLIC HEARING/RESOLUTION: 20 Min.

- | | | |
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| 6. | Public Hearing Regarding the Proposed Schedules, Standards, and Rules | Parrish/Board |
| 7. | Public Hearing Regarding the Lenoir County Work First Block Grant Plan: FY 2010-2011 | Jones/Board |
| 8. | Resolution Requesting to Continue Electing Status for the Work First Program During State FY 2010-2011 | Jones/Board |

BUDGET ORDINANCE AMENDMENT/RESOLUTIONS: 40 Min.

- | | | |
|-----|--|---------------|
| 9. | Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: \$20,000: Increase | Pope/Martin |
| 10. | Budget Ordinance Amendment: General Fund: Finance/CJPP: \$22,955: Increase | Jarman/Martin |
| 11. | Budget Ordinance Amendment: Solid Waste Fund: Landfill: \$126,000: Increase | Miller/Martin |
| 12. | A. Resolution Authorizing Lenoir County Cooperative Extension to Implement Children's Birth to Kindergarten Component to the Parenting Matters, Parent Education Program
B. Budget Ordinance Amendment: General Fund: Process Funds/LGPFC Parenting Skills: \$2,860: Increase | Kelly/Martin |
| 13. | Resolution Authorizing a Purchase Order to Contract Flooring and Design for Vinyl Time and Proam Rubber for the Weight Rooms and Fitness Rooms at Mock Gym: \$6,862 | Ellis/Martin |
| 14. | Resolution Execution of "Option to Purchase" Real Property: 112 S. Queen St., 109,111,113 and 115 E. Caswell St., Kinston, NC: \$750,000 | Jarman/Board |

APPOINTMENTS: 5 Min.

15. Resolution Approving Citizens to Boards, Commissions, Etc.

Aytch

OTHER ITEMS: 10 Min.

16. **Items from County Manager / County Attorney / Commissioners Public Comments/
Closed Session (if necessary)**

ADJOURNED:

NATIONAL ARTS AND HUMANITIES MONTH

OCTOBER 2008

WHEREAS, the month of October 2008 has been designated as National Arts and Humanities Month by the Congress of the United States, the President of the United States, the Governor of North Carolina, the United States Conference of Mayors, and by arts and humanities organizations in community all across the Nation and;

WHEREAS, expressions of the arts and humanities touch each of us on a daily basis, enriching the fabric of life in our homes, in our schools, and throughout our Kinston/Lenoir County community; and

WHEREAS, our crafts, our design, our history, our paintings, our poetry, our pottery, our sculpture, our music, dance and theater, our museums and our libraries reflect our past and frame our future...tell us where we have been, who we are, and where we want to go; and

WHEREAS, our artists, our arts educators and our loyal audiences are our guides to civic strength and beauty, giving content and character to community discourse; and

WHEREAS, we acknowledge that the arts strengthens our national economy by generating \$134 billion in economic activity annually, supports 4.85 million jobs, builds bridges between people and community, instills vitality in our educational enterprises; and

WHEREAS, the Community Council for the Arts, and the Neuse Regional Library in partnership with their individual, corporate and public patrons, work to build a better Kinston/Lenoir County community for all people through the arts;

NOW, THEREFORE BE IT RESOLVED, I, Paul H. Taylor, Jr., Chairman, Lenoir County Board of Commissioners, do hereby proclaim October 2008 as "ARTS AND HUMANITIES MONTH" in Kinston/Lenoir County, North Carolina and do urge all our citizens to discover and participate in the wide variety of cultural activities available throughout our schools and community.

ATTEST:

Paul H. Taylor, Jr., Chairman
Lenoir County Board of Commissioners

Lashanda Aytch
Clerk to the Board

TO: Chairman and Members of the Board

FROM: Mike Jarman, County Manager

DATE: October 20, 2008

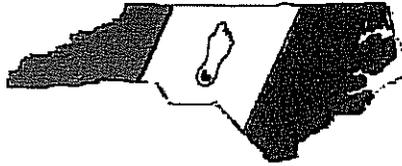
SUBJECT: Items of Interest

1. Letter: North Carolina Senior Tar Heel Legislature

2. Letter: October 13, 2008: Foresight Investments, LLC: Re: New Easement

3. Lenoir County Financial Performance Summary: 2008-2009

North Carolina



Senior Tar Heel Legislature

For Immediate Release

Raleigh, NC- The Senior Tar Heel Legislature (STHL) wrapped up their third and last meeting of 2008, by coming to consensus and voting on five new priorities that are to be presented to North Carolina legislators in 2009. Nineteen-resolutions were put before the STHL body during the last day of the two-day session and the process of narrowing the field to five was at times difficult, but was accomplished after much debate and negotiation. The new priorities for the next two-years are:

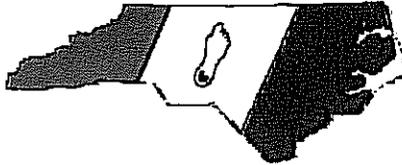
- To provide funding to sustain Project “Caregiver Alternatives to Running on Empty” (CARE). This program provides information, referral, consultation and linkage to caregivers of persons afflicted with Alzheimer’s disease. Recommendation that \$1,000,000 in recurring funds be appropriated to sustain this program in the 14-counties it now serves and to expand it to other counties.
- Increase funding for home and community based services for older adults by increasing the Home and Community Care Block Grant (HCCBG) by \$5 million.
- Increase funding for senior centers by an additional \$2 million in recurring funds for a total of \$3,265,316 a year.
- Implement practical and cost-effective steps to address concerns related to the mixing of populations, including younger adults with mental illness and frail older persons residing in long-term care facilities. These steps would include specialized health training for facility personnel.
- Establish a cap on the increase in the assessed value of property determined during revaluations for persons over the age of 65, eligible for the Homestead Exemption.

North Carolina Commissioner of Insurance, Mr. Jim Long was a guest speaker. A native of Burlington, NC, he was appointed as Insurance Commissioner in 1984. He was also instrumental in establishing the Seniors Health Insurance Information Program in 1986, better known as SHIIP. This Program answers questions and counsels Medicare beneficiaries and caregivers about Medicare, Medicare supplements, Medicare Advantage, Medicare prescription drug plans, long-term care insurance and other health insurance concerns.

Long said, “Seniors need help in understanding the complexities of the different insurance programs” and to that end, he “is so proud of the accomplishments of all his staff and volunteers for all their hard work.” He went on to say, “There are now 110-SHIIP sites currently in NC that have served over 31,500 citizens to date through counseling.” He closed his presentation noting that, “We need to take care of us, the senior citizens of NC.” Commissioner Long is not running for re-election.

Another speaker was Mr. Dennis Streets, Director of the Division of Aging and Adult Services in Raleigh. He spoke on several subjects, but focused primarily on the two STHL priorities approved by the General Assembly in 2008 and the success of the STHL in their on-going efforts to advocate for the elderly. The approved priorities included \$2 million in additional recurring funds for the HCCBG and \$500,000 in non-recurring funds to sustain Project CARE in the 2008-2009 State budget.

North Carolina



Senior Tar Heel Legislature

Streets also praised the Disabled and Elderly Emergency Management Task Force for completing its work with recent Summits in Ashville and New Bern, NC.

In March 2009, the STHL will mark their 15-year anniversary with ceremonies and notable guest speakers. The STHL was created by the North Carolina General Assembly in 1993 to provide information to senior citizens on the legislative process and matters being considered by the North Carolina General Assembly. The STHL promotes citizen involvement and advocacy concerning aging issues before the General Assembly and assesses the legislative needs of older adults by convening a forum modeled after the NC General Assembly.

One delegate and one alternate represent every older adult in the state's 100-counties. Please feel free to contact your local representative or the regional Area Agency on Aging (AAA). In Lenoir County, you can contact delegate Audrey R. Tyson at 252-527-1740. You can also contact Tonya Cedars, the regional AAA Director at 252-638-3185.

Foresight Investments, LLC
Agent for Piedmont Natural Gas

906 N. Queen St., Ste. A
Kinston, NC 28501
Phone 252-522-2500
Fax 252-522-4747

October 13, 2008

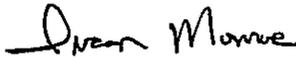
Michael W. Jarman, County Manager
130 South Queen Street
Kinston, NC 28502

RE: New Easement – Portion of Lenoir County Tax Record Number 26174

Mr. Jarman,

As of our previous phone conversation, you were in agreement to possibly granting Piedmont Natural Gas an easement within your property located adjacent to Enterprise Boulevard. Due to the N.C. Department of Transportation's realignment of the westbound lane of US Hwy 70, our client, Piedmont Natural Gas would like to establish a defined boundary of easement by having the area shown on the attached drawing surveyed and mapped. Lenoir County will be compensated for the easement in the amount of **\$5,000.00**. Let me make it clear that Lenoir County will retain ownership of the property and we will reserve an easement for our updated regulator station. I look forward to working with you on this project. Please call with any questions that you may have and let me know if there is anything that I can do on this end to help you out and speed up this process.

Sincerely,



Ivan Monroe
Foresight Investments, LLC
Agent for Piedmont Natural Gas

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2008-09
SEPTEMBER 30, 2008

EXPENDITURES

25.00%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	234,857	75,215	0	159,642	32.0%
County Manager	268,147	62,283	0	205,864	23.2%
Finance	287,737	61,936	0	225,801	21.5%
Tax Office	810,843	206,885	7,186	596,772	26.4%
Legal	72,500	6,261	0	66,239	8.6%
Court Facility	340,005	63,001	80,527	196,477	42.2%
Elections	325,176	77,925	766	246,485	24.2%
Register of Deeds	323,781	77,606	49,447	196,728	39.2%
Non-Departmental	871,700	355,880	5,450	510,370	41.5%
Process Funds	953,084	198,524	4,900	749,660	21.3%
Outside Agencies	132,000	20,025	0	111,975	15.2%
Management Info Systems	855,297	187,085	69,610	598,602	30.0%
Public Buildings	460,028	84,772	47,842	327,414	28.8%
Sheriff	3,931,628	928,937	115,121	2,887,570	26.6%
Central Communications	1,104,803	289,032	26,116	789,655	28.5%
Jail	2,500,069	608,763	172,965	1,718,341	31.3%
Emergency Management	346,765	74,719	15,260	256,786	25.9%
Emergency Medical Services	3,338,863	853,554	177,712	2,307,597	30.9%
Non-Emergency Services	522,129	100,373	30,908	390,848	25.1%
Fire Protection	51,660	12,915	0	38,745	25.0%
Inspections	210,171	49,820	0	160,351	23.7%
Medical Examiner	42,000	600	0	41,400	1.4%
Economic Development	308,045	70,555	4,101	233,389	24.2%
Veterans Service Office	32,621	6,242	405	25,974	20.4%
Cooperative Extension	370,619	78,457	9,969	282,193	23.9%
JCPC - Parenting Matters	34,403	662	1,366	32,375	
Cooperative Ext-Grants	0	6,625	0	-6,625	
Soil Conservation	116,158	26,008	0	90,150	22.4%
Health Department	3,400,797	721,987	248,469	2,430,341	28.5%
BioTerrorism - Health	50,496	10,286	2,440	37,770	25.2%
M. Health Department	240,139	60,035	0	180,104	25.0%
CJPP - Day Reporting Center	104,942	29,210	0	75,732	27.8%
Public Assistance (DSS)	17,917,799	2,960,274	162,445	14,795,080	17.4%
Education	9,500,000	2,375,000	0	7,125,000	25.0%
Community College	1,961,221	490,305	0	1,470,916	25.0%
Cultural	720,000	180,000	0	540,000	25.0%
Recreation	653,100	163,275	0	489,825	25.0%
Debt Service	3,808,792	727,325	0	3,081,467	19.1%
Transfer to Other Funds	3,529,424	0	0	3,529,424	0.0%
Contingency	20,000	0	0	20,000	0.0%
TOTAL GENERAL	60,751,799	12,302,357	1,233,005	47,216,437	22.3%
OTHER FUNDS:					
Employee Insurance Fund	3,315,000	477,342	0	2,837,658	14.4%
Vehicle Replacement Fund	250,000	85,332	0	164,668	34.1%
Fed Seized Property Fund	20,000	0	1,195	18,805	6.0%
State Controlled Substance Fund	61,466	0	41,615	19,851	67.7%
Capital Reserve Fund	2,309,560	309,560	0	2,000,000	13.4%
School Capital Fund	3,319,195	3,233,557	0	85,638	97.4%
Transportation Fund	890,451	148,469	29,707	712,275	20.0%
Scrap Tire Disposal Fund	130,000	20,923	0	109,077	16.1%
Emergency Telephone Fund	569,274	117,050	149,441	302,783	46.8%
Revaluation Fund	103,188	11,995	0	91,193	11.6%
Automation-Preservation Fund	35,000	0	0	35,000	0.0%
MSW Landfill-Debt Service	157,408	157,391	0	17	100.0%
Capital Improvements Fund	2,581,575	879,207	17,015	1,685,353	34.7%
Solid Waste Management	3,052,527	603,485	308,845	2,140,197	29.9%
Trust & Agency Fund			0		
Family & Caregiver-Smart Start	148,138	23,954	0	124,184	16.2%
Fire Districts	1,113,035	128,114	0	984,921	11.5%
TOTAL OTHER FUNDS	18,055,817	6,196,379	547,818	11,311,620	37.4%
GRAND TOTAL	78,807,616	18,498,736	1,780,823	58,528,057	25.7%

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2008-09
SEPTEMBER 30, 2008

REVENUES

25.00%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,449,112	432,118	1,016,994	29.82%
Public Assistance (DSS)	10,851,041	1,617,366	9,233,675	14.91%
Property Taxes	28,901,103	5,047,701	23,853,402	17.47%
Sales Taxes	7,200,000	1,764,813	5,435,187	24.51%
Other General	12,350,543	5,637,349	6,713,194	45.64%
TOTAL GENERAL	60,751,799	14,499,347	46,252,452	23.87%
OTHER FUNDS:				
Employee Insurance	3,315,000	791,639	2,523,361	23.88%
Vehicle Replacement	250,000	1,226	248,774	0.49%
Fed Seized Property	20,000	0	20,000	0.00%
State Controlled Substance	61,466	7,631	53,835	12.41%
Capital Reserve Fund	2,309,560	0	2,309,560	0.00%
School Capital Fund	3,319,195	385,099	2,934,096	11.60%
Transportation Fund	890,451	202,505	687,946	22.74%
Scrap Tire Disposal	130,000	17,284	112,716	13.30%
Emergency Telephone	569,274	135,075	434,199	23.73%
Revaluation Fund	103,188	0	103,188	0.00%
Automation-Preservation Fnd	35,000	6,270	28,730	17.91%
MSW Landfill-Debt Service	157,408	157,682	-274	100.17%
Capital Improve Fund	2,581,575	227,500	2,354,075	8.81%
Solid Waste Management	3,052,527	993,445	2,059,082	32.55%
Trust and Agency Fund:				
Smart Start Program	148,138	21,753	126,385	14.68%
Fire Districts	1,113,035	189,445	923,590	17.02%
TOTAL OTHER FUNDS	18,055,817	3,136,554	14,919,263	17.37%
GRAND TOTAL	78,807,616	17,635,901	61,171,715	22.38%

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
CDBG CN GRANT	735,000	51,509	683,491	7.01%
CDBG SS GRANT	400,000	249,300	150,700	62.33%
SFR 07 HOME PROJECT	392,000	9,942	382,058	2.54%
HWY 70 INDUSTRIAL PARK-WATER	551,268	0	551,268	0.00%
SCHOOL CONSTRUCTION FUND	71,966,357	72,329,148	-362,791	100.50%
INDUSTRIAL PROJ-SHELL BLDG	70,000	70,000	0	100.00%
Total Project Based	74,114,625	72,709,899	1,404,726	

* Bold area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
CDBG CN GRANT	735,000	16,804	0	718,196
CDBG SS GRANT	400,000	249,463	0	150,537
SFR 07 HOME PROJECT	392,000	29,094	0	362,906
HWY 70 INDUSTRIAL PARK-WATER	551,268	0	0	551,268
SCHOOL CONSTRUCTION FUND	71,966,357	35,987,083	0	35,979,274
INDUSTRIAL PROJ-SHELL BLDG	70,000	65,102	0	4,898
Total Project Based	74,114,625	36,347,546	0	37,767,079

* Bold area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project.

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
October 6, 2008

The Lenoir County Board of Commissioners met in regular session at 9:00 a.m. on Monday, October 6, 2008 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Paul Taylor; Vice-Chairman George Graham and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey and Claude Stroud.

Members absent: None

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Taylor called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Taylor led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Ms. Agnes Ho, Neuse Regional Library Director: Re: Dedication Ceremony. Ms. Ho stated the expansion of the Neuse Regional Library is now complete. The expansion project was completed within budget thanks to the Bond Referendum and private donations. Ms. Ho thanked County Administration for helping with the renovation project. The Dedication Ceremony will be held Wednesday, October 8, 2008 at 4:30 p.m. at the Lenoir County Library.

Ms. Lucy Marston, Lenoir County Tourism Director: Re: Lenoir County Paddlers Guide. Lenoir County Paddlers Association is sponsoring a paddle ride on the Neuse Friday, October 10, 2008. Over 60 boats will be participating in the event starting at 8:30 a.m.

Mr. Russell Rhodes, Lenoir County Transportation Chairman: Re: Rail Corridor. Mr. Rhodes stated the Lenoir County Transportation Committee would be meeting on October 8, 2008 at 9:30 a.m. with members of NCDOT to discuss the rail spur for Spirit AeroSystems. The meeting will take place 101 N. Queen Street Kinston, NC and is open to the public.

Mr. Darrell Parrish, Tax Administrator: Re: 2009 Reappraisal Schedule. Mr. Parrish stated NC General Statue 105-317 provides the requirements for the submitting of the proposed 2009 Reappraisal Schedule of Values and timeline for the adopting the Schedule of Values. On October 20, 2008 a public hearing will be held on proposed schedules, standards and rules. A Resolution Adopting the Schedules, Standards and Rules will be presented for approval on November 3, 2008. December 4, 2008 is the last day property owners may appeal the schedules, standards and rules to the Property Tax Commission.

Mr. Mac Wood, North Carolina Veterans Affairs: Re: Veterans Service Officer. Mr. Wood stated Lenoir County is about to experience a major influx of veterans and dependents with the coming of recently secured industries. The duties of the District Office will be expanding with the coming of the NC Veterans Nursing Home to Lenoir County which may increase the veteran population in counties serviced by District 2 of the North Carolina Division of Veterans Affairs. Two (2) District Officers provide service to veterans in the County and visit other offices within their district (Jones, Duplin, Craven, Pamlico, Greene, and Carteret.

The Veteran Service Officer will work under minimal supervision and is responsible for providing service and representation to veterans, their dependents, and survivors with new and reopened claims and appeals to the U.S. Department of Veteran Affairs. The County is asked to provide office space for this new position. Mr. Taylor asked if the County has any available space. Mr. Jarman stated the only space currently available is not on ground floor level and is not handicap accessible. Mr. Harper asked Mr. Jarman to research the space issue and respond with a recommendation.

The Board recognized and congratulated Ms. Theresa White as the 2008-09 recipient of the North Carolina Department of Social Services Association award. Ms. White thanked the Board for the recognition.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Mr. Taylor stated he would like to require all Commissioners to repay county funds used towards conferences they do not attend. Mr. Taylor stated he did not think it was fair for the county to pay for conferences unattended by Board members.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman stated Mr. Roger Dail and Mr. Deral Raynor won 1st place in a BBQ cook-off in Raleigh, NC out of 600 entries.

Mr. Hollowell stated last week the Local Government Commission held a conference call to discuss the safety of Lenoir County assets. Mr. Hollowell stated Lenoir County is in very good financial standing and all investments are safe.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Davis, the Board unanimously approved the Consent Agenda:

3. Approval of Minutes: Regular Board Meeting: September 15, 2008 Aytch/Jarman
Closed Session Meeting: September 15, 2008
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
5. Budget Ordinance Amendment: Capital Improvements Fund: Economic Jarman/Martin
Development: \$10,000: Increase

PUBLIC HEARING

Item No. 6 was a Public Hearing Regarding the Proposed Shell Building No. 3. Upon a motion by Mr. Taylor and a second by Ms. Brown, the Public Hearing opened at 9:59 a.m. Mr. Mark Pope, Economic Development Director, addressed the Board. Mr. Pope stated the purpose of the public hearing is to receive comments for or against a proposal that Lenoir County construct a shell building. The proposed source of funds is a loan of up to \$1.6 million available to Lenoir County as a member of the North Carolina's Eastern Region Development Commission. The proposed shell building No. 3 will be on 10(+/-) acre tract of land owned by Lenoir County and located in the 70 West Industrial Park. The initial size of the proposed building will be 40,000 square feet. One citizen asked the location of the building. Mr. Pope stated the shell building would be located at the intersection of Smithfield Way and Industrial Drive. Upon a motion by Mr. Taylor and a second by Ms. Brown, the Public Hearing closed at 10:02 a.m.

RESOLUTIONS

Item No. 7A was a Budget Ordinance Amendment: General Fund: COOP Ext-Safe & Drug Free Schools Grant: \$27,032: Increase. Ms. Tara Taylor of Cooperative Extension addressed the Board. Ms. Taylor stated the Amendment sets up the 4-H All Stars Program, Safe and Drug Free School Grant. This is the second year Lenoir County has received this funding. Wayne County applied for these funds on behalf of the four County Eastpointe regions. This grant will be on a reimbursement basis from Eastpointe. This program provides substance abuse programming for high-risk youth in churches, in 4-H clubs, schools and community Centers. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 7A was unanimously approved.

Item No. 7B was a Budget Ordinance Amendment: General Fund: COOP Ext-Prevention Block Grant: \$48,119: Increase. Ms. Taylor stated the Amendment sets up the 4-H All Stars Program, Prevention Block Grant. This is the second year Lenoir County has received this funding. Wayne County applied for these funds on behalf of the four County Eastpointe regions. This grant will be on a reimbursement basis from Eastpointe. This program provides substance abuse programming for youth ages 5-19 in churches, in 4-H clubs, schools and community Centers. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 7B was unanimously approved.

Item No. 8A was a Resolution Approving Purchase of a Patrol/Narcotics Canine: \$16,000. Major Chris Hill of the Lenoir County Sheriff's Department addressed the Board. Mr. Hill stated for the past several years the Sheriff's Office has utilized specially trained dogs to detect the presence of narcotics, track fleeing criminals and missing persons, defend the handler and locate items used in connection with crimes. Recently one of the Sheriffs Office K-9's escaped its compound and found its way to a near-by neighbor's property where it was shot. In addition, two other canines have been retired. The county insurance carrier has paid the county \$4000 for the loss of the animal. Southern Police Canine, Inc. has been supplying canines to the Sheriff's Office over the past several years. The Sheriffs Office has negotiated with Southern Police Canine, Inc., to purchase a patrol/narcotics canine for \$12,000 and to re-train two handlers for \$4,000. The Sheriff will use a combination of insurance and federal asset forfeiture funds to purchase both the canine and the required training for the handlers. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 8A was unanimously approved.

Item No. 8B was a Budget Ordinance Amendment: Federally Seized Property Fund: Sheriff-Federally Seized Property: \$8,000: Increase. The Amendment budgets funds from the Fund Balance of the Federally Seized Property Fund. These funds will be used to cover the purchase of a new canine that will replace the one killed earlier this year. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 8B was unanimously approved.

Item No. 9 was a Resolution Approving Purchase of Equipment & Monitoring Services from Reliant: \$11,500. Mr. Hill stated the Lenoir County Sheriffs Office began electronic monitoring in April of 2007. Currently the North Carolina Department of Corrections provides the personnel and equipment that receives the signal from electronic transmitters that are worn by inmates released to the electronic monitoring program. The Sheriff's Office was recently notified that the NCDOC would no longer provide monitoring services for transmitters that utilize a radio frequency (RF) to transmit a signal. The NCDOC is now transitioning to GPS technology. As a result, the Sheriffs Office was forced to find another vendor who would provide RF based monitoring services. The Sheriffs Office will terminate its contract with the NCDOC effective November 1, 2008. There are a number of businesses that offer both equipment leasing and monitoring services for inmates.

Reliant Management Group is a North Carolina based company located in Hillsborough, North Carolina. This business will provide the same monitoring services for the same rate that the NCDOC had provided. The rate is currently \$1.28 per day per inmate. Once, the contract with G4S (business that provides ankle transmitters) has expired Reliant will provide both the transmitters and the monitoring services for the Sheriffs Office. The transmitter costs will remain the same. The lease amount of each transmitter is \$1.45 per day per inmate. The total anticipated costs are \$ 11,500. Upon a motion by Mr. Stroud and a second by Mr. Harper, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Approving Purchase of Field Based Reporting Software: \$37,322. Mr. Hill stated the Sheriffs Office currently utilizes a Visionair product to manage all of its in-house records. These records consist of arrest reports, incident reports, civil documents, jail documents, etc. Incident and arrest reports are entered by officers who have to travel to the Sheriffs Office and input the data using a desktop computer. Once entered, the data is saved on a server for quick retrieval and long term storage. The current procedure for data entry takes the officer out of service and out of the community while the deputy enters data into the records management system (RMS) at the courthouse. Visionair provides a product that allows officers to perform data entry by utilizing their in-car mobile data terminals (MDT). Instead of the officer having to drive to the Sheriffs Office to enter the data, the officer can manually enter the information using their MDT. Once entered the officer can then save the data to a portable memory device and upload the data at the Sheriffs Office at a later time. Having this option allows the officer to remain in the community while completing their reports. This will provide officers with more time to serve civil and criminal papers and keeps them away from the courthouse where crime is not occurring. The quoted price for the purchase and installation of this software is \$37,322. The Sheriff intends to utilize civil process funds, which will not impact the general fund. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Authorizing the City of Kinston to become Primary Applicant for the Battlefield Parkway and Soccer Complex Water Re-Use Project. Mr. Bill Ellis, Parks and Recreation Director addressed the Board. Mr. Ellis stated the Clean Water Trust Fund Authority Board recommended that the City of Kinston be primary applicant for the grant because they own the wastewater treatment plant and will own the pipeline. Lenoir County will be the secondary applicant and will retain ownership and be responsible for maintaining the Battlefield Parkway and Soccer Complex. The City of Kinston will be responsible for the maintenance of the pipeline. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 11 was unanimously approved.

Item No. 12 was a Budget Ordinance Amendment: General Fund: Health (Adult Health): Increase \$12,623. Mr. Joey Huff, Health Director, addressed the Board. Mr. Huff stated the amendment covers additional state funding to provide clinical family planning services to at risk individuals not covered by Medicaid. Upon a motion by Mr. Humphrey and a second by Mr. Stroud, Item No. 12 was unanimously approved. Mr. Huff informed the public that a Flu Clinic will be held on Saturday, October 11, 2008 from 7:30 a.m. – Noon. Flu shots will cost \$25 and pneumonia shots are \$40. Pneumonia shots are given based on age and chronic disease.

Item No. 13 was a Budget Ordinance Amendment: General Fund: Board of Elections: \$35,900: Increase. Ms. Barbara Hammonds of the Lenoir County Board of Elections addressed the Board. The amendment budgets for HAVA Grant Funds. These are state funds paid to counties to assist with additional one-stop voting sites in the 2008 General Election. These funds will be expended in FY 08-09 and reimbursement will be received after sending all appropriate paperwork

to the state after the election. Upon a motion by Ms. Brown and a second by Mr. Graham, Item No. 13 was unanimously approved. Ms. Hammonds informed the public the last day to register to vote is October 10, 2008. Mr. Graham asked if poll workers had been trained for Election Day. Ms. Hammonds stated training has been completed for early voting. Election Day training will begin October 8, 2008.

Item No. 14 was a Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: \$17,500: Increase. Mr. Hollowell stated the amendment sets up Fields Control state One NC Grant Funds. This is one-half of a grant of \$35,000, from the North Carolina Department of Commerce that was awarded to Fields Control on September 22, 2007. This is a performance based grant, with the balance of the grant to be awarded whenever the company achieves 90% of its new jobs and has made 100% of its required investment. This is a pass through grant – the County will write a check to Fields Control in the amount of the grant totaling \$17,500. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Authorizing Execution of an Addendum to the Sales Tax Audit Contract Dated October 18, 2004 with Tax Reduction Specialists: Sales Tax Re-allocation Audit. Mr. Hollowell stated Utility Reduction Specialists, Inc., has worked with 107 city and county governments in 4 states and is currently conducting sales tax re-allocation audits for 19 counties in North Carolina. Lenoir County contracted with Tax Reduction Specialists in October 2002 to audit the sales and use tax refund claims for tax filings in 1999 through June 2002. This time frame was significant because a three (3) year statute of limitations applies to requests for tax refunds and Lenoir County would not have been able to apply for any sales tax refunds for filings through June 1999. The County extended the contract with Tax Reduction Specialists on October 18, 2004 to include sales tax filings through December 31, 2003, on February 7, 2005 to include sales tax filings through December 31, 2006, on March 5, 2007 to include sales tax filings through December 31, 2007, and on February 18, 2008 to include sales tax findings through December 31, 2008. The requested addendum will extend the contract with Tax Reduction Specialists to include sales tax filings through December 31, 2009. Tax Reduction Specialists, in the original agreement, was compensated 25% of the amount of the sales tax refund obtained by Lenoir County as a result of the sales tax re-allocation audit. Under subsequent addendum's and the proposed addendum, the County compensates Tax Reduction Specialists at a reduced rate of 20% of the sales tax refund obtained by the County. If the county does not receive a refund, there will be no fee for the services of Tax Reduction Specialists. The County does not have the staff or the expertise to do this work in-house. Execution of this agreement will provide Lenoir County with the assurance that it has properly received credit for sales tax re-allocations from the North Carolina Department of Revenue for filings through December 31, 2009 and secure any refunds due to the County for improperly filed or credited sales tax revenues. To date, the audit performed by Tax Reduction Specialists has produced a direct benefit to Lenoir County of \$381,424 in additional sales tax revenues that were allocated incorrectly by the State of North Carolina. Tax Reduction Specialists has estimated an additional benefit to the County of \$46,668 through the tax filing period ending December 31, 2008 and additional revenues for filings through December 31, 2009. Upon a motion by Mr. Harper and a second by Mr. Humphrey, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution Approving Engineering Services for Limited Phase II Environmental Report on Parking Lots for Proposed Jail Construction: KCI Associates: \$3,400. Mr. Hollowell stated On August 4, 2008, the Board approved a 90-day option- to-purchase agreement on lots adjacent to the Lenoir County Courthouse for proposed jail construction. Before exercising the option-to-purchase agreement, the County must determine if the lots are suitable for construction of a jail facility. On September 15, 2008 the Board approved a resolution to proceed with Geotechnical reports and a Phase I environmental report. Geotechnical reports may include,

but are not limited to, description of proposed construction and anticipated structural loads, site subsurface conditions, soil borings, test pits, groundwater conditions, requirements for fill/backfill, foundation depth recommendations, and recommendations for temporary excavations and permanent slope stability. A Phase I environmental report identifies recognized environmental conditions of the subject property. A historical review of the site and site activities is conducted to determine the environmental condition of the property. If a Phase I evaluation indicates a potential for contamination, a Phase II site assessment involving sampling and testing would be recommended. The Phase I report conducted by KCI Associates revealed the existence of a former undocumented underground gasoline storage tank on the subject property. KCI Associates recommends that the soil and groundwater should be investigated to determine whether petroleum impacts are present. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 16 was unanimously approved. Mr. Graham stated the County should own the entire block adjacent to the Courthouse for future plans and development. Mr. Jarman stated he would acquire more information on the surrounding properties.

Item No. 17A was a Resolution to Approve Declaring One (1) Lenoir County Transit Vehicle as Surplus Vehicle. Ms. Sue Powell, Transit Director, addressed the Board. Ms. Powell stated Lenoir County Transit (LCT) has one (1) vehicle that is not currently being used because it was replaced with one (1) 2008 – 28ft Light Transit Vehicle that was approved in our FY 2007-2008 Community Transportation Grant with North Carolina Department of Transportation. Transit (LCT) is requesting the Board’s approval to declare the 2002 Dodge Lift Van as a surplus vehicle. The vehicle listed is in good condition and has reached the 100,000-mile range that is set by the North Carolina Department of Transportation in order to replace a vehicle. Upon a motion by Mr. Humphrey and a second by Ms. Brown, Item No. 17A was unanimously approved.

Item No. 17B was a Resolution Approving the Acceptance of a Proposal for Advertisement by Tar Heel Home Health on the Lenoir County Transit Vehicles and the Execution of a Contract. Ms. Powell stated the Board, at its March 17, 2003 regular board meeting, approved the management, marketing, operation, and maintenance of an advertisement program for the Lenoir County Transportation Department and authorized the execution of a contract by the County Manager with HighetKracker Freelance Partnership, Inc. As of July 1, 2007, Lenoir County Transportation has chosen to market the advertisements to allow all revenues to be allocated to the transit system. Tar Heel Home Health Services is in their second year of advertising with Lenoir County Transit. Tar Heel Home Health Services provides home health care services for individuals requiring in-home care. Based on a \$125/per month advertisement charge by LCT, the following revenues are anticipated for a twelve-month advertisement period: $\$125/\text{mo.} \times 1 \text{ advertisement on } 1 \text{ vehicle} \times 12 \text{ mos.} \text{ minus } \$164 \text{ (1 time cost for sign and installation by Right-On Signs – Kinston)} = \$1,336$. Upon a motion by Mr. Humphrey and a second by Ms. Brown, Item No. 17B was unanimously approved.

Item No. 17C was a Resolution Authorizing the Issuance of a Blanket Purchase Order for Squires Auto Generator & Started Service, Inc. for \$20,000 For Fiscal Year 2008-2009 for Vehicle Maintenance and Repairs. Ms. Powell stated on March 10, 2008, Lenoir County Transit began Operations in-house. LCT will be utilizing Squires Auto Generator & Started Service, Inc. as one of their vendors for repairs for the Fiscal Year 2008-2009 for Transit vehicles. This Blanket Purchase Order for Fiscal Year 2008-2009 will allow Lenoir County Transit to operate more efficiently by having the Purchase Order in place when the need for the service arises. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 17C was unanimously approved.

APPOINTMENTS

Item No. 18 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Board of Health 2nd Appearance	Brenda B. Grant (Re-Appointment)	June 2011 M: Brown S: Davis
Lenoir County Planning Board 1st Appearance	L. Russell Hill Alternate (Appointment)	October 2011
Nursing Home and Adult Care Home Committee 1st Appearance	Eugene McCoy (Appointment)	October 2011

CURRENT VACANCIES:

Lenoir County Health Board – Four (4) Vacancies; (1) Veterinarian, (1) Optometrist, (2) Public Members

Grifton Planning Board – One (1) Vacancy

JCPC – One (1) Vacancy; 1-Juvenile Attorney

Lenoir County Planning Board – K-6 Precinct & At-Large

CJPP – Four (4) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Lenoir County Transportation Committee – At Large Member – Business Community

PUBLIC COMMENTS

Mr. Edwin Jones, Chairman of the Community Council for the Arts, addressed the Board. Mr. Jones stated the Community Council for the Arts will be sponsoring a Jazz Night on Saturday, October 25, 2008. Tickets are available at the arts center for \$25:00, which includes heavy hors d'oevers and open bar. Doors open at 6:30 p.m. with concert beginning at 7:30 p.m. Proceeds from jazz night will support children's programs from the CCA and fund music scholarships through the Fannie B. Murrill and Ruth M. Jones Scholarship Foundation.

CLOSED SESSION

Upon a motion by Ms. Brown and a second by Mr. Stroud, and unanimous approval, closed session was entered at approximately 10:56 a.m. and the following cited: Number four (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. The Board discussed an economic development project. The Board took no action. Upon a motion by Mr. Graham and a second by Ms. Brown, the Board moved out of closed session at 11:10 a.m.

OPEN SESSION AND ADJOURNMENT

Upon a motion by Mr. Graham and a second by Ms. Brown, the Board moved into open session at 11:11 a.m. Mr. Mark Pope, Economic Development Director, addressed the Board. Mr. Pope introduced a Resolution Approving an Economic Development Grant Agreement: Select Vending Company, Inc.: \$45,000. Select Vending Company, Inc. is a new company and joint venture between Minges Bottling Group and Gordon Vermillion. Select Vending Company, Inc. will create 52 new jobs over the next two years and invest \$2,430,800 in Lenoir County. Both partners have proven track records in their ability to operate successfully. Upon a motion by Mr. Graham and a second by Ms. Brown, the Select Vending Agreement was unanimously approved.

Respectfully submitted,



Lashanda Aytch
Clerk to the Board

Reviewed By



Michael W. Jarman
County Manager

Item No. 4

BUDGET ORDINANCE AMENDMENT: FINANCE/EMERGENCYMEDICAL SERVICES: \$1,921. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009 (PRIOR YEAR)
 Appropriations Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE/EMERGENCY MEDICAL SERVICES		10-3842-8500	INSURANCE - MISCELLANEOUS
				10-4332-3530	VEHICLES REPAIR/MAINTENANCE
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3842-8500	INSURANCE-MISCELLANEOUS	1,921.00	10-4332-3530	VEHICLES REPAIR/MAINTENANCE	1,921.00
Total		1,921.00	Total		1,921.00

Reason and Justification for Request:

TO BUDGET INSURANCE PROCEEDS RECEIVED FROM THE COUNTY'S INSURANCE CARRIER, VFIS TO REPAIR A 2007 FORD AMBULANCE THAT WAS WRECKED ON AUGUST 8, 2008. A CHECK IN THE AMOUNT OF \$1,920.89 WAS RECEIVED ON 10/14/08. THIS IS FOR ADDITIONAL WORK FOR DAMAGE THAT WAS DISCOVERED AFTER BEGINNING THE REPAIRS.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	10/14/08	<i>Marta A. Martin</i>	10/14/08
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>	10/16/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item NO.5

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: PROCESS FUNDS: \$4,731. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009 (PRIOR YEAR)
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		PROCESS FUNDS		10-3402-3609 GRANT-JCPC-ADVISORY COUNCIL 10-4201-6356 JCPC ADVISORY COUNCIL	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3402-3609	GRANT-JCPC-ADVISORY COUNCIL	4,731.00	10-4201-6356	JCPC-ADVISORY COUNCIL	4,731.00
Total		4,731.00	Total		4,731.00

Reason and Justification for Request:

BUDGET AMENDMENT TO APPROPRIATE AN ADDITIONAL \$4,731. FOR THE JCPC ADVISORY COUNCIL. THE ORIGINAL BUDGET OF \$3,000 WAS AMENDED BY THE STATE TO INCLUDE AN ADDITIONAL OF \$4,731. TO COVER A YEAR END FUNCTION FOR YOUTH AND THEIR FAMILIES.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Martin</i>	10/15/08	<i>Marta H. Martin</i>	10/15/08
Budget Officer Approval	Date		
<i>Michael W. Brown</i>	10/17/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item No. 6

**PUBLIC NOTICE
NORTH CAROLINA
LENOIR COUNTY**

Pursuant to NC G.S. 105-317(c) the Lenoir County Board of Commissioners hereby gives notice that the proposed schedules, standards, and rules to be used in appraising real property in the county have been submitted to the Board of County Commissioners and are available for public inspection in the Tax Assessor's Office located at 101 N. Queen St., Kinston, NC. The proposed schedules, standards, and rules will be utilized in conducting the 2009 general revaluation of real property in Lenoir County at its true value or present use value either separately or simultaneously.

A public hearing on the proposed schedules, standards, and rules for the 2009 revaluation will be held on October 20, 2008 at 4:00 p.m. in the Commissioners' Room in the Lenoir County Court House, 130 S. Queen St., Kinston, NC.

Lashanda Aytch
Clerk to the Board

Item NO. 7

PUBLIC NOTICE

Lenoir County
North Carolina

The Lenoir County Work First Block Grant Plan for FY 2010-2011 will be available for public review and comment through October 20, 2008. Copies of the plan are available at the Neuse Regional Library in Kinston, the Free Press office, the Lenoir County Manager's office, Lenoir County DSS, and the county's <http://www.co.lenoir.nc.us/> Contact Chris Harper, Adult & Family Services Program Manager at 252-559-6346 with comments.

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 10/20/08 **ITEM NO.:** 8

Resolution Requesting to Continue Electing Status for the Work First Program during State FY
2010-2011

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested to approve a request to the Division of Social Services to continue Election Status for the Lenoir County Work First Block Grant Plan for SFY 2010-2011.

HISTORY/BACKGROUND:

As State Law mandates, all counties must submit a county Work First Block Grant Plan to the Department of Health and Human Services for Work First biennial planning. This is an opportunity for counties to take full advantage of the local flexibility structure in the Work First Program. The planning process consists of several significant criteria including the designation of our county status as either a Standard County or an Electing County.

Each county must notify the Department of Health and Human Services by September 26, 2008, as to whether they want Standard or Electing County status. Lenoir County has chosen Electing County Status since 2001. By choosing Electing Status, the county may reduce the county funding for the Work First Program by 10%, saving \$102,373 per year for Lenoir County. Electing County Status also allows the county to use federal TANF funds to provide Children's Protective Services and other TANF services.

EVALUATION:

North Carolina General Statute 108.27 and Work First Policy Section 103 provide instructions for the development of the local Work First plan to meet local needs. Choosing Electing Status has proven very successful for Lenoir County, by allowing the county to save \$102,373 per year while still reducing the number of families who receive public assistance from 573 families in July 2001 to 155 families on May 1, 2008. Also, as an Electing County, Lenoir County has used available Work First Cash Assistance Funds for protective services for children, day care services for children, transportation services for employment and training, and STRIVE classes for Work First Participants. As a Standard County, these services would have only been available with 100% County Funds. The Electing County status saves local tax dollars and makes federal funds available for services described above. To abandoned the Electing County Status at this time would costs approximately \$800,000 local tax dollars.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners requests that Lenoir County be designated as an Electing County SFY 2010-2011.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 10/20/08
Date

ATTEST 10/20/08
Date

Lenoir County, North Carolina

Request for Standard or Electing Status for the Work First Program

The Board of Commissioners of Lenoir County voted on August 4, 2008

to request Standard or Electing (Check one) Status for the Work First Program.

The vote was _____ for and _____ against (at least two-thirds in favor).

Commissioner Chair Signature

August 4, 2008
Date

The primary contact person for our Work First Block Grant planning processing will be:

Name: Jack B. Jones

Position/Title: DSS Director

Address: Lenoir County Department of Social Services
P. O. Box 6
Kinston, North Carolina 28502

Phone: 252-559-6361

Fax: 252-559-6381

Email: jjones@dss.co.lenoir.nc.us

Due Date: September 26, 2008

Submit to: Sara Anderson Mims, Program Administrator
Work First/CPS Policy Team
Family Support and Child Welfare Services Section
North Carolina Division of Social Services
325 N. Salisbury Street
2408 Mail Service Center
Raleigh, NC 27699-2408
Fax: 919-715-6714

Item No. 9

BUDGET ORDINANCE AMENDMENT: CAPITAL IMPROVEMENTS FUND:
ECONOMIC DEVELOPMENT: \$20,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS	ECONOMIC DEVELOPMENT	40-4920-5881 WEST CO II-EASTERN REGION FLEX GRANT 40-3980-9843 GRANT-WEST CO II-EASTERN REGION FLEX	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u>		<u>INCREASE</u>	
40-3980-9843 GRANT-WEST CO II-EASTERN REGION FLEX	20,000.00	40-4920-5881 WESTCO II-EASTERN REGION FLEX GRANT	20,000.00
Total	20,000.00	Total	20,000.00

Reason and Justification for Request:
BUDGET AMENDMENT TO SET UP THE EASTERN REGION FLEX GRANT FOR WEST PHARM NO. 2 EXPANSION PROJECT. THIS IS A PASS THROUGH GRANT. THE COUNTY RECEIVED THE FUNDS FROM NORTH CAROLINA'S EASTERN REGION ON OCTOBER 7, 2008.

Department Head Approval <i>D. Mark Spe</i>	Date 10/08/08	Finance Officer Approval <i>Marta H. Martin</i>	Date 10/8/2008
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Budget Officer Approval <i>Michael W. ...</i>	Date 10/13/08
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Board Approval (When Applicable)	Date	Date of Minutes
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Finance Office - Copy

Department - Copy

Administration - Copy

Item No. 10

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: FINANCE/CJPP: \$22,955.: INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		Finance/Criminal Justice Partnership Program		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
INCREASE			DECREASE		
10-3522-3601	Grant - CJPP	2,955.00	10-5216-5999	Capital Items <\$5,000	-837.00
10-3991-9910	Fund Balance Appropriated	20,000.00			
			INCREASE		
			10-5216-1210	Salaries & Wages	35.00
			10-5216-1810	Employer-FICA	2.00
			10-5216-1811	Employer-Medicare	1.00
			10-5216-1820	Employer-Retirement	2.00
			10-5216-1870	Employer-401-K	2.00
			10-5216-3310	Utilities	2,500.00
			10-5216-4999	Miscellaneous	750.00
			10-5216-6900	Contract Svcs-Client Transp.	500.00
			10-5216-6901	Contract Svcs-Provider	20,000.00
Total		22,955.00	Total		22,955.00

Reason and Justification for Request:

Budget Amendment to bring budget in line with the State's approved budget. At the time the County's budget was prepared, the State had not yet approved their budget. Therefore, the County budgeted the same amount as Fiscal Year 2007-08. On September 29, 2008 the State sent its approved budget. It was \$2,955. more than last year. This budget amendment also budgets a \$20,000.00 contribution from Eastpointe - this amount was in the original revenues budgeted by the County for the Day Reporting Center program, but was omitted in the expenditure lines.

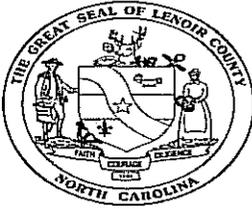
Department Head Approval	Date	Finance Officer Approval	Date
<i>Maisha H. Maize</i>	10/13/08	<i>Maisha H. Maize</i>	10/13/08
Budget Officer Approval	Date		
<i>Michael W. Farmer</i>			
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

BUDGET ORDINANCE AMENDMENT: SOLID WASTE FUND: LANDFILL: \$126,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
SOLID WASTE		LANDFILL		66-3472-4000 LANDFILL USER FEES-CASH 66-4720-6300 STATE TAX-TIPPING FEE	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
66-3472-4000	LANDFILL USER FEES-CASH	126,000.00	66-4720-6300	STATE TAX - TIPPING FEE	126,000.00
Total		126,000.00	Total		126,000.00

Reason and Justification for Request:

TO BUDGET FUNDS FOR THE NEWLY IMPLEMENTED SOLID WASTE DISPOSAL TAX. SESSION LAW 2007-550 ENACTED BY THE 2007 GENERAL ASSEMBLY REQUIRES OWNERS OF LANDFILLS TO REMIT TO THE STATE \$2.00 FOR EACH TON OF MUNICIPAL SOLID WASTE AND CONSTRUCTION AND DEMOLITION DEBRIS DEPOSITED IN A LANDFILL. THIS LAW WAS EFFECTIVE JULY 1, 2008. PAYMENTS TO THE STATE ARE TO BE MADE ON A QUARTERLY BASIS.

Department Head Approval	Date	Finance Officer Approval	Date
<i>James T. Miller</i>	10-13-08	<i>Michael H. Martin</i>	10/13/08
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	10/13/08		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 10/20/08 **ITEM NO.:** 12A.

Resolution Authorizing Lenoir County Cooperative Extension to Implement Children's Birth to Kindergarten Component to the Parenting Matters, Parent Education Program

SUBJECT AREA: Administrative

ACTION REQUESTED:

Authorize acceptance of \$2,860.00 in grant dollars for FY 2008-2009 (July 1, 2008 – June 30, 2009) allocated from Lenoir/Greene Partnership for Children.

HISTORY/BACKGROUND:

This year Lenoir County Cooperative Extension was allocated Juvenile Crime Prevention Council dollars to fund parent education for parents at high risk of becoming involved in the Juvenile Court System due to negative conditions of the family unit. The Parent Education Program provides a comprehensive parent education program for parents and caretakers through increased parental knowledge of child development, nurturing, appropriate discipline, effective parenting, and early literacy. Parenting Matters research based curriculum is being used for the educational component. Parenting Matters offers skill-building and educational opportunities to parents. The program targets parents and caretakers of Lenoir County children ages six through seventeen who are experiencing parenting problems or wish to improve on parenting skills. Another aspect of the program is attendance by the entire family. JCPC dollars are specific in that they cannot be spent for children other than those mentioned above. In order to provide an educational experience for the children in the range of Birth to K, dollars were secured from the Lenoir/Greene Partnership for Children.

EVALUATION:

Participants will attend eight two-hour sessions. Following a family meal the family will separate into age appropriate sessions. Pre and Post Test Evaluations will be administered. Assessments will also be made by Caseworkers from DSS, and Parent Educators.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that Lenoir Cooperative Extension be authorized to accept the Lenoir/Greene Partnership for Children Grant in the amount of \$2,860.00 to implement and administer a Birth to Kindergarten class as a component of the Parent Education Program.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 10/20/08
Date

ATTEST 10/20/08
Date

Item No. 12B

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: PROCESS FUNDS/LGPFC PARENTING SKILLS: \$2,860.: INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	FINANCE/PROCESS FUNDS LGPFC - PARENTING SKILLS	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u> 10-3402-3634 GRANT-LGPFC-PARENTING SKILLS	2,860.00	<u>INCREASE</u> 10-4955-2900 OTHER SUPPLIES 700.00 10-4955-6900 CONTRACTED SERVICES 2,160.00
Total	2,860.00	Total 2,860.00

Reason and Justification for Request:
 BUDGET AMENDMENT TO APPROPRIATE FUNDS FROM THE LENOIR-GREENE PARTNERSHIP FOR CHILDREN TO BE USED IN CONJUNCTION WITH THE JCPC PARENTING MATTERS FUNDS. THE JCPC PARENTING MATTERS FUNDS ARE USED TO REACH CHILDREN AGES KINDERGARTEN THROUGH 19. THE FUNDS FROM THE LENOIR GREENE PARTNERSHIP FOR CHILDREN WILL BE USED TO REACH CHILDREN BIRTH THROUGH 5. THIS GRANT IS ON A REIMBURSEMENT BASIS.

Department Head Approval <i>Jammy D Kelly</i>	Date 10-2-08	Finance Officer Approval <i>Martha H. Martin</i>	Date 10/3/08
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Budget Officer Approval <i>Michael W. Forman</i>	Date 10/
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Board Approval (When Applicable)	Date	Date of Minutes
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Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 10/20/08 **ITEM NO.:** 13

Resolution Authorizing a Purchase Order to Contract Flooring and Design for Vinyl Tile and Proam Rubber for the Weight Rooms and Fitness Rooms at Mock Gym: \$6,862

SUBJECT AREA: Community Development

ACTION REQUESTED:

The Board is requested to authorize a purchase order in the amount of \$6,862.00 to Contract Flooring and Design for vinyl tile and proam rubber for the weight room and fitness room at Mock Gymnasium.

HISTORY/BACKGROUND:

These rooms currently have carpet that needs to be replaced. The proam rubber flooring will be used in the weight rooms and the vinyl tile will be used in the fitness area. The City of Kinston is funding the proam rubber on the walking track. Approximately 300 people per day use this facility, seven days a week. This flooring will be budgeted in 40-4930-5101.

EVALUATION:

Contract Flooring and Design:	\$6,862.00
Commercial Flooring:	\$9,745.00

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that a purchase order be issued to Contract Flooring and Design in the amount of \$6,862.00 for vinyl and proam rubber flooring.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____
Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 10/20/08
Date

ATTEST 10/20/08
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 10/20/08 **ITEM NO.** 14

Resolution Execution of "Option to Purchase" Real Property: 112 S. Queen St., 109, 111, 113, and 115 E. Caswell St., Kinston, N.C.: \$750,000

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested to approve the execution of the attached "Option to Purchase" real property located at 112 S. Queen St., 109, 111, 113, and 115 E. Caswell St., Kinston, N.C., in the amount of \$750,000.

HISTORY/BACKGROUND:

The County desires to purchase real property located at 112 S. Queen St., 109, 111, 113, and 115 E. Caswell St., Kinston, N.C. All of these properties are contiguous to Lenoir County Courthouse property. Future needs for expansion of County facilities and operations make these properties an essential acquisition for the County. At the request of the Board, County Administration contracted with the real estate appraisal firm of Rasberry Shackelford & Associates to perform an appraisal of the properties. An "Option to Purchase" these properties was prepared by the County Attorney. The Board approved the "Option to Purchase" on August 4, 2008. The Option shall exist and continue from July 28, 2008 until 5:00 p.m. on October 28, 2008.

EVALUATION:

Future needs for expansion of County facilities and operations require the purchase of additional real estate. The properties located at 112 S. Queen St., 109, 111, 113, and 115 E. Caswell St., Kinston, N.C., are all contiguous to Lenoir County Courthouse property. The "Option to Purchase" these properties expires on October 28, 2008. The Board has no other regularly scheduled meetings prior to October 28, 2008.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval. _____

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the attached "Option to Purchase" real property located at 112 S. Queen St., 109, 111, 113, and 115 E. Caswell St., Kinston, N.C. be executed and be it further resolved that the County Manager is authorized to sign the "Option to Purchase" on behalf of the County

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 10/20/08
Date

ATTEST 10/20/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 10/20/08 **ITEM NO.** 15

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Planning Board 2 nd Appearance	L. Russell Hill Alternate (Appointment)	October 2011
Nursing Home and Adult Care Home Committee 2 nd Appearance	Eugene McCoy (Appointment)	October 2011

CURRENT VACANCIES:

Lenoir County Economic Development Board – At-Large Member

Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members

Lenoir County Planning Board – Districts One (1) and Four (4)

Grifton Planning Board – One (1) Vacancy

CJPP – Three (3) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Planning Board 2nd Appearance	L. Russell Hill Alternate (Appointment)	October 2011
Nursing Home and Adult Care Home Committee 2nd Appearance	Eugene McCoy (Appointment)	October 2011

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman

10/20/08
Date

ATTEST

10/20/08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

LENOIR COUNTY PLANNING

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: L. RUSSELL HILL
 Address: 365 JACKSON HEIGHTS ST.
 City/State/Zip: KINSTON N.C. 28504
 Telephone: (Home) 252 527-2590 (Work) CELL 526-7285
 Occupation: TOOL MAKER
 Business Address: _____
 Age: (Optional): 45 AGE
 Number hours available per month for this position: 30 HOUR
 Training: 2 YEARS ASSOCIATE IN APPLIED SCIENCE IN MACHINING TECHNOLOGY
 Business and Civic Experience/Skills: PARTIME TEACHERS ON A COLLEGE LEVEL AND HIGH SCHOOL LEVEL.
 Other County Boards/Committees/Commissions presently serving on: N/A
 Expiration date of Term: ~~8/21/08~~ 10/2011

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | <u>Neuse (Agricultural Center) Alternate</u> |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

L. Russell Hill
Signature of Applicant

8/21/08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Nursing Home and Adult Care Home Committee
(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: REV. EUGENE LIONEL McCOY
 Address: 1501 Bond St
 City/State/Zip: KINSTON NC 28501
 Telephone: (Home) 252 537 8439 (Work) RETIRED
 Occupation: RETIRED - NEW YORK CITY LAW ENFORCEMENT
 Business Address: PO Box 843 KINSTON NC 28501
 Age: (Optional): _____
 Number hours available per month for this position: 20 to 30 HRS PER Mo.
 Training: MENTAL HEALTH + NURSING HOME Admin.
 Business and Civic Experience/Skills: LENOIR MET. HOSP. CHAPLAIN - VOL.
FAMILY CARE HOME ADMINISTRATOR
 Other County Boards/Committees/Commissions presently serving on: NONE - LENOIR COUNTY
 Expiration date of Term: N/A

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| <u>K-5 (Spillman Baptist Church)</u> | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Eugene L. McCoy
Signature of Applicant

SEPT. 11 '08
Date