

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA**  
**MONDAY, OCTOBER 20, 2014 – TIME: 4:00 P.M.**  
**COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE**  
**130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION:** Mineko Holloway, Lenoir County Council on Aging

**CONSENT AGENDA: 10 Min.**

**ACTION**

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| 1. | Approval of Minutes: Regular Board Meeting: October 6, 2014.       | King/Jarman |
| 2. | Budget Ordinance Amendment: General Fund: DSS: \$163.00. Decrease. | Moore       |
| 3. | Budget Ordinance Amendment: General Fund: DSS: \$257.00. Decrease. | Moore       |

**END OF CONSENT AGENDA**

**BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 40 Min.**

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| 4.  | Budget Ordinance Amendment: General Fund: Process Fund: \$3,284.00. Increase.   | Kelly  |
| 5.  | A. Resolution Approving 2014 Updates to Fire Prevention and Protection Ordinance of Lenoir County.<br>B. North Carolina Fire Prevention Code Ordinance. | Dail   |
| 6.  | Resolution Approving Change of Board Appointee for the Southwood Fire and Rescue Department Firemen's Relief Fund.                                      | Dail   |
| 7.  | Resolution Approving Purchase Order for Mowing and Ditch Clean-Up: SDR Construction: \$3,390.00.  | Pope   |
| 8.  | Resolution Approving Purchase Order for Scoreboards at Bill Faye Park: Scoreboards.com: \$4,349.00.   | Ellis  |
| 9.  | Budget Ordinance Amendment: General Fund/Insurance Fund: Finance: \$3,400.00. Increase.   | Martin |
| 10. | Budget Ordinance Amendment: General Fund/Insurance Fund: Finance: \$96,000.00. Increase.  | Martin |
| 11. | Resolution Approving Purchase Order for Munis Financial, Payroll, and HR Management Software: Tyler Technologies: \$365,269.00.                         | Jarman |
| 12. | Budget Ordinance Amendment: General Fund: DSS: \$6,425.00. Decrease.  | Moore  |
| 13. | Budget Ordinance Amendment: General Fund: DSS: \$68,497.00. Increase.   | Moore  |

14. A. Resolution Approving a Revision to the FY 2014/2015 Lenoir County Home and Community Care Block Grant Funding Plan: \$536,454.00. Moore  
B. Budget Ordinance Amendment: General Fund: DSS: \$7,083.00. Decrease.
15. A. Resolution Approving Emergency Purchase of Personal Protective Equipment: Dail  
Aramco: \$26,878.00.  
B. Budget Ordinance Amendment: General Fund: EMS/Finance: \$26,878.00.  
Increase.

**APPOINTMENTS: 5 Min**

16. Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min Board

**OTHER ITEMS**

17. **Items from County Manager/Commissioners Public Comments/County Attorney/Closed Session (if necessary)** Jarman

Item No. 1

## MINUTES

### LENOIR COUNTY BOARD OF COMMISSIONERS

October 06, 2014

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, October 06, 2014, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice-Chairman Jackie Brown and Commissioners, Roland Best, Mac Daughety, Reuben Davis, Eric Rouse, and Linda Sutton.

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Vickie F. King, Clerk to the Board, Bob Griffin, County Attorney, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the Invocation and Mr. Rouse led the audience in the Pledge of Allegiance.

#### **PUBLIC INFORMATION:**

Ms. Brown read a Proclamation declaring the 2014/2015 school year as "Paint Lenoir Purple" in Lenoir County. Upon a motion by Ms. Sutton and a second Ms. Brown the Paint Lenoir Purple Proclamation was unanimously approved.

Mr. Hill stated he hoped our citizens will take advantage of the Drop Off Prescription Drugs Program. Mr. Hill stated this is something that would certainly help our community.

Mr. Hill asked if anyone from the audience wished to address the Board?

John Nix stated he feels it's his duty as a citizen to be here. Mr. Nix stated at the last meeting, the Board approved a raise for Mr. Jarman. Mr. Nix stated he has known Mr. Jarman for many years and he likes Mr. Jarman, but there has been a public outcry about the raise. Mr. Nix stated he would like to address some obvious concerns and offer suggestions. Mr. Nix stated a 15% pay raise is excessive by any standard, and the manager already had a 2% cost of living raise with the rest of the County employees during the budget cycle. Mr. Nix stated in the last year Mr. Jarman had a 17% raise and the Department Heads have been told for years to reduce spending, so how can this be justified? Mr. Nix stated this sort of action breeds contempt among the Department Heads and employees. Mr. Nix stated the Commissioners did not have enough time to review the contract, and it's impossible to reach a reasonable conclusion on an eight page contract in 15 minutes.

Mr. Nix stated; therefore, the decision should have been tabled for further review or it should have been sent out to the Commissioners prior to the meeting. He does not think that happened. Mr. Nix stated the manager is a County employee, not a contractor. Mr. Nix stated committing the tax payers to a four year guaranteed contract with a payout is not reasonable by any standard. Mr. Nix stated we are a Tier One County, where the majority of the citizens qualify for government subsidies, and the tax base does not appear to be in a growth phase at this time. Mr. Nix stated the County does not need to be handing out raises at this time. Mr. Nix stated the Commissioners should rescind the contract, review it more carefully, and introduce a more reasonable contract as part of the next budget process in 2015. Mr. Nix stated that will give each person time to look at the contract comprehensively, look at the money involved, and review the salaries in other counties. Mr. Nix stated we are not Charlotte or Greenville. We are Kinston, Lenoir County, and we have our own issues. Mr. Nix stated he is not saying that Mr. Jarman is not worth it, but he is saying the process was flawed. Mr. Nix stated the citizens have put their trust in the Board to be good stewards of our tax dollars. Mr. Nix stated he is present today to ask questions and hold the Board accountable. Mr. Nix asked the Board to take his suggestions into consideration for the good of the citizens of Lenoir County.

Mr. Hill thanked Mr. Nix for his time and comments.

#### **CONSENT AGENDA:**

1. Approval of Minutes: Regular Board Meeting: September 15, 2014.  
Closed Session Meeting: September 15, 2014.
2. Resolution Requesting the Establishment of fees for Rabies Vaccinations at County sponsored Rabies Vaccination Clinics.
3. Budget Ordinance Amendment: General Fund: Health: Immunizations. Increase: \$1,553.00.
4. Resolution to approve releases and refunds to the listed individuals.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

#### **PUBLIC HEARING/RESOLUTIONS**

Item No. 5A was a Public Hearing regarding the proposed Rural Operating Assistance Program (ROAP) application for FY 2015. Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board opened the Public Hearing at 9:17 a.m. Chris Harper, Transit Director, stated the Rural Operating Assistance Program (ROAP) includes programs providing assistance for the public transportation of elderly and disabled citizens.

Mr. Harper stated it also provides operating assistance for persons with employment related transportation needs and provides assistance for the public transportation of persons living in non-urban areas of Lenoir County. Mr. Harper stated this grant will run through June 30, 2015. Mr. Harper stated funds are distributed through a formula based allocation. Mr. Harper stated an application must be submitted to the North Carolina Department of Transportation/Public Transportation Division (NCDOT/PTD) in order to receive the funds. Mr. Harper stated the funds are all from the State of North Carolina without County funds attached. Mr. Hill asked if there were any public comments. There were none. Upon a motion by Ms. Brown and a second by Ms. Sutton, the Public Hearing Closed at 9:24 a.m.

Item No. 5B was a Resolution Supporting Lenoir County's Application for the Rural Operating Assistance Program (ROAP). Upon a motion made by Ms. Brown and second by Mr. Best, Item No. 5B was unanimously approved.

Item No. 5C was a Resolution Approving Lenoir County's Application for the FY 2014-2015 Rural Operating Assistance Program (ROAP) Grant and Authorizing Persons to Execute Required Documents for the Rural Operating Assistance Program (ROAP). Upon a motion made by Ms. Sutton and second by Ms. Brown, Item No. 5C was unanimously approved.

#### **PROCLAMATION/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS:**

Item No. 6 was a Resolution approving the purchase and installation of security fencing from Baker Fence and Flagpoles. Chris Harper, Transit Director, stated the fencing will provide better security for the Lenoir County Transit employees and protect the assets of the vehicles. Mr. Harper stated several of his employees have mentioned security concerns especially during the early morning hours between 2:30am – 6:00am. Mr. Harper stated there is a great need for security during early morning hours of operation when drivers have to perform pre and post-trip vehicle inspections. Mr. Harper stated Baker Fence and Flagpoles provided the lowest cost to the County for this project. Mr. Harper stated all local match monies are generated by Transit ticket sales and advertising. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Budget Ordinance Amendment: Transportation Fund: Operations: \$21,358.00. Decrease. Chris Harper, Transit Director, stated this Budget Amendment is to adjust Transit revenues and expenditures for the Rural Operating Assistance Program (ROAP) allocations to actual approved amounts. Mr. Harper stated at the time of adopting the budget, the Transit Department budgeted numbers the same as the 13-14 fiscal year. Mr. Harper stated this will adjust those numbers to the correct amounts. Upon a motion made by Mr. Davis and a second by Mr. Best, Item No. 7 was unanimously approved.

Mr. Rouse asked how Transportation was doing? Mr. Harper stated Transit was doing really well and they have a couple of opportunities regarding advertising. Mr. Harper stated however, the arrangements are not finalized as of yet, so he did not want to mention the names. Mr. Harper stated he is looking at getting sustainable and multi-year advertising.

Mr. Harper stated they are looking at doing things like ticket price reductions or where someone can purchase 8 tickets and get 2 tickets free. Mr. Harper stated overall Transit is doing really well, but at some point when looking at public transportation, we will need to expand services. Mr. Harper stated he wanted to get the ridership back up and in a well coordinated way develop new trips. Mr. Harper stated he is excited and looking forward to growing with good opportunities.

Mr. Rouse asked about the ticket sales? Mr. Harper stated the ticket sales actually pay for more tickets. Mr. Harper stated the tickets sales don't come close to paying for rides. Mr. Harper stated he will be having some discussions with the County Manager and Assistant County Manager to see if he will be able to do something financially. Mr. Harper stated something he wanted to do from day one was to reduce ticket prices, but he's looking at the right timing, and he feels if he can get the advertising going, that will help bridge the gap.

Item No. 8 was a Budget Ordinance Amendment: General Fund: Cooperative Extension Kate B. Reynolds: \$77,270.00. Increase. Tammy Kelly, Cooperative Extension Director, stated this Budget Amendment is to set up funds received from the Kate B. Reynolds grant. Ms. Kelly stated this is the third and final of the installment payments from the grant. Ms. Kelly stated the funds help with the salary of the Market Manager, supplies, the food and nutrition program, and helped to get the EBT System set up at the Farmer's Market. Ms. Kelly stated the grant also helps with the Healthy Eating and Healthy Food Access Program. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 8 was unanimously approved.

Ms. Sutton asked how things were going at the Market? Ms. Kelly stated things at the Market were going well and she was hoping to get the Solar Panels installed on top of the benches this week. Ms. Kelly stated they have a big event scheduled for Friday and Saturday. The 5 year anniversary of the Mother Earth Brewing Company will take place. Ms. Kelly stated she hopes to have the sidewalks and everything completed by then. Ms. Kelly stated they have the funds to cover it, it's just the time and weather that have prolonged it from being completed. Ms. Kelly stated they are hosting the Committee of 100 next week for their annual meeting and they have a demo by Vivian Howard/Chef and the Farmer on November 22, 2014.

Item No. 9 was a Budget Ordinance Amendment: State Controlled Substance: Sheriff State Controlled Substance: \$3,670.00. Increase. Sheriff Chris Hill stated this Budget Ordinance Amendment is to appropriate funds from the State Controlled Substance Fund to cover the cost of ordering supplies for employee training.

Sheriff Hill stated the State Controlled Fund is not tax money, it basically comes from the arrest of the dope dealers. Upon a motion made by Ms. Sutton and a second by Mr. Daughety, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution to approve a Purchase Order for Two In-Car Mobile Radios and Two Portable Radios: Motorola Solutions: \$10,328.64. Sheriff Chris Hill stated with the addition of the two Middle School Resource Officers, he desires to purchase two in-car mobile radios and two portable radios to be used by new Deputies. Sheriff Hill stated this purchase will be funded by grant money provided by the Lenoir County Public Schools. Upon a motion made by Mr. Davis and a second by Mr. Best, Item No. 10 was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment: Federally Seized Property Fund: Sheriff Federally Seized Property: \$12,170.00. Increase. Sheriff Chris Hill stated this Budget Ordinance Amendment is to appropriate funds from the Federally Seized Property Fund fund balance to assist in the purchase of guns and training materials approved at the 09/15/2014 Commissioners meeting. Upon a motion made by Mr. Davis and a second by Mr. Best, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution to approve a purchase order for 12 In-Car Laptop computers: Dell, Inc.: \$13,744.68. Sheriff Chris Hill stated he currently has many cars with inoperable computers. Sheriff Hill stated the purchase of these laptop computers will give law enforcement the capability of connecting to networks, complete incident and arrest reports, and complete other paperwork required of their position. Sheriff Hill stated Dell is the company chosen by MIS to provide County Departments with computers and equipment. Upon a motion made by Ms. Sutton and a second by Mr. Rouse, Item No. 12 was unanimously approved.

Item No. 13A was a Resolution to approve a purchase order for In-Car Printers and Consoles: B&G Electronics: \$17,250.24. Sheriff Chris Hill stated Deputies currently issue by hand citations for traffic, criminal, and other offenses into a paper book and submit the paper copies to the Clerk of Court. Sheriff Hill stated this will allow Deputies to electronically submit citations, wreck reports, and print warrants as needed while in their vehicles. Upon a motion made by Ms. Sutton and a second by Mr. Daughety, Item No. 13A was unanimously approved.

Item No. 13B was a Budget Ordinance Amendment: Federally Seized Property Fund: Sheriff Federally Seized Property: \$17,251.00. Increase. Sheriff Chris Hill stated this Budget Ordinance Amendment is to appropriate funds from the Federally Seized Property Fund fund balance to purchase thirty-two (32) in-car printers and consoles from B&G Electronics. Upon a motion made by Ms. Sutton and a second by Mr. Daughety, Item No. 13B was unanimously approved.

Item No. 14A was a Resolution to authorize the purchase of DNA Testing from the Center for Advanced Forensic DNA Analysis: \$33,000.00. Sheriff Chris Hill stated in 1996 the body of a 16 year old was found lying in a field. Sheriff Hill stated there were only a few items submitted to the State Lab in the investigation.

They are very restrictive about what they test because of the cost associated and the volume of requests they have. Sheriff Hill stated in this particular case he is firing all of the guns so they can solve the case. Sheriff Hill stated even 18 years later, if DNA is collected from any of the items it can be checked against the CODIS databank for a match. Sheriff Hill stated the science of DNA has advanced tremendously since 1996 and only minute particles of DNA are needed for a full analysis. Sheriff Hill stated a DNA match may unlock the mystery surrounding this case and result in the arrest of the person or persons responsible for this crime. Upon a motion made by Mr. Daughety and a second by Mr. Best, Item No. 14A was unanimously approved.

Item No. 14B was a Budget Ordinance Amendment: State Controlled Substance: Sheriff State Controlled Substance: \$33,000.00. Increase. Sheriff Chris Hill stated this Budget Ordinance Amendment is to appropriate funds from the State Controlled Substance Fund to cover the costs for DNA Analysis Services from the Center for Advanced Forensic DNA Laboratory Analysis. Upon a motion made by Mr. Daughety and a second by Mr. Best, Item No. 14B was unanimously approved.

Item No. 15 was a Budget Ordinance Amendment: General Fund: Sheriff: \$216,575.00.: Increase. Sheriff Chris Hill stated this Budget Ordinance Amendment is to appropriate funding for two additional Resource Officers. This allows the schools to have a Deputy at each of the middle schools. Sheriff Hill stated the Board of Education will reimburse the County with grant funding for two years for the total cost of salaries, benefits, vehicles, equipment, fuel, etc. Sheriff Hill stated beyond the two year grant period, the schools have agreed to continue funding the two officer positions, as long as funds are available. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution to approve Purchase Orders for Ilderton Dodge and Capital Ford of Wilmington: \$231,902.60. Sheriff Chris Hill stated he has chosen to use Dodge Charges as the standard vehicle for Deputies. Sheriff Hill stated he also chose to use the Police Package Ford Explorer for the Special Response Team (SRT). Sheriff Hill stated the current vehicle used does not allow for the issued equipment to fit into the trunk and it is currently stored in the back seat. Sheriff Hill stated this creates a danger if the vehicle is involved in a collision, because it does not allow for secured storage of the equipment. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 16 was unanimously approved.

Chairman Hill asked if this purchase kept the County in the framework of the existing vehicle replacement program and also is there money left in the original budget? Sheriff Hill stated this will deplete the monies and he does not have any funds left to purchase vehicles.

Item No. 17 was a Resolution approving appointments of citizens to boards, commissions, etc. None at this time.

**CURRENT VACANCIES: Lenoir County Health Board – (1) Optometrist**

Item No. 18 was items from the County Manager. Mike Jarman, County Manager, stated the NCACC has asked the Board to view a five minute video regarding recent Legislative actions. Mr. Jarman stated he met with some NCACC Board members last week and they discussed the possibility of some of our Board members serving on some of their committees, so they may be giving some of you a call.

Mr. Jarman encouraged the Board to read the information that the Association sends out. Mr. Jarman stated some of the items are of importance, like the last two they mentioned that affect property revaluation and the funding of schools. Mr. Jarman stated it's good to try and stay abreast of information that will affect the whole State, especially in the economic times we are in.

Mr. Jarman stated everyone should have received an email on Friday from Electrolux. Mr. Jarman stated he spoke with John McAllester. Mr. McAllester asked if the Board members could join with them to celebrate their 25th year anniversary on Saturday from 11:30 – 1:00. Mr. Jarman stated the County is very appreciative of Electrolux being here as a corporate partner and they have employed a lot of our citizens. They have been great for the community. Mr. Jarman stated if the Board did not receive the information, he can get it to them, so they can respond.

Mr. Jarman stated the other items from the County Manager are the Lenoir County Inspections Permit/Inspection Report. Mr. Jarman stated nothing is out of line, so unless the Board has any questions, he had nothing to discuss regarding the two reports.

Mr. Hill stated in regards to Electrolux, many people in the community don't realize what Electrolux has done for Lenoir County. Mr. Hill stated in the email from Mr. McAllester, it mentioned they have turned out over 21 million dishwashers since 1989. Mr. Hill stated that is amazing, and we need to continue to support our corporate citizens who are doing great jobs. Mr. Hill stated he plans on attending and hopes others will as well.

Mr. Rouse stated unfortunately the new Wildlife Boat Ramp was not long enough to extend all the way to the base of the river. Mr. Rouse stated the boat ramp is shut down because we currently have a lot of high water, and it is projected to remain this way for some time. Mr. Rouse stated they are working on extending the ramp further down into the base, and until the concrete cures, it will be shut down. Mr. Rouse stated he received a couple of complaints about the pot holes out at Skinners By-Pass. Barnhill Construction will be making repairs and will be repaving the entire intersection since they are responsible for the up-keep. Mr. Rouse stated he received a letter from a Mr. Brooks regarding the condition of a property next to his house. Mr. Rouse stated the person who purchased the property has moved away and has only cut the grass once this year. Mr. Rouse stated he has been through this before and there is a process that they have to go through to get them to cut it.

Mr. Jarman stated he did not have a copy of the letter and we don't have a minimum housing standard. It is very limited to what you can enforce outside the City limits. Mr. Jarman stated the city has more enforcement measures. Mr. Rouse stated this has got to be a health hazard. Mr. Jarman stated sometimes it's pretty complicated for it to get to the point of being declared a health hazard, because it must affect enough people to make that apply. Mr. Jarman stated Mr. Huff can address that issue if needed. Mr. Jarman stated it would be very complicated for him to take action.

Ms. Sutton stated we have been faced with some situations like this before.

Mr. Hill stated with his short time on the Board, this is the second time he had something like this come before them and the other one came from the Hugo area.

Mr. Rouse stated the Hugo situation had open trash lying around. Mr. Hill stated the situation he is speaking about was regarding a dilapidated roof that was caving in on a home that was worth over \$200,000. Mr. Hill stated if we rode around throughout the communities, we would probably see some of the same.

Mr. Jarman stated he will take the information, review it, and see if any of our existing Ordinances apply.

Mr. Daughety stated this is something the Board should think about. Mr. Daughety stated, just imagine if you lived in a neighborhood where you invested your money, your house, your property, and through no fault of your own the surrounding property presents an ugly appearance. Mr. Daughety stated this affects the value of your property and in a lot of cases it becomes an invitation for activities you don't want in your neighborhood. Mr. Daugehty stated this is becoming more of a problem in the County and it's something we as a Board ought to think about.

Ms. Sutton stated it would not hurt to address it again, but just for historical information, the Board has tried to address this issue one time before. Ms. Sutton stated what happened was the folks that made the request only wanted it as long as nobody told them what they could do to their property

Mr. Hill stated then you have the big issue with the amount of farm land we have and those structures. Mr. Hill stated you have a lot of different issues, but it certainly wouldn't hurt to investigate what other communities have done and bring it back for review.

Mr. Jarman stated when you're talking about imposing more government restrictions and passing an ordinance, it is no good unless you enforce it. Mr. Jarman stated you will then need staff to enforce and that will impact your budget. Mr. Jarman stated he agrees with the concerns, but it is not as simple as it may sound.

Ms. Sutton asked if anyone had considered reservations for the Christmas function, because places are booked early during that time of the year. Mr. Jarman stated we will see what is available and let the Board know.

Mr. Davis asked was the County receiving some type of incentive for purchasing a year old vehicle when 2015 models are available?

Mr. Jarman stated we are purchasing them off of the State contract, so it is a set price for the 2014 model and it goes up for the 2015 model. Mr. Jarman stated the difference is just a lower price and they didn't change the State contract price to try to liquidate the 2014 models. Mr. Jarman stated we are purchasing the 2014 models while we can capitalize on the lower price.

Mr. Rouse asked who was responsible for the contract, the State or the Association of County Commissioners? Mr. Jarman stated he did not know which State agency, but it's the State.

Mr. Hill reminded everyone of the Wake-Up Lenoir Program at 7:30 tomorrow. Mr. Jarman, Mr. Pope, and the City Manager will be speaking. Mr. Hill stated he hoped all members had registered for the event. Mr. Hill also mentioned that the Local Prayer walk is going on. It started on September 10<sup>th</sup> and will go through October 31<sup>st</sup>. Mr. Hill stated you will see citizens from all across the County involved in the prayer walk. Mr. Hill stated maps are available by contacting Ms. Barbara Perry, Cindy Mallard, Jason McKnight , or Steve Jefferson.

Ms. Sutton stated they are emphasizing you don't have to get out and walk, you can ride your area.

Ms. Brown stated Ms. Wanda Hall, Director with the Gate, will be getting married and moving to the Virginia Beach area at the end of this month.

Mr. Hill stated Ms. Hall has done a very good job here in Lenoir County.

Mr. Steve Ragan addressed the Board. Mr. Steve Ragan stated he is not a resident of Lenoir County. Mr. Ragan stated last year he and his family decided to sell their house and move because of the property tax increase. Mr. Ragan stated he remembered vividly Mr. Jarman talking about a sales tax increase because it went to a vote. Mr. Ragan stated that was shot down. As a former property owner in Lenoir County, he was burdened by the taxes. Mr. Ragan stated he has decided tentatively to move back to Lenoir County from Craven County. Mr. Ragan stated that in Craven County, within the City limits of New Bern, he can pay Craven County taxes and New Bern City taxes cheaper than Lenoir County. Mr. Ragan stated as a home buyer or a property owner, or soon to be, he doesn't have a very good feeling about coming back to Lenoir County, because of the raise given to Mr. Jarman. Mr. Ragan stated Craven County reduced their property tax by a quarter cent two years in a row. Mr. Ragan stated they took the time to make some tough cuts and look at their budget.

Here in Lenoir County taxes have actually gone up, so as somebody from the outside looking in on these meetings, will I get double the service, do I get double the Fire Department, do I get double the water, double the services I can acquire in the surrounding Counties. Mr. Ragan stated he wanted the Board to be aware that in this time of the financial woes for the entire Country, he has been to several of these Board meetings watching the Board just check yes to \$100,000 and \$70,000 expenditures. Where does somebody draw the line? Mr. Ragan stated everybody wants to have a brand new house and car, everybody wants the best of everything, but you have to cut expenses, you can't have the best of everything all the time. Mr. Ragan stated he would love to hear the commissioners explain to him why he would even want to move back to Lenoir County to double his taxes? Why should he move into the city limits to triple his taxes, when the median income in Lenoir County is just around \$30,000-33,000, and you are going to give somebody, no offense personally, but you are going to give somebody an increase over a four year contract that is two years worth of salary for a median income person in Lenoir County. Mr. Ragan stated people are leaving Lenoir County because there are no businesses and no jobs. Mr. Ragan stated most people who live in Lenoir County are commuting to Goldsboro, Greenville, or Craven County. Mr. Ragan asked the Board what are you working on to bring new businesses to Lenoir County. Mr. Ragan stated the Board needs to think about what they are doing.

Mr. Hill thanked Mr. Ragan for his concerns and comments.

Mr. Jarman stated he understands when the viewing public is watching the meetings, and the majority of the times the Board is saying yes. Mr. Jarman stated, the reason it's going to be a yes at this point is because the Board has given County Departments specific instructions. Mr. Jarman stated the Board does not want something brought to them unless there's a revenue source to cover the cost or there's complete justification that the expenditure is needed. Mr. Jarman stated Department Heads get their budget instructions and limit what comes to the Board. Mr. Jarman stated sometimes requests come to County Administration during the budget process and we will say no. You never see it as a Board. Mr. Jarman stated the ones you seen have gone through a process and we feel they are highly justified and need to happen or there's a revenue source to cover it. Mr. Jarman stated there are times when things go directly to the Board, like school Resource Officers that are funded through a grant. It didn't come through the process but you told them no last year. So by the time its gets to the meeting it's going to be a yes and rightfully so. Mr. Jarman stated sometimes the Board will question an item pretty strongly, and get us to look at something we haven't considered. Mr. Jarman stated you have a highly experienced group of Department Heads that know you will say no, so they clean it up before it gets here.

Mr. Hill stated in regards to what this Board has done over a period of time, these elected officials have passed the first unanimous vote on the budget in over 20 years in Lenoir County. Mr. Hill stated the Board collectively made a decision supporting management to privatize the non-emergency transport system.

That decision moved public employees from our payroll to the private sector. Mr. Hill stated we've voted to eliminate our participation in the East Carolina Council and the Eastern Alliance when we decided their services did not justify the expenditures. Mr. Hill stated we worked collectively to improve the process and appointment of citizens and board representatives to decision making commissions. Mr. Hill stated we eliminated the signage regarding dangerous weapons at our drop-off sites and worked with the hours of operation at the dump sites. Mr. Hill stated we voted to remove funding for the volunteer Fire Departments from the General Fund and place it in the appropriate Fire Tax for each District. Mr. Hill stated we have consolidated 911 services with Jones County, which saved this County hundreds of thousands of dollars and millions of dollars for the Radio Upgrades. Mr. Hill stated we are doing a lot of things to try to offset costs. Mr. Hill stated; however, the Board does have items that certain people are not going to agree with. Mr. Hill stated, he hopes in moving forward, we can develop a subcommittee, a Human Resource committee of this Board, to examine those employees that are directly appointed by this Board. This includes the County Manager, the Clerk, the Tax Assessor and the County Attorney. Those are the four for which this Board is responsible. Mr. Hill stated he would like to work with County Administration to look at the salary structure of all of our employees. Mr. Hill stated we can always do something better and I am not stating that this whole process is perfect, it never was and it never will be perfect. Mr. Hill stated; however, we can try to improve because it was a process that had not ever been entered into in any form in over five years and it really hadn't been entered into in any manner for almost ten years. Mr. Hill stated so in that process alone the Board started behind the eight ball. Mr. Hill stated leadership is a commodity. It is brought and sold every day in the public and in the private market. Mr. Hill stated the action of this Board at our last meeting secured a Manager in a legal binding contract and hopefully this will protect the County as we move progressively into the future. Mr. Hill stated we provided our Manager with the security he needs to be retained here in our County. Mr. Hill stated he is sure that in moving forward, we will look for ways to minimize our overall administrative costs while providing the appropriate salaries to all employees in Lenoir County. Mr. Hill stated it is his hope in the coming months that we will establish a subcommittee of this Board to deal with Human Resources and develop an evaluation instrument for the Manager, a timeline for implementation, a clearer procedure for dealing with contracts, and a comprehensive salary and benefits study of all of our employees. Mr. Hill stated, with that being said, I commend those who have spoken out on both sides of this issue and I hope all will allow this Board to continue working together for the betterment of this County.

Ms. Sutton stated as Mr. Ragan said it does appear the Board always says yes; however, by the time the Board gets to the meeting, the homework is already done, if we're doing our due diligence. Ms. Sutton stated if there is something on the agenda and she questions the source of the funding or anything else about it, she will call Mr. Jarman or call Mr. Hill. Ms. Sutton stated for the members to wait until they get to the meeting is irresponsible, because you are to do your homework before then. Ms. Sutton stated she has heard it also mentioned several times here that the Board giving Mr. Jarman a raise was a sore thumb with the Department Heads.

She would like to point out that she thinks many of the employees here would tell you, if it were not for Mike Jarman, the employees would not have gotten a 2% increase because he has pushed and made it a priority. Ms. Sutton stated Mr. Jarman felt like the employees needed something and he made the Board realize this. He is always pushing for a regular pay increase for the employees. Ms. Sutton stated she feels like some of the people may be misleading others about that and there are others that don't understand. Ms. Sutton stated she is not saying that there are not any disgruntled people out there, but they need to understand the process and know all the facts before they jump off and say something, when they don't know the true facts. Ms. Sutton stated this Board has worked hard and done due diligence, the most she has ever seen on our budget, and she credits a lot of the leadership to Mr. Hill, as well as our members. Ms. Sutton stated the Board really has looked at what they could cut, and like Mr. Hill said, they are not perfect. Ms. Sutton stated sometimes people are looking with different eyes but I think we've made it an open process and we are glad to listen to anybody. We appreciate peoples' comments, but it doesn't mean we will always agree. The Board has to look at it from a different perspective. Ms. Sutton says she welcomes the involvement of more people, because that way the people will get educated and understand it's not just coming to the Board and receiving a rubber stamp. Ms. Sutton stated she can appreciate people who come and voice their opinion instead of those that don't ever come and listen and see what goes on.

Ms. Brown stated another thing they need to look at is that Lenoir County has an elderly population and that contributes to some of things like taxes, and others that are going on. Ms. Brown stated when we can do something to entice our young people to come back to Kinston and Lenoir County, then and only then, will we be able to raise our base.

Mr. Rouse stated one of the things the Board needs to take away from this whole situation is the fact the way the whole thing has developed. The Board represents the people in this County and the last thing you want is for the people to feel like they are not being heard or getting a fair shake. Mr. Rouse stated that he is starting to see things along those lines. Mr. Rouse stated he asked Mr. Jarman to identify the last time the Board of Commissioners had voted no on spending any money and he believes they are still researching. Mr. Rouse stated his concern is the people feeling like the Board is out of touch with them. This is what he was hearing today, and he thinks the Board needs to do more to make sure we reflect the sentiments of the people. Mr. Rouse stated we are privileged to information sometimes that not everybody has, and they have to trust us to make the right decision. When they come we still have to listen to them.

Mr. Hill stated the decision of this collective Board cannot be made in the court of popular opinion, or the new court of social media, or in the editorial of our local press, or when the minority screams louder than the majority. Mr. Hill stated the decisions of this Board must be made within the constraints of our meetings and within the procedures established by law. Mr. Hill stated where some of you say the time frame was too short to make a decision of this magnitude and where the salary and term were too much, I would disagree based on the support expressed regarding the Manager in our closed session.

Mr. Hill stated the votes demonstrated a favorable majority in our open session. We can just agree to disagree on this. Mr. Hill stated he certainly did not intend, and if there was at any point in time in this that he disrespected the dissenting votes, he apologizes for that because that was not his intent and he did not mean for it to happen that way. Mr. Hill stated the Board has a great working relationship and we will continue to try and build this relationship moving forward. Mr. Hill stated the Board has made some tough decisions and we are going to be asking Mr. Jarman to make some difficult decisions in the near future as well.

Mr. Daughety stated he has listened to what everybody was saying and there is merit on both sides. Mr. Daughety stated what he is going to say is what he has been saying for the past three years. Mr. Daughety stated this is a very tough and difficult job and there are often very tough choices, but I said all along and I still firmly believe there is some merit to what Mr. Ragan said, and I firmly believe that we are at a point with our property tax that we have to figure out how we can do something to provide some relief to the tax payers. Mr. Daughety stated if we don't control the spending and we don't start to provide relief for our tax payers, then we are going to see this property tax become where we are in a position of diminishing return and we're having even higher property taxes. Mr. Daughety stated because of that we have people moving assets out of the County or people choosing to live in a different area. Mr. Daughety stated we have to be very careful moving forward, because we are at that point now with the property tax, where if we do anything else we will start trending in a negative direction. Mr. Daughety stated he hopes, as we go forward, we can continue to provide places of relief and move the trend back down. Mr. Daughety stated we are in a very precarious situation now from the property tax at the rate it is now.

Mr. Hill stated I think the conversation that we have started is the conversation we started with our school system about long range planning. Mr. Hill stated how school capital expenditures would impact our budget if they don't fully utilize their current facilities and operations. Mr. Hill stated those are huge sums of money and avoiding huge increases may keep us out of an additional bond issue, that we must avoid at any cost. Mr. Hill stated we do remember that the existing increase in property tax only paid for the debt service on the school bonds that the citizens voted and approved. Mr. Hill stated this is where that was applied and so we are in a very difficult situation, and I understand that; however, there will be some times when there's going to be absolute increases that have to occur. Mr. Hill stated when you look at the cost of the Eastern Alliance Region and the Eastern Council, we felt like we were not getting the services we were paying for out of these. Mr. Hill stated just those two items alone were over \$50,000.00 a year. Mr. Hill stated they had been in our budget for almost 20 years and now they are gone. When we didn't have to build an E-911 backup system, like every other County, and we chose to partner with another County, that's millions of dollars saved. Mr. Hill stated this was done by the acts of this Administration and this Board. Mr. Hill stated he knew the decision to remove the \$58,000 from the General Fund to the Volunteer Fire Departments was a difficult decision and hit hard.

Mr. Hill stated the decision of this Board never intended to cut Fire Departments funding, it simply was to get it out of the General Fund and place it in a fund where the taxes in those districts would fund those Fire Departments. Mr. Hill stated the Board's intention again was not to cut the Fire Departments, in fact the statement was made that if they needed additional funds they needed to address it in their district tax rates. Mr. Hill stated there is not a single person on this Commission that voted to cut the money from the Fire Departments. The Fire Departments themselves chose not to raise their Fire District Tax, so they cut themselves. That's what happened and this has been misconstrued. Mr. Hill stated we were not in closed session for 15 minutes, we were in closed session for over an hour. Mr. Hill stated he did not share the contract in the open session because that was not something we have done before. I shared that information based on the trust that we have built over time. Mr. Hill stated if I devalued that trust based on that particular decision, that was not my intent. It was based on how the Board has operated with previous issues like this. Mr. Hill stated there are reasons like with Economic Development, situations that come before the Board. Very similar and we don't put those items before the commission before we go into closed session. Mr. Hill stated I am sorry that this has gotten muddy because there is no good time to address a contract. Mr. Hill stated we have made a lot of progress and we will continue to make progress.

Mr. Jarman stated Mr. Hill did a really great job in bringing up some of the budgetary issues. Mr. Jarman stated just a reminder so people would understand some of the different issues this Board has had to deal with. Mr. Jarman stated the school bonds were issued in 2007 and 2008. They were passed by a vote of citizens and they approved them knowing it meant a 5 cent tax increase. Mr. Jarman stated the Local Government Commission told us a 5 cent increase would cover the first issue, and then in two years, we would need another 4 1/2 cents to cover this debt service. We said we would try to do something to not raise it. Mr. Jarman stated the Board did that and between the recession hitting us in 2008 and with us not doing what the Local Government Commission said, it would take the increase to pay the debt service. Mr. Jarman stated our debt service is over 12% of our budget and anytime you get to that point, it severely restricts what you can do. This last increase of 3.5 cents was just to meet the debt service on the school bonds. Mr. Jarman stated prior to this tax increase, it had been covered by cuts in other areas. We have been working hard to protect the citizens. Mr. Jarman stated he understands the property tax rate is high, but we also understand that rural communities are going to have a higher property tax rate and if you live in Carteret County, where there are a lot of high valued beach homes, you can have a 30 cent tax rate. Mr. Jarman stated the main thing he wanted everybody to understand is the increase was there for the debt service on school bonds voted for by the citizens, and we've been doing a lot of things to keep it from coming back to future tax increases.

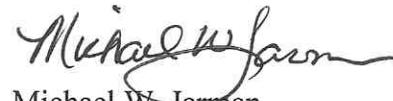
Ms. Sutton stated she felt there was not a single person on the Board that is not concerned about taxes. Ms. Sutton stated she has elderly parents and she and her husband both are retired. Ms. Sutton stated everyone on the Board has been very serious about taxes and this was stated from day one. Ms. Sutton stated at the budget meeting, all were asked to bring any ideas or suggestions and any ways to cut expenditures. We all share this responsibility and I would love to see more ideas brought forward.

Meeting Adjourned at 10:11 a.m.

Respectfully submitted,

  
Vickie F. King  
Clerk to the Board

Reviewed By

  
Michael W. Jarman  
County Manager

BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

(\$163) Decrease

Item No. 2



LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 14/15'  
Appropriations

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	SOCIAL SERVICES	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
<b>DECREASE</b>		<b>DECREASE</b>
<b>103531-3001</b>		<b>105372-1151</b>
ADMIN REIMBURSEMENT	\$ (163.00)	CRISIS - CP &L
		\$ (163.00)
Total	\$ (163.00)	Total \$ (163.00)
<b>Reason and Justification for Request:</b>  BUDGET AMENDMENT TO REFLECT A DECREASE IN THE CP&L ALLOCATION RECEIVED FOR FY' 14-15 THE ACTUAL ALLOCATION RECEIVED IS LESS THAN THE STATE ESTIMATE APPROVED IN THE FY' 14-15 DSS BUDGET. FUNDS ARE 100% STATE.		
Department Head Approval	Date	Finance Officer Approval Date
<i>Susan Moore</i>	9/18/2014	<i>Martina H. Martin</i> 9/29/2014
Budget Officer Approval	Date	
<i>MW Jarman</i>	9/30/14	
Board Approval ( When Applicable)	Date	Date of Minutes

Finance Office - Copy

Department - Copy

Administration - Copy

BUDGET ORDINANCE AMENDMENT:  
 General Fund:  
 DSS:  
 \$257 Decrease

Item No. 3



LENOIR COUNTY, NORTH CAROLINA  
 BUDGET AMENDMENT REQUEST

FY 14/15  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	SOCIAL SERVICES	VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title Amount	
<u>DECREASE</u> 103531-3001 ADMIN REIMBURSEMENT	\$ (225.00)	<u>DECREASE</u> 105330-4970 STATE IN HOME-PURCHASES CHORE	\$ (257.00)
<u>10-3991-9910</u> FUND BALANCE APPROPRIATED	\$ (32.00)		
Total	\$ (257.00)	Total	\$ (257.00)

Reason and Justification for Request:

BUDGET AMENDMENT TO REFLECT A DECREASE IN THE STATE IN HOME ALLOCATION RECEIVED FOR FY' 14-15  
 THE ACTUAL ALLOCATION RECEIVED IS LESS THAN THE STATE ESTIMATE APPROVED IN THE FY' 14-15 DSS BUDGET.  
 FUNDS ARE 87.5% FEDERAL / 12.5% COUNTY.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Susan E Moore</i>	9/18/2014	<i>Marsha H. Martin</i>	9/23/2014

Budget Officer Approval	Date
<i>MW/arn</i>	9/23/14

Board Approval (When Applicable)	Date	Date of Minutes

Item No. 4

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:PROCESS FUNDS: \$3,284. INCREASE



**LENOIR COUNTY, NORTH CAROLINA  
BUDGET AMENDMENT REQUEST**

FY 2014 - 2015  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		PROCESS FUNDS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			
<b>REVENUES</b>		<b>EXPENDITURES</b>			
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
10-3329-3624 SENIOR HEALTH INS INFORMATION PROG	3,284.00	10-4201-6034 COOP EXT - SHIIP GRANT	3,284.00		
Total	3,284.00	Total	3,284.00		

**Reason and Justification for Request:**  
 To appropriate the revenue and expenditure budget amounts for the Senior Health Insurance Information Program (SHIIP). A check in the amount of \$3,284.00 was received from The North Carolina Department of Insurance on 10/10/2014.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Jammy D Kelley</i>	10-10-14	<i>Martha H. Martin</i>	10/13/2014
Budget Officer Approval	Date		
<i>Mike Farmer</i>	10/13/14		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 10-20-14 **ITEM NO.** 5A

**RESOLUTION:** Approve 2014 Updates to Fire Prevention and Protection Ordinance of Lenoir County.

**SUBJECT AREA:** Administrative/Legal

**ACTION REQUESTED:** Request that the Board approve and adopt the 2014 updates to and revisions of the Fire Prevention and Protection Ordinance of Lenoir County, superseding the current version of the ordinance.

**HISTORY/BACKGROUND:** The Fire Prevention and Protection Ordinance of Lenoir County was originally adopted in 1992. Since that time there have been several changes and updates to the NC Fire Prevention code. The staff of the Emergency Services Department, specifically the Fire Marshal's Office, has been working diligently since 2002 to update the ordinance to reflect current standards and common practices throughout the state.

**EVALUATION:** The revisions and updates in the 2014 version of the ordinance reflect current industry standards in regards to NC Fire Prevention Code enforcement. The updated section regarding inspections provides for a more streamlined inspections process and also gives the county the necessary tools to ensure that inspection violations are promptly addressed by the inspected entity. The updated penalty schedule is in keeping with state wide standards and provides for penal remedies that are fair and consistent. The updated permit requirements reflect current practices and also serve to ensure the county's authority to issue and enforce permits included in the NC Fire Prevention Code. All revisions to the ordinance bring the ordinance into agreement with current NC General Statutes regarding fire inspection and investigations.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Board approves and adopts the 2014 updates to and revisions of the Fire Prevention and Protection Ordinance of Lenoir County, which is attached and made a part of this Resolution by reference, superseding the current version of the ordinance.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_  
Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman                      Date                      10/20/14

\_\_\_\_\_  
ATTEST                      Date

Item No. 5B

AN ORDINANCE OF THE BOARD OF COMMISSIONERS  
OF LENOIR COUNTY ADOPTING  
THE NORTH CAROLINA FIRE PREVENTION CODE  
2012 EDITION

**BE IT ORDAINED**, that an ordinance of **Lenoir County** adopting the 2012 edition of the **North Carolina Fire Code**, regulating and governing the safe-guarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in Lenoir County; providing for the issuance of permits for hazardous uses or operations; repealing an ordinance entitled **Lenoir County Fire Prevention and Protection Ordinance**, and all other ordinances and parts of ordinances in conflict therewith; and

**WHEREAS**, The Board of Commissioners of Lenoir County do ordain as follows:

**Section 1.** That a certain document, three (3) copies of which are on file in the office of the **Lenoir County Clerk to the Board of County Commissioners**, being marked and designated as the **North Carolina Fire Code**, including Appendix Chapters as follows: Appendix B, C, D, E, F, G, and H, as published by the **North Carolina Building Code Council**, be and is hereby adopted as the code of Lenoir County for regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials, and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in Lenoir County and providing for the issuance of permits for hazardous uses or operations; and each and all of the regulations, provisions, conditions and terms of such **North Carolina Fire Code, 2012 edition**, published by the **North Carolina Building Code Council**, on file in the office of **Lenoir County Clerk to the Board of County Commissioners**, are hereby referred to, adopted and made a part hereof as if fully set out in this ordinance.

**Section 2.** That the following sections are hereby revised:

Section 101.1 Title. These regulations shall be known as the **Lenoir County Fire Prevention Code**, hereinafter referred to as “this Code”.

Section 109.3 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the Fire Marshal or his authorized representatives, or of a permit or certificate used under provisions of this code shall be guilty of an offense in accordance with the county Civil Penalties Ordinance, punishable by a fine of not more than the amounts listed in the schedule below. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

<b>CHAPTER</b>	<b>DOLLAR AMOUNT</b>
3- General Precautions Against Fire	100.00
4- Emergency Planning and Preparedness	100.00
5- Fire Service Features	100.00
6- Building Services and Systems	100.00
7- Fire-Resistance Rated Construction	100.00
8- Interior Finish, Decorative Materials and Furnishings	100.00
9- Fire Protection Services	150.00
10- Means of Egress	500.00
11- Aviation Facilities	100.00
12- Dry Cleaning	100.00
13- Combustible Dust Producing Operations	100.00
14- Fire Safety During Construction And Demolition	200.00
15- Flammable Finishes	100.00
16- Fruit And Crop Ripening	100.00
17- Fumigation And Insecticidal Fogging	100.00
18- Semiconductor Fabrication Facilities	100.00
19- Lumber Yards And Woodworking Facilities	100.00
20- Manufacture of Organic Coatings	100.00
21- Industrial Ovens	100.00
22- Service Stations And Repair Garages	100.00
23- High-Piled Combustible Storage	100.00
24- Tents And Other Membrane Structures	100.00
25- Tire Rebuilding And Tire Storage	100.00
26- Welding And Other Hot Work	100.00
27- Hazardous Materials-General Provisions	100.00

28-	Aerosols	100.00
29-	Combustible Fibers	100.00
30-	Compressed Gases	100.00
31-	Corrosive Materials	100.00
32-	Cryogenic Fluids	100.00
33-	Explosives And Fireworks	250.00
34-	Flammable And Combustible Liquids	100.00
35-	Flammable Gases	100.00
36-	Flammable Solids	100.00
37-	Highly Toxic And Toxic Materials	100.00
38-	Liquefied Petroleum Gases	100.00
39-	Organic Peroxides	100.00
40-	Oxidizers	100.00
41-	Pyrophoric Materials	100.00
42-	Pyroxylin (Cellulose Nitrate Plastics)	100.00
43-	Unstable (Reactive) Materials	100.00
44-	Water-Reactive Solids And Liquids	100.00
	Appendix C	100.00
	Appendix D	100.00
	Appendix H	100.00

**Section 3.** That the following **Local Ordinances** are referenced:

**Civil Penalties Ordinance.** Any person who shall violate any of the provisions of this Code hereby adopted or who shall fail to comply with any judicial warrant, lawful order, or regulation made thereunder or who builds in violation of any specifications or plans submitted and approved thereunder or any permit issued thereunder, shall be guilty of a Class 3 misdemeanor. Each day that such violation continues shall constitute a separate offense. In the name of the County, the Lenoir County Fire Marshal, through the County Attorney, may enjoin the construction or erection of any facility, building or structure which does not conform to the provisions of this Code. This Code may be enforced by any of the remedies set forth in G.S. 153A-123, in addition to others specifically set out herein. Any person who violates any of the provisions of this Code shall be subject to a civil penalty for each violation in the amount established by a separate ordinance of the Board of County Commissioners and in Section

Two of this ordinance. Said civil penalty schedule shall be filed with the Clerk to the Board of County Commissioners and in the Fire Marshal's Office for public inspection.

The Lenoir County Fire Marshal or his designee is authorized to issue written citations in the name of the County for violations. Civil penalties must be paid within fifteen (15) business days after a citation has been issued for a violation. Each day of violation shall constitute a separate and distinct offense.

**False Alarm Ordinance.** The County Fire Marshal's Office, upon notification, shall cause to be issued written notices to the owners of businesses in which excessive alarms have been received in accordance with Lenoir County's False Alarm Ordinance. This notice shall be given in writing and hand delivered or delivered by certified mail. The owner or his/her representative shall be liable to Lenoir County a civil penalty in an amount not to exceed \$150.00.

**Permit Fee Schedule Ordinance.** Fees for permits required by this Code shall be adopted by a resolution of the Board of County Commissioners. A permit fee schedule shall be filed with the Clerk to the Board of County Commissioners, the Building Inspections Department and the Fire Marshal's office for public inspection. Permit fees shall be paid prior to a permit being issued. Fees for permits shall be paid to the Building Inspections Department after approval of the Fire Marshal or his designee.

**Removal of Obstructions; Prohibited Parking Ordinance.** Any vehicle found obstructing any fire hydrant, fire protection equipment, designated and marked fire lane, or fire station may be removed or towed away by or under direction of the Fire Marshal to a storage area or garage. The owner of such vehicle shall be deemed to have appointed the Fire Marshal as his agent for the purpose of arranging for the transportation and safe storage of the vehicle. The owner of such vehicle, before obtaining possession thereof, shall pay a fine, not to exceed \$50.00 and all other reasonable cost incidental to the removal and storage of the vehicle due for the violation of prohibited parking.

**Section 4.** That the geographic limits referred to in certain sections of the **2012 North Carolina Fire Code** are hereby established as follows:

**Section 3406.2.4.4** The storage of Class I and Class II flammable liquids in above ground storage tanks shall be prohibited in the following areas:

- (a) Established primary fire districts.
- (b) Established residential areas or within 2000 feet of any residence.
- (c) Within established 100 or 500 year flood plains or any floodway.

**Section 5.** That the following optional permits listed in Section 105 of the code will be required within the county's territorial jurisdiction:

**105.6.30 Open Burning.** An operational permit is required for the kindling or maintaining of an open fire or a fire on any public street, alley, road, or other public or private ground. Instructions and stipulations of the permit shall be adhered to.

**105.6.31 Open flames and torches.** An operational permit is required to remove paint with a torch; or to use a torch or open-flame device in a wildfire risk area.

**105.6.31 Open flames and candles.** An operational permit is required to use open flames or candles in connection with assembly areas, dining areas of restaurants or drinking establishments.

**105.6.46 Wood products.** An operational permit is required to store chips, hogged material, lumber or plywood in excess of 200 cubic feet (6 m<sup>3</sup>).

**Section 6.** That an Ordinance of Lenoir County, adopted August 17, 1992, entitled **The Lenoir County Fire Prevention And Protection Ordinance** and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 7.** That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. **The Lenoir County Board of Commissioners** hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

**Section 8.** Pursuant to N.C.G.S. §153A-364, the county Fire Marshal, or his authorized representative, shall make periodic inspections for unsafe, unsanitary, or otherwise hazardous and unlawful conditions in buildings within his territorial jurisdiction. In addition, he shall make any necessary inspections when he has reason to believe that such conditions may exist in a particular building. In exercising these powers, the Fire Marshal or his authorized representative has a right, upon presentation of proper credentials, to enter on any premises within his territorial jurisdiction at any reasonable hour for the purposes of inspection or other enforcement action.

**Section 9.** That the Fire Marshal's Office shall keep a record of all fires and of all the facts concerning the same, including statistics as to the extent of such fires and the damages caused thereby. All such records shall be public. Fire departments contracting with Lenoir County to provide fire protection in designated fire protection or service tax districts shall keep a record of all emergency alarms and submit reports of these

alarms, as designated by the North Carolina State Fire Marshal's Office, to the Lenoir County Fire Marshal's Office, as set forth in North Carolina General Statutes.

**Section 10.** That the County Fire Marshal's office shall investigate the cause, origin, and circumstances of every fire occurring in Lenoir County which is of a suspicious nature, or involves the loss of life or injury to persons, or when notified by any fire department of a fire protection or service district, or any law enforcement agency, or when circumstances warrant. Such investigation shall begin immediately upon the occurrence of such a fire and, if it appears that such fire is of suspicious origin, the County Fire Marshal, or his authorized representatives, shall be immediately notified and coordinate investigation activities with the fire department having jurisdiction. The County Fire Marshal, or his authorized representatives, is authorized to utilize other agencies to assist in determining cause and origin, as he deems necessary. The Lenoir County Sheriff's Office, State Bureau of Investigation, Federal Bureau of Investigation, and the Bureau of Alcohol, Tobacco and Firearms, upon request of the Fire Marshal or his authorized representatives, may render such assistance as necessary in the investigation of any fire determined to be of suspicious origin. Any information obtained pursuant to any such investigation shall be confidential as authorized by law.

**Section 11.** That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force upon its final passage and adoption.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

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Craig Hill  
Chairman, Lenoir County Board of Commissioners

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Attested by:  
Clerk, Lenoir County Board of Commissioners

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 10/20/14 **ITEM NO.:** 6

**RESOLUTION:** Approve Change of Board Appointee for the Southwood Fire and Rescue Department Firemen's Relief Fund.

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:** The Board is requested to approve changing the Board appointed member of the Southwood Volunteer Fire and Rescue Department Firemen's Relief Fund by removing designee Gary Ipock and appointing Samuel Watkins.

**HISTORY/BACKGROUND:** General Statute 58.84.46 states that the County Fire Marshal offices are required to submit their Report of Fire Conditions Report on a yearly basis to the NC State Fire Marshal's Office prior to October 31<sup>st</sup> of each year. Failure to submit this information to the State will forfeit any relief fund monies to the departments that were scheduled for the year.

**EVALUATION:** On September 22, 2014, the Lenoir County Emergency Services Department received a letter from Southwood Volunteer Fire and Rescue requesting a change of the existing Board appointed representative to their Firemen's Relief Fund Board. The existing Board appointed designee, Gary Ipock, has retired from their department and is no longer an active member. Southwood Volunteer Fire and Rescue is requesting the Board remove Gary Ipock and appoint Samuel Watkins, to be effective immediately.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval

*MWJ*  
\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Board appointed member of the Southwood Volunteer Fire and Rescue Department Firemen's Relief Fund will be changed by removing designee Gary Ipock and appointing Samuel Watkins.

**AMENDMENTS:**

**MOVED** \_\_\_\_\_ **SECOND** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**YEA VOTES:** Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_  
Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman 10/20/14  
Date

\_\_\_\_\_  
Attest 10/20/14  
Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 10-20-14 **ITEM NO.:** 7

**RESOLUTION:** Approval of Purchase Order for Mowing and Ditch Clean-Up: SDR Construction: \$3,390.

**SUBJECT AREA:** Purchases/Bids

**ACTION REQUESTED:** To approve the issuance of a Purchase Order to SDR Construction in the amount of \$3,390 for mowing and ditch clean-up in the Highway 70 West Industrial Park.

**HISTORY/BACKGROUND:** The Highway 70 West Industrial Park has been in existence since 1989 and includes companies such as: Electrolux, Dopaco/Pactiv, Affordable Dentures, Cummings Plastic Surgery Center, Hoover Custom Tops, Commercial AC Services, Tobacco Contractors, West Pharmaceuticals, Select Foods, Sanderson Farms, DuPont-Pioneer Hi-bred and Smithfield Foods. Collectively these companies employ over 4,000 people. Lenoir County owns approximately 30 acres and has options on approximately 46 additional acres in the Park. As Economic Development continues to recruit new companies and assist with the expansion of existing companies, the need to maintain the appearance of the Industrial Park is imperative. The areas owned by Lenoir County are in dire need of clean up. On September 12, 2014, Economic Development advertised for bids for mowing and ditch clean-up of approximately 23 acres of the property. A summary of the bids received follows:

SDR Construction	\$3,390.00,
Hillard's Lawn Maintenance, Inc.	\$1,350.45 (Withdrew Bid)
Tim Cole	\$6,150.00
Griffin Trash Out & Debris Removal	\$6,800.00
Rashid Group	\$7,785.00.

**EVALUATION:** The 70 West Industrial Park has had significant growth over the last 8 years. As Lenoir County continues to recruit and expand our companies in the Highway 70 West Industrial Park, the maintenance of the appearance of the properties owned by Lenoir County is imperative. SDR Construction is qualified to perform the requirements of the bid request and provided the County with the lowest cost.

Approval of this Resolution will allow for the encumbrance of funds and payment to the contractor upon satisfactory completion of the work.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the issuance of a Purchase Order in the amount of \$3,390 to SDR Construction for mowing and ditch clean-up in the Highway 70 West Industrial Park is approved.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: HILL \_\_\_\_\_ BROWN \_\_\_\_\_ BEST \_\_\_\_\_

DAUGHETY \_\_\_\_\_ DAVIS \_\_\_\_\_ ROUSE \_\_\_\_\_ SUTTON \_\_\_\_\_

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 10/20/2014 **ITEM NO.:** 8

**RESOLUTION:** Approval of a Purchase Order to Scoreboards.com: \$4,349.00.

**SUBJECT AREA:** Purchases/Bids

**ACTION REQUESTED:** The Board is requested to approve a purchase order in the amount of \$4,349.00 to Scoreboards.com.

**HISTORY/BACKGROUND:** The scoreboards at Bill Fay Park were installed in 1978 when the park was opened and are now thirty-six (36) years old and need to be replaced. This scoreboard will be used for baseball/softball on the #1 field at Bill Fay Park with the remaining three (3) scoreboards being replaced on a yearly basis.

**EVALUATION:** The scoreboard bids were obtained from:

Scoreboards.com:	\$ 4,349.00
Electromix:	\$5,239.00
All-American Scoreboard:	\$5,148.00

It is recommended that we accept and approve the low bid from Scoreboards.com

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

*MWJ*  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the issuance of a Purchase Order in the amount of \$4,349.00 to Scoreboards.com is approved.

**AMENDMENTS:**

**MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

Yea Votes: Hill \_\_\_ Brown \_\_\_ Best \_\_\_ Daughety \_\_\_ Daughety \_\_\_

Davis \_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Date

Item No. 9



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2014-2015  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL / INSURANCE		FINANCE		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<b>INCREASE</b>			<b>INCREASE</b>		
10-3991-9910 FUND BALANCE APPROPRIATED		1,700.00	10-9800-8505 TRANSFER TO INSURANCE FUND		1,700.00
11-3987-9802 TRANSFER FROM GENERAL FUND		1,700.00	11-4200-1836 PCORI FEE (ACA)		1,700.00
Total		3,400.00	Total		3,400.00

**Reason and Justification for Request:**  
 TO APPROPRIATE FUNDS FOR AN ANNUAL PAYMENT TO THE FEDERAL GOVERNMENT TO HELP FUND THE "**PATIENT CENTERED OUTCOMES RESEARCH INSTITUTE**" UNDER THE AFFORDABLE CARE ACT (ACA) "OBAMACARE". THIS REQUIRED FEE IS PAID ONCE A YEAR AND IS BASED ON THE AVERAGE COVERED LIVES IN OUR HEALTH PLAN TIMES \$2.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martla H. Martin</i>	<i>10/6/2014</i>	<i>Martla H. Martin</i>	<i>10/6/2014</i>

Budget Officer Approval	Date
<i>MW Jarman</i>	<i>10/7/14</i>

Board Approval ( When Applicable)	Date	Date of Minutes

Item No. 10



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2014-2015  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL / INSURANCE		FINANCE		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<b>INCREASE</b>		<b>INCREASE</b>			
10-3991-9910 FUND BALANCE APPROPRIATED	48,000.00	10-9800-8505 TRANSFER TO INSURANCE FUND	48,000.00		
11-3987-9802 TRANSFER FROM GENERAL FUND	48,000.00	11-4200-1835 TRANS REINSURANCE PROG	48,000.00		
Total	96,000.00	Total	96,000.00		

**Reason and Justification for Request:**

TO APPROPRIATE FUNDS FOR THE FIRST OF (3) THREE ANNUAL PAYMENTS TO THE FEDERAL GOVERNMENT FOR THE ESTABLISHMENT OF A REINSURANCE POOL TO HELP STABILIZE PREMIUMS IN THE NEW INSURANCE MARKETS CREATED UNDER THE AFFORDABLE CARE ACT (ACA) "OBAMACARE". THIS PAYMENT WILL BE CALCULATED ANNUALLY BASED UPON THE THE NUMBER OF AVERAGE COVERED LIVES IN OUR HEALTH PLAN TIMES \$63.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martie N. Martin</i>	10/6/2014	<i>Martie N. Martin</i>	10/6/2014

Budget Officer Approval	Date
<i>[Signature]</i>	10/7/14

Board Approval ( When Applicable)	Date	Date of Minutes

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 10/20/14 **ITEM NO.:** 11

**RESOLUTION:** Approve Purchase of Munis Financial, Payroll, and HR Management Software: Tyler Technologies: \$365,269.00

**SUBJECT AREA:** Purchases / Bids

**ACTION REQUESTED:** The Board is requested to approve the purchase of Munis Financial, Payroll, and HR Management Software from Tyler Technologies in the amount of \$365,269 and authorize the County Manager to execute all documents for the purchase on behalf of Lenoir County.

**HISTORY / BACKGROUND:** The Lenoir County Finance Department has utilized Logics Financial Software since 1992. Lenoir County is one of the last remaining counties utilizing Logics Financials. Logics main focus has been small municipalities and water and sewer authorities that bill utility customers. In 2005, an upgrade to a Microsoft windows based system was purchased from Logics, along with a budget preparation module. The payroll module was not upgraded and the fixed asset module is no longer supported. Tyler Technologies is the largest software company in the nation providing integrated software and technology services to cities, counties, states, and school districts. Currently in the US, 620 cities, 210 counties, 307 school districts, and 149 authorities and non-profits utilize Tyler's Munis software. In North Carolina, 47 of 100 counties currently utilize Tyler's Munis software. Lenoir County MIS and the Finance Department have investigated several software options and feel that Tyler Technologies provides the best products and support to meet the current and future needs of the County. Tyler Technologies allows the County to select the software modules needed and not incorporate unnecessary or seldom used features. All Tyler software modules are integrated, which would allow for future additions, as needed, for Tax, CAMA (Revaluation), or Inspections. The Financial software modules and support services include: Accounting, General Ledger, Accounts Payable, Accounts Receivable, Purchasing, Fixed Assets, NC Sales Tax Reimbursement, HR Management, Applicant Tracking, Munis Analytics & Reporting, Tyler Content Manager, Tyler Forms Processing, Check Reconciliation, Positive Pay, Secure Signature System, Data Conversion, and Training.

**EVALUATION:** The Lenoir County Finance Department has utilized Logics Financial Software since 1992. In 2005, an upgrade to a Microsoft windows based system was purchased from Logics, along with a budget preparation module. The payroll module was not upgraded and the fixed asset module is no longer supported. Tyler Technologies is the largest software company in the nation providing integrated software and technology services to cities, counties, states, and school districts. Lenoir County MIS and the Finance Department have investigated several software options and feel that Tyler Technologies provides the best products and support to meet the current and future needs of the County.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval

MWJ  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the purchase of Munis Financial, Payroll, and HR Management Software from Tyler Technologies, in the amount of \$365,269 is approved, and be it further resolved the County Manager is authorized to execute all documents for the purchase on behalf of Lenoir County.

**AMENDMENTS:**

**MOVED** \_\_\_\_\_ **SECOND** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**YEA VOTES:** Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_  
Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

10/20/14  
Date

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Date

**Key Reasons Lenoir County Needs to Upgrade Our Current Finance, Human Resource, & Payroll Software**

# Overall Goals & Objectives

- ▶ Operational Effectiveness and Efficiency
- ▶ Maximum Productivity
- ▶ Adherence to Changing Regulatory Requirements
- ▶ State-of-the-Art Security & Audit Compliance
- ▶ Modernized Technology to Enhance Efficiencies
- ▶ Vendor With Proven Financial Stability, Widespread Market Acceptance and Approval, Public Sector Expertise, Ongoing Support

# North Carolina: Current Munis<sup>®</sup> Clients



## Key

- *County*
- *City, Town, Authority, Non-profit*

Number of Cities Using Munis	620
Number of Counties Using Munis	210
Number of School Clients Using Munis	307
Other (Authority, Non-profit, etc.)	149

# Integration

- **Current System Challenges & Deficits**

Non-integrated systems create silos of information, redundancy, duplication of effort, lack of communication, outdated processes, poor data quality

# Integration

## Utilizing Munis

### **A fully integrated system will provide:**

- No redundancy or duplication
- One central relational database
- Permissions-driven (role-based) data access and entry
- Single entry of data
- System-wide access (role- and permissions-based)
- Enhanced reporting capability
- Real-time access to data
- Seamless access to previously disconnected data and systems

# Integration

## **Benefits: Improved Productivity & Data Integrity**

- Overall operational effectiveness (improved data control, consistency & quality; increased employee efficiency & productivity)
- Accurate and timely information to formulate key policy decisions and provide meaningful forecasting so we can move our organization forward with a strategic vision and initiatives
- Improved access and flow of information for more productive use of staff time
- Seamless integration with additional third party systems, as well as easy data sharing with other departments & agencies, for enhanced productivity, reporting & data access
- More self-sufficient employees, providing administrators time to focus on more strategic initiatives

# Reporting

- **Current System Challenges & Deficits**

Lack of customization or dynamic reporting requires time consuming accumulation of data, limits transparency and sharing of information, restricts analysis of information, limits decision making capabilities

# Reporting

## Utilizing Munis

- Multiple ways to get data out of system
- User-definable and customizable reports and parameters
- Real-time, professional standard and custom reports
- Ability to use Key Performance Indicators for organizational Business Intelligence
- Key analysis & forecasting measures
- Microsoft Office integration
- Integration with other software
- Ability to aggregate data from multiple locations/applications
- Reporting Compliance (Local, State, Federal)

# Reporting

## **Benefits: Powerful Analysis, Forecasting and Compliance**

- Ability to analyze data, forecast effectively for more accurate, informed and strategic decision making
- Easily-reproducible reports, templates and “wizards” that save staff time and increase staff efficiencies
- Improved communication for staff, citizens and regulatory agencies, keeping us compliant and transparent
- Microsoft Office Capabilities for intuitive, easy-to-use options for key forecasting and decision making capabilities
- Complete regulatory compliance (GAAP, GAAFR, GASB 34, M/W/DBE) derived inherently from within the system

# Automation

- **Current System Challenges & Deficits**

Manual processes lead to inefficiencies, frustration, redundant and time-consuming efforts, potential for increased errors

# Automation

## Utilizing Munis

- Electronic processes and systems (no more paper-based)
- Electronic content management and scanning
- Automatic scheduling for large or repetitive processes and tasks
- Streamlined processes and procedures
- Increased communication
- Approvals-based workflow
- Web access
- Intuitive Microsoft Office and Email Integration
- Public Sector Accounting Best Practices

# Technology

- **Current System Challenges & Deficits**

Outdated technology and lack of modernization lead to significant IT efforts, lack of overall functionality, waste of time and paper

# Technology

## Utilizing Munis

- Internet accessibility, including self-service applications
- State-of-the-art process and procedures
- Adherence to governmental standards and requirements
- Single point of entry into system
- Enhanced security, auditing, tracking
- Dashboards, consistent user interfaces, Microsoft platform/Office and email integration
- Systematic, controlled and planned upgrades

Item No 12

BUDGET ORDINANCE AMENDMENT:  
 General Fund:  
 DSS:  
 \$6,425 Decrease



LENOIR COUNTY, NORTH CAROLINA  
 BUDGET AMENDMENT REQUEST

FY 14/15  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	SOCIAL SERVICES	VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title Amount	
<u>DECREASE</u> <u>103531-3001</u> ADMIN REIMBURSEMENT	\$ (5,622.00)	<u>DECREASE</u> <u>105330-4971</u> ADULT DAYCARE FUND	\$ (6,425.00)
<u>103991-9910</u> FUND BALANCE APPROPRIATED	\$ (803.00)		
Total	\$ (6,425.00)	Total	\$ (6,425.00)

Reason and Justification for Request:

BUDGET AMENDMENT TO REFLECT A DECREASE IN THE ADULT DAYCARE FUND RECEIVED FOR FY' 14-15  
 THE ACTUAL ALLOCATION RECEIVED IS LESS THAN THE STATE ESTIMATE APPROVED IN THE FY' 14-15 DSS BUDGET.  
 FUNDS ARE 45.78% FED / 41.72% STATE / 12.5% COUNTY

Department Head Approval	Date	Finance Officer Approval	Date
<i>Susan E Moore</i>	9/18/2014	<i>Marcia H. Martin</i>	9/23/2014
Budget Officer Approval	Date		
<i>Michael W. Farm</i>	9/25/14		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item No. 13

BUDGET ORDINANCE AMENDMENT:  
 General Fund:  
 DSS:  
 \$68,497 Increase



LENOIR COUNTY, NORTH CAROLINA  
 BUDGET AMENDMENT REQUEST

FY 14/15  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	SOCIAL SERVICES	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>
REVENUES		EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u> 103585-3990 CHILD CARE DEVELOPMENT FUND	\$ 68,497.00	<u>INCREASE</u> 105351-4974 CHILD CARE DEVELOPMENT FUND
		\$ 68,497.00
Total	\$ 68,497.00	Total \$ 68,497.00

Reason and Justification for Request:  
 BUDGET AMENDMENT TO REFLECT AN INCREASE IN THE CHILD CARE DEVELOPMENT FUND ALLOCATION RECEIVED FOR FY 14-15. THE ACTUAL ALLOCATION RECEIVED WAS MORE THAN THE ORIGINAL STATE ESTIMATE APPROVED IN THE FY 14-15 DSS BUDGET. FUNDS ARE 100% STATE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Susan S. Moore</i>	9/18/2014	<i>Martha H. Martin</i>	9/23/2014

Budget Officer Approval	Date
<i>MW/ann</i>	9/25/14

Board Approval (When Applicable)	Date	Date of Minutes
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Finance Office - Copy      Department - Copy      Administration - Copy

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 10/20/14 ITEM NO.: 14A

**RESOLUTION:** Approval of Revision to the FY 2014-2015 Lenoir County Home and Community Care Block Grant Funding Plan.

**SUBJECT AREA:** Financial

**ACTION REQUESTED:** The Board is requested to approve the revised FY 2014-2015 Lenoir County Home and Community Care Block Grant funding plan in the amount of \$ 536,454.

**HISTORY/BACKGROUND:** The Home and Community Care Block Grant began July 1, 1992. It is comprised of funding for in-home and community based services, currently available through the Division of Aging, as well as a portion of funding targeted for in-home and community based services previously administered by the North Carolina Division of Social Services. Funds from the Older Americans Act constitute approximately 45% of Home and Community Care Block Grant funding and are intended to develop and enhance comprehensive and coordinated community based systems of services, opportunities, and protections for older adults. Future funds appropriated by the General Assembly for this purpose will also be included in the Home and Community Care Block Grant. Area Agencies on Aging will fund county programs on aging through grant agreements with Boards of County Commissioners and community service providers.

Home and Community Care Block Grant funds provide services to the elderly population of Lenoir County by providing meals, Level I, II and III in-home care services, operation of local senior centers, adult day care services and transportation. These grant funds are utilized by DSS and the local Council on Aging to provide senior services. The majority of the funds, \$402,341. are used by the Lenoir County Council on Aging.

The block grant gives County Commissioners maximum discretion in deciding how aging funds will be administered and budgeted in their County. By endorsing a local Funding Plan, Boards of County Commissioners will define the services to be provided, determine funding levels for services, and identify the community service providers to be involved with providing Home and Community Care Block Grant services.

**EVALUATION:** Home and Community Care Block Grant funds provide essential services such as meals, in-home aide care, operation of local senior centers, adult day care services and transportation to the elderly population of Lenoir County. HCCBG funds are 90% Federal and State funds and require a 10% County match. This decrease reflects a 3.1% decrease of state funding compared to original budget request.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

  
initials

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the FY2014-2014 Lenoir County Home and Community Care Block Grant Funding Plan in the amount of \$536,454 is approved.

**AMENDMENTS:**

**MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**Yea Votes:** Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_

Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Date

Item No. 14B

BUDGET ORDINANCE AMENDMENT:  
 General Fund:  
 DSS:  
 \$7,083 Decrease



LENOIR COUNTY, NORTH CAROLINA  
 BUDGET AMENDMENT REQUEST

FY 14/15  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	SOCIAL SERVICES	VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<u>DECREASE</u>		<u>DECREASE</u>	
<u>103533-4010</u>		<u>105332-4010</u>	
H&CCBG	\$ (6,375.00)	HCCBG - DSS	\$ (3,510.00)
<u>10-3991-9910</u>		<u>105332-4011</u>	
FUND BALANCE APPROPRIATED	\$ (708.00)	HCCBG - COG	\$ (3,573.00)
Total	\$ (7,083.00)	Total	\$ (7,083.00)
Reason and Justification for Request:			
DECREASE OF HCCBG FUNDING DUE TO 3.1% STATE REDUCTION			
Department Head Approval	Date	Finance Officer Approval	Date
<i>Susan E Moore</i>	9/17/2014	<i>Marta A. Martin</i>	9/23/2014
Budget Officer Approval	Date		
<i>MW</i>	9/25/14		
Board Approval ( When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 10/20/14 ITEM NO.: 15A

**RESOLUTION:** Approve Emergency Purchase of Personal Protective Equipment: Aramsco: \$26,878.00

**SUBJECT AREA:** Purchases/Bids

**ACTION REQUESTED:** The Board is requested to approve the emergency purchase of personal protective equipment for the EMS Division personnel in accordance with the Center for Disease Control's recommendation for protection against possible Ebola exposures: Aramsco: \$26,878.00.

**HISTORY / BACKGROUND:** By working together, the Emergency Services Department and Lenoir Memorial Hospital, have obtained pricing for the purchase of personal protective equipment to be used to protect against possible Ebola exposures. By working together, these entities were able to procure a reduction in price, based on a bulk order, for this equipment. On this order, Lenoir Memorial Hospital will be receiving a total of 44 cases of ChemMax 4 coveralls at a cost of \$11,698.00. **The hospital is reimbursing Lenoir County for this portion of the order.** The Emergency Services Department is purchasing a total of 8 cases of ChemMax 4 coveralls, 10 papr's, 10 papr hoods, 12 chemical P100 cartridges, 8 servus boots, and 10 duffel bags for a cost of \$15,180.00. A portion of the equipment being purchased by the County will be utilized by personnel at the Health Department.

**EVALUATION:** The Center for Disease Control has provided recommendations on personal protective equipment for medical personnel to wear when handling suspected Ebola patients. The County has personal protective equipment that will meet minimal standards of the CDC. Upon evaluation by staff and other medical providers, it has been determined the minimum will not suffice in this emergent situation; therefore, the personal protective equipment being purchased is one level above minimum. The hospital will be purchasing a total of 44 cases of ChemMax 4 coveralls at a cost of \$11,698.00, to be reimbursed to Lenoir County. The Emergency Services Department is purchasing a total of 8 cases of ChemMax 4 coveralls, 10 papr's, 10 papr hoods, 12 chemical P100 cartridges, 8 servus boots, and 10 duffel bags for a cost of \$15,180.00. A portion of the Emergency Services Departments equipment will be provided to the Lenoir County Health Department. **This personal protective equipment will be in high demand nationwide, so it is imperative to place this order as soon as possible.**

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval

*MWJ*  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the emergency purchase of personal protective equipment for the EMS Division personnel in accordance with the Center for Disease Control's recommendation for protection against possible Ebola exposures in the amount of \$26,878.00 from Aramsco is approved.

**AMENDMENTS:**

**MOVED** \_\_\_\_\_ **SECOND** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**YEA VOTES:** Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_  
Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

10/20/14  
Date

\_\_\_\_\_  
Attest

10/20/14  
Date

Item No. 15B



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2014-2015  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	EMS / FINANCE	VARIOUS
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
<b>INCREASE</b>		<b>INCREASE</b>
10-3991-9910 FUND BALANCE APPROPRIATED	15,180.00	10-4332-2121 PERSONAL PROTECTIVE EQUIPMENT 26,878.00
10-3842-8915 REIMBURSEMENT LMH	11,698.00	
Total	26,878.00	Total 26,878.00

**Reason and Justification for Request:**  
 TO APPROPRIATE FUNDS FOR THE EMERGENCY PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT (P.P.E.) FOR EMS PERSONNEL, HEALTH DEPARTMENT, AND LENOIR MEMORIAL HOSPITAL IN RESPONSE TO THE INTERNATIONAL EBOLA EPIDEMIC. COUNTY EMS PARTNERED WITH THE HOSPITAL TO OBTAIN A PRICING ADVANTAGE. THE HOSPITAL WILL REIMBURSE THE COUNTY FOR THEIR PORTION OF THE COST.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Thomas L Hollowell</i>	10-17-14	<i>Thomas L Hollowell FOR M. MARTIN</i>	10-17-14

Budget Officer Approval	Date
<i>Michael W. [Signature]</i>	10/17/14

Board Approval (When Applicable)	Date	Date of Minutes

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 10/20/14 **ITEM NO.:** 16

**RESOLUTION:** Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:** Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY/BACKGROUND:** The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
None at this time		

**CURRENT VACANCIES:** Lenoir County Health Board – (1) Optometrist

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

*mwj*  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Davis \_\_\_\_\_

Daughety \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

10/20/14  
Date

\_\_\_\_\_  
ATTEST

10/20/14  
Date

**TO: Chairman and Members of the Board**  
**FROM: Mike Jarman, County Manager**  
**DATE: October 20, 2014**  
**SUBJECT: Items of Interest**

1. CDBG Quarterly Progress Reports
2. Lenoir County Financial Performance Summary September 30, 2014

## CDBG QUARTERLY PROGRESS REPORT

<b>Grantee:</b>	<u>County of Lenoir</u>	<b>Grant No:</b>	<u>11-C-2375</u>	<b>Amount Awarded:</b>	<u>\$500,000</u>
<b>Period Covered :</b>	<u>7/1/14 - 9/30/14</u>	<b>Calendar Quarter:</b>	<u>3</u>	<b>Date Prepared:</b>	<u>10/7/14</u>
<b>Grant Category:</b>	<u>2011 CDBG NC Catalyst</u>	<b>Project Name:</b>	<u>Spring Drive Housing and Community Development Project</u>		
<b>Prepared By:</b>	<u>C. David Harris</u>	<b>Title:</b>	<u>CDBG Project Manager</u>		
<b>Endorsed By:</b>	<u>Michael W. Jarman</u>	<b>Title:</b>	<u>County Manager</u>		

Activity	LF, #Properties #Units Proposed	# Completed This Quarter	# Completed To Date	# Persons Proposed	# Persons AMI	# Persons MI	# Persons LI	# Persons VLI
C-1 Rehabilitation/Reconstruction	2	0	0	3	0	2	0	1
C-1 Rehab/Temp Relocation	2	0	0	3	0	2	0	1
C-1 Rehabilitation/Clearance	2	0	0	3	0	2	0	1
C-1 Water Improvements	575 LF	0	0	5	0	4	0	1
C-1 Pedestrian Improvements	575 LF	0	0	5	0	4	0	1
C-1 Flood and Drainage	1150 LF	0	0	5	0	4	0	1
C-1 Street Improvements	575 LF	0	0	5	0	4	0	1
C-1 Sewer Improvements	575 LF	0	0	5	0	4	0	1
C-1 Rehabilitation	2	0	0	2	0	2	0	0
<b>TOTAL</b>								

Activity	Activity Code	Budget	Expended This Quarter	Expended To Date	Amt. Req. This Quarter	Amt. Req. To Date	(3-Fm Hd) Gender	Race
C-1 Rehabilitation/Reconstruction	9A	\$171,000	\$0.00	\$14,047.04	\$0.00	\$14,047.44	M-1, F-2	AA-3
C-1 Rehab/Temp Relocation	9A	\$5,000	\$0.00	\$0.00	\$0.00	\$0.00	M-1, F-2	AA-3
C-1 Rehabilitation/Clearance	9A	\$10,000	\$0.00	\$0.00	\$0.00	\$0.00	M-1, F-2	AA-3
C-1 Water Improvements	4A	\$25,000	\$0.00	\$2,133.00	\$0.00	\$2,133.00	M-1, F-4	AA-5
C-1 Pedestrian Improvements	6	\$11,000	\$0.00	\$0.00	\$0.00	\$0.00	M-1, F-4	AA-5
C-1 Flood and Drainage	4C	\$25,800	\$0.00	\$2,310.75	\$0.00	\$2,310.75	M-1, F-4	AA-5
C-1 Street Improvements	6	\$102,000	\$0.00	\$9,776.25	\$0.00	\$9,776.25	M-1, F-4	AA-5
C-1 Sewer Improvements	4B	\$40,200	\$0.00	\$3,555.00	\$0.00	\$3,555.00	M-1, F-4	AA-5
C-1 Rehabilitation	9A	\$60,000	\$0.00	\$0.00	\$0.00	\$0.00	F-2	AA-2
C-1 Administration	13	\$50,000	\$9,000.00	\$24,993.00	\$9,000.00	\$24,993.00		
<b>TOTAL</b>		<b>\$500,000</b>	<b>\$9,000.00</b>	<b>\$56,815.04</b>	<b>\$9,000.00</b>	<b>\$56,815.44</b>		

**Notes:** Bids have been received and awarded for all housing activities. Bids to be received and awarded for street/drainage/water/sewer construction in Nov 2014.  
Local Contribution: \$30,000 Local Funds Expended: \$-0-

<b>Prepared By:</b>		<b>Title:</b>	<u>CDBG Project Manager</u>	<b>Date:</b>	<u>10/07/14</u>
<b>Endorsed By:</b>		<b>Title:</b>	<u>County Manager</u>	<b>Date:</b>	<u>10/7/14</u>

## CDBG QUARTERLY PROGRESS REPORT

Grantee:	County of Lenoir	Grant No:	12-C-2422	Amount Awarded:	\$225,000
Period Covered :	7/1/14 - 9/30/14	Calendar Quarter:	3	Date Prepared:	10/7/14
Grant Category:	2012 CDBG Scattered Site Housing Assistance	Project Name:	Scattered Site Housing Project		
Prepared By:	C. David Harris	Title:	CDBG Project Manager		
Endorsed By:	Michael W. Jarman	Title:	County Manager		

Activity	LF, #Properties #Units Proposed	# Completed This Quarter	# Completed To Date	# Persons Proposed	# Persons AMI	# Persons MI	# Persons LI	# Persons VLI
C-1 Rehabilitation - Includes	2	1	1	3	0	0	2	1
Temp Relocation, Clearance and Reconstruction								
<b>TOTAL</b>								

Activity	Activity Code	Budget	Expended This Quarter	Expended To Date	Amt. Req. This Quarter	Amt. Req. To Date	(1-Fm Hd) Gender	Race
C-1 Rehabilitation - Includes	9A	\$202,500	\$6,075.00	\$123,661.24	\$6,075.00	\$123,661.24	M-1, F-2	AA-3
Temp Relocation, Clearance and Reconstruction								
C-1 Administration	13	\$22,500	\$0.00	\$13,400.00	\$0.00	\$13,400.00		
<b>TOTAL</b>		\$225,000	\$6,075.00	\$137,061.24	\$6,075.00	\$137,061.24		

Notes:

Prepared By:		Title:	CDBG Project Manager	Date:	10/07/14
Endorsed By:		Title:	County Manager	Date:	10/7/14

**LENOIR COUNTY**  
**FINANCIAL PERFORMANCE SUMMARY-2014-15**  
**SEPTEMBER 30, 2014**

**REVENUES**

**25.00%**

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
<b>GENERAL FUND:</b>				
Health Department	2,103,208	345,073	1,758,135	16.41%
Public Assistance (DSS)	10,596,957	1,813,887	8,783,070	17.12%
Property Taxes	33,842,854	8,572,577	25,270,277	25.33%
Sales Taxes	6,150,000	1,156,253	4,993,747	18.80%
Other General	13,910,130	5,177,301	8,732,829	37.22%
<b>TOTAL GENERAL</b>	<b>66,603,149</b>	<b>17,065,091</b>	<b>49,538,058</b>	<b>25.62%</b>
<b>OTHER FUNDS:</b>				
Employee Insurance	4,100,000	930,648	3,169,352	22.70%
Vehicle Replacement	390,000	5,896	384,104	0.00%
Fed Seized Property	20,100	0	20,100	0.00%
State Controlled Substance	2,100	392	1,708	18.67%
School Capital Fund	2,884,800	365,761	2,519,039	12.68%
Transportation Fund	1,558,358	365,691	1,192,667	23.47%
Scrap Tire Disposal	170,000	18,233	151,767	10.73%
Emergency Telephone	1,143,977	57,212	1,086,765	5.00%
Revaluation Fund	55,604	0	55,604	0.00%
Automation-Preservation Fnd	21,900	5,291	16,609	24.16%
MSW Landfill-Debt Service	0	3	-3	
Capital Improve Fund	5,547,925	923,800	4,624,125	16.65%
Fire Districts	1,297,550	281,844	1,015,706	21.72%
Solid Waste Management	3,143,686	1,420,581	1,723,105	45.19%
Trust and Agency Fund:				
Smart Start Program	63,556	1,513	62,043	2.38%
<b>TOTAL OTHER FUNDS</b>	<b>20,399,556</b>	<b>4,376,865</b>	<b>16,022,691</b>	<b>21.46%</b>
<b>GRAND TOTAL</b>	<b>87,002,705</b>	<b>21,441,956</b>	<b>65,560,749</b>	<b>24.65%</b>

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
<b>SCHOOL CONSTRUCTION FUND</b>	<b>72,623,867</b>	<b>72,623,867</b>	<b>0</b>	<b>100.00%</b>
<b>CAPITAL PROJECTS FUND</b>	<b>36,077,663</b>	<b>32,213,775</b>	<b>3,863,888</b>	<b>89.29%</b>
<b>CDBG RELATED PROJECTS</b>	<b>3,813,688</b>	<b>2,999,877</b>	<b>813,811</b>	<b>78.66%</b>
<b>Total Project Based</b>	<b>112,515,218</b>	<b>107,837,519</b>	<b>4,677,699</b>	

\* **Bold** area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
<b>SCHOOL CONSTRUCTION FUND</b>	<b>72,623,867</b>	<b>72,623,867</b>	<b>0</b>	<b>0</b>
<b>CAPITAL PROJECTS FUND</b>	<b>36,077,663</b>	<b>32,832,200</b>	<b>111,942</b>	<b>3,133,521</b>
<b>CDBG RELATED PROJECTS</b>	<b>3,813,688</b>	<b>2,976,108</b>	<b>0</b>	<b>837,580</b>
<b>Total Project Based</b>	<b>112,515,218</b>	<b>108,432,175</b>	<b>111,942</b>	<b>3,971,101</b>

\* **Bold** area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project

**LENOIR COUNTY**  
**FINANCIAL PERFORMANCE SUMMARY - 2014-15**  
**SEPTEMBER 30, 2014**

**EXPENDITURES**

25.00%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
<b>GENERAL FUND:</b>					
Governing Body	216,675	73,650	0	143,025	34.0%
County Manager	285,288	72,362	0	212,926	25.4%
Finance	219,124	51,375	0	167,749	23.4%
Human Resources	163,140	28,959	0	134,181	17.8%
Tax Office	747,255	179,736	2,799	564,720	24.4%
Legal	62,500	7,524		54,976	12.0%
Court Facility	593,861	83,111	55,788	454,962	23.4%
Elections	333,075	69,881	25,041	238,153	28.5%
Register of Deeds	254,774	58,429	32,041	164,304	35.5%
Non-Departmental	1,484,837	903,090	0	581,747	60.8%
Process Funds	944,818	203,153	404	741,261	21.5%
Outside Agencies	187,500	26,782		160,718	14.3%
Management Info Systems	946,052	292,505	122,494	531,053	43.9%
Public Buildings	598,021	144,334	84,397	369,290	38.2%
Sheriff	4,551,803	1,091,139	194,070	3,266,594	28.2%
Sheriff - Civil Process	215,081	18,513	1,200	195,368	9.2%
Sheriff - Concealed Weapon	18,483	9,387	0	9,096	50.8%
Central Communications	1,339,755	304,690	85,336	949,729	29.1%
Jail	3,912,382	1,017,581	571,767	2,323,034	40.6%
Emergency Management	426,905	98,798	29,406	298,701	30.0%
Emergency Medical Services	3,947,719	1,045,763	321,141	2,580,815	34.6%
Non-Emergency Services	0	1,230	0	-1,230	#DIV/0!
Fire Protection	58,000	0	58,000	0	100.0%
Inspections	223,650	53,357	0	170,293	23.9%
Medical Examiner	40,000	3,800		36,200	9.5%
Economic Development	266,703	62,929	0	203,774	23.6%
Veterans Service Office	33,241	4,513	557	28,171	15.3%
Cooperative Extension	372,260	61,634	13,957	296,669	20.3%
JCPC - Parenting Matters	28,194	6,410		21,784	22.7%
Cooperative Ext-Grants	131,620	18,534	161	112,925	0.0%
Soil Conservation	123,509	27,635		95,874	22.4%
Health Department	4,170,662	814,421	314,231	3,042,010	27.1%
BioTerrorism - Health	33,664	7,586	0	26,078	22.5%
M. Health Department	245,715	61,429		184,286	25.0%
Public Assistance (DSS)	14,773,762	2,674,635	1,074,273	11,024,854	25.4%
Education	9,900,000	2,475,000		7,425,000	25.0%
Community College	2,260,000	565,000		1,695,000	25.0%
Cultural	740,500	185,125		555,375	25.0%
Recreation	855,530	213,882		641,648	25.0%
Debt Service	7,791,888	3,001,988		4,789,900	38.5%
Transfer to Other Funds	3,055,203	0		3,055,203	0.0%
Contingency	50,000	0		50,000	0.0%
<b>TOTAL GENERAL</b>	<b>66,603,149</b>	<b>16,019,870</b>	<b>2,987,063</b>	<b>47,596,216</b>	<b>28.5%</b>
<b>OTHER FUNDS:</b>					
Employee Insurance Fund	4,100,000	847,899		3,252,101	20.7%
Vehicle Replacement Fund	390,000	65,082	63,963	260,955	0.0%
Fed Seized Property Fund	20,100	3,700	14,013	2,387	88.1%
State Controlled Substance Fund	2,100	2,040	3,670	-3,610	271.9%
School Capital Fund	2,884,800	2,700,000	0	184,800	93.6%
Transportation Fund	1,558,358	227,709	339,395	991,254	36.4%
Scrap Tire Disposal Fund	170,000	19,887		150,113	11.7%
Emergency Telephone Fund	1,143,977	81,525	473,791	588,661	48.5%
Revaluation Fund	55,604	13,309		42,295	23.9%
Automation-Preservation Fund	21,900	0	0	21,900	0.0%
MSW Landfill-Debt Service	0			0	
Capital Improvements Fund	5,547,925	2,478,921	2,490	3,066,514	44.7%
Fire Districts	1,297,550	102,751	0	1,194,799	7.9%
Solid Waste Management	3,143,686	600,396	72,554	2,470,736	21.4%
Trust & Agency Fund					
Family & Caregiver-Smart Start	63,556	8,511	0	55,045	13.4%
<b>TOTAL OTHER FUNDS</b>	<b>20,399,556</b>	<b>7,151,730</b>	<b>969,876</b>	<b>12,277,950</b>	<b>39.8%</b>
<b>GRAND TOTAL</b>	<b>87,002,705</b>	<b>23,171,600</b>	<b>3,956,939</b>	<b>59,874,166</b>	<b>31.2%</b>