

Item No. 1

## MINUTES

### LENOIR COUNTY BOARD OF COMMISSIONERS

October 20, 2014

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, October 20, 2014, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice-Chairman Jackie Brown and Commissioners, Roland Best, Mac Daughety, Reuben Davis, Eric Rouse, and Linda Sutton.

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Vickie F. King, Clerk to the Board, Bob Griffin, County Attorney, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the Invocation and Mr. Eric Rouse led the audience in the Pledge of Allegiance.

#### **PUBLIC INFORMATION:**

Ms. Mineko Holloway, Director of the Lenoir County Council on Aging, thanked the Board for allowing her to speak today. Ms. Holloway stated she wanted to share statistics with the Board regarding the aging population and some things that are going on at the Agency. Ms. Holloway stated it is the desire of the Agency to continue to improve and promote the well being of senior citizens in Lenoir County. Ms. Holloway shared information regarding the 2013/2014 Annual Report. Ms. Holloway stated over the past year, they served 675 seniors, 69% were female, 56% live alone, and 54% were impoverished. Ms. Holloway stated the Agency provided 6,333 hours of home management, 10,012 hot lunches on site, 7,409 home delivered meals, and 2,549 rides purchased from Transit and provided by the Council on Aging. Ms. Holloway stated she is dedicated to providing programs at the Council on Aging and DSS. Ms. Holloway stated all of the programs are centered around cost savings which helps seniors on a regular basis. Ms. Holloway stated in that one of their studies, 60% of the people admitted to the Emergency Room were mal nourished. Ms. Holloway stated meals are furnished at the Skinner's Center in Kinston and the Margaret Hewitt Nutrition Center in Pink Hill. Ms. Holloway stated every dollar they spend on home delivered meals, saves approximately \$50 in Medicaid funds. Ms. Holloway stated 54% of her clients last year were impoverished, which means if they are not well taken care of, they are going to be on Medicaid and they will be costing a lot more money in institutional settings than they would be in the community. Ms. Holloway stated depression is a big risk factor for the elderly, and if they don't feel happy, they stop taking care of themselves. They don't eat as well, they don't adhere to their doctors orders to take certain prescriptions, and they get back in the hospital more often. Ms. Holloway stated it is important that our elderly don't become stagnant because of depression and have enough to eat. Keeping the elderly healthy is our goal.

Joey Huff, Lenoir County Health Director, shared information regarding the Ebola Virus Disease (EVD) and some of the activities from last week regarding Lenoir County's local preparation and planning for Ebola. Mr. Huff stated if you have been watching CNN, or anything on TV 24/7, the Ebola virus disease has been the top headline for the past two weeks. Mr. Huff stated the virus was discovered in 1976 near the Ebola River, in what is now the Democratic Republic of Congo. Mr. Huff stated, since then, outbreaks have occurred in several African countries. Mr. Huff stated the current outbreak is affecting Liberia, Guinea, Sierra Leone, all located in Western Africa. Mr. Huff stated the signs and symptoms of Ebola are sudden onset of fever greater than 100.4 degrees, severe headache, muscle pain, weakness, vomiting, diarrhea, stomach pain, and unexplained bleeding/bruising. Mr. Huff stated in order to become infected with Ebola a person must be in direct contact, through broken skin or mucous membranes such as the eyes, nose, or mouth, with bodily fluids. Mr. Huff stated Ebola is not spread in water, food, or in the air, and there is no evidence to suggest that pets can spread Ebola. Mr. Huff stated anyone who has traveled to exposed countries should immediately let the Health Department know. Mr. Huff stated on October 15, 2014, the Ebola Team met at Lenoir Memorial Hospital with several departments to discuss and share precautions. Mr. Huff stated the team also discussed transporting patients and having the readiness to hospitalize infected patients. Mr. Huff stated the Lenoir County School System has posted a 24 hour call line on their website. Mr. Huff stated he has shared with local funeral homes on the handling of the body of someone who had died from Ebola. Mr. Huff stated for more information, you can call the 24 hour hotline to speak with an expert at 1-800-222-1222. Mr. Huff stated the Center for Disease Control (CDC) has information available at its website, [www.cdc.gov](http://www.cdc.gov). Mr. Huff stated on Friday, October 31, 2014, from 10:00-3:00pm the Lenoir County Health Department will conduct their Fall Festival. Mr. Huff stated they will feature games, refreshments, prizes, hot dogs, and share information on maternity, family planning, immunizations, STD Screenings, animal control, WIC and more. Mr. Huff stated Dr. Solomon Shapiro, MD, and Nurse Practitioner, Pam Phillips, will on site.

Mr. Rouse asked Mr. Huff if the handouts were given by the State of North Carolina? Mr. Huff stated that he and Roger put together information that they felt might be helpful.

Ms. Brown asked Mr. Huff if the Community Health Center was taking any precautions? Mr. Huff stated he has been in contact with the Health Center.

Mr. Hill stated he appreciates the work Mr. Huff and Mr. Dail are doing to keep staff and the public educated.

Roger Dail, EMS Director, stated it has been difficult the past few days dealing with the scare of the Ebola virus. Mr. Dail stated he was able to place an order for protective gear. Mr. Dail stated he and Mr. Huff have been working diligently to stay on top of everything that's going on.

Because Mr. Dail had to leave early for another meeting, Ms. Sutton made a motion for Mr. Dail to present items 5A, 5B, 6, 15A, and 15B at this time. Mr. Daughety seconded the motion.

Item No. 5A was a Resolution approving updates and revisions to the Fire Prevention and Protection Ordinance of Lenoir County, superseding the current version of the ordinance. Roger Dail, EMS Director, stated the Fire Prevention and Protection Ordinance of Lenoir County was originally adopted in 1992. Mr. Dail stated since that time there have been several changes and updates to the NC Fire Prevention code. Mr. Dail stated several departments have been working diligently to update the ordinance to reflect current standards and common practices throughout the state. Upon a motion made by Ms. Brown and second by Ms. Sutton, Item No. 5A was unanimously approved.

Item No. 5B was an Ordinance of the Board of Commissioners of Lenoir County Adopting the North Carolina Fire Prevention Code 2012 Edition. Roger Dail, EMS Director stated the ordinance will regulate and govern the safe-guarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in Lenoir County. Upon a motion made by Ms. Brown and a second by Ms. Sutton, Item No. 5B was unanimously approved.

Item No. 6 was a Resolution approving a change in the appointee from the Board for the Southwood Fire and Rescue Department Firemen's Relief Fund. Roger Dail, EMS Director, stated on September 22, 2014, the Lenoir County Emergency Services Department received a letter from the Southwood Volunteer Fire and Rescue requesting a change of the existing Board appointed representative to their Firemen's Relief Fund Board. Mr. Dail stated the existing Board appointee, Gary Ipock, has retired from their department and they would like to appoint Samuel Watkins, to be effective immediately. Upon a motion by Mr. Daughety and a second by Mr. Best, Item No. 6 was unanimously approved.

Item No. 15A was a Resolution to approve the emergency purchase of personal protective equipment from Aramsco in the amount of \$26,878.00. Roger Dail, EMS Director, stated the Center for Disease Control has provided recommendations on personal protective equipment for medical personnel to wear when handling suspected Ebola patients. Mr. Dail stated the County has personal protective equipment that will meet minimal standards of the CDC. Mr. Dail stated upon evaluation by staff and other medical providers, it has been determined the minimum will not suffice in this emergent situation; therefore, the personal protective equipment being purchased is one level above the minimum. Mr. Dail stated that on this order, Lenoir Memorial Hospital will be receiving a total of 44 cases of ChemMax 4 coveralls at a cost of \$11,698.00, and will reimburse Lenoir County.

Mr. Dail stated the Emergency Services Department is purchasing a total of 8 cases of ChemMax 4 coveralls, 10 papr's, 10 papr hoods, 12 chemical P100 cartridges, 8 servus boots, and 10 duffel bags at a cost of \$15,180.00.

Mr. Dail stated a portion of the EMS department's equipment will be provided to the Lenoir County Health Department. Mr. Dail stated with the equipment he has purchased the skin will not be exposed. Mr. Dail stated he has dedicated one truck just for Ebola, so we don't contaminate every truck. Mr. Dail stated Communicators will ask several questions pertaining to Ebola and Foreign Countries. Mr. Dail stated, one concern is the fact when individuals have the flu, some of the symptoms are close to the symptoms of Ebola. Mr. Dail stated asking questions will play a very important. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 15A was unanimously approved.

Item No. 15B was a Budget Ordinance Amendment: General Fund: EMS/Finance: \$26,878.00. Increase. Roger Dail, EMS Director, stated this amendment is to appropriate funds for the emergency purchase of personal protective equipment (PPE) for EMS Personnel, Health Department, and Lenoir Memorial Hospital. Mr. Dail stated this is in response to the international Ebola epidemic. Mr. Dail stated Lenoir County EMS partnered with the hospital to obtain a pricing advantage. Mr. Dail stated the hospital will reimburse the County for their portion of the cost. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 15B was unanimously approved.

Mr. Hill asked if anyone from the Public wished to present to the Board?

John Nix, Kinston resident, stated many Lenoir County citizens are concerned that the Commissioners monthly meeting time is inconvenient for public attendance. Mr. Nix stated the current schedule for the first and third Monday 9:00am & 4:00pm does not work. Mr. Nix stated it is time for a change, because public involvement is needed. Mr. Nix stated the meeting hours should be convenient for the majority of the public. Mr. Nix stated a lot of citizens are not able to make the meetings, because they hold a public job. Mr. Nix stated, although he has his own company, at times it is difficult for him to attend. Mr. Nix requested the Commissioners change the meeting day and time to evening hours on Tuesdays. Mr. Nix stated the Commissioners should allow their first meeting of each quarter to be a "Town Hall" style meeting, so the public can have question and answer time with two-way dialogue. Mr. Nix stated he believes these two changes would allow citizen input and help in the governance process by improving citizen morale and involvement.

Mr. Hill thanked Mr. Nix for his time and energy and he understands his concerns.

**CONSENT AGENDA:**

1. Approval of Minutes: Regular Board Meeting: October 06, 2014.
2. Budget Ordinance Amendment: General Fund: DSS: \$163.00. Decrease.
3. Budget Ordinance Amendment: General Fund: DSS: \$257.00. Decrease.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

**PROCLAMATION/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS:**

Item No. 4 was a Budget Ordinance Amendment: General Fund: Process Fund: \$3,284.00. Increase. Trudy Pickett, Cooperative Extension Assistant, stated this amendment is to appropriate the revenue and expenditure budget amounts for the Senior Health Insurance Information Program (SHIIP). Ms. Pickett stated a check in the amount of \$3,284.00 was received from the North Carolina Department of Insurance on October 10, 2014. Upon a motion by Mr. Davis and a second by Mr. Daughety, Item No. 4 was unanimously approved.

Item No. 7 was a Resolution to approve a purchase order to SDR Construction in the amount of \$3,390 for mowing and ditch clean-up in the Highway 70 West Industrial Park. Amanda Conner, Economic Development Administrative Assistant, stated the Hwy 70 West Industrial Park has had significant growth over the past 8 years. Ms. Conner stated Lenoir County owns approximately 30 acres in the Park, and the need to maintain the appearance of the Industrial Park is imperative. Ms. Conner stated SDR Construction is qualified to perform the requirements of the bid request and provided the County with the lowest cost. Upon a motion made by Ms. Brown and a second by Ms. Sutton, Item No. 7 was unanimously approved.

Mr. Daughety asked was the work already complete? Ms. Conner stated yes.

Mr. Daughety stated why was this done prior to being approved by the Commissioners?

Mr. Jarman stated with Electrolux celebrating their 25<sup>th</sup> Anniversary, and the Governor as well as other officials attending the event, the property needed to look presentable.

Mr. Daughety asked are we cleaning up County owned land or are we cleaning up other portions as well.

Mr. Jarman stated we were only cleaning up Lenoir County owned property.

Mr. Rouse asked was this money in the budget.

Mr. Jarman stated it was budgeted. Mr. Jarman stated we try to restrict cutting to once or twice a year. Mr. Jarman stated when the property is overgrown it doesn't show well. Mr. Jarman stated it looks better.

Mr. Rouse asked if the company would be cleaning out the ditches as well as cutting the grass, because he knew Select Foods Service has a problem with the ditches?

Mr. Hill stated we had State dignitaries in our area last weekend, and it was important that the Industrial Park was clean and presentable. Mr. Hill stated the Board did know prior to adoption of the Resolution that the Governor was coming to Lenoir County.

Item No. 8 was a Resolution to approve a purchase order to Scoreboards.com in the amount of \$4,349.00. Bill Ellis, Parks and Recreation Director, stated the scoreboards at Bill Fay Park are thirty-six (36) years old and need to be replaced. Mr. Ellis stated this scoreboard will be used for baseball/softball on the #1 field at Bill Fay Park with the remaining three (3) scoreboards being replaced on a yearly basis. Mr. Ellis stated Scoreboards.com submitted the lowest bid. Upon a motion made by Ms. Sutton and a second by Mr. Best, Item No. 8 was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: General Fund/Insurance Fund: Finance: \$3,400.00. Increase. Tommy Hollowell, Assistant County Manager, stated this amendment is to appropriate funds for an annual payment to the Federal Government to help fund the "Patient Centered Outcomes Research Institute" under the Affordable Care Act (ACA) "Obamacare". Mr. Hollowell stated this required fee is paid once a year and is based on the average number of covered lives on our Health Plan times \$2. Mr. Hollowell stated this is a fee we are required to pay to the IRS and last year the amount was \$1 per covered life. Mr. Hollowell stated currently the county has 761 lives on our plan. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved.

Mr. Daughety asked what would happen if we did not pay this fee to the IRS? Mr. Hollowell stated, I am not sure, but the Federal Government could cut-off other Federal Funding if we did not pay the fee.

Item No. 10 was a Budget Ordinance Amendment: General Fund/Insurance Fund: Finance: \$96,000.00. Increase. Tommy Hollowell, Assistant County Manager stated the amendment is to appropriate funds for the first of (3) three annual payments to the Federal Government for the establishment of a reinsurance pool to help stabilize premiums in the new insurance markets created under the Affordable Care Act (ACA) "Obamacare". Mr. Hollowell stated this payment will be calculated annually based upon the average number of covered lives on our Health Plan times \$63. Mr. Hollowell stated it appears we are helping to stabilize the larger insurance companies, because every business in the US that has 50 or more employees must pay this fee for the next the three years. Upon a motion made by Ms. Sutton and a second by Mr. Best, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution to approve the purchase of Munis Financial, Payroll, and HR Management Software: Tyler Technologies: \$365,269.00. Mr. Michael Jarman, County Manager, stated the Lenoir County Finance Department has utilized Logics Financial Software since 1992. Lenoir County is one of the last remaining counties utilizing Logics Financials. In 2005, an upgrade to a Microsoft windows based system was purchased from Logics, along with a budget preparation module. The payroll module was not upgraded and the fixed asset module is not longer supported. Tyler Technologies is the largest software company in the nation providing integrated software and technology services to cities, counties, states, and school districts.

Mr. Jarman stated Lenoir County MIS and the Finance Department have investigated several software options and feel that Tyler Technologies provides the best products and support to meet the current and future needs of the County. All Tyler software modules are integrated, which would allow for future additions, for Tax, CAMA (Revaluation), or Inspections. Mr. Jarman stated the staff has been looking at financial and software packages for quite a while now and felt like it was time to move forward. Mr. Jarman stated he has asked staff to be here because they had the opportunity to view the software packages by visiting different sites, so they will be best to talk about it. Mr. Jarman stated we have not rushed into this agreement and this group along with Martha Martin, Finance Officer, and others have endorsed Munis. Mr. Jarman stated the group was able to see how other counties utilized the software. Mr. Jarman stated they narrowed the search to two software packages, Edmundson and Munis and felt that Munis was the best fit. Edmundson is currently being used by only one other County in the State. Mr. Jarman stated this was not an overnight process and the county's current software has been in use since 1992. Mr. Jarman stated there is a need to improve efficiency. Logics no longer meets the needs of the County, especially with fixed assets. Mr. Jarman stated the current payroll process requires significant manual entries, especially for time sheets. Mr. Jarman stated by looking at the future, the Munis system offers safe guards when personnel responsibilities change. Mr. Jarman stated he feels like this is a good year financially to purchase the new software. Mr. Jarman stated he spoke with our auditing firm and he is confident that at the end of the year we will be able to add to our Fund Balance and be able to purchase this software. Looking at a Munis Client Map, you will notice over 50 counties are utilizing Munis software. Mr. Jarman stated 620 cities, 210 counties, 307 School Districts and 149 other authorities and non-profit are using Munis. Mr. Jarman stated the current County staff could probably meet the needs of the County with a pen and a calculator; however, with 15 of our 19 Department Heads eligible to retire at anytime, now is the time to put something in place for future staff. Mr. Jarman stated he would feel better if we had a system that was familiar to a person from another county. Mr. Jarman stated when Logics was purchased years ago, it was a software program geared toward utility providers and this does not fit our needs. Mr. Jarman stated we are having a difficult time getting support for the system. Mr. Jarman stated he is looking at the future and this is what triggered the presentation. Mr. Jarman stated we do not have the audit back, but according to figures quoted by the auditors, we feel that at the end of the year, we will be able to add to our Fund Balance.

Ms. Lashanda Hall, Personnel Technician, echoed the sentiments of Mr. Jarman by restating that the current system is out-dated. Ms. Hall stated the current software is out of touch because it is not user accessible by Department Managers or employees. All updates of employee information begin with a paper trail starting with the person in charge of personnel for each department and ending with the Human Resources Department manually entering information for each employee. The current system is also outdated because only personnel in the Human Resources and Finance Departments have access to the software.

The County currently employe's 570 full-time and part-time employees who cannot make simple changes for themselves, such as address changes, name changes, changes to NC-4 and W-4 information. This system allows employees to be self sufficient and it frees up people to do other things.

Mr. Jarman stated looking at the integration of programs the old software creates silos of information, redundancy, duplication of effort, lack of communication, outdated processes and poor data quality.

Mr. Jarman stated Munis is a fully integrated system where there is no redundancy or duplication. It has one central data base. It is permissions driven with a single entry of data. Munis has system-wide access, real time access to data, and seamless access to previously disconnected data and systems. Mr. Jarman stated the Munis software will increase employee efficiency. Mr. Jarman stated this new system will improve access and enhance productivity.

Mr. Tommy Hollowell, Assistant County Manager, stated currently the Tax Department has a system that is very cumbersome. Mr. Hollowell stated with a new integrated system the Tax Assistants will be able to take payments and they will be recorded to the General Ledger in real time. The manual creation of journal entries for recording tax payments would be done away with, creating less chance for errors. Mr. Hollowell stated Munis is capable of integrating with the new Motor Vehicle Billing System.

Ms. Hall stated every report required by Federal, State and Local reporting entities must be done manually. The budget process has proven to be difficult in certain areas, because reports are not readily available and must be created manually in MS Excel or Word. Reports such as the Other Post Employment Benefits (OPEB), Cost Allocation, Excess Life Insurance, and others have to be created within the Department.

Mr. Jarman stated with the Munis system, staff can create custom reports. Ms. Hall stated the new software will help with our reporting compliance. We would have a system sending alerts and communicating with staff and citizens.

Mr. Hollowell stated the Government Accounting Standards Board (GASB) was created in 1984. In 1999 GASB issued Statement 34 with a three year implementation window. When I became Finance Officer in 2001, Lenoir County had to implement GASB 34. Now GASB is up to Statement 71. Munis will keep us updated and in compliance with future GASB updates.

Ms. April Martin, Personnel Technician, stated currently the County's recruitment process is entirely manual, including job applications, applicant assessments and evaluations, employment verifications, references, and background checks. Ms. Martin stated applicants cannot submit applications online unless they are scanned and emailed. Ms. Martin stated applicants must prepare a hard copy application and return it either in person or by mail.

Ms. Martin stated HR lists an estimated 50 or more job recruitments each year, and receives 2,500 job applications annually. Ms. Martin stated during the June 16<sup>th</sup> meeting the Board approved a contract with NEOGOV to purchase an Online Application Management System; however, Munis offers a comparable applicant tracking system, which is less expensive. Ms. Martin stated currently there is a significant amount of staff time required offline in scanning, proof reading, evaluating applications, and verifying and entering applicant data in the system. Ms. Martin stated with Munis it would improve the efficiency and effectiveness of the hiring process while improving services to Lenoir County Departments and applicants. Ms. Martin stated with the Munis system, an applicant would be able to fill out the application and submit it electronically to Human Resources. This gives HR better control of all the processes.

Mr. Jarman stated Munis has many positive aspects. Currently we have out dated technology, which causes problems and creates a lot of wasted time. Mr. Jarman stated we would keep the current staff at 3. There used to be 5 employees in Finance. Mr. Jarman stated, with Munis, it would be a smoother transition when hiring new employees. Mr. Jarman stated Munis is not just one package. We can pick and choose what we need and if another County has an idea of something they need, they can go to Munis and Munis will write a program for them and make it available to all subscribers at no charge.

Joey Bryan, MIS Director, stated he has been pushing for this software for quite sometime. Mr. Bryan stated we are looking at the savings from going paperless.

Mr. Hill asked if we knew if the school system and Lenoir Community College were using this system?

Mr. Bryan stated the schools had to use the software of the Department of Public Instruction.

Mr. Bryan stated the ability to do dashboards and the level of information you can share is at a much high level than we currently have. Mr. Bryan stated the annual maintenance cost is \$39,000 and we are currently paying \$19,000 for Logics, which is outdated, and not able to do what's needed at the time.

Mr. Jarman stated at some point and time we will have to move forward with a new system that will allow us to do more.

Mr. Rouse stated the system is very expensive and we have not received any information regarding the audit; therefore, it is not a good time for the purchase of a new system. Mr. Rouse stated we need to save money and Mr. Jarman stated Finance is already down to three due to limited staff. Mr. Rouse stated that is a lot of money and at some point we have to answer to why we are spending so much money.

Mr. Daughety said with the current situation of the economy, he does not see Munis as something we have to have. Mr. Daughety stated it would be better if we tough it out for a couple of years, and save for this luxury until we can afford it.

Ms. Sutton stated having worked with several other agencies, we here in Lenoir County are behind. Ms. Sutton stated it is sad that we are even behind the State of NC and the schools. Ms. Sutton stated she was very surprised when she needed to make a change on her personal information with the County. She was informed she would have to come to the office and make the change manually. Ms. Sutton stated we have to step it up.

Mr. Hill stated he personally thinks we should hold off until the official audit numbers are received.

Mr. Davis asked if there was any competition with this company, because he notices they are only in a few Counties.

Mr. Jarman stated there are 50 North Carolina Counties out of 100 using this software. Mr. Jarman stated they generally start out with the specific requirements of one State and then eventually branch out.

Ms. Brown stated other agencies are currently up to par and she does not see why we don't go paperless.

Upon a motion made by Ms. Sutton and a second by Mr. Daughety, Item No. 11 was tabled until after the audit is received.

Item No. 12 was a Budget Ordinance Amendment: General Fund: DSS: \$6,425. Decrease. Susan Moore, DSS Director, stated the Budget Amendment will reflect a decrease in the Adult Daycare Funds received for FY 14-15. Ms. Moore stated the actual allocation received is less than the State estimate approved in the FY 14-15 DSS Budget. Ms. Moore stated these funds are 45.78% Federal, 41.72% State and 12.5% County. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 was a Budget Ordinance Amendment: General Fund: DSS: \$68,497. Increase. Susan Moore, DSS Director, stated the amendment reflects an increase in the Child Care Development Fund allocation received for FY 14-15. Ms. Moore stated the actual allocation received was more than the original State estimate approved in the FY 14-15 DSS Budget. Ms. Moore stated the funds are 100% State. Upon a motion made by Mr. Davis and a second by Ms. Sutton, Item No. 13 was unanimously approved.

Item No. 14A was a Resolution to approve the revised FY 2014-2015 Lenoir County Home and Community Care Block Grant Funding Plan in the amount of \$536,454.00. Susan Moore, DSS Director, stated Home and Community Care Block Grant funds provide essential services such as meals, in-home aide care, operation of local senior centers, adult day care services, and transportation to the elderly population of Lenoir County. Ms. Moore stated HCCBG funds are 90% Federal and State funds and require a 10% County match. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 14A was unanimously approved.

Item No. 14B was a Budget Ordinance Amendment: General Fund: DSS: \$7,083.00. Decrease. Susan Moore, DSS Director, stated the decrease is due to a 3.1% State reduction in HCCBG Funding in the revised plan. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 14B was unanimously approved.

Item No. 16 was a Resolution approving appointments of citizens to boards, commissions, etc. None at this time.

#### **CURRENT VACANCIES: Lenoir County Health Board – (1) Optometrist**

Item No. 17 was items from the County Manager. Mike Jarman, County Manager, stated he did not have anything at this time other than the usual monthly reports, which are self explanatory.

Mr. Rouse stated Parks and Recreation is in the process of renovating the Neuse Way Nature Center.

Mr. Rouse stated John Talton, with NCDOT, has shared his concerns with issues at the Global Transpark. Mr. Rouse stated he voiced his concerns, and he is looking because he shares the same vision as Lenoir County. Mr. Rouse stated he mentioned building a separate rail connection that will connect to the Port of Wilmington. Mr. Rouse stated there was a gentleman from China that was willing to do the project. Mr. Rouse stated they discussed the option for a Droan project in Lenoir County which will not affect our local transportation ultra light partnership with Hyde County. Mr. Rouse stated Jim Segraves mentioned making the Global Transpark a “Customs Stop” and if we got that here, it would help with fuel sales at the GTP.

Ms. Brown stated there was a nice article in a Business magazine saluting Vivian Howard with the Chef and the Farmer Restaurant. Ms. Brown stated Chris Suggs, a freshman from Kinston High School, will sponsor a program at the Public Library on Tuesday in an effort to get teens positively involved in our community. Ms. Brown mentioned a NACO Proclamation regarding “Cyber Bullying” that Lenoir County might want to look at adopting.

Mr. Davis stated Mr. Nick Harvey, Principal at the Early College, received Administrator of the Year Award for Lenoir County.

Mr. Hill stated Mr. Harvey was well deserving of the award. Mr. Hill stated Mr. Harvey is a native of Lenoir County and after college choose to return to Kinston. Mr. Hill stated he sends our congratulations to Mr. Harvey.

Mr. Daughety stated Pink Hill native Cynthia Hill is producing a show on HBO and she is the same producer that produced the Chef Life.

Mr. Hill asked Mr. Jarman to review the calendars of other Counties regarding the times of their public meetings and bring back his findings to next Commissioners' meeting.

Ms. Sutton asked if the Clerk could compile a listing of all of the actions taken from the meeting and put in the front of the agenda on a separate page, showing the items which were approved, not approved, or tabled, so the Board won't have to search for the items within the minutes.

Mr. Hill made a motion to move into closed session.

### **CLOSED SESSION**

Upon a motion by Ms. Sutton and a second by Mr. Davis, a closed session was entered into at approximately 5:53 p. m. with the following cited: Number 4: To discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County.

Mr. Jarman stated the Governor's Office will be doing a press release, possibly on Thursday, regarding Project Ellen. Mr. Jarman stated the financial commitment from the company will be \$30,000,000 over the next three years and the creation of 18 new full-time jobs.

Upon a motion by Mr. Best and a second by Mr. Daughety and unanimous approval, the Board moved out of closed session at approximately 6:10p.m.

The meeting re-convened in open session at approximately 6:12 p.m. Upon a motion made by Ms. Sutton and a second by Mr. Davis, Ms. Brown was excused for being absent in closed session and the remainder of the open session.

Mr. Hill stated the Board went into closed session to discuss an Economic Development Project.

Upon a motion by Mr. Best and a second by Mr. Daughety, the meeting recessed at 6:15 p.m. until Thursday morning October 23<sup>rd</sup> at 9:00am

October 23, 2014 at 9:00am

The Lenoir County Commissioners' meeting reconvened at 9:10 a.m. Chairman Hill called the meeting to order.

Mr. Mark Pope, Economic Development Director, stated it's a great day in Lenoir County. It's a good day for the community and our folks. Mr. Pope stated people have talked about nothing going on in Lenoir County. If folks that want to be a part of a positive team, Kinston/Lenoir County is the place. Mr. Pope stated this is very important anytime you beat out other countries and states, so for those folks that say we don't have anything going on in Lenoir County, we do. Mr. Pope stated the challenge is getting people who want to work, because we have many good things in this County. Mr. Pope stated without the infrastructure we would not have had over 32 announcements, and \$1.1 billion invested in the County in recent years. Mr. Pope stated for people that don't understand economic development, our report card will speak for itself. Mr. Pope shared the announcement from a Press Release from the Governor's Office. Mr. Pope stated Governor Pat McCrory said E.I. Dupont and Company is expanding its operations in Lenoir County creating 18 new jobs with salaries averaging \$60,000 and will invest \$30,000,000 in machinery & equipment at their facility in Lenoir County over the next 3 years. Mr. Pope said our agreement states we will pay incentives over a period of 10 years, based on taxed revenues and a performance based agreement. Mr. Pope stated Production Technicians and Laboratory Technicians will be hired. Mr. Pope stated this is such an honor because we were in competition with China. Mr. Pope stated DOT will have another spur brought into Dupont. Mr. Pope stated he started working on this project in the summer of 2013. Mr. Pope stated the Governor said last night that he will be making a visit to Dupont. Mr. Pope stated again it is a great day for Lenoir County.

Upon a motion by Mr. Davis and a second by Ms. Brown, the Resolution approving an Economic Development Grant Agreement between E.I. Dupont and Lenoir County was approved.

Ms. Sutton stated hats off to Mr. Pope for beating out the competition from the other areas.

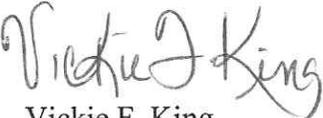
Mr. Pope stated Mr. Harold Thomas, Dupont's Plant Manager, who has been a big supporter of Lenoir County will be retiring this year.

Mr. Hill stated he appreciated the work and he realized it has been in the making for a long time. Mr. Hill stated this shows that by working together, we can make things happen and to have this in front of us is indeed a good day. We like to see folks move into our community.

Mr. Pope thanked the Board for approving the ditch clean up, allowing the entrance into the Industrial Park to look inviting, because he wants people to be proud of what they see.

Meeting Adjourned at 9:25 a.m.

Respectfully submitted,



Vickie F. King  
Clerk to the Board

Reviewed By



Michael W. Jarman  
County Manager