

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, NOVEMBER 1, 2010 – TIME: 9:00 A.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: Mr. Mike Tribula: Salute to Veterans
 Mr. Russell Rhodes: Support Resolutions

- | | | |
|-----|---|----------------|
| 1. | Items from Chairman/Commissioners: 10 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |
| | CONSENT AGENDA: 10 Min. | ACTION |
| 3. | Approval of Minutes: Regular Board Meeting: October 4, 2010 | Hall/Jarman |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein | Parrish/Martin |
| 5. | Budget Ordinance Amendment: Finance/Sheriff's Department: \$269: Increase | Jarman/Martin |
| 6. | Budget Ordinance Amendment: General Fund: DSS: \$818: Increase | Jones/Martin |
| 7. | Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: \$1,196: Increase | Ellis/Martin |
| | END OF CONSENT AGENDA | |
| | BUDGET ORDINANCE ADMENDMENT/RESOLUTIONS: 30 Min. | |
| 8. | Budget Ordinance Amendment: General Fund: Board of Elections: \$14,030: Increase | King/Martin |
| 9. | Resolution Authorizing a Purchase Order for the Board of Elections: Print Elect - \$2,574 | King/Martin |
| 10. | Resolution Authorizing a Purchase Order for the Board of Elections: Print Elect - \$2,971.50 | King/Martin |
| 11. | Resolution Authorizing the Issuance of Purchase Order to Power BackUPS & Solutions, Inc. for Purchase and Installation of UPS Batteries | Bryan/Martin |
| 12. | Budget Ordinance Amendment: Emergency Telephone Fund Emergency Medical Services: \$123,116 | Dail/Martin |
| 13. | Budget Ordinance Amendment: Employee Insurance Fund: Employee Insurance: \$230,000: Increase | Jarman/Martin |
| 14. | Resolution Authorizing Approving the Purchase of Eight (8) 2011 Ford Crown Victoria's: \$165,168 | Smith/Martin |

15. Resolution Approving the Purchase and Installation of Six Radios with Option for Two (2) Additional Radios for Lenoir County Transit (LCT) Vehicles Utilizing Funds from the American Recovery and Reinvestment Act (ARRA) of 2009 Powell/Martin

APPOINTMENTS: 5 Min.

16. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.** Hall

OTHER ITEMS: 10 Min.

17. **Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary)**

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/01/10 **ITEM NO.:** PI

Resolution in Objection to the NC11 Eastern Kinston Bypass Feasibility study (FS-0802A)
Proposed New Traffic Signal at all Possible Intersections of the Proposed NC11 Bypass and
US70 (East New Bern Rd.)

WHEREAS the NCDOT NC11 Eastern Kinston Bypass Feasibility Study proposes a traffic signal at all proposed intersections of NC11 and US70 (New Bern Rd.); and,

WHEREAS, Lenoir County has endorsed a pilot project to remove a traffic signal from the current intersection of NC11 and US70 at an estimated cost of \$12 million; and

WHEREAS, the current intersection of NC11 and US70 annually ranks as one of the county's most dangerous intersection; and

WHEREAS, the NC11 feasibility study includes grade separations within the design of the proposed intersections of NC11 and US70 (New Bern Rd.) making an interchange without traffic signals possible

NOW THEREFORE, BE IT RESOLVED THAT THE LENOIR COUNTY BOARD OF COMMISSIONERS SUPPORTS A NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FEASIBILITY STUDY UNIT REPORT, FS-0802A; NC11 EASTERN BYPASS OF KINSTON ON NEW LOCATION WITH AN OBJECTION TO THE PROPOSED NEW TRAFFIC SIGNAL ON US70 (NEW BERN ROAD).

ADOPTED THIS 1ST DAY OF NOVEMBER, 2010

George W. Graham, Jr., Chairman

ATTEST:

Lashanda A. Hall, Clerk to the Board

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/01/10 **ITEM NO.:** PI

Resolution in Support of an Additional Access onto the Main Campus of Lenoir Community College on NC 58

WHEREAS the current access for Lenoir Community College are deemed inadequate to safely handle the traffic onto the campus; and,

WHEREAS, on a daily bases campus security are required to direct traffic on NC58 to allow for safer traffic flow onto the campus putting the security officer at risk and taking away from that officer's primary goals on campus; and

WHEREAS, on-campus enrollment at the college increased 29% over the past three years, and

WHEREAS, with the planned additional construction at the college in their five year plan, it is reasonable to expect these increases in enrollment to continue for the foreseeable future

NOW THEREFORE, BE IT RESOLVED BY that the Lenoir County Board of Commissioners supports a North Carolina Department of Transportation Municipal and School Transportation Assistance Branch Proposal for one additional access to the college on NC 58 south of the current access, retaining the current NC 58 access, closing the median opening in front of the former Adam's Concrete facility on US 70, modifying the US 70 median opening at the college's US 70 entrance into a left over and allowing the internal road system to be altered as the five year construction plan requires.

ADOPTED THIS 1st DAY OF NOVEMBER, 2010

George W. Graham, Jr. - Chairman

ATTEST:

Lashanda A. Hall, Clerk to the Board

Lenoir County Transportation Committee

US70 Access Management

Priority List

- The list is offered as a possible Priority list pending a review of a more detailed description of the actions to be taken at each location.
 - This list is unofficial until approved by the Lenoir County Commissioners.
-
1. Construct NC 11/ NC 55 (Skinner Bypass) Square Loop Interchange – Including all access management treatments from the Neuse River to the Tabernacle Church on US70.
 2. Implement East Washington to Willie Measley Road improvements, including a square loop interchange at Willie Measley Road.
 3. Construct Eason Road Interchange and access improvements.
 4. Install access management improvements (i.e., median opening alterations, intersection treatments, etc. along US 70 from west to east, between Willie Measley Road and Eason Road.
 5. Implement the Lenoir Community College _ access management alterations between NC 58 and the College's US70 access.

**MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
October 18, 2010**

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, October 18, 2010 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Tommy Pharo, and Linda Rouse Sutton.

Members absent: Chris Humphrey

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION - None Scheduled

ITEMS FROM THE CHAIRMAN/COMMISSIONERS - No comments were made.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman recommended the Board decline the \$500 bids for the following properties: 706 Chestnut St, Kinston, Randolph Farrow Rd., Kinston, 311 E. Caswell St., Kinston, and Hickory Nut Dr., Kinston, NC; and a \$600 bid on 1637 Old Ridgeway Dr., Kinston, NC. Upon a motion by Mr. Davis and a second by Ms. Brown the Board approved the recommendations as presented.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board approved the Consent Agenda.

- 3. Approval of Minutes: Regular Board Meeting: October 4, 2010 Hall/Jarman

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 4 was a Budget Ordinance Amendment: General Fund: Process Funds: \$19,387: Increase. Ms. Martin stated the amendment rolls forward the balance of the Gang Grant-Positive Behavior Grant from FY 2009-2010. On November 2, 2009, the Board voted to accept a grant from the North Carolina Department of Juvenile Justice and Delinquency Prevention Program (DJJDP) which would provide funding for the Lenoir County Youth Based Positive Behavior Support Program. This money was used within 12 months, but these 12 months spanned two fiscal years. This grant is being administered by the Lenoir County Board of Education. A total of \$34,780 was received in FY 09-10, with a 1/12 payment being received at the beginning of the program, and the balance of the funds were on a reimbursement basis. Since only \$30,613.70 was expended in FY 09-10, all of which was reimbursed, the first payment went into Fund Balance. Upon a motion by Ms. Brown and a second by Ms. Stroud, Item No. 4 was unanimously approved.

Item No. 5 was a Budget Ordinance Amendment: Trust and Agency Fund: Extension-Family Caregiver - \$102,721: Increase. Ms. Martin stated the amendment is to increase the budgeted amounts of the Extension Family Caregiver to 100% funding for the Fiscal Year 2010-2011. The beginning of this fiscal year the Extension Family Caregiver only received 25% of its funding from the Partnership for Children; therefore we are amending our budget in order to show that we are receiving 100% funding in the total amount of \$136,962. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 5 was unanimously approved.

Item No. 6 was a Budget Ordinance Amendment: General Fund: DSS: \$209,017: Increase. Mr. Jack Jones, Social Services Director addressed the Board. Mr. Jones stated the amendment is a line item adjustment to reflect actual allocations received. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution Authorizing Acceptance of the Help America Vote Act (HAVA) Grant: \$2,574. Ms. Dana King, Board of Election Director, addressed the Board. Ms. King stated The State Board of Elections encourages all counties to apply for HAVA grant funds annually. Lenoir County has been approved to receive HAVA funds for the past four (4) years. These funds have been very beneficial in keeping each county precinct ready for Election Day and have allowed for necessary upgrades to equipment and to make all precincts accessible to all citizens. The source of this Grant is Title 1 Section 101 HAVA Funds. The Lenoir County Board of Elections requested \$40,000 in the grant at the beginning of the budget year. Portions of the grant have already been awarded, accepted and spent. The amount awarded for this grant is \$2,574. All monies received from HAVA are to make all polling places accessible to all voters. This grant will be used for privacy booths for each precinct, to purchase supplies for the precincts and to pay "One Stop" employees' salaries during the One Stop period. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 7 was unanimously approved.

Item No. 8A was a Resolution Requesting Authorization to Utilize Women's, Infants & Children (WIC) Mini Grant-417 Breast Feeding: \$9,996. Mr. Joey Huff, Health Director, stated the resolution increases breastfeeding promotion and support within the community and within the Health Department and upgrades existing services. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 8A was unanimously approved.

Item No. 8B was a Budget Ordinance Amendment: General Fund: Health (WIC Program State): Increase: \$9,996. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 8A was unanimously approved.

Item No. 9 was a Resolution Authorizing Lenoir County Health Department to Execute the Construction of Room #25 to create a New Breastfeeding Room by Manuel & Associates Real Estate Inv. & Services: \$3,910.71. Mr. Huff stated the monies will be used to renovate Room #25 for a new breastfeeding room at the Lenoir County Health Department, which will serve to strengthen and enhance breastfeeding promotion and support efforts of the North Carolina WIC Program. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10A was a Resolution Approving Purchase of Rifles: \$11,640. Major Chris Hill of the Sheriff's Department addressed the Board. Mr. Hill stated one year ago the Sheriff's Office began purchasing .223 caliber rifles for each patrol deputy. These rifles provide an enhanced ability to precisely terminate a life threatening event at a much greater and safer distance. The purchase of these rifles has been funded through the Justice Assistance Grant (JAG) which has typically been managed by the City of Kinston. The Kinston Department of Public Safety and the Sheriff's Office evenly split the JAG allocation each year. The 2010 JAG provided a total grant award of \$51,793. As such, \$25,896.50 was awarded to the Sheriff's Office. No local matching funds are required to receive this money. Because weapon purchases are particularly restrictive, the Sheriff's Office will be purchasing these rifles upfront but will be reimbursed by the city via the JAG. This is exactly how the transaction occurred last year. The Smith & Wesson, M&P15, .223 caliber rifle is designed for law enforcement purposes. It has been found to be a durable and precise weapon suitable for our needs. The Sheriff's Office already has 14 of these rifles in patrol cars. The goal is to provide one rifle for each patrol deputy. Lawmen's is a law enforcement dealer located in Raleigh, N.C. The Sheriff's Office has been purchasing various equipment and rifles from them for years. The total package cost, which includes slings, carrying cases, bandoleers, led lights, and cleaning kits is \$970 per rifle or \$11,640 for all twelve. The Sheriff respectfully request the Board of Commissioners to permit him to execute a purchase order with Lawmen's for the purchase of (12) M&P15, .223 caliber, Smith and Wesson rifles. Upon a motion by Mr. Sutton and a second by Mr. Stroud, Item No. 10A was unanimously approved.

Item No. 10B was a Budget Ordinance Amendment: General Fund: Sheriff's Department: \$11,640: Increase. Upon a motion by Mr. Sutton and a second by Mr. Stroud, Item No. 10A was unanimously approved.

Item No. 11 was a Resolution Approving the Acceptance of a Proposal for Advertisement by the Lenoir County Health Department for the Birth Control Program in Spanish on the Lenoir County Transit Vehicles and the Execution of a Contract. Mr. Joey Bryan, Transit Director addressed the Board. Mr. Bryan stated the Board, at its 3-17-03 regular board meeting, approved the management, marketing, operation, and maintenance of an advertisement program for the Lenoir County Transportation Department and authorized the execution of a contract by the County Manager with HighetKracker Freelance Partnership, Inc. As of July 1, 2007, Lenoir County Transportation has chosen to market the advertisements to allow all revenues to be allocated to the transit system. The Lenoir County Health Department's Birth Control Program has received funding for advertising with the support of the Title X Federal Funds. The Health Department is currently advertising the Birth Control Program in English, but now wishes to advertise this Program in Spanish. The Health Department is a Lenoir County Transit (LCT) core agency. Attached is a sample proof of the ad that will be placed on the LCT van for the Health Department for the Board's evaluation. Based on a \$125/mo per advertisement charge by LCT, the following revenue is anticipated for a twelve-month advertisement period; Total County Revenue = \$1,336. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution to Approve an Amendment to the Drug and Alcohol Testing Policy for Lenoir County Transit. Mr. Bryan stated while attending Reasonable Suspicion Training for Drug and Alcohol given by RLS Associates (contractor for Drug and Alcohol Training) on September 15, 2010 by NCDOT/PTD, LCT was informed effective October 1, 2010 that FTA amended certain parts of 49 CFR Part 40. To remain in compliance with NCDOT/PTD and the FTA the Lenoir County Transit Drug and Alcohol Testing Policy is amended as follows: Testing for MDMA (Ecstasy) will be added to the amphetamine test panel; Initial testing for heroin will be mandatory for all opiate positives; Cutoff levels for drugs will be consistent with 49 CFR Part 40, as amended. With these amendments in place, this will allow Lenoir County Transit to be in full compliance with the Drug and Alcohol Policy as required by NCDOT/PTD. As of March 10, 2008, Lenoir County Transit (LCT) took Operations in-house which entailed complying with North Carolina Department of Transportation (NCDOT) in all areas of Operations with our Drivers, such as; Drug and Alcohol Testing, and Safety Policies and Procedures. LCT's Drug and Alcohol Testing Policy requires transit to test each employee that is Safety Sensitive. A Pre-employment Drug Test is also required to be employed by LCT. LCT has to ensure NCDOT that all Drug and Alcohol Testing is in place and policies are adhered to with our transit system. The Lenoir County Commissioner's passed LCT's Drug and Alcohol Testing Policy July 19, 2010. Upon a motion by Mr. Pharo and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution to Approve Grants and Financial Management Policies and Procedures for Lenoir County Transit. Mr. Bryan stated As of March 10, 2008, Lenoir County Transit (LCT) took Operations in-house which entailed complying with North Carolina Department of Transportation (NCDOT) in all areas of Operations with our Drivers, such as; Grants and Financial Management Policies and Procedures. LCT's Grants and Financial Management Policies and Procedures clearly states how the County Finance oversees Lenoir County Transit Budget, and the Board of Commissioners approve NCDOT Grants and the process of each. This Policy is a requirement of NCDOT. LCT has to ensure NCDOT that there is a policy and procedure in place as to how LCT is managed with the funding that is received to operate Lenoir County Transit. NCDOT contracted with KFH Group to conduct a Federal Compliance Review with all transit systems that receive funding from North Carolina Department of Transportation (NCDOT) on March 24, 2010. This group has assisted each transit system throughout North Carolina to implement Policies and Procedures that NCDOT has required each transit system to have so all transit systems will be in compliance with NCDOT. This was a finding that all transit systems had because NCDOT has never required this Policy and Procedure in the past. LCT has implemented the Grants and Financial Management Policies and Procedures. The reason for each transit system having the Review is to make sure that we are all in compliance with NCDOT. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 13 was unanimously approved.

Item No. 14 was Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for the American Recovery and Reinvestment Act (ARRA) of 2009 for Preventative Maintenance. Mr. Bryan stated On May 4, 2009, a resolution was approved by the Board of Commissioners approving the American Recovery and Reinvestment Act of 2009 Application for FY 2009-2011. The ARRA provided funds to allow Transit Systems to apply for grants for Preventative Maintenance for vehicles. This resolution included preventative maintenance for eighteen (18) vehicles. NCDOT also approved preventative maintenance to include washing of vehicles, and interior cleaning, along with preventative maintenance for wheelchair lifts.

This will be for a two (2) year period with an option for up to five (5) years. On April 25, 2010, thirty seven (37) Requests for Proposals were sent to vendors in Lenoir and other counties. The Request for Proposal was advertised in the local paper, a minority owned paper and the State of NC Purchase and Contract Interactive Purchasing System. Seven (7) proposals were returned for three (3) types of preventative maintenance: Vehicle Washing, Vehicle Preventative Maintenance, and Wheelchair Lift Preventative Maintenance. A pre-proposal conference was held May 6, 2010. Bid opening was held on May 25, 2010. These Blanket Purchase Orders for Fiscal Year 2010-2011 will allow Lenoir County Transit to operate more efficient by having the Purchase Orders in place when the need for the service of one of the company's arises. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Authorizing Approval and Execution of Inter-local Agreement between the City of Kinston and the County of Lenoir: Jail Construction Building Inspection Services. Mr. Jarman stated Lenoir County intends to construct a new 192 bed facility on County owned property adjacent to the existing Lenoir County Courthouse. NC General Statutes empower the County and the City to enter into inter-local agreements in order to execute an undertaking whereby a unit of local government exercises any power, function, public enterprise, right, privilege, or immunity either jointly with or on behalf of another unit of government. The inter-local agreement specifically authorizes by law that the City will delegate, assign, and relinquish to the County all right, authority, and responsibility to provide inspections for the jail construction project and the County agrees to assume authority, responsibility, and liability for such inspections. Upon a motion by Mr. Davis and a second by Mr. Stroud, Item No. 15 was unanimously approved.

APPOINTMENTS

Item No. 16 was a Resolution Appointing Citizens to Boards, Commissions, Etc. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 16 was unanimously approved.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Board of Health 2 nd Appearance	Dr. J. E. Agsten (Re-appointment)	September 2013
Lenoir County Criminal Justice Partnership Program (CJPP) 2 nd Appearance	George Keller Stone (Re-Appointment) Ben Bazemore, Jr Lesa A. Burges Laquita Richardson (Appointment)	September 2012

CURRENT VACANCIES

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1) and Four (4)
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

PUBLIC COMMENTS

Reverend Donnie Dixon addressed the Board regarding the Contentnea/Savannah Recreation Department. Mr. Dixon stated games for the department have been cancelled due to a Kinston-Lenoir County Parks and Recreation ruling that each team must have a minimum of 20 players. Mr. Dixon stated the community is too small to have 20 players on each team and the issue was never addressed with the Contentnea/Savannah Recreation Department. Parents from the area are being forced to send their children to the Southwood community in order to play recreational sports. Mr. Dixon stated this was not fair to the parents or the community. Mr. Griffin advised Mr. Dixon to take his complaint before the Kinston-Lenoir County Parks and Recreation Commission for their consideration. If Mr. Dixon and the families are not satisfied with Parks and Recreation's ruling they may then come back before the Board of Commissioners. The Board thanked Mr. Dixon for his comments.

ADJOURN

Upon a motion by Mr. Graham and a second by Mr. Stroud the Board adjourned at 4:40 p.m.

Respectfully submitted,



Lashanda A. Hall
Clerk to the Board

Reviewed By



Michael W. Jarman
County Manager

INTRODUCED BY: Michael Jarman, County Manager DATE: 11/1/10 ITEM NO.: 4

RESOLUTION APPROVING THE RELEASES AND REFUNDS
TO THE INDIVIDUALS LISTED HEREIN

SUBJECT AREA: Finance

ACTION REQUESTED:

Approval of Releases and Refunds as Prepared

HISTORY/BACKGROUND:

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

Year	Name	Account	Amount	Reason
2010	Pamela Turner	30306	\$157.92	Adjusted Value
2010	Michelle Moody	80108	253.87	Adjusted Value
2010	Dawn Lanier	17718	159.70	Adjusted Value
2010	Harvey Suggs	28140	258.68	Adjusted Value
2009	Kristy Harrell	49447	199.26	Adjusted Value
2010	Marie Wellmer	41458	135.41	Adjusted Value
2008	Kenzy Jackson	21863	149.08	Adjusted Value
2010	Carmela Escandon	51478	109.49	Corrected Listing
2010	Bruno Flores	88	172.82	Corrected Listing
2010	Marion Stanley	27424	210.00	Legal Exemption
2009	Marion Stanley	27424	210.00	Legal Exemption
2010	G E Equipment	68939	315.28	Double Listed
2010	Robert McGaughy	15783	264.00	Corrected Listing
2010	David Leigh	11974	138.43	Corrected Listing
2008	David Smith	40048	431.79	Corrected Listing
2009	David Smith	40048	305.50	Corrected Listing
2010	David Smith	40048	294.38	Corrected Listing
2010	Michael Whitfield	46188	335.83	Corrected Listing
2010	Wanda Meeker	19518	175.63	Corrected Listing
2010	Barrow Parris & Davenport	51461	477.93	Adjusted Value

Refunds

Year	Name	Account	Amount	Reason
2010	PNC Equipment	12605	\$1426.91	Legal Exemption
2010	David Smith	40048	868.10	Corrected Listing

MANAGER'S RECOMMENDATION:

Approval of releases as set out above.

AMENDMENTS:

MOVED _____ SECOND _____

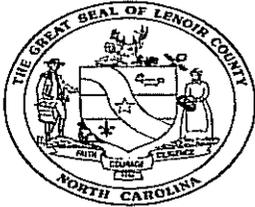
APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____
Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 11/1/10
Date

ATTEST Date

BUDGET ORDINANCE AMENDMENT: FINANCE/SHERIFF'S DEPARTMENT: \$269. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2010 - 2011
 Appropriations

Budget Amendment # _____
 Date Approved _____

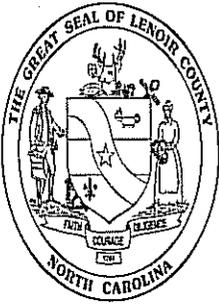
Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL FUND	FINANCE/SHERIFF DEPARTMENT	10-3842-8500 INSURANCE - MISCELLANEOUS 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u> 10-3842-8500 INSURANCE-MISCELLANEOUS	269.00	<u>INCREASE</u> 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	269.00
Total	269.00	Total	269.00

Reason and Justification for Request:

TO BUDGET INSURANCE PROCEEDS RECEIVED FROM THE COUNTY'S INSURANCE CARRIER, TRIDENT INSURANCE COMPANY ON 10/22/2010 IN THE AMOUNT OF \$268.54 FOR AN ACCIDENT THAT OCCURRED ON SEPTEMBER 27, 2010. A VEHICLE DRIVEN BY ONE OF OUR DEPUTIES BACKED OUT OF A PARKING LOT AND STRUCK ANOTHER VEHICLE THAT WAS IN THE PROCESS OF BACKING UP. THESE FUNDS WILL BE USED TO ASSIST IN REPAIRING THE COUNTY'S VEHICLE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martina H. Martin</i>	10/22/10	<i>Martina H. Martin</i>	10/22/10
Budget Officer Approval	Date		
<i>Mutzel...</i>	10/22/10		
Board Approval (When Applicable)	Date	Date of Minutes	



BUDGET ORDINANCE AMENDMENT:
 General Fund:
 DSS:
 \$818 Increase

Item NO. 6

LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

F' _____ '10/11
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	SOCIAL SERVICES	TANF DOMESTIC VIOLENCE
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
INCREASE		INCREASE
103531.3001		105350.4983
ADMINISTRATIVE REIMBURSEMENT	\$ 818	TANF Domestic Violence
	\$ -	
Total	\$ 818	Total \$ 818

Reason and Justification for Request:

Line item adjustments to reflect additional Domestic Violence services funding authorized by the Family Violence Prevention Services Act.

Department Head Approval _____ Date 10-27-10

Finance Officer Approval _____ Date

Budget Officer Approval _____ Date 10/29/10

Board Approval (When Applicable) _____ Date _____ Date of Minutes



North Carolina Department of Health and Human Services
Division of Social Services

325 North Salisbury Street • 2410 Mail Service Center • Raleigh, North Carolina 27699-2410
Courier # 56-20-25

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

July 30, 2010

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

SUBJECT: ADDITIONAL DOMESTIC VIOLENCE SERVICES FUNDING

Effective July 1, 2010, Family Violence Prevention Services Act (FVPSA) funds have been authorized for all county departments of social services (DSS) that had expended any Temporary Assistance to Needy Families/Domestic Violence (TANF/DV) funds in SFY 2009-2010. This FVPSA funding is available only for a short term so DSS may take time to engage in planning and discussion with their local domestic violence (DV) agency in order to develop a comprehensive TANF/DV Plan and Memorandum of Understanding (MOU) for SFY 2010-2011. DSS are only able to draw down FVPSA funding for services rendered from July through September 2010. The Division anticipates authorizing the availability of TANF/DV funding by October 1, 2010.

DSS and DV agencies can utilize their SFY 2009-2010 TANF/DV Plans for the use of these FVPSA funds through September 2010. DSS and DV agencies may also amend their plans if in agreement to utilize this funding in a different strategic manner. For more specific information regarding the TANF/DV Plan and MOU, please review the TANF/DV Plan and MOU "Dear County Director" letter that was released on this date as well as a reference to the development of SFY2010-2011 plans.

As DSS and DV agencies are following or amending their SFY 2009-2010 plans, please note that there are some differences between TANF/DV and FVPSA funding. When utilizing FVPSA funds, there is no TANF eligibility requirement on the part of the client being served. Also, in addition to serving families, FVPSA funding allows for service provision to men and women who are victims of domestic violence and do not have children.

FVPSA funds require a twenty percent (20%) match share on total services costs. This local match can be in form of cash or in-kind resources. For SFY 2010-2011, the Division will assume the 20% match responsibility for these funds. **However, please note that if FVPSA funding is available for county DSS in future years, the county DSS will be required to assume the match requirement.**

Like with TANF/DV funds, DSS staff time to screen and provide a referral to a DV agency continues to be non-reimbursable. Another similarity is that the approved expenditures listed on the Guidelines for TANF/DV Funds are also the approved expenditures for FVPSA services. A continued practice is that the local domestic violence agency should provide a thorough domestic violence assessment with the client to determine the need for services. A DSS worker would continue to get a client's signature on a DSS-5027 form and provide reimbursement to the DV agency or other vender providers for the purchase of approved services/assistance.

FVPSA Allocation available through September 2010 Services

1	Alamance	\$4,933
2	Alexander	\$1,980
3	Alleghany	\$950
4	Anson	\$2,353
5	Ashe	\$1,367
6	Avery	\$1,541
7	Beaufort	\$978
8	Bertie	\$1,105
9	Bladen	\$2,451
10	Brunswick	\$2,625
11	Buncombe	\$5,477
12	Burke	\$4,629
13	Cabarrus	\$3,796
14	Caldwell	\$1,325
15	Camden	\$1,211
16	Carteret	\$2,013
17	Caswell	\$1,456
18	Catawba	\$5,256
19	Chatham	\$3,705
20	Cherokee	\$2,183
21	Chowan	\$1,357
22	Clay	\$1,682
23	Cleveland	\$5,367
24	Columbus	\$3,924
25	Craven	\$2,898
26	Cumberland	\$8,490
27	Currituck	\$1,859
28	Dare	\$2,004
29	Davidson	\$3,115
30	Davie	\$1,547
31	Duplin	\$1,734
32	Durham	\$4,074
33	Edgecombe	\$3,512
34	Forsyth	\$8,491
35	Franklin	\$1,778
36	Gaston	\$4,611
37	Gates	\$1,191
38	Graham	\$1,228
39	Granville	\$1,550
40	Greene	\$1,671
41	Guilford	\$8,353
42	Halifax	\$471
43	Harnett	\$2,455
44	Haywood	\$3,513
45	Henderson	\$4,904
46	Hertford	\$1,528
47	Hoke	\$720
48	Hyde	\$1,042
49	Iredell	\$3,148
50	Jackson	\$2,151
51	Johnston	\$4,286

FUNDING AUTHORIZATION

DIVISION OF SOCIAL SERVICES

FUNDING SOURCE: Family Violence Prevention And Services Act

EFFECTIVE DATE: 07/01/2010

AUTHORIZATION NUMBER: 1

ALLOCATION PERIOD

FROM JUNE 2010 THRU MAY 2011 SERVICE MONTHS

FROM JULY 2010 THRU JUNE 2011 PAYMENT MONTHS

Co. No.	COUNTY	Initial (or Previous) Allocation Funding Authorization			Additional Allocation			Grand Total Allocation		
		Federal	State	Total	Federal	State	Total	Federal	State	Total
01	ALAMANCE	4,933.44	0.00	4,933.44	0.00	0.00	0.00	4,933.44	0.00	4,933.44
02	ALEXANDER	1,980.18	0.00	1,980.18	0.00	0.00	0.00	1,980.18	0.00	1,980.18
03	ALLEGHANY	950.40	0.00	950.40	0.00	0.00	0.00	950.40	0.00	950.40
04	ANSON	2,352.96	0.00	2,352.96	0.00	0.00	0.00	2,352.96	0.00	2,352.96
05	ASHE	1,367.10	0.00	1,367.10	0.00	0.00	0.00	1,367.10	0.00	1,367.10
06	AVERY	1,540.62	0.00	1,540.62	0.00	0.00	0.00	1,540.62	0.00	1,540.62
07	BEAUFORT	977.76	0.00	977.76	0.00	0.00	0.00	977.76	0.00	977.76
08	BERTIE	1,105.02	0.00	1,105.02	0.00	0.00	0.00	1,105.02	0.00	1,105.02
09	BLADEN	2,451.24	0.00	2,451.24	0.00	0.00	0.00	2,451.24	0.00	2,451.24
10	BRUNSWICK	2,624.94	0.00	2,624.94	0.00	0.00	0.00	2,624.94	0.00	2,624.94
11	BUNCOMBE	5,477.22	0.00	5,477.22	0.00	0.00	0.00	5,477.22	0.00	5,477.22
12	BURKE	4,629.24	0.00	4,629.24	0.00	0.00	0.00	4,629.24	0.00	4,629.24
13	CABARRUS	3,796.02	0.00	3,796.02	0.00	0.00	0.00	3,796.02	0.00	3,796.02
14	CALDWELL	1,325.34	0.00	1,325.34	0.00	0.00	0.00	1,325.34	0.00	1,325.34
15	CAMDEN	1,210.86	0.00	1,210.86	0.00	0.00	0.00	1,210.86	0.00	1,210.86
16	CARTERET	2,013.30	0.00	2,013.30	0.00	0.00	0.00	2,013.30	0.00	2,013.30
17	CASWELL	1,455.84	0.00	1,455.84	0.00	0.00	0.00	1,455.84	0.00	1,455.84
18	CATAWBA	5,256.36	0.00	5,256.36	0.00	0.00	0.00	5,256.36	0.00	5,256.36
19	CHATHAM	3,704.76	0.00	3,704.76	0.00	0.00	0.00	3,704.76	0.00	3,704.76
20	CHEROKEE	2,183.04	0.00	2,183.04	0.00	0.00	0.00	2,183.04	0.00	2,183.04
21	CHOWAN	1,356.84	0.00	1,356.84	0.00	0.00	0.00	1,356.84	0.00	1,356.84
22	CLAY	1,681.92	0.00	1,681.92	0.00	0.00	0.00	1,681.92	0.00	1,681.92
23	CLEVELAND	5,366.70	0.00	5,366.70	0.00	0.00	0.00	5,366.70	0.00	5,366.70
24	COLUMBUS	3,924.18	0.00	3,924.18	0.00	0.00	0.00	3,924.18	0.00	3,924.18
25	CRAVEN	2,898.00	0.00	2,898.00	0.00	0.00	0.00	2,898.00	0.00	2,898.00
26	CUMBERLAND	8,489.52	0.00	8,489.52	0.00	0.00	0.00	8,489.52	0.00	8,489.52
27	CURRITUCK	1,859.04	0.00	1,859.04	0.00	0.00	0.00	1,859.04	0.00	1,859.04
28	DARE	2,003.94	0.00	2,003.94	0.00	0.00	0.00	2,003.94	0.00	2,003.94
29	DAVIDSON	3,114.54	0.00	3,114.54	0.00	0.00	0.00	3,114.54	0.00	3,114.54
30	DAVIE	1,547.28	0.00	1,547.28	0.00	0.00	0.00	1,547.28	0.00	1,547.28
31	DUPLIN	1,734.30	0.00	1,734.30	0.00	0.00	0.00	1,734.30	0.00	1,734.30
32	DURHAM	4,073.76	0.00	4,073.76	0.00	0.00	0.00	4,073.76	0.00	4,073.76
33	EDGECOMBE	3,511.62	0.00	3,511.62	0.00	0.00	0.00	3,511.62	0.00	3,511.62
34	FORSYTH	8,490.78	0.00	8,490.78	0.00	0.00	0.00	8,490.78	0.00	8,490.78
35	FRANKLIN	1,777.50	0.00	1,777.50	0.00	0.00	0.00	1,777.50	0.00	1,777.50
36	GASTON	4,610.70	0.00	4,610.70	0.00	0.00	0.00	4,610.70	0.00	4,610.70
37	GATES	1,190.70	0.00	1,190.70	0.00	0.00	0.00	1,190.70	0.00	1,190.70
38	GRAHAM	1,227.78	0.00	1,227.78	0.00	0.00	0.00	1,227.78	0.00	1,227.78
39	GRANVILLE	1,550.16	0.00	1,550.16	0.00	0.00	0.00	1,550.16	0.00	1,550.16
40	GREENE	1,671.12	0.00	1,671.12	0.00	0.00	0.00	1,671.12	0.00	1,671.12
41	GUILFORD	8,353.26	0.00	8,353.26	0.00	0.00	0.00	8,353.26	0.00	8,353.26
42	HALIFAX	471.42	0.00	471.42	0.00	0.00	0.00	471.42	0.00	471.42
43	HARNETT	2,454.84	0.00	2,454.84	0.00	0.00	0.00	2,454.84	0.00	2,454.84
44	HAYWOOD	3,513.06	0.00	3,513.06	0.00	0.00	0.00	3,513.06	0.00	3,513.06
45	HENDERSON	4,903.74	0.00	4,903.74	0.00	0.00	0.00	4,903.74	0.00	4,903.74
46	HERTFORD	1,528.20	0.00	1,528.20	0.00	0.00	0.00	1,528.20	0.00	1,528.20
47	HOKE	720.18	0.00	720.18	0.00	0.00	0.00	720.18	0.00	720.18

FUNDING AUTHORIZATION

FUNDING SOURCE: Family Violence Prevention And Services Act

GRANT INFORMATION:

This funding authorization represents 100% Federal Funds.

Note: Based on the Dear County letter dated July 30, 2010, Effective July 1, 2010, Family Violence Prevention Services Act (FVPSA) funds have been authorized for all county departments of social services (DSS) that had expended any Temporary Assistance to Needy Families/Domestic Violence (TANF/DV) funds in SFY 2009-2010. This FVPSA funding is available only for a short term so DSS may take time to engage in planning and discussion with their local domestic violence (DV) agency in order to develop a comprehensive TANF/DV Plan and Memorandum of Understanding (MOU) for SFY 2010-2011. DSS is only able to draw down FVPSA funding for services rendered from July through September 2010. The Division anticipates authorizing the availability of TANF/DV funding by October 1, 2010.

XS411 Heading: Not available on XS411 Report

Tracked on XS411: Not available on XS411 Report

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

AUTHORIZED SIGNATURE

DATE:

Shirley A. Bradsher

August 10, 2010

Item No. 7

BUDGET ORDINANCE AMENDMENT: CAPITAL IMPROVEMENTS FUND
 FINANCE/ECONOMIC DEVELOPMENT: \$1,196. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2010 - 2011
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS		FINANCE/ECONOMIC DEVELOPMENT		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u> 40-3991-9910 FUND BALANCE APPROPRIATED	1,196.00	<u>INCREASE</u> 40-4930-5120 ADOPT A TRAIL - GRANT	1,196.00		
Total	1,196.00	Total	1,196.00		
Reason and Justification for Request: BUDGET AMENDMENT TO APPROPRIATE FUND BALANCE OF THE CAPITAL IMPROVEMENTS FUND - IN FY 2009-2010, PARKS AND RECREATION RECEIVED AN "ADOPT A TRAIL" GRANT IN THE AMOUNT OF \$4,175.96. HOWEVER, ONLY \$1,195.41 OF THOSE FUNDS WERE EXPENDED IN FY 09-10, LEAVING A BALANCE OF \$1,195.37 TO BE EXPENDED IN FY 2010-11.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>Martha H. Matis</i>		10/29/10	<i>Martha H. Matis</i>		10/29/10
Budget Officer Approval		Date			
Board Approval (When Applicable)		Date	Date of Minutes		

Finance Office - Copy

Department - Copy

Administration - Copy

Item No. 8

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:
BOARD OF ELECTIONS:\$14,030. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2010 - 2011
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		BOARD OF ELECTIONS		VARIOUS	
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
INCREASE			INCREASE		
10-3329-8921	GRANT - HAVA 2010	14,030.00	10-4170-1720	ELECTION EXPENSE-COUNTY EL	1,950.00
			10-4170-1730	SALARIES/WAGES-COUNTY ELEC	9,506.00
			10-4170-3550	HAVA ACCESSIBILITY IMPROVE	2,574.00
Total		14,030.00	Total		14,030.00
Reason and Justification for Request:					
BUDGET AMENDMENT TO APPROPRIATE FUNDS FROM THE 2010 HAVA GRANT THAT WERE ACCEPTED BY THE COMMISSIONERS ON OCTOBER 4, 2010 - ITEM # 9 IN THE AMOUNT OF \$11,456. AND ACCEPTED ON OCTOBER 18, 2010 - ITEM #7, IN THE AMOUNT OF \$2,574. THESE FUNDS WILL BE USED TO UPGRADE EACH PRECINCT FOR VOTER ACCESSIBILITY, TO ASSIST IN PAYING WORKERS AT THE ONE STOP SITES AND TO ASSIST IN PAYING RENT AND UTILITIES ON THE BUILDINGS USED FOR THE ONE STOP VOTING. THESE FUNDS WILL BE ON A REIMBURSEMENT BASIS.					
Department Head Approval		Date	Finance Officer Approval		Date
Budget Officer Approval		Date			
<i>Michael W. Brown</i>		10/29/10			
Board Approval(When Applicable)		Date	Date of Minutes		

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/01/10 **ITEM NO.:** 9

Resolution Authorizing a Purchase Order for the Board of Elections: Print Elect - \$2,574

SUBJECT AREA: Purchase/Lease

ACTION REQUESTED:

Resolution authorizing the expenditure of the HAVA Grant received from the State Board of Elections that was requested and accepted in the October 18th Commissioners Meeting.

HISTORY / BACKGROUND:

All purchase orders in the amount of \$2500 and greater require Board's approval. Print Elect/Owen G. Dunn provides the Board of Elections with election supplies.

EVALUATION:

The requested action is necessary in order to encumber the funds from the HAVA Grant previously approved.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the county execute the following purchase order for the Board of Elections Office: Print Elect/Owen G. Dunn: \$2,574.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Sutton _____

Humphrey _____ Stroud _____ Pharo _____

Chairman

11/01/10
Date

ATTEST

11/01/10
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/01/10 **ITEM NO.:** 10

Resolution Authorizing a Purchase Order for the Board of Elections: Print Elect - \$2,971.50

SUBJECT AREA: Purchase/Lease

ACTION REQUESTED:

Resolution authorizing the purchase of iVotronic voting machine paper and printer pack paper for the Board of Elections Office.

HISTORY / BACKGROUND:

All purchase orders in the amount of \$2,500 and greater require Board's approval. Print Elect/Owen G. Dunn provides the Board of Elections with election supplies.

EVALUATION:

The requested action is necessary in order to encumber the funds from the appropriate line item to pay for supplies needed for this election.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the county execute the following purchase order for the Board of Elections Office: Print Elect/Owen G. Dunn: \$2,971.50

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Sutton _____

Humphrey _____ Stroud _____ Pharo _____

Chairman

11/01/10
Date

ATTEST

11/01/10
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/01/10 **ITEM NO.:** 11

Resolution Authorizing the Issuance of Purchase Order to Power BackUPS & Solutions, Inc. for
Purchase and Installation of UPS Batteries

SUBJECT AREAS: Purchases / Bids

ACTION REQUESTED:

Approval of a Resolution authorizing the issuance of purchase order in the amount of \$3,330 out of account 10-4210-3520.

HISTORY/BACKGROUND:

Lenoir County has the majority of its servers and phone systems located in the Computer room on the basement floor of the courthouse. These systems are mission critical and are protected by a UPS system as well as a backup generator system. The batteries have failed on the UPS and need to be replaced. We had a recent outage that took down the county's computer system for over 5 hours due to UPS failure.

EVALUATION:

These batteries have not been replaced in over 9 years and are currently unable to hold the equipment up even for a minor blip in voltage requirements.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED By the Lenoir County Board of Commissioners that the County execute a purchase order for \$3330.00 to the Power BackUPS & Solutions, Inc.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 11/01/10
Date

ATTEST 11/01/10
Date

Item No. 12

BUDGET ORDINANCE AMENDMENT: EMERGENCY TELEPHONE FUND
EMERGENCY MEDICAL SERVICES: \$123,116. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2010 - 2011
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
EMERGENCY TELEPHONE FUND		EMERGENCY MEDICAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
24-3991-9915	FUND BALANCE APPROPRIATED	123,116.00	24-4320-5100	CAPITAL OUTLAY-EQUIPMENT	122,053.00
			24-4320-5999	CAPITAL ITEMS < \$5,000	1,063.00
Total		123,116.00	Total		123,116.00

Reason and Justification for Request:

BUDGET AMENDMENT TO APPROPRIATE A PORTION OF THE E-911 FUND BALANCE TO COVER THE COST OF EQUIPMENT THAT WAS BUDGETED AND ORDERED IN FISCAL YEAR 2009-2010, BUT WAS NOT RECEIVED UNTIL FY 2010-2011. HEADSETS WERE ORDERED FROM GATELY COMMUNICATIONS ON PO#2010-739 IN THE AMOUNT OF \$1,062.75, BUT WERE NOT RECEIVED UNTIL SEPTEMBER 2010. THE E-911 VIPER POSITRON UPGRADE WAS ORDERED FROM CENTURY LINK ON PO#2010-738 THE AMOUNT OF \$122,052.71, AND WAS APPROVED BY THE COMMISSIONERS ON FEBRUARY 15, 2010-ITEM #10. THIS UPGRADE WAS NOT COMPLETED AND BILLED UNTIL SEPTEMBER 2010.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Roger Clark</i>	10-26-10	<i>Marta H. Martin</i>	10/26/2010
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>	10/26/10		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item No. 13

BUDGET ORDINANCE AMENDMENT: EMPLOYEE INSURANCE FUND
 EMPLOYEE INSURANCE: \$230,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2010 - 2011
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
EMPLOYEE INSURANCE	EMPLOYEE INSURANCE	11-3987-9804 REFUNDS 11-4200-1830 CLAIMS PAID - HEALTH INS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u> 11-3987-9804 REFUNDS	230,000.00	<u>INCREASE</u> 11-4200-1830 CLAIMS PAID-HEALTH INSURANCE	230,000.00
Total	230,000.00	Total	230,000.00

Reason and Justification for Request:

BUDGET AMENDMENT TO APPROPRIATE AN INSURANCE REFUND CHECK RECEIVED ON 10/27/2010 IN THE AMOUNT OF \$228,844.79. THIS IS THE RESULT OF OUR STOP LOSS INSURANCE BEING ACTIVATED.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Michael H. Matis</i>	10/27/10	<i>Michael H. Matis</i>	10/27/10
Budget Officer Approval	Date		
<i>Michael W. Farmer</i>	10/29/10		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/01/10 **ITEM NO.** 14

Resolution Approving Purchase of a (8) 2011 Ford Crown Victoria's: \$165,168

SUBJECT AREA: FINANCIAL

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to execute a purchase order with Capital Ford for the purchase of eight (8) 2011 Ford Crown Victoria's.

HISTORY / BACKGROUND:

Each year the Sheriff's Office purchases (8) Ford Crown Victoria's to replace patrol vehicles that are approaching or have exceeded 125,000 miles. The Ford Crown Victoria is essentially the all-around workhorse vehicle for law enforcement. These vehicles provide good storage capabilities, safety, and superior handling during high speed situations. Most of the Sheriff's motor fleet is Ford Crown Victoria's.

EVALUATION:

The North Carolina contract for automobiles was finalized in October. Capital Ford in Raleigh, N.C. was awarded the contract for the distribution of these vehicles. The negotiated contract base price for each vehicle is \$20,646. The Sheriff's Office has solicited bids from local car dealers in the past but none have ever offered a more competitive bid than the negotiated state contract price.

The Sheriff respectfully requests the Board of Commissioners to permit the Sheriff to execute a purchase order with Capital Ford for the purchase of eight (8) 2011 Ford Crown Victoria's.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order with Capital Ford for the purchase of eight (8) 2011 Ford Crown Victoria's.

Capital Ford----- \$ 165,168

Funding Account #: 14-4200-5400 \$165,168

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Humphrey _____ Sutton _____ Stroud _____ Graham _____

Pharo _____ Brown _____ Davis _____

George Graham, Chairman 11/01/10
Date

ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/01/10 **ITEM NO.:** 15

Resolution Approving the Purchase and Installation of Six Radios, with Option for two Additional Radios, for Lenoir County Transit (LCT) Vehicles Utilizing Funds from the American Recovery and Reinvestment Act (ARRA) of 2009

SUBJECT AREA: Finance

ACTION REQUESTED:

Approve purchase of six (6) radios with the option for two additional radios, and installation, for LCT Vehicles from Radio One Communications service Co. to be funded by the American Recovery and Reinvestment Act of 2009 (ARRA).

HISTORY/BACKGROUND:

On May 4, 2009, a resolution was approved by the Board of Commissioners approving the American Recovery and Reinvestment Act of 2009 Application for FY 2009-2011. The ARRA provided funds to allow Transit Systems to apply for grants for mobile radios for vehicles. On August 31, 2010, Request for Quotes was sent to vendors in Lenoir and other counties. The Request for Quotes was advertised in the local paper, a minority owned paper and the State of NC Purchase and Contract Interactive Purchasing System. Twenty-two solicitations for quote packages were sent to vendors. Quotes were returned by September 17, 2010.

EVALUATION:

Approval for the radio purchase and installation by Radio One Communications Service Co. was approved by NCDOT Public Transportation Division on October 20, 2010. Lenoir County Transit will be able to utilize these ARRA funds for purchase of these six radios with the option for two additional radios for the LCT vehicles.

MANAGER RECOMMENDATION:

Respectfully Recommend Approval

Initials

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the County Manager or staff so designated are hereby authorized to approve purchase and installation of six radios, with the option to purchase two additional radios, utilizing ARRA funds from: Radio One Communications Service Co. and be it further resolved that upon approval of the award, the County Manager or staff so designated is authorized to execute the required documents to disburse the necessary grant funds.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 11/01/10
Date

ATTEST 11/01/10
Date

INTRODUCED BY: Michael Jarman, County Manager DATE: 11/01/10 ITEM NO. 16

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir Memorial Hospital Board of Directors 1 st Appearance	Oscar "Skip" Greene (Primary) Leslie Reynolds (Primary) Re-Appointments Loren Edwards (Alternate) Laddie Crisp (Alternate)	November 2014

CURRENT VACANCIES:

Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist

Lenoir County Planning Board – Districts One (1), Four (4) and Alternate

Grifton Planning Board – One (1) Vacancy

CJPP – Three (3) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir Memorial Hospital Board of Directors 1st Appearance	Oscar "Skip" Greene (Primary) Leslie Reynolds (Primary) Re-Appointments Loren Edwards (Alternate) Laddie Crisp (Alternate)	November 2014

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____
Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 11/01/10
Date

ATTEST 11/01/10
Date



Lenoir Memorial
Hospital

October 26, 2010

Mr. George Graham, Chairman
Lenoir County Board of Commissioners
PO Box 3289
Kinston, NC 28502

Dear Mr. Graham:

The Lenoir Memorial Hospital Board of Directors met last evening and approved the following nominees for consideration by the Lenoir County Commissioners for reappointment to our Board of Directors:

- o Oscar "Skip" Greene – primary
- o Loren Edwards– alternate

Mr. Greene was appointed to the board in 2006 to complete the unexpired term of Andy Culpepper. In addition to completing Mr. Culpepper's term, Mr. Greene has served one full four-year term. He is eligible for another four-year term.

- o Leslie Reynolds, MD – primary
- o Laddie Crisp, MD – alternate

Dr. Reynolds was appointed to the board in 2006 to complete the unexpired term of Dr. John Goforth. In addition to completing Dr. Goforth's unexpired term, Dr. Reynolds has served one four-year term. She is, therefore, eligible for another four-year term.

I am enclosing copies of justifications for the above nominees in compliance with the "Guidelines for Selection of Nominees" (copy attached).

If we can provide additional information, please let us know.

Sincerely,

Gary E. Black
President and CEO

GEB:dl

OSCAR (SKIP) GREENE, III

Oscar Greene, III was born and raised in Lenoir County. He and his wife, Beth, reside at 1110 Walker Drive in Kinston.

Mr. Greene obtained an electrical engineering degree from Princeton University and an MBA from the University of North Carolina. Mr. Greene also served two years in the United States Navy.

Mr. Greene is president of Group III Mgt. & Harry H. Cummings, Inc/Century 21 in Kinston.

Mr. Greene has been very active in community and professional organizations. He is currently Treasurer of Camp Bryan Farms and the Boy Scouts of America – Eastern Region. He has served as a board member of the Kinston Rotary Club, the Salvation Army, the North Carolina Citizens for Business and Industry, the Lenoir County Chamber of Commerce, the local Wachovia Bank, the Lenoir Community College Foundation, Boy Scouts of America-Eastern Region, the Committee of 100, and on the Advisory Board of the Association of General Contractors. He also served as past chairman of the Kinston/Lenoir County Red Cross, Chamber of Commerce, Salvation Army, Committee of 100, and co-chair of Friends of Scouting. In 2001, Mr. Greene was presented with the Small Business of the Year Award by the Kinston-Lenoir County Chamber of Commerce.

In the aftermath of the floods that devastated our community in 1999, Mr. Greene assisted many homeowners and businesses with repairs. He redeveloped substandard properties on Vernon Avenue and Rosanne Drive and worked with city and county officials to provide new subdivisions and housing for flood victims. This he accomplished in spite of the fact that his own business was completely flooded.

Mr. Greene is a member of St. Mary's Episcopal Church, where he has served as past senior warden, junior warden, and a member of the vestry.

In November of 2005, Mr. Greene was appointed to the Lenoir Memorial Hospital Board of Directors to fill the seat previously held by Mr. Andy Culpepper, whose term expired in January, 2007. In addition to completing Mr. Culpepper's unexpired term, Mr. Greene has served one full four-year term, and is eligible to serve an additional four-year term. He has been an active and contributing member of the board, serving on the Finance & Investment Committee, the Audit Committee, the Planning Committee, and the Retirement Committee. He currently serves as chairman of the Retirement Committee.

W. LOREN EDWARDS

W. Loren Edwards was born at Lenoir Memorial Hospital in 1958 and was raised and educated in Lenoir County. He and his wife, Beth Kennedy Edwards, reside at 1803 Cambridge Drive in Kinston.

Mr. Edwards is a graduate of Arendell Parrott Academy and the University of North Carolina at Chapel Hill.

Mr. Edwards is Chief Operating Officer of Affordable Dentures Dental Laboratories, Inc. here in Kinston.

Mr. Edwards is active in community activities, which includes Kinston Youth Baseball and the Lenoir Committee of 100.

Mr. Edwards is a member of Westminster United Methodist Church, where he serves on the Finance and Pastor-Staff Relations Committees and is chairman of the Stewardship Committee.

LESLIE REYNOLDS, MD

Leslie Reynolds, MD was born in New Bern, North Carolina. She has two children, Chelsea and Brian, and they reside at 2297 Autumn Drive in Kinston.

Dr. Reynolds received a BA in Biology from Hampton University and a Medical Degree from Duke University. She completed her internship at the University of Texas at San Antonio, and her residency and fellowship at SUNY - Stony Brook.

Dr. Reynolds joined the Medical Staff of Lenoir Memorial Hospital in February of 1997 when she began practicing as a neurologist with Kinston Medical Specialists. She later established her own practice, Kinston Neuroscience, which is now located on Hardee Road in Kinston.

Dr. Reynolds is a member of the American Academy of Neurology, the Southern Clinical Neurological Association, and the North Carolina Medical Society.

Dr. Reynolds serves on the Advisory Board for Delemar and Daybreak. She is also on the Board of Trustees for the NC School of Science and Mathematics in Durham.

Dr. Reynolds was appointed to the Lenoir Memorial Hospital Board of Directors in September of 2006 to fill the seat previously held by Dr. John Goforth, whose term expired in January of 2007. In addition to completing Dr. Goforth's unexpired term, Dr. Reynolds has served one full four-year term, and is eligible to serve an additional four-year term. She currently serves on the Human Resources Committee and the Facility Committee.

LADDIE M. CRISP, JR, MD.

Dr. Laddie Crisp is a native of Tarboro, North Carolina. He received his undergraduate education at East Carolina University and his medical degree from the ECU School of Medicine. Dr. Crisp completed his medical internship and residency through East Carolina University at Pitt County Memorial Hospital.

Dr. Crisp and his wife, Jamie, reside at 2208 Stallings Drive in Kinston, and are the proud parents of a daughter, Elizabeth, and a son, Laddie, III.

Dr. Crisp has been actively involved as a Boy Scout leader and has served for a number of years as camp physician at Boy Scout camps. He is dedicated to teaching medical school residents and allied health professionals, and this was acknowledged in 2001 when he received the Best Community Teacher Award from ECU School of Medicine. Dr. Crisp and his partner, Dr. Joe Agsten, also received the 1995 Community Student Teaching Award from the North Carolina Academy of Family Practice. Other interests include: photography, backpacking, computers, and ECU football.

Dr. Crisp, board-certified in family medicine, joined the Active Medical Staff of Lenoir Memorial Hospital in July of 1990. Since that time, he has been in practice with Dr. Agsten at Lenoir Family Medicine. Actively involved in Medical Staff affairs, Dr. Crisp has served as chair of the Comprehensive Resource Management Committee, and as a member of the Resident Intern

Committee, Special Care Committee, and the Medical Staff Executive Committee.

As Medical Staff President, Dr. Crisp was appointed to the Lenoir Memorial Hospital Board of Directors in October of 2006 and served through September of 2008. He was an active member of the Board of Directors, serving on the Planning Committee, Quality Assurance Committee, Finance & Investment Committee, Audit Committee, and Joint Conference Committee.