**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA**
**MONDAY, NOVEMBER 2, 2009 – TIME: 9:00 A.M.**
**COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE**
**130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC COMMENTS:** **10 Min.**

**PUBLIC INFORMATION:** Mr. Glenn Elmore, Facility Director of Dobbs: Update **10 Min.**
Mr. Joe Sewash: NC Center of Geographic Information and Analysis
Re: Lenoir County GIS Information **10 Min**
Mr. Russell Rhodes, Lenoir County Transportation Committee Chairman:
Update **10 Min.**

1. **Items from Chairman/Commissioners: 5 Min.** Board
2. **Items from County Manager: 5 Min.** Jarman

**CONSENT AGENDA: 10 Min.** **ACTION**

3. Approval of Minutes: Regular Board Meeting: October 19, 2009 Aytch/Jarman
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
5. Budget Ordinance Amendment: General Fund: DSS: $1,034: Decrease Jones/Martin
6. Budget Ordinance Amendment: General Fund: DSS: $212: Increase Huff/Martin
7. Budget Ordinance Amendment: Finance/Emergency Medical Services: $2,415: Increase Dail/Martin

**END OF CONSENT AGENDA**

**PROCLAMATIONS/BUDGET ORDINANCE AMENDMENTS/ RESOLUTIONS: 40 Min.**

8. Proclamation: Salute! to Veterans Jarman/Board
9. Budget Ordinance Amendment: General Fund: Health (WIC Program State): $21,200: Increase Huff/Martin
10. **A.** Budget Ordinance Amendment: General Fund: Health-H1N1-Phase 1-#848: $54, 200: Increase Huff/Martin
    **B.** Budget Ordinance Amendment: General Fund: Health-H1N1-Phase 2-#849: $5,800: Increase
    **C.** Budget Ordinance Amendment: General Fund: Health-H1N1-Phase 3-#851: $78,678: Increase
11. Budget Ordinance Amendment: General Fund: DSS: $376,839: Increase Jones/Martin
12. Budget Ordinance Amendment: Community Development Block Grant: Nova-Rural Center Grant: $480,000: Increase Jarman/Martin

| | | |
|---|---|---|
| 13. | Resolution Authorizing Individuals to Sign all Requisitions for Funds from the Industrial Development Fund Grant (I-391) | Hollowell/Martin |
| 14. | Resolution Authorizing Acceptance of a Grant from the North Carolina Department of Juvenile Justice and Delinquency Prevention (DJJDP) to Provide Funding for the Lenoir County Youth Based Positive Behavior Support Program | Hollowell/Testino |
| 15. | **A.** Resolution Approving Acceptance and Execution of Contract for Independent Personnel Consulting Services: Johnson Professional Consulting Services (Johnson PCI)<br>**B.** Budget Ordinance Amendment: General Fund: Finance: $19,530: Increase | Hollowell/Martin |
| 16. | Resolution Authorizing Replacement of Four Gas Pack Roof Units and Repair of a Fifth Unit at the Lenoir County DSS Building: Ed Phillips, Inc.: $23,765 | Wiggins/Martin |
| 17. | Resolution Approving Purchase of Eight (8) 2010 Ford Crown Victoria's $164,840 | Smith/Martin |
| 18. | **A.** Resolution by the Board of Commissioners of the County of Lenoir Authorizing Execution of CDBG Documents<br>**B.** Resolution: Financial Management: Scattered Site Housing Project<br>**C.** Grant Project Budget Ordinance 2009 Community Development Block Grant Program | Jarman/Martin |

**APPOINTMENTS: 5 Min.**

| | | |
|---|---|---|
| 19. | Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.** | Aytch |

**OTHER ITEMS: 10 Min.**

20. **Items from County Manager / County Attorney / Commissioners / Closed Session (if necessary)**

Item No. 2

**TO:** **Chairman and Members of the Board**

**FROM:** **Mike Jarman, County Manager**

**DATE:** **November 2, 2009**

**SUBJECT:** **Items of Interest**

1. Acceptance of Bids on Property

2. Letter: October 22, 2009 from Spirit Aerosystems

Jeffrey L. Turner
*President and Chief Executive Officer*

October 22, 2009

Mr. D. Mark Pope
Lenoir County Economic Development
P.O. Box 897
Kinston NC 28501

Dear Mr. Pope,

Recently our leadership team was able to make a very brief stopover at the new Spirit site in Kinston, NC. We were able to tour the construction site and hear an update from our local management team regarding progress in standing up this new facility. We are very pleased that preparations appear to be on track and on budget.

The North Carolina business unit team continues to express its appreciation for the positive role you and your team are playing in these efforts. I would like to add my voice to that appreciation, and to say how much we welcome your partnership in this endeavor.

Please express to your team my "Thank You" for everything they have done and continue doing to make Spirit successful in North Carolina!

Regards,

Jeff Turner

SPIRIT AEROSYSTEMS

*Spirit AeroSystems, Inc. / P.O. Box 780008 / MC K15-30 / Wichita, KS 67278-0008 / www.spiritaerosystems.com / Telephone: 316.526.1100*

# MINUTES
# LENOIR COUNTY BOARD OF COMMISSIONERS
## October 19, 2009

The Lenoir County Board of Commissioners met in open session at 4:05 p.m. on Monday, October 19, 2009 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton

Members absent: None

Also present were: Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:05 p.m. Ms. Brown offered the invocation and Mr. Stroud led the audience in the pledge of allegiance.

**PUBLIC INFORMATION:**

Mr. Ken Jones, Director of Eastpointe addressed the Board. Mr. Jones stated Eastpointe is a Local Management Entity for services to persons with a mental illness, developmental disability and/or substance abuse issue. Eastpointe serves Wayne, Lenoir, Sampson and Duplin counties; 12,000 clients are served. Revenues last fiscal year total $26 million. Eastpointe's funding has been cut 15 to 22% since September 10th, with an additional 5% cut coming in the near future. There will be major changes to Medicaid services such as elimination of Community Support, elimination of residential services for children, streamlining case management services and a reduction of 5% to Medicaid services. State cuts will result in $179 million shortfall in 2009-10 and an additional $240 million shortfall in 2010-11. Eastpointe is in the process of helping providers prepare for these budget cuts. Eastpointe has monthly provider meetings and has kept the Providers informed at these meetings regarding the budget cuts. Letters were sent to providers on June 29th notifying them of the potential 10 to 20% budget cuts. Eastpointe LME Board of Directors moved $1,000,000 of local funds to offset budget cuts for this fiscal year. Immediate action taken by Eastpointe was to move consumers from 1 and 2 bed group homes to 3, 4, 5 and 6 bed group homes. Contracts were reduced by as much as 10 to 22%, and client visits were reduced to the consumers. For more information regarding Eastpointe call 1-800-513-4002; for an emergency call 1-800-913-6109. The Board thanked Mr. Jones for his presentation.

Mr. Darrell Parrish, Tax Administrator, addressed the Board regarding the Debt Setoff Program. Mr. Parrish stated the Local Government Debt Setoff Program allows cities and counties to submit to the NC DOR delinquent debts in order to match them against individual income tax refunds. As always, there are several requirements that have to be met: First, a debt must be over $50.00 and it must be a minimum of 60 days delinquent before it can be submitted for Debt Setoff. Also, proper notice must be given to the debtor. Letters must be mailed informing the debtor that the debt is subject to be submitted to the DOR for Setoff, and the debtor has 30 days to file a written request for a hearing. The purpose of the hearing is to determine the validity and amount of the debt.

After the 30-day letter and the 60 days have expired, the debt can be submitted. Due to these date requirements, the Debt Setoff Program would have minimal effect on our current year collection rate. Lenoir County's current year collection rate has remained steady at just over 94 % in recent years. The second year we collect approx. 4 % more to bring us over 98 %, and by the 4th year, we are over 99%. It is important to point out that we also receive 10.25 % interest on 1st year delinquent accounts and 9 % interest on subsequent years. This past year, the Tax Department collected over $349,000 in interest. The tax department is in need of new computer software; the current software will not work with the debt setoff program. The Board thanked Mr. Parrish for the information.

## ITEMS FROM CHAIRMAN/COMMISSIONERS

Item No. 1 was Items from the Chairman and Members of the Board. No items were discussed.

## ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Hollowell stated Jones County has contacted Lenoir County to discuss partnering with smaller entities to create a regional 911 Center. Mr. Roger Dail, EMS Director has been in communication with Jones County and more information is being reviewed. Mr. Hollowell presented the Board with an Addendum Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property. Mr. Hollowell stated the property at 4776 Mays Store Rd. was omitted from the surplus listing at the October 5th meeting; the property was advertised with the other properties following the last meeting. Upon a motion by Ms. Brown and a second by Mr. Pharo, the addendum was unanimously approved. Mr. Hollowell then presented the Board with the bids that have been received on the properties for their acceptance or denial. Mr. Griffin stated he would like to see the Board consider setting a minimum bid for the surplus properties. Mr. Griffin stated the minimum should be set for at least 50% of the tax value and attorney's fees; more information should be available on each property in order for the Board to make a good decision. Mr. Griffin also suggested more advertisement should be made showing the properties are available for bid. Mr. Davis suggested signage should be placed on the properties so their availability will be known. Upon a motion by Ms. Brown and second by Ms. Sutton the acceptance of bids were tabled for more information. Mr. Hollowell stated the Census 2010 is coming April 1st. Lenoir County is the lead agency for the area in getting community leaders together to stress the importance of the Census. A "Complete Count Committee" is being formed and will meet on November 10th at the Gate Center to meet with Census officials. Mr. Hollowell asked each Board member to stress the importance of the Census to all the citizens of Lenoir County.

## CONSENT AGENDA

Upon a motion by Ms. Sutton and a second by Ms. Brown, the Board unanimously approved the Consent Agenda.

| | | |
|---|---|---|
| 3. | Approval of Minutes: Regular Board Meeting: October 5, 2009<br>Closed Session Meeting: October 5, 2009 | Aytch/Jarman |
| 4. | Budget Ordinance Amendment: General Fund: DSS: $3,873: Decrease | Parrish/Martin |
| 5. | Budget Ordinance Amendment: General Fund: Health (Immunization Program): $7,000: Increase | Huff/Martin |

## BUDGET ORDINANCE AMENDMENTS/ORDINANCE/RESOLUTIONS

Item No. 6 was a Budget Ordinance Amendment: Solid Waste Fund: Landfill: $18,500: Increase. Mr. Hollowell stated the amendment appropriates the funds from the sale of fixed assets. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Budget Ordinance Amendment: General Fund: Health (Bio-terrorism Program): $33,664: Increase. Mr. Joey Huff, Health Director, addressed the Board. Mr. Huff stated the amendment budgets additional state funding provided to support Bio-terrorism Program. Upon a motion by Mr. Humphrey and a second by Ms. Sutton, Item No. 7 was unanimously approved.

Item No. 8 was a Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: $75,000: Increase. Ms. Martin stated the amendment sets up the West Pharmaceutical No. 2 State One NC Grant Funds. This is ¼ of a $300,000 grant from the North Carolina Dept of Commerce; One NC awarded this grant to West Pharmaceutical on October 26, 2007. This is a performance-based grant, with the balance of the grant to be awarded at 25% intervals. This is a pass-through grant – the County will write a check to West Pharmaceutical in the amount of $75,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 9 was an Ordinance to Establish an Identity Theft Detection and Prevention Program Utilizing Guidelines set Forth in the Federal Fact Act (2003). Mr. Hollowell stated the Federal Trade Commission adopted Identity Theft Rules requiring the creation of certain policies relating to the use of consumer reports, address discrepancy and the detection, prevention and mitigation of identity theft. The Federal Trade Commission regulations, adopted as 16 CFR § 681.2 require creditors, as defined by 15 U.S.C. § 168a(r)(5) to adopt red flag policies to prevent and mitigate identity theft with respect to covered accounts. The County of Lenoir is a creditor with respect to 16 CFR § 681.2 by virtue of accepting payment for certain County services in arrears. The Federal Trade Commission regulations require each creditor to adopt an Identity Theft Prevention Program which will use red flags to detect, prevent and mitigate identity theft related to information used in covered accounts. Lenoir County recognizes its responsibility to safeguard customer's personal information during its collection, recording, and handling within all County Departments. The purpose of this ordinance is to create an Identity Theft Detection and Prevention Program that complies with 16 CFR § 681.2 in order to detect, prevent and mitigate identity theft by identifying and detecting identity theft red flags, and by responding to such red flags in a manner that will prevent identity theft. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10A was a Resolution Authorizing Approval for the Lenoir County Emergency Services Department to Conduct Criminal History Background Checks on Employees. Mr. Dail stated the Lenoir County Emergency Services Department has been using the Lenoir County Sheriff's Office to conduct the background checks for hiring employees for their department. This is a prerequisite for employment. This is for full and part-time employees. The Ordinance to be adopted is pursuant to the authority vested in Lenoir County by General Assembly of the State of North Carolina in Sections 153A-11 and 153A-12 of the North Carolina General Statutes. The Emergency Services Department recommends adoption of this Resolution and the Ordinance that accompanies it to conduct criminal history background checks on final applicants for the Emergency Services Department. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 10A was unanimously approved.

Item No. 10B was the Lenoir County Criminal History Check Ordinance. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 10B was unanimously approved.

Item No. 11 was a Resolution Authorizing the Purchase of Additional Items to Upgrade Existing Furniture Items NTE: $2,734. Mr. Dail stated there are currently six- (6) dispatch workstations in the Communications Center. The Non-Emergency Transport dispatch station and the supervisor station were recently added. These new furniture stations are a new, user-friendly design for the telecommunicator, reversing the slatwall and fabric inserts for functionality. The existing four- (4) stations have the old design, which creates a problem with functionality. By upgrading the four- (4) older stations, not only will this allow for increased functionality, but will allow for an aesthetic workplace, with all six- (6) stations being identical in look and design. This purchase is necessary to allow the Communications Center to be a fully functionally, aesthetically pleasing workplace. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Approving Purchase of an Interface to the LSS Fingerprint Machine $3,900. Major Chris Hill of the Lenoir County Sheriff's Department addressed the Board. Mr. Hill stated the Sheriff's Office is currently installing a new fingerprint system (AFIX) which will Catalog fingerprints of persons who are incarcerated in the Lenoir County jail. The new system will also compare latent fingerprints from crime scenes to the database of known fingerprints collected in the jail and on the LSS livescan fingerprint machine. To funnel the fingerprints taken from people charged with felonies, an interface must be established between the LSS livescan machine and the AFIX system. The LSS livescan machine is a Motorola (MorphoTrak) product. MorphoTrak quoted the interface with the livescan machine for $3,900. There are no other vendors that can provide this interface except for the company that designed the livescan machine. The funding for the interface connection will come from state controlled substance tax revenues. These funds are not derived from tax revenues and will not impact the general fund. Upon a motion by Ms. Sutton and a second by Mr. Pharo, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Approving Two Deeds of Easement for Water & Sewer Lines Between Lenoir County and the City of Kinston for Sanderson Farms Feed Mill and Hatchery Sites. On July 23, 2009, Sanderson Farms Board of Directors approved to proceed with the construction and start-up of the Company's Kinston, NC poultry complex. Construction of the facilities has begun with initial operation of the new complex scheduled to begin during the first quarter of fiscal 2011. As part of the incentives, Lenoir County and the City of Kinston purchased and swapped land with the State of NC for location of the Hatchery and Feed Mill sites. The easement between Lenoir County and the City of Kinston will allow for water and sewer to be provided to the Feed Mill and Hatchery sites. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Authorizing the Award of a Contract to Ormond Utilities for Highway 70 West Industrial Park Water Line Project: $338,016.80. Mr. John Jarrell, City Engineer, stated The Highway 70 Industrial Park with the expansions and growth, has a shortage of water and sewer infrastructure. As a result the City of Kinston and Lenoir County have partnered to apply for grants to complete the needed infrastructure. The Highway 70 Industrial Park Water Line Project involves the extension of 16" and 12" water lines along Enterprise Boulevard, Smithfield Way and Hill Farm Road. Completion of the project will eliminate existing dead end water lines and provide more reliable water service and improved water pressure in the industrial park, benefiting industries such as West Pharmaceuticals, Smithfield Packing, Sanderson Farms and the new shell building. The location of the extension is shown on the attached map.

The total estimated cost of the project was $551,267.20. Lenoir County has applied for and been awarded a grant of $275,633.60 from the North Carolina Rural Center and a grant of $253,173.60 from the North Carolina Department of Commerce, with a $22,460.00 cash match by the City of Kinston. The granting agencies will require that the cash match be spent first, then grant funds will reimburse the remaining cost of the project. Unused grant money will be returned to the granting agencies. City of Kinston advertised the project and bids were opened September 14, 2009. Fourteen bids were submitted and after careful review of the bids received, the City of Kinston staff recommends this bid be awarded to Ormond Utilities. Ormond Utilities was the lowest responsive bidder with a bid of $307,288.00, with a 10% contingency of $30,728.80 for a total award of $338,016.80. On July 21, 2008 the Lenoir County Board of Commissioners approved "Authorizing Resolution by Governing Body of the Applicant: NC Economic Infrastructure Program" to apply for the grant. Lenoir County has applied for and been awarded two grants for this project: NC Rural Center in the amount of $275,633.60 and NC Department of Commerce in the amount of $253,173.60—totaling $528,807.20. Upon a motion by Ms. Sutton and a second by Mr. Humphrey, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments. Item was tabled.

| BOARD/COMMITTEE/COMMISSION | APPLICANT/ CURRENT MEMBER | TERM EXPIRATION |
|---|---|---|
| **Criminal Justice Partnership Program (CJPP)**<br>1st Appearance | Richard Basili<br>(Re-Appointment) | May 2012 |
| **Lenoir County Planning Board**<br>1st Appearance | Barry E. Seay<br>(Alternate) | November 2012 |

**CURRENT VACANCIES**

**Lenoir County Economic Development Board – At-Large Member**
**Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members**
**Lenoir County Planning Board – Districts One (1), Four (4) and Alternate**
**Grifton Planning Board – One (1) Vacancy**
**CJPP – Three (3) Vacancies**
**Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

## ADJOURNMENT

Upon a motion by Mr. Stroud and a second by Ms. Brown, the Board adjourned at 5:07 p.m.

Respectfully submitted,

Lashanda Aytch
Clerk to the Board

Reviewed By

Michael W. Jarman
County Manager

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 11/02/09 **ITEM NO.:** 4

Resolution Approving the Releases and Refunds to the Individuals Listed Herein

**SUBJECT AREA:** Finance

**ACTION REQUESTED:** Approval of Releases and Refunds as Prepared

**HISTORY/BACKGROUND:**

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

**EVALUATION:**

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

**RELEASES OVER $100**

| Year | Name | Account | Amount | Reason |
|---|---|---|---|---|
| 2009 | John Powley | 53408 | $653.17 | Adjusted Value |
| 2005 | Jason Hinnant | 59599 | 231.31 | Double Listed |
| 2006 | Jason Hinnant | 59599 | 217.96 | Double Listed |
| 2007 | Jason Hinnant | 59599 | 209.39 | Double Listed |
| 2008 | Jason Hinnant | 59599 | 190.58 | Double Listed |
| 2009 | Jason Hinnant | 59599 | 152.68 | Double Listed |
| 2009 | Cheryl Jarman | 14957 | 135.24 | Adjusted Value |
| 2009 | Walter Killinger | 16752 | 990.26 | Adjusted Value |
| 2006 | Rose Stephens | 42575 | 114.72 | Corrected Listing |
| 2009 | Jane Hughes | 14382 | 198.49 | Adjusted Value |
| 2009 | Ruth Masters | 39101 | 336.02 | Double Listed |
| 2009 | Angelina Hawkins | 33246 | 154.65 | Adjusted Value |
| 2009 | Herbert Smith | 1202 | 200.01 | Adjusted Value |
| 2009 | Herbert Smith | 1202 | 182.27 | Adjusted Value |
| 2009 | Antonio Ramirez | 17636 | 169.62 | Adjusted Value |
| 2009 | Jazmine Henriquez | 64422 | 336.02 | Adjusted Value |
| 2008 | Shelia Minton | 59239 | 132.42 | Double Listed |
| 2007 | Shelia Minton | 59239 | 146.65 | Double Listed |
| 2006 | Shelia Minton | 59239 | 161.69 | Double Listed |
| 2005 | Shelia Minton | 59239 | 150.34 | Double Listed |
| 2004 | Shelia Minton | 59239 | 169.84 | Double Listed |
| 2008 | Charles Shepherd | 447 | 136.48 | Double Listed |
| 2009 | Garland Smith | 47252 | 120.46 | Double Listed |
| 2008 | Garland Smith | 47252 | 166.01 | Double Listed |
| 2009 | Kami Foss | 60973 | 239.23 | Double Listed |
| 2008 | Kami Foss | 60973 | 282.55 | Double Listed |
| 2007 | Kami Foss | 60973 | 304.63 | Double Listed |
| 2006 | Kami Foss | 60973 | 380.33 | Double Listed |
| 2005 | Kami Foss | 60973 | 415.60 | Double Listed |
| 2009 | Scott Matthews | 12526 | 251.07 | Correct Listing |
| 2007 | Directv Inc | 47671 | 2,236.56 | Adjusted Value |
| 2009 | Directv Inc | 47671 | $1,005.94 | Adjusted Value |
| 2009 | Directv Inc | 47671 | 151.00 | Adjusted Value |
| 2009 | Directv Inc | 47671 | 400.92 | Adjusted Value |
| 2009 | Lenox Incorporated | 81248 | 4,399.89 | Adjusted Value |
| 2009 | Riley Outdoor LLC | 10861 | 1,273.73 | Corrected Listing |
| 2009 | Riley Outdoor LLC | 10861 | 1,182.29 | Corrected Listing |
| 2009 | Riley Outdoor LLC | 10861 | 997.82 | Corrected Listing |

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|---|---|---|---|---|
| 2009 | Riley Outdoor LLC | 10861 | 499.29 | Corrected Listing |
| 2009 | Donna Stafford | 27291 | 100.03 | Legal Exemption |
| 2009 | Mountain Aircraft Service | 62177 | 198.54 | Corrected Listing |
| 2009 | Barnhill Contracting Co | 63373 | 6,504.97 | Corrected Listing |
| 2009 | Charles Suggs | 28119 | 539.58 | Legal Exemption |
| 2009 | Cebridge Acquisition LLC | 64243 | 765.48 | Corrected Listing |
| 2009 | Cebridge Acquisition LLC | 64243 | 272.68 | Corrected Listing |
| 2009 | Cebridge Acquisition LLC | 64243 | 3,920.43 | Corrected Listing |
| 2009 | Cebridge Acquisition LLC | 64243 | 123.04 | Corrected Listing |
| 2009 | Premier Trailer Inc | 67982 | 1,819.24 | Corrected Situs |
| 2009 | Benita Parker | 22072 | 295.12 | Legal Exemption |
| 2009 | Bessie Temple | 29515 | 623.00 | Adjusted Value |
| 2009 | Wenonah Adams | 136 | 649.94 | Adjusted Value |
| 2009 | Delna Dail | 6050 | 201.81 | Adjusted Value |
| 2009 | Kathryn Moody | 53317 | 335.04 | Corrected Listing |
| 2009 | Bessie Temple | 29515 | 188.79 | Adjusted Value |
| 2009 | Bessie Temple | 29515 | 100.04 | Adjusted Value |
| 2009 | Bessie Temple | 29515 | 709.82 | Adjusted Value |
| 2009 | John Humphrey | 14435 | 701.94 | Adjusted Value |
| 2009 | John Humphrey | 14435 | 692.36 | Adjusted Value |
| 2009 | John Humphrey | 14435 | 390.16 | Adjusted Value |
| 2009 | John Deaver | 46201 | 342.50 | Corrected Listing |
| 2009 | Jimmy Moore | 20401 | 108.73 | Reval Adjustment |
| 2009 | Jimmy Moore | 20401 | 179.34 | Reval Adjustment |
| 2009 | Jimmy Moore | 20401 | 233.18 | Reval Adjustment |
| 2009 | Jimmy Moore | 20401 | 275.21 | Reval Adjustment |
| 2009 | First Citizens Bank | 2057 | 179.34 | Reval Adjustment |
| 2009 | Evelyn Kornegay | 17433 | 643.00 | Adjusted Value |
| 2009 | Evelyn King | 16891 | 679.75 | Adjusted Value |
| 2009 | Jeffrey Jones | 15911 | 458.98 | Adjusted Value |
| 2009 | Suzanne Roach | 43788 | 191.08 | Double Listed |
| 2009 | A Ray of Hope Christian | 36762 | 1,021.22 | Legal Exemption |
| 2009 | Tillman Carter | 4345 | 413.46 | Adjusted Value |
| 2009 | Post Oak Church | 41251 | 105.50 | Legal Exemption |
| 2009 | Gordon Kelley | 16530 | 1,588.63 | Reval Adjustment |
| 2009 | NC DOT | 60789 | 164.55 | Corrected Listing |
| 2009 | Robert Bryant | 3389 | 600.83 | Adjusted Value |
| 2009 | Luther Hardee | 11114 | 113.80 | Reval Adjustment |
| 2009 | Luther Hardee | 11114 | 185.37 | Reval Adjustment |
| 2009 | Luther Hardee | 11114 | 164.08 | Reval Adjustment |
| 2009 | Luther Hardee | 11114 | 236.65 | Reval Adjustment |
| 2009 | Luther Hardee | 11114 | 148.26 | Reval Adjustment |
| 2009 | Luther Hardee | 11114 | 204.07 | Reval Adjustment |
| 2009 | Luther Hardee | 11114 | 132.57 | Reval Adjustment |
| 2009 | Luther Hardee | 11114 | 262.32 | Reval Adjustment |
| 2009 | NC DOT | 40884 | 2,043.86 | Corrected Listing |
| 2009 | Melinda Walston | 9353 | 824.57 | Adjusted Value |
| 2009 | Kenneth King | 58677 | 244.24 | Legal Exemption |
| 2009 | Clarence Smith | 26328 | 395.97 | Corrected Listing |
| 2009 | Patricia Thompson | 3012 | 317.44 | Corrected Listing |
| 2009 | Charlie Grant | 10258 | 170.19 | Adjusted Value |
| 2009 | Jeffrey Jordan | 16327 | 272.01 | Corrected Listing |
| 2009 | Virginia Hill | 3841 | $254.05 | Corrected Listing |
| 2009 | Billy Baker | 916 | 108.90 | Adjusted Value |
| 2009 | Stella Pearman | 47311 | 104.72 | Corrected Listing |
| 2009 | Leon Jones | 16011 | 106.80 | Adjusted Value |

| | | | | |
|---|---|---|---|---|
| 2009 | Halbert Campbell | 3832 | 399.50 | Corrected Listing |
| 2009 | Kevin Strickland | 61516 | 875.04 | Adjusted Value |
| 2009 | Kevin Strickland | 61516 | 561.62 | Adjusted Value |
| 2009 | Kevin Strickland | 61516 | 300.55 | Adjusted Value |
| 2009 | B E Dale Sr Heirs | 67643 | 294.92 | Reval Adjustment |
| 2009 | B E Dale Sr Heirs | 67643 | 884.76 | Adjusted Value |
| 2009 | Cauley Const Co Inc | 4464 | 492.74 | Adjusted Value |
| 2009 | C Vinson | 8146 | 440.55 | Adjusted Value |
| 2009 | Bobby Craft | 5604 | 334.93 | Corrected Listing |
| 2009 | Daniel Everette | 8343 | 465.75 | Adjusted Value |
| 2009 | Jimmy Becton | 1687 | 216.09 | Reval Adjustment |
| 2009 | Lucian Young | 33647 | 348.71 | Keying Error |
| 2009 | Travis Everette | 8343 | 619.13 | Adjusted Value |
| 2009 | Cecil Conner | 5228 | 2,264.74 | Adjusted Value |
| 2009 | Desmond McPhail | 2518 | 342.25 | Adjusted Value |
| 2009 | Desmond McPhail | 2518 | 146.00 | Adjusted Value |
| 2009 | Sandra Powell | 23422 | 151.22 | Corrected Listing |
| 2009 | Howard Rouse | 25035 | 268.34 | Adjusted Value |
| 2009 | Willard Thompson | 33837 | 280.56 | Corrected Listing |
| 2009 | Claude Westbrook | 22559 | 226.05 | Corrected Listing |
| 2009 | John Grant | 10289 | 123.15 | Reval Adjustment |
| 2009 | Frederick Harrison | 11812 | 596.74 | Adjusted Value |
| 2009 | D & E Rentals LLC | 32584 | 468.38 | Adjusted Value |
| 2009 | George Sutton | 68218 | 1,684.76 | Adjusted Value |
| 2009 | Vernon Hill | 13157 | 145.33 | Adjusted Value |
| 2009 | Vernon Hill | 13157 | 119.44 | Adjusted Value |
| 2009 | Vernon Hill | 13157 | 824.89 | Adjusted Value |
| 2009 | Larry Boyette | 2444 | 118.16 | Reval Adjustment |

**Refunds**

| Year | Name | Account | Amount | Reason |
|---|---|---|---|---|
| 2009 | Cecil Taylor | 44468 | $240.00 | Corrected Listing |
| 2009 | Mary Ingram | 21135 | 384.40 | Adjusted Value |
| 2009 | PNC Equipment | 12605 | 1,577.12 | Legal Exemption |

**AMENDMENTS:**

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

_____ 11/02/09
George W. Graham Jr., Chairman Date

_____ 11/02/09
ATTEST Date

☐

BUDGET ORDINANCE AMENDMENT:
General Fund:
DSS:
$1034.00 Decrease

Item No. 5

# LENOIR COUNTY, NORTH CAROLINA

## BUDGET AMENDMENT REQUEST

FY 09/10
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

| FUND | DEPARTMENT | LINE ITEM DESCRIPTION |
|---|---|---|
| GENERAL | SOCIAL SERVICES | VARIOUS |

| Check One Box | Check One Box |
|---|---|
| New Appropriation: [x] | New Appropriation: [x] |
| Line Item Transfer: [ ] | Line Item Transfer: [ ] |
| **REVENUES** | **EXPENDITURES** |

| Account # and Title | Amount | Account # and Title | Amount |
|---|---|---|---|
| **DECREASE** | | **DECREASE** | |
| **103535.3008** | | **105363.4975** | |
| **FEDERAL ADOPTION INCENTIVE** | **$ (1,034.00)** | **FED ADOPTION INCENTIVE FUND** | **$ (1,034.00)** |
| Total | **$ (1,034.00)** | Total | **$ (1,034.00)** |

**Reason and Justification for Request:**

Line item adjustments to reflect allocation received. No County match required.

| Department Head Approval | Date | Finance Officer Approval | Date |
|---|---|---|---|
| [signature] | 10-27-09 | Martha H. Martin | 10/27/09 |
| **Budget Officer Approval** | **Date** | | |
| [signature] | 10/30/09 | | |
| **Board Approval ( When Applicable)** | **Date** | **Date of Minutes** | |

Finance Office - Copy  Department - Copy  Administration - Copy

☐

BUDGET ORDINANCE AMENDMENT:
General Fund:
DSS:
$212.00 Increase

Item No 6

# LENOIR COUNTY, NORTH CAROLINA

## BUDGET AMENDMENT REQUEST

F\ 09/10
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

| FUND | DEPARTMENT | LINE ITEM DESCRIPTION |
|---|---|---|
| GENERAL | SOCIAL SERVICES | VARIOUS |

**Check One Box**
New Appropriation: [x]
Line Item Transfer: [ ]

**REVENUES**

| Account # and Title | Amount |
|---|---|
| **INCREASE** | |
| **103531.3001** | |
| **ADMINISTRATIVE REIMBURSEMENT** | **$ 212.00** |
| Total | **$ 212.00** |

**Check One Box**
New Appropriation: [x]
Line Item Transfer: [ ]

**EXPENDITURES**

| Account # and Title | Amount |
|---|---|
| **INCREASE** | |
| **105372.1151** | |
| **CRISIS-CP&L** | **$ 212.00** |
| Total | **$ 212.00** |

**Reason and Justification for Request:**

Line item adjustments to reflect allocation received. No County match required.

| Department Head Approval | Date | Finance Officer Approval | Date |
|---|---|---|---|
| [signature] | 10-9-09 | Martha Martin | 10/19/09 |

| Budget Officer Approval | Date |
|---|---|
| [signature] | 10/21/09 |

| Board Approval ( When Applicable) | Date | Date of Minutes |
|---|---|---|
| | | |

Finance Office - Copy  Department - Copy  Administration - Copy

Item No. 7

BUDGET ORDINANCE AMENDMENT: FINANCE/EMERGENCYMEDICAL SERVICES: $2,415. INCREASE

# LENOIR COUNTY, NORTH CAROLINA

## BUDGET AMENDMENT REQUEST

FY 2009 - 2010
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

| FUND | DEPARTMENT | LINE ITEM DESCRIPTION |
|---|---|---|
| GENERAL FUND | FINANCE/EMERGENCY MEDICAL SERVICES | 10-3842-8500 INSURANCE - MISCELLANEOUS<br>10-4332-5999 CAPITAL OUTLAY < $5,000 |

| Check One Box | | Check One Box | |
|---|---|---|---|
| New Appropriation: | [x] | New Appropriation: | [x] |
| Line Item Transfer: | [ ] | Line Item Transfer: | [ ] |
| **REVENUES** | | **EXPENDITURES** | |
| Account # and Title | Amount | Account # and Title | Amount |
| INCREASE | | INCREASE | |
| 10-3842-8500 INSURANCE-MISCELLANEOUS | 2,415.00 | 10-4332-5999 CAPITAL OUTLAY < $5,000 | 2,415.00 |
| Total | 2,415.00 | Total | 2,415.00 |

**Reason and Justification for Request:**
TO BUDGET INSURANCE PROCEEDS RECEIVED FROM VFIS INSURANCE AS A RESULT OF A LOST RADIO IN THE EMERGENCY SERVICES DIVISION ON 10/03/2009. A CHECK IN THE AMOUNT OF $2,414.29 WAS RECEIVED ON 10/26/09.

| Department Head Approval | Date | Finance Officer Approval | Date |
|---|---|---|---|
| Martha H. Martin | 10/27/09 | Martha H. Martin | 10/27/09 |

| Budget Officer Approval | Date |
|---|---|
| Michael W. Sam | 10/30/09 |

| Board Approval ( When Applicable) | Date | Date of Minutes |
|---|---|---|
| | | |

Finance Office - Copy  Department - Copy  Administration - Copy

Item No. 8

# Salute! To Veterans

**WHEREAS,** "Armistice Day" was conceived as a tribute to the many Americans who sacrificed their lives in World War I and,

**WHEREAS,** in 1954 President Eisenhower signed a Bill renaming November 11th as Veterans Day and,

**WHEREAS,** today we honor all American Veterans who have served in every other war, before and after World War I, to defend Democracy and,

**WHEREAS,** we also honor our Veterans from every period of peace, for they protect what our war Veterans fought and died to defend and,

**WHEREAS,** Veterans of Kinston and Lenoir County are currently serving in the Middle East and other dangerous areas and,

**WHEREAS,** the 9th Annual Salute to Veterans Weekend will be celebrated in downtown Kinston-Lenoir County, November 6-8, 2009, having its theme **THANK A VET.**

**THEREFORE, BE IT RESOLVED** I, George W. Graham, Jr., Chairman, Lenoir County Board of Commissioners, does hereby support the efforts of Salute! A Tribute to America's Veterans and commend this observance to all citizens urging them to recognize the courageous service of our Veterans in the preservation of the freedom of our great nation, **AND BE IT FURTHER RESOLVED THAT** we thank the Veterans of this county for their tireless efforts to secure the freedoms we enjoy.

So proclaimed this the 2nd day of November 2009.

ATTEST:

George W. Graham, Jr., Chairman
Lenoir County Board of Commissioners

Lashanda Aytch – Clerk to the Board

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: HEALTH (WIC Program State)
Increase $21,200

Item No. 9

# LENOIR COUNTY, NORTH CAROLINA

## BUDGET AMENDMENT REQUEST

FY 2009 - 2010
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

| FUND | DEPARTMENT | LINE ITEM DESCRIPTION |
|---|---|---|
| GENERAL | HEALTH | VARIOUS |

| Check One Box | Check One Box |
|---|---|
| New Appropriation: [X] | New Appropriation: [x] |
| Line Item Transfer: [ ] | Line Item Transfer: [ ] |
| **REVENUES** | **EXPENDITURES** |

| Account # and Title | Amount | Account # and Title | Amount |
|---|---|---|---|
| **INCREASE** | | **INCREASE** | |
| WIC Program (State) | | WIC Program Departmental Supplies | |
| 10-3507-3300 | 21,200.00 | 10-5167-2900 | 21,200.00 |
| Total | $ 21,200.00 | Total | $ 21,200.00 |

**Reason and Justification for Request:**
Additional state funding allotted to agencies currently serving greater than 100% of their average base caseload;
Base caseload for W.I.C. Program increased; funding adjusted accordingly.

| Department Head Approval | Date | Finance Officer Approval | Date |
|---|---|---|---|
| [signature] | 10/27/09 | Martha H. Martin | 10/28/09 |
| Budget Officer Approval | Date | | |
| Michael W. Lann | 10/30/09 | | |
| Board Approval ( When Applicable) | Date | Date of Minutes | |

Finance Office - Copy  Department - Copy  Administration - Copy

BUDGET ORDINANCE AMENDMENT:GENERAL FUND: HEALTH-H1N1-PHASE 1-#848 : $54,200.: INCREASE

Item No. 10A

# LENOIR COUNTY, NORTH CAROLINA

## BUDGET AMENDMENT REQUEST

FY 2009 - 2010
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

| FUND | DEPARTMENT | LINE ITEM DESCRIPTION |
|---|---|---|
| GENERAL | HEALTH-H1N1-PHASE1-#848 | VARIOUS |

**Check One Box**
New Appropriation: [x]
Line Item Transfer: [ ]

**REVENUES**

| Account # and Title | | Amount |
|---|---|---|
| INCREASE | | |
| 10-3511-3303 | GRANT-H1N1-PHS 1-#848 | 54,200.00 |
| Total | | 54,200.00 |

**Check One Box**
New Appropriation: [x]
Line Item Transfer: [ ]

**EXPENDITURES**

| Account # and Title | | Amount |
|---|---|---|
| INCREASE | | |
| 10-5191-1210 | SALARIES & WAGES | 23,075.00 |
| 10-5191-1212 | OVERTIME | 10,000.00 |
| 10-5191-1810 | EMPLOYER-FICA | 2,050.00 |
| 10-5191-1811 | EMPLOYER-MEDICARE | 480.00 |
| 10-5191-1820 | EMPLOYER-RETIREMENT | 1,655.00 |
| 10-5191-1830 | EMPLOYER-INSURANCE | 6,285.00 |
| 10-5191-1870 | EMPLOYER-401-K | 1,655.00 |
| 10-5191-2600 | OFFICE SUPPLIES/PRINTING | 2,000.00 |
| 10-5191-2900 | OTHER SUPPLIES | 5,000.00 |
| 10-5191-3110 | TRAVEL | 1,000.00 |
| 10-5191-3950 | TRAINING | 1,000.00 |
| Total | | 54,200.00 |

**Reason and Justification for Request:**
BUDGET AMENDMENT TO SET UP PHASE I OF THE H1N1 FUNDS PROVIDED TO THE COUNTY THROUGH THE FEDERAL GOVERNMENT. THESE FUNDS WILL BE USED FOR PLANNING ACTIVITIES SUCH AS DEVELOPING, UPDATING, OR REVISNG PANDEMIC FLU PLAN OR EPIDEMIOLOGIC RESPONSE PLAN.

| Department Head Approval | Date | Finance Officer Approval | Date |
|---|---|---|---|
| [signature] | 10/22/09 | Martha H. Martin | 10/23/09 |

| Budget Officer Approval | Date |
|---|---|
| [signature] | 10/26/09 |

| Board Approval (When Applicable) | Date | Date of Minutes |
|---|---|---|
| | | |

Finance Office - Copy  Department - Copy  Administration - Copy

BUDGET ORDINANCE AMENDMENT:GENERAL FUND: HEALTH-H1N1-PHASE 2-#849 : $5,800.: INCREASE

Item No. 10B

# LENOIR COUNTY, NORTH CAROLINA

## BUDGET AMENDMENT REQUEST

FY 2009 - 2010
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

| FUND | DEPARTMENT | LINE ITEM DESCRIPTION |
|---|---|---|
| GENERAL | HEALTH-H1N1-PHASE2-#849 | VARIOUS |

**Check One Box**
New Appropriation: [x]
Line Item Transfer: [ ]

**REVENUES**

| Account # and Title | | Amount |
|---|---|---|
| INCREASE | | |
| 10-3511-3304 | GRANT-H1N1-PHS 2-#849 | 5,800.00 |
| Total | | 5,800.00 |

**Check One Box**
New Appropriation: [x]
Line Item Transfer: [ ]

**EXPENDITURES**

| Account # and Title | | Amount |
|---|---|---|
| INCREASE | | |
| 10-5192-1210 | SALARIES & WAGES | 2,000.00 |
| 10-5192-1810 | EMPLOYER-FICA | 125.00 |
| 10-5192-1811 | EMPLOYER-MEDICARE | 30.00 |
| 10-5192-1820 | EMPLOYER-RETIREMENT | 100.00 |
| 10-5192-1830 | EMPLOYER-INSURANCE | 380.00 |
| 10-5192-1870 | EMPLOYER-401-K | 100.00 |
| 10-5192-2900 | OTHER SUPPLIES | 2,000.00 |
| 10-5192-3110 | TRAVEL | 565.00 |
| 10-5192-3950 | TRAINING | 500.00 |
| Total | | 5,800.00 |

**Reason and Justification for Request:**
BUDGET AMENDMENT TO SET UP PHASE 2 OF THE H1N1 FUNDS PROVIDED TO THE COUNTY THROUGH THE FEDERAL GOVERNMENT. THESE FUNDS WILL BE USED FOR MONITORING AND SUVEILLANCE OF PANDEMIC FLU INCIDENCE.

| Department Head Approval | Date | Finance Officer Approval | Date |
|---|---|---|---|
| [signature] | 10/22/09 | Martha H. Martin | 10/23/09 |

| Budget Officer Approval | Date |
|---|---|
| [signature] | 10/26/09 |

| Board Approval (When Applicable) | Date | Date of Minutes |
|---|---|---|
| | | |

Finance Office - Copy  Department - Copy  Administration - Copy

BUDGET ORDINANCE AMENDMENT:GENERAL FUND: HEALTH-H1N1-PHASE 3-#851 : $78,678.: INCREASE

Item NO. 10C.

# LENOIR COUNTY, NORTH CAROLINA

## BUDGET AMENDMENT REQUEST

FY 2009 - 2010

Appropriations

Budget Amendment #_____

Date Approved _____

Distribution - Finance Office:

| FUND | DEPARTMENT | LINE ITEM DESCRIPTION |
|---|---|---|
| GENERAL | HEALTH-H1N1-PHASE3-#851 | VARIOUS |

**Check One Box**
New Appropriation: [x]
Line Item Transfer: [ ]

**REVENUES**

| Account # and Title | | Amount |
|---|---|---|
| INCREASE | | |
| 10-3511-3305 | GRANT-H1N1-PHS 3-#851 | 78,678.00 |
| Total | | 78,678.00 |

**Check One Box**
New Appropriation: [x]
Line Item Transfer: [ ]

**EXPENDITURES**

| Account # and Title | | Amount |
|---|---|---|
| INCREASE | | |
| 10-5193-1210 | SALARIES & WAGES | 32,500.00 |
| 10-5193-1212 | OVERTIME | 12,000.00 |
| 10-5193-1810 | EMPLOYER-FICA | 2,760.00 |
| 10-5193-1811 | EMPLOYER-MEDICARE | 650.00 |
| 10-5193-1820 | EMPLOYER-RETIREMENT | 2,225.00 |
| 10-5193-1830 | EMPLOYER-INSURANCE | 8,455.00 |
| 10-5193-1870 | EMPLOYER-401-K | 2,225.00 |
| 10-5193-2900 | OTHER SUPPLIES | 4,863.00 |
| 10-5193-3110 | TRAVEL | 2,000.00 |
| 10-5193-3950 | TRAINING | 1,000.00 |
| 10-5193-6900 | CONTRACT SERVICES | 10,000.00 |
| Total | | 78,678.00 |

**Reason and Justification for Request:**
BUDGET AMENDMENT TO SET UP PHASE 3 OF THE H1N1 FUNDS PROVIDED TO THE COUNTY THROUGH THE FEDERAL GOVERNMENT. THESE FUNDS WILL BE USED FOR IMPLEMENTATION SUCH AS RESPONDING TO PANDEMIC FLU EVENTS AND ADMINISTERING THE VACCINES

| Department Head Approval | Date | Finance Officer Approval | Date |
|---|---|---|---|
| [signature] | 10/22/09 | Martha H. Martin | 10/23/09 |

| Budget Officer Approval | Date |
|---|---|
| M W Farmer | 10/26/09 |

| Board Approval (When Applicable) | Date | Date of Minutes |
|---|---|---|
| | | |

Finance Office - Copy  Department - Copy  Administration - Copy

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BUDGET ORDINANCE AMENDMENT:
General Fund:
DSS:
$376,839.00 Increase

Item No. 11

# LENOIR COUNTY, NORTH CAROLINA

## BUDGET AMENDMENT REQUEST

FY 09/10
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

| FUND | DEPARTMENT | LINE ITEM DESCRIPTION |
|---|---|---|
| GENERAL | SOCIAL SERVICES | VARIOUS |

**Check One Box**
New Appropriation: [x]
Line Item Transfer: [ ]

**REVENUES**

| Account # and Title | Amount |
|---|---|
| **INCREASE** | |
| **103585.3995** | |
| **ARRA DAY CARE** | **$ 376,839.00** |
| Total | **$ 376,839.00** |

**Check One Box**
New Appropriation: [x]
Line Item Transfer: [ ]

**EXPENDITURES**

| Account # and Title | Amount |
|---|---|
| **INCREASE** | |
| **105351.4978** | |
| **ARRA DAY CARE** | **$ 376,839.00** |
| Total | **$ 376,839.00** |

**Reason and Justification for Request:**

Line item adjustments to reflect allocation received. No County match required.

| Department Head Approval | Date | Finance Officer Approval | Date |
|---|---|---|---|
| [signature] | 10-20-09 | Martha H. Marks | 10-21-09 |
| **Budget Officer Approval** | **Date** | | |
| [signature] | 10/21/09 | | |
| **Board Approval (When Applicable)** | **Date** | **Date of Minutes** | |

Finance Office - Copy  Department - Copy  Administration - Copy

Item No. 12

BUDGET ORDINANCE AMENDMENT: COMMUNITY DEVELOPMENT BLOCK GRANT:
NOVA-RURAL CENTER GRANT: $480,000. INCREASE

# LENOIR COUNTY, NORTH CAROLINA

## BUDGET AMENDMENT REQUEST

FY 2009 - 2010
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

| FUND | DEPARTMENT | LINE ITEM DESCRIPTION |
|---|---|---|
| COMMUNITY DEVELOPMENT BLOCK GRANTS | NOVA-RURAL CENTER GRANT | 46-3411-3605 RURAL CENTER-NOVA<br>46-4959-5850 CONSTRUCTION |

| Check One Box | | Check One Box | |
|---|---|---|---|
| New Appropriation: | [X] | New Appropriation: | [X] |
| Line Item Transfer: | [ ] | Line Item Transfer: | [ ] |
| **REVENUES** | | **EXPENDITURES** | |
| Account # and Title | Amount | Account # and Title | Amount |
| INCREASE | | INCREASE | |
| 46-3411-3605 RURAL CENTER - NOVA | 480,000.00 | 46-4959-5850 CONSTRUCTION | 480,000.00 |
| Total | 480,000.00 | Total | 480,000.00 |

**Reason and Justification for Request:**

BUDGET AMENDMENT TO ESTABLISH THE RURAL CENTER PORTION OF THE NOVA PROJECT. THESE RURAL CENTER FUNDS ARE PART OF THE RURAL HEALTHCARE INITIATIVE PROGRAM AND WILL BE USED IN CONJUNCTION WITH OTHER FUNDING TO DEVELOP AN 18-BED PSYCHIATRIC RESIDENTIAL TREATMENT FACILITY FOR CHILDREN AND YOUTH. THIS PROJECT WAS APPROVED BY THE COMMISSIONERS AT THE MAY 18, 2009 MEETING. THE GRANT IS PART OF A $2.2 MILLION PROJECT THAT WHEN COMPLETED WILL ADD $2.8 MILLION IN NEW REVENUES AND 42 NEW FULL-TIME JOBS, AND WILL BE A PASS THROUGH GRANT.

| Department Head Approval | Date | Finance Officer Approval | Date |
|---|---|---|---|
| Martha H. Martin | 10/23/09 | Martha H. Martin | 10/23/09 |

| Budget Officer Approval | Date |
|---|---|
| Michael W. Jam | 10/26/09 |

| Board Approval (When Applicable) | Date | Date of Minutes |
|---|---|---|
| | | |

Finance Office - Copy  Department - Copy  Administration - Copy

**INTRODUCED BY:** Michael W. Jarman County Manager **DATE:** 11/02/09 **ITEM NO:** 13

Resolution Authorizing Individuals to Sign all Requisitions for Funds from the Industrial Development Fund Grant (I-391)

**SUBJECT AREA:** Community Development

**ACTION REQUESTED:**

The Board is requested to approve, Michael W. Jarman, County Manager, Thomas L. Hollowell, Assistant County Manager, Martha H. Martin, Finance Officer, and Rose T. Fox, Accounting Specialist as designated individuals **certified** to sign requisitions for all Industrial Development Fund Grant (IDF) requisitions for funds.

**HISTORY/BACKGROUND:**

Lenoir County applied to the North Carolina Department of Commerce for an Industrial Development Fund Grant on January 5, 2009. These funds will be used along with funds from The Rural Center and a local match from the City of Kinston, to create a redundant water system in the Hwy 70 Industrial Park. This will help fund a water line linkage and a two-way feed that will enable West Pharmaceuticals to expand its existing operations and eliminate the risk of a plant shutdown in the event of a line rupture. The County received notice of the approval of this grant on October 14, 2009.

**EVALUATION:**

The need to have documents executed in a timely manner is important to the success of the projects. The above listed individuals are qualified to represent the County in these matters.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

_____
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that: Michael W. Jarman, County Manager, Thomas L. Hollowell, Assistant County Manager, Martha H. Martin, Finance Officer, and Rose T. Fox, Accounting Specialist, be designated as the individuals certified to approve and sign requisitions for funds from the Industrial Development Fund Grant project and execute all necessary signature cards required by the North Carolina Department of Commerce, the issuing agency.

**AMENDMENTS:**

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

_____ 11/02/09
George W. Graham Jr., Chairman Date

_____ 11/02/09
ATTEST Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 11/02/09 **ITEM NO.** 14

Resolution Authorizing Acceptance of a Grant from the North Carolina Department of Juvenile Justice and Delinquency Prevention (DJJDP) to Provide Funding for the Lenoir County Youth Based Positive Behavior Support Program

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

To authorize acceptance of a grant from the North Carolina Department of Juvenile Justice and Delinquency Prevention (DJJDP) to provide funding for the Lenoir County Youth Based Positive Behavior Support Program.

**HISTORY/BACKGROUND:**

The State of North Carolina has received funding from the American Recovery and Reinvestment Act of 2009. The North Carolina Department of Juvenile Justice and Delinquency Prevention (DJJDP) accessed approximately $5 million of this funding through a grant applied for by the Governor's Crime Commission (GCC). DJJDP gave access to these monies to each of the local Juvenile Crime Prevention Councils (JCPC) in the State. These funds were slated for 3 project areas, Gang Assessment, Evidence Based Practices/Programs, and Gang Assessment/Evidence Based Practices/Programs. Lenoir County had previously supported the 8th District Family Court Program and had already conducted a Gang Assessment Project; therefore, the Lenoir County JCPC members opted to create an Evidence Based Program for the County. This group successfully completed the bidding process with the State and received funding in the amount of $50,000. These funds could have been spread out over a two year time frame, but the group agreed to receive the entire amount during the first fiscal year of the grant, 2009-2010. The Lenoir County Schools will administer the grant. The schools have agreed to support the grant with in-kind funds and provide an office area for the position created by the grant funds.

**EVALUATION:**

The State of North Carolina received funding from the American Recovery and Reinvestment Act of 2009. The North Carolina Department of Juvenile Justice and Crime Prevention (DJJDP) has accessed approximately $5 million of this funding to be used by local JCPC Programs for gang related projects. These grant funds will provide the Lenoir County Schools and the Structured Day Program, a JCPC funded program, with access to a non-traditional School Social Worker. This position will be used to assist youth that have been identified through office discipline referrals as having gang issues and assist them and their families with access to the local services and resources offered in and around Lenoir County. The goal would be to utilize and partner with the successful Youth Based Positive Behavior Support Program model already in place within the Lenoir County School system.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval

_____
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of County Commissioners to accept a grant from the North Carolina Department of Juvenile Justice and Delinquency Prevention (DJJDP) to provide funding for the Lenoir County Youth Based Positive Behavior Support Program.

**AMENDMENTS:**

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

_____ 11/02/09
George W. Graham Jr., Chairman Date

_____ 11/02/09
ATTEST Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 11/2/09 **ITEM NO.** 15A.

Resolution Approving Acceptance and Execution of Contract for Independent Personnel Consulting Services: Johnson Professional Consulting Services (Johnson PCI)

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to authorize the acceptance of a proposal for independent personnel consulting services from Johnson Professional Consulting Services and authorize the County Manager to execute the contract for FY09-10.

**HISTORY/BACKGROUND:**

Lenoir County's Personnel Manual was implemented in 2004. Federal and State laws are constantly changing. These changes necessitate upgrades to our manual and continual training of our supervisors and employees. Johnson Personnel Consulting, Inc. (Johnson PCI) is a professional organization offering a variety of personnel consulting services concerning matters including but not limited to: recruitment and selection issues, applicant and employee qualification recommendations, position classification recommendations, organizational structures and position design, policy development and interpretation, employee / employer relations issues, disciplinary action, EEOC responses, salary administration issues, regulation compliance to include American Disabilities Act, unlawful workplace harassment, Family Medical Leave Act. etc. and training in specific areas.

Sylvia Johnson, owner of Johnson PCI, will be our on-site consultant. Mrs. Johnson is well qualified to advise the County on personnel issues, update our Personnel Manual, revise our job descriptions, and conduct employee training in all areas of workplace harassment, the Family Medical Leave Act, and the American Disabilities Act. She retired from the State of North Carolina with thirty-two years of service and at the time of her retirement, was the Eastern Regional Director of Personnel for the North Carolina Department of Health and Human Services. In 2001 Mrs. Johnson received her certification as a licensed personnel consultant and has been actively involved with area counties. Initially, Lenoir County will contract with Johnson PCI for personnel consulting services for one 8-hour day per week, at a rate of $450 per day. Additional hours, on an as needed basis, will be billed at the standard rate of $60 per hour.

**EVALUATION:**

Lenoir County's Personnel Manual has not been updated since 2004. Federal and State personnel laws are constantly changing. To limit the County's exposure to litigation, personnel training for supervisors must be implemented. Diane Atkinson, who has handled payroll and human resource duties, retired in December 2008 and is working only part-time. Johnson PCI is a full-service personnel-consulting firm with a vast knowledge of State and local government personnel laws, policies, and issues. With the guidance of Johnson PCI, the County will be able to update it's personnel policy manual, update job descriptions, provide necessary training to supervisors, and receive advice on disciplinary and complicated employee termination issues. Administration will work closely with Johnson PCI to update our personnel policies and procedures to assure compliance with applicable personnel laws. This will be the first step in establishing a much-needed Human Resources Department for Lenoir County government.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval. _____

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** that The Board authorizes acceptance of a proposal for independent personnel consulting services from Johnson Professional Consulting Services for one 8-hour day per week at a rate of $450 per day, with additional hours on an as needed basis, at the standard rate of $60 per hour, and be it further resolved that the County Manager is authorized to execute the contract with Johnson Professional Consulting Services.

**AMENDMENTS:**

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

_____ 11/02/09
George W. Graham Jr., Chairman Date

_____ 11/02/09
ATTEST Date

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: FINANCE: $19,530. INCREASE

Item No. 15B

# LENOIR COUNTY, NORTH CAROLINA

## BUDGET AMENDMENT REQUEST

FY 2009-10

Appropriations

Budget Amendment #_____

Date Approved _____

Distribution - Finance Office:

| FUND | DEPARTMENT | LINE ITEM DESCRIPTION |
|---|---|---|
| GENERAL | FINANCE | 10-3991-9910 FUND BALANCE APPROPRIATED<br>10-4130-6900 CONTRACTED SERVICES |

| Check One Box | Check One Box |
|---|---|
| New Appropriation: [X] | New Appropriation: [X] |
| Line Item Transfer: [ ] | Line Item Transfer: [ ] |

| REVENUES | | EXPENDITURES | |
|---|---|---|---|
| Account # and Title | Amount | Account # and Title | Amount |
| **INCREASE** | | **INCREASE** | |
| 10-3991-9910 FUND BALANCE APPROPRIATED | 19,530.00 | 10-4130-6900 CONTRACTED SERVICES | 19,530.00 |
| Total | 19,530.00 | Total | 19,530.00 |

**Reason and Justification for Request:**

TO BUDGET FUNDS FOR INDEPENDENT PERSONNEL CONSULTING SERVICES FROM JOHNSON PROFESSIONAL CONSULTING SERVICES (JOHNSON PCI) FOR FY09-10.

| Department Head Approval | Date | Finance Officer Approval | Date |
|---|---|---|---|
| Martha H. Martin | 10/27/09 | Martha H. Martin | 10/27/09 |

| Budget Officer Approval | Date |
|---|---|
| Michael W. Jarman | 10/30/09 |

| Board Approval ( When Applicable) | Date | Date of Minutes |
|---|---|---|
| | | |

Finance Office - Copy  Department - Copy  Administration - Copy

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 11/02/09 **ITEM NO.** 16

Resolution Authorizing Replacement of Four Gas Pack Roof Units and Repair of a Fifth Unit at the Lenoir County DSS Building: Ed Phillips, Inc.: $23,765

**SUBJECT AREA:** Purchases - Bids

**ACTION REQUESTED:**

The Board is requested to authorize Ed Phillips, Inc., of Kinston, N.C. to replace four gas pack roof units and repair a fifth unit at the Lenoir County DSS Building in an amount not to exceed $23,765.

**HISTORY/BACKGROUND:**

In October of 2009 it was reported to the Lenoir County Maintenance Department that the air conditioning and heat in the DSS building was not working properly. There are 16 units heating and cooling the DSS building. These are the original units that were installed when the building was acquired and up-fitted for DSS. Several units have been repaired or replaced over the past few years. Ed Phillips, Inc. performs the annual maintenance on these units and was called to investigate why the building was not warming up. It was determined that the heat exchangers on four (4) units were bad and a fifth unit had a malfunctioning ignition control switch. Due to the age of the units, Administration decided it was best to replace the four (4) units with bad heat exchangers and repair the ignition switch on the fifth unit.

**EVALUATION:**

The Lenoir County DSS building has 16 gas packs that heat and cool the building. Four (4) units have been diagnosed with bad heat exchangers and one (1) unit with a malfunctioning ignition switch. Due to the age of these units, Administration decided it would be more cost effective to replace the four (4) units with bad heat exchangers and repair the unit with a faulty ignition switch. Ed Phillips, Inc. was called to diagnose the problem and provided County Maintenance with the quote to replace the four (4) units and repair the fifth unit.

Approval of this resolution will allow the encumbrance of funds and payment to the contractor upon completion of the replacement.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval. _____

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** that

The Board authorizes Ed Phillips, Inc., of Kinston, N.C. to replace four (4) gas pack roof units and repair a fifth unit at the Lenoir County DSS building in an amount not to exceed $23,765.

| | | |
|---|---|---|
| Funding Source: | General Fund: DSS Department<br>Maintenance / Repairs –Bldgs & Grounds | 10-5310-3500 |

**AMENDMENTS:**

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

_____ 11/02/09
George W. Graham Jr., Chairman Date

_____ 11/02/09
ATTEST Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 11/02/09 **ITEM NO.** 17

Resolution Approving Purchase of Eight (8) 2010 Ford Crown Victoria's: $164,840

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to authorize the Sheriff to execute a purchase order with Capital Ford for the purchase of (8) 2010 Ford Crown Victoria's.

**HISTORY / BACKGROUND:**

Each year the Sheriff's Office purchases (8) Ford Crown Victoria's to replace patrol vehicles that are approaching or have exceeded 125,000 miles. The Ford Crown Victoria is essentially the all-around workhorse vehicle for law enforcement. These vehicles provide good storage capabilities, safety, and superior handling during high speed situations. Most of the Sheriff's motor fleet is Ford Crown Victoria's.

**EVALUATION:**

The North Carolina contract for automobiles was finalized in October. Capital Ford in Raleigh, N.C. was awarded the contract for the distribution of these vehicles. The negotiated contract base price for each vehicle is $20,605. This price is almost $700 less than the previous year.

The Sheriff respectfully requests the Board of Commissioners to permit the Sheriff to execute a purchase order with Capital Ford for the purchase of (8) 2010 Ford Crown Victoria's.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

_____
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order with Capital Ford for the purchase of (8) 2010 Ford Crown Victoria's.

Capital Ford------ $ 164,840

Funding Account #: 14-4200-5400 $164,480

**AMENDMENTS:**

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

_____ 11/02/09
George W. Graham Jr., Chairman Date

_____ 11/02/09
ATTEST Date

Item NO. 18A.

**RESOLUTION BY THE BOARD OF COMMISSIONERS**

**OF THE COUNTY OF LENOIR**

**AUTHORIZING EXECUTION OF CDBG DOCUMENTS**

**WHEREAS**, the County of Lenoir has the need for housing improvements within many areas around the County; and

**WHEREAS**, the County of Lenoir has applied for funding from the State of North Carolina under the Small Cities Community Development Block Grant Program; and

**WHEREAS**, the County of Lenoir expects to receive a $400,000 grant under the 2009 Small Cities Community Development Block Grant Program – Scattered Site Category,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the County of Lenoir;

**THAT,** The County of Lenoir will accept the State of North Carolina Small Cities Community Development Block Grant of $400,000 – Scattered Site Category; and

**THAT,** George W. Graham, Jr., Chairman; Michael W. Jarman, County Manager; and Thomas L. Hollowell, Assistant County Manager are hereby authorized to accept the grant offer on behalf of the County of Lenoir and execute the Grant Agreement, Funding Approval Form, and related grant documents; and

**THAT,** The County of Lenoir has substantially complied with or will substantially comply with all federal, state, and local laws, rules, regulations, and ordinances as applicable to the project.

Adopted this ____ day of _____ ,2009 at Lenoir County, North Carolina.

_____
Lashanda Aytch

Clerk to the Board
Title

Item No. 18B.

COUNTY OF LENOIR

FINANCIAL MANAGEMENT RESOLUTION

SCATTERED SITE HOUSING PROJECT

WHEREAS, the County of Lenoir expects to receive a 2009 Community Development Block Grant in the amount of $400,000; and

WHEREAS, the North Carolina Administrative Code Resolution (4 NCAC 19L) requires that the County of Lenoir designate a Grant Finance Officer, authorized individuals to execute grant requisitions, and a Depository for CDBG revenues;

NOW, THEREFORE, the Board of Commissioners of the County of Lenoir hereby resolves the following:

(1) Martha H. Martin will serve as Grant Finance Officer and will be responsible for financial management of the 2006 program according to the requirements of 4 NCAC 19L.

(2) First Citizens Bank, North Carolina is hereby designated as the official depository for revenues budgeted for the 2009 CDBG Scattered Site Project.

(3) Michael W. Jarman, County Manager; Thomas L. Hollowell, Assistant County Manager; Martha H. Martin, Finance Officer; and Rose T. Fox, Accounting Specialist are hereby designated as individuals certified to sign requisitions for 2009 CDBG funds.

(4) That George W. Graham, Jr., Chairman, is hereby authorized to sign the "Signatory Forms and Certifications" as the "Certifying Official: and return the forms along with all other materials as necessary to the respective agencies.

Resolved this ____ day of _____, 2009 at Kinston, Lenoir County, North Carolina.

ATTEST: (SEAL)

_____
Lashanda Aytch

Clerk to the Board
Title

Item No. 18C

COUNTY OF LENOIR

GRANT PROJECT BUDGET ORDINANCE

2009 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

BE IT ORDAINED by the Board of Commissioners of the County of Lenoir, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Budget Ordinance is hereby adopted:

Section I. The project authorized is the Community Development Project described in the work statement contained in the 2009 CDBG application between the County of Lenoir and the Division of Community Assistance. This project is also referred as the Scattered Site Housing Project.

Section II. The officers of the County of Lenoir are hereby directed to proceed with the grant project within the terms of the grant documents, the rules and regulations of the Division of Community Assistance and the budget contained herein.

Section III. The following revenues are anticipated to be available to complete the project.

| | | |
|---|---|---|
| 1. Community Development Block Grant | $400,000 | |
| TOTAL REVENUES | | $400,000 |

Section IV. The following amounts are appropriated for the project:

| | | |
|---|---|---|
| 1. Clearance | 30,000 | |
| 2. Relocation | 330,000 | |
| 3. Administration | 40,000 | |
| TOTAL EXPENDITURES | | $400,000 |

Section V. The finance officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and Federal and State Regulations.

Section VI. Funds may be advanced from the general funds for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner. Reimbursement to the general funds should be made in a timely manner.

Section VII. The finance officer is directed to report monthly on the financial status of each project element in Section IV and on the total grant revenues received or claimed.

Section VIII. The budget officer is directed to include an analysis of past and future costs and revenues on this grant project as a part of every budget submission made to this Board.

Section IX. Copies of this Grant Project Ordinance shall be made available to the budget officer for direction in carrying out this project.

Adopted this ____ day of _____ , 2009 at Lenoir County, North Carolina.

Lashanda Aytch

Clerk to the Board
Title

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 10/19/09 **ITEM NO.** 19

Resolution Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms. No applications at this time.

| BOARD/COMMITTEE/COMMISSION | APPLICANT/ CURRENT MEMBER | TERM EXPIRATION |
|---|---|---|
| **Criminal Justice Partnership Program (CJPP)**<br>2nd Appearance | Richard Basili<br>(Re-Appointment) | May 2012 |
| **Lenoir County Planning Board**<br>2nd Appearance | Barry E. Scay<br>(Alternate) | November 2012 |
| **Lenoir County Planning Board**<br>1st Appearance | Anthony D. Hall<br>(Alternate) | November 2012 |
| **Criminal Justice Partnership Program (CJPP)**<br>1st Appearance | Anthony D. Hall<br>(Appointment) | November 2012 |

**CURRENT VACANCIES:**

**Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist**
**Lenoir County Planning Board – Districts One (1), Four (4) and Alternate**
**Grifton Planning Board – One (1) Vacancy**
**CJPP – Three (3) Vacancies**
**Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

**MANAGER'S RECOMMENDATION:**

_____
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

| BOARD/COMMITTEE/COMMISSION | APPLICANT/ CURRENT MEMBER | TERM EXPIRATION |
|---|---|---|
| **Criminal Justice Partnership Program (CJPP)**<br>2nd Appearance | Richard Basili<br>(Re-Appointment) | May 2012 |
| **Lenoir County Planning Board**<br>2nd Appearance | Barry E. Seay<br>(Alternate) | November 2012 |
| **Lenoir County Planning Board**<br>1st Appearance | Anthony D. Hall<br>(Alternate) | November 2012 |
| **Criminal Justice Partnership Program (CJPP)**<br>1st Appearance | Anthony D. Hall<br>(Appointment) | November 2012 |

**AMENDMENTS:**

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

_____ 10/19/09
George W. Graham Jr., Chairman Date

_____ 10/19/09
ATTEST Date

re appointment

# APPLICATION FOR APPOINTMENT
to
# LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

**Advisory Board/Committee/Commission interested in:**

Lenoir County Criminal Justice Partnership / Day Reporting Center

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * * * *

Name: Richard L. Basili
Address: 1011 HARVEY CIRCLE
City/State/Zip: KINSTON, N.C. 28501
Telephone: (Home) 522-5882 (Work) N/A AT PRESENT
Occupation: PURCHASING
Business Address: SAME AS ABOVE
Age: (Optional):
Number hours available per month for this position: WHATEVER IT TAKES.
Training: MEMBER SINCE 7-18-07
Business and Civic Experience/Skills: ISM-CV FORMALLY NAPM. 35 YRS., LCMA PRES. 3+ YRS. CURRENT BOARD MEMBER
Other County Boards/Committees/Commissions presently serving on: LCMA, GREENE LAMP INC. BOARD MEMBER. LENOIR COMMITTEE OF 100 BOARD MEMBER
Expiration date of Term: May 2009

**Circle your voting precinct**

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)
Woodington (Woodington Middle School)

## CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Richard L. Basili
Signature of Applicant

9-25-09
Date

# APPLICATION FOR APPOINTMENT
to
# LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir County Planning Board (Alternate)

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * * * *

Name: Barry E. Seay
Address: 2660 Westridge Rd
City/State/Zip: Kinston, NC 28504
Telephone: (~~Home~~ Cell) (252) 560-0627 (Work) (252) 527-3829
Occupation: Insurance, Real Estate & Tax Preparation
Business Address: 1609 West Vernon Avenue, Kinston, NC 28504
Age: (Optional): 48
Number hours available per month for this position: Flexible 20+
Training: See Attached Resume and Addendum
Business and Civic Experience/Skills: See Attached Resume and Addendum

Other County Boards/Committees/Commissions presently serving on: None

Expiration date of Term: N/A

Circle your voting precinct

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
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Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (GTP Ed & Training CTR.)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

Date 09/08/2009

# APPLICATION FOR APPOINTMENT
to
# LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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**Advisory Board/Committee/Commission Interested In:**

Lenoir County Planning Board

(I understand that this application will be kept on the active file for two years only; and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * * *

Name: Anthony D. Hall
Address: 3503 Foss Farm Road
City/State/Zip: La Grange, NC 28551
Telephone: (Home) 252-361-2488 (Work)
Occupation: Lead Engineering Technician
Business Address: 4850 W. Vernon Ave
Age: (Optional): 29
Number hours available per month for this position: 12hrs
Training: Bachelors Degree in Business Admin from Mount Olive College
Business and Civic Experience/Skills: President - Young Democrats of Lenoir County
Member - Lenoir County Board of Health
Other County Boards/Committees/Commissions presently serving on: Lenoir County Board of Health
Expiration date of Term:

**Circle your voting precinct**

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
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Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (GTP Ed & Training CTR.)
Woodington (Woodington Middle School)

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Anthony D. Hall — Signature of Applicant

10-19-09 — Date

# APPLICATION FOR APPOINTMENT
to
# LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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**Advisory Board/Committee/Commission interested in:**

CJPP

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * * * * *

Name: Anthony D. Hall
Address: 3503 Foss Farm Road
City/State/Zip: La Grange, NC 28551
Telephone: (Home) 252-361-2488 (Work)
Occupation: Lead Engineering Technician
Business Address: 4850 W. Vernon Ave
Age: (Optional): 29
Number hours available per month for this position: 12 hrs
Training: Bachelors Degree in Business Admin from Mount Olive College
Business and Civic Experiences/Skills: President Young Democrats of Lenoir County
Member - Lenoir County Board of Health
Other County Boards/Committees/Commissions presently serving on: Lenoir County Board of Health
Expiration date of Term:

**Circle your voting precinct**

K-1 (Carver Courts Recreation Center)
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Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (GTP Ed & Training CTR.)
Woodington (Woodington Middle School)

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Anthony D. Hall
Signature of Applicant

10-19-09
Date