

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA  
 MONDAY, NOVEMBER 3, 2008 TIME: 9:00 A.M.  
 COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE  
 130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION: PROCLAMATION: Salute! To Veterans**

- |    |  |        |
|----|--|--------|
| 1. | <b>Items from Chairman/Commissioners: 5 Min.</b> | Board  |
| 2. | <b>Items from County Manager: 5 Min.</b>         | Jarman |

**CONSENT AGENDA: 10 Min.**

**ACTION**

- |    |  |               |
|----|--|---------------|
| 3. | Approval of Minutes: Regular Board Meeting: October 20, 2008                       | Aytch/Jarman  |
| 4. | Budget Ordinance Amendment: General Fund: Finance/Sheriff Dept.: \$3,372: Increase | Jarman/Martin |

**END OF CONSENT AGENDA**

**BUDGET ORDINANCE AMENDMENT/RESOLUTIONS: 40 Min.**

- |     |   |                |
|-----|---|----------------|
| 5.  | Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: \$174,137: Increase  | Jarman/Martin  |
| 6.  | Budget Ordinance Amendment: Capital Projects Fund MSW Landfill Cell #2: \$225,000: Increase   | Jarman/Martin  |
| 7.  | Budget Ordinance Amendment: Capital Projects Fund: Jail Expansion Project: \$2,487,450: Increase  | Jarman/Martin  |
| 8.  | <b>A.</b> Resolution Authorizing Lenoir County Cooperative Extension to Continue as Host for Seniors Health Insurance Information Program (SHIIP)<br><b>B.</b> Budget Ordinance Amendment: General Fund: Process Funds: \$4,200: Increase | Kelly/Board    |
| 9.  | Resolution Adopting the Schedules, Standards, and Rules for the January 1, 2009 Revaluation   | Parrish/Martin |
| 10. | Resolution Authorizing Establishment of an Ordinance Levying Tax on Gross Receipts Derived from Retail Short-term Lease on Rental of Heavy Equipment  | Parrish/Martin |
| 11. | <b>A.</b> Resolution Approving Purchase Order with Highland Television: \$2,606<br><b>B.</b> Budget Ordinance Amendment: Capital Improvements: Community Development: \$2,500: Increase   | Ellis/Martin   |
| 12. | Resolution Approving Purchase Order with Creech's Painting Inc.: \$9,700  | Smith/Martin   |
| 13. | Resolution Approving Purchase Order with Royal Coat: \$9,800  | Smith/Martin   |
| 14. | Resolution Approving Contract with Grayco Detention Equipment for Jail Door/Lock Replacement: \$100,900.28  | Smith/Martin   |

15. **A.** Resolution Approving Sale of Land to State of North Carolina: \$958,750 Jarman/Martin  
**B.** Budget Ordinance Amendment: General Fund: Finance: \$958,750:  
Increase/Decrease

**APPOINTMENTS: 5 Min.**

16. Resolution Approving Citizens to Boards, Commissions, Etc. Aytch

**OTHER ITEMS: 10 Min.**

17. **Items from County Manager / County Attorney / Commissioners Public Comments/  
Closed Session: Information Concerning the Acquisition of Real Property**

**ADJOURNED:**

## Salute! To Veterans

**WHEREAS**, "Armistice Day" was conceived as a tribute to the many Americans who sacrificed their lives in World War I and,

**WHEREAS**, in 1954 President Eisenhower signed a Bill renaming November 11<sup>th</sup> as Veterans Day and,

**WHEREAS**, today we honor all American Veterans who have served in every other war, before and after World War I, to defend Democracy and,

**WHEREAS**, we also honor our Veterans from every period of peace, for they protect what our war Veterans fought and died to defend and,

**WHEREAS**, Veterans of Kinston and Lenoir County are currently serving in the Middle East and other dangerous areas and,

**WHEREAS**, the 8<sup>th</sup> Annual Salute to Veterans Weekend will be celebrated in downtown Kinston-Lenoir County, November 7-9, 2008, having its theme **Honoring Our Heroes of the Middle East**.

**THEREFORE, BE IT RESOLVED** I, Paul H. Taylor, Jr., Chairman, Lenoir County Board of Commissioners, does hereby support the efforts of Salute! A Tribute to America's Veterans and commend this observance to all citizens urging them to recognize the courageous service of our Veterans in the preservation of the freedom of our great nation, **AND BE IT FURTHER RESOLVED THAT** we thank the Veterans of this county for their tireless efforts to secure the freedoms we enjoy.

So proclaimed this the 3<sup>rd</sup> day of November.

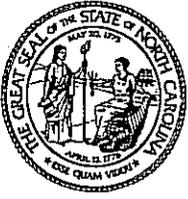
ATTEST:

Paul H. Taylor, Jr., Chairman  
Lenoir County Board of Commissioners

Lashanda Ayitch — Clerk to the Board

**TO:** Chairman and Members of the Board  
**FROM:** Mike Jarman, County Manager  
**DATE:** November 3, 2008  
**SUBJECT:** Items of Interest

1. Letter: October 27, 2008: NC Dept. of Crime Control and Public Safety: Invitation
2. Memo: October 17, 2008: 2008 Kinston Christmas Parade: Re: Invitation
3. Letter: October 7, 2008: NCGTP: Thank You
4. Veterans Service Officer Position



STATE OF NORTH CAROLINA  
 DEPARTMENT OF CRIME CONTROL AND PUBLIC SAFETY  
 JOINT FORCE HEADQUARTERS  
 NORTH CAROLINA NATIONAL GUARD



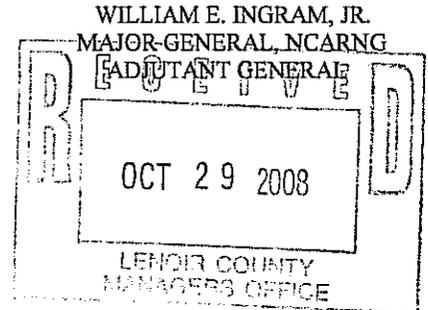
October 27, 2008

MICHAEL F. EASLEY  
 GOVERNOR

BRYAN E. BEATTY  
 SECRETARY

Director, Civil Military Affairs

Honorable Commissioners  
 Lenoir County Board of Commissioners  
 Post Office Box 3289  
 Kinston, North Carolina 28502



Dear Commissioners:

You are cordially invited to attend a Deployment Ceremony on November 15, 2008 at 10 A.M. for the Soldiers of the North Carolina Army National Guard's 230<sup>th</sup> Brigade Support Battalion Company E.

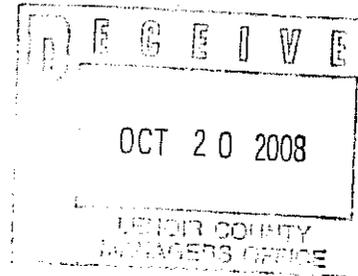
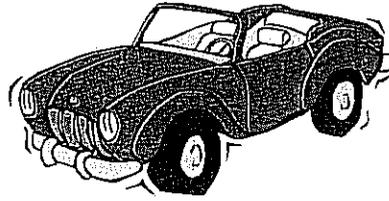
The ceremony will be held at the Bethel Free Will Baptist Church, Highway 258 North, 1936 Banks School Road, Kinston, North Carolina, 28501. Please convey your RSVP to the North Carolina National Guard Office of the Director of Civil Military Affairs at 919-664-6082 or via email at [dcmanc@ng.army.mil](mailto:dcmanc@ng.army.mil).

The contributions of the National Guard to the security of our nation have increased dramatically since September 11, 2001 and your presence at this ceremony would be a strong declaration of support for them. The 230<sup>th</sup> BSB Co E will exemplify this continued commitment during its deployment in Support of Operation Iraqi Freedom.

I would be personally honored to have you join us for this special event, and I know the Families and Soldiers of the 230<sup>th</sup> BSB Co E would be honored as well.

Sincerely,

William E. Ingram, Jr.  
 Major General, NCARNG  
 Adjutant General



**TO:** Elected officials representing Kinston and Lenoir County  
**FROM:** Lois Kenworthy  
**DATE:** October 17, 2008  
**SUBJECT:** 2008 Kinston Christmas Parade

On behalf of the Kinston Christmas Parade Committee, you are cordially invited to participate in the Kinston Christmas Parade on Saturday, December 13, 2008 at 10:00 AM in Downtown Kinston.

The Parade route, as well as staging at Grainger Stadium, remains the same as last year. You will need to provide your own transportation, preferable convertible cars.

We encourage using 12" x 24" magnetic signs with your name and title on both sides of the car in which you are riding and additional seasonal decorations.

An announcement will be made when your car arrives in front of Adnet Studio on Queen Street. (They will be televising the Parade.)

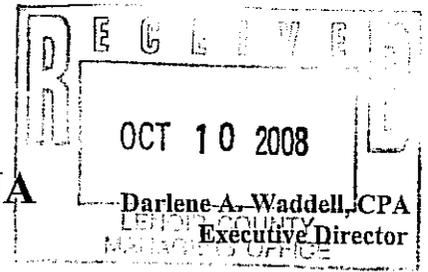
We hope you will join us on December 13. Please RSVP to 522-4676 ext. 2000 or fax to 522-8016.



Michael F. Easley  
Governor and Chairman

Eugene A. Conti, Jr., Ph.D.  
Vice Chairman

**STATE OF NORTH CAROLINA**  
**Global TransPark Authority**



October 7, 2008

Mr. Mark Pope  
Executive Director  
Lenoir County Economic  
Development Department  
P. O. Box 897  
Kinston, North Carolina 28502

Dear Mark:

Although it has been awhile since the Spirit groundbreaking, we couldn't let any more time go by without thanking you for your help and support for that event. You offered your time and resources and generously allowed Nita and Cindy to help out.

We are most appreciative of your "spirit" of cooperation and look forward to working with you again in the future.

Sincerely,

A handwritten signature in cursive script, appearing to read "Darlene A. Waddell".

Darlene A. Waddell  
Executive Director

Cc – Mr. Mike Jarman

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**October 20, 2008**

The Lenoir County Board of Commissioners met in regular session at 4:00 p.m. on Monday, October 20, 2008 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Paul Taylor, Jr., Vice-Chairman George Graham, Jr., and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey, and Claude Stroud.

Members absent: None

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Martha Martin, Finance Officer; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Taylor called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Taylor led the audience in the pledge of allegiance.

Upon a motion by Ms. Brown and a second by Mr. Taylor, the Board excused Mr. Graham who will be late for the meeting today.

**PUBLIC INFORMATION**

Proclamation: National Arts and Humanities Month. Mr. Taylor read the proclamation aloud for the Board and the viewing public.

**ITEMS FROM THE CHAIRMAN/COMMISSIONERS**

Mr. Taylor asked the status of the K. W. Harper tree line. Mr. Jarman stated to date Mr. Harper has not begun the clean up process or planting of the tree line. The matter may have to go before the court system to be resolved. Mr. Taylor encouraged all citizens to get out and vote early. Ms. Brown reminded the public of the Jazz Concert hosted by the Community Council for the Arts on Sunday, October 26, 2008; the Miller Group will be performing.

**ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. Mr. Jarman stated the Senior Tar Heel Legislature has released their priorities for the next two-years for the Board to review. Mr. Jarman reviewed a letter from Foresight Investments, LLC regarding a new easement to Piedmont Natural Gas. Lenoir County will be compensated for the easement in the amount of \$5,000. Lenoir County will retain ownership of the property and Piedmont Natural Gas would reserve an easement for an updated regulator station. Mr. Jarman stated County Administration would continue to research the project.

**CONSENT AGENDA**

Upon a motion by Ms. Brown and a second by Mr. Stroud, the Board unanimously approved the Consent Agenda:

- 3. Approval of Minutes: Regular Board Meeting: October 6, 2008 Aytch/Jarman  
 Closed Session Meeting: October 6, 2008
- 4. Budget Ordinance Amendment: Finance/Emergency Medical Services: \$1,921: Increase Dail/Martin
- 5. Budget Ordinance Amendment: General Fund: Process Funds: \$4,731: Increase Jarman/Martin

**PUBLIC HEARING/RESOLUTION**

Item No. 6 was a Public Hearing Regarding the Proposed Schedules, Standards and Rules to be used in the appraising of real property. Upon a motion by Mr. Taylor the Public Hearing opened at 4:19 p.m. Mr. Darrell Parrish, Tax Administrator, addressed the Board. There were no public comments made. Upon a motion by Mr. Taylor and a second by Mr. Humphrey, the Public Hearing closed at 4:19 p.m.

**ADDENDUM:** Resolution Authorizing Establishment of an Ordinance Levying Tax on Gross Receipts Derived from Retail Short-term Lease or Rental of Heavy Equipment. Mr. Parrish stated pursuant to Senate Bill 1852, the property tax on rental or leased heavy equipment has been repealed effective July 1, 2009. While Senate Bill 1852 repeals the law allowing for property taxation on rental or leased heavy equipment, it also authorizes counties to levy a gross receipts tax of one and two tenths percent (1.2%) as a substitute revenue source. The County will administer and collect from operators of leasing and rental establishments the taxes levied hereby and the county may promulgate additional rules and regulations necessary for implementation of the taxes. Mr. Taylor requested the Resolution be tabled until the Board can review the information further. Upon a motion by Mr. Harper and a second by Mr. Stroud the Board tabled the Resolution.

Item No. 7 was a Public Hearing Regarding the Lenoir County Work First Block Grant Plan: FY 2010-2011. Upon a motion by Mr. Taylor the Public Hearing opened at 4:26 p.m. Mr. Jack Jones, Director of Social Services, addressed the Board. Mr. Jones stated As State Law mandates, all counties must submit a county Work First Block Grant Plan to the Department of Health and Human Services for Work First biennial planning. This is an opportunity for counties to take full advantage of the local flexibility structure in the Work First Program. The planning process consists of several significant criteria including the designation of our county status as either a Standard County or an Electing County. North Carolina General Statute 108.27 and Work First Policy Section 103 provide instructions for the development of the local Work First plan to meet local needs. Choosing Electing Status has proven very successful for Lenoir County, by allowing the county to save \$102,373 per year while still reducing the number of families who receive public assistance from 573 families in July 2001 to 155 families on May 1, 2008. Also, as an Electing County, Lenoir County has used available Work First Cash Assistance Funds for protective services for children, day care services for children, transportation services for employment and training, and STRIVE classes for Work First Participants. As a Standard County, these services would have only been available with 100%

County Funds. The Electing County status saves local tax dollars and makes federal funds available for services described above. To abandoned the Electing County Status at this time would costs approximately \$800,000 local tax dollars. Mr. Chris Harper of DSS presented a PowerPoint presentation for the Board and the viewing public. There were no comments made by the public. Upon a motion by Mr. Taylor and a second by Mr. Stroud, the Public Hearing closed at 4:44 p.m.

Item No. 8 was a Resolution Requesting to Continue Electing Status for the Work First Program during State FY 2010-2011. Upon a motion by Ms. Brown and a second by Mr. Harper, Item No. 8 was unanimously approved.

### **BUDGET ORDINANCE AMENDMENT/RESOLUTIONS**

Item No. 9 was a Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: \$20,000: Increase. Mr. Tommy Hollowell, Assistant County Manager addressed the Board. Mr. Hollowell stated the amendment sets up the Eastern Region Flex Grant for West Pharmaceutical's No. 2 expansion project. This is a pass through grant. The County received the Funds from North Carolina's Eastern Region on October 7, 2008. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10 was a Budget Ordinance Amendment: General Fund: Finance/CJPP: \$22,955: Increase. Mr. Hollowell stated the amendment's to bring the budget in line with the State's approved budget. At the time the County's budget was prepared, the State had not yet approved their budget. Therefore, the County budgeted the same amount as Fiscal Year 2007-08. On September 29, 2008 the State sent its approved budget. It was \$2,955 more than last year. This budget amendment also budgets a \$20,000 contribution from Eastpointe – this amount was in the original revenues budgeted by the County for the Day Reporting Center program, but was omitted in the expenditure lines. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment: Solid Waste Fund: Landfill: \$126,000: Increase. Mr. Hollowell stated the amendment Budgets funds for the newly implemented Solid Waste Disposal Tax. Session Law 2007-550 enacted by the 2007 General Assembly requires owners of landfills to remit to the State \$2.00 for each ton of Municipal Solid Waste and construction debris deposited in a landfill. This law was effective July 1, 2008. Payments to the State are to made on a quarterly basis. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 11 was unanimously approved.

Item No. 12A was a Resolution Authorizing Lenoir County Cooperative Extension to Implement Children's Birth to Kindergarten Component to the Parenting Matters, Parent Education Program. Ms. Trudy Pickett of the Lenoir County Cooperative Extension addressed the Board. Ms. Pickett stated this year Lenoir County Cooperative Extension was allocated Juvenile Crime Prevention Council dollars to fund parent education for parents at high risk of becoming involved in the Juvenile Court System due to negative conditions of the family unit. The Parent Education Program provides a comprehensive parent education program for parents and caretakers through increased parental knowledge of child development, nurturing, appropriate discipline, effective parenting and early literacy. Parenting Matters research based curriculum is being used for the educational component. Parenting Matters offers skill-building and educational opportunities to

parents. The program targets parents and caretakers of Lenoir County children ages six through seventeen who are experiencing parenting problems or wish to improve on parenting skills. Another aspect of the program is attendance by the entire family. JCPC dollars are specific in that they cannot be spent for children other than those mentioned above. In order to provide an educational experience for the children in the range of Birth to K, dollars were secured from the Lenoir/Greene Partnership for Children. Participants will attend eight two-hour sessions. Following a family meal the family will separate into age appropriate sessions. Pre and Post-Test Evaluations will be administered. Assessments will also be made by Caseworkers from DSS, and Parent Educators. Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 12A was unanimously approved.

Item No. 12B was a Budget Ordinance Amendment: General Fund: Process Funds/LGPFC Parenting Skills: \$2,860: Increase. The amendment appropriates Funds from the Lenoir-Greene Partnership for Children to be used in conjunction with the JCPC Parenting Matters Funds. The JCPC Parenting Matters Funds are used to reach children age's kindergarten through 19. The funds from the Lenoir-Greene Partnership for Children will be used to reach children birth through 5. This grant is on a reimbursement basis. Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 12B was unanimously approved.

Item No. 13 was a Resolution Authorizing a Purchase Order to Contract Flooring and Design for Vinyl Tile and Proam Rubber for the Weight Rooms and Fitness Rooms at Mock Gym: \$6,862. Mr. Bill Ellis, Parks and Recreation Director addressed the Board. Mr. Ellis stated these rooms currently have carpet that needs to be replaced. The proam rubber flooring will be used in the weight rooms and the vinyl tile will be used in the fitness area. The City of Kinston is funding the proam rubber on the walking track. Approximately 300 people per day use this facility, seven days a week. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Exercise of "Option to Purchase" Real Property: 112S. Queen St., 109, 111, 113, and 115 E. Caswell St., Kinston, N.C.: \$750,000. Mr. Jarman stated the County desires to purchase real property located at 112 S. Queen St., 109, 111, 113, and 115 E. Caswell St., Kinston, N.C. All of these properties are contiguous to Lenoir County Courthouse property. Future needs for expansion of County facilities and operations make these properties an essential acquisition for the County. At the request of the Board, County Administration contracted with the real estate appraisal firm of Raspberry Shackelford & Associates to perform an appraisal of the properties. An "Option to Purchase" these properties was prepared by the County Attorney. The Board approved the "Option to Purchase" on August 4, 2008. The Option shall exist and continue from July 28, 2008 until 5:00 p.m. on October 28, 2008. Future needs for expansion of County facilities and operations require the purchase of additional real estate. The properties located at 112 S. Queen St., 109, 111, 113, and 115 E. Caswell St., Kinston, N.C., are all contiguous to Lenoir County Courthouse property. A Phase II Environmental study was done and has been completed with property being cleared of contamination. The County will have to have a conditional use permit in order to build a detention center on the property. The Board has approved the design process of the detention center with finalization forth coming. The land is a critical piece in the design process. The County has the funds to pay for the land and the design of the center. Mr. Humphrey stated he recommends that the option be extended to allow new Board members the opportunity to express their opinions regarding the issues. Mr. Graham stated Board members are called upon to serve on the Board until their terms have expired, it would be unfair to limit the participation of Board members due to term expirations.

Upon a motion by Mr. Harper and a second by Mr. Taylor, Item No. 14 was approved with Mr. Humphrey dissenting.

**APPOINTMENTS**

Item No. 15 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
Lenoir County Planning Board <b>2<sup>nd</sup> Appearance</b>	L. Russell Hill Alternate (Appointment)	October 2011 <b>M: Brown S: Davis</b>
Nursing Home and Adult Care Home Committee <b>2<sup>nd</sup> Appearance</b>	Eugene McCoy (Appointment)	October 2011 <b>M: Brown S: Davis</b>

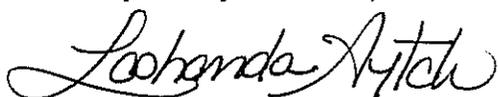
**CURRENT VACANCIES:**

- Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian**
- Grifton Planning Board – One (1) Vacancy**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney**
- Lenoir County Planning Board – K-6 Precinct & At-Large**
- CJPP – Four (4) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**
- Lenoir County Transportation Committee – At Large Member – Business Community**

**ADJOURNMENT**

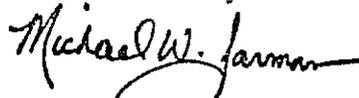
Upon a motion by Mr. Taylor, the meeting was adjourned at 5:25 p.m.

Respectfully submitted,

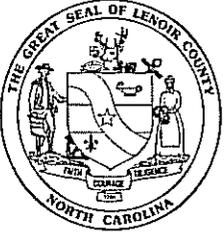


Lashanda Aytch  
Clerk to the Board

Reviewed By



Michael W. Jarman  
County Manager



## LENOIR COUNTY, NORTH CAROLINA

### BUDGET AMENDMENT REQUEST

FY 2008 - 2009  
Appropriations

Distribution - Finance Office:

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	FINANCE / SHERIFF	10-3432-2100 SCAAP - SHERIFF	
		10-4310-3980 SCAAP EXPENSES	
<b>Check One Box</b> New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		<b>Check One Box</b> New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/>	
<b>REVENUES</b>		<b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<b>INCREASE</b>		<b>INCREASE</b>	
10-3432-210 SCAAP - SHERIFF	3,372.00	10-4310-3980 SCAAP EXPENSES	3,372.00
<b>Total</b>	<b>3,372.00</b>	<b>Total</b>	<b>3,372.00</b>

**Reason and Justification for Request:**

TO BUDGET ADDITIONAL FUNDS RECEIVED FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, FOR THE STATE CRIMINAL ALIEN ASISTANCE PROGRAM (SCAAP). THESE FUNDS ARE AWARDED TO LENOIR COUNTY TO HELP OFFSET EXPENSES INCURRED BY THE COUNTY IN HOUSING UNDOCUMENTED CRIMINAL ALIENS OR ALIENS OF UNKNOWN LEGAL STATUS, WHO HAVE BEEN CONVICTED OF AT LEAST ONE FELONY OR TWO MISDEMEANORS AND HAVE BEEN INCARCERATED DURING THE REPORTING PERIOD OF THE AWARD. BY LAW, THESE FUNDS ARE RESTRICTED FOR USE BY THE SHERIFF.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	<i>10/28/2008</i>	<i>Martha H. Martin</i>	<i>10/28/2008</i>
Budget Officer Approval	Date		
<i>Michael W. Jarmann</i>	<i>10/29/08</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

Item NO. 5

BUDGET ORDINANCE AMENDMENT: CAPITAL IMPROVEMENTS FUND:  
ECONOMIC DEVELOPMENT: \$174,137. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
CAPITAL IMPROVEMENTS	ECONOMIC DEVELOPMENT	40-3980-9839 GRANT - PREMIER TRAILER - RURAL CENTE 40-4920-5878 PREMIER TRAILER - RURAL CENTER GRANT
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u>		<u>INCREASE</u>
40-3980-9839 GRANT-PREMIER TRAILER-RURAL CENTER	174,137.00	40-4920-5878 PREMIER TRAILER-RURAL CENTER GRANT 174,137.00
Total	174,137.00	Total 174,137.00

**Reason and Justification for Request:**

TO BUDGET A NC RURAL CENTER BUILDING REUSE GRANT FOR PREMIER TRAILERS. LENOIR COUNTY APPLIED FOR THIS GRANT ON BEHALF OF PREMIER TRAILERS IN JANUARY 2008. THESE FUNDS ARE BEING USED TO RETROFIT A VACANT/UNUSED BUILDING FOR THE PURPOSE OF STIMULATING ECONOMIC DEVELOPMENT AND JOB CREATION. THE GRANT WAS AWARDED MAY 21, 2008 AND IS A PASS THROUGH GRANT. PREMIER TRAILER IS A NEW DIVISION OF DOUBLE D TRAILERS AND WILL BE MANUFACTURING A NEW LINE OF ALUMINUM HORSE TRAILERS.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Maura H. Mante</i>	10/14/08	<i>Maura H. Mante</i>	10/14/08
Budget Officer Approval	Date		
<i>Michael W. Jansen</i>	10/14/08		
Board Approval (When Applicable)	Date	Date of Minutes	

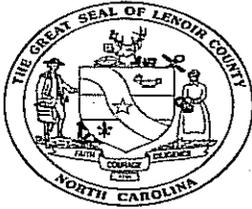
Finance Office - Copy

Department - Copy

Administration - Copy

Item NO. 6

BUDGET ORDINANCE AMENDMENT: CAPITAL PROJECTS FUND  
MSW LANDFILL CELL #2: \$225,000.00 INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
CAPITAL PROJECTS		MSW LANDFILL CELL #2		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
43-3915-9104 TRNSF FROM SOLID WASTE FUND	225,000.00	43-4722-1990 ARCHITECT/ENGINEERING FEES	225,000.00		
		<u>DECREASE</u>			
		66-4720-1990 ARCHITECT/ENGINEERING FEES	-225,000.00		
		<u>INCREASE</u>			
		66-4720-9802 TRNSF TO CAPITAL PROJ-JAIL	225,000.00		
Total	225,000.00	Total	225,000.00		

**Reason and Justification for Request:**  
TO BUDGET FUNDS IN THE CAPITAL PROJECTS FUND FOR THE CONSTRUCTION OF THE MSW LANDFILL CELL #2. THE ENGINEERING PORTION OF THIS NEW CELL CONSTRUCTION HAD PREVIOUSLY BEEN BUDGETED IN THE SOLID WASTE FUND IN THE AMOUNT OF \$225,000. THE TRANSFER OF THIS APPROPRIATION INTO THE CAPITAL PROJECTS FUND WILL ALLOW FOR TRACKING OVER CONSECUTIVE YEARS.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Marti</i>	10/24/08	<i>Marta H. Marti</i>	10/24/08

Budget Officer Approval	Date
<i>Michael W. Jarman</i>	10/26/08

Board Approval (When Applicable)	Date	Date of Minutes
----------------------------------	------	-----------------

Item No. 7

BUDGET ORDINANCE AMENDMENT: CAPITAL PROJECTS FUND  
 JAIL EXPANSION PROJECT: \$2,487,450. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
CAPITAL PROJECTS		JAIL EXPANSION PROJECT		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3991-9910	FUND BALANCE APPROPRIATED	2,487,450.00	10-9800-8516	TRNSF TO CAPITAL PROJ-JAIL EXPANSIO	2,487,450.00
<u>INCREASE</u>			<u>INCREASE</u>		
43-3915-9103	TRNSF FROM GENERAL FUND	2,487,450.00	43-8120-1990	ARCHITECT/ENGINEERING FEES	1,082,250.00
			43-8120-1991	ENVIRONMENTAL TESTING	5,850.00
			43-8120-1992	CONSTRUCTION MANAGEMENT	649,350.00
			43-8120-5851	LAND ACQUISITION	750,000.00
Total		2,487,450.00	Total		2,487,450.00

**Reason and Justification for Request:**

TO BUDGET FUNDS FOR LAND ACQUISITION, ENVIRONMENTAL TESTING, ARCHITECT/ENGINEER DESIGN FEES, AND CONSTRUCTION MANAGEMENT FEES IN THE CAPITAL PROJECTS FUND FOR THE LENOIR COUNTY JAIL EXPANSION PROJECT.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Martin</i>	<i>10/30/08</i>	<i>Marta H. Martin</i>	<i>10/30/08</i>
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	<i>10/30/08</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 11/03/08 **ITEM NO.:** 8A

Resolution Authorizing Lenoir County Cooperative Extension to Continue as Host for Seniors Health Insurance Information Program (SHIIP)

**SUBJECT AREA:** Family and Consumer Science, Healthy Families Initiative

**ACTION REQUESTED:**

Authorize participation in the SHIPP (Seniors Health Insurance Information Program). \$4,200 for FY 2008-09 (July 1, 2008 – June 30, 2009)

**HISTORY/BACKGROUND:**

Lenoir County Cooperative Extension assumed the role of host to the SHIIP Program in FY 2006-2007. The program is implemented by a staff of trained Volunteers, and administered by a County Department or Agency. Volunteers are trained and updated by the division of Seniors' Health Insurance Information Program (SHIIP) of the North Carolina Department of Insurance. Currently there are 3-4 trained Volunteers who have agreed to continue to provide the consultations with Seniors searching for information. Budget for the funded amount has been established with the Department of Insurance. The SHIIP Program is currently housed at Cooperative Extension in several surrounding counties.

**EVALUATION:**

Number of consultations with Seniors, and Volunteers trained.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that Lenoir Cooperative Extension be authorized to participate in the SHIIP (Seniors Health Insurance Information Program).

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_

Harper \_\_\_\_\_ Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor, Jr., Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
DATE

Item No. 8B.

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:PROCESS FUNDS: \$4,200. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		PROCESS FUNDS		10-3329-3624	Grant-Coop Extension-SHIIP
				10-4201-6034	Coop Extension-SHIIP Grant
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3329-3624	GRANT-COOP. EXT-SHIIP	4,200.00	10-4201-6034	COOP EXT - SHIIP GRANT	4,200.00
Total		4,200.00	Total		4,200.00

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE SHIIP (SENIORS' HEALTH INSURANCE INFORMATION PROGRAM) GRANT FUNDS FOR FY 2008-2009. THIS GRANT IS ADMINISTERED BY COOPERATIVE EXTENSION AND IS DESIGNED TO ASSIST SENIOR CITIZENS IN OBTAINING INSURANCE INFORMATION.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martina H. Martin</i>	10/28/08	<i>Martina H. Martin</i>	10/28/08
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	10/29/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 11/03/2008 **ITEM NO.:** 9

Resolution Adopting the Schedules, Standards, and Rules for the January 1, 2009 Revaluation

**SUBJECT AREA:** Legal

**ACTION REQUESTED:**

Official Adoption of the Schedules, Standards, and Rules to be used in the revaluing of all real property in Lenoir County for the year starting January 1, 2009.

**HISTORY/BACKGROUND:**

N.C.G.S. 105-317(c) requires that the values, standards, and rules to be used in the county revaluation shall be reviewed and approved by the Board of County Commissioners before January 1 of the year they are applied.

**EVALUATION:**

The Lenoir County Tax Department has gathered sales data since the last revaluation in 2001. This data has been analyzed to develop a schedule of values, standards, and rules to be used in the county revaluation effective January 1, 2009. This schedule of values, standards, and rules is and has been available for public inspection in the assessor's office. A public hearing was held during the Lenoir County Commissioners meeting on October 20, 2008. No objections or concerns have been raised regarding this schedule of values.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the proposed Schedule of Values, Standards, and Rules to be used in the January 1, 2009 reappraisal of all real property in Lenoir County are adopted.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor, Jr., Chairman      11/03/08  
Date

\_\_\_\_\_  
ATTEST      11/03/08  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 11/03/08 **ITEM NO.:** 10

Resolution Authorizing Establishment of an Ordinance Levying Tax on Gross Receipts Derived from Retail Short-term Lease or Rental of Heavy Equipment

**SUBJECT AREA:** Legal

**ACTION REQUESTED:**

Adoption of an ordinance levying tax on gross receipts derived from retail short-term lease or rental of heavy equipment.

**HISTORY/BACKGROUND:**

Pursuant to Senate Bill 1852, the property tax on rental or leased heavy equipment has been repealed effective July 1, 2009.

**EVALUATION:**

While Senate Bill 1852 repeals the law allowing for property taxation on rental or leased heavy equipment, it also authorizes counties to levy a gross receipts tax of one and two tenths percent (1.2%) as a substitute revenue source.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend adoption of ordinance.

\_\_\_\_\_  
**Initials**

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that Lenoir County adopt the attached ordinance levying a tax on gross receipts derived from retail short-term lease or rental of heavy equipment.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor, Jr., Chairman      11/03/08  
Date

\_\_\_\_\_  
ATTEST      11/03/08  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 11/03/08 **ITEM NO.:** 11A.

Resolution Approving Purchase Order with Highland Television: \$2,606

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to authorize the Recreation Director to execute a purchase order with Highland Television for the purchase of two (2) flat screen televisions with installation.

**HISTORY / BACKGROUND:**

The Lenoir County Visitors Center would like to purchase two 37" inch flat screen televisions in order to show PowerPoint and other presentation to visitors of Lenoir County. The Lenoir County Board of Realtors has donated \$2,500 toward the purchase of these televisions. The televisions will be a welcomed addition to the other equipment utilized by the Visitors Center.

**EVALUATION:**

Parks and Recreation respectfully recommends that the Board of Commissioners approves the request to execute a purchase order with Highland Television for the purchase of two (2) televisions in the amount of \$2,606.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Director of Parks and Recreation execute a purchase order with Highland Television for the purchase of two (2) televisions in the amount of \$2,606.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

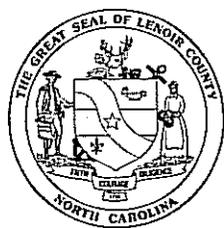
APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor Jr., Chairman      11/03/08  
Date

\_\_\_\_\_  
ATTEST                      Date



## LENOIR COUNTY, NORTH CAROLINA

### BUDGET AMENDMENT REQUEST

FY 2008 - 2009  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS	COMMUNITY DEVELOPMENT	40-3612-8402	DONATIONS - VISITORS CENTER
		40-4930-5101	PARKS & RECREATION CAPITAL
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>	
<b>REVENUES</b>		<b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<b>INCREASE</b>		<b>INCREASE</b>	
40-3612-8402 DONATIONS-VISITORS CENTER	2,500.00	40-4930-5101 PARKS & RECREATION CAPITAL	2,500.00
<b>Total</b>	<b>2,500.00</b>	<b>Total</b>	<b>2,500.00</b>

**Reason and Justification for Request:**

TO BUDGET DONATIONS RECEIVED FROM THE KINSTON BOARD OF REALTORS TO BE APPLIED TOWARD THE PURCHASE OF FLAT SCREEN TELEVISIONS FOR THE VISITORS CENTER.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Maize</i>	<i>10/23/08</i>	<i>Martha H. Maize</i>	<i>10/23/08</i>
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	<i>10/26/08</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 11/03/08 **ITEM NO.:** 12

Resolution Approving Purchase Order with Creech's Painting Inc.: \$9,700

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to permit the Sheriff to execute a purchase order for the painting services of Creech's Painting Inc.

**HISTORY / BACKGROUND:**

Two cellblocks within the Lenoir County Jail will be converted from a sliding door locking system to a swinging door system locking system. The two cellblocks are in dire need of new paint. The Board of Commissioners approved the allocation of funds for the paint project in the Jail's 2008-2009 fiscal budget. This represents phase II of the jail door replacement project.

**EVALUATION:**

Creech's Painting painted the first two cellblocks during the phase I project in 2007. The updated quote covers sanding, cleaning, and painting the bars, tables, walls, and metal beds in two cellblocks. Creech's Painting was able to perform this all work within 2 weeks in 2007, which allowed us to bring inmates back from other counties on schedule. Creech's Painting provided a quote of \$9700.

The Sheriff respectfully recommends that the Board of Commissioners approve the request to execute a purchase order for the painting services of Creech's Painting Inc.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order for the painting services of Creech's Painting Inc.

Creech's Painting Inc.-----\$9,700

Funding Account #: 10-4320-3520

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_  
Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor Jr., Chairman      11/03/08  
Date

\_\_\_\_\_  
ATTEST                      Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 11/03/08 **ITEM NO.:** 13

Resolution Approving Purchase Order with Royal Coat: \$9800

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to authorize the Sheriff to execute a purchase order with Royal Coat to strip and finish two cellblock floors.

**HISTORY / BACKGROUND:**

The Lenoir County Jail system consists of two independent jails, one located on the 4<sup>th</sup> floor of the courthouse and the other in the basement. The mail jail (basement) consists of five cellblocks which have cement floors. Over the years the cement floors have been repeatedly painted with epoxy paint. Because of the high foot traffic on these floors, the epoxy paint lasts approximately 6-8 months before they began to show considerable wear. The epoxy paint has worn away leaving the floors uncovered and having an unsightly appearance.

**EVALUATION:**

In an effort to discover alternatives to past painting practices for the jail floors a jail construction expert was consulted and provided the Sheriff's Office with an alternative. The Franklin County Sheriff's Office jail was contacted about a new flooring system they had installed one year prior. The method utilizes a xylene based product to cover the floors. According to the representatives of the Franklin County jail, the floors of the jail were finished as well as other high traffic areas within the courthouse and show no wear. Royal Coat of New Bern provided an estimate of \$4900 per cellblock (1200 sq ft) to perform the work. The quote includes diamond grinding the floors, applying a penetrating coating and two coats of an acrylic paint with a flake appearance. According to Royal Coat, the coating should last 12-15 years. Royal Coat treated and painted the floors in two cellblocks in 2007. The floors still look exceptional and show little to no wear. The Sheriff only intends to have the floors refinished in the two cellblocks that will undergo a jail door refit.

The Sheriff respectfully recommends that the Board of Commissioners approve the request to execute a purchase order with Royal Coat to strip and coat the floors in two cellblocks.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Sheriff execute a purchase order with Royal Coat to strip and coat the cement floors in two cellblocks.

Royal Coat-----\$9800

Funding Account #: 10-4320-3520      \$9800

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor Jr., Chairman

11/03/08  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 11/03/08 **ITEM NO.:** 14

Resolution Approving Contract with Grayco Detention Equipment for Jail Door/Lock Replacement: \$100,900.28

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

Execute a contract and purchase order with Grayco Detention Equipment for the replacement of 24 sliding jail doors with swinging jail doors and locking mechanisms.

**HISTORY / BACKGROUND:**

In 1982 the jail was completed in the courthouse annex. After 25 years of use and abuse the jail doors have become a safety issue. The current doors slide in a track on rollers and are powered by electric motors. It is routinely reported that jailed inmates have escaped from their jail cells by sabotaging the locking mechanisms. In addition the detention staff is constantly reporting mechanical issues with the jail doors, which necessitates repairs that are expensive.

**EVALUATION:**

Two solutions were proposed to correct the jail door issues. One was to replace the doors and mechanisms with a pneumatic (air) system that slides the door to a closed position and holds it in place. The other was to replace the doors with a swinging door system which utilizes electronic locks. Both systems are broadly used in the NC Department of Corrections as well as other jails within the State. The pneumatic system is first and foremost extremely expensive to purchase and must be routinely maintained by trained maintenance workers but is superior in design, and tamper resistance. The swinging door system requires little maintenance, is simplistic in its design, and is much less costly. The Sheriff entertained proposals from two different detention equipment vendors. Grayco provided a proposal to convert the entire jail (56 doors) to a swinging door operation for \$235,434. To convert 24 doors in two cellblocks is \$100,900.28. Security Detention Equipment provided a proposal for the same type of work for the cost of \$324,800 (56 doors) or \$139,200 for 24 doors. The Grayco proposal was incorporated into the Jail's 2008-2009 budget. This is phase II of the jail door replacement project.

The Sheriff respectfully recommends that the Board of Commissioners approve the request to execute a contract and purchase order with Grayco Detention Equipment to replace 24 jail doors and locking mechanisms.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that Sheriff execute a contract and purchase order with Grayco Detention Equipment to replace the jail doors and locking mechanism in the Lenoir County Jail.

Funding Account #: 10-4320-3520      \$100,900.28

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor, Jr. Chairman      11/03/08  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 11/03/08 **ITEM NO.** 15A.

Resolution Approving Sale of Land to State of North Carolina: \$958,750

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:**

The Board is requested to approve the sale of land, designated on N.C Department of Transportation Offer to Purchase Forms as parcel numbers 016, 018, and 027, to the State of North Carolina and authorize the County Manager to execute all paperwork to complete the sale on behalf of the County.

**HISTORY/BACKGROUND:**

The County owns certain parcels of land with road frontage on Hwy 70 west of Kinston, Enterprise Boulevard, Industrial Drive, and Landmark Dive. This land is located in an area known as the Lenoir County Hwy 70 West Industrial Park. The State of North Carolina, through the NC Department of Transportation, wishes to acquire portions of this land in conjunction with the construction of two highway projects: (1) the US 70 Bypass Project and (2) the Crescent Road in Kinston from US 70 to US 258 Project. NC Department of Transportation Designated Parcel #016 involves the purchase of 15.50 acres from Lenoir County for the highway right-of-way at a price of \$388,200. Designated Parcel #018 involves the purchase of 7.06 acres from Lenoir County for the highway right-of-way at a price of \$515,600. Designated Parcel #027 involves the purchase of 2.07 acres from Lenoir County for the highway right-of-way at a price of \$54,950.

**EVALUATION:**

The County owns certain parcels of land located in the Hwy 70 West Industrial Park. The State of North Carolina wishes to purchase a portion of this property for highway right-of-ways in conjunction with two essential highway construction projects. The NC Department of Transportation has been working with all property owners affected by these highway construction projects and is ready to proceed with construction as soon as all right-of-ways are obtained. Both of these highway projects are essential for the future economic growth and transportation needs of the area.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval. \_\_\_\_\_

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that approval is granted for the sale of land designated, on NC Department of Transportation Offer to Purchase Forms as parcel numbers 016, 018, and 027, to the State of North Carolina in the amount of \$958,750 and be it further resolved that the County Manager is authorized to execute all paperwork to complete the sale on behalf of the County.

**AMENDMENTS:**

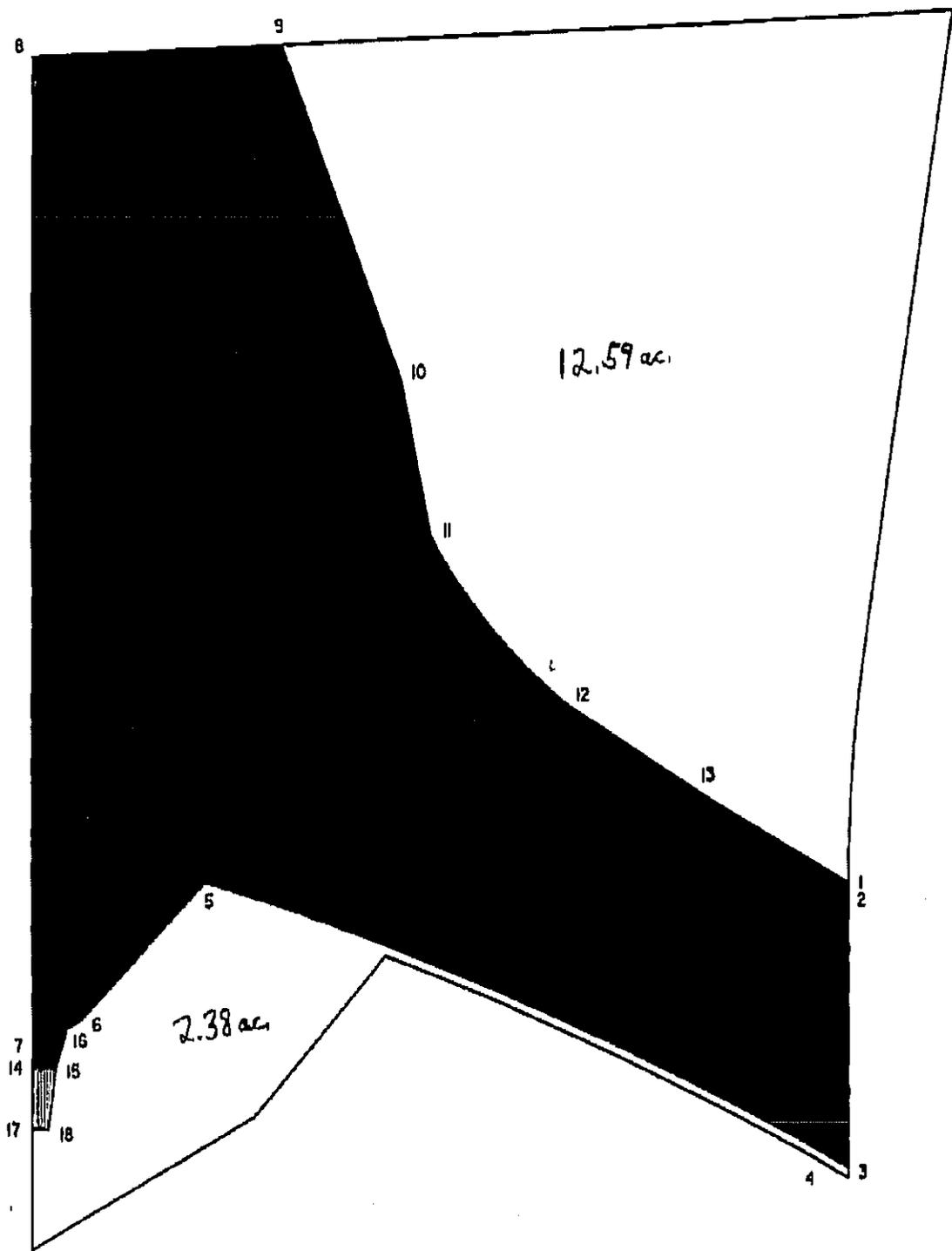
MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_  
Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor, Jr., Chairman 11/03/08  
Date

\_\_\_\_\_  
ATTEST 11/03/08  
Date



# SKETCH/AREA TABLE ADDENDUM

File No Parcel 018

SUBJECT

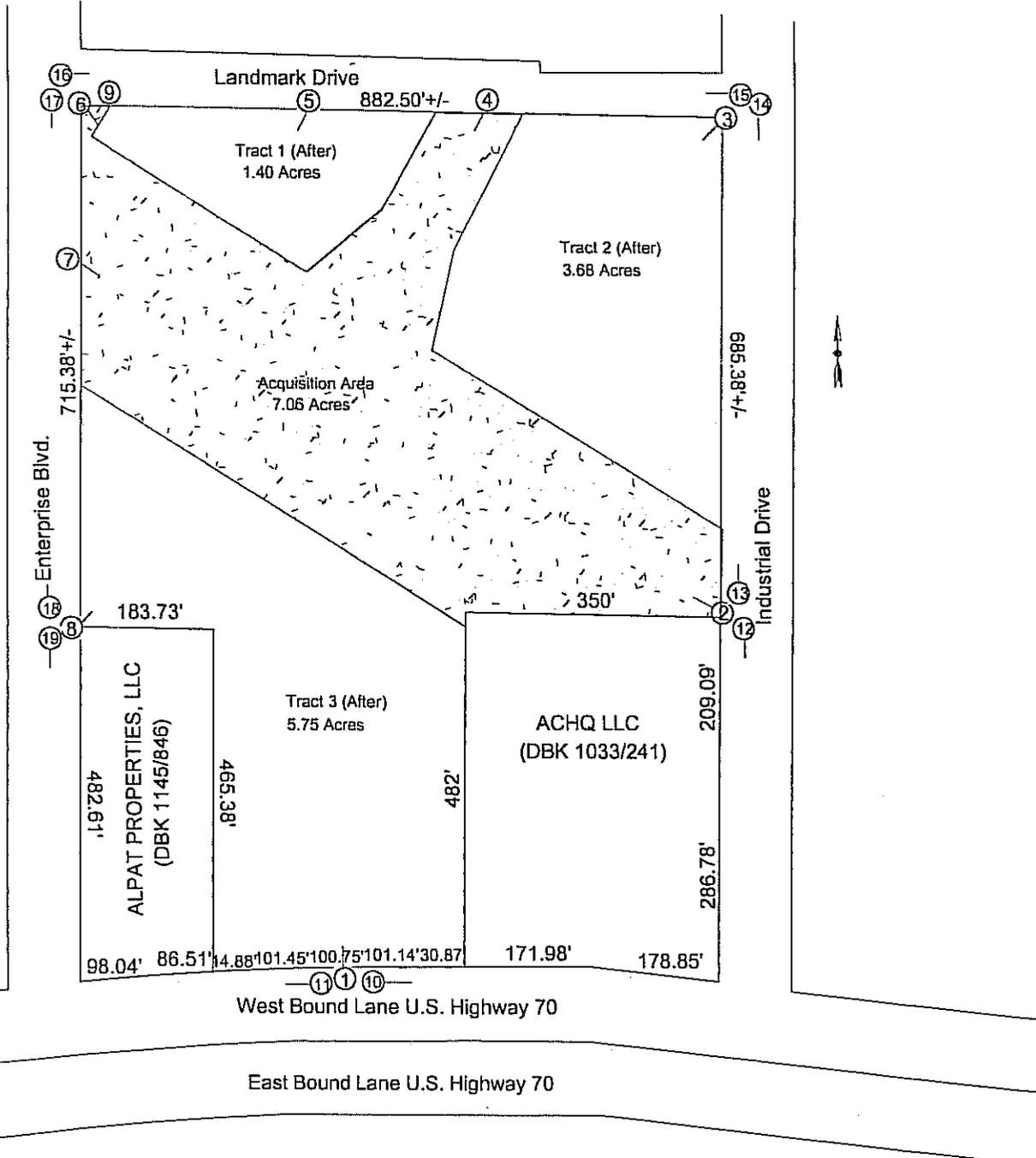
Property Address	U.S. Highway 70 Industrial Park		
City	Kinston	County	Lenoir
		State	N.C.
		Zip	28504
Borrower	Owner: County of Lenoir		
Lender/Client	NC Dept. of Transportation	L/C Address	Greenville, N.C.
Appraiser Name	Walter D. LaRoque	Appr Address	Kinston, N.C. 28504

## SKETCH OF SUBJECT SITE

Parcel 018

17.89+/- Acres (Net)

○ Denotes Photo Location and Direction



IMPROVEMENTS SKETCH

# SKETCH/AREA TABLE ADDENDUM

File No Parcel 027

SUBJECT

Property Address Enterprise Blvd.; Landmark Dr. & Industrial Dr.

City Kinston

County Lenoir

State NC

Zip 28504

Borrower Owner: County of Lenoir

Lender/Client N.C. Dept. of Transportation

L/C Address Greenville, N.C.

Appraiser Name Walter D. LaRoque

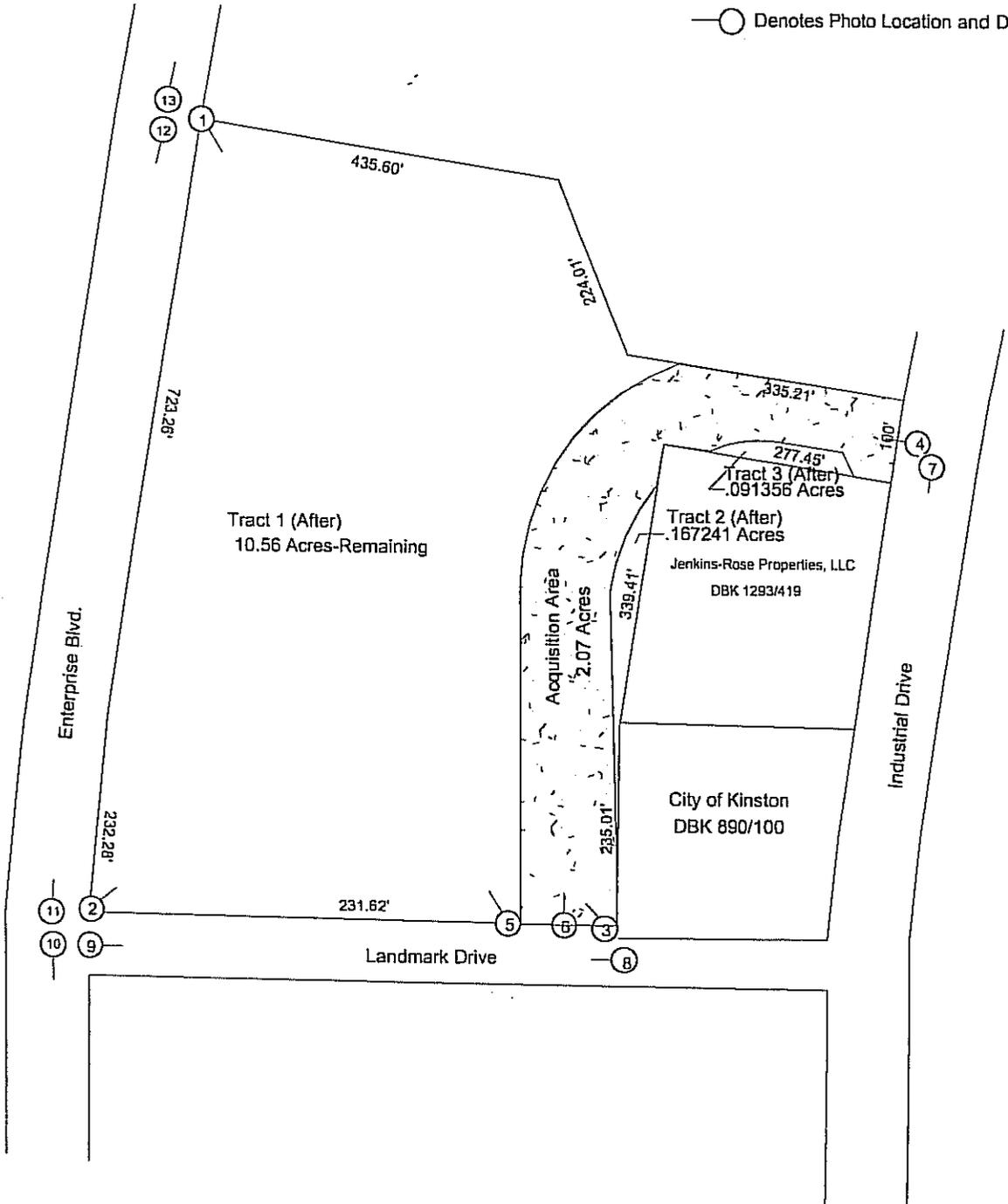
Appr Address Kinston, N.C. 28504

## SKETCH OF SUBJECT SITE

Parcel 027

12.89 Acres Total (Net)

○ Denotes Photo Location and Direction



IMPROVEMENTS SKETCH



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008-2009  
 Appropriations

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE		10-3836-8200 SALE OF LAND-INDUSTRIAL PARK	
				10-3991-9910 FUND BALANCE APPROPRIATED	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			<b>Check One Box</b> New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<b>INCREASE</b>					
10-3836-8200 SALE OF LAND-INDUSTRIAL PARK		958,750.00			
<b>DECREASE</b>					
10-3991-9910 FUND BALANCE APPROPRIATED		-958,750.00			
Total		0.00	Total		0.00
<b>Reason and Justification for Request:</b> TO BUDGET FUNDS RECEIVED FROM THE NC DEPARTMENT OF TRANSPORTATION FOR THE SALE OF LAND IN THE HWY 70 WEST INDUSTRIAL PARK FOR TWO HIGHWAY CONSTRUCTION PROJECTS. THESE FUNDS WILL HELP OFFSET THE FUNDS EXPENDED IN THE PRIOR FISCAL YEAR FOR THE PURCHASE OF LAND FOR SANDERSON FARMS AND THE "SWAP" AGREEMENT WITH THE NC DEPARTMENT OF AGRICULTURE.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>Marsha H. Maize</i>		10/30/08	<i>Marsha H. Maize</i>		10/30/08
Budget Officer Approval		Date			
<i>Michael W. Furman</i>		10/30/08			
Board Approval (When Applicable)		Date	Date of Minutes		

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 11/03/08 **ITEM NO.** 116

Resolution Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
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**NO APPLICATIONS AT THIS TIME.**

**CURRENT VACANCIES:**

**Lenoir County Economic Development Board – At-Large Member**

**Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members**

**Lenoir County Planning Board – Districts One (1) and Four (4)**

**Grifton Planning Board – One (1) Vacancy**

**CJPP – Three (3) Vacancies**

**Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>

**NO APPLICATIONS AT THIS TIME.**

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor, Jr., Chairman      11/03/08  
Date

\_\_\_\_\_  
ATTEST      11/03/08  
Date