

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
 MONDAY, NOVEMBER 4, 2013 – TIME: 9:00 A.M.
 COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
 130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: 10 Min.

- | | | |
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| 1. | Items from Chairman/Commissioners: 10 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |
| | CONSENT AGENDA: 10 Min. | ACTION |
| 3. | Approval of Minutes: Board Meeting: October 21, 2013 | Martin/Jarman |

END OF CONSENT AGENDA

PROCLAMATION/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS 40 Min.

- | | | |
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| 4. | Proclamation: Lenoir County as a Purple Heart County in North Carolina | Board |
| 5. | Budget Ordinance Amendment: General Fund: Process Funds: \$78,000: Increase | Martin |
| 6. | A. Resolution Authorizing Acceptance of Regional Grant Funds for Positive Parenting Program: \$136,584 | Huff |
| | B. Budget Ordinance Amendment: General Fund: Health: General/Positive Parenting Program: \$136,584: Increase | Huff |
| 7. | Resolution Authorizing Lenoir County Cooperative Extensions' Purchase of Three (3) Pesticide Container Recycling Bins from the Environmental Trust Fund (PETF) Grant: \$9,496 | Kelly |
| 8. | Addition to State Road System of Whitfield Ridge Drive, Susan Gray Court, Duck Pond Court, and King William Court in Whitfield Acres Subdivision (Part 2) in Lenoir County | Jarman |
| 9. | Resolution Approving Four (4) Deeds of Easement to the City of Kinston through Pearson Park for 2011 Sewer Project | Jarman |

APPOINTMENTS: 5 Min.

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| 10. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. | Martin |
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OTHER ITEMS: 10 Min.

- | | | |
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| 11. | Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary) | |
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MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

October 21, 2013

The Lenoir County Board of Commissioners met in open session at 4 p.m. on Monday, October 21, 2013, in the Board of Commissioner Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Vice-Chairman Jackie Brown and Commissioners, Mac Daughety, Craig Hill, Eric Rouse, Linda Rouse-Sutton and Roland Best.

Also present were: Michael W. Jarman, County Manager, Thomas L. Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, members of the general public and news media.

Vice-Chairman Brown called the meeting to order at approximately 4 p.m. Ms. Sutton offered the Invocation and Mr. Hill led the audience in the Pledge of Allegiance.

Upon a motion by Mr. Hill and a second by Ms. Sutton, Chairman Davis' absence was excused.

PUBLIC INFORMATION:

Susan Moore, DSS Director addressed the group and said she was there to deliver a much different message than she did at the last meeting. She said DSS could now access all of its federal funds. Ms. Moore also said prior to the federal government signing its Continuing Resolution she was 2 days from stopping all food stamp benefits, which would have affected approximately 40% of Lenoir County's residents, and 16 DSS employees. Ms. Moore further stated all emergency services had been suspended, and she had anticipated terminating child daycare services effective today. She said this was a good deal for the County and she was hopeful this situation would not happen again. Ms. Moore did say she was able to weather this storm without furloughing staff – she was able to shift staff to other areas of need.

ITEMS FROM CHAIRMAN/COMMISSIONERS:

Mr. Best told the group he had attended the Transportation meeting, held in the Administration Building the prior week, and learned a lot about the workings of that committee.

Mr. Daughety said the Hwy. 70 Corridor Commission met last week, and each county will have one new appointee. He said he was recommending Gordon Vermillion because of his expertise in this area, but would present it at the next meeting as the 1st appearance on "Appointments".

Ms. Brown stated she attend the NCACC Steering Committee meeting last week as well. She said they were told education is going to change drastically in the next few years, with more emphasis being placed on career and technical aspects of education. She also said the steering committee is working to get more of the lottery money given back to the schools, as was originally intended. Ms. Brown challenged everyone to contact their representative and express their desire for this to happen.

Ms. Brown asked Mr. Daughety to expound on his position on the Lenoir County Child Obesity Task Force. Mr. Daughety stated this is strictly a volunteer group, who came together to address their concerns regarding childhood obesity. He said their goal was to meet with various staff at all of the schools, to see in what capacity they could help the schools. Mr. Daughety further stated the group had assisted with raising funds for different projects, such as the walking track at Contentnea/Savannah. He said this group is looking at Pink Hill Elementary, which was built with no organized ball fields. The group has worked with Bill Ellis, Parks and Recreation Director, to obtain funding to build the ball fields. Mr. Daughety stated they have obtained Kate B. Reynolds grant funding and have applied for Community Transformation grant funding as well. He said they look for funding to fill in the gap, since the Board of Education doesn't have the funding for these projects.

Mr. Daughety also said the group is looking at the possibility of having locally grown fruits and vegetable prepared for the students' lunch. He said this group has representatives from a broad based group and has just added two more people, who are from the health care field. Ms. Sutton asked how this would be incorporated into the lunch menus, since federal dollars are involved in the food program. Ms. Brown asked if there were exercise programs that could be initiated to go along with a healthier diet. Mr. Daughety said Beaufort County is currently partnering with USDA and surrounding counties in a program that flash freezes locally grown produce. There is a warehouse where the produce is stored, and then supplies schools in four surrounding counties. Mr. Daughety stated this was a trial study, and he had already spoken with a commissioner from Wayne County to see if they would be willing to participate in a similar program.

Ms. Brown said it bothered her to see so many elementary school children overweight. She said she looked at the school menus each week, and they were the same every week. Ms. Brown also said breakfast is now provided to all children, but these breakfast foods are high in calories. Ms. Sutton said providing healthy foods was not only more expensive, but the preparation was more time consuming. Mr. Daughety said a lot of children are only getting meals that are provided by the school, and they needed to be healthier foods.

ITEMS FROM THE COUNTY MANAGER:

1. Letter: September 27, 2013: Ms. Agnes Ho, Director of Libraries
2. Lenoir County Financial Performance Summary: 2013-14: September 30, 2013
3. Monthly Status Report: 2011 CDBG NC Catalyst Project
2012 CDBG Scattered Site Housing Assistance Project

Mr. Jarman stated he had included a letter from Ms. Ho regarding the need for repaving the library's parking lot. He also related Ms. Ho had said the library would be willing to share in the cost, as well as the City of Kinston. Mr. Jarman said he recommended considering this request at a future budget workshop, but wanted to make the commissioners aware of the request.

Mr. Jarman also said he had discussed with Sheriff Hill, the "Code Red" program that was presented at the last commissioners' meeting. He said Sheriff Hill had been in contact with the program provider, and anyone who so desired, could opt out of the system.

Mr. Jarman then asked the commissioners if they still wanted to provide the Christmas luncheon for the employees. He stated the funds were available and budgeted in the current year budget, but did not want to proceed with plans without the Board's approval. Ms. Sutton said she would like to see the commissioners do this, and Ms. Brown said she thought most of the employees looked forward to it. Upon a motion by Ms. Sutton and a second by Mr. Hill, the commissioners unanimously agreed to provide the Christmas luncheon for employees.

CONSENT AGENDA:

3. Approval of Minutes: Regular Board Meeting, October 7, 2013.
4. Item No. 4 was a Budget Ordinance Amendment: General Fund: DSS: \$1,327: Decrease:

Upon a motion by Ms. Sutton and a second by Mr. Best, the consent agenda was unanimously approved

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS :

Item No. 5 was a Budget Ordinance Amendment: State Controlled Substance Fund: Sheriff-Controlled Substance.: \$4,000: Increase: Ms. Martin stated this Budget Amendment is to appropriate funds from the State Controlled Substance Funds' Fund balance to assist in the purchase of a canine approved at the 10/07/13 Commissioners' Meeting-Item #14. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 5 was unanimously approved.

Item No. 6 was a Budget Ordinance Amendment: Federally Seized Property Fund: Sheriff-Federally Seized Property : \$17,200: Increase: Ms. Martin stated this Budget Amendment is to appropriate funds from the Federally Seized Property Funds' Fund balance to assist in the purchase of radios, "Code Red" services and a canine approved at the 10/07/13 Commissioners' Meeting-Items #11, #12 & #14. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution Requesting the Establishment of Fees for Rabies Vaccinations. Mr. Huff stated the Board is requested to establish a fee of \$8.00 for rabies vaccinations at county sponsored Rabies Vaccination Clinics for FY 13-14. He also said the clinics were being held tomorrow, October 22, at different clinics throughout the county. He said this action is necessary to comply with applicable laws. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No.7 was unanimously approved.

Item No. 8 was a Resolution Approving the Revised FY 13-14 Lenoir County Home and Community Care Block Grant Funding Plan. Ms. Moore stated the Board is requested to approve the revised FY 2013-2014 Lenoir County Home and Community Block Grant funding plan in the amount of \$543,537. She stated Home and Community Care Block Grant funds provide essential services such as meals, in-home aide care, operation of local senior centers, adult day care services and transportation to the elderly population of Lenoir County. HCCBG funds are 90% Federal and State funds and require a 10% County match. The revised Home and Community Care Block Grant funding for FY 2013-2014 represents a \$4,556 increase over original estimates. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: General Fund: DSS: \$25,596: Decrease: Ms. Moore stated the HCCBG line item adjustments are to correct the budget to reflect actual funds allocated for FY 13-14. The actual allocation received is less than the estimates approved in the FY 13-14 DSS budget. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved.

Ms. Brown asked if Item No. 11 could be addressed prior to the Public Hearing which is scheduled to take place at 5:00 p.m. or thereafter. Mr. Harper stated he saw no reason Item No. 11 could not be presented at this time.

Item No. 11 was a Resolution Authorizing Persons to Execute Required Documents for the Community Transportation Grant: FY 2014-2015. Mr. Harper stated the action requested is to authorize the Lenoir County Transportation Advisory Board, the Chairman of the Board of Commissioners, County Manager, or staff so designated, to execute required grant documents on behalf of the County, if the Community Transportation Program Grant for FY 2014-2015 is awarded to Lenoir County. Mr. Harper further stated these funds are primarily used for vehicle replacement and administrative staff costs.

Mr. Daughety asked Mr. Harper if he was aware DOT will no longer specify funds in their budget for Transit. Mr. Harper stated he had attended a meeting in Raleigh about a month ago, and they were informed the process for obtaining funds will be on a more competitive basis. Mr. Harper also said his department would have to better manage the data for the services they currently provide, since they will have to be ranked along with major highway projects to contend for funding. Mr. Harper said while currently working in three years of budget, they will also have to come up with a five year plan, although public transportation currently makes up only 2% of the NCDOT budget. Mr. Daughety said with the State's new funding formula, maintenance dollars will be greatly reduced, and minor transportation issues will have to compete with highway projects, not just other transit projects for funding. Upon a motion by Ms. Brown and a second by Mr. Best, Item No. 11 was unanimously approved.

Upon a motion by Mr. Hill and a second by Mr. Daughety, the meeting was recessed at 4:42 p.m. until 5:00 p.m. for the Public Hearing.

Upon a motion by Mr. Rouse and a second by Ms. Sutton, the meeting reconvened at 5:00 p.m.

PUBLIC HEARING/RESOLUTION:

Upon a motion by Mr. Rouse and a second by Ms. Sutton, the public hearing was declared open at 5:01 p.m.

Item No. 10 was a Public Hearing Regarding the Proposed Lenoir County Community Transportation Program Application. Mr. Harper stated the public hearing had been posted in the paper and he had not received any comments from the public. He stated he had forms available if anyone wanted to comment. Vice-Chairman Brown asked if anyone in the audience would like to comment. After no response from the audience, Mr. Rouse made a motion to close the public hearing and Mr. Daughety seconded the motion. The public hearing closed at 5:02 p.m.

APPOINTMENTS:

Item No. 12 was a Resolution Approving Citizens to Boards, Commissions, Etc.

<u>BOARD/COMMITTEE COMMISSION</u>	<u>APPLICANT/CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>

There were no Board appointments.

With no further discussion Ms. Brown adjourned the meeting at approximately 5:03 p.m.

Respectfully Submitted,

Martha H. Martin

Martha H. Martin

Clerk to the Board

Reviewed By,

Michael W. Jarman

Michael W. Jarman

County Manager

PROCLAMATION

WHEREAS, the Purple Heart is the oldest decoration in present use and was initially created as the Badge of Military merit by General George Washington in 1782; and

WHEREAS, the Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to any member of the United States Armed Services wounded or killed in combat with declared enemy of the United States; and

WHEREAS, the mission of the Military Order of the Purple Heart, Chartered by an act of Congress, is to foster an environment of goodwill among the combat wounded veterans members and their families, promote patriotism, support legislative initiatives and most importantly-make sure we never forget; and

WHEREAS, Lenoir County residents have been engaged in every war against a declared enemy fought by the United States, including the war for the nation's independence; and

WHEREAS, Lenoir County is home to over 4,700 veterans as well as a considerable number of reservists; and

WHEREAS, Lenoir County recognizes the commitment and increasing sacrifices required of military families; and

WHEREAS, Lenoir County pledges its ongoing commitment to and support of the men and women who so honorably serve our nation.

NOW THEREFORE BE IT PROCLAIMED, the Lenoir County Board of Commissioners hereby declares:

Lenoir County as a Purple Heart County in the State of North Carolina

Adopted this day of November 4, 2013

Reuben J. Davis, Chairman
Lenoir County Board of Commissioners

Martha H. Martin, Clerk to the Board

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: PROCESS FUNDS: \$78,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2013 - 2014
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	PROCESS FUNDS	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u>		<u>INCREASE</u>
10-3402-3637 GRANT-8TH JUDICIAL DISTR COMMUN INTERV PF	78,000.00	10-4201-6363 8TH JUDICIAL DISTR COMMUN INTERV GRANT 78,000.00
Total	78,000.00	Total 78,000.00

Reason and Justification for Request:

BUDGET AMENDMENT TO APPROPRIATE FUNDS FROM THE NC DEPT OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION (DJJDP). THIS GRANT WILL PROVIDE FUNDING FOR THE 8TH JUDICIAL DISTRICT TO IDENTIFY AND REDUCE THE RISK OF GANG AND YOUTH VIOLENCE. THIS MONEY WILL BE PAID TO AND HANDLED BY THE LENOIR COUNTY STRUCTURED DAY PROGRAM. THIS IS A PASS THROUGH GRANT. IN PREVIOUS YEARS THIS GRANT WAS AWARDED FOR THE FISCAL YEAR BEGINNING OCTOBER AND RUNNING THROUGH SEPTEMBER OF THE FOLLOWING YEAR. THIS REQUIRED THE ROLLING FORWARD OF 3 MONTHS OF REVENUES AND EXPENDITURES AFTER THE BUDGET WAS ADOPTED EACH YEAR. THIS GRANT IS ACTUALLY FOR OCTOBER THROUGH JUNE, AND WILL HOPEFULLY HAVE THE FUNDING FOLLOWING THE COUNTY'S FISCAL YEAR.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marsha H. Martin</i>	10/22/2013	<i>Marsha H. Martin</i>	10/22/2013
Budget Officer Approval	Date		
<i>Michael J. Jarman</i>	10/24/13		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael W. Jarman, County Manager **DATE** 11/04/13 **ITEM NO.** 6A.

RESOLUTION: Authorizing Acceptance of Regional Grants Funds for Positive Parenting Program: \$136,584.

SUBJECT AREA: Financial

ACTION REQUESTED: To authorize the Lenoir County Health Department to apply for accept, and administer Regional Grant Funds for the Positive Parenting Program to include Lenoir, Greene and Jones County in collaboration with Health Department, COOP Ext., and Lenoir Greene Partnership for Children, and authorize the chairman of the Lenoir County Board of Commissioners or the Lenoir County Health Director to execute all grant documents for these funds on behalf of the county.

HISTORY / BACKGROUND: Positive Parenting Program (Triple P) is an internationally acclaimed multi-tiered system of evidence based parenting interventions (education and support for parents and caregivers of children and adolescents) that has the following overarching goals:

- To promote the independence and health of families through the enhancement of parents' knowledge, skills, confidence, and self-sufficiency.
- To promote the development of non-violent, protective, and nurturing environments for children
- To promote the development, growth, health, and social competence of young children
- To reduce the incidence of child maltreatment and behavioral/emotional problems in childhood and adolescence.

The Lenoir County Health Department will serve as applicant and fiscal agent responsible for administering Regional Grant Funds for the Positive Parenting Program. The curriculum will include the hiring of one grant funded employee.

EVALUATION: Regional Grant Funds are available for the Positive Parenting Program. The Lenoir County Health Department will serve as applicant and fiscal agent responsible for administering this Regional Program; which includes Lenoir County, Greene County, Jones County, COOP Ext, and Lenoir Greene Partnership for Children. The curriculum will include the hiring of one grant funded employee. Project requirements and measurable outcomes are described in the agreement addenda prepared by the Division of Public Health.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Lenoir County Health Department is authorized to apply for accept, and administer Regional Grant Funds for the Positive Parenting Program to include Lenoir, Greene and Jones Counties in collaboration with the Health Department, COOP Ext., and Lenoir Greene Partnership for Children and be it further resolved the chairman of the Lenoir County Board of Commissioners or the Lenoir County Health Director are authorized to execute all grant documents for these funds on behalf of the county.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Best _____ Brown _____ Daughety _____ Davis _____

Hill _____ Rouse _____ Sutton _____

Reuben J. Davis, Chairman 11/04/13
Date

ATTEST 11/04/13
Date

BUDGET ORDINANCE AMENDMENT
 GENERAL FUND:
 HEALTH: (General)/Positive Parenting Program
 \$136,584.00

Item NO. 6B



LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

FY 2013-2014
 Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	HEALTH	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
<u>Increase</u> Reimbursement Regional Grant-Triple P 10-3510-2600 Positive Parenting Program	\$ 136,584.00	<u>Increase</u> 10-5110-6902 Positive Parenting Program \$ 136,584.00
Total	\$ 136,584.00	Total \$ 136,584.00

Reason and Justification for Request:

Regional Grant to include Lenoir, Greene and Jones County in collaboration with Health Department, COOP Ext, & Lenoir Greene Partnership for Children to implement Triple P(Positive Parenting Program) to educate and support for parents and caregivers of children and adolescents.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	10/29/13	<i>Martha A. Martin</i>	10/29/2013
Budget Officer Approval	Date		
<i>[Signature]</i>	10/29/13		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 11/04/13 **ITEM NO.:** 7

RESOLUTION: Approve the Purchase of 3 Pesticide Container Recycling Bins: \$9,496.00.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: Authorize the purchase of three Pesticide Container Recycling Bins in the amount of \$9,496.00 and authorize the Lenoir County Cooperative Extension Director to execute all paperwork on behalf of Lenoir County for the purchase.

HISTORY / BACKGROUND: As farmers and homeowners continue to use pesticides, they must properly dispose of pesticide containers. With environmental stewardship in mind, Lenoir County Cooperative Extension educates its citizens on the use of pesticides. Part of that educational process is proper disposal of used pesticide containers. Lenoir County implemented a pesticide container disposal program in 2006. We have recycled over 125,000 plastic pesticide containers since that time. Our program continues to grow and the need for expansion is upon us. Three new pesticide container recycling bins will be used to expand this program, to meet the needs of our clientele and help safeguard the environment for future generations. Funding for the purchase of three new pesticide container recycling bins will be provided by an Environmental Trust Fund Grant.

EVALUATION: As farmers and homeowners continue to use pesticides they must properly dispose of pesticide containers. There is a need for additional pesticide container recycling bins. Three Pesticide Container Recycling Bins for collection of disposed pesticide containers will be purchased and placed at participating locations. The ultimate result is the reduction in the number of pesticide containers improperly disposed of or deposited in the Lenoir County Landfill. Funding for the purchase of the containers will be provided by an Environmental Trust Fund Grant.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the purchase of three Pesticide Container Recycling Bins in the amount of \$9,496.00 is approved and be it further resolved the Lenoir Cooperative Extension Director is authorized to execute all paperwork on behalf of Lenoir County for the purchase.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Davis _____ Brown _____ Best _____ Daughety _____
Hill _____ Rouse _____ Sutton _____

Reuben J. Davis, Chairman 11/04/13
Date

ATTEST 11/04/13
Date

**North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System**

North Carolina

County: Lenoir

Road Description: Whitfield Ridge Drive, Susan Gray Court, Duck Pond Court, and King William Court in Whitfield Acres Subdivision (Part 2)

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Lenoir requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Lenoir that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of _____ at a meeting on the _____ day of _____, 20__.

WITNESS my hand and official seal this the _____ day of _____, 20__.

Official Seal

Clerk, Board of Commissioners
County: _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PATRICK L. MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

October 28, 2013

Mr. Mike Jarman
Lenoir County Manager
P.O. Box 3289
Kinston, NC 28502

Subject: Addition to the State Road System of Whitfield Ridge Drive, Susan Gray Court, Duck Pond Court, and King William Court in Whitfield Acres Subdivision (Part 2) in Lenoir County

Dear Mr. Jarman:

Attached are a Form SR-1 (Petition for Road Addition), a Form SR-2 (Request for Addition to State Maintained Secondary Road System), also known as a Resolution, a Location Map, and a copy of the recorded plat for the subject subdivision. If the Board of County Commissioners concurs with the addition, please complete the attached resolution and return it to this office.

This office submitted a Resolution Package for the subject Whitfield Acres Subdivision (Part 2) to the Lenoir County Board of Commissioners for approval on July 22, 2010. The Board returned it on September 8, 2010, stating that it needs signatures of the property owners. However, on the reverse side of the Form SR-1 (Petition), under INSTRUCTIONS FOR COMPLETING PETITION, the following is stated:

4. Adjoining property owners and/or the developer may submit a petition. Subdivision roads with prior NCDOT review and approval only require the developer's signature.

Whitfield Acres Subdivision (Part 2) roads were reviewed and approved by NCDOT on April 26, 1994. Over the years, they deteriorated to an unacceptable condition. However, they were repaired this year and restored to an acceptable condition. Attached is a copy of a letter from Meridian Engineering, P. A. with a signature and seal by Professional Engineer William A. Gold. Therefore, we are returning the Petitions for all four roads in Whitfield Acres Subdivision (Part 2) for reconsideration of concurrence with the addition of these roads.

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DIVISION TWO – DISTRICT 3
1629 HWY. 258 SOUTH
KINSTON, NC 28504

TELEPHONE: (252) 527-0053
FAX: (252) 527-7920
WEBSITE: WWW.NCDOT.GOV

LOCATION:
1629 HWY. 258 SOUTH
KINSTON, NC

If you have any questions, please contact me at (252) 527-0053.

Yours very truly,

A handwritten signature in cursive script that reads "Keith Green".

Keith Green
Assistant District Engineer

Attachments

cc: File

**North Carolina Department of Transportation
Division of Highways
Petition for Road Addition**

ROADWAY INFORMATION: (Please Print/Type)

County: LENOIR Road Name: Duck Pond Court (see page 2 for other street)
(Please list additional street name and lengths on the back of this form.)

Subdivision Name: Whitfield Acres Length (miles): 0.06

Number of occupied homes have street frontage: Six (6) Located (miles): 0.07

miles N S E W of the intersection of Route SR1544 and Route SR2019.
(Check one) (SR,NC,US) (SR, NC,US)

We, the undersigned, being property owners and/or developers of Whitfield Acres Subdivision in Lenoir County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: Douglas DeLeon Whitfield and Susan Whitfield Whitley, Executors of the Estate of William DeLeon Whitfield Phone Number: Douglas: 252-758-7711, Susan: 252-569-4191

Street Address: C/O: Richard F. Landis, II, Wallace, Morris, Barwick, Landis & Stroud, P.A., 131 South Queen Street, Kinston, NC, 28501

Mailing Address: Same as above

PROPERTY OWNERS

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>
<u>Gregory & Rebecca Jarman:</u>	<u>2831 Susan Gray Ct, Kinston, NC 28504</u>	<u>252-527-3890</u>
<u>Quincy & Toni Taylor:</u>	<u>3212 Duck Pond Ct, Kinston, NC 28504</u>	<u>252-523-4440</u>
<u>Roman & Judy Allen</u>	<u>3208 Duck Pond Ct, Kinston, NC 28504</u>	<u>252-527-5030</u>
<u>Kenneth & Rachael Mashburn</u>	<u>3200 Duck Pond Ct, Kinston, NC 28504</u>	<u>252-208-1471</u>
<u>Charles & Loretta Campbell</u>	<u>2813 Susan Gray Ct, Kinston, NC 28504</u>	<u>252-522-4045</u>
<u>Chad Terry & Mary Watson</u>	<u>3313 Quail Ridge Road, Kinston, NC 28504</u>	<u>252-559-1141</u>
<u>Richard & Janet Tucker</u>	<u>2828 King William Ct, Kinston, NC 28504</u>	<u>252.527-5699</u>
<u>Nathanael & Janet Justice</u>	<u>2831 King William Ct, Kinston, NC 28504</u>	<u>252-522-3880</u>
<u>David & Carol Edwards</u>	<u>2825 King William Ct, Kinston, NC 28504</u>	
<u>David & Lisa Jenkins</u>	<u>2811 King William Ct, Kinston, NC 28504</u>	
<u>CM Campbell Associates Inc</u>	<u>2813 Susan Gray Ct, Kinston, NC 28504</u>	

Richard F. Landis II, Attorney
for Douglas DeLeon Whitfield
Douglas DeLeon Whitfield

Richard F. Landis II, Attorney
for Susan Whitfield Whitley
Susan Whitfield Whitley

**North Carolina Department of Transportation
Division of Highways
Petition for Road Addition**

ROADWAY INFORMATION: (Please Print Type)

County: LENOIR Road Name: Susan Gray Court
(Please list additional street name and lengths on the back of this form.)
 Subdivision Name: Whitfield Acres Length (miles): 0.14
 Number of occupied homes have street frontage: Twelve (12) Located (miles): —
 miles N S E W of the intersection of Route — and Route —
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of **Whitfield Acres Subdivision** in **Lenoir** County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print Type)

Name: Douglas DeLeon Whitfield and Susan Whitfield Whitley, Executors of the Estate of William DeLeon Whitfield Phone Number: Douglas: 252-758-7711, Susan: 252-569-4191
 Street Address: C/O: Richard F. Landis, II, Wallace, Morris, Barwick, Landis & Stroud, P.A., 131 South Queen Street, Kinston, NC, 28501
 Mailing Address: Same as above

PROPERTY OWNERS

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>
<u>Charles & Loretta Campbell:</u>	<u>2813 Susan Gray Ct, Kinston, NC 28504</u>	<u>252-522-4045</u>
<u>Gregory & Rebecca Jarman:</u>	<u>2831 Susan Gray Ct, Kinston, NC 28504</u>	<u>252-527-3890</u>
<u>Joyce Malpass:</u>	<u>PO BOX 6114, Kinston, NC 28501</u>	<u>252-522-1835</u>
<u>Anthony & Nimia Alston</u>	<u>2849 Susan Gray Ct, Kinston, NC 28504</u>	<u>252-527-7752</u>
<u>Peggy Moore</u>	<u>2863 Susan Gray Ct, Kinston, NC 28504</u>	
<u>Edward & Dawn Betts</u>	<u>2869 Susan Gray Ct, Kinston, NC 28504</u>	
<u>Edward & Dawn Betts</u>	<u>2871 Susan Gray Ct, Kinston, NC 28504</u>	
<u>James & Holly Altman</u>	<u>2876 Susan Gray Ct, Kinston, NC 28504</u>	<u>252-523-9287</u>
<u>Curtis & Collette Wright</u>	<u>2269 Sutton Hooten Lane, LaGrange, NC 28551</u>	<u>252.566.9658</u>
<u>Jay & Amy Parris</u>	<u>2828 Susan Gray Ct, Kinston, NC 28504</u>	<u>252-527-1150</u>
<u>Dexter & Pamela Hawkins</u>	<u>2816 Susan Gray Ct, Kinston, NC 28504</u>	<u>252-522-1874</u>
<u>Deborah Casey</u>	<u>2870 Susan Gray Ct, Kinston, NC 28504</u>	<u>252-527-3846</u>

Douglas DeLeon Whitfield
 Douglas DeLeon Whitfield

Susan Whitfield Whitley
 Susan Whitfield Whitley

**North Carolina Department of Transportation
Division of Highways
Petition for Road Addition**

ROADWAY INFORMATION: (Please Print Type)

County: LENOIR Road Name: Whitfield Ridge Drive
(Please list additional street name and lengths on the back of this form.)
 Subdivision Name: Whitfield Acres Length (miles): 0.20
 Number of occupied homes have street frontage: Eight (8) Located (miles): —
 miles N S E W of the intersection of Route — and Route —
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of **Whitfield Acres Subdivision** in **Lenoir** County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: Douglas DeLeon Whitfield and Susan Whitfield Whitley, Executors of the Estate of William DeLeon Whitfield Phone Number: Douglas: 252-758-7711, Susan: 252-569-4191
 Street Address: C/O: Richard F. Landis, II, Wallace, Morris, Barwick, Landis & Stroud, P.A., 131 South Queen Street, Kinston, NC, 28501
 Mailing Address: Same as above

PROPERTY OWNERS

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>
Arthur Franklin Bland	3275 Whitfield Ridge Drive, Kinston, NC 28504	252-208-1899
Gary & Dean Mizner	3231 Whitefield Ridge Drive, Kinston, NC 28504	252-
Gary & Angela Arnette	3217 Whitfield Ridge Drive, Kinston, NC 28504	252-522-3947
CM Campbell & Associates	2813 Susan Gray Court, Kinston, NC 28504	252-522-4045
Joyce Marshall	3267 Whitfield Ridge Drive, Kinston, NC 28504	252-522-1974
John & Shirley Belk	41150 Glenwood Lane, Mechanicsville, MD 20659	301-373-3090

Douglas DeLeon Whitfield
 Douglas DeLeon Whitfield

Susan Whitfield Whitley
 Susan Whitfield Whitley

Meridian Engineering, P. A.

P. O. Box 1291, 28503
600-D Plaza Boulevard
Kinston, North Carolina 28501
Telephone 1-252-522-2587

July 24, 2013

Mr. Johnny Metcalfe-District Engineer
N.C. Department of Transportation
1629 Highway 258 South
Kinston, NC 28504

Re: **Whitfield Acres S/D**
Starting at Falling Creek Road
Kinston, N. C.

Dear Mr. Metcalfe,

The subject subdivision roads (2025 lineal feet long plus cu-de-sacs) have been repaired and resurfaced with 2" minimum asphalt per NCDOT standards. I was involved in inspecting and approving each of the following: initial inspection, identifying areas requiring repairs, actual completed repairs and resurfacing.

If you have additional questions or require further information, please feel free to call (252-522-2587).

Respectfully submitted,

Meridian Engineering, P. A.



William A. Gold, P.E.

WAG/ilo

CC: Mr. Ernie Everette



INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 11/04/13 **ITEM NO.:** 9

RESOLUTION: Approving Deeds of Easement to the City of Kinston

SUBJECT AREA: Administrative

ACTION REQUESTED: Approval of four (4) Deeds of Easement to the City of Kinston through Pearson Park for a 2011 Sewer Project and authorization for the Chairman and Clerk to the Board to sign.

HISTORY/BACKGROUND: The City of Kinston sought deeds of easement for a 24 inch sewer line to serve the Pollock Street/College Street area to run through Pearson Park at W. North Street, W. Gordon Street, and W. Gordon Street. Drafts of the deeds were exchanged back and forth between the City and the County Attorney's office in 2011, and corrections were suggested and made to the legal descriptions. Through oversight, once all the corrections were made, the deeds were never submitted to the Board of County Commissioners for approval and recording. The City, believing that the deeds were recorded, proceeded with the project, and it has been completed.

EVALUATION: Approval and recording of the deeds of easement would be helpful for future reference in creating proper and correct land records for the Pearson Park tracts owned by Lenoir County to show the location of the sewer lines under the ground.

MANAGER'S RECOMMENDATION:

Respectfully request approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the attached four deeds of easement to the City of Kinston for a sewer easement through Pearson Park are approved. The Chairman and Clerk to the Board are authorized to sign the documents, affix the county seal, and submit them to the City of Kinston for recording at the Register of Deeds office.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Davis _____ Brown _____ Best _____ Daughety _____

Hill _____ Rouse _____ Sutton _____

Reuben J. Davis., Chairman 11/04/13
Date

ATTEST 11/04/13
Date

STATE OF NORTH CAROLINA

DEED OF EASEMENT

COUNTY OF LENOIR

Prepared by: Henry D. McLean

THIS DEED OF EASEMENT, made and entered into this 14th day of Jan, 2011, by and between **LENOIR COUNTY**, a municipal corporation and body politic (hereinafter referred to as “first party”), to the **CITY OF KINSTON**, a municipal corporation and body politic, (hereinafter referred to as “second party”);

W I T N E S S E T H:

WHEREAS, first party is the owner of a certain tract or parcel of land lying and being in Kinston Township, Lenoir County, North Carolina, more particularly described in that Deed recorded in Deed Book, 793 Page 751, Lenoir County Registry; and

WHEREAS, second party desires to acquire an easement for the purposes of construction, installation and maintenance of a sewer line, and other general utilities, in, over, across, upon, through and under the portion of the above referenced property hereinafter described with the right of ingress and egress to and from same.

NOW, THEREFORE, in consideration of the sum of Ten Dollars (\$10.00) and in further consideration of the terms and conditions hereinafter set forth, first parties hereby grant and convey to second party, its successors and assigns, the rights, privileges and easement, more specifically described as follows:

Page Two - Easement

1. The right, privilege and easement, now and hereafter, to construct, install, improve, remove, enlarge, duplicate, replace, inspect, repair and maintain a sewer line consisting of a twenty-four (24) inch sewer line and other general utilities, in, over, across, upon, through and under the easement area described as follows:

Beginning at a point, located at the southeast right of way intersection of French's Lane and College Street with approximate grid coordinates of N = 553,691.258 feet E = 2,422,090.515 feet, depicted on the Utility Easement map attached as Exhibit "B" and incorporated herein by reference, said point of beginning being located S 17-20-44 W, 919.59 feet from North Carolina Geodetic Survey Monument "Atlantic", located at Grid Coordinates N = 554,568.914 feet E = 2,422,364.640 feet and running thence from point of beginning with the eastern right of way College Street S 01-32-47 W 15.35 feet to a point; thence S 61-44-29 E 100.77 feet to a point; thence S 25-41-40 E 68.73 feet to a point; thence S 87-27-13 E 22.70 feet to a point; thence N 25-41-40 W 85.98 feet to a point; thence N 61-44-29 W, 102.45 feet to a point on the southern right of way of French's Lane; thence with the right of way of French's Lane N 89-57-13 W, 13.30 to the point of beginning. Being a portion of the property described in Deed Book 792, Page 593, Lenoir County Registry.

2. The right of ingress and egress to and from the same on, over and through the lands of the first parties for the purposes of constructing, installing, inspecting, repairing, improving, removing, enlarging, duplicating, replacing and maintaining the aforesaid sewer line and other general utilities and the appurtenant appliances and fixtures necessary or convenient thereto.

TO HAVE AND TO HOLD the aforesaid rights, privileges and easement unto second party, its successors and assigns, subject to the following conditions:

1. All construction shall be carried out by second party or its duly authorized agent or employees.

2. All maintenance of the sewer line, and other general utilities to be installed upon the above referenced easement shall be the duty and responsibility of second party or its authorized agent or employees.

3. All work to be undertaken by second party or its duly authorized agent or employees shall be performed in a workmanlike manner, and upon completion, the premises shall be returned as nearly as possible to their condition prior to construction.

IN TESTIMONY WHEREOF, first parties have executed and sealed this instrument in the manner prescribed by law, the day and year first above written.

(Seal)

LENOIR COUNTY

BY: _____
REUBEN J. DAVIS, CHAIRMAN
BOARD OF COMMISSIONERS

ATTEST:

MARTHA H. MARTIN
CLERK TO THE BOARD

STATE OF NORTH CAROLINA
COUNTY OF LENOIR

I _____, a Notary Public of said County and State, certify that Martha H. Martin, personally appeared before this day and acknowledged that she is Clerk to the Board of Commissioners of Lenoir County, a municipal corporation and body politic, and that by authority duly given as the act of the corporation, the foregoing instrument was signed in its name by its Chairman, sealed with its corporate seal and attested by herself as its Clerk to the Board of Commissioners.

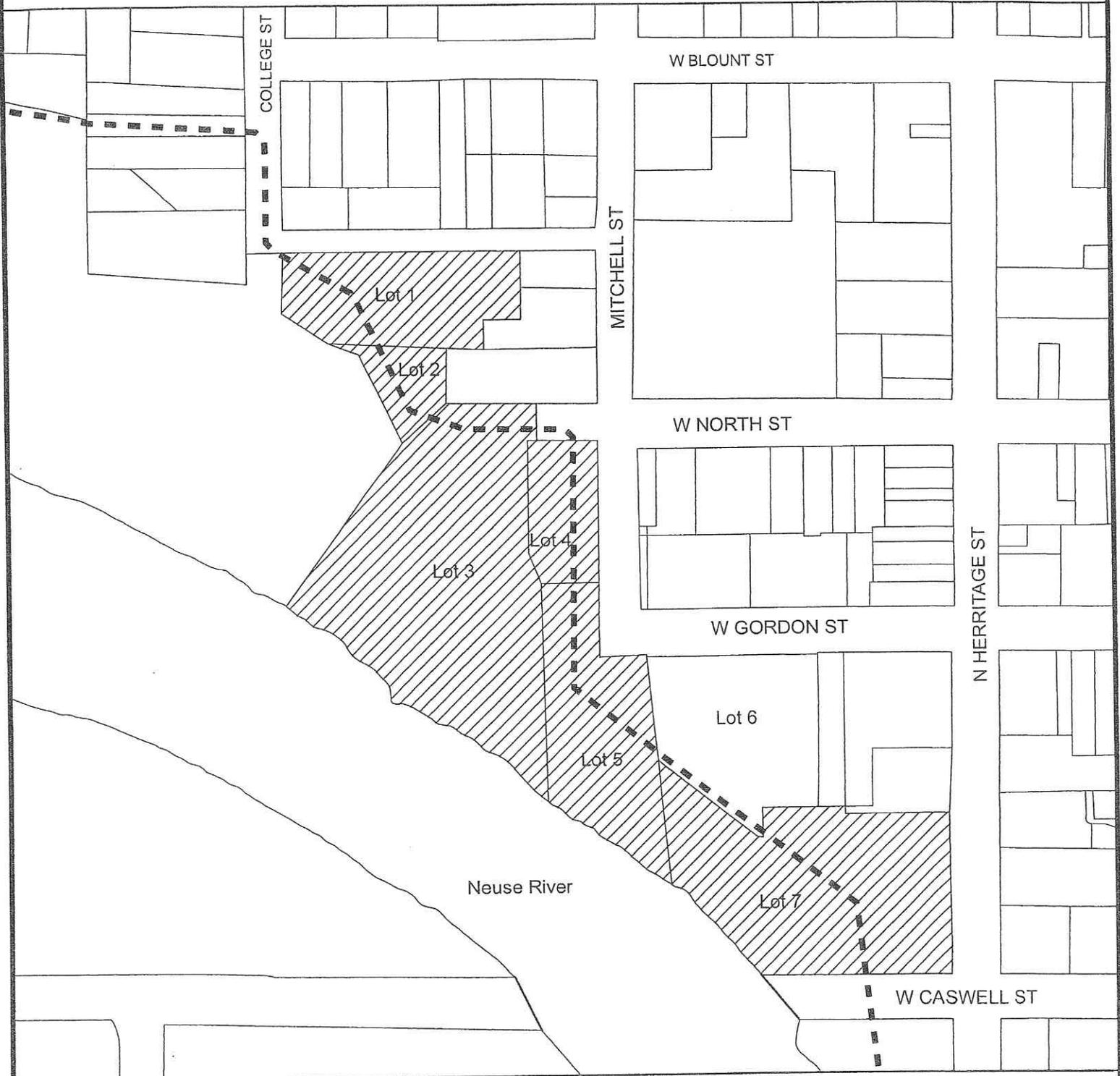
Witness my hand and notarial seal, this _____ day of _____, 20 13

(NOTARY SEAL)

Notary Public

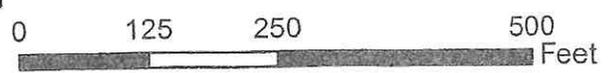
My commission expires: _____

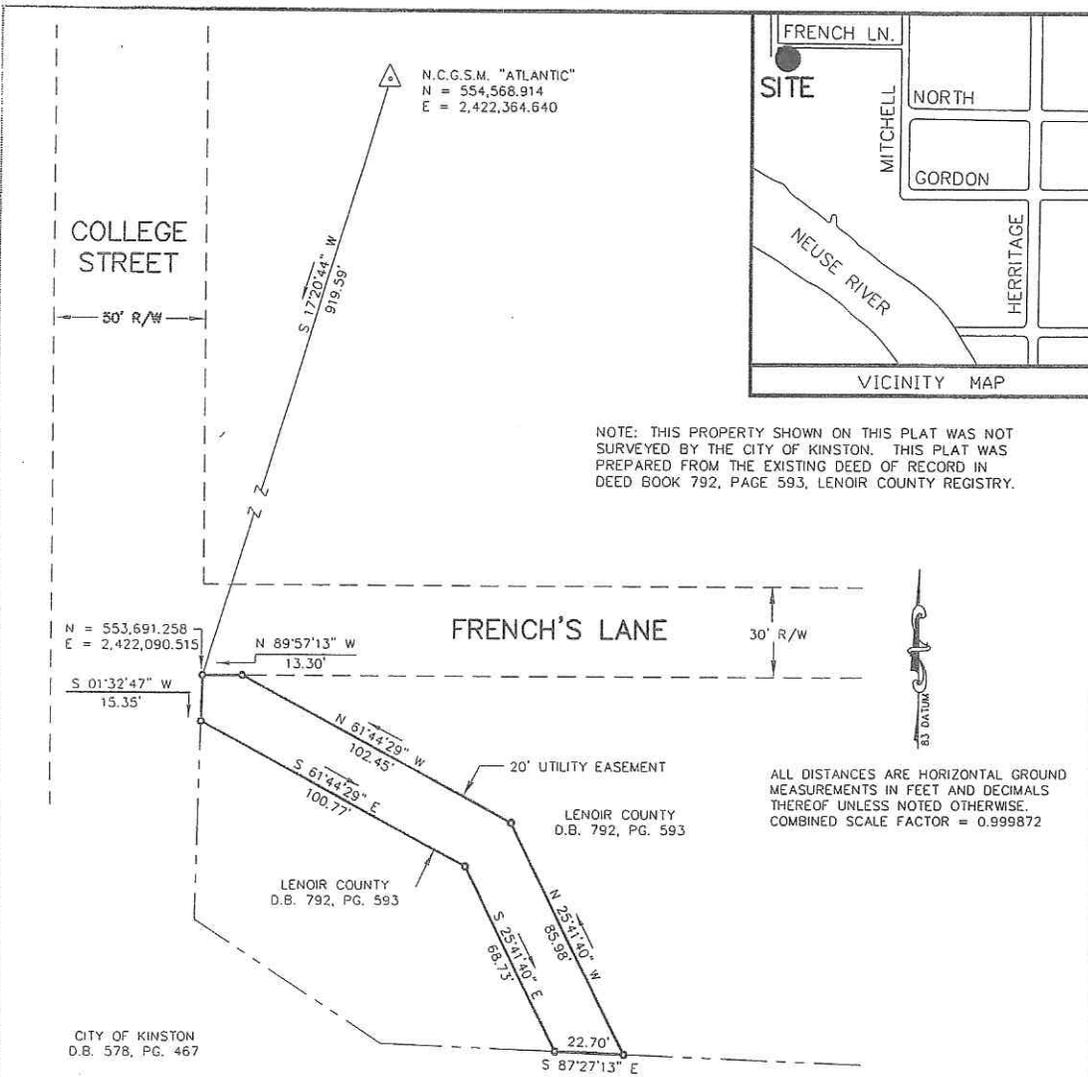
Exhibit "A"



Lot Number	Owner	Deed Number
1	Lenoir County	792-593
2	City of Kinston	800-756
3	Lenoir County	793-751
4	City of Kinston	775-169
5	Lenoir County	794-9
6	Jack Stacy Boone	776-153, 829-347
7	Lenoir County	781-4, 829-349

Proposed 20' Utility Easement
 Pearson Park





MAP FOR DESCRIPTION
PEARSON PARK LOT 1
UTILITY EASEMENT
FOR THE
CITY OF KINSTON

EASEMENT AREA = 0.08 ± AC.

- LEGEND
- PG. = PAGE
 - D.B. = DEED BOOK
 - P.C. = PLAT CABINET
 - EIP = EXISTING IRON PIPE
 - PROPERTY LINE = ———
 - Z — = LINE NOT TO SCALE
 - RIGHT OF WAY = ———
 - EASEMENT BOUNDARY = ———

KINSTON TOWNSHIP
LENOIR COUNTY, N.C.

DECEMBER 21, 2010
SCALE: 1" = 50'

50 25 0 50 100 150

GRAPHIC SCALE

I, Michael D. Blackburn, certify that this plat was drawn under my supervision from existing deeds and maps of record, that the ratio of precision for the field survey, as calculated by latitudes and departures before any adjustments was not calculated; that the boundaries not surveyed are shown as broken lines plotted from information found in (Deed, Map) Deed Book 792, Page 593; that this plat was prepared in accordance with Standards of Practice, as amended. Witness my original signature, registration number and seal this 21st day of December A. D. 20 10. I hereby certify that the survey is of another category to wit: an exception to the definition of subdivision.

Michael D. Blackburn
L-3355

State of North Carolina
County of Lenoir

I, _____, Review Officer of Lenoir County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

Date _____ Review Officer _____



**CITY OF KINSTON
PUBLIC SERVICES DEPT.
ENGINEERING SECTION**

2360 HWY 258 SOUTH
KINSTON, N.C. 28504
PHONE: (252) 939-3237
FAX: (252) 939-3279

STATE OF NORTH CAROLINA

DEED OF EASEMENT

COUNTY OF LENOIR

Prepared by: Henry D. McLean

THIS DEED OF EASEMENT, made and entered into this 14th day of Jan, 2011, by and between **LENOIR COUNTY**, a municipal corporation and body politic (hereinafter referred to as “first party”), to the **CITY OF KINSTON**, a municipal corporation and body politic, (hereinafter referred to as “second party”);

W I T N E S S E T H:

WHEREAS, first party is the owner of a certain tract or parcel of land lying and being in Kinston Township, Lenoir County, North Carolina, more particularly described in that Deed recorded in Deed Book, 793 Page 751, Lenoir County Registry; and

WHEREAS, second party desires to acquire an easement for the purposes of construction, installation and maintenance of a sewer line, and other general utilities, in, over, across, upon, through and under the portion of the above referenced property hereinafter described with the right of ingress and egress to and from same.

NOW, THEREFORE, in consideration of the sum of Ten Dollars (\$10.00) and in further consideration of the terms and conditions hereinafter set forth, first parties hereby grant and convey to second party, its successors and assigns, the rights, privileges and easement, more specifically described as follows:

Page Two - Easement

1. The right, privilege and easement, now and hereafter, to construct, install, improve, remove, enlarge, duplicate, replace, inspect, repair and maintain a sewer line consisting of a twenty-four (24) inch sewer line and other general utilities, in, over, across, upon, through and under the easement area described as follows:

Beginning at a point, located grid coordinates of N = 553,475.753 feet E = 2,422,298.992 feet, depicted on the Utility Easement plat attached as Exhibit "B" and incorporated herein by reference, said point of beginning being located S 03-26-12 W, 1095.27 feet from North Carolina Geodetic Survey Monument "Atlantic", located at Grid Coordinates N = 554,568.914 feet E = 2,422,364.640 feet and running thence from point of beginning S 70-41-48 E 41.38 feet to a point; thence S 89-24-49 E 92.91 feet to a point; thence S 00-17-57 W 20.0 feet to a point; thence N 89-24-49 W 96.30 feet to a point; thence N 70-41-48 W 55.65 feet to a point; thence N 48-02-57 E, 22.81 feet to the point of beginning. Being a portion of the property described in Deed Book 793, Page 751, Lenoir County Registry.

2. The right of ingress and egress to and from the same on, over and through the lands of the first parties for the purposes of constructing, installing, inspecting, repairing, improving, removing, enlarging, duplicating, replacing and maintaining the aforesaid sewer line and other general utilities and the appurtenant appliances and fixtures necessary or convenient thereto.

TO HAVE AND TO HOLD the aforesaid rights, privileges and easement unto second party, its successors and assigns, subject to the following conditions:

1. All construction shall be carried out by second party or its duly authorized agent or employees.

2. All maintenance of the sewer line, and other general utilities to be installed upon the above referenced easement shall be the duty and responsibility of second party or its authorized agent or employees.

Page Three - Easement

3. All work to be undertaken by second party or its duly authorized agent or employees shall be performed in a workmanlike manner, and upon completion, the premises shall be returned as nearly as possible to their condition prior to construction.

IN TESTIMONY WHEREOF, first parties have executed and sealed this instrument in the manner prescribed by law, the day and year first above written.

(Seal)

LENOIR COUNTY

BY: _____

REUBEN J. DAVIS, CHAIRMAN
BOARD OF COMMISSIONERS

ATTEST:

MARTHA H. MARTIN
CLERK TO THE BOARD

STATE OF NORTH CAROLINA
COUNTY OF LENOIR

I _____, a Notary Public of said County and State, certify that Martha H. Martin, personally appeared before this day and acknowledged that she is Clerk to the Board of Commissioners of Lenoir County, a municipal corporation and body politic, and that by authority duly given as the act of the corporation, the foregoing instrument was signed in its name by its Chairman, sealed with its corporate seal and attested by herself as its Clerk to the Board of Commissioners.

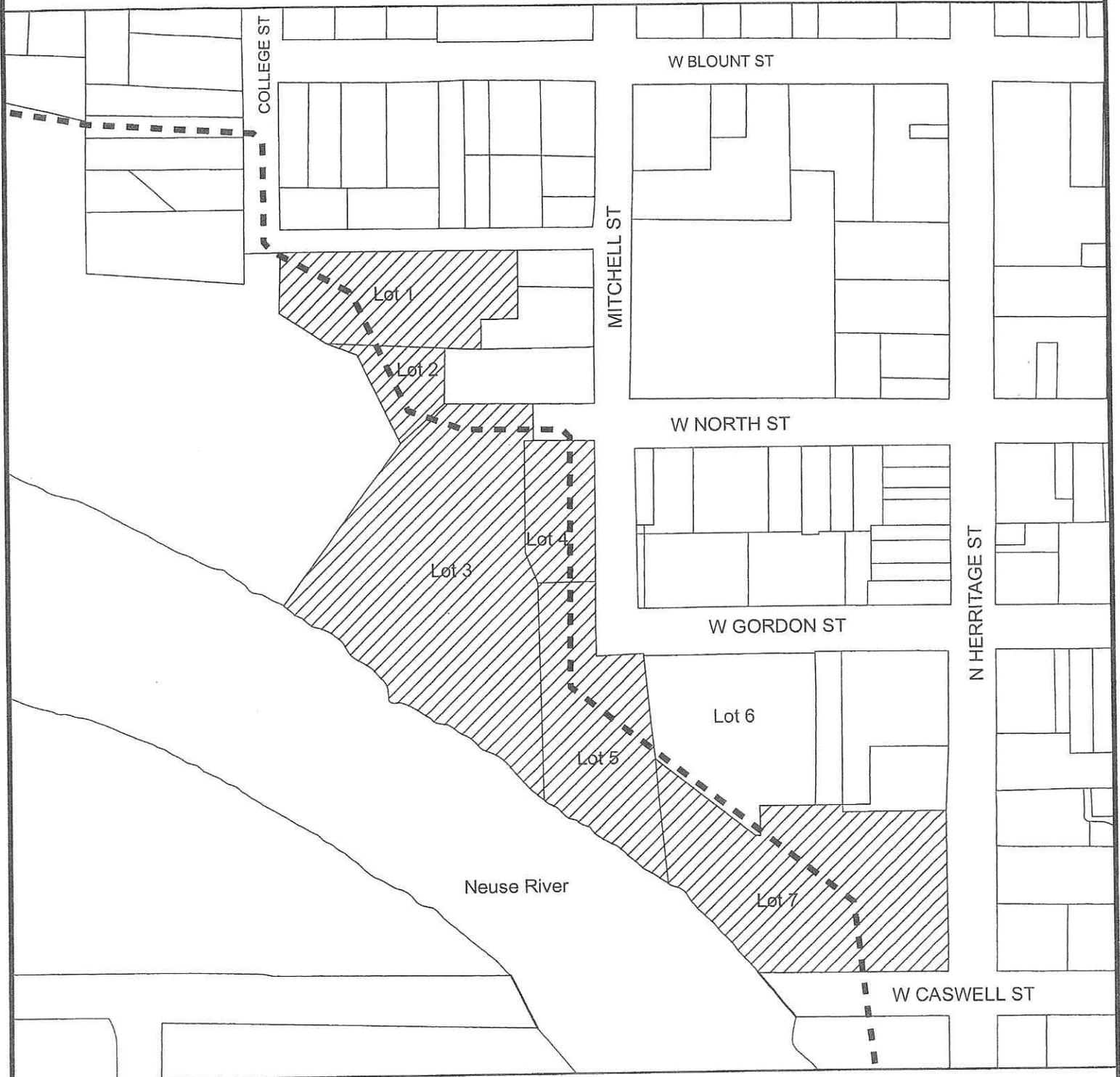
Witness my hand and notarial seal, this _____ day of _____, 2013

(NOTARY SEAL)

Notary Public

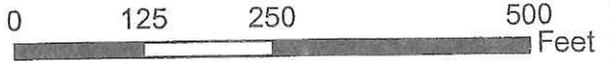
My commission expires: _____

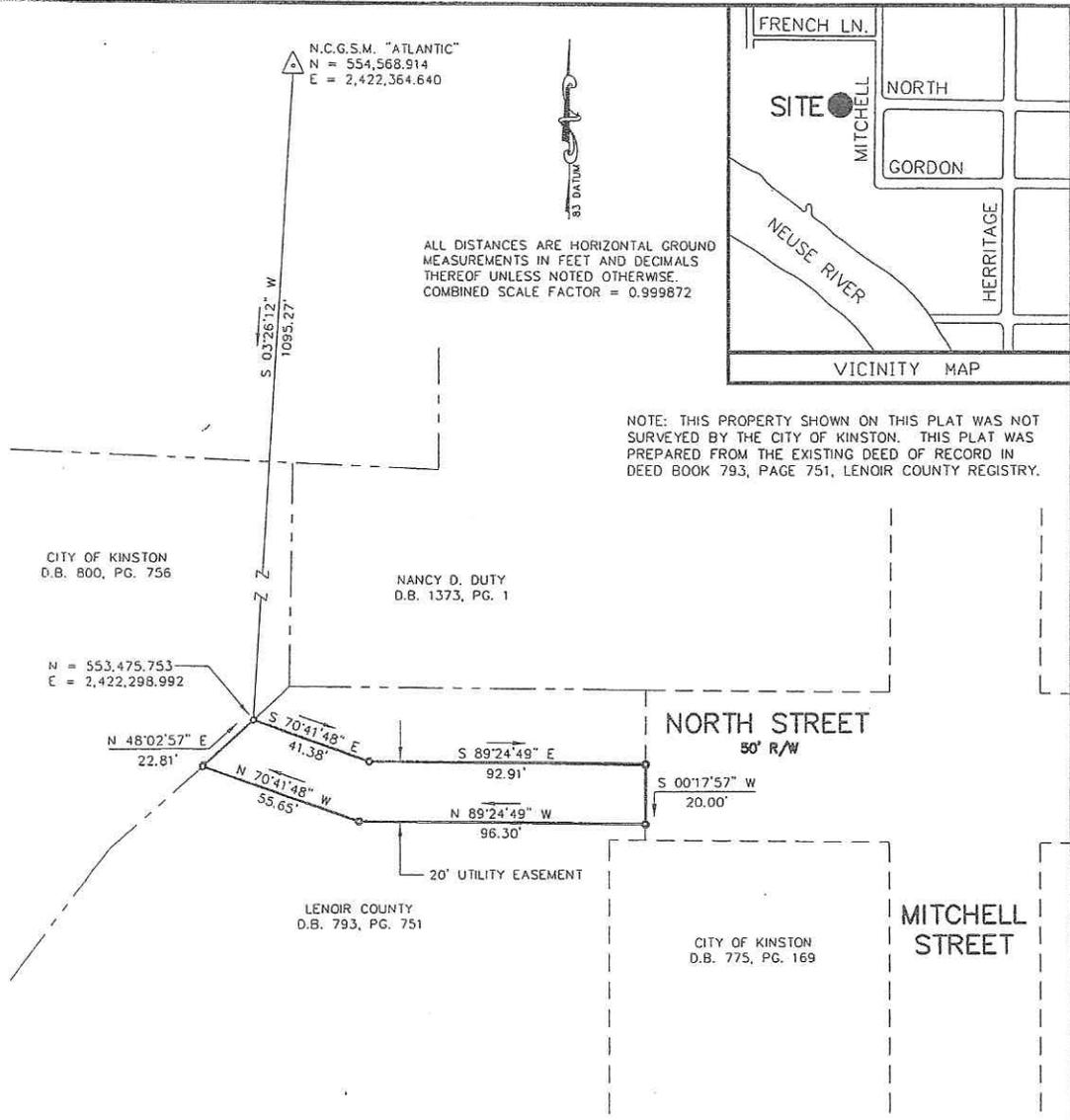
Exhibit "A"



Lot Number	Owner	Deed Number
1	Lenoir County	792-593
2	City of Kinston	800-756
3	Lenoir County	793-751
4	City of Kinston	775-169
5	Lenoir County	794-9
6	Jack Stacy Boone	776-153, 829-347
7	Lenoir County	781-4, 829-349

Proposed 20' Utility Easement
 Pearson Park

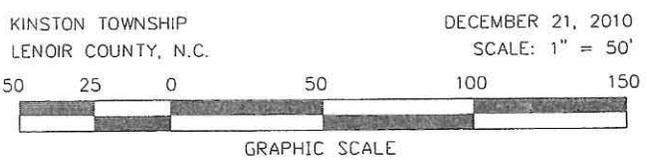




MAP FOR DESCRIPTION
PEARSON PARK LOT 3
UTILITY EASEMENT
FOR THE
CITY OF KINSTON

EASEMENT AREA = 0.07 ± AC.

- LEGEND**
- PG. = PAGE
 - D.B. = DEED BOOK
 - P.C. = PLAT CABINET
 - EIP = EXISTING IRON PIPE
 - PROPERTY LINE = _____
 - Z Z — = LINE NOT TO SCALE
 - RIGHT OF WAY = _____
 - EASEMENT BOUNDARY = _____



I, Michael D. Blackburn, certify that this plat was drawn under my supervision from existing deeds and maps of record, that the ratio of precision for the field survey, as calculated by latitudes and departures before any adjustments was not calculated; that the boundaries not surveyed are shown as broken lines plotted from information found in (Deed, Map) P.C. 2, Slide 12, Page 24; that this plat was prepared in accordance with Standards of Practice, as amended. Witness my original signature, registration number and seal this 21st day of December A. D. 2010. I hereby certify that the survey is of another category to wit: an exception to the definition of subdivision.

Michael D. Blackburn

State of North Carolina
 County of Lenoir

I, _____, Review Officer of Lenoir County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording

Date _____ Review Officer _____



CITY OF KINSTON
PUBLIC SERVICES DEPT.
ENGINEERING SECTION

2360 HWY 258 SOUTH
 KINSTON, N.C. 28504
 PHONE: (252) 939-3237
 FAX: (252) 939-3279

STATE OF NORTH CAROLINA

DEED OF EASEMENT

COUNTY OF LENOIR

Prepared by: Henry D. McLean

THIS DEED OF EASEMENT, made and entered into this 14th day of Jan, 2011, by and between **LENOIR COUNTY**, a municipal corporation and body politic (hereinafter referred to as “first party”), to the **CITY OF KINSTON**, a municipal corporation and body politic, (hereinafter referred to as “second party”);

W I T N E S S E T H:

WHEREAS, first party is the owner of a certain tract or parcel of land lying and being in Kinston Township, Lenoir County, North Carolina, more particularly described in that Deed recorded in Deed Book, 794 Page 9, Lenoir County Registry; and

WHEREAS, second party desires to acquire an easement for the purposes of construction, installation and maintenance of a sewer line, and other general utilities, in, over, across, upon, through and under the portion of the above referenced property hereinafter described with the right of ingress and egress to and from same.

NOW, THEREFORE, in consideration of the sum of Ten Dollars (\$10.00) and in further consideration of the terms and conditions hereinafter set forth, first parties hereby grant and convey to second party, its successors and assigns, the rights, privileges and easement, more specifically described as follows:

Page Two - Easement

1. The right, privilege and easement, now and hereafter, to construct, install, improve, remove, enlarge, duplicate, replace, inspect, repair and maintain a sewer line consisting of a twenty-four (24) inch sewer line and other general utilities, in, over, across, upon, through and under the easement area described as follows:

Beginning at a point, located grid coordinates of N = 553,242.879 feet E = 2,422,487.562 feet, depicted on the Utility Easement plat attached as Exhibit "B" and incorporated herein by reference, said point of beginning being located S 05-17-46 E, 1331.89 feet from North Carolina Geodetic Survey Monument "Atlantic", located at Grid Coordinates N = 554,568.914 feet E = 2,422,364.640 feet and running thence from point of beginning S 00-35-11 W 136.71 feet to a point; thence S 51-45-51 E 127.26 feet to a point; thence S 05-36-56 E 27.73 feet to a point; thence N 51-45-51 W 156.30 feet to a point; thence N 00-35-11 E 146.10 feet to a point; thence N 89-20-25 E, 20.00 feet to the point of beginning. Being a portion of the property described in Deed Book 794, Page 9, Lenoir County Registry.

2. The right of ingress and egress to and from the same on, over and through the lands of the first parties for the purposes of constructing, installing, inspecting, repairing, improving, removing, enlarging, duplicating, replacing and maintaining the aforesaid sewer line and other general utilities and the appurtenant appliances and fixtures necessary or convenient thereto.

TO HAVE AND TO HOLD the aforesaid rights, privileges and easement unto second party, its successors and assigns, subject to the following conditions:

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Page Three - Easement

3. All work to be undertaken by second party or its duly authorized agent or employees shall be performed in a workmanlike manner, and upon completion, the premises shall be returned as nearly as possible to their condition prior to construction.

IN TESTIMONY WHEREOF, first parties have executed and sealed this instrument in the manner prescribed by law, the day and year first above written.

(Seal)

LENOIR COUNTY

BY: _____
REUBEN J. DAVIS, CHAIRMAN
BOARD OF COMMISSIONERS

ATTEST:

MARTHA H. MARTIN
CLERK TO THE BOARD

STATE OF NORTH CAROLINA
COUNTY OF LENOIR

I _____, a Notary Public of said County and State, certify that **Martha H. Martin**, personally appeared before this day and acknowledged that she is Clerk to the Board of Commissioners of Lenoir County, a municipal corporation and body politic, and that by authority duly given as the act of the corporation, the foregoing instrument was signed in its name by its Chairman, sealed with its corporate seal and attested by herself as its Clerk to the Board of Commissioners.

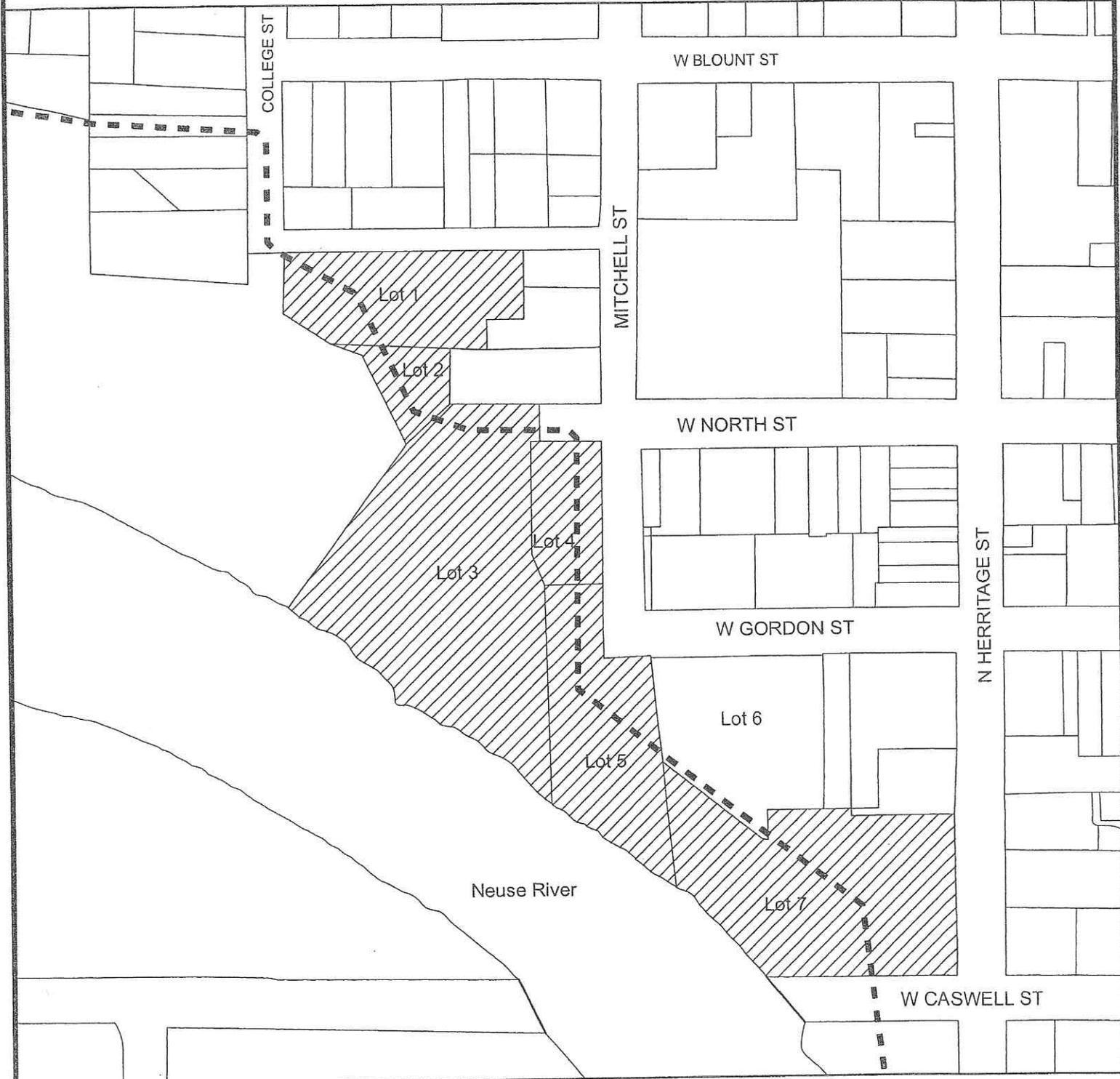
Witness my hand and notarial seal, this _____ day of _____, 2013

(NOTARY SEAL)

Notary Public

My commission expires: _____

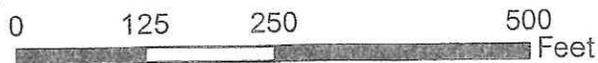
Exhibit "A"

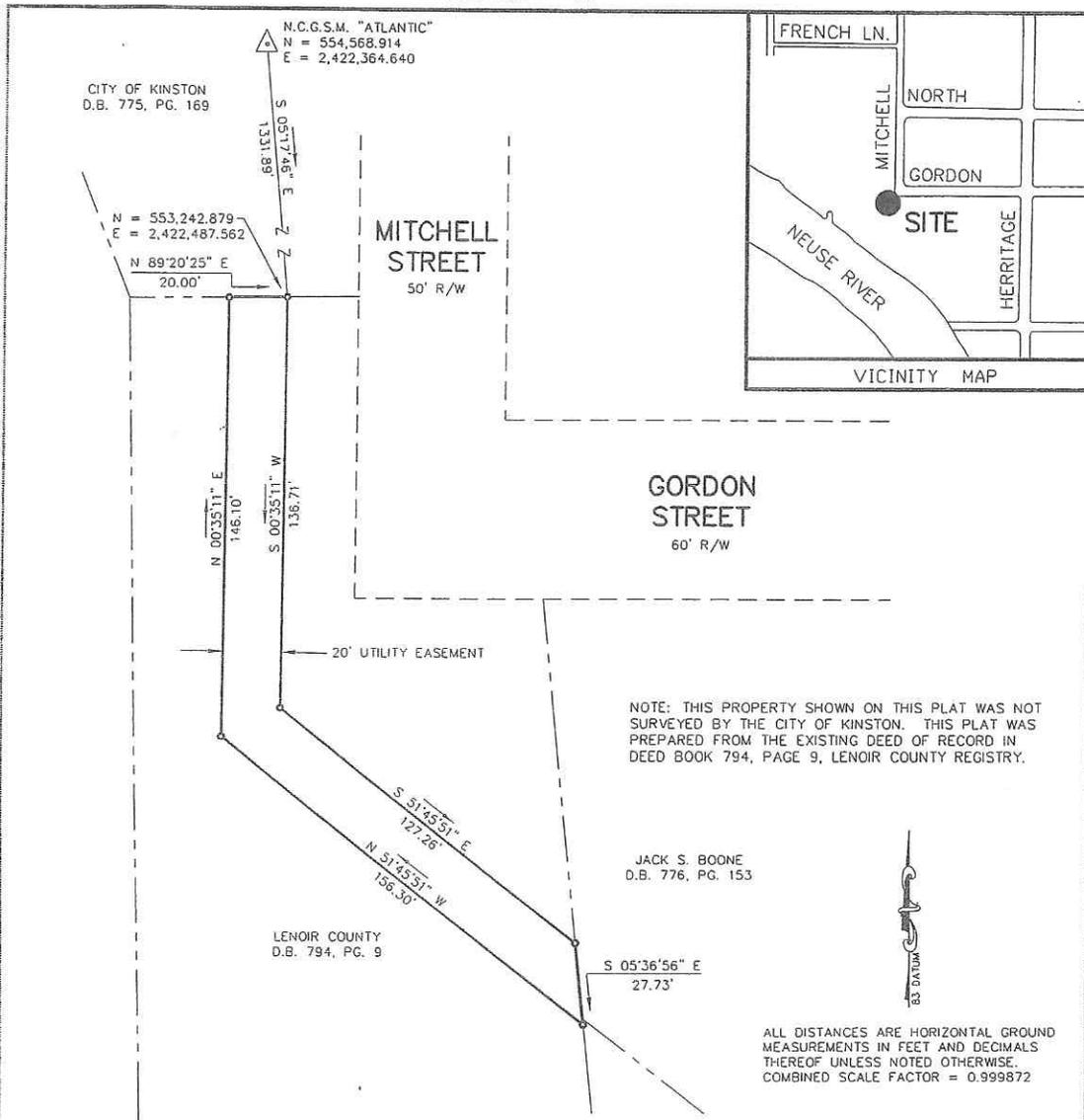


Lot Number	Owner	Deed Number
1	Lenoir County	792-593
2	City of Kinston	800-756
3	Lenoir County	793-751
4	City of Kinston	775-169
5	Lenoir County	794-9
6	Jack Stacy Boone	776-153, 829-347
7	Lenoir County	781-4, 829-349

--- Proposed 20' Utility Easement

 Pearson Park





MAP FOR DESCRIPTION
PEARSON PARK LOT 5
UTILITY EASEMENT
FOR THE
CITY OF KINSTON

EASEMENT AREA = 0.13 ± AC.

LEGEND

- PG. = PAGE
- D.B. = DEED BOOK
- P.C. = PLAT CABINET
- EIP = EXISTING IRON PIPE
- PROPERTY LINE = ————
- Z Z — = LINE NOT TO SCALE
- RIGHT OF WAY = ————
- EASEMENT BOUNDARY = ————

KINSTON TOWNSHIP
LENOIR COUNTY, N.C.

DECEMBER 21, 2010
SCALE: 1" = 50'

50 25 0 50 100 150

GRAPHIC SCALE

I, Michael D. Blackburn, certify that this plat was drawn under my supervision from existing deeds and maps of record, that the ratio of precision for the field survey, as calculated by latitudes and departures before any adjustments was not calculated; that the boundaries not surveyed are shown as broken lines plotted from information found in (Deed, Map) Map Book 12, Page 80; that this plat was prepared in accordance with Standards of Practice, as amended. Witness my original signature, registration number and seal this 22nd day of December A. D. 2010. I hereby certify that the survey is of another category to wit: an exception to the definition of subdivision.

Michael D. Blackburn

State of North Carolina
County of Lenoir

I, _____, Review Officer of Lenoir County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording

Date _____ Review Officer _____



**CITY OF KINSTON
PUBLIC SERVICES DEPT.
ENGINEERING SECTION**

2360 HWY 258 SOUTH
KINSTON, N.C. 28504
PHONE: (252) 939-3237
FAX: (252) 939-3279

STATE OF NORTH CAROLINA

DEED OF EASEMENT

COUNTY OF LENOIR

Prepared by: Henry D. McLean

THIS DEED OF EASEMENT, made and entered into this 14th day of Jan, 2011, by and between **LENOIR COUNTY**, a municipal corporation and body politic (hereinafter referred to as “first party”), to the **CITY OF KINSTON**, a municipal corporation and body politic, (hereinafter referred to as “second party”);

W I T N E S S E T H:

WHEREAS, first party is the owner of a certain tract or parcel of land lying and being in Kinston Township, Lenoir County, North Carolina, more particularly described in that Deed recorded in Deed Book, 781, Page 4; Deed Book 829, Page 347; and Deed Book 829, Page 349, Lenoir County Registry; and

WHEREAS, second party desires to acquire an easement for the purposes of construction, installation and maintenance of a sewer line, and other general utilities, in, over, across, upon, through and under the portion of the above referenced property hereinafter described with the right of ingress and egress to and from same.

NOW, THEREFORE, in consideration of the sum of Ten Dollars (\$10.00) and in further consideration of the terms and conditions hereinafter set forth, first parties hereby grant and convey to second party, its successors and assigns, the rights, privileges and easement, more

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specifically described as follows:

1. The right, privilege and easement, now and hereafter, to construct, install, improve, remove, enlarge, duplicate, replace, inspect, repair and maintain a sewer line consisting of a twenty-four (24) inch sewer line and other general utilities, in, over, across, upon, through and under the easement area described as follows:

Beginning at a point, located grid coordinates of N = 552,905.535 feet E = 2,422,740.838 feet, depicted on the Utility Easement plat attached as Exhibit "B" and incorporated herein by reference, said point of beginning being located S 12-44-38 E, 11705.61 feet from North Carolina Geodetic Survey Monument "Atlantic", located at Grid Coordinates N = 554,568.914 feet E = 2,422,364.640 feet and running thence from point of beginning S 51-45-51 E 154.28 feet to a point; thence S 06-45-51 E 102.22 feet to a point; thence N 89-43-58 W 20.15 feet to a point; thence N 06-45-51 W 91.47 feet to a point; thence N 51-45-51 W 145.83 feet to a point; thence N 00-36-34 E, 10.82; thence S 85-18-12 E, 12.11 feet to a point; thence N 00-36-34 E, 5.99 feet to the point of beginning. Being a portion of the property described in Deed Book 781, Page 4; Deed Book 829, Page 347 and, Deed Book 829, Page 349, Lenoir County Registry.

2. The right of ingress and egress to and from the same on, over and through the lands of the first parties for the purposes of constructing, installing, inspecting, repairing, improving, removing, enlarging, duplicating, replacing and maintaining the aforesaid sewer line and other general utilities and the appurtenant appliances and fixtures necessary or convenient thereto.

TO HAVE AND TO HOLD the aforesaid rights, privileges and easement unto second party, its successors and assigns, subject to the following conditions:

1. All construction shall be carried out by second party or its duly authorized agent or employees.

2. All maintenance of the sewer line, and other general utilities to be installed upon the above referenced easement shall be the duty and responsibility of second party or its authorized

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agent or employees.

3. All work to be undertaken by second party or its duly authorized agent or employees shall be performed in a workmanlike manner, and upon completion, the premises shall be returned as nearly as possible to their condition prior to construction.

IN TESTIMONY WHEREOF, first parties have executed and sealed this instrument in the manner prescribed by law, the day and year first above written.

(Seal)

LENOIR COUNTY

BY: _____

**REUBEN J. DAVIS, CHAIRMAN
BOARD OF COMMISSIONERS**

ATTEST:

**MARTHA H. MARTIN
CLERK TO THE BOARD**

STATE OF NORTH CAROLINA
COUNTY OF LENOIR

I _____, a Notary Public of said County and State, certify that **Martha H. Martin**, personally appeared before this day and acknowledged that she is Clerk to the Board of Commissioners of Lenoir County, a municipal corporation and body politic, and that by authority duly given as the act of the corporation, the foregoing instrument was signed in its name by its Chairman, sealed with its corporate seal and attested by herself as its Clerk to the Board of Commissioners.

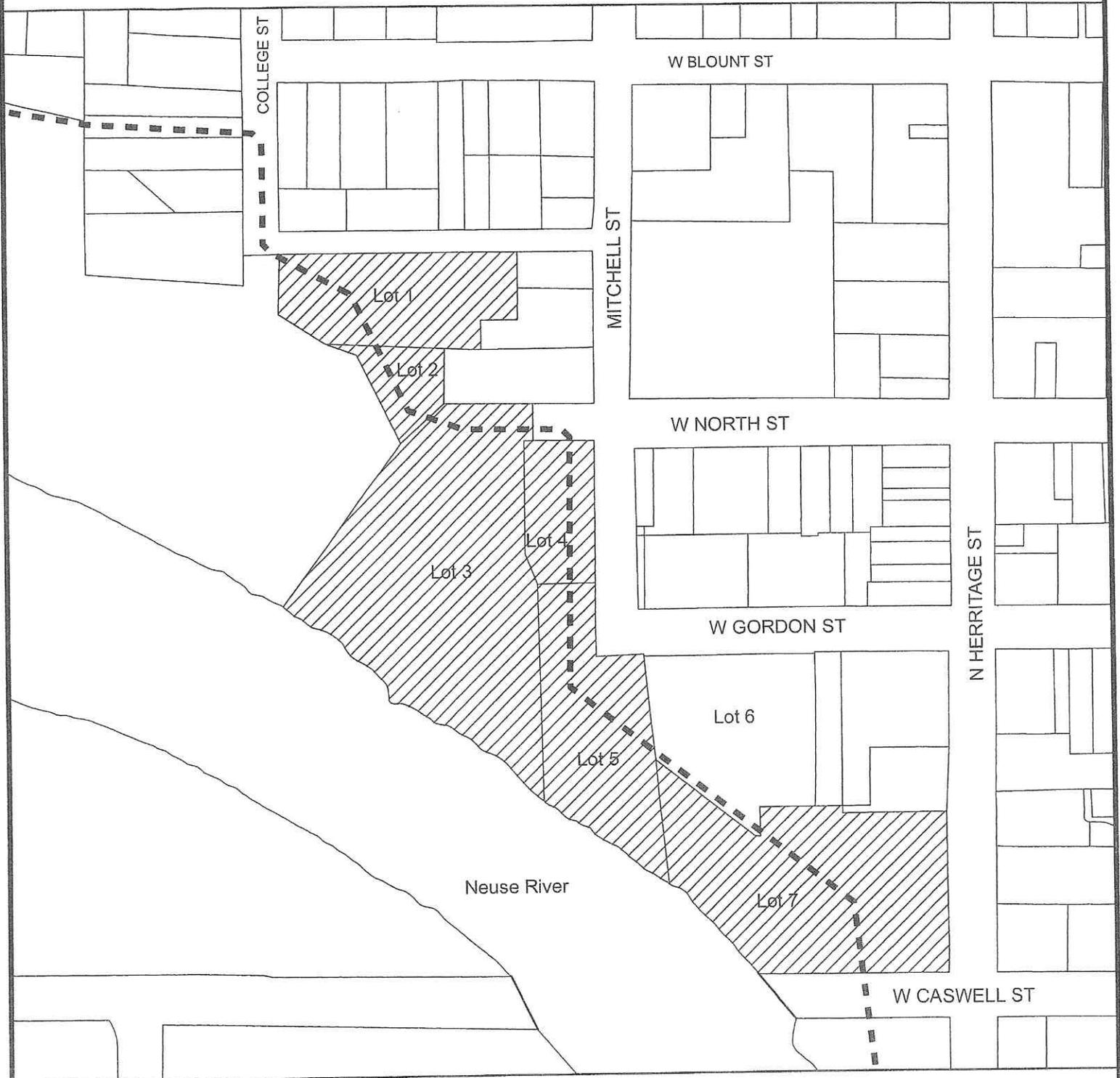
Witness my hand and notarial seal, this _____ day of _____, 2013.

(NOTARY SEAL)

Notary Public

My commission expires: _____

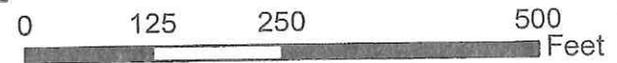
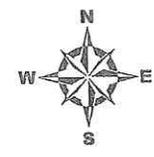
Exhibit "A"

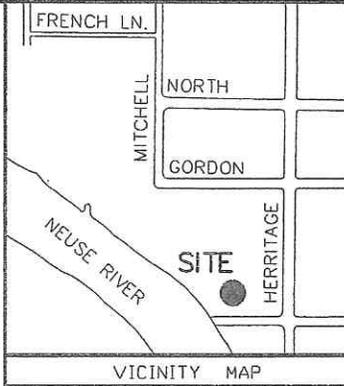
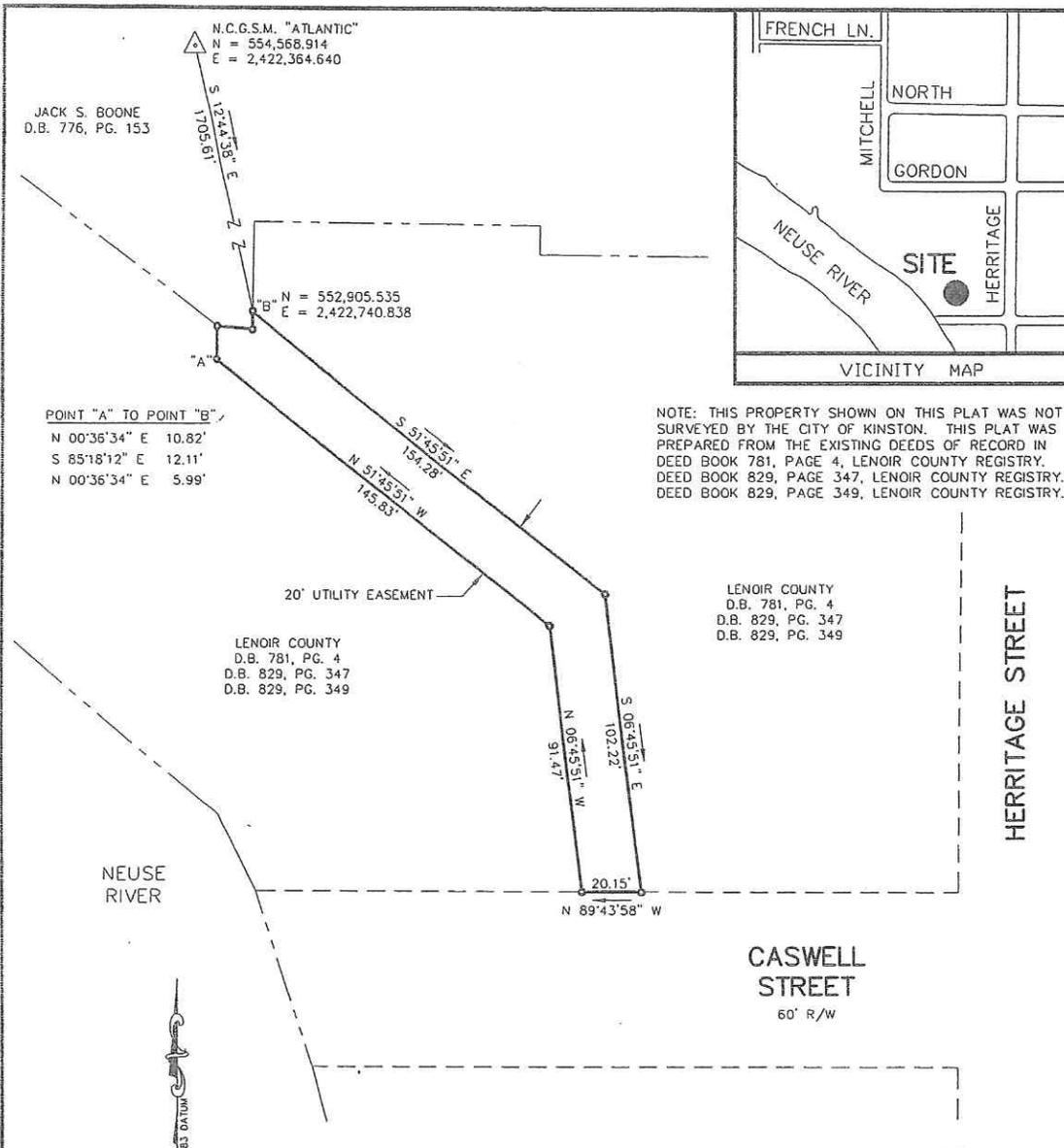


Lot Number	Owner	Deed Number
1	Lenoir County	792-593
2	City of Kinston	800-756
3	Lenoir County	793-751
4	City of Kinston	775-169
5	Lenoir County	794-9
6	Jack Stacy Boone	776-153, 829-347
7	Lenoir County	781-4, 829-349

--- Proposed 20' Utility Easement

 Pearson Park





NOTE: THIS PROPERTY SHOWN ON THIS PLAT WAS NOT SURVEYED BY THE CITY OF KINSTON. THIS PLAT WAS PREPARED FROM THE EXISTING DEEDS OF RECORD IN DEED BOOK 781, PAGE 4, LENOIR COUNTY REGISTRY, DEED BOOK 829, PAGE 347, LENOIR COUNTY REGISTRY, DEED BOOK 829, PAGE 349, LENOIR COUNTY REGISTRY.

POINT "A" TO POINT "B"
 N 00°36'34" E 10.82'
 S 85°18'12" E 12.11'
 N 00°36'34" E 5.99'

LENOIR COUNTY
 D.B. 781, PG. 4
 D.B. 829, PG. 347
 D.B. 829, PG. 349

LENOIR COUNTY
 D.B. 781, PG. 4
 D.B. 829, PG. 347
 D.B. 829, PG. 349

ALL DISTANCES ARE HORIZONTAL GROUND MEASUREMENTS IN FEET AND DECIMALS THEREOF UNLESS NOTED OTHERWISE. COMBINED SCALE FACTOR = 0.999872.

EASEMENT AREA = 0.11 ± AC.

- LEGEND**
- PG. = PAGE
 - D.B. = DEED BOOK
 - P.C. = PLAT CABINET
 - EIP = EXISTING IRON PIPE
 - PROPERTY LINE = ————
 - Z Z— = LINE NOT TO SCALE
 - RIGHT OF WAY = ————
 - EASEMENT BOUNDARY = ————

MAP FOR DESCRIPTION
**PEARSON PARK LOT 7
 UTILITY EASEMENT
 FOR THE
 CITY OF KINSTON**

KINSTON TOWNSHIP
 LENOIR COUNTY, N.C.

DECEMBER 21, 2010
 SCALE: 1" = 50'

50 25 0 50 100 150
 GRAPHIC SCALE

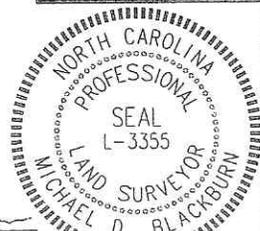
I, Michael D. Blackburn, certify that this plat was drawn under my supervision from existing deeds and maps of record, that the ratio of precision for the field survey, as calculated by latitudes and departures before any adjustments was not calculated; that the boundaries not surveyed are shown as broken lines plotted from information found in (Deed, Map) P.C. 2, Slide 131, Page 262 ; that this plat was prepared in accordance with Standards of Practice, as amended. Witness my original signature, registration number and seal this 23rd day of December A. D. 2010. I hereby certify that the survey is of another category to wit: an exception to the definition of subdivision.

Michael D. Blackburn

State of North Carolina
 County of Lenoir

I, _____, Review Officer of Lenoir County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

Date _____ Review Officer _____



**CITY OF KINSTON
 PUBLIC SERVICES DEPT.
 ENGINEERING SECTION**

2360 HWY 258 SOUTH
 KINSTON, N.C. 28504
 PHONE: (252) 939-3237
 FAX: (252) 939-3279

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 11/04/13 **ITEM NO.:** 10

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED: Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Jury Commission	Annie Ruth Parrish William Harvey Howard Marva Brown (Re-Appointments) 1 st Appearance	November 2015
Lenoir County Nursing Home and Adult Care Home Community Advisory Committee	Ella Hall 1 st Appearance	
US 70 Corridor Commission	Russell Rhodes Gordan Vermillion 1 st Appearance	

CURRENT VACANCIES:

Lenoir County Health Board – (1) Optometrist

Lenoir County Planning Board – Districts One (1), Four (1)

US 70 Corridor Commission

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Jury Commission	Annie Ruth Parrish William Harvey Howard Marva Brown (Re-Appointments) 1st Appearance	November 2015
Lenoir County Nursing Home and Adult Care Home Community Advisory Committee	Ella Hall 1st Appearance	
US 70 Corridor Commission	Russell Rhodes Gordan Vermillion 1st Appearance	

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Davis _____ Brown _____ Best _____ Daughety _____

Hill _____ Rouse _____ Sutton _____

Reuben J. Davis., Chairman 11/04/13
Date

ATTEST 11/04/13
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Jury Commission

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Annie Ruth Parrish
 Address: PO BOX 27
 City/State/Zip: Deep Run, NC 28525
 Telephone: (Home) 568-3565 (Work) _____
 Occupation: _____
 Business Address: _____
 Age: (Optional): 79
 Number hours available per month for this position: 4-6 Hrs.
 Training: _____
 Business and Civic Experience/Skills: Council on Aging
 Other County Boards/Committees/Commissions presently serving on: Council on Aging
 Expiration date of Term: November 2015

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | <u>Trent 1 (Deep Run VF Department)</u> |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Annie R. Parrish
 Signature of Applicant *by: [Signature]*

October 30, 2013
 Date



State of North Carolina
General Court of Justice
Judicial District 8A

PAUL L. JONES
RESIDENT SUPERIOR COURT JUDGE

KINSTON, NC 28502
P.O. Box 68
TELEPHONE: (252) 520-5420
FACSIMILE: (252) 520-5421

October 8, 2013

Lenoir County Board of Commissioners
P.O. Box 3289
Kinston NC 28502

Re: Appointment to Jury Commission

Commissioners:

I am hereby tendering Mr. William Harvey Howard as my nominee for appointment to the Jury Commission for another two-year term.

With best wishes, I remain,

Sincerely yours,

A handwritten signature in black ink, appearing to read "Paul L. Jones", written over a large, stylized flourish.

Paul L. Jones
Senior Resident Superior Court Judge
Judicial District 8-A

PLJ/acs

Cc: Mr. William Harvey Howard
The Honorable Dawn G. Stroud, Clerk of Court



RECEIVED
LENOIR COUNTY

OCT 21 2013

HUMAN SERVICES

State of North Carolina
General Court of Justice
CLERK OF SUPERIOR COURT
LENOIR COUNTY

DAWN G. STROUD, CLERK
EX OFFICIO JUDGE OF PROBATE

P.O. BOX 68
KINSTON, NC 28502-0068

BUS: (252) 520-5300
FAX: (252) 520-5385

October 21, 2013

Lenoir County Board of Commissioners
P.O. Box 3289
Kinston, N.C. 28502

Re: Appointment of Jury Commission

Commissioners:

I am hereby tendering Ms. Marva Brown as my nominee for appointment to the Jury Commission for a two-year term.

With best wishes,

Sincerely yours,

A handwritten signature in cursive script that reads "Dawn G. Stroud".

Dawn G. Stroud
Clerk of Superior Court
Lenoir County

DGS/fvk

Cc: The Honorable Paul L. Jones
Senior Resident Superior Court Judge

Marva Brown

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

NURSING HOME COMMUNITY ADVISORY COMMITTEE

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Ella H Hall
Address: PO Box 3115
City/State/Zip: Kinston NC 28502
Telephone: (Home) 252-523-5216 (Work) _____
Occupation: Retired
Business Address: _____
Age: (Optional): _____
Number hours available per month for this position: May Vary
Training: LPN, CPR, First Aid - Blood Borne Pathogens
Business and Civic Experience/Skills: Kinston Caritan, Church Community events
Red Cross office + Blood volunteer - welcome + greeter ministers - Health Team Chairman
Other County Boards/Committees/Commissions presently serving on: Red Cross Lenoir County Board
Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | <u>Neuse (Agricultural Center)</u> |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
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| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Ella H Hall
Signature of Applicant

10/17/2013
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

US70 Corridor Commission

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Russell H. Rhodes Jr
 Address: 1501 Green Briar Rd
 City/State/Zip: Kinston, NC 28501
 Telephone: (Home) 252-527-7245 (Work) 252-527-7245
 Occupation: President, Neuse Sport Shop, Inc
 Business Address: 225 W. New Betha Rd, Kinston, NC 28504
 Age: (Optional): 49
 Number hours available per month for this position: 10 hours/week
 Training: Business Management and Organizational Management, BS
 Business and Civic Experience/Skills: 31 years at Neuse Sport Shop, Inc, Past Chairman Chamber of Commerce, Current Member NC Retail Merchants Board
 Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
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| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Russell H. Rhodes Jr
Signature of Applicant

10/22/2013
Date