

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**November 6, 2006**

The Lenoir County Board of Commissioners met in regular session at 9:00 a.m. on Monday, November 6, 2006 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham; Vice-Chairman Paul Taylor and Commissioners, Jackie Brown, Claude Davis, Chris Humphrey and Wayne Pittman.

Members absent: Earl Harper

Upon a motion by Ms. Brown and a second by Mr. Davis, Mr. Harper was excused from the meeting due to health reasons.

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert W. Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Mr. Pittman offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

**PUBLIC INFORMATION**

Ms. Angelic Williams, Lenoir County Health Educator, addressed the Board regarding the African American Churches Eating Smart Moving More Workshop, which promotes health in faith-based communities. The event will be held on Thursday, November 9, 2006 from 9:00 a.m.-3:00 p.m. at the Cooperative Extension Agency. Lunch will be provided by St. James AME Church, topics for the workshop will include: African-American churches in Sustainable Health Professional Partnerships; Panel Discussion regarding faith leaders and health professionals working together to promote health.

Mr. Graham recognized Mr. Roger Dail, Emergency Services Director, who was elected President of the North Carolina Association of Emergency Managers. Mr. Dail stated that it is an honor to be elected to the position which has over 350 members. The Associations job is to work with state and federal legislators to mitigate emergency systems. The Board congratulated Mr. Dail on his appointment.

Mr. Joey Huff, Health Director, updated the Board on the flu vaccine clinic held last Saturday. Mr. Huff stated 400 people participated in the clinic which was a success. The Health Department will be receiving another shipment of the vaccine and another flu clinic will be held. There have been reported cases of the flu already in North Carolina. The Yancy County school system is closed until Wednesday, November 8, 2006 due to a flu outbreak in the county. The flu comes in two types, which are Type A and Type B. The type of flu that has been circulating is Type B Flu. Type A flu causes the most serious illnesses in people. Type B is not quite as severe and is the type of flu infecting people to date. Type B flu has been recognized in Lenoir County. The Center for Disease Control (CDC) has approved flu vaccination for children as young as 6 months. For citizens 65 older with Medicaid or Medicare the flu shot is free. For all other citizens the shot is \$25.

## **CONSENT AGENDA**

Upon a motion by Ms. Brown and a second by Mr. Davis, the Consent Agenda was unanimously approved.

1. Approval of Minutes: Regular Board Meeting: October 16, 2006 Ayтч/Jarman
2. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Hollowell
3. Budget Ordinance Amendment: General Fund: DSS: \$321 Increase Jones/Hollowell
4. Budget Ordinance Amendment: General Fund: Health: \$5,975 Increase Huff/Hollowell
5. Budget Ordinance Amendment: General Fund: Health: \$17,500 Increase Huff/Hollowell
6. Budget Ordinance Amendment: School Capital Fund: School Building: \$7,895 Increase Jarman/Hollowell
7. Budget Ordinance Amendment: Vehicle Replacement Fund: Vehicle Replacement: \$25,000 Increase Jarman/Hollowell
8. Budget Ordinance Amendment: Federally Seized Property: Sheriff-Fed Seized Property: \$40,779 Increase Smith/Hollowell
9. Budget Ordinance Amendment: Capital Improvements: Economic Development: \$54,000 Increase Jarman/Hollowell
10. Budget Ordinance Amendment: Emergency Telephone: E-911 Wireless: \$85,000 Increase Dail/Hollowell
11. Budget Ordinance Amendment: School Capital Fund: School Building: \$444,233 Increase Jarman/Hollowell

## **RESOLUTIONS/BUDGET ORDINANCE:**

Item No. 12 was a Resolution Authorizing the Lease Purchase of a Revels Tractor Finisher and Leveler: \$4,989.17. Mr. Bill Ellis, Parks and Recreation Director stated this machine would be used to maintain the sixteen- (16) county athletic fields. The current machine is 14 years old and will cost more to be repaired than it is worth. The lease purchase of this machine will only cost an additional \$423.36 over the two year lease period. This will allow the cost to be split over the two- (2) budget years. Upon a motion by Mr. Taylor and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Authorizing a Purchase Order for Electrical Supplies for the Completion of the Neuseway Nature Park Campground Expansion to Heath Electric Company for \$7,677.77. The Board is asked to approve a purchase order to Heath Electric Company for the cost of electrical materials at the Neuseway Nature campground for eight (8) new campsites. This is a cost of \$959.73 for 50 amp/30 amp/20 amp services at each of the new sites. Mr. Ellis stated this purchase will complete the campground expansion and will renovate two existing sites, which will give us a total of 14 full hook up sites with water, electric and sewage and 12 additional sites with electric and water. Upon a motion by Mr. Taylor and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14A was a Resolution Authorizing the Acceptance of an \$85,000 Donation to Purchase a Miniature Train, Rails and Train Depot to be used at the Neuseway Nature Park. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 14A was unanimously approved.

Item No. 14B. Budget Ordinance Amendment: Capital Improvements: Community Development: \$85,000 Increase. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 14B was unanimously approved.

Item No. 15 was a Resolution Authorizing Awarding the Contract for Construction of the Lenoir County Visitors Center to Jarman Construction Inc. in the amount of \$208,606. The Board is requested to approve Jarman Construction Company, Inc. for the construction of the Lenoir County Visitor's Center. Mr. Ellis stated the contract for the Visitor's Center is \$142,520, with an additional meeting room at a cost of \$66,086. Lenoir County received a DOT Enhancement Grant in March 2005 for Phase I of the Visitor's Center in the amount of \$127,000. Funding was also secured from DOT for Phase II, with a total project budget now of \$399,670. This includes a 20% local match. Formal bids were announced in the Kinston Free Press for the project and four (4) bids were received and opened on October 19, 2006 were Jarman Construction was the lowest responsible bidder. Mr. Humphrey stated he was concerned about the future up keep of the new building. Mr. Ellis stated he would be going to the City to obtain funds for the operating cost of the building. There will be opportunity to generate revenues from signage placed at the center. The facility will be county owned and operated. Upon a motion by Mr. Taylor and a second by Ms. Brown, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution for a Blanket Approval of Adoption Assistance Requests for Vendor Payments. Mr. Jack Jones, Director of Social Services, addressed the Board. Vendor payments are allowable costs on behalf of children who are eligible for adoption assistance under any of the three funding categories, which are IV-E Adoption Assistance, IV-B Adoption Assistance and State Adoption Assistance. The maximum payment per child is \$2,400 for any combination of medical and non-medical services or treatment not covered by any medical insurance program. The required county financial participation rate is 25% for children who participate in the IV-B and IV-E Adoption Assistance Programs; there is no county financial participation for vendor payments for children covered under the State Adoption Fund. Currently, DSS has encumbered up to \$2,400 on several different vendors that provide various services. However, since several of the adoptive parents use the same vendors, there is a potential for more than \$2,500 to be spent per vendor. This resolution will waive the need to bring back to the Board any request that exceeds the \$2,500 purchase order limit. Upon a motion by Ms. Brown and a second by Mr. Taylor, Item No. 16 was unanimously approved.

Item No. 17 was a Resolution Approving the North Carolina State Building Code Fire Code 2006 and All Appendices. Mr. Roger Dail, Emergency Services Director addressed the Board. The North Carolina Building Code Council approved the North Carolina Fire Code on September 13, 2005, to be effective July 1, 2006. Presently, Lenoir County is using the North Carolina Building Code: Fire Code 2002 edition. The State of North Carolina updates the Fire Code periodically. Code Officials recognize the need for a modern, up-to-date Fire Code addressing conditions hazardous to life and property. The North Carolina State Building Code: Fire Code 2006 establishes minimum regulations for fire prevention and fire protection systems using prescriptive and performance-related provisions. It makes possible the use of new material and new system designs. Upon a motion by Mr. Taylor and a second by Ms. Brown, Item No. 17 was unanimously approved.

Item No. 18 was a Resolution Authorizing the Issuance of a Blanket Purchase Order to HP Computer Corp. for yearly Hardware Maintenance on Cluster Servers for the E-911 Center and Sheriff's Office: \$5,490. Mr. Joey Bran, MIS Director, addressed the Board. Lenoir County has many hardware maintenance obligations that allow for all of the County's services to continue. These maintenance contracts allow for us to get upgrades, place calls for service, etc. We normally encumber these contracts at the beginning of each fiscal year. We have to base these prices on current market prices. In the case of Hp's contract, which comes due in December 2006 we are coming off of the original 3-year warranty and will have to start purchasing yearly warranties at this time each year. Without this service contract in place in the event of any type of failure, the Sheriff's Office and the E-911 center would be inoperable while we ordered and waited for a part to be delivered. This contract allows for someone to be here 24/7 within 4 hours to replace defective parts. Upon a motion by Ms. Brown and a second by Mr. Taylor, Item No. 18 was unanimously approved.

**APPOINTMENTS**

Item No. 19 was a Resolution Appointing Citizens to Boards, Commissions, Etc. There were no appointments for this meeting.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
<b>Lenoir County Planning Board 1<sup>st</sup> Appearance</b>	Eric Rouse (Falling Creek District)	<b>November 2009</b>

**CURRENT VACANCIES:**

- Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian**
- Grifton Planning Board – One (1) Vacancy; Expired Term; Does Not Desire Re-Appointment**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney;**
- Lenoir County Planning Board – One (1) Vacancy; Resignation: District Six**
- CJPP – Four (4) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

**ITEMS FROM THE COUNTY MANAGER/COMMISSIONERS/COUNTY ATTORNEY**

Item No. 20 was a memo from Mr. Jarman regarding Items of Interest. Mr. Mark Pope, Economic Development Director, addressed the Board regarding Delta stopping their flight services at the Kinston Jetport. Delta will be pulling out of the Kinston Jetport as of January 6, 2006 citing their bankruptcy issues and competition with the Raleigh-Durham airport as reasons. Allegiant Air will start their commuter service to Orlando, Florida on Friday, November 10, 2006. The new Smithfield Plant held its grand opening ceremony on November 2, 2006. Mr. Jarman stated the Hannibal Building cabling will be completed this month; inmates will paint the building in December; the probation office will move into the building in January 2007. Mr. David Harris of RSM Harris and Associates will display CDBG before and after pictures at the November 20, 2006 meeting. Information will be obtained from the Sheriff's office and Brennan and Associates to clarify the jail construction process. The Board will discuss the jail in depth once the new Board is seated in January 2007.

**CLOSED SESSION**

Upon a motion by Ms. Brown and a second by Mr. Davis, and unanimous approval, closed session was entered at approximately 9:48 a.m. and the following cited: Number five (5) To establish or instruct the public body’s staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price or other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms of an employment contract or proposed employment contract. Upon a motion by Mr. Graham, a second by Ms. Brown and unanimous approval, closed session was adjourned and open session reconvened at approximately 10:07 a.m.

**ADJOURNMENT**

Mr. Graham stated that a property issue was discussed and the Board took no action. Upon a motion by Mr. Graham the Board adjourned at 10:08 a.m.

Respectfully submitted,

Reviewed By

Lashanda Aytch  
Clerk to the Board

Michael W. Jarman  
County Manager