

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
 MONDAY, NOVEMBER 7, 2011 – TIME: 9:00 A.M.
 COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
 130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: Sandy Bottom VFD–Resolution Honoring Capt. George Wendell Fisher III
 Philip Cain – Request Waiver of Late Filing Penalty – Smithfield Packing
 Derek Kelly – Century Link

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| 1. | Items from Chairman/Commissioners: 10 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |

CONSENT AGENDA: 10 Min.

ACTION

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| 3. | Approval of Minutes: Regular Board Meeting: October 17, 2011 | Banks/Jarman |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein | Parrish |
| 5. | Budget Ordinance Amendment: School Construction Fund: School Construction: \$9.83. Decrease | Martin |
| 6. | Budget Ordinance Amendment: Solid Waste Fund: Finance/Landfill: \$1,450. Increase | Martin |

END OF CONSENT AGENDA

BUDGET ORDINANCE AMENDMENTS/ RESOLUTIONS: 30 Min.

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| 7. | A. Resolution Authorizing the Renewal of the Support & Maintenance for Neverfail for SQL Server: \$3,300 | Dail/Martin |
| | B. Resolution Authorizing Select Custom Apparatus, Inc. to Remount 2008 Wheeled Coach Ambulance Box In the Amount of \$60,838 | |
| 8. | A. Resolution Approving Proposal for Asbestos and Lead Based Paint Survey of Various County Owned Buildings, K.C.I. Associates of N.C., P.A. | Hollowell |
| | B. Budget Ordinance Amendment: General/Capital Improvements: Buildings and Grounds: \$35,000 Increase | |
| 9. | Budget Ordinance Amendment: Capital Improvements Fund: Community Development: \$25,000. Increase | Martin |
| 10. | Budget Ordinance Amendment: General Fund: DSS: \$43,345 Increase | Moore/Martin |
| 11. | Resolution Authorizing the Transit Department to Execute a Purchase Order for the Purchase of Two Vans Through the Community Transportation Program Grant: \$87,000 | Allison/Martin |
| 12. | Resolution Approving the Prevention and Treatment Center of Lenoir County FY 2011-2012 Grant Funding for the 8 th Judicial District Community Intervention Program: \$117,000 | Milas Kelly |
| 13. | Resolution Approving Purchase of Eight (8) 2012 Dodge Chargers: \$175,440 | Hill/Martin |

APPOINTMENTS: 5 Min.

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| 14. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. | Banks |
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OTHER ITEMS: 10 Min.

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| 15. | Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary) | |
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RESOLUTION HONORING CAPT. GEORGE WENDELL FISHER III

- WHEREAS, the Sandy Bottom Volunteer Fire and Rescue wishes to honor the life and service of Captain George Wendell Fisher III, who passed away September 22, 2011; and,
- WHEREAS, Captain George Fisher III dedicated 23 years of his life working for the Sandy Bottom Fire and Rescue; and,
- WHEREAS, Captain George Fisher III spent the past 15 years as either Chief of the Sandy Bottom Volunteer Fire Department or President of the Sandy Bottom Fireman's Association; and
- WHEREAS, Captain George Fisher III is acknowledged for his exceptional leadership and unwavering commitment to duty; and,
- WHEREAS, Captain George Fisher III was a "valuable member", "a father figure", and "a compassionate person" who was highly respected in the community and the fire service; and,
- WHEREAS, Captain George Fisher III's efforts made the Sandy Bottom Community a better and safer place for families and businesses; and,
- WHEREAS, the Sandy Bottom Volunteer Fire and Rescue extends their sincere sympathies to the family of Captain George Fisher III.

NOW THEREFORE BE IT RESOLVED, this 7th Day of November in the Year 2011 of our Lord, that the Sandy Bottom Volunteer Fire and Rescue recognizes Captain George Wendell Fisher III for his dedicated services he so freely gave to the citizens of Lenoir County and BE IT FURTHER RESOLVED that a copy of this Resolution be presented to Ms. Sandy Fisher and family.

Tim Mooring, President of Lenoir County Chief's Association

April Banks

From: "Cain, Philip" <Philip.Cain@ryan.com>
To: "'abanks@co.lenoir.nc.us'" <abanks@co.lenoir.nc.us>
Copies to: "Stewart, Stephen" <Stephen.Stewart@ryan.com>
Date sent: Mon, 26 Sep 2011 11:42:05 -0500
Subject: Request to Attend Board of Commissioners Hearing on 10/03/2011 -
Smithfield Packing Acct 50538 101

April,

Per your request, please find attached copies of the following items pertaining to the recently filed protest of late filing penalties currently imposed for the 2011 Business Personal Property Listing concerning Smithfield Packing Acct 50538 101:

- Copy of Penalty Protest filed with Lenoir County Tax Administrator on 09/20/2011
- Copy of Penalty Protest Response from Lenoir County Tax Administrator received on 09/22/2011

At your earliest convenience, we would like to request confirmation of whether we may attend the upcoming Board of Commissioners Hearing scheduled for 9:00am ET on Monday, October 3, 2011.

If you have any questions or require additional information, please feel free to contact me at 972.934.0022.

Regards,
Philip S. Cain
Senior Consultant, Property Tax
Ryan
Three Galleria Tower
13155 Noel Road
Suite 100
Dallas, Texas 75240

972.934.0022 Ext. 10-1326
972.934.4939 Facsimile

www.ryan.com

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message, and notify us immediately. If you or your employer do not
consent to Internet email messages of this kind, please advise us
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in this message are not given or endorsed by my firm or employer
unless otherwise indicated by an authorized representative
independent of this message.



Three Galleria Tower
13155 Noel Road
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Dallas, Texas 75240
Main 972.934.0022
Fax 972.934.2091

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VIA ELECTRONIC MAIL

September 20, 2011

Lenoir County Tax Department
101 N. Queen Street
Post Office Drawer 3289
Kinston, NC 28502

Re: Request for Waiver of Late Filing Penalty
Smithfield Foods, Inc.
The Smithfield Packing Co
Account No: 50538 101

Dear Ladies and Gentlemen:

Please accept this letter as our official notice of protest concerning the penalty currently imposed for late filing of the 2011 Business Personal Property Listing for the above-referenced account. The referenced personal property listing was initially mailed by the client, to the Lenoir County Assessor's Office by the April 15th deadline, however due to a clerical error, in which the mailed listing was not appropriately processed with postage, said listing was returned to our office at which time we processed the mailing with postage and forwarded onto the jurisdiction, ultimately resulting in the referenced listing being received by the assessor's office after April 15th.

Due to the unique circumstances which occurred, we respectfully request that the County please waive late listing penalties currently imposed.

We appreciate your consideration in this matter. If you have any questions, or require additional information, please feel free to contact me at 972.934.0022.

Sincerely,

A handwritten signature in black ink, appearing to be "Philip S. Cain".

Philip S. Cain
Taxpayer's Representative



County of Lenoir

Office of the
Tax Administrator

Drawer 3289
Kinston, N.C. 28502

September 22, 2011

Ryan
C/O Phillip Cain
Three Galleria Tower
13155 Noel Road Suite 100
Dallas, Texas 75240

Re: The Smithfield Packing Co Inc, Account No: 50538 101
Waiver request for late listing penalty

Dear Mr. Cain:

I am responding to your request for waiver of the late listing penalty on the above referenced account. As we have discussed over the telephone, the Lenoir County Tax Office has charged the penalty based on North Carolina General Statute 105-311, and the Lenoir County Tax Assessor has no legal authority to waive the penalty. Per North Carolina General Statute 105-312, the taxpayer has the right to petition the Board of County Commissioners for a compromise of the taxes charged. If any tax is compromised by the County Commissioners, however, the Commissioners who approve the release could be held personally liable if the release is later found to be illegal, per North Carolina General Statute 105-380.

If you wish to pursue appealing this matter to the Lenoir County Board of Commissioners, you will need to contact April Banks, Clerk to the Board, at (252)559-6450. Please advise if you have any questions or need more information.

Sincerely,

Darrell Parrish
Lenoir County Tax Administrator

County of Lenoir

Board of Commissioners

George W. Graham, Jr., Chairman
Reuben Davis, Vice-Chairman
Jackie Brown
J. Mac Daughety
Tommy Pharo
Eric S. Rouse
Linda Rouse Sutton



Lenoir County Courthouse
Post Office Box 3289
130 South Queen Street
Kinston, NC 28502

Telephone: (252) 559-6450
Fax: (252) 559-6454

Michael W. Jarman, County Manager
Tommy Hollowell, Assist. County Manager
April L. Banks, Interim Clerk to the Board

November 7, 2011

The North Carolina Department of Commerce
Attn: Secretary Keith Crisco
301 N. Wilmington Street
4318 Mail Service Center
Raleigh, North Carolina 27699-4318

Dear Mr. Crisco:

On behalf of the Lenoir County Board of Commissioners, I am pleased to write this letter in support of CentryLink's application to the North Carolina Department of Commerce for a Broadband Connectivity Supply Side Incentive Grant. CenturyLink recently attended a Board Meeting to hear the concerns of the citizens in Lenoir County regarding the availability of High Speed Internet in certain areas and to provide an update on possible future projects. Due to the importance of instant information in today's economy, broadband is an essential utility. CentryLink was optimistic regarding the expansion of their services to citizens who did not have the availability in their area.

Obtaining this grant will allow five new areas to have access to High Speed Internet and yields 370 new DSL capable lines. Institute is one of the potential locations. These citizens have been lobbying for high speed internet in their area for several years. They are concerned about their children not having the same educational opportunities as those who have internet capability. Obtaining this grant will aid CenturyLink in providing a valuable asset to our community. We encourage their efforts in continuing to improve our County by providing the citizens with a very important resource in today's world.

Thank you for your consideration of CenturyLink's request.

Sincerely,

George W. Graham Jr.
Chairman, Lenoir County Board of Commissioners

TO: Members of the Board
FROM: Chairman/Commissioners
DATE: November 7, 2011
SUBJECT: Items of Interest

1. Eastern Carolina Council – Economic Development Administration disaster recovery funds

OCT 28 2011



Eastern Carolina Council

October 28, 2011

Your Economic Development District (EDD), the Eastern Carolina Council, has been awarded a small amount of Economic Development Administration (EDA) disaster recovery funds. These funds are being shared with three other EDDs.

Per our plan of work as required by the grant, we intend to utilize these funds to:

1. Identify potential construction projects that might be eligible for EDA funding. Once such projects were identified, we would assist the local government in applying to EDA for the funds. Examples from past events include:
 - a. Building a berm around a water treatment facility to prevent the future impacts of flooding;
 - b. Elevating or flood proofing a lift station that serves the business district.
2. Create a plan for a waterfront business district that addresses mitigation efforts to minimize damage from future flooding.
3. Develop a brochure to be distributed to local businesses through the chambers of commerce and the building inspection departments that addresses disaster-proofing techniques for businesses.
4. Help develop/plan other efforts related to disaster recovery/mitigation that directly relate to business and job creation/retention.

If you have a project you would like to discuss, please contact:

Judy Hills
Director Economic & Community Development
252.638.3185 Ext. 3005 Cell: 252.229.4799
jhills@eccog.org

We look forward to hearing from you!

Eastern Carolina Council P0 Box 1717 New Bern, NC 28563-1717
Phone 252.638.3185 Ext. 3005 Fax 252.638-3187 Web <http://www.eccog.org> email jhills@eccog.org

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: November 7, 2011
SUBJECT: Items of Interest

1. Response Letter from The Queen
2. Property 103 N. East Street
3. Bids / RFPs on Web



BUCKINGHAM PALACE

26th October, 2011.



Dear Mr. Graham,

The Queen has asked me to thank you for your letter of 18th October in which you invite Her Majesty to visit the City of Kinston in 2012. I am afraid The Queen is unable to accept as she has no plans to visit the United States of America next year.

I am sorry to convey this disappointing response.

Yours sincerely

Helen Cross

Mrs. Helen Cross
The Queen's Diary Secretary

Mr. George W. Graham.

From: **Scott Saylor <scottsaylor@ncrr.com>**
To: **'April Banks' <abanks@co.lenoir.nc.us>**
Copies to: **"mjarman@co.lenoir.nc.us" <mjarman@co.lenoir.nc.us>, Chuck Burnell**
Subject: **RE: Lenoir County Property**
Date sent: **Thu, 20 Oct 2011 13:22:08 +0000**

Many thanks for this information.

We have checked, and based upon our records this property does not appear to overlap the rail corridor, therefore, we would not see a potential use for the property. However, I do appreciate your letting us know as we work to clean up the corridor boundaries in Lenoir County (and other counties).

Thank you again,
Scott

From: April Banks [mailto:abanks@co.lenoir.nc.us]
Sent: Wednesday, October 19, 2011 3:04 PM
To: Scott Saylor
Cc: mjarman@co.lenoir.nc.us
Subject: Lenoir County Property

Mr. Saylor,

At the Commissioner's Meeting on October 17, 2011, the Board agreed to accept a bid in the amount of \$500 on property located at 103 N. East Street Kinston, NC. The County acquired the property due to tax foreclosure. A map of the area is attached for your viewing. It seems as though a substantial amount of this property is located in the Rail Right of Way. We wanted to make you aware of this property in the case the NC Rail Road would like to submit an upset bid. If you would like additional information, please let me know.

Regards,

April L. Banks
Interim Clerk to the Board
Lenoir County Manager's Office
P: (252)559-6450
F: (252)559-6454

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
October 17, 2011

Item No. 3

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, October 17, 2011 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, Mac Daughety, Linda Rouse Sutton, Tommy Pharo, and Eric Rouse

Also present were: Michael Jarman, Lenoir County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, April L. Banks, Interim Clerk to the Board, and members of the general public and news media.

Chairman Graham called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

On behalf of the Board of Elections, Ms. Brown presented Mr. Robert Waller a plaque in recognition of his 24 years of service at the Board of Elections. He served from 1987-2011. Upon receiving the plaque, Mr. Waller thanked everyone for the recognition. He stated it has been a pleasure working for Lenoir County and the Board. Mr. Oscar Herring introduced the staff at the Board of Elections: Ms. Dana King, Director, and staff members, Barbara Hammonds, Barbara Perry, and Jean Alphin. Mr. Herring stated Mr. Waller has been a great teacher and he appreciates his services. Ms. King thanked the Board for allowing them to publicly recognize Mr. Waller for his dedication. Mr. Graham stated he appreciates the way business is conducted on Election Day in Lenoir County. They have been very professional and have made few errors.

Ms. Susan Moore, Director of Social Services, along with Ms. Pat Hemby, Food Stamp Program Manager addressed the Board regarding changes to the Low Income Energy Assistance Program (LIEAP). Ms. Moore stated this program is designed to assist with utility payments during the winter months. In the past, if a household was receiving Food Stamp benefits, they would automatically receive a LIEAP payment. One change to the program this year is if a household is receiving Food Stamp benefits, they would still have to apply for the payment. Social Services will not start the application process until December 2011. In December, only seniors age 60 and over and the disabled may apply. Another change to the program is the payments will go directly to the vendor and not to the individual. This ensures the payment will go towards heating costs. Payments are limited and based on income eligibility. Ms. Hemby is coordinating the program this year. The approximate allocation for the LIEAP is \$108,000. Ms. Moore estimates the amount will serve 360 families in Lenoir County on a first come, first serve basis.

Ms. Hemby stated she is pleased with the changes the State has made to the program. If a household is eligible, they will receive a check for \$200 if heating by electric and \$400 if heating by oil, gas, or kerosene. The State set the limits. Social Services will also be mailing out applications to those who cannot come into the agency to apply. The income limits have increased to 130% of the current poverty level. Any checking or savings account must have less than \$2,200 to be eligible. Mr. Graham inquired about the citizens who heat by burning wood. Ms. Hemby replied those citizens will receive \$200 to be sent directly to the wood supplier. Social Services has already identified the vendors they will be working with. Mr. Graham asked if the wood can be delivered across a period of time due to some citizens not having the capacity to store the wood. Ms. Hemby stated yes that can be arranged. Mr. Pharo questioned when other citizens can apply for the program. Ms. Hemby

responded if there are funds left at the end of January after the seniors and disabled, then the application process will open to other citizens. Mr. Pharo asked if the amount of the check does not cover the entire bill, will the utilities still be disconnected. Ms. Hemby stated the Crisis Intervention Program will pay the difference if the household qualifies. Ms. Moore added payment arrangements can be set due to the high cost of utilities during the winter. She then invited the Board to a Fundraiser for the United Way being held on November 2, 2011 by Social Services.

Mr. Cale Johnson from the North Carolina Department of Revenue addressed the Board regarding two (2) new programs. Mr. Johnson stated he appreciates the opportunity to come before the Board to inform them of the programs. They are the Small Business and Technology Development Center (SBTDC) and the Small Business Center Network (SBCN). The Department of Revenue is seeking ways to be helpful to small businesses. This program will allow tax payers to enter into installment agreements for delinquent taxes. There are two (2) requirements of the program. The company must owe trust taxes and have less than 200 employees. During the course of the program, the company must file and pay any liabilities during the period of enrollment through June 2013. The Department of Revenue typically does not stretch installment agreements for trust taxes. The counseling and services are free and confidential. The programs will teach small businesses ways to keep from becoming delinquent on taxes. The Department of Revenue will not file liens on businesses in this program. Currently there are approximately 460 businesses enrolled in the programs. This represents about \$8.5 million in delinquent taxes. If a small business wants to be screened for eligibility, they will need to contact the Revenue Office closest to them. Mr. Graham asked if there was a minimum employee requirement. Mr. Johnson stated the minimum number of employees is one (1).

ITEMS FROM THE COUNTY MANAGER

Mr. Jarman informed the Board of Mr. Lester Gosnell's death. Mr. Gosnell worked with the sheriff's department for 27 years and then became a Magistrate while teaching Basic Law Enforcement at Lenoir Community College. Funeral and visitation will be at 7 p.m. at the Garner Funeral Home on Thursday, October 20, 2011.

Mr. Jarman asked the wishes of the Board regarding the Annual Commissioners' Christmas Employee Luncheon. In the past, the Commissioners donned aprons and served the County employees as a gesture of appreciation. Mr. Rouse asked if the cost was allotted in the budget. Mr. Jarman responded there are funds set aside for this event in the budget and cost is approximately \$3,500 to \$4,000. The luncheon will be held either at Kings or the Shrine Club. Mr. Graham asked if there were any objections to the event. There were none. He stated this has been an annual event for the past twenty (20) years. This is a way of supporting the employees and saying thank you. Very seldom can the employees be rewarded with salary increases. Upon a motion by Mr. Davis and a second by Mr. Daughety, the Board unanimously agreed to move forward with the plans for the Christmas Employee Luncheon.

Mr. Jarman stated the County has received a bid for a property located at 103 N. East Street. The bid was for \$500 and the tax value is \$3,000. The property is located on a corner and is vacant due to a fire to the home that was previously there. Mr. Griffin inquired if there would be any issues due to the rail right of way running through the property. Mr. Jarman responded the County has considered the right of way and there is no current issue. Mr. Griffin stated the rail may want to purchase this property. Mr. Rouse asked if the rail would have to pay taxes on the land and Mr. Griffin responded yes they would. Mr. Jarman stated he has not contacted the rail regarding this property and does not know the bidder's plans for the property. Mr. Rouse suggested offering the property to the rail first. Mr. Jarman stated if the Board accepts the bid, the rail has the right to upset the bid. Upon a motion

by Mr. Rouse and a second by Mr. Pharo, the Board unanimously agreed to accept the current bid of \$500 and contact the North Carolina Rail Road to see if they would like to enter an upset bid.

Mr. Rouse stated he has been contacted by different businesses in the area wanting to have a chance at being a vendor for County projects. He suggested the projects up for bid be posted on the County website. This way, no business feels left out and everyone will have a fair turn to bid. Mr. Jarman stated he would like to discuss the idea with the Department Managers to determine if the process can be centralized. He will then come back with recommendations, disadvantages, and advantages to see if this can be done. Mr. Graham stated he does not want a business to think the County is not providing an opportunity for everyone to participate in bidding. Mr. Jarman stated even items or services not meeting the threshold for bidding are currently bid out to the vendors.

Mr. Graham recognized Mr. Jim Hartis, a citizen in the audience, to make a comment. Mr. Hartis stated he has lived in Kinston since 1979. He is a retired real estate broker who was in the industry for 61 years. Mr. Hartis stated his biggest competition in real estate is the City and County. When he has a property to become available, he takes the information to Economic Development for possible use. He contacted Mr. Jarman February 1, 2010 to set up a meeting with him and Mr. Mark Pope, Director of Economic Development regarding properties available for use by potential companies seeking to move to Lenoir County. At that time, Mr. Pope was not available to meet with him, but Mr. Jarman met with him alone. Mr. Hartis stated he has a 45,000 square foot building available for lease or purchase and he has another building he felt would have been a good place to build the jail expansion. He expressed concerns that no one has inquired about the space. In April 2011, when Serve Pro came to the area, he started working with them to assist them in finding the space necessary for their business. Serve Pro did not receive a write-up in the Free Press like the new Waffle House. Mr. Hartis is interested in gaining attention for aid in researching the process of acquiring property for a potential client. He feels as though Mr. Pope is a "facilitator" for the County. He thanked Mr. Graham and the Board for letting him voice his concerns to obtain a better understanding. Mr. Daughety asked of the property available now. Mr. Hartis stated he has a 45,000 square foot building with 32 acres of land available. In response to Mr. Hartis, Mr. Jarman stated Mr. Pope is more than a "facilitator". He is allotted funds to travel to trade shows and conventions to attract new businesses to Lenoir County. Currently, most leads come from the Department of Commerce. Companies do much of the research via internet. A list of available spaces is listed on a website called sitesearch. Each vacancy listed on this site has information regarding the amount of land, size of building, and other specifications for the company.

Mr. Jarman stated in regards to the vacant building Mr. Hartis spoke about, he was aware of the low pricing, but it did not fit the County's needs for the jail expansion. The cost to renovate the existing building for jail use would have been extremely expensive. The County is working trying to obtain a jail design incorporating a central tower where fewer employees can observe more inmates. If the jail was put in the building, costs would also rise for transfer of inmates to and from court. Mr. Jarman stated he does know of the existence of ServPro. To offer incentives to a company, they have to meet IRS certain codes and ServPro did not. Most of these businesses that meet the codes are manufacturing, distribution, or warehousing. Mr. Jarman apologized to Mr. Hartis for the delay in meeting with him. If Mr. Hartis supplies the County with all the information on his building vacancies, they can be added into the sitesearch database.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. .Daughety, the Board approved the following Consent Agenda.

3. Approval of Minutes: Regular Board Meeting: October 3, 2011

Banks/Jarman

Ms. Brown informed the Board Ms. Sutton had fallen ill and motioned to excuse Ms. Sutton from the Board Meeting. Mr. Daughety seconded the motion. The Board unanimously agreed to excuse her absence.

RESOLUTIONS /BUDGET ORDINANCE AMENDMENTS

Item No. 4 was a Resolution for Acceptance of the Revised Regional Agreement for Neuse Regional Library. Mr. Jarman stated there were a few changes to the State Administrative Code. The changes are requiring regional libraries to revise their agreements. Accepting the agreement is not final. If the Board accepts the revision, the State Library still has to approve the revision to make it final. The previous agreement was signed in 1962. The document will bear the signature of each participating unit of local government to ensure compliance with the changes to the Administrative Code. The Library has worked closely with the State Library of North Carolina to prepare the draft of the revised Regional Agreement. The Commission considered the revised rules at the March 17 meeting and approved the rules for Organization of Regional Libraries, 07 NCAC 02I.0301I – 07NCAC 02I.0308. These rules became effective April 1, 2011. At the July 26 meeting of the Neuse Regional Library Board, the Board approved the draft. Upon a motion by Mr. Daughety and a second by Ms. Brown, Item No. 4 was unanimously approved.

Item No. 5 was a Resolution to Approve a Drug and Alcohol Testing Policy for Lenoir County Transit. Ms. Sally Durst, Transit Safety Officer addressed the Board. She stated FDA did an audit of the current Drug and Alcohol Policy. Some changes have been made, but there is still zero tolerance in the County. The changes are: An addition to the definition of qualified Substance Abuse Professionals (state-licensed marriage and family therapist), changes and updates to the phrasing in what is required in pre-employment “previous DOT-Employer” reports and changes to the phrasing within the “Random Testing” section. Upon a motion by Mr. Pharo and a second by Mr. Daughety, Item No. 5 was unanimously approved.

Item No. 6 was a Budget Ordinance Amendment: Finance/Sheriff’s Department: \$3,334. Increase. This amendment is to budget insurance proceeds received from Trident Insurance Company on 10/11/11 in the amount of \$3,333.54 for an accident that occurred on October 1, 2011 when a vehicle driven by one of our deputies was involved in an accident. Upon a motion by Mr. Davis and a second by Mr. Daughety, Item No. 6 was unanimously approved.

Item No. 7A was a Resolution to Authorize Lenoir County Cooperative Extension to Continue to Manage and Facilitate the Seniors Health Insurance Information Program (SHIIP) and Authorize Tammy Kelly, County Extension Director, to Execute the Contract in the Amount of \$4,128. Lenoir County Cooperative Extension assumed the role of host to the SHIIP Program in FY 2006-2007. The program is implemented by a staff of trained volunteers, and administered by Lenoir County Cooperative Extension. Volunteers are trained and updated by the division of Seniors Health Insurance Information Program (SHIIP) of the North Carolina Department of Insurance. Currently there are 3-4 trained volunteers who have agreed to continue to provide the consultations with the Department of Insurance. The SHIIP program is an important resource for the senior citizens of Lenoir County. This is critical information available in assisting seniors in choosing the type of insurance they need. Last year approximately 489 Medicare recipients were assisted in selecting a prescription drug plan during open enrollment October-December. Upon a motion by Mr. Daughety and a second by Ms. Brown, Item No. 7A was unanimously approved.

Item No. 7B was a Budget Ordinance Amendment: General Fund: Process Funds-Cooperative Extension: \$4,128. Increase. This amendment is to budget funds from a grant from the NC Department of Insurance for the SHIIP Program. Cooperative Extension applied for and will manage the grant. The grant will provide one on one help with the Medicare issues and enrollment. Upon a motion by Mr. Daughety and a second by Ms. Brown, Item No. 7B was unanimously approved.

Item No. 7C was a Resolution Authorizing Acceptance of a Grant in the Amount of \$15,000 from the North Carolina Tobacco Trust Fund Commission. The Lenoir County Farmer's Market, a shake-roof wood structure of three (3) large open-sided octagonal units linked by two (2) rectangular units, was built in 1979. The Market's bathrooms, which serve both vendors and the public, and the office, are antiquated and inadequate. A new community-based Food System Team, focused on finding ways to support the NC 10% Campaign, established a Market Advisory Committee of key community leaders to set new policies for the Market, prompting area food producers to participate in the Market. A Pride of Kinston grant matched by Lenoir County provided basic landscaping, repairs, and painting. This resulted in an increase from four (4) vendors to 15 vendors. The increased activity made obvious the need for major renovations; the parking lot's condition deterred some potential customers and is a liability for vendors. The Tobacco Trust Fund Money will be used to renovate the Market's bathrooms, including low-flush toilets and automatic faucet lavatories and repairs and painting of the floors and walls. Upon a motion by Mr. Daughety and a second by Mr. Pharo, Item No. 7C was unanimously approved.

Item No. 7D was a Budget Ordinance Amendment: General Fund: Process Funds: \$15,000. Increase. This amendment is to appropriate a grant from the NC Tobacco Trust Fund Commission in the amount of \$15,000. These funds will be used to renovate / repair the bathrooms at the Farmer's Market and will also aid in the repair / painting of floors and walls. Upon a motion by Mr. Daughety and a second by Mr. Pharo, Item No. 7D was unanimously approved.

Item No. 7E was a Budget Ordinance Amendment: Trust and Agency Fund: Extension-Family Caregiver: \$54,381. Increase. This amendment is to increase the budgeted amounts of the Partnership for Children Program. Whenever the budget was being compiled, it was thought that the Partnership for Children would be receiving the same funding as FY 10-11. However, on August 16, the County received notification from the Lenoir-Greene Partnership that they had currently received only 25% funding from the NC Partnership for Children, and the budget was decreased accordingly. On October 3, 2011, the County received notice that the program was being increased by \$54,381. This amendment will increase the program by the said amount. Upon a motion by Mr. Daughety and a second by Ms. Brown, Item No. 7E was unanimously approved.

Item No. 8 was a Resolution Approving Purchase of Ten (10) Dell Vostro 3450 Laptop Computers: \$13,014.75. Major Christopher Hill of the Sheriff's Department addressed the Board. Each Lenoir County Sheriff's patrol car is equipped with an in-car laptop computer. These computers allow the officer to access various local, state, and federal databases to retrieve information about a persons and vehicles they come in contact with. Several of the Sheriff's Office computers are damaged beyond repair and must be replaced. The Dell Corporation has quoted ten (10) Vostro 3450 laptop computers with an in-car mount at a cost of \$1,301.47 each. The Sheriff will utilize civil process funding to facilitate the purchase of these computers. Civil process funds are derived from the fees collected for the service of civil papers. Mr. Rouse asked if the funds used for the computers will impact any other programs. Major Hill responded the funds will not impact any other programs in the department. Mr. Graham asked if the old computers could be salvaged and perhaps placed in classrooms for students. Major Hill stated the computers are not operational and therefore cannot be used. Mr. Davis inquired if the equipment will have a salvage value. Major Hill stated the computers will be listed on the County website as surplus. Mr. Daughety applauded the Sheriff's Department in working with the citizens setting up Neighborhood and Community Watches. Mr. Rouse asked if the civil process funds can be accumulated from year to year. Major Hill stated the funds can roll over from year to year and the amount will increase due to the cost of charges on civil papers rising to \$15.00 from \$7.50. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Approving Jail Project Special Inspections Services Agreement: KCI Associates of NC, PA. Mr. Hollowell stated the company will perform field inspections of the HVAC mechanical installations, smoke control and evacuation testing, and code required reporting for the jail project and to authorize the County Manager to execute the agreement. The project plans specify that special inspections are required. These third-party special inspections are the responsibility of the owner and the tests must be performed in accordance with Chapter 9, paragraph 909.18.8 of the North Carolina Building Code. North Carolina General Statute 143-64.31 requires that public agencies select architects, engineers, surveyors, and construction managers "at risk" based on qualifications instead of bid prices. Other firms solicited for proposals were Froehling & Robertson, Inc. of Raleigh, N.C., Terracom Consultants, Inc., of Winterville, N.C., and The East Group, of Greenville, N.C. KCI Associates of N.C., P.A. was the lowest qualified bidder. Upon a motion by Mr. Daughety and a second by Ms. Brown, Item No. 9 was unanimously approved. Mr. Rouse questioned the amount budgeted for these services. Mr. Hollowell responded \$100,000.

APPOINTMENTS

Item No. 10 was a Resolution Appointing Citizens to Boards, Commissions, Etc. Upon a motion by Ms. Brown and a second by Mr. Daughety, Ms. Helen Wiggins was appointed to the Lenoir County Transit Advisory Board.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Jury Commission 1 st Appearance	Annie Ruth Parrish	October 2013
Lenoir County Transit Advisory Board 2 nd Appearance	Helen Wiggins	October 2014

CURRENT VACANCIES

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1) and Four (4)
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

CLOSED SESSION

Upon a motion by Mr. Daughety and a second by Ms. Brown, and unanimous approval, closed session was entered at approximately 5:33 p.m. and the following cited: Number five (5) To establish or instruct the public body’s staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price or other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms of an employment contract or proposed employment contract. Upon a motion by Mr. Daughety and a second by Mr. Pharo; the Board moved out of closed session at approximately 5:54 p.m.

OPEN SESSION

Mr. Graham stated the Board discussed acquisition of property and no decision was made. Mr. Daughety stated on Monday, November 7, 2011 at 10 a.m. there will be a regional gathering at the Eastern Region Office on the Work Ready Communities Program. All of the Commissioners are invited to attend. The counties are trying to form a regional partnership for all counties in the Eastern Region. Mr. Daughety will be a member of the Board. Mr. Graham stated the Board should think

about assembling a taskforce. The taskforce can be made up of twelve (12) to fifteen (15) individuals from around the County. They can be nominated or recommended. This team will research the sales tax in Lenoir County and determine the impact. Citizens are paying these taxes regardless, but the County is not collecting them. Mr. Davis stated the Chamber of Commerce would have to back this group. They possibly already have a committee that could do the research. Mr. Daughety and Mr. Graham stated that would be an excellent idea. The citizens would have to support the idea. Mr. Daughety stated if the sales tax were to increase, then possibly the citizens can get a property tax reduction. Mr. Graham stated he does not want to pass an increase if there is no benefit.

ADJOURN

Upon a motion by Mr. Graham and a second by Ms. Brown the Board adjourned at 6:04 p.m.

Respectfully submitted,

Reviewed By

April L. Banks
Interim Clerk to the Board

Michael W. Jarman
County Manager

RESOLUTION: Approving the Releases and Refunds to the Individuals Listed Herein

SUBJECT AREA: Finance

ACTION REQUESTED: Approval of Releases and Refunds as Prepared

HISTORY/BACKGROUND:

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

<u>Year</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>	<u>Reason</u>
2011	Chris Cannon	57524	\$111.03	Corrected Listing
2011	PNC Equipment Finance	62539	134.36	Corrected Listing
2011	Alton Davis	6400	243.07	Legal Exemption
2011	Addie Stroud	27775	467.35	Legal Exemption
2011	Donald Gates	68612	382.89	Corrected Listing
2011	James King	44606	300.20	Corrected Listing
2011	Thomas Wahab	30957	281.38	Corrected Listing
2011	Dempsey Smith	26370	414.48	Corrected Listing
2010	Sheila Garner	48481	186.27	Corrected Listing
2011	Sheila Garner	48481	162.87	Corrected Listing
2011	Hilario Bonilla	40501	249.05	Adjusted Value
2011	Jimmie Outlaw	21837	283.49	Adjusted Value
2011	Debra Roberts	60689	100.70	Double Listed
2011	Cornelius Tindal	7168	380.25	Corrected Listing
2011	Wayne Canterbury	39185	150.83	Corrected Listing
2010	Wayne Canterbury	39185	165.88	Corrected Listing
2010	Christine Lammon	39244	164.98	Adjusted Value
2011	Richard Moody	70323	200.00	Out of Business
2011	Allen Hardison	11126	181.95	Adjusted Value
2011	El Bertram King	62385	243.60	Adjusted Value
2011	Norma Gaytan	8803	103.66	Adjusted Value
2011	John Barnett	1288	276.15	Adjusted Value

Refunds

<u>Year</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>	<u>Reason</u>
2011	Billy Paderick	21957	\$168.00	Corrected Listing

MANAGER'S RECOMMENDATION:

Approval of releases as set out above.

Initials

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

11/7/11
Date

ATTEST

11/7/11
Date

Item No.: 5

BUDGET ORDINANCE AMENDMENT: SCHOOL CONSTRUCTION FUND
 SCHOOL CONSTRUCTION: \$9.83 DECREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 -2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
SCHOOL CONSTRUCTION		SCHOOL CONSTRUCTION		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>DECREASE</u>			<u>DECREASE</u>		
41-3831-4931	INTEREST-SERIES 2008	-9.83	41-5908-1920	CONSULTANT-ARBITRAGE	-1,150.00
			41-5908-1990	ARCHITECT/ENGINEER	-26,164.12
			41-5908-5850	CONSTRUCTION	27,304.29
Total		-9.83	Total		-9.83

Reason and Justification for Request:

Budget Amendment to correct revenue and expenditure lines within the School Construction Bond Funds. This project closed during the month of October 2011.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	10/17/11	<i>Martha H. Martin</i>	10/17/11
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>	10/18/11		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

PRIOR YEAR

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
SOLID WASTE	FINANCE/LANDFILL	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPEDITURES
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u>		<u>INCREASE</u>
66-3842-8500 INSURANCE-MISCELLANEOUS	1,450.00	66-4720-3500 MAINT/REPAIRS-BLDGS & GRNDS 1,450.00
Total	1,450.00	Total 1,450.00

Reason and Justification for Request:
 BUDGET AMENDMENT TO APPROPRIATE INSURANCE PROCEEDS - A PERSON WHO BROUGHT SOMETHING IN AT SITE # 5 ON OCTOBER 5, 2011 RAN INTO THE FENCE. HIS INSURANCE COMPANY WAS SUPPOSED TO PAY DUDLEY'S FENCE COMPANY DIRECTLY, BUT INSTEAD, THE INSURANCE COMPNY SENT THE CHECK TO THE LANDFILL. THE CHECK WAS RECEIVED AND DEPOSITED ON 10/19/2011 - THIS WILL PUT THE FUNDS BACK INTO THE MAINTENANCE/REPAIRS-BUILDINGS AND GROUNDS LINE IN ORDER TO PAY THE BILL.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	10/19/11	<i>Martha H. Martin</i>	10/19/11
Budget Officer Approval	Date		
<i>[Signature]</i>	10/19/11		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/7/11 **ITEM NO.:** 7A

RESOLUTION: Authorizing the Renewal of the Support & Maintenance for Neverfail for SQL Server: \$3,300.00

SUBJECT AREA: Financial

ACTION REQUESTED:

Authorize the renewal of the Neverfail Support & Maintenance for SQL Server bundle in the amount of \$3,300.00 from budget line 24-4320-6900.

HISTORY/BACKGROUND:

Contract is for the support and maintenance of the Neverfail SQL server software. The Neverfail SQL server provides a critical service in the day-to-day operations of the Computer Aided Dispatch software for the Communications Division. This software allows the dual CAD servers to run in mirror mode, thereby ensuring that in the event of the primary CAD server having a critical failure, the backup server would assume running CAD with no interruption in service to the Telecommunicators. This also ensures that there is no lapse in the service that is currently provided to the citizens of Lenoir County.

EVALUATION:

Contract is necessary for the proper function of the Neverfail SQL server, which allows the CAD servers in the Communications Center, to run in mirror mode. This equipment serves all our emergency service agencies; therefore, this software must be maintained on a daily basis.

MANAGER'S RECOMMENDATION:
Respectfully recommend approval.

MWJ
Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that the renewal of the Support and Maintenance of the Neverfail SQL Server Bundle at a cost of \$3,300.00. Account No.: 24-4320-6900.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

11/7/11
Date

ATTEST

11/7/11
Date

RESOLUTION: Authorizing Select Custom Apparatus, Inc. To Remount 2008 Wheeled Coach Ambulance Box In The Amount Of \$60,838

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED:

The Board is requested to authorize the Emergency Services Department to remount a 2008 Wheeled Coach ambulance box. All work will be done by Select Custom Apparatus.

HISTORY/BACKGROUND:

Lenoir County Emergency Services has been purchasing Wheeled Coach ambulances since 2002, and we have always received good service, as well as a good price. In 2008, Lenoir County purchased two- (2) Chevrolet ambulances made by Wheeled Coach. At the time of purchase, there was a 100,000 mile warranty on the ambulances. One-(1) Chevrolet ambulance is being remounted at this time. The second 2008 Chevrolet has a blown motor with approximately 150,000 miles.

EVALUATION:

Currently, this truck needs a new motor. The cost of a new motor will be between \$10,000-\$12,000. We feel that remounting the box of this truck onto a new 2010 Ford cab and chassis will be the best course of action. In this year's budget, we budgeted to purchase one ambulance. Staff feels we can save money by remounting the box of the ambulance onto a new cab and chassis. The turnaround time for a remount is a lot shorter than having to build an ambulance. A new truck costs around \$130,000. A remounted truck can cost about \$60,000. With the problems we have experienced with this 2008 truck, we feel money is better spent to remount, rather than purchase a new ambulance.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.


Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that the Emergency Services Department remount the 2008 Wheeled Coach ambulance box in the amount of \$60,838.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

11/7/11
Date

ATTEST

11/7/11
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 11/7/11 **ITEM NO.** 8A

RESOLUTION: Approving Proposal for Asbestos and Lead Based Paint Survey of Various County Owned Buildings: K.C.I. Associates on N.C., P.A.

SUBJECT AREA: Administration

ACTION REQUESTED: The Board is requested to approve a proposal from K.C.I. Associates of N.C., P.A., of Raleigh, N.C., for an asbestos and lead based paint survey of various county owned buildings.

HISTORY/BACKGROUND: On August 8, 2011, representatives from the OSHA Division of the North Carolina Department of Labor conducted an unannounced inspection of county owned buildings. One of the deficiencies noted as a result of this four day inspection was the need for the County to conduct an asbestos and lead based paint survey of county owned buildings.

EVALUATION: In August 2011, OSHA representatives conducted an unannounced four day inspection of county owned buildings. One of the deficiencies noted was the need for an asbestos and lead based paint survey of county owned buildings. County Administration and the Emergency Manager solicited proposals from five firms to provide their qualifications and unit prices for an asbestos and lead based paint survey of various county owned buildings. K.C.I. Associates of N.C., P.A., of Raleigh, N.C., was selected to perform the survey based on their prior experience on similar projects and unit prices.

Other firms solicited for proposals were Terracom Consultants, Inc., of Winterville, N.C., Froehling & Robertson, Inc., of Raleigh, N.C., Matrix Health & Safety Consultants, L.L.C., of Raleigh, N.C., and The Roy Consulting Group Corporation of Charlotte, N.C.

Approval of this resolution will allow for the encumbrance of funds and payment upon completion of the work performed. Estimated costs for this service, based on the consultant's experience with projects of similar size and complexity and the unit prices provided by K.C.I. Associates of N.C., P.A., is approximately \$35,000.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.



RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners, that a proposal from K.C.I. Associates of N.C., P.A., of Raleigh, N.C., for an asbestos and lead based paint survey of various county owned buildings be approved and be it further resolved the County Manager is authorized to execute an agreement with K.C.I. Associates of N.C., P.A., to perform this service.

AMENDMENTS:

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS**

Yea Votes: **Graham** ___ **Davis** ___ **Brown** ___ **Daughety** ___ **Pharo** ___

Rouse ___ **Sutton** ___

George W. Graham, Jr., Chairman

Date

Attest

Date

Item No.: 8B



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011-12
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL / CAP IMPROVEMENTS	BUILDINGS AND GROUNDS	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
INCREASE		INCREASE
10-3991-9910 FUND BALANCE APPROPRIATED	35,000.00	10-9800-8502 TRANSFER TO CAPITAL IMPROVEMENTS 35,000.00
40-3980-9800 TRANSFER FROM GENERAL FUND	35,000.00	40-4935-1990 PROF SVCES-ASBESTO- LEAD PAINT 35,000.00
Total	35,000.00	Total 35,000.00
Reason and Justification for Request: TO BUDGET FUNDS IN THE CAPITAL IMPROVEMENTS FUND FOR AN ASBESTOS AND LEAD BASED PAINT SURVEY OF VARIOUS COUNTY OWNED BUILDINGS.		
Department Head Approval	Date	Finance Officer Approval Date
<i>Martha H. Martin</i>	11/1/2011	<i>Martha H. Martin</i> 11/1/2011
Budget Officer Approval	Date	
<i>Michael W. [Signature]</i>	11/3/11	
Board Approval (When Applicable)	Date	Date of Minutes

Finance Office - Copy

Department - Copy

Administration - Copy

Item No.: 9

BUDGET ORDINANCE AMENDMENT: CAPITAL IMPROVEMENTS FUND: COMMUNITY DEVELOPMENT: \$25,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011-2012
Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS		COMMUNITY DEVELOPMENT		40-3833-8405 Donations-Dog Park Memorial Garden 40-4930-5125 Dog Park Memorial Garden	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
40-3833-8405	Donations-Dog Park Memorial Garden	25,000.00	40-4930-5125	Dog Park Memorial Garden	25,000.00
Total		25,000.00	Total		25,000.00

Reason and Justification for Request:

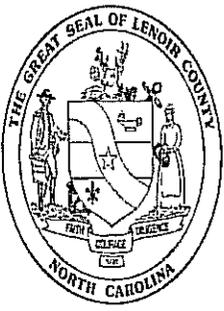
TO BUDGET DONATIONS RECEIVED FROM THE DR. CHARLES B. RANDALL FAMILY FOR THE CONSTRUCTION OF A PET MEMORIAL GARDEN AT THE ROTARY DOG PARK. ON OCTOBER 3, 2011, THE COMMISSIONERS APPROVED RESOLUTION #7-B WHICH OUTLINED THE MEMORIAL GARDEN WHICH WILL BE CONSTRUCTED IN MEMORY OF DR. CHARLES B. RANDALL AND DR. RAY J. RANDALL OUT AT THE ROTARY DOG PARK.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	10/27/2011	<i>Martha H. Martin</i>	10/27/2011
Budget Officer Approval	Date		
<i>Muband...</i>	10/28/11		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 11/12
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	SOCIAL SERVICES	VARIOUS	
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		INCREASE	
103531.3001		105372.1150	
ADMINISTRATIVE REIMBURSEMENT	\$ 44,345.00	CRISIS INTERVENTION STATE	\$ 44,400.00
		105372.1156	
		LIEAP-VENDOR PAYMENT	\$ (55.00)
Total	\$ 44,345.00	Total	\$ 44,345.00

Reason and Justification for Request:

CRISIS LINE ITEM ADJUSTMENTS TO REFLECT ACTUAL STATE ALLOCATION RECEIVED FOR FY' 11-12 THE ALLOCATION RECEIVED IS MORE THAN THE STATE ESTIMATE APPROVED IN THE FY 11-12' DSS BUDGET. 100% FEDERAL/STATE FUNDS. LIEAP(LOW INCOME ENERGY ASSISTANCE PROGRAM) POLICY WILL CHANGE EFF.DECEMBER 1, 2011. THE COUNTY IS NOW RESPONSIBLE FOR ISSUING LIEAP PAYMENTS TO DIRECTLY TO ENERGY VENDORS. THE STATE ISSUED THE CHECKS IN PREVIOUS FISCAL YEARS DIRECTLY TO THE CLIENT.

Susan E. Moore 10-31-11
 Department Head Approval Date | *Martha H. Martin* 10/31/2011
 Finance Officer Approval Date
Michael W. Jarmon 11/3/11
 Budget Officer Approval Date
 Board Approval (When Applicable) Date Date of Minutes

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/7/11 **ITEM NO.:** 11

RESOLUTION: Authorizing The Transit Department To Execute Purchase Order For The Purchase Of Two Vans Through The Community Transportation Program
Grant: \$87,000

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is asked to grant permission to the Transit Department to use Community Transportation Program Grant funds to purchase two vans.

HISTORY/BACKGROUND:

The Lenoir County Transportation Department began its operation in October 1994 with six vehicles. The Department currently has (18) eighteen vans. These two vans are replacements for vehicles currently in service. The Lenoir County Transportation Department provides "Coordinated Human Services" and "Rural General Public Transportation" to the citizens of Lenoir County through subscription and demand routes. The Lenoir County Transportation Department currently serves several agencies participating in the consolidated system. The agencies participating are the Department of Social Services, Council on Aging, Lenoir County Health Department, Lenoir County Mental Health Program (EastPointe), and Vocational Rehabilitation. The Lenoir County Transportation Program is a partnership between the North Carolina Department of Transportation/Public Transportation Division (DOT/PTD) and Lenoir County Government. The Community Transportation Grant was applied for with the County Commissioner's approval February 21, 2011.

EVALUATION:

The N.C. Department of Transportation initiated the Community Transportation Program (CTP) to enhance the provision of rural human service and general public transportation in counties and to meet the community transportation needs. The CTP grant included \$87,000 for capital funding. Capital is 90 percent NCDOT/PTD and a 10 percent local match. The capital portion of the grant application for FY 2011-2012 includes funding for replacing two (2) Center Aisle Vehicles with Lift. The Transportation Department will endeavor to secure the necessary local funding requirements through transit revenues before requesting county funding.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

mwj
INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Transit Department is authorized to execute a purchase order for the purchase of two vans through the Community Transportation Program Grant.

AMENDMENTS

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

11/7/11
Date

ATTEST

11/7/11
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** _____ **ITEM NO.:** 12

Resolution approving the Prevention and Treatment Center of Lenoir County FY 2011-2012 Grant funding for the 8th Judicial District Community Intervention Program: \$117,000

SUBJECT AREA: Financial

ACTION REQUESTED: Approve the FY 2011-2012 Prevention and Treatment Center of Lenoir County Grant allocation of \$117,000 for the 8th Judicial District Community Intervention Program (CIP).

HISTORY / BACKGROUND: Historically, there has been little emphasis placed on gang intervention, gang prevention and parenting intervention programming in the 8th Judicial District, which includes Wayne, Lenoir and Greene Counties. According to DJJDP risk assessment data for 2009-2010, over 60% of youth assessed in the district have serious behavior problems in school.

According to the NC Department of Juvenile Justice, by the end of the fiscal year (June 2011), the 8th Judicial District was ranked 1st in the state for number of assaults and deadly weapon with intent to kill charges. Moreover, the counties ranked 4th in the state for 1st degree murder charges. These rates are alarming because they are significantly higher than most NC Court Districts. The Prevention and Treatment Center of Lenoir County, Parenting Matters Program and the Department of Public Safety have collaborated on a 8th Judicial District Community Intervention Program (CIP) to address this growing epidemic at the community level.

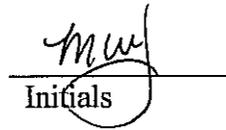
In order to identify and reduce the risk of gang and youth violence, this collaboration proposes to make gang intervention, gang prevention and parenting intervention services more accessible and reduce the number of people that experience significant negative effects of youth and gang violence.

EVALUATION: The Lenoir, Wayne and Greene Juvenile Crime Prevention Councils (JCPC) met in regular session and unanimously approved recommending to the Lenoir County Board of Commissioners that available DJJDP's grant funds in the amount of \$117,000 are approved for the 8th Judicial District Community Intervention Program (CIP) and allocated as follows for the FY 2011-2012.

Prevention and Treatment Center of Lenoir County	\$117,000
--	-----------

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Board authorizes the approval of the FY 2011-2012, Prevention and Treatment Center of Lenoir County Grant allocation of \$117,000 for the 8th Judicial District Community Intervention Program.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

Date

ATTEST

Date

Department of Juvenile Justice and Delinquency Prevention
 APPLICATION FOR JCPC LEVEL II DISPOSITIONAL ALTERNATIVES GRANT
 Please Type all Information

Section I

Administrating County: <u>Lenoir</u>	Other Participating Counties: <u>Wayne, Greene</u>
Chairman of Commissioner's: <u>George Graham</u>	Sponsoring Agency: <u>Prevention and Treatment Center of Lenoir County</u>
County Manager: <u>Michael Jarman</u>	Federal ID#: <u>27-2070544</u>
Mailing Address: <u>130 South Queen St</u> <u>P.O. Box 3289</u> <u>Kinston, NC 28502</u>	Director: <u>Milas Kelly</u>
Telephone Number: <u>252-559-6450</u>	Mailing Address: <u>P.O. Box 3708</u> <u>Kinston, NC 28502</u>
Fax Number: <u>252-559-6454</u>	Telephone Number: <u>252-686-6956</u>
E-Mail Address: <u>mjarman@co.lenoir.nc.us</u>	Fax Number: <u>252-686-6955</u>
	E-Mail Address: <u>milaskelly432@hotmail.com</u>

County Finance Officer: <u>Martha Martin</u>	Agency Finance Officer: <u>Jeff Hale, CPA</u>
Mailing Address: <u>130 South Queen St.</u> <u>Kinston, NC 28502</u>	Mailing Address: <u>1100 Hardee Rd.</u> <u>Kinston, NC 28501</u>
Telephone Number: <u>252-559-6460</u>	Telephone Number: <u>252-523-9061</u>
Fax Number: <u>252-559-6454</u>	Fax Number: <u>252-523-7014</u>
E-Mail Address: <u>mmartin@co.lenoir.nc.us</u>	E-Mail Address: <u>jhcpal@embarqmail.com</u>

Programming must be identified in one of the following categories. Please check the one that applies to your program.

OJJDP's Model Programs Guide

Name of Program:

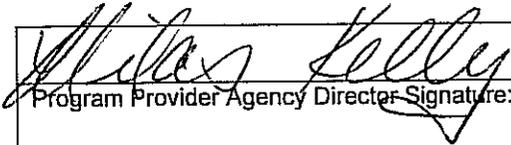
1. Gang Prevention
2. Academic Skills Enhancement
3. Parent Training
4. Afterschool/Recreation
5. Conflict resolution/Interpersonal skills
6. Vocational/Job training
7. Mentoring
8. Community and Problem-Oriented Policing

OJJDP's Strategic Planning Tool

Name of Program:

NC DJJDP Priority Services (found as Attachment E of the RFP)

Name of Program:

 Program Provider Agency Director Signature:	10/17/2011 Date	
Juvenile Crime Prevention Council Chairman Signature	Date	
Chairperson of County Commissioners or County Manager Signature	Date	
<p>Attach letters of support from JCPC Chairpersons of other participating counties listed above. Letters of Support must also be attached from all agencies identified as providing cash or in-kind contributions to the budget of this project. Letters of Support from judicial authorities are encouraged.</p>		
State Office Receipt Date:		Approved: Yes <input type="checkbox"/> No <input type="checkbox"/>

Section II

Name of Program: <u>8th Judicial District Community Intervention Program</u>	Expanding Program: <input type="checkbox"/> New Program: <input checked="" type="checkbox"/>
Program Type: <u>Juvenile Structured Day/Afterschool Enrichment</u>	Supplemental Services: <u>Gang Intervention Home Based Family Counseling/Parenting Interpersonal Life Skills Community Policing</u>
Funds Requested: <u>\$117,000</u>	

Briefly answer the following questions in concise terminology.

1. Statement of Specific Need: Describe the needs that the program intends to address

Historically, there has been little emphasis placed on gang intervention, gang prevention and parenting intervention programming in the 8th Judicial District, which includes Wayne, Lenoir and Greene Counties. According to DJJDP risk assessment data for 2009-2010, over 60% of youth assessed in the district have serious behavior problems in school.

According to the NC Department of Juvenile Justice, by the end of the fiscal year (June 2011), the 8th Judicial District was ranked 1st in the state for number of assaults with a deadly weapon with intent to kill charges. Moreover, the counties ranked 4th in the state for 1st degree murder charges. These rates are alarming because they are significantly higher than most NC Court Districts. The Prevention and Treatment Center of Lenoir County, Parenting Matters Program and Kinston Department of Public Safety have collaborated on a 8th Judicial District Community Intervention Program (CIP) to address this growing epidemic at the community level.

In order to identify and reduce the risk of gang and youth violence, this collaboration proposes to make gang intervention, gang prevention and parenting intervention services more accessible and reduce the number of people that experience significant negative effects of youth and gang violence.

2. **Program Goals and Measurable Objectives:** List three of the program goals and measurable objectives that will have an effect on the specific needs described above.

A) Goal:

To reduce the annual recidivism and delinquent behavior of Level II court involved youth, out of school suspensions, truancy and secure custodies.

Measurable Objective:

50% of Level II court involved participants who successfully/satisfactorily complete the program will have no new adjudications in 12 months following completion.

B) Goal:

To develop a blueprint for a community-wide intervention and prevention model for Level II court involved youth and their families following the Phoenix Gang Curriculum.

Measurable Objective

35% of participants completing the program successfully/satisfactorily will have no new adjudications or complaints.

C) Goal:

Improve parental skill areas necessary for preventing/curbing (subsequent) delinquent behavior from Level II juveniles and decrease the level of violence in the home.

Measurable Objective

85% of parents will demonstrate improvement in targeted skill areas as seen through class performance, class activities, attendance, maintaining acceptable behavior and a significant decrease in level of violence in the home.

3. **Program Evaluation:** Briefly describe the evaluation design that will measure program effectiveness.

All participants will be assessed after successful completion of the program, end of program tests, school and home behavior. Program effectiveness will also be measured by reductions in new complaints, adjudications and youth development center commitments.

4. **Geographic Area:** Describe the area the program proposes to serve including the following:

A) List the county(ies) proposed to be served:

Wayne, Lenoir, Greene

B) Specific numbers of Level II youth in the participating counties:

Wayne-102, Lenoir-61, Greene-27

C) Detail the gap in the continuum of services for juvenile offenders that will be addressed by these services. At present level II adjudicated youth need an organized structured program to attend after school hours. The Lenoir County Structured Day/Afterschool Program will reduce recidivism of these level II youth. Thereby reducing new complaints, adjudications and youth development commitments. Historically, there has been little emphasis placed on gang intervention and gang prevention in Eastern North Carolina, including Wayne, Lenoir and Greene Counties. As a result, more people and communities are affected by crisis when experiencing gang issues. Resources will be used to continue to share with the community information concerning gangs and to utilize the Kinston Public Safety Department's established Gang Unit, Public education and community coordinators.

5. **Target Population:** Describe the population the program will serve and the steps that will be taken to ensure that the target population is served, including at a minimum:

A) Age Range:

10-17 Level II Court involved youth of Wayne, Lenoir and Greene Counties

B) Gender:

Male and Female

C) Number of youth to be served by this grant:

190

D) Projected cost per youth:

\$ 1447.00

E) Behaviors you are targeting:

1. Gang and youth violence
2. Association with delinquent peers
3. Anger management
4. Academic failure
5. Behavior problems in school
6. Truancy
7. Substance abuse
8. Negotiation skills
9. Bullying
10. Parenting/Family skills

6. **Program Interactions:** Describe interactions with Juvenile Court to include the following:

A) Communication/Interactions:

All key stakeholders including the referring agency will be encouraged to be directly involved. There will be regular communication between staff and referring agencies including:

1. Written monthly reports to local JCPC
2. Written weekly reports to assigned Juvenile Court Counselors
3. Letters, phone calls, face to face contact, meetings with Court Counselors, parents and school officials as needed.

B) Referral/Screening/Admissions/Terminations:

Approximately 10 days referrals are received from DJJDP Court Counselors, parent(s)/guardian(s) are required to participate in an orientation meeting with the program coordinator, at which time, all parties will review, agree to and sign an agreement and consent form. During orientation, program schedule, rules and expectations will be discussed. Upon completion of the program, a termination conference will be held with the juvenile and parent(s)/guardian(s) when the requirements of the program are completed. Successful termination is based on compliance with rules and regulations of the participant agreement. Persons could be terminated unsuccessful for behavior, truancy and refusal to cooperate with the program.

7. **Youth and Family Interaction:** Describe the evidence-based practices that will be used to work with youth and their families.

A) Briefly describe the service that will be provided.

Level II youth will be provided a structured afterschool environment. During their experience they will be involved in academic skills enhancement, conflict resolution, gang prevention and vocational/job preparation. Level II youth and their families will be provided the following services: Crisis intervention services, Face-to-face individual, group, or family intervention services with a gang prevention and parenting specialist. Emotion regulation, conflict resolution, and stress debriefing which provide level II court involved youth and their families in the local community an opportunity to talk about traumatic events involving parenting issues, gangs and gang violence. Parents will be taught skills necessary for supervising children, interacting/communicating with children, handling stress and maintaining acceptable behavior from their children. The Kinston Department of Public Safety will provide Gang Awareness and Prevention Training to participants and personnel.

At a minimum describe the following:

1) The structure or format within which the services are provided.

Services will be provided in individual, small groups, family sessions within the community settings including schools courts, churches, civic centers.

2) The therapeutic element within the service.

Decision making, Anger management, Emergency management, Thought switching techniques, Problem recognition, Conflict resolution, Life skills and Parenting (Participants family).

B) Identify the frequency of face-to-face contact with clients and proposed duration of the service.

1. Referred youth will meet daily for Structured Day/Afterschool Program from 3:30-7:30 pm at Sampson School. Kinston Level II youth assigned.
2. Level II youth will participate in gang intervention and gang prevention services for Wayne, Lenoir and Greene Counties at least twice a week basis during the year.
3. Parents and youth will attend eight (8) two hour weekly sessions. There will be at least two follow up home visits. Parents will be in one classroom onsite, the Level II youth will be in another classroom onsite, with younger siblings in an additional classroom onsite.

C) Identify and describe the physical location where services will be delivered.

1. Sampson School, 606 Tower Hill Rd., Kinston, NC 28501
2. N.C. Cooperative Extension-Lenoir County Center, 1791 Hwy 11/55, Kinston, NC 28504
3. Goldsboro/Dillard Alumni Center, 901 Popular St., Goldsboro, NC 27534
4. Area churches in Wayne, Lenoir and Greene Counties
5. Lagrange/Frink Alumni Center, 5766 Aldridge Store Rd., Lagrange, NC 28551
6. Greene County Senior Center, 104 Greenridge Rd., Snow Hill, NC 28580

8. **Staff:** Describe the staff positions, qualifications and their responsibilities to the program.

Executive Director-Bachelor Degree required with Administrative experience and experience with the population served. Responsible for the administration of the program and assists with the daily operations of all components of the program.

Gang Intervention Specialist(s)-Bachelor degree required. Two (2) years of experience in working with adolescents or young adults in counseling, instructional or a community youth program. To work with at risk students and youth gangs, school personnel, parents and community organizations in order to clarify problems, prevent anti-social or illegal acts, improve school community relations, and promote safe student practices and to perform related duties as required.

Behavior Resource Specialist(s)-Bachelors degree required. Two (2) years of experience. Responsible for monitoring and assisting in promoting a goal oriented environment. Ensure that services are delivered according to program plan as well as attend meetings and report to Executive Director.

Parenting Program Coordinator(s)-Associates Degree in a Human Services field. Four (4) years of related work experience. Program Coordinator will be responsible for recruiting and training volunteer personnel, conduct the perceptive parenting ten (10) week sessions, supervise all aspects of the program and perform administrative duties related to the program.

9. **Collaborations:** Describe the roles of the proposed collaborative partners.

A) The management of multi-county service area (where applicable):

Executive Director will oversee each project on a daily basis. Director will also hold bi-monthly meetings with all staff associated with multi-county service area. The Director will provide written monthly reports to each county JCPC county and monthly meetings.

B) The contributions from collaborating partners:

Facilities-Lenoir County Schools, Lenoir County Cooperative Extension, Greene County Cooperative Extension, Kinston Department of Public Safety, Eastpointe Community Collaborative

Applications must be received in the DJJDP State Office (see below address) no later than 5:00 p.m. on September 15, 2011. A total of nine (9) copies are required including one (1) with original signatures.

**Department of Juvenile Justice and Delinquency Prevention
ATTN: William Lassiter
1801 Mail Service Center
Raleigh, North Carolina 27699-1801**

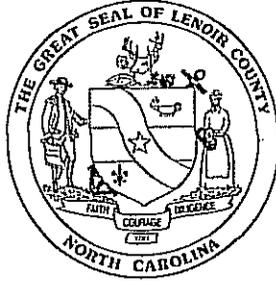
Budget Information Page

Program: _____

Fiscal Year:	2011-2012	Number of Months:	12
	Cash	In-Kind	Total
I. Personnel Services	\$ 110,660	\$ -	\$ 110,660
120 Salaries & Wages	\$ 98,600		\$ 98,600
180 Fringe Benefits	\$ 9,460		\$ 9,460
190 Professional Services	\$ 2,600		\$ 2,600
II. Supplies & Materials	\$ 2,425	\$ -	\$ 2,425
210 Household & Cleaning	\$ 50		\$ 50
220 Food & Provisions	\$ 2,000		\$ 2,000
230 Education & Medical	\$ 150		\$ 150
240 Construction & Repair			\$ -
250 Vehicle Supplies & Materials	\$ 25		\$ 25
260 Office Supplies & Materials	\$ 200		\$ 200
280 Heating & Utility Supplies			\$ -
290 Other Supplies & Materials			\$ -
III. Current Obligations & Services	\$ 3,515	\$ 1,450	\$ 4,965
310 Travel & Transportation	\$ 3,315		\$ 3,315
320 Communications	\$ 100	\$ 1,450	\$ 1,550
330 Utilities	\$ 50		\$ 50
340 Printing & Binding			\$ -
350 Repairs & Maintenance	\$ 50		\$ 50
370 Advertising			\$ -
380 Data Processing			\$ -
390 Other services			\$ -
395 Contingency (Grp. Hm. Only)			\$ -
IV. Fixed Charges & Other Expenses	\$ 300	\$ 12,000	\$ 12,300
410 Rental of Real Property	\$ 300	\$ 12,000	\$ 12,300
430 Equipment Rental			\$ -
440 Services & Maint. Contracts			\$ -
450 Insurance & Bonding			\$ -
490 Other Fixed Charges			\$ -
V. Capital Outlay	\$ 100	\$ -	\$ 100
510 Office Furniture & Equipment	\$ 100		\$ 100
530 Educational Equipment			\$ -
540 Motor Vehicle			\$ -
550 Other Equipment			\$ -
580 Buildings, Structures & Improv.			\$ -
Total	\$ 117,000	\$ 13,450	\$ 130,450

County of Lenoir

Board of Commissioners
George W. Graham, Jr., Chairman
Reuben Davis, Vice-Chairman
Jackie Brown
J. Mac Daughety
Tommy Pharo
Eric S. Rouse
Linda Rouse Sutton



Lenoir County Courthouse
Post Office Box 3289
130 South Queen Street
Kinston, NC 28502

Telephone: (252) 559-6450
Fax: (252) 559-6454

Michael W. Jarman, County Manager
Tommy Hollowell, Assist. County Manager
April L. Banks, Interim Clerk to the Board

September 14, 2011

Department of Juvenile Justice and Delinquency Prevention
Attn: William Lassiter
1801 Mail Service Center
Raleigh, NC 27699-1801

To Whom It May Concern:

I am pleased to support the Prevention and Treatment Center of Lenoir County in their application for funding through the JCPC Level II Dispositional Alternatives Grant.

An organized structured afterschool program directed toward gang intervention, gang prevention, and parenting intervention is a much needed resource for our community. This program assists our youth in areas such as academic skills enhancement, conflict resolution, gang prevention and vocational/job preparation. Every day, there are numerous juvenile delinquency and abuse, neglect and dependency court cases heard. Having a program of this nature in which a judge can order children and their families to participate is crucial for our community.

We thank you in advance for your consideration of this grant application.

Sincerely,

Michael W. Jarman
Lenoir County Manager

Greene County Center
North Carolina Cooperative Extension
229 Kingold Blvd., Suite E
Snow Hill, NC 28580

Phone 252.747.5831
Fax 252.747.7024
<http://greene.ces.ncsu.edu>

September 13, 2011

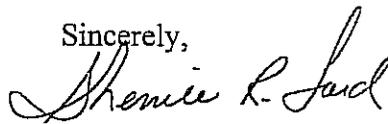
Department of Juvenile Justice and Delinquency Prevention
Attn: William Lassiter
1801 Mail Service Center
Raleigh, NC 27699-1801

Dear Mr. Lassiter,

This letter is written in support of funding for the Parenting Program application. Parenting education is a critical component to families in the juvenile justice system. Parenting education will also reduce the rate of recidivism in families receiving social services, reduce the rate of juvenile delinquency and the rate of child abuse in inter-generational families. Providing positive parenting skills to families of juveniles will help to build nurturing skills so that families can become more stable.

Thank you for considering funding the Parenting Program. This will be the only parenting program in Greene County to support at risk families. North Carolina Cooperative Extension Service has over 75 years of research and evidence based on parenting education programming.

Sincerely,



Shenile R. Ford, Director
Greene County Cooperative Extension

**JUVENILE CRIME PREVENTION COUNCIL
WAYNE COUNTY
P. O. Box 11557
GOLDSBORO, NC 27532
919-735-1432**

September 9, 2011

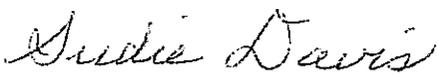
To Whom It May Concern:

The Juvenile Crime Prevention Council of Wayne County held its regularly scheduled meeting this morning. Corey Lawson requested a letter of support for a North Carolina Department of Juvenile Justice grant to serve Level II juveniles involved in the Juvenile Courts.

The grant, if funded, would serve Level II juveniles in the 8th Court District (Greene, Lenoir, and Wayne Counties). The grant, if funded, would provide services involving multiple partners. The Phoenix program (evidence-base) would be used to promote positive change in the involved youth. Eleven community partners have been identified thus far.

The Juvenile Crime Prevention Council voted to submit a letter in support of Mr. Lawson's request for the grant proposal described during the Council's meeting.

Sincerely,



Sudie Davis
JCPC Chairperson

Lenoir County
Juvenile Crime and Prevention Council (JCPC)

September 13, 2011

NC Department of Juvenile Justice and Delinquency Prevention
1801 Mail Service Center
Raleigh, NC 27699-1801

Re: Level II Youth RFP

To: Whom it may concern:

On behalf of the Lenoir County JCPC, I am writing this letter to show our support for the Prevention and Treatment Center of Lenoir County youth gang and violence intervention service program. I believe their proposal is vital to the interests of 8 District Court of Wayne, Lenoir, and Greene Counties level II youth, JCPCs, and residents as a whole.

Change is inevitable and we feel that the Prevention and Treatment Center of Lenoir County is doing its best to accept and manage the growth and impacts that come with serving level II youth. The approval of this grant will enable the Prevention and Treatment Center of Lenoir County to continue to uphold its responsibilities to serve level II youth with an interest to change their behaviors and lifestyles from one of survival to one of that values excellence. If necessary, please don't hesitate to call. I can be reached by cell anytime at (252) 327-0982.

Sincerely,

Corey Lawson



STATE OF NORTH CAROLINA
DEPARTMENT OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION

Beverly Eaves Perdue
Governor

Linda Wheeler Hayes
Secretary

JOE TESTINO
CHIEF COURT COUNSELOR
DISTRICT 8
PO Box 976
GOLDSBORO, NORTH CAROLINA 27530-0976
TELEPHONE (919) 731-7916

September 12, 2011

Dept. of Juvenile Justice and Delinquency Prevention
1801 Mail Service Center
Raleigh, NC 27699

Dear Sirs;

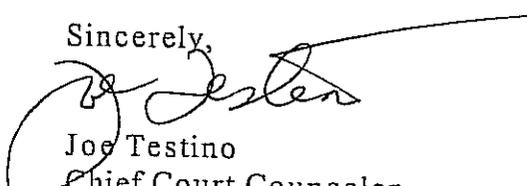
I have been asked to provide a letter of support to the Prevention and Treatment Center of Lenoir County in their pursuit of a grant from the Department to provide services to Level 2 youth in the 8th District.

I am very familiar with the work of the agency as a result of their efforts in Lenoir County providing current Juvenile Crime Prevention Council programming through the Structured Day program and Community Service and Restitution programming. This agency has been committed to quality services and meeting the needs of the youth and families of Lenoir County for many years.

I have had the opportunity to review the program that the group is submitting to the Department for consideration and strongly support their application. I think that the group has taken the needs of the District into consideration and have researched the gaps in services locally to help develop this multi-county program. I hope that the Department will consider the collaborative effort of the request and the support from all of the District Juvenile Crime Prevention Councils, Judges and other community leaders.

If you have any questions, please feel free to contact me at 919-731-7916.

Sincerely,


Joe Testino
Chief Court Counselor
8th District Court District



Administration: 800-513-4002
Access to Care: 800-913-6109
TTY Service: 888-819-5112

Managing Behavioral Healthcare for the citizens of Duplin, Lenoir, Sampson and Wayne Counties

100 South James Street, Box B
Goldsboro, NC 27530
Fax: (910) 298-7180

2901 North Heritage Street
Kinston, NC 28501
Fax: (910) 298-7188

PO Box 369
Beulaville, NC 28518
Fax: (910) 298-7180

September 13, 2011

NC Department of Juvenile Justice and Delinquency Prevention
1801 Mail Service Center
Raleigh, NC 27699-1801

Re: Letter of Support for the Prevention Treatment Center of Lenoir County

Dear Sir or Madam,

I am pleased to support the Prevention Treatment Center of Lenoir County in their application for funding, by the Department of Juvenile Justice and Delinquency Prevention. Lenoir, Wayne and Greene County JCPCs, which make up the 8th Judicial District, have collaborated to submit an application to provide Level 2 intermediate dispositional alternatives for juveniles in the three counties.

The Prevention Treatment Center of Lenoir County has worked diligently in the past to address the risks and needs of Level 1 and 2 court involved youth. The goals of their programs and services are consistent with the intent of this grant, and they have demonstrated intervention in the community aimed at reducing youth and gang violence risks. As a result of the recent increased criminal activity in Lenoir, Wayne, and Greene counties, they have developed increased responsiveness and enhanced community intervention. Through a process of community collaboration, we are embracing the complexity of gangs and youth violence in the midst of a very unstable economy.

Therefore, I am excited about this proposal and the potential it has with intervening in the Level 2 youth population. Eastpointe LME supports the application of the Prevention Treatment Center of Lenoir County. Please feel free to contact me if you have questions or need additional information at (919) 587-0377.

Sincerely,

Ken Jones, Area Director/CEO

Kenneth E. Jones, MPA
Area Director/CEO

An Equal Opportunity/Affirmative Action Employer

Lee Smith
Board Chairperson

"Renewing the mind, restoring the spirit"

www.eastpointe.net

**GREENE COUNTY
JUVENILE CRIME PREVENTION COUNCIL
301 KINGOLD BLVD.
SNOW HILL, NC 28580**



September 13, 2011

NC Department of Juvenile Justice and Delinquency Prevention
1801 Mail Service Center
Raleigh, NC 27699-1801

Greene County Juvenile Crime Prevention Council
301 Kingold Blvd.
Snow Hill, NC 28580

To Whom It May Concern:

On behalf of the Greene County Juvenile Crime Prevention Council, I am writing this recommendation for the 8th Judicial District Community Program. I believe the 8th District Community Program being proposed by the Prevention and Treatment Center of Lenoir County is vital to the interests and needs of the 8th Court District of Wayne, Lenoir, and Greene Counties Level II youth, Juvenile Crime Prevention Councils, and residents as a whole.

Change is inevitable and as serious crime continues in the 8th Judicial District, we feel that the 8th Judicial District Community Program will manage the growth and impacts that come with serving Level II youth throughout the District. The approval of this grant will enable Greene County to continue to uphold its responsibilities to serve Level II youth and offer programming that encourages Level II youth to maintain acceptable behavior and successful lifestyles, as well as, provide parents with skills necessary for maintaining acceptable behavior from their children.

Greene County Juvenile Crime Prevention Council supports the efforts and programming proposed by the Prevention and Treatment Center of Lenoir County through the 8th Judicial District Community Program.

Sincerely,

A handwritten signature in black ink that reads "James Fulghum". The signature is written in a cursive style with a long, sweeping underline.

James Fulghum
Greene County Juvenile Crime Prevention Council Chair

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/07/11 **ITEM NO.:** 13

RESOLUTION: Approving Purchase of (8) 2012 Dodge Chargers: \$175,440

SUBJECT AREA: FINANCIAL

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to execute a purchase order with Horace G. Ilderton, LLC to purchase (8) 2012 Dodge Chargers.

HISTORY / BACKGROUND:

The Lenoir County Sheriff's Office currently maintains a fleet of vehicles, which are individually assigned to each sworn sheriff's deputy. As each patrol car reaches 125,000 miles the vehicle transferred to another division in the Sheriff's Office where high speed performance and reliability is not a crucial factor. Each year the Sheriff purchases eight patrol cars to replace cars that have met this mileage standard. For years the Ford Crown Victoria has been the workhorse vehicle for law enforcement and for the Sheriff's Office. The Crown Victoria is no longer being produced by Ford. The contract price for a 2011 Ford Crown Victoria was \$20,646.

EVALUATION:

The State contract for law enforcement vehicles was published on October 20, 2011. The contract outlined established pricing for vehicles designed and sold by Ford, Chevrolet, and Dodge. The V8 Ford Interceptor with all-wheel-drive is priced at \$23,588. The V8 Chev. Caprice with rear wheel drive is priced at \$25,350, and the V8 Dodge Charger is priced at \$21,930. Vehicles that contained V6 engines or front wheel drive were not considered because of maintenance concerns. The Dodge Charger has been purchased in the past by the Sheriff's Office for specialty positions and has proven to withstand the rigors of law enforcement work.

The Sheriff respectfully requests that he be permitted to execute a purchase order with Horace G. Ilderton, LLC, the designated dealer by contract, for (8) 2012 Dodge Chargers.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order with Horace G. Ilderton, LLC for the purchase of (8) 2012 Dodge Chargers.

Horace G. Ilderton, LLC----- \$ 175,440

Funding Account #: 14-4200-5400 \$ 175,440

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

11/7/11
Date

ATTEST

11/7/11
Date

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

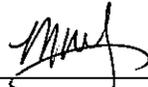
The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Juvenile Crime Prevention Council 1 st Appearance	Jackie Brown (Re-appointment)	November 2013
Planning Board District 4 1 st Appearance	Hilton Parker Sr. (Alternate)	November 2014
Lenoir County Jury Commission 2 nd Appearance	Annie Ruth Parrish	October 2013

CURRENT VACANCIES:

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:



 Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Juvenile Crime Prevention Council 1 st Appearance	Jackie Brown (Re-appointment)	November 2013
Planning Board District 4 1 st Appearance	Hilton Parker Sr. (Alternate)	November 2014
Lenoir County Jury Commission 2 nd Appearance	Annie Ruth Parrish	October 2013

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

 George W. Graham, Jr., Chairman

11/7/11
 Date

 ATTEST 11/7/11
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

J C P C

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Jackie Brown * * * * *
Address: 602 Eagle Road
City/State/Zip: Kinston, NC 28501
Telephone: (Home) 252-527-7348 (Work) 252-539-6450
Occupation: County Commissioner
Business Address: 602 Eagle Road
Age: (Optional): N/A
Number hours available per month for this position: As needed
Training: _____
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: _____

Circle your voting precinct

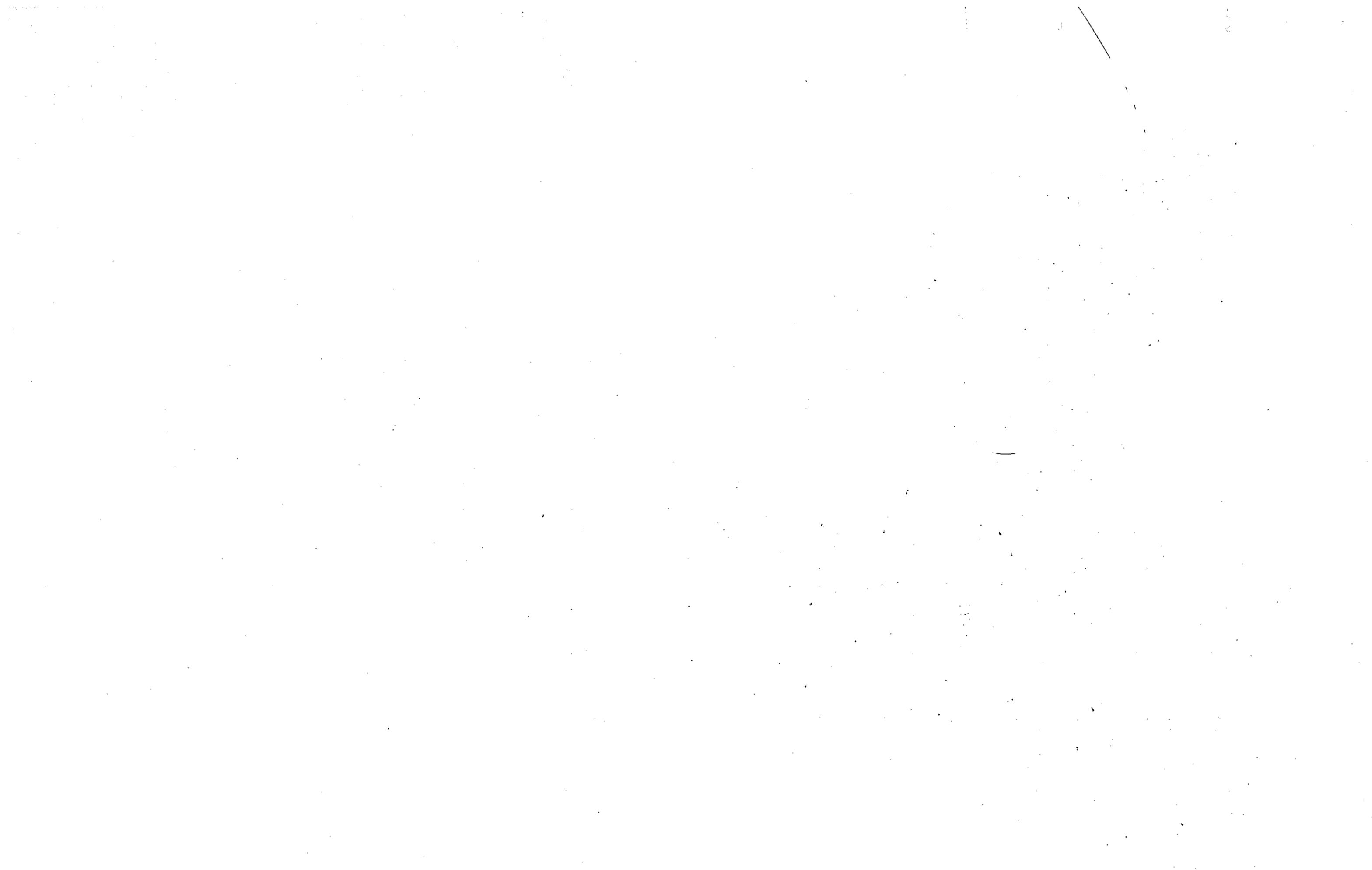
- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| <u>K-8 (Holloway Recreation Center)</u> | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Jackie Brown
Signature of Applicant

Oct. 14, 2011
Date



APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Planning Board District 4 Alternate

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Hilton Lewis Parke Sr
 Address: 142 Orange
 City/State/Zip: Kinston NC 28504
 Telephone: (Home) 252-527-4207 (Work) 252-468-2627
 Occupation: Retire Farmer
 Business Address: 142 Orange St
 Age: (Optional): 67
 Number hours available per month for this position: _____
 Training: _____
 Business and Civic Experience/Skills: _____

 Other County Boards/Committees/Commissions presently serving on: _____

 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | <u>Neuse (Cooperative Extension Office)</u> |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-8 (Holloway Recreation Center) | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Hilton Parke
Signature of Applicant

10/10/2011
Date