

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA  
 MONDAY, NOVEMBER 16, 2009 – TIME: 4:00 P.M.  
 COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE  
 130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC COMMENTS: 10 Min.**

**PUBLIC INFORMATION: Leadership Lenoir**

- |    |   |        |
|----|---|--------|
| 1. | Items from Chairman/Commissioners: 5 Min. | Board  |
| 2. | Items from County Manager: 5 Min.         | Jarman |

**CONSENT AGENDA: 10 Min.**

**ACTION**

- |    |   |              |
|----|---|--------------|
| 3. | Approval of Minutes: Regular Board Meeting: November 2, 2009  | Aytch/Jarman |
| 4. | Budget Ordinance Amendment: Sheriff's Department: \$5,030: Increase   | Smith/Martin |
| 5. | Budget Ordinance Amendment: Federally Seized Property: Sheriff Federally Seized Property: \$6,800: Increase | Smith/Martin |

**END OF CONSENT AGENDA**

**BUDGET ORDINANCE AMENDMENTS/ RESOLUTIONS: 40 Min.**

- |     |   |               |
|-----|---|---------------|
| 6.  | Budget Ordinance Amendment: General Fund: Non-Departmental: \$25,000: Increase  | JarmanMartin  |
| 7.  | Budget Ordinance Amendment: General Fund/Emergency Telephone Fund Transfer to Other Funds/Emergency Telephone: \$34,795.37: Increase                  | Dail/Martin   |
| 8.  | Budget Ordinance Amendment: General Fund/Emergency Telephone Fund Emergency Management/Emergency Telephone: \$34,934.25: Increase/Decrease            | Dail/Martin   |
| 9.  | Budget Ordinance Amendment: General Fund/State Controlled Substance: Sheriff-State Controlled Substance: \$43,134                                     | Smith/Martin  |
| 10. | Budget Ordinance Amendment: Trust and Agency Fund: Extension-Family Caregiver: \$54,050: Increase   | Kelly/Martin  |
| 11. | Resolution Authorizing a Purchase Order in the Amount of \$7,000 to Research Casting International for a Life Size Dinosaur Dig Pit for Neuseway Park | Ellis/Martin  |
| 12. | A. Resolution: Request for Abandonment for State Maintained Secondary Road System: SR 1581 John Mewborne Road   | Jarman/Martin |
|     | B. Resolution: Request for Abandonment for State Maintained Secondary Road System: SR 1541 Institute Road   |               |

- C. Resolution: Request for Abandonment for State Maintained Secondary Road System: Spirit Way – Length 1.85 Miles
- D. Resolution: Request for Abandonment for State Maintained Secondary Road System: Aero Systems Boulevard – Length .53 Miles

**APPOINTMENTS: 5 Min.**

- 13. Resolution Approving Citizens to Boards, Commissions. Etc. **5 Min.** Aytch

**OTHER ITEMS: 10 Min.**

- 14. **Items from County Manager / County Attorney / Commissioners / Closed Session (if necessary)**

**TO:** Chairman and Members of the Board  
**FROM:** Mike Jarman, County Manager  
**DATE:** November 16, 2009  
**SUBJECT:** Items of Interest

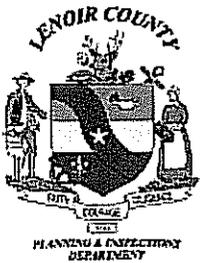
1. Acceptance of Bids on Property
2. Lenoir County Inspections Permit/Inspection Report: October 2009

Property Owned by Lenoir County to be Sold at Auction - October 2009

NC Pin Number	Record Number	Street #	Street Name	Town	Anything on Property	How Acquired	Taxes Owed	Foreclosure Costs	Tax Value	Previous Bid	Current Bid	Status
4525-1573-4532	12725	911	Chestnut Street	Kinston	No	Tax Foreclosure	\$ 1,421.86	\$ 1,546.60	\$ 3,000.00			
4525-1674-8242	13363	1024	Macon Street	Kinston	No	Tax Foreclosure	\$ 1,029.98	\$ 723.51	\$ 3,000.00			
4525-5663-7853	11371	307	E Blount Street	Kinston	Yes	Tax Foreclosure	\$ 3,085.62	\$ 1,957.35	\$ 24,858.00			
4525-1574-3050	5599	912	Macon Street	Kinston	No	Tax Foreclosure	\$ 1,193.56	\$ 1,132.57	\$ 2,250.00			
4525-1554-9574	11324	510	Thompson Street	Kinston	Yes	Tax Foreclosure	\$ 2,016.85	\$ 1,517.96	\$ 2,257.00			
4525-15-64-7632	9283	506	Quincy Street	Kinston	No	Tax Foreclosure	\$ 541.77	\$ 1,646.97	\$ 3,000.00			
4525-1573-4734	4810	304	N. Adkin Street	Kinston	No	Tax Foreclosure	\$ 633.59	\$ 2,205.78	\$ 3,000.00			
4525-0915-8087	14584	405	W. Washington	Kinston	No	Tax Foreclosure	\$ 5,340.55	\$ 1,747.53	\$ 4,500.00			
4525-1673-7356	11041	1008	E. Gordon Street	Kinston	Yes	Tax Foreclosure	\$ 2,950.35	\$ 2,523.68	\$ 11,437.00			
4525-1534-3776	12924	522	Tobacco Lane	Kinston	No	Tax Foreclosure	\$ 527.01	\$ 1,426.61	\$ 2,250.00			
4525-1972-2289	26606		Bagby Alley	Kinston	No	Tax Foreclosure			750.00			
4523-0147-0750	33344	901	William Vause Lane	Kinston	Trash	Tax Foreclosure	\$ 1,123.58	\$ 1,480.54	\$ 5,508.00	\$ 100.00	\$ 1,000.00	Accept
3567-1700-7125	17295	209	W. King Street	LaGrange	Yes	Tax Foreclosure	\$ 1,026.80	\$ 1,352.06	\$ 3,931.00	\$ 2,500.00		Accept
4525-5644-7976	14608	308	E. Washington Ave.	Kinston	Yes	Tax Foreclosure	\$ 6,479.54	\$ 1,359.48	\$ 4,985.00	\$ 3,000.00		Accept
3557-2091-0378	16872	108	Hill Street	LaGrange	Yes	Tax Foreclosure	\$ 1,572.15	\$ 934.07	\$ 4,925.00	\$ 300.00		Decline
3557-2091-1402	16873	106	Hill Street	LaGrange	Yes	Tax Foreclosure	\$ 209.22	\$ 944.06	\$ 4,733.00	\$ 300.00		Decline
4525-1563-4781	13775	706	Chestnut Street	Kinston	No	Tax Foreclosure	\$ 981.00	\$ 1,939.41	\$ 4,500.00			
3565-0089-0170	17341	4751	Willie White Rd	LaGrange	Septic Tank	Tax Foreclosure	\$ 3,117.35	\$ 2,428.61	\$ 7,344.00	\$ 400.00	\$ 400.00	Decline
4547-0344-3975	601		Randolph Farmw Rd	Kinston	Yes	Tax Foreclosure	\$ 280.34	\$ 2,115.86	\$ 3,444.00	\$ 200.00		Decline
4525-1972-3219	9760		Bagby Alley	Kinston	No	Tax Foreclosure	\$ 411.58	\$ 2,575.24	\$ 750.00			
4525-6442-8586	9302	311	E. Caswell Street	Kinston	No	Tax Foreclosure	\$ 449.13	\$ 2,234.08	\$ 3,000.00			
3566-0527-1703	15707		E. Washington St.	LaGrange	No	Tax Foreclosure	\$ 631.24	\$ 2,140.64	\$ 2,671.00			
4525-1165-7550	8638	702	Quincy Street	Kinston	No	Tax Foreclosure	\$ 688.56	\$ 1,664.58	\$ 2,250.00	\$ 1,500.00		Accept
4525-1951-4697	8045	422	E. Bright Street	Kinston	No	Tax Foreclosure	\$ 537.75	\$ 2,744.81	\$ 375.00	\$ 1,000.00	\$ 1,200.00	Accept
4535-1443-5359	4860		David Avenue	Kinston	No	Tax Foreclosure	\$ 358.35	\$ 1,646.29	\$ 5,000.00			
4517-0492-3910	23848	1313	Raffine Drive	Kinston	No	Tax Foreclosure	\$ 1,508.80	\$ 2,173.08	\$ 8,000.00	\$ 300.00		Decline
4517-0682-4877	17097		Ed Herring Road	LaGrange	No	Tax Foreclosure	\$ 869.90	\$ 2,365.50	\$ 10,200.00			
3557-0006-5317	17413		County Line Road	LaGrange	No	Tax Foreclosure	\$ 1,463.33	\$ 2,614.86	\$ 14,580.00	\$ 300.00		Decline
4525-1573-4139	9225	915	E. Gordon Street	Kinston	No	Tax Foreclosure	\$ 1,838.55	\$ 2,614.86	\$ 2,250.00			
4525-5524-6122	9114	407	Mitchell Street	Kinston	Yes	Tax Foreclosure	\$ 1,408.76	\$ 1,432.44	\$ 3,000.00			
4525-5524-6026	9103	403	Mitchell Street	Kinston	Yes	Tax Foreclosure	\$ 1,476.88	\$ 2,264.81	\$ 1,508.00			
4525-1960-4587	13362	507	S. Tatham Street	Kinston	No	Tax Foreclosure	\$ 420.39	\$ 812.11	\$ 753.00			
4525-1176-1632	11858	1018	Liberty Hill Road	Kinston	No	Tax Foreclosure	\$ 969.37	\$ 2,496.69	\$ 5,000.00	\$ 400.00	\$ 105.00	Decline
3565-0079-7053	17029	4776	Mays Store Road	LaGrange	Septic Tank	CDBG Project	\$ -	\$ -	\$ 14,063.00	\$ 400.00	\$ 3,000.00	Decline

Action Required

NC Pin Number	Record Number	Street #	Street Name	Town	Anything on Property	How Acquired	Taxes Owed	Foreclosure Costs	Tax Value	Previous Bid	Current Bid	Status
3565-0079-7053	17029	4776	Mays Store Road	LaGrange	Septic Tank	CDBG Project	\$ -	\$ -	\$ 14,063.00	\$ 400.00	\$ 3,000.00	Decline
4523-0147-0750	33344	901	William Vause Lane	Kinston	Trash	Tax Foreclosure	\$ 1,123.58	\$ 1,480.54	\$ 5,508.00	\$ 100.00	\$ 1,000.00	Accept
4525-1951-4697	8045	422	E. Bright Street	Kinston	No	Tax Foreclosure	\$ 537.75	\$ 2,744.81	\$ 375.00	\$ 1,200.00		Accept
3557-1682-4877	17097		Ed Herring Road	LaGrange	No	Tax Foreclosure	\$ 869.90	\$ 2,365.50	\$ 10,200.00	\$ 3,000.00		Accept
4525-1176-1632	11858	1018	Liberty Hill Road	Kinston	No	Tax Foreclosure	\$ 969.37	\$ 2,496.69	\$ 5,000.00	\$ 400.00	\$ 105.00	Decline
4525-1573-4734	4810	304	N. Adkin Street	Kinston	No	Tax Foreclosure	\$ 633.59	\$ 2,205.78	\$ 3,000.00	\$ 300.00	\$ 500.00	Accept
4525-1534-3776	12924	522	Tobacco Lane	Kinston	No	Tax Foreclosure	\$ 527.01	\$ 1,426.61	\$ 2,250.00	\$ 100.00	\$ 1,000.00	Accept



**LENOIR COUNTY  
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289  
101 NORTH QUEEN STREET  
KINSTON, NC 28502  
PHONE: 252-559-2260  
FAX: 252-559-2261



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**LENOIR COUNTY INSPECTIONS  
PERMIT/INSPECTION REPORT**

**OCTOBER 2009**

**PERMITS ISSUED: 122**

**PERMITS VALUE: \$ 11,294,519**

**PERMIT FEES: \$ 10,110**

**SINGLE FAMILY DWELLINGS: 3**

**MOBILE HOMES: 5**

**COMMERCIAL: 2**

**ADDITIONS: 6**

**ELECTRICAL: 41**

**PLUMBING: 10**

**MECHANICAL: 33**

**OTHER: 22**

**TOTAL INSPECTIONS: 334**

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 10/01/09 TO 10/31/09

Printed on: NOVEMBER 4, 2009 Page 1

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
	-----	-----	-----	-----	-----	-----
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* Single Family Houses Detached ....	101B	3	640,000.00	1,483.00		3
* Single Family Houses Attached ....	102B	0	0.00	0.00		0
* 2 Family Building .....	103B	0	0.00	0.00		0
* 3 and 4 Family Buildings .....	104B	0	0.00	0.00		0
* 5 or More Family Buildings .....	105B	0	0.00	0.00		0
*TOTAL INFORMATION 101-105	109B	0	0.00	0.00		0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00	0.00		0
* Other Non-Housekeeping Shelter ...	214B	0	0.00	0.00		0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	0	0.00	0.00		0
* Churches & Other Religious .....	319B	0	0.00	0.00		0
* Industrial .....	320B	1	10,000,000.00	250.00		1
* Prkng Garages (Blds & Open Decked)	321B	0	0.00	0.00		0
* Service Stations & Repair Garages	322B	0	0.00	0.00		0
* Hospitals & Institutional .....	323B	0	0.00	0.00		0
* Offices, Banks, & Professional ...	324B	0	0.00	0.00		0
* Public Works & Utilities .....	325B	0	0.00	0.00		0
* Schools & Other Educational .....	326B	0	0.00	0.00		0
* Stores & Customer Services .....	327B	1	0.00	150.00		1
* Other Non-Residential Bldgs .....	328B	0	0.00	0.00		0
* Structures Other than Buildings ...	329B	0	0.00	0.00		0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential .....	434B	6	297,600.00	984.00		6
* Non-Residential & Non-Housekeeping	437B	0	0.00	0.00		0
* Adds of Res. CP/Garages (Atch/Detc)	438B	0	0.00	0.00		0
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	0	0.00	0.00		0
* 2 Family Buildings .....	646B	0	0.00	0.00		0
* 3 & 4 Family Buildings .....	647B	0	0.00	0.00		0
* 5 or More Family Buildings .....	648B	0	0.00	0.00		0
* All Other Buildings and Structures	649B	0	0.00	0.00		0
-----						
TOTALS FOR PERMITS THIS PAGE		11	10,937,600.00	2,867.00		11

KINSTON/LENDIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 10/01/09 TO 10/31/09

Printed on: NOVEMBER 4, 2009 Page 2

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
	-----	-----	-----	-----	-----	-----
MOBILE/MODULAR OFFICE/CLASSROOM						
*MOBILE OFFICE	740B	0	0.00	0.00	0	0
*MODULAR CLASSROOM	750B	0	0.00	0.00	0	0
*MODULAR OFFICE	730B	0	0.00	0.00	0	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:						
*ELECTRICAL	800B	41	60,836.00	2,218.00	41	41
*PLUMBING	810B	10	15,000.00	564.00	10	10
*HEATING/ AIR CONDITIONING	820B	33	116,303.00	2,082.00	33	33
*INSULATION	830B	12	24,730.00	604.00	12	12
*TEMPORARY POLE	840B	3	2,000.00	150.00	3	3
RESIDENTIAL ACCESSORY STRUCTURES						
*STORAGE/PORCHES/PATIOS/DECKS	900B	0	0.00	0.00	0	0
MISCELLANEOUS:						
*CHANGE OF OCCUPANCY	910B	0	0.00	0.00	0	0
*INSPECT DWELLING	920B	0	0.00	0.00	0	0
*TENTS	930B	0	0.00	0.00	0	0
*SATELLITE DISH	940B	0	0.00	0.00	0	0
*AWNING	950B	0	0.00	0.00	0	0
*EXTRA INSPECTIONS	960B	7	3,550.00	800.00	7	7
*FIRE PROTECTION SPRINKLER SYSTEM	966B	0	0.00	0.00	0	0
*MOVING DWELLING ONLY	970B	0	0.00	0.00	0	0
*SIGN	980B	0	0.00	0.00	0	0
*FIREWORKS	985B	0	0.00	0.00	0	0
*SWIMMING POOL	990B	0	0.00	0.00	0	0
*TANKS	995B	0	0.00	0.00	0	0
MOBILE HOMES						
*SINGLE WIDE MOBILE HOME	700B	4	24,500.00	700.00	4	4
*DOUBLE WIDE MOBILE HOME	710B	1	20,000.00	125.00	1	1
*MODULR HOME	720B	0	0.00	0.00	0	0
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TOTALS FOR PERMITS ABOVE (incl. pg 1)		122	11,204,519.00	10,110.00		122
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Totals of other permits in the period		0	0.00	0.00		0
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TOTAL FOR ALL PERMITS IN THE PERIOD		122	11,204,519.00	10,110.00		122

THIS REPORT WAS PRINTED ON NOVEMBER 4, 2009

KINSTON/LENDIR COUNTY

(( STATISTICAL BREAKOUT ))

(----- Inspections -----) (----- Re-Inspections -----) Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
334	289	250	38	45	39	4	42
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	87	87	13	13	87	9	13

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**November 2, 2009**

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, November 2, 2009 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

**PUBLIC INFORMATION:**

Mr. Glenn Elmore, Facility Director of Dobbs Youth Development Center, addressed the Board. Mr. Elmore thanked the Board for their support in helping Dobbs maintain state funding for FY 2009-2010. Dobbs Center has 150 employees with a budget of \$1.2 million. Mr. Elmore stated Dobbs is positioning the organization to become a vital part of Kinston-Lenoir County. The Board thanked Mr. Elmore for his presentation.

Mr. Joe Sewash, Services Program Manger of the North Carolina Center for Geographic Information and Analysis, addressed the Board. Mr. Sewash stated he is heading up the Lenoir County GIS Update for the Interagency Leadership Team. Mr. Sewash stated GIS is digital mapping used by the public and private sector. GIS has a wide range of uses from emergency planning, land use planning, economic development, resource conservation and transportation planning. The Interagency Leadership Team is a group of 11 state and federal agencies collaborating together to move forward productively towards achieving the goals of each agency. The mission is to balance mobility, natural and cultural resource protection, community values and economic vitality. The goals of the Interagency Leadership Team are to recognize the benefits of GIS, and to develop a goal to develop a statewide comprehensive shared GIS. Funds are not available to achieve this goal for the entire state; that is why the decision was made to fund one county as a pilot to identify and validate the benefits of GIS. Lenoir County was chosen as the pilot county due to its robust long range transportation plan, the GTP and its opportunities for its expansion, and the mapping can be used in project that are moving into the planning stage such as the Kinston Bypass. GIS updates will be completed with the cooperation of local GIS sources. Thirty-one key layers will be created or updated such as: stream locations, wetlands, historic properties, and conservation and land trust properties.

Data layers will be complete by September 2010. Fieldwork and data collections will begin soon. State workers and contractors will need access to certain areas. Field workers will have orange vests, identification badges, and project overview sheets. A press release for general awareness will be completed. Local historic representatives will be sharing information with various communities. Citizens, local communities, local, state and federal government organizations, emergency management and first responders, and developers will have access and can use this updated information. Mr. Graham asked how did the county get involved with the GIS study. Mr. Jarman stated the county got involved through NCDOT due to the road construction in the county. The project is funded through the Department of Transportation and the Federal Highway Administration at a cost of \$500,000; no local monies will be requested or used. The Board thanked Mr. Sewash for this presentation.

Mr. Russell Rhodes, Transportation Committee Chairman, addressed the Board. Mr. Rhodes stated on Monday, November 9<sup>th</sup> at 5:30 p.m. at the Fairfield Recreation Center, a public meeting will be held to discuss the removal of the traffic light at Hwy. 70 and Mt. Vernon Dr. Mr. Rhodes then informed the Board of a 12-ft. wide median that will be placed on Hwy. 70 from McDonald's to the Hwy. 70 and Queen Street intersection. The Eastern Carolina Rural Planning Organization has released the SPOT – Top 25 Highway Priorities listing. Lenoir County has the top three projects on this listing (Goldsboro Bypass, Carey Road Ext., and the Kinston Bypass). Mr. Jarman stated due to the transportation issues facing Lenoir County, it is imperative those issues be discussed by the County Transportation Committee. Mr. Jarman recommended that all transportation issues in the county be reviewed by the transportation committee for research and discussion. The Board thanked Mr. Rhodes for his presentation.

#### **ITEMS FROM CHAIRMAN/COMMISSIONERS**

Item No. 1 was Items from the Chairman and Members of the Board. No items were discussed.

#### **ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. Mr. Jarman stated a one-size fits all methodology cannot be used to determine the sale price of these properties. Each property has to be looked at individually to determine the value and/or liability it poses to the county. Setting a minimum bid amount is not wise either; each property should be viewed separately. Mr. Jarman reviewed a slide presentation of each property and discussed the current conditions of each property. Mr. Jarman recommended the Board approve the bids on the following: 209 W. King St. LaGrange, NC (\$2,500 Bid); David Avenue-Vacant Lot-Kinston, NC (\$1,000); 308 E. Washington Avenue Kinston, NC (\$3,000) and 702 Quinerly Street Kinston, NC (\$1,500). Mr. Jarman recommended the Board decline the remaining offers until better offers are made or issues are resolved with specific properties. Mr. Jarman stated signage has been created and will be placed on each parcel, notifying the public of their availability. Upon a motion by Mr. Davis and a second by Ms. Sutton the bids were approved as recommended.

Mr. Jarman stated the jail design has been through its first review with the North Carolina Department of Insurance; the second review will be held around January 1, 2010.

## CONSENT AGENDA

Upon a motion by Ms. Sutton and a second by Ms. Brown, the Board unanimously approved the Consent Agenda.

3. Approval of Minutes: Regular Board Meeting: October 19, 2009 Aytch/Jarman
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
5. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
6. Budget Ordinance Amendment: General Fund: DSS: \$1,034: Decrease Jones/Martin
7. Budget Ordinance Amendment: General Fund: DSS: \$212: Increase Jones/Martin
8. Budget Ordinance Amendment: Finance/Emergency Medical Services: \$2,415: Increase Dail/Martin

## PROCLAMATION/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 9 was a Proclamation for Salute! to Veterans. Ms. Margaret Wade, Secretary of Salute welcomed the Board and the viewing public to the 9<sup>th</sup> Annual Salute to Veterans Weekend in downtown Kinston, November 6-8, 2009. Ms. Wade stated there will be events at several venues throughout town and the Salute organization looks forward to seeing everyone there. Ms. Brown read the proclamation for the Board and the viewing public. Mr. Graham asked everyone to stand for a moment of silence in honor of veterans. Upon a motion by Mr. Davis and a second by Mr. Pharo, Item No. 9 was unanimously approved.

Item No. 10A was a Budget Ordinance Amendment: General Fund: Health-H1N1-Phase 1-#848: \$54,200: Increase. Mr. Hollowell stated the amendment sets up Phase 1 of the H1N1 funds provided to the county through the federal government. These funds will be used for planning activities such as developing, updating, or revising pandemic flu or epidemiological response plan. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 10A was unanimously approved.

Item No. 10B was Budget Ordinance Amendment: General Fund: Health-H1N1-Phase 2-#849: \$5,800: Increase. The amendment sets up Phase 2 of the H1N1 funds provided to the county through the federal government. These funds will be used for monitoring and surveillance of pandemic flu incidence. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 10B was unanimously approved.

Item No. 10C was a Budget Ordinance Amendment: General Fund: Health-H1N1-Phase 3-#851: \$78,678: Increase. The amendment sets up Phase 3 of the H1N1 funds provided to the county through the federal government. These funds will be used for implementation such as responding to pandemic flu events and administering the vaccines. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 10C was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment: General Fund: DSS: \$376,839: Increase. The amendment is a line item adjustment to reflect the allocation received. No County match is required. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 11 was unanimously approved.

Item No. 12 was a Budget Ordinance Amendment: Community Development Block Grant: Nova-Rural Center Grant: \$480,000: Increase. Ms. Martin stated the amendment is to establish the Rural Center portion of the Nova Project. These rural center funds are part of the rural healthcare initiative program and will be used in conjunction with other funding to develop an 18-bed psychiatric residential treatment facility for children and youth. This project was approved by the Commissioners at the May 18, 2009 meeting; the grant is part of a \$2.2 million project that when completed will add \$2.8 million in new property value and 42 new full-time jobs, and will be a pass through grant. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Authorizing Individuals to Sign all Requisitions for Funds from the Industrial Development Fund Grant (I-391). Ms. Martin stated Lenoir County applied to the North Carolina Department of Commerce for an Industrial Development Fund Grant on January 5, 2009. These funds will be used along with funds from The Rural Center and a local match from the City of Kinston, to create a redundant water system in the Hwy 70 Industrial Park. This will help fund a water line linkage and a two-way feed that will enable West Pharmaceuticals to expand its existing operations and eliminate the risk of a plant shutdown in the event of a line rupture. The County received notice of the approval of this grant on October 14, 2009. The Board is requested to approve, Michael W. Jarman, County Manager, Thomas L. Hollowell, Assistant County Manager, Martha H. Martin, Finance Officer, and Rose T. Fox, Accounting Specialist as designated individuals **certified** to sign requisitions for all Industrial Development Fund Grant (IDF) requisitions for funds. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Authorizing Acceptance of a Grant from the North Carolina Department of Juvenile Justice and Delinquency Prevention (DJJDP) to Provide Funding for the Lenoir County Youth Based Positive Behavior Support Program. Mr. Joe Testino, Program Coordinator of the 8<sup>th</sup> Judicial District, addressed the Board. The State of North Carolina has received funding from the American Recovery and Reinvestment Act of 2009. The North Carolina Department of Juvenile Justice and Delinquency Prevention (DJJDP) accessed approximately \$5 million of this funding through a grant applied for by the Governor's Crime Commission (GCC). DJJDP gave access to these monies to each of the local Juvenile Crime Prevention Councils (JCPC) in the State. These funds were slated for 3 project areas, Gang Assessment, Evidence Based Practices/Programs, and Gang Assessment/Evidence Based Practices/Programs. Lenoir County had previously supported the 8<sup>th</sup> District Family Court Program and had already conducted a Gang Assessment Project; therefore, the Lenoir County JCPC members opted to create an Evidence Based Program for the County. This group successfully completed the bidding process with the State and received funding in the amount of \$50,000. These funds could have been spread out over a two year time frame, but the group agreed to receive the entire amount during the first fiscal year of the grant, 2009-2010. The Lenoir County Schools will administer the grant. The schools have agreed to support the grant with in-kind funds and provide an office area for the position created by the grant funds. These grant funds will provide the Lenoir County Schools and the Structured Day Program, a JCPC funded program, with access to a non-traditional School Social Worker. This position will be used to assist youth that have been identified through office discipline referrals as having gang issues and assist them and their families with access to the local services and resources offered in and around Lenoir County. The goal would be to utilize and partner with the successful Youth Based Positive Behavior Support Program model already in place within the Lenoir County School system. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 14 was unanimously approved.

Item No. 15A was a Resolution Approving Acceptance and Execution of a Contract for Independent Personnel Consulting Services: Johnson Professional Consulting Services (Johnson PCI). Mr. Hollowell stated Federal and State personnel laws are constantly changing. Lenoir County's Personnel Manual has not been updated since 2004. To limit the County's exposure to litigation, personnel training for supervisors must be implemented. Diane Atkinson, who has handled payroll and human resource duties, retired in December 2008 and is working only part-time. Johnson PCI is a full-service personnel-consulting firm with a vast knowledge of State and local government personnel laws, policies, and issues. Sylvia Johnson, owner of Johnson PCI, will be our on-site consultant. Mrs. Johnson is well qualified to advise the County on personnel issues, update our Personnel Manual, revise our job descriptions, and conduct employee training in all areas of workplace harassment, the Family Medical Leave Act, and the American Disabilities Act. She retired from the State of North Carolina with thirty-two years of service and at the time of her retirement, was the Eastern Regional Director of Personnel for the North Carolina Department of Health and Human Services. In 2001 Mrs. Johnson received her certification as a licensed personnel consultant and has been actively involved with area counties. Initially, Lenoir County will contract with Johnson PCI for personnel consulting services for one 8-hour day per week, at a rate of \$450 per day. Additional hours, on an as needed basis, will be billed at the standard rate of \$60 per hour. With the guidance of Johnson PCI, the County will be able to update its personnel policy manual, update job descriptions, provide necessary training to supervisors, and receive advice on disciplinary and complicated employee termination issues. Administration will work closely with Johnson PCI to update our personnel policies and procedures to assure compliance with applicable personnel laws. This will be the first step in establishing a much-needed Human Resources Department for Lenoir County government. Mr. Humphrey asked if the HR service had been bid out to the public. Mr. Hollowell stated County Administration contacted Mrs. Johnson in hopes of obtaining her services; Mrs. Johnson currently works with several counties in Eastern North Carolina. Administration is lucky to obtain Mrs. Johnson's services at least one day a week. Mr. Humphrey stated he does not agree with the amount the contract service will cost the county; he also stated his concern regarding the lack of attention paid to the County Personnel Policy. Mr. Hollowell stated the County personnel department consisted of 1 member for many years; it was not possible to keep the policy updated as needed. Mrs. Johnson can help get the policy updated and provide assistance in other areas of Human Resources where the county desperately needs help. Mr. Jack Jones, Social Services Director, stated Mrs. Johnson would be a great asset to Lenoir County; she holds vast knowledge of HR procedures, which are constantly changing. She would help the County stay informed. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 15A was approved by a 5 to 2 vote with Mr. Humphrey and Mr. Pharo dissenting.

Item No. 15B was a Budget Ordinance Amendment; General Fund; Finance: \$19,530; Increase. The amendment budgets funds for independent personnel consulting services from Johnson Professional Consulting Services (Johnson PCI) for FY 09-10. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 15A was approved by a 5 to 2 vote with Mr. Humphrey and Mr. Pharo dissenting.

Item No. 16 was a Resolution Authorizing Replacement of Four Gas Pack Roof Units and Repair of a Fifth Unit at the Lenoir County DSS Building: Ed Phillips, Inc.: \$23,765. Mr. Mike Wiggins, Maintenance Coordinator, addressed the Board. Mr. Wiggins stated in October of 2009 it was reported to the Lenoir County Maintenance Department that the air conditioning and heat in the DSS building was not working properly. There are 16 units heating and cooling the DSS building. These are the original units that were installed when the building was acquired and up-fitted for DSS. Several units have been repaired or replaced over the past few years. Ed Phillips, Inc. performs the annual maintenance on these units and was called to investigate why the building was not warming up. It was determined that the heat exchangers on four (4) units were bad and a fifth unit had a malfunctioning ignition control switch. Due to the age of the units, Administration decided it was best to replace the four (4) units with bad heat exchangers and repair the ignition switch on the fifth unit. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 16 was unanimously approved.

Item No. 17 was a Resolution Approving Purchase of Eight (8) 2010 Ford Crown Victoria's: \$164,840. Major Chris Hill of the Sheriff's Department addressed the Board. Mr. Hill stated each year the Sheriff's Office purchases (8) Ford Crown Victoria's to replace patrol vehicles that are approaching or have exceeded 125,000 miles. The Ford Crown Victoria is essentially the all-around workhorse vehicle for law enforcement. These vehicles provide good storage capabilities, safety, and superior handling during high-speed situations. Most of the Sheriff's motor fleet is Ford Crown Victoria's. The North Carolina contract for automobiles was finalized in October. Capital Ford in Raleigh, N.C. was awarded the contract for the distribution of these vehicles. The negotiated contract base price for each vehicle is \$20,605. This price is almost \$700 less than the previous year. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 17 was unanimously approved.

Item No. 18A was a Resolution by the Board of Commissioners of the County of Lenoir Authorizing Execution of CDBG Documents. Mr. David Harris of RSM Harris Associates, addressed the Board. Mr. Harris stated the County has applied for funding from the State of North Carolina under the Small Cities Community Development Block Grant Program for housing improvements within many areas around the County. The County expects to receive a \$400,000 grant under the 2009 Small Cities Community Development Block Grant Program -- Scattered Site Category. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 18A was unanimously approved.

Item No. 18B was a Financial Management Resolution for Scattered Site Housing Project. The County expects to receive a 2009 Community Development Block Grant in the amount of \$400,000. The North Carolina Administrative Code Resolution (4 NCAC 19L) requires the County of Lenoir designate a Grant Finance Officer, authorized individuals to execute grant requisitions, and a Depository for CDBG revenues. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 18A was unanimously approved.

Item No. 18C was a Grant Project Budget Ordinance -- 2009 Community Development Block Grant Program. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 18C was unanimously approved.

Item No. 19 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
<b>Criminal Justice Partnership Program (CJPP)</b> 2 <sup>nd</sup> Appearance	Richard Basili (Re-Appointment)	May 2012 <b>M: Brown</b> <b>S: Davis</b>
<b>Lenoir County Planning Board</b> 2 <sup>nd</sup> Appearance	Barry E. Seay (Alternate)	November 2012 <b>M: Brown</b> <b>S: Davis</b>
<b>Lenoir County Planning Board</b> 1 <sup>st</sup> Appearance	Anthony D. Hall (Alternate)	November 2012
<b>Criminal Justice Partnership Program (CJPP)</b> 1 <sup>st</sup> Appearance	Anthony D. Hall (Appointment)	November 2012

**CURRENT VACANCIES**

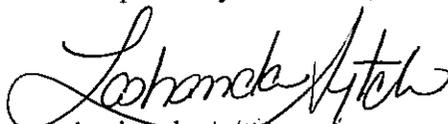
- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Mr. Hollowell reminded the Board of Census 2010 coming April 1<sup>st</sup>. Lenoir County is the lead agency for the area in getting community leaders together to stress the importance of the Census. A “Complete Count Committee” is being formed and will meet on November 10<sup>th</sup> at the Gate Center to meet with Census officials.

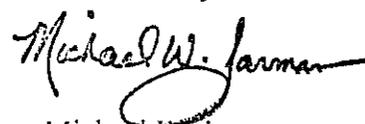
**ADJOURNMENT**

Upon a motion by Mr. Graham and a second by Ms. Brown, the Board adjourned at 11:05 a.m.

Respectfully submitted,

  
Lashanda Aytch  
Clerk to the Board

Reviewed By

  
Michael W. Jarman  
County Manager

Item No. 4

BUDGET ORDINANCE AMENDMENT: SHERIFF'S DEPARTMENT: \$5,030. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL FUND	SHERIFF DEPARTMENT	10-3432-2102 JAG REIMB-CITY OF KINSTON 10-4310-5998 JAG EXPENDITURES	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<b>INCREASE</b>		<b>INCREASE</b>	
10-3432-2102 JAG REIMB - CITY OF KINSTON	5,030.00	10-4310-5998 JAG EXPENDITURES	5,030.00
Total	5,030.00	Total	5,030.00

**Reason and Justification for Request:**  
 TO BUDGET REIMBURSEMENT OF FUNDS FROM THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG). THE JAG GRANT IS BEING ADMINISTERED BY THE CITY OF KINSTON. THE BOARD APPROVED A RESOLUTION ON 6/15/09, ITEM 4-B, TO USE THE FUNDS TO ASSIST THE SHERIFF'S DEPARTMENT IN THE PURCHASE OF EIGHT (6) HIGH POWERED RIFLES. THE COUNTY WILL ACTUALLY PURCHASE THESE RIFLES AND RECEIVE REIMBURSEMENT FROM THE CITY OF KINSTON, WHO IS ADMINISTERING THE JAG GRANT.

Department Head Approval <i>WE Smith</i>	Date 11/9/09	Finance Officer Approval <i>Madda H. Martin</i>	Date Nov. 9, 2009
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Budget Officer Approval <i>M. Farman</i>	Date 11/9/09
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Board Approval (When Applicable)	Date	Date of Minutes
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Item No. 5

BUDGET ORDINANCE AMENDMENT: FEDERALLY SEIZED PROPERTY: SHERIFF FEDERALLY SEIZED PROPERTY: \$6,800. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
FEDERALLY SEIZED PROPERTY	SHERIFF FEDERALLY SEIZED PROPERTY	15-3991-9910 FUND BALANCE APPROPRIATED	15-4316-2900 OTHER SUPPLIES
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<b>INCREASE</b>		<b>INCREASE</b>	
15-3991-9910 FUND BALANCE APPROPRIATED	6,800.00	15-4316-2900 OTHER SUPPLIES	6,800.00
Total	6,800.00	Total	6,800.00

**Reason and Justification for Request:**  
 BUDGET AMENDMENT TO RE-APPROPRIATE FUNDS FOR THE FEDERALLY SEIZED PROPERTY FUND. ON APRIL 20, 2009, ITEM #14 THE COMMISSIONERS APPROVED THE PURCHASE OF HAND GUNS, HOLSTERS, TACTICAL LIGHTS AND MAGAZINES FROM THE FEDERALLY SEIZED PROPERTY FUND. ONLY A PORTION OF THE EQUIPMENT WAS RECEIVED PRIOR TO THE END OF THE FISCAL YEAR. THIS BUDGET AMENDMENT WILL ALLOW FOR RECEIVING AND PAYING FOR THE EQUIPMENT IN THIS FISCAL YEAR.

Department Head Approval <i>W. Smith</i>	Date 11/12/09	Finance Officer Approval <i>Marta H. Martin</i>	Date 11/12/09
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Budget Officer Approval <i>M. J. [Signature]</i>	Date 11/13/09
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Board Approval (When Applicable)	Date	Date of Minutes
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Item No. 6

BUDGET ORDINANCE AMENDMENT: GENERAL FUND  
NON-DEPARTMENTAL: \$25,000. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		NON-DEPARTMENTAL		10-3991-9910 FUND BALANCE APPROPRIATED	
		1		10-4200-4991 MISCELLANEOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3991-9910	FUND BALANCE APPROPRIATED	25,000.00	10-4200-4991	MISCELLANEOUS	25,000.00
Total		25,000.00	Total		25,000.00

**Reason and Justification for Request:**  
BUDGET AMENDMENT TO BRING FORWARD AND BUDGET IN THE CURRENT FISCAL YEAR, UNEXPENDED JCPC AND ROAP FUNDS FROM THE PRIOR FISCAL YEAR. THESE FUNDS WERE RECEIVED IN FY 08-09 AND WERE UNEXPENDED ON JUNE 30, 2009.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Mauts</i>	11/12/09	<i>Martha H. Mauts</i>	11/12/09
Budget Officer Approval	Date		
<i>Michael W. ...</i>	11/13/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 7

BUDGET ORDINANCE AMENDMENT: GENERAL FUND/EMERGENCY TELEPHONE FUND  
 TRANSFER TO OTHER FUNDS/EMERGENCY TELEPHONE: \$34,795.37 INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND EMERGENCY TELEPHONE FUND		TRANSFER TO OTHER FUNDS EMERGENCY TELEPHONE SYSTEM		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u> 10-3991-9910 FUND BALANCE APPROPRIATED		34,795.37	<u>INCREASE</u> 10-9800-8517 TRNSF TO E911-REIMBURSEMENT		34,795.37
<u>INCREASE</u> 24-3437-9108 REIMBURSEMENT-GENERAL FUND		34,795.37	<u>INCREASE</u> 24-4320-5810 CAPITAL RESERVE		34,795.37
Total		34,795.37	Total		34,795.37

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE FUNDS FROM GENERAL FUND FUND BALANCE TO COVER TELEPHONE EXPENDITURES FROM FY 08-09 THAT ARE INELIGIBLE FOR EXPENDITURE FROM E911 FUNDS. THESE FUNDS WERE BUDGETED IN THE E911 FUND IN FISCAL YEAR 2008-2009 AND EXPENDED IN FISCAL YEAR 2008-2009. HOWEVER, DUE TO MANY CHANGES IN THE GUIDELINES FOR E911 ELIGIBILITY, THESE ARE NOT ALLOWABLE.

Department Head Approval <i>[Signature]</i>	Date 11-6-09	Finance Officer Approval <i>[Signature]</i>	Date 11-6-09
Budget Officer Approval <i>[Signature]</i>	Date 11/13/09	Date of Minutes	
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

BUDGET ORDINANCE AMENDMENT: GENERAL FUND/EMERGENCY TELEPHONE FUND  
EMERGENCY MANAGEMENT/EMERGENCY TELEPHONE: \$34,934.25 INCREASE/DECREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND EMERGENCY TELEPHONE FUND		EMERGENCY MANAGEMENT EMERGENCY TELEPHONE SYSTEM		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount	Account # and Title	Amount
<b>INCREASE</b>			<b>INCREASE</b>		
10-3991-9910 FUND BALANCE APPROPRIATED	34,934.25	10-4330-1210 SALARIES & WAGES	25,053.00	10-4330-1270 BONUSES	162.75
		10-4330-1275 LONGEVITY	376.50	10-4330-1810 EMPLOYER-FICA	1,587.00
		10-4330-1811 EMPLOYER-MEDICARE	371.25	10-4330-1820 EMPLOYER-RETIREMENT	1,272.00
		10-4330-1830 EMPLOYER-INSURANCE	4,839.75	10-4330-1870 EMPLOYER-401-K	1,272.00
<b>DECREASE</b>			<b>DECREASE</b>		
24-3437-4130 E-911 REVENUE-STATE	-34,934.25	24-4320-1210 SALARIES & WAGES	-25,053.00	24-4320-1270 BONUSES	-162.75
		24-4320-1275 LONGEVITY	-376.50	24-4320-1810 EMPLOYER-FICA	-1,587.00
		24-4320-1811 EMPLOYER-MEDICARE	-371.25	24-4320-1820 EMPLOYER-RETIREMENT	-1,272.00
		24-4320-1830 EMPLOYER-INSURANCE	-4,839.75	24-4320-1870 EMPLOYER-401-K	-1,272.00
<b>Total</b>	<b>34,934.25</b>	<b>Total</b>	<b>34,934.25</b>		

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE FUNDS FROM GENERAL FUND FUND BALANCE TO COVER TELEPHONE EXPENDITURES IN FY 09-10 THAT ARE INELIGIBLE FOR EXPENDITURE FROM E911 FUNDS . THESE FUNDS WERE BUDGETED IN THE E911 FUND FOR FISCAL YEAR 2009-2010 AND HAVE BEEN EXPENDED IN FISCAL YEAR 2009-2010. HOWEVER, DUE TO MANY CHANGES IN THE GUIDELINES FOR E911 ELIGIBILITY, THESE ARE NO LONGER ALLOWED TO BE CHARGED 100% TO E911.

Department Head Approval <i>[Signature]</i>	Date 11-6-09	Finance Officer Approval <i>[Signature]</i>	Date 11-6-09
Budget Officer Approval <i>[Signature]</i>	Date 11/13/09		
Board Approval ( When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: GENERAL FUND/STATE CONTROLLED SUBSTANCE:  
SHERIFF-STATE CONTROLLED SUBSTANCE: \$43,134.



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL STATE CONTROLLED SUBSTANCE		SHERIFF SHERIFF-STATE CONTROLLED SUBSTANCE		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<b>INCREASE</b>		<b>INCREASE</b>			
10-3991-9910	FUND BALANCE APPROPRIATED 15,098.00	10-4310-5999	CAPITAL ITEMS < \$5,000 15,098.00		
16-3991-9910	FUND BALANCE APPROPRIATED 28,036.00	16-4317-5100	CAPITAL OUTLAY 22,476.00		
		16-4317-5999	CAPITAL ITEMS < \$5,000 5,560.00		
Total	43,134.00	Total	43,134.00		

**Reason and Justification for Request:**  
BUDGET AMENDMENT TO RE-APPROPRIATE FUNDS FOR THE SHERIFF'S DEPARTMENT AND THE STATE CONTROLLED SUBSTANCE FUND. ON JUNE 15, 2009, ITEM #17-L, THE COMMISSIONERS APPROVED THE PURCHASE OF NIGHT VISION GOGGLES AND UNIVERSAL NIGHT SIGHTS FOR THE SPECIAL RESPONSE TEAM (SRT). THIS EQUIPMENT WAS NOT RECEIVED UNTIL THIS FISCAL YEAR, SO THEREFORE THE FUNDS NEED TO BE RE-APPROPRIATED IN THIS FISCAL YEAR TO ALLOW FOR THE RECEIVING AND PAYING FOR EQUIPMENT.

Department Head Approval <i>W E Smith</i>	Date 11/12/09	Finance Officer Approval <i>Marta H. Martin</i>	Date 11/12/09
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Budget Officer Approval <i>Michael W. [Signature]</i>	Date 11/13/09
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Board Approval (When Applicable)	Date	Date of Minutes
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BUDGET ORDINANCE AMENDMENT: TRUST AND AGENCY FUND: EXTENSION-FAMILY CAREGIVER: \$54,050.: INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
TRUST AND AGENCY		EXTENSION-FAMILY CAREGIVER		VARIOUS	
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
70-3495-3300	SMART START - EXTENSION	54,050.00	70-4951-6000	EXTENSION-FAMILY CAREGIVER	54,050.00
Total		54,050.00	Total		54,050.00

**Reason and Justification for Request:**

BUDGET AMENDMENT TO INCREASE BUDGETED AMOUNTS. ON AUGUST 17, 2009, THIS PROGRAM WAS CUT BY 60% DUE TO THE DECREASES BY THE STATE - THIS WILL PUT BACK 85% OF THE PREVIOUS BUDGET CUT.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Jammy D. Kelly</i>	11-09-09	<i>Marta H. Mante</i>	11-10-09
Budget Officer Approval	Date		
<i>Michael Johnson</i>	11/13/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 11/16/09 **ITEM NO.:** 11

Resolution Authorizing a Purchase Order in the Amount of \$7,000 to Research Casting International for a Life Size Dinosaur Dig Pit for Neuseway Park

**SUBJECT AREA:** Community Development

**ACTION REQUESTED:**

The Board is requested to authorize a purchase order in the amount of \$7,000 to Research Casting International for a life size dinosaur dig pit for Neuseway Park.

**HISTORY/BACKGROUND:**

This dig pit will be 31' x 8' and will allow for school groups and visitors to explore a dinosaur skeleton. This exhibit is a floor sample from the National Parks & Recreation trade show and is approximately 40% off of the retail price.

**EVALUATION:**

The dig pit will be one of the most popular exhibits at the Nature Center with teachers and students as it will spur imaginative play. Expenditure Line: 40-4930-5101

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that a purchase order be issued in the amount of \$7,000 to Research Casting International for a dinosaur dig pit at the Neuseway Park.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_  
Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      11/16/09  
Date

\_\_\_\_\_  
ATTEST      11/16/09  
Date

North Carolina Department of Transportation  
Division of Highways  
Request for Abandonment from State Maintained Secondary Road System

North Carolina

County: Lenoir

Road Description: Abandon 0.91 mile of SR 1581(John Mewborne Road) from the intersection of John Mewborne Road & Aerosystems Blvd. to SR 1541(Institute Road).

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Lenoir requesting that the above described road, the location of which has been indicated in red on the attached map, be abandoned from the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be abandoned from the Secondary Road System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Lenoir that the Division of Highways is hereby requested to review the above described road, and to abandon the road from the Secondary Road System.

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of \_\_\_\_\_ at a meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

WITNESS my hand and official seal this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Official Seal**

Clerk, Board of Commissioners  
County: \_\_\_\_\_

**PLEASE NOTE:**

**Forward direct with request to the District Engineer, Division of Highways**

North Carolina Department of Transportation  
Division of Highways  
Abandonment Petition

North Carolina

County of Lenoir

Petition request for the abandonment of a portion of Secondary Road 1581 (John Mewborne Road) from the State Maintained System as described below:

Starting at Intersection of John Mewborne Road and Aerosystems Blvd. going north for 0.91 mile To SR 1541(Institute Road).

We the under signed, being all of the property owners on Secondary Road SR <sup>1581</sup>~~1580~~ in Lenoir County do here by request the Division of Highways for the Department of Transportation to abandon the road form the State Maintained System.

PROPERTY OWNERS

Name

Address

N. C. Global TransPark Authority

P. O. Box 1476, Kinston, N. C. 28503

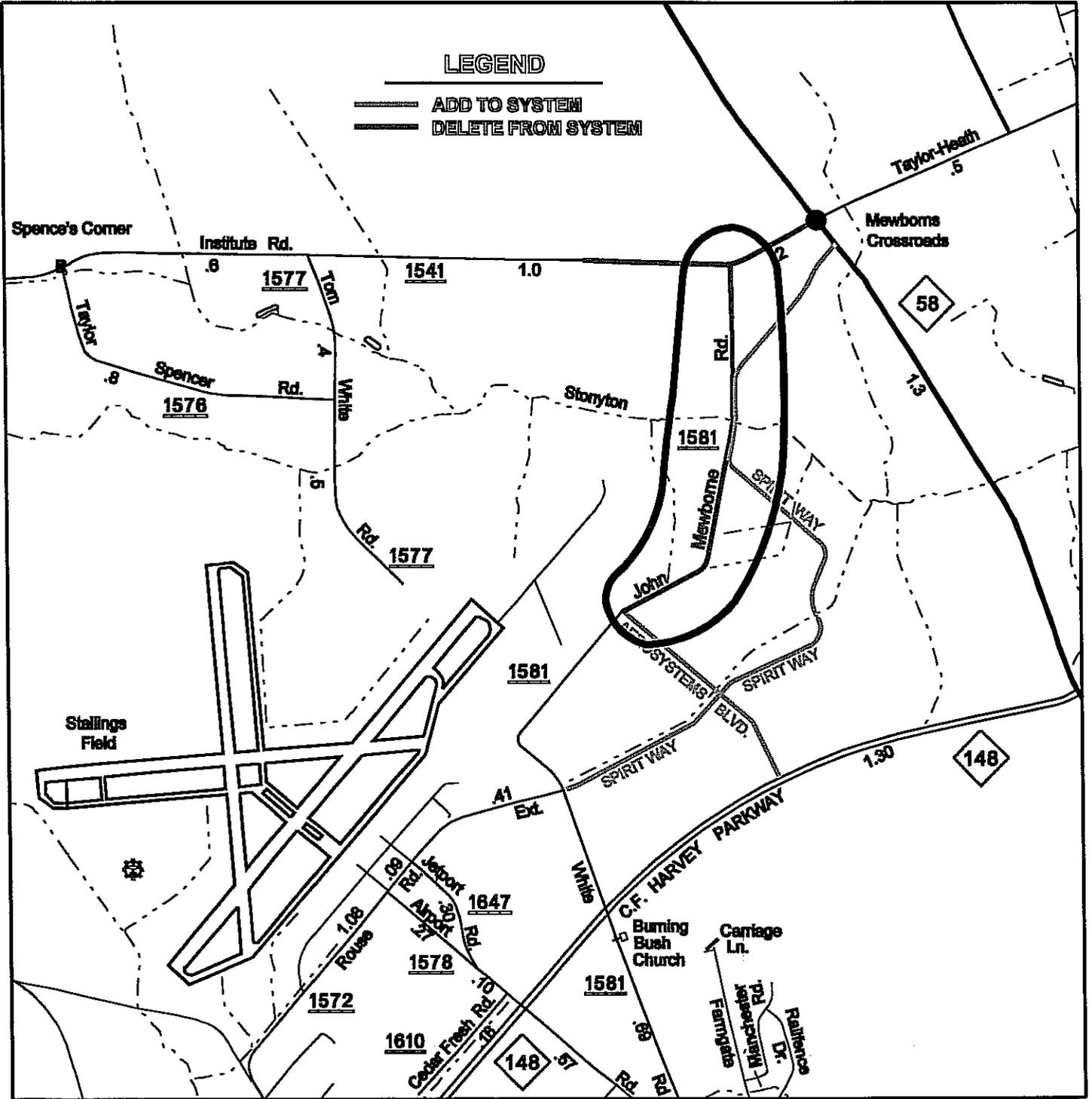
Darlene A. Waddell, Executive Director

*Darlene A. Waddell*

# VICINITY MAP

## LEGEND

-  ADD TO SYSTEM
-  DELETE FROM SYSTEM





STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE  
GOVERNOR

EUGENE A. CONTI, JR.  
SECRETARY

November 04, 2009

Mr. Mike Jarman  
Lenoir County Manager  
PO Box 3289  
Kinston N. C. 28502

**SUBJECT:** Abandonment of 0.91 miles of SR 1581(John Mewborne Road) from the state road system.

Dear Mr. Jarman:

A vicinity map, petition and resolution for the abandonment of the subject road from the NCDOT State Maintenance system is attached. If the Board of Commissioners concur, please complete the attached resolution and forward it to the Kinston District Office at the address below. If I can be of further assistance in this matter, please contact my office.

Sincerely

A handwritten signature in black ink, appearing to read "R. P. Hunter".

R. P. Hunter, P.E.

Attachments

Cc: File

MAILING ADDRESS:  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
1629 HWY. 258 SOUTH  
KINSTON, NC 28504

TELEPHONE: (252) 527-0053  
FAX: (252) 527-7920  
WEBSITE: WWW.NCDOT.GOV

LOCATION:  
1629 HWY. 258 SOUTH  
KINSTON, NC

North Carolina Department of Transportation  
Division of Highways  
Request for Abandonment from State Maintained Secondary Road System

North Carolina

County: Lenoir

Road Description: Abandon the last 0.54 mile of SR 1541(Institute Road) on the NC 58 end.

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Lenoir requesting that the above described road, the location of which has been indicated in red on the attached map, be abandoned from the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be abandoned from the Secondary Road System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Lenoir that the Division of Highways is hereby requested to review the above described road, and to abandon the road from the Secondary Road System.

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of \_\_\_\_\_ at a meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

WITNESS my hand and official seal this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Official Seal**

Clerk, Board of Commissioners  
County: \_\_\_\_\_

**PLEASE NOTE:**

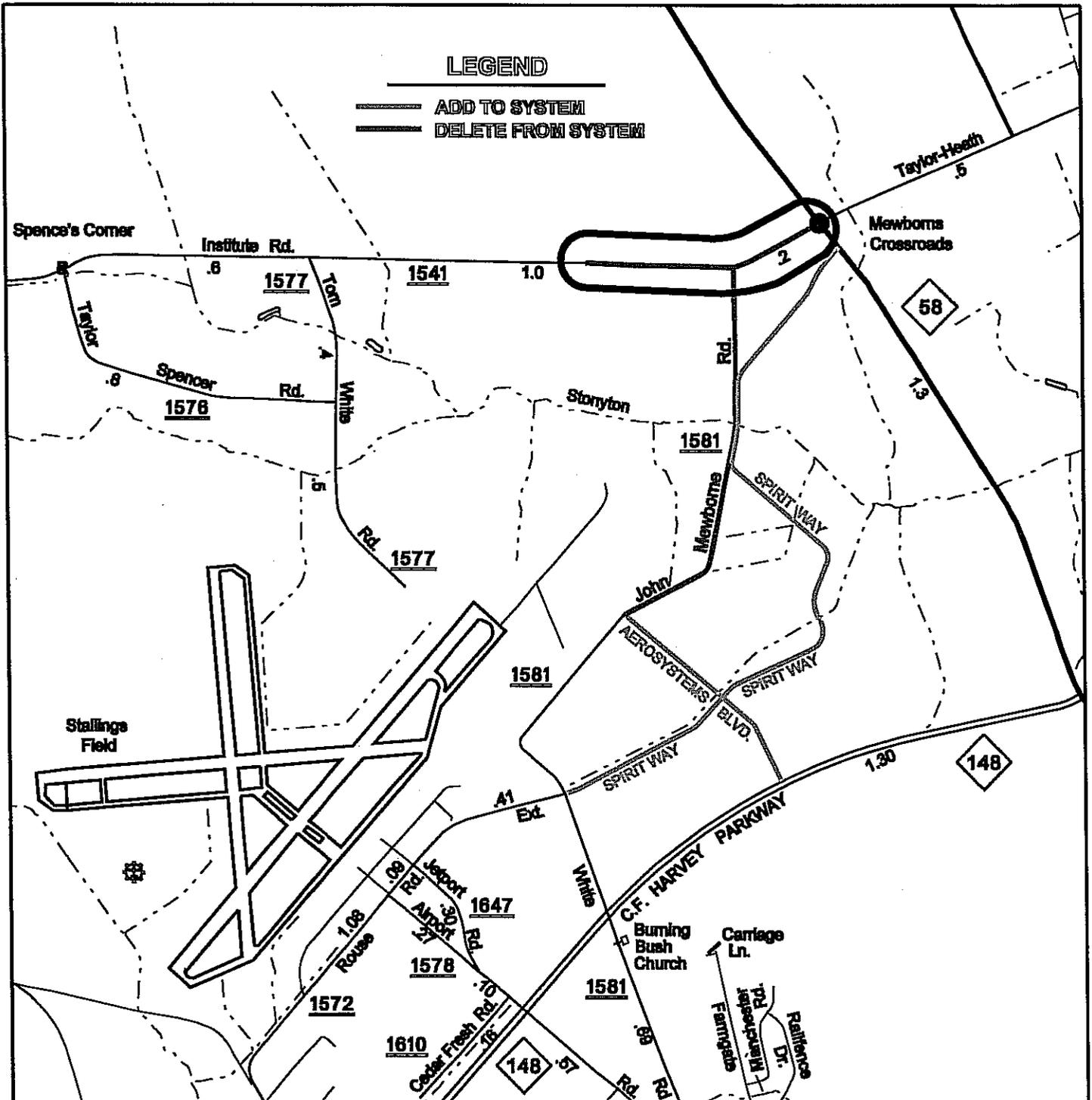
**Forward direct with request to the District Engineer, Division of Highways**



# VICINITY MAP

## LEGEND

- ADD TO SYSTEM
- DELETE FROM SYSTEM





STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE  
GOVERNOR

EUGENE A. CONTI, JR.  
SECRETARY

November 04, 2009

Mr. Mike Jarman  
Lenoir County Manager  
PO Box 3289  
Kinston N. C. 28502

**SUBJECT: Abandonment of 0.54 miles of SR 1541(Institute Road) from the state road system.**

Dear Mr. Jarman:

A vicinity map, petition and resolution for the abandonment of the subject road from the NCDOT State Maintenance system is attached. If the Board of Commissioners concur, please complete the attached resolution and forward it to the Kinston District Office at the address below. If I can be of further assistance in this matter, please contact my office.

Sincerely

A handwritten signature in black ink, appearing to read "R. P. Hunter".

R. P. Hunter, P.E.

Attachments

Cc: File

MAILING ADDRESS:  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
1629 HWY. 258 SOUTH  
KINSTON, NC 28504

TELEPHONE: (252) 527-0053  
FAX: (252) 527-7920  
WEBSITE: WWW.NCDOT.GOV

LOCATION:  
1629 HWY. 258 SOUTH  
KINSTON, NC

North Carolina Department of Transportation  
Division of Highways  
Request for Addition to State Maintained Secondary Road System

North Carolina

County: Lenoir

Road Description: Spirit Way-length 1.85 miles

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Lenoir requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Lenoir that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of \_\_\_\_\_ at a meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

WITNESS my hand and official seal this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Official Seal**

Clerk, Board of Commissioners  
County: \_\_\_\_\_

**PLEASE NOTE:**

**Forward direct with request to the Division Engineer, Division of Highways**

North Carolina Department of Transportation  
Division of Highways  
Petition for Road Addition

**ROADWAY INFORMATION:** (Please Print/Type)

Date: 11-3-2009

County: Lenoir Road Name: Spirit Way  
(Please list additional street names and lengths on last page of this form.)

Subdivision Name: N/A Length (miles): 1.85

Number of occupied homes having street frontage: 0 Location 0.2

miles N  S  E  W  of the intersection of Route 2010 and Route 1581  
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Spirit Way in Lenoir County, do hereby request the Division of Highways to add the above described road.

**CONTACT PERSON:** Name and Address of First Petitioner. (Please Print/Type)

Name: Darlene A. Waddell, Executive Director Phone Number: 252-522-4929

Street Address: 2780 Jetport Rd, Suite A, Kinston, N. C. 28504

Mailing Address: P. O. Box 1476, Kinston, N. C. 28503

**PROPERTY OWNERS**

Name Mailing Address Telephone

N. C. Global TransPark Authority 252-522-4929

P. O. Box 1476

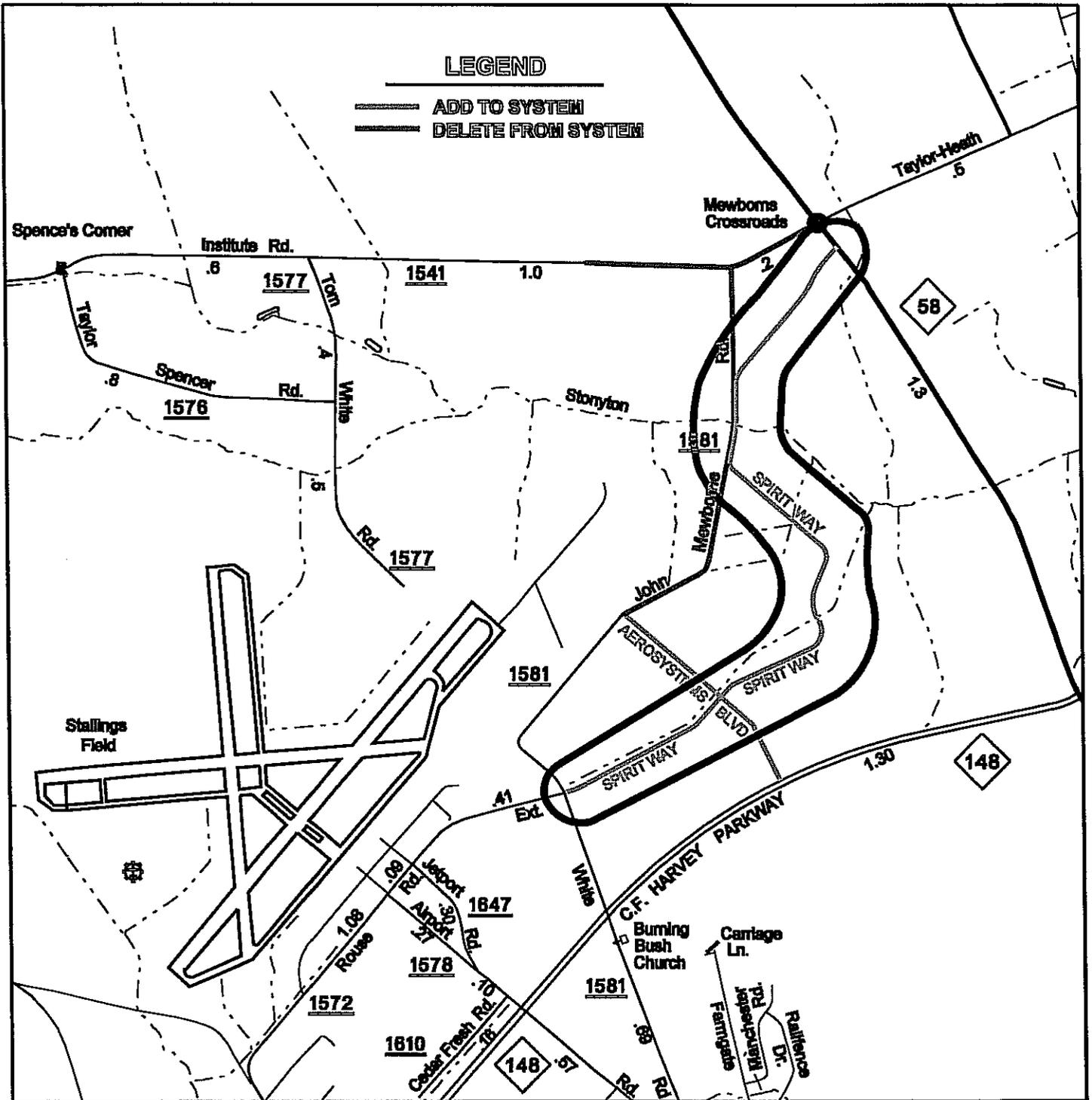
Kinston, N. C. 28503

*Darlene A. Waddell*

# VICINITY MAP

## LEGEND

-  ADD TO SYSTEM
-  DELETE FROM SYSTEM





STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE  
GOVERNOR

EUGENE A. CONTI, JR.  
SECRETARY

November 04, 2009

Mr. Mike Jarman  
Lenoir County Manager  
PO Box 3289  
Kinston N. C. 28502

**SUBJECT:** Addition of 1.85 miles of Spirit Way to the state road system.

Dear Mr. Jarman:

A vicinity map, petition and resolution for the addition of the subject road to the NCDOT State Maintenance system is attached. If the Board of Commissioners concur, please complete the attached resolution and forward it to the Kinston District Office at the address below. If I can be of further assistance in this matter, please contact my office.

Sincerely

A handwritten signature in black ink, appearing to read "RPH", written over a horizontal line.

R. P. Hunter, P.E.

Attachments

Cc: File

MAILING ADDRESS:  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
1629 HWY. 258 SOUTH  
KINSTON, NC 28504

TELEPHONE: (252) 527-0053  
FAX: (252) 527-7920  
WEBSITE: WWW.NCDOT.GOV

LOCATION:  
1629 HWY. 258 SOUTH  
KINSTON, NC

North Carolina Department of Transportation  
Division of Highways  
Request for Addition to State Maintained Secondary Road System

North Carolina

County: Lenoir

Road Description: Aerosystems Boulevard-length 0.53 miles

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Lenoir requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Lenoir that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of \_\_\_\_\_ at a meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

WITNESS my hand and official seal this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Official Seal**

Clerk, Board of Commissioners  
County: \_\_\_\_\_

**PLEASE NOTE:**

**Forward direct with request to the Division Engineer, Division of Highways**

North Carolina Department of Transportation  
Division of Highways  
Petition for Road Addition

**ROADWAY INFORMATION:** (Please Print/Type)

Date: 11-3-2009

County: Lenoir Road Name: Aerosystems Boulevard  
(Please list additional street names and lengths on last page of this form.)

Subdivision Name: N/A Length (miles): 0.53

Number of occupied homes having street frontage: 0 Location 0.3

miles N  S  E  W  of the intersection of Route 2010 and Route 1581  
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Aerosystems Boulevard in Lenoir County, do hereby request the Division of Highways to add the above described road.

**CONTACT PERSON:** Name and Address of First Petitioner. (Please Print/Type)

Name: Darlene A. Waddell, Executive Director Phone Number: 252-522-4929

Street Address: 2780 Jetport Rd, Suite A, Kinston, NC 28504

Mailing Address: P. O. Box 1476, Kinston, NC 28503

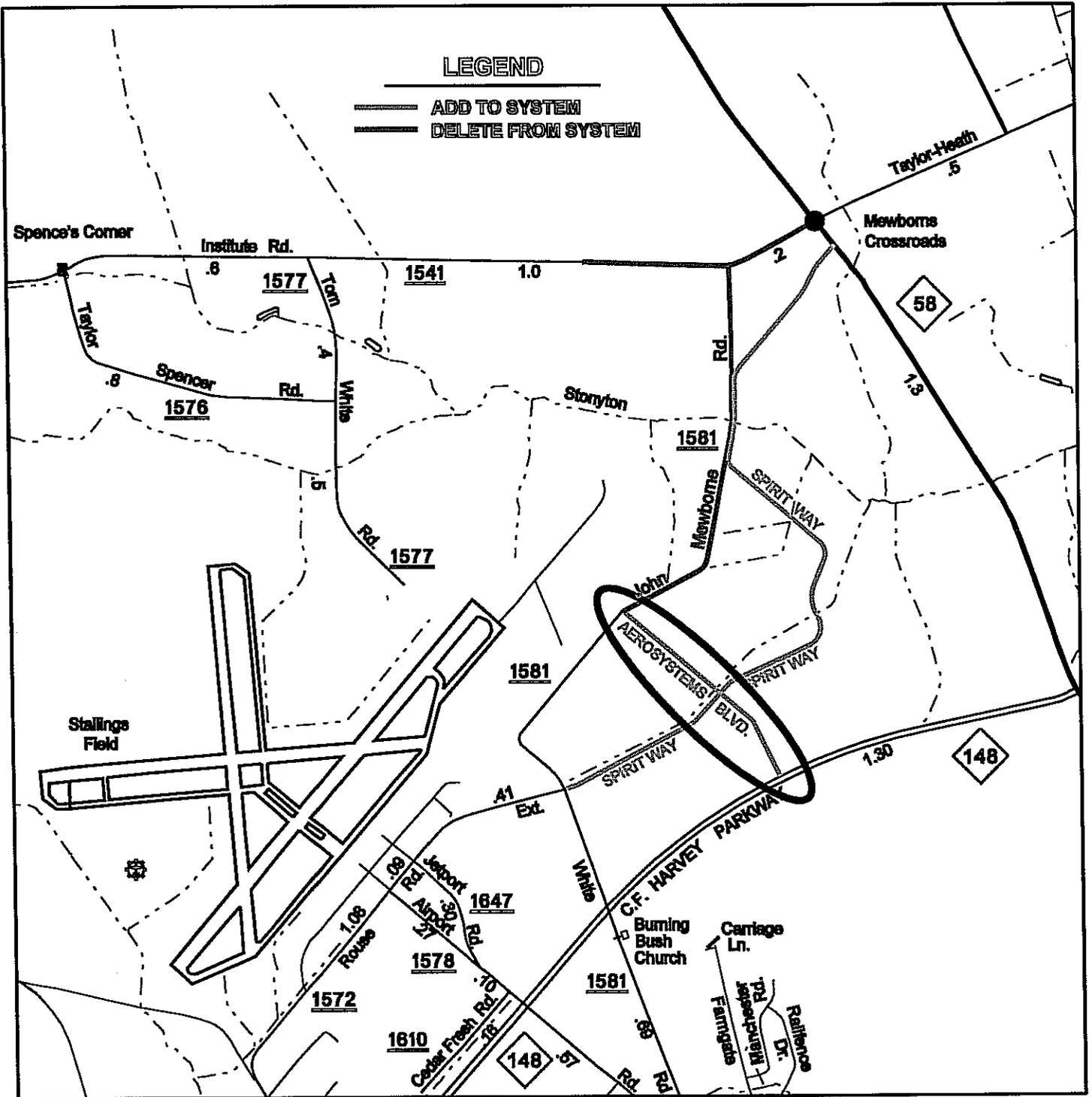
**PROPERTY OWNERS**

Name	Mailing Address	Telephone
N. C. Global TransPark Authority		252-522-4929
P. O. Box 1476		
Kinston, N. C. 28503		
<i>Darlene A. Waddell</i>		

# VICINITY MAP

## LEGEND

-  ADD TO SYSTEM
-  DELETE FROM SYSTEM





STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE  
GOVERNOR

EUGENE A. CONTI, JR.  
SECRETARY

November 04, 2009

Mr. Mike Jarman  
Lenoir County Manager  
PO Box 3289  
Kinston N. C. 28502

**SUBJECT:** Addition of 0.53 miles of Aerosystems Boulevard to the state road system.

Dear Mr. Jarman:

A vicinity map, petition and resolution for the addition of the subject road to the NCDOT State Maintenance system is attached. If the Board of Commissioners concur, please complete the attached resolution and forward it to the Kinston District Office at the address below. If I can be of further assistance in this matter, please contact my office.

Sincerely

A handwritten signature in black ink, appearing to read "RPH", written over a horizontal line.

R. P. Hunter, P.E.

Attachments

Cc: File

MAILING ADDRESS:  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
1629 HWY. 258 SOUTH  
KINSTON, NC 28504

TELEPHONE: (252) 527-0053  
FAX: (252) 527-7920  
WEBSITE: WWW.NCDOT.GOV

LOCATION:  
1629 HWY. 258 SOUTH  
KINSTON, NC

Resolution Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms. No applications at this time.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
<b>Criminal Justice Partnership Program (CJPP)</b> 2 <sup>nd</sup> Appearance	Anthony D. Hall (Appointment)	November 2012
<b>Kinston-Lenoir County Tourism Development Authority</b> 1 <sup>st</sup> Appearance	Mr. Guy Smith (Re-Appointment)	June 2012

**CURRENT VACANCIES:**

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist**
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate**
- Grifton Planning Board – One (1) Vacancy**
- CJPP – Three (3) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
<b>Criminal Justice Partnership Program (CJPP)</b> 2 <sup>nd</sup> Appearance	Anthony D. Hall (Appointment)	November 2012
<b>Kinston-Lenoir County Tourism Development Authority</b> 1 <sup>st</sup> Appearance	Mr. Guy Smith (Re-Appointment)	June 2012

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      11/16/09  
Date

\_\_\_\_\_  
ATTEST                      11/16/09  
Date

# APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

CJPP

(I understand that this application will be kept on the active file for two years only; and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Anthony D. Hall

Address: 3503 Foss Farm Road

City/State/Zip: La Grange, NC 28551

Telephone: (Home) 252-361-2488 (Work)

Occupation: Lead Engineering Technician

Business Address: 4850 W. Vernon Ave

Age (Optional): 29

Number hours available per month for this position: 12 hrs

Training: Bachelors Degree in Business Admin from Mount Olive College

Business and Civic Experience/Skills: President - Young Democrats of Lenoir County  
Member - Lenoir County Board of Health

Other County Boards/Committees/Commissions presently serving on: Lenoir County Board of Health

Expiration date of Term: \_\_\_\_\_

### Circle your voting precinct

- |  |  |
|--|--|
| K-1 (Carver Courts Recreation Center)              | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)                | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)                  | Neuse (Agricultural Center)            |
| K-4 (Northwest Elementary School)                  | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)                      | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School)                     | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)                  | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)                   | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)                | Trent 2 (Moss Hill Ruitan Building)    |
| Contentnea (Contentnea Ruitan Building)            | Vance (GTP Ed & Training CTR.)         |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School)  |

### CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Anthony D. Hall  
Signature of Applicant

10-19-09  
Date

## *Kinston-Lenoir County Convention & Visitors Bureau*

301 N. Queen Street, Kinston, NC 28501

*Embracing the past...Defining the present...Shaping the future*

October 7, 2009

Mike W. Jarman  
County Manager  
County of Lenoir  
PO Box 3289  
130 South Queen Street  
Kinston, NC 28502

Dear Mr. Jarman,

In 2006, Mr. Guy Smith was appointed by Lenoir County Board of Commissioners to fill a seat on the Kinston-Lenoir County Tourism Development Authority Board. In July 2009 his seat is back up for re-appointment.

The Tourism Development Authority Board Recommendation Committee respectfully suggests that the Board of Commissioners re-appoint Mr. Guy Smith, director of the CSS Neuse State Historic Site to the TDA board. Mr. Smith has been a valuable member of the Tourism Development Authority Board serving in the past as Chairperson. His commitment and understanding of tourism development serves Lenoir County well.

He will be re-appointed to a three year term position which will expire in June, 2012.

Sincerely,

Laura Lee Sylvester  
Executive Director  
Kinston-Lenoir County Tourism Development Authority