LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, NOVEMBER 17, 2008 TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: Mr. Henry Noble: Veterans Service Officer

1.	**Items from Chairman/Commissioners: 5 Min.**	Board
2.	**Items from County Manager: 5 Min.**	Jarman
	CONSENT AGENDA: 10 Min.	**ACTION**
3.	Approval of Minutes: Regular Board Meeting: November 3, 2008 Closed Session Meeting: November 3, 2008	Aytch/Jarman
4.	Resolution Approving the Releases and Refunds to the Individuals Listed Herein	Parrish/Martin
5.	Budget Ordinance Amendment: General Fund: DSS: $1,384: Increase	Jones/Martin
6.	Budget Ordinance Amendment: General Fund: Health (Adult Health): Increase: $4,800	Huff/Martin
7.	Budget Ordinance Amendment: General Fund: Health: (Adult Health): Increase: $9,700	Hudd/Martin

END OF CONSENT AGENDA

ORDINANCE

8.	An Ordinance of the County of Lenoir, North Carolina, which Provides for Debris Removal in Private Community Street to Allow for Public Safety Operations and to Provide for Debris Removal from Private Property in Certain Large Scale Disasters; Providing for Severability; Providing for Codification; Addressing the Need Year Round; Providing an Effective Date of November 17, 2008	Dail/Board

BUDGET ORDINANCE AMENDMENT/RESOLUTIONS: 40 Min.

9.	Budget Ordinance Amendment: General Fund: DSS: $129,185: Increase	Jones/Martin
10.	Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: $595,536: Increase	Jarman/Martin
11.	Budget Ordinance Amendment: Capital Projects Fund: Shell Building #3: $1,450,100: Increase	Jarman/Martin
12.	Resolution Authorizing the Approval of a Cross Easement Agreement Between Lenoir County and the Harvey Family	Jarman/Board
13.	Resolution Authorizing Purchase of a GIS Services Application: $4,600	Parrish/Martin
14.	Resolution to Approve a Purchase Order for Fuel from Mallard Oil Company Totaling $15,000 for Lenoir County Transit	Powell/Martin

15.	Resolution Approve Acceptance of Additional Capital Funding from NCDOT Community Transportation Grant: $115,800	Powell/Martin
16.	Resolution Authorizing the Purchase of a 24 X 14 Floating Dock and a 30 Foot Aluminum Gangway for the Boat Ramp at the Wildlife Access on Highway 70: $19,850	Ellis/Martin
17.	Resolution Approving Purchase Order with Bobby Murray Chevrolet: $25,555	Smith/Martin
18.	Resolution Approving Purchase Order with Capital Ford: $63,546	Smith/Martin
19.	Resolution Authorizing the Upgrade of the Existing Simon Communications Telephone System to the Power 911 Phone System: $171,840	Dail/Martin

APPOINTMENTS: 5 Min.

20.	Resolution Approving Citizens to Boards, Commissions, Etc.	Aytch

OTHER ITEMS: 10 Min.

21. **Items from County Manager / County Attorney / Commissioners Public Comments**

CLOSED SESSION: 10 Min.

22. **Closed Session: Personnel Issue**

ADJOURNED:

LENOIR COUNTY VETERANS SERVICE OFFICER

JUSTIFICATION

The implementation of a new Department, Lenoir County Veterans Affairs Office would employ a staff of two people, a County Veterans Service Officer (CVSO) and one Personnel Assistant (PA). {**The PA position is already funded**}

We feel that now is the appropriate time for Lenoir County to seriously consider funding this position, County Veterans Service Officer. The justification lies in the facts that Lenoir County is on the precept of a major influx of veterans and dependents with the coming of recently secured industries, e.g. Sanderson & Spirit to Lenoir County and others that are in the pipeline.

For years, the North Carolina Division of Veterans Affairs District Office located in Lenoir County has tried to provide needed services to veterans of the county and their dependents. However, the duties of the District Office will be expanding with the coming of the NC Veterans Nursing Home to Lenoir County and increase in veterans population in counties serviced by District 2 of the North Carolina Division of Veterans Affairs.

Currently, the two District Officers attempt to provide services to veterans in the county, visit other offices within their district (Jones, Duplin, Craven, Pamlico, Greene, Carteret) on regular weekly basis providing training, assisting with leadership issues, and assisting with unusual cases. Additionally, they work with County Managers and commissioners in these counties when there are vacancies to be filled. With the potential increase of veterans moving into Lenoir County, along with new industries arriving, we feel that the time required to service Lenoir County veterans

will be shortened or missed inadvertently. Also, North Carolina is only one of two states in the union to increase in veterans population, Tennessee the other.

Currently there is not a District Officer reporting veterans activities in Lenoir County to the County Manager/Commissioners monthly. The District Office in Lenoir County has little or no working relationships with county veteran service organizations and no active working relationship with civic groups to promote veterans holiday's under the auspice of their current workload. A final issue that lacks activity is the routine contacting of local businesses on a regular basis that are directly impacted by Lenoir County veterans benefits.

In conclusion, we feel that the development of a County Veteran Affairs Office In Lenoir County would help improve the services to veterans and their dependents and be more consistent with regular follow-ups. We would assure veterans that even with increased industry and population in the county, the veterans and their dependents would be serviced daily on a walk-in basis. This department would be involved with all service organizations in the county, local civic groups and be in and out of merchants businesses in Lenoir County on a regular basis.

It is obvious that a newly assigned County Department of Veteran Affairs with a County Veterans Service Officer and Personnel Assistant in Lenoir County will be a win-win situation for the county and the veterans.

Lenoir County Veterans Service Officer

REQUIREMENTS TO FURNISH OFFICE

I. Salaries for County Veteran Service Officer (CVSO) and Personnel Assistant

A. Salary for full-time CVSO

B. Salary for full-time Personnel Assistant is being paid by county being used by NCDVA District Office

II. Computers and copier and Internet service

A. Computers belonging to Lenoir County are at NCDVA office

B. Copier belonging to Lenoir County is located at NCDVA office

C. Internet service will need to be furnished by Lenoir County

III. Multi-line telephone system and dedicated FAX line

A. Multi-line telephone system will have to be furnished by Lenoir County

B. Dedicated FAX line will have to be furnished by Lenoir County

IV. Office desk and file cabinets

A. Desk and file cabinets necessary are in Lenoir County storage.

V. Working files, office supplies, etc

A. This will have to be purchased by Lenoir County

VI. Office space and location

A. **Will have to be furnished by Lenoir county**

B. **Will have be handicap accessible.**

Lenoir County Veterans Service Officer

County	Veteran Population	2007 Lenoir Co. Veterans Benefits
Lenoir	5145	21,235,000.00

Similar counties across state in veteran population

County	Veteran Population	CVSO Salary	Department Budget	2007 Lenoir Co. Veteran Benefits
Surry	5654		117,075	20,952,000.
Wilkes	5185		146,189	18,279,000.
Columbus	4404	$43,000		18,063,000.
Richmond	3993	30, 520		19,673,000.
Sampson	4555			21,019,000.

YEARLY BUDGET

The following budget is projected for a newly developed Lenoir County Veterans Service Office. This budget is projected based on the several factors: equipment put in place already being in the Lenoir County inventory (Computers, printer, fax machine, etc). Contract services on equipment are inclusive in budget proposal. The telephone system needs to be 2-line with separate dedicated fax line which will require initial hook-up fees first year. Office furniture should be available in county warehouse storage.

Salaries:

County Veteran Service Officer----------$34,000.00
Personnel Assistant----------$26,000.00

Building Rental----------$7,500.00
Utilities----------$3,600.00
Telephone System----------$2,500.00
Equipment Maintenance Contracts----------$2,000.00
Office Supplies to include postage----------$2,500.00

$78,100.00

Item No. 2

TO: **Chairman and Members of the Board**

FROM: **Mike Jarman, County Manager**

DATE: **November 17, 2008**

SUBJECT: **Items of Interest**

1. Veterans Service Officer Position

2. Lenoir County Financial Performance Summary – 2008-09: October 31, 2008

3. Lenoir County Inspections Permit/Inspections Report: October 2008

4. Current ESC Workforce Information as of November 3, 2008

5. Minutes: Kinston-Lenoir County Parks and Recreation Commission: October 9, 2008

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2008-09
OCTOBER 31, 2008

REVENUES

33.33%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,461,735	461,726	1,000,009	31.59%
Public Assistance (DSS)	10,851,041	2,336,917	8,514,124	21.54%
Property Taxes	28,901,103	7,179,143	21,721,960	24.84%
Sales Taxes	7,200,000	840,319	6,359,681	11.67%
Other General	12,494,061	5,944,024	6,550,038	47.57%
TOTAL GENERAL	**60,907,940**	**16,762,129**	**44,145,812**	**27.52%**
OTHER FUNDS:				
Employee Insurance	3,315,000	1,061,425	2,253,575	32.02%
Vehicle Replacement	250,000	1,226	248,774	0.49%
Fed Seized Property	28,000	0	28,000	0.00%
State Controlled Substance	61,466	8,014	53,452	13.04%
Capital Reserve Fund	2,309,560	0	2,309,560	0.00%
School Capital Fund	3,319,195	218,222	3,100,973	6.57%
Transportation Fund	890,451	166,012	724,439	18.64%
Scrap Tire Disposal	130,000	17,284	112,716	13.30%
Emergency Telephone	569,274	161,329	407,945	28.34%
Revaluation Fund	103,188	0	103,188	0.00%
Automation-Preservation Fnd	35,000	8,201	26,799	23.43%
MSW Landfill-Debt Service	157,408	157,697	-289	100.18%
Capital Improve Fund	2,629,075	951,786	1,677,289	36.20%
Solid Waste Management	3,178,527	1,171,282	2,007,245	36.85%
Trust and Agency Fund:				
Smart Start Program	148,138	21,753	126,385	14.68%
Fire Districts	1,113,035	239,518	873,517	21.52%
TOTAL OTHER FUNDS	**18,237,317**	**4,183,749**	**14,053,568**	**22.94%**
GRAND TOTAL	**79,145,257**	**20,945,878**	**58,199,380**	**26.47%**

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
CDBG CN GRANT	**735,000**	**51,509**	**683,491**	**7.01%**
CDBG SS GRANT	**400,000**	**249,300**	**150,700**	**62.33%**
SFR 07 HOME PROJECT	**392,000**	**9,942**	**382,058**	**2.54%**
HWY 70 INDUSTRIAL PARK-WATER	**551,268**	**0**	**551,268**	**0.00%**
SCHOOL CONSTRUCTION FUND	**71,966,357**	**72,405,517**	**-439,160**	**100.61%**
CAPITAL PROJECTS FUND	**70,000**	**70,000**	**0**	**100.00%**
Total Project Based	**74,114,625**	**72,786,268**	**1,328,357**	

* **Bold** area represents **"Project Based"** funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCMUMBERED	REMAINING
CDBG CN GRANT	**735,000**	**16,804**	**0**	**718,196**
CDBG SS GRANT	**400,000**	**249,463**	**0**	**150,537**
SFR 07 HOME PROJECT	**392,000**	**29,750**	**0**	**362,250**
HWY 70 INDUSTRIAL PARK-WATER	**551,268**	**0**	**0**	**551,268**
SCHOOL CONSTRUCTION FUND	**71,966,357**	**38,611,893**	**0**	**33,354,464**
CAPITAL PROJECTS FUND	**70,000**	**65,102**	**0**	**4,898**
Total Project Based	**74,114,625**	**38,973,012**	**0**	**35,141,613**

* **Bold** area represents **"Project Based"** funds in which Expenditures to date includes expenditures from prior years since the beginning of the project.

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2008-09
OCTOBER 31, 2008

EXPENDITURES

33.33%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	234,857	90,225	0	144,632	38.4%
County Manager	268,147	83,440	0	184,707	31.1%
Finance	287,737	82,589	0	205,148	28.7%
Tax Office	810,843	272,468	5,947	532,428	34.3%
Legal	72,500	13,280	0	59,220	18.3%
Court Facility	340,005	89,193	75,374	175,438	48.4%
Elections	361,076	97,205	1,287	262,584	27.3%
Register of Deeds	323,781	99,423	43,899	180,459	44.3%
Non-Departmental	871,700	377,521	5,450	488,729	43.9%
Process Funds	957,815	273,020	372	684,423	28.5%
Outside Agencies	132,000	27,990	0	104,010	21.2%
Management Info Systems	855,297	247,870	73,986	533,441	37.6%
Public Buildings	460,028	123,266	39,493	297,269	35.4%
Sheriff	3,931,628	1,244,800	142,523	2,544,305	35.3%
Central Communications	1,104,803	382,988	6,752	715,063	35.3%
Jail	2,500,069	812,956	148,585	1,538,528	38.5%
Emergency Management	346,765	100,772	21,527	224,466	35.3%
Emergency Medical Services	3,340,784	1,129,494	162,907	2,048,383	38.7%
Non-Emergency Services	522,129	151,793	29,602	340,734	34.7%
Fire Protection	51,660	17,220	0	34,440	33.3%
Inspections	210,171	68,171	276	141,724	32.6%
Medical Examiner	42,000	4,300	0	37,700	10.2%
Economic Development	308,045	95,880	3,843	208,322	32.4%
Veterans Service Office	32,621	9,097	327	23,197	28.9%
Cooperative Extension	370,619	107,527	7,635	255,457	31.1%
JCPC - Parenting Matters	37,263	4,413	0	32,850	11.8%
Cooperative Ext-Grants	75,151	11,345	1,089	62,717	16.5%
Soil Conservation	116,158	34,859	0	81,299	30.0%
Health Department	3,413,420	992,535	216,444	2,204,441	35.4%
BioTerrorism - Health	50,496	14,710	0	35,786	29.1%
M. Health Department	240,139	80,046	0	160,093	33.3%
CJPP - Day Reporting Center	127,897	38,471	1,198	88,228	31.0%
Public Assistance (DSS)	17,917,799	4,083,990	141,245	13,692,564	23.6%
Education	9,500,000	3,166,667	0	6,333,333	33.3%
Community College	1,961,221	653,740	0	1,307,481	33.3%
Cultural	720,000	240,000	0	480,000	33.3%
Recreation	653,100	217,700	0	435,400	33.3%
Debt Service	3,808,792	727,325	0	3,081,467	19.1%
Transfer to Other Funds	3,529,424	0	0	3,529,424	0.0%
Contingency	20,000	0	0	20,000	0.0%
TOTAL GENERAL	**60,907,940**	**16,268,289**	**1,129,761**	**43,509,890**	**28.6%**
OTHER FUNDS:					
Employee Insurance Fund	3,315,000	818,199	0	2,496,801	24.7%
Vehicle Replacement Fund	250,000	85,338	0	164,662	34.1%
Fed Seized Property Fund	28,000	1,205	12,000	14,795	47.2%
State Controlled Substance Fund	61,466	4,321	37,294	19,851	67.7%
Capital Reserve Fund	2,309,560	309,560	0	2,000,000	13.4%
School Capital Fund	3,319,195	3,300,743	0	18,452	99.4%
Transportation Fund	890,451	232,449	44,230	613,772	31.1%
Scrap Tire Disposal Fund	130,000	31,459	0	98,541	24.2%
Emergency Telephone Fund	569,274	135,903	149,441	283,930	50.1%
Revaluation Fund	103,188	16,056	1,753	85,379	17.3%
Automation-Preservation Fund	35,000	0	0	35,000	0.0%
MSW Landfill-Debt Service	157,408	157,391	0	17	100.0%
Capital Improvements Fund	2,629,075	1,072,042	10,237	1,546,796	41.2%
Solid Waste Management	3,178,527	780,627	297,666	2,100,234	33.9%
Trust & Agency Fund					
Family & Caregiver-Smart Start	148,138	36,185	0	111,953	24.4%
Fire Districts	1,113,035	118,474	0	994,561	10.6%
TOTAL OTHER FUNDS	**18,237,317**	**7,099,952**	**552,621**	**10,584,744**	**42.0%**
GRAND TOTAL	**79,145,257**	**23,368,241**	**1,682,382**	**54,094,634**	**31.7%**

LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT
PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261

LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT

OCTOBER 2008

PERMITS ISSUED: 161

PERMITS VALUE: $ 1,670,147

PERMIT FEES: $ 13,338

SINGLE FAMILY DWELLINGS: 4

MOBILE HOMES: 16

COMMERCIAL: 0

ADDITIONS: 8

ELECTRICAL: 56

PLUMBING: 14

MECHANICAL: 44

OTHER: 19

TOTAL INSPECTIONS: 221

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 10/01/08 TO 10/31/08 Printed on: NOVEMBER 3, 2008

	CODE	PRMS	VALUATION	FEES PAID	UNITS
NEW RES. HOUSEKPING - LENOIR COUNTY					
* Single Family Houses Detached	101B	4	717,825.00	1,668.00	4
* Single Family Houses Attached	102B	0	0.00	0.00	0
* 2 Family Building	103B	0	0.00	0.00	0
* 3 and 4 Family Buildings	104B	0	0.00	0.00	0
* 5 or More Family Buildings	105B	0	0.00	0.00	0
*TOTAL INFORMATION 101-105	109B	0	0.00	0.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:					
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00	0.00	0
* Other Non-Housekeeping Shelter ...	214B	0	0.00	0.00	0
NEW NON-RESIDENTIAL BUILDINGS:					
* Amusement, Social, & Recreational	318B	0	0.00	0.00	0
* Churches & Other Religious	319B	0	0.00	0.00	0
* Industrial	320B	0	0.00	0.00	0
* Prkng Garages (Blds & Open Decked)	321B	0	0.00	0.00	0
* Service Stations & Repair Garages	322B	0	0.00	0.00	0
* Hospitals & Institutional	323B	0	0.00	0.00	0
* Offices, Banks, & Professional ...	324B	0	0.00	0.00	0
* Public Works & Utilities	325B	0	0.00	0.00	0
* Schools & Other Educational	326B	0	0.00	0.00	0
* Stores & Customer Services	327B	0	0.00	0.00	0
* Other Non-Residential Bldgs	328B	0	0.00	0.00	0
* Stuctures Other than Buildings ...	329B	0	0.00	0.00	0
ADDITIONS, ALTERATIONS, & CONVERSION					
* Residential	434B	8	231,300.00	777.00	8
* Non-Residential & Non-Housekeeping	437B	0	0.00	0.00	0
* Adds of Res. CP/Garages(Atch/Detc)	438B	0	0.00	0.00	0
DEMOLITIONS AND RAZING OF BUILDINGS:					
* Single Family Houses (Atch/Detach)	645B	0	0.00	0.00	0
* 2 Family Buildings	646B	0	0.00	0.00	0
* 3 & 4 Family Buildings	647B	0	0.00	0.00	0
* 5 or More Family Buildings	648B	0	0.00	0.00	0
* All Other Buildings and Structures	649B	0	0.00	0.00	0
TOTALS FOR PERMITS THIS PAGE		12	949,125.00	2,445.00	12

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 10/01/08 TO 10/31/08 Printed on: NOVEMBER 3, 2008

	CODE	PRMS	VALUATION	FEES PAID	UNITS
MOBILE/MODULAR OFFICE/CLASSROOM					
*MOBILE OFFICE	740B	0	0.00	0.00	0
*MODULAR CLASSROOM	750B	0	0.00	0.00	0
*MODULAR OFFICE	730B	0	0.00	0.00	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:					
*ELECTRICAL	800B	56	116,480.00	3,494.00	56
*PLUMBING	810B	14	37,787.00	855.00	14
*HEATING/ AIR CONDITIONING	820B	44	152,450.00	2,416.00	44
*INSULATION	830B	5	16,400.00	302.00	5
*TEMPORARY POLE	840B	4	2,750.00	175.00	4
RESIDENTIAL ACCESSORY STRUCTURES					
*STORAGE/PORCHES/PATIOS/DECKS	900B	0	0.00	0.00	0
MISCELLANEOUS:					
*CHANGE OF OCCUPANCY	910B	1	125,000.00	200.00	1
*INSPECT DWELLING	920B	0	0.00	0.00	0
*TENTS	930B	0	0.00	0.00	0
*SATELLITE DISH	940B	0	0.00	0.00	0
*AWNING	950B	0	0.00	0.00	0
*EXTRA INSPECTIONS	960B	8	4,150.00	375.00	8
*FIRE PROTECTION SPRINKLER SYSTEM	966B	1	9,000.00	226.00	1
*MOVING DWELLING ONLY	970B	0	0.00	0.00	0
*SIGN	980B	0	0.00	0.00	0
*FIREWORKS	985B	0	0.00	0.00	0
*SWIMMING POOL	990B	0	0.00	0.00	0
*TANKS	995B	0	0.00	0.00	0
MOBILE HOMES					
*SINGLE WIDE MOBILE HOME	700B	11	159,305.00	1,850.00	11
*DOUBLE WIDE MOBILE HOME	710B	5	97,700.00	1,000.00	5
*MODULR HOME	720B	0	0.00	0.00	0
TOTALS FOR PERMITS ABOVE (incl. pg 1)		161	1,670,147.00	13,338.00	161
Totals of other permits in the period		0	0.00	0.00	0
TOTAL FOR ALL PERMITS IN THE PERIOD		161	1,670,147.00	13,338.00	161

SUMMARY OF INSPECTIONS COMPLETED BY INSPECTOR ID DURING THE PERIOD 10/01/08 THROUGH 10/31/08

THIS REPORT WAS PRINTED ON NOVEMBER 3, 2008

KINSTON/LENOIR COUNTY

((S T A T I S T I C A L B R E A K O U T))

	Inspections			Re-Inspections			Based On # Activities
# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
221	192	157	26	29	26	2	27
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	87	82	14	13	90	7	12

Current ESC Workforce Information

from

LENOIR COUNTY

as of

November 3, 2008

- County Labor Force : **28,744**
- Number Of Unemployed : **2,237**
- County Unemployment Rate :

September 2008	3 Months Ago	6 Months Ago	12 Months Ago
7.8%	7.2%	5.6%	4.7%

- Unemployment Insurance (UI) Benefits Paid in Lenoir County :
  Last 30 Days : **$966,255**
  Year-To-Date : **$6,355,168**

- New Business/Industry Openings In Lenoir County:
  - Last 4 Weeks -

- Business/Industry Closings In Lenoir County:
  - Last 4 Weeks -

Current State & National Information

- Unemployed Workers Statewide (September 2008) : **318,309**
- N.C. Unemployment Rate:

September 2008	3 Months Ago	6 Months Ago	12 Months Ago
7.0%	5.9%	5.2%	4.7%

- U.S. Unemployment Rate (September 2008) : **6.1%**
- Unemployment Benefits Paid to N.C. workers:
  Month To Date : **$8,519,644**
  Last Month : **$117,829,540**
  Year To Date : **$998,993,694**

- Unemployment Benefits Paid to N.C. workers
  In November 2007 : **$77,176,256**

- N.C. Unemployment Insurance Trust Fund Balance:
  (As Of Nov 3, 2008) : **$4,387,090**

- Average N.C. UI Tax Rate For Business : **1.7%**

Beverly Alston - Kinston
252.526.4435

MINUTES
KINSTON/LENOIR COUNTY PARKS & RECREATION COMMISSION MEETING
OCTOBER 9, 2008
6:30 P.M.
ADMINISTRATIVE OFFICE

MEMBERS PRESENT		MEMBERS ABSENT
Bill McMahon	Christi Filleppeli	Sue Ellen Maddux
Darrell Parrish	Jill Croom	Will Barker
Keith King	John Jones	Ricky Killinger
Joel Smith	Garland Nobles	Matt Sullivan
Tony Turner		

The meeting was called to order by the Chairman, Mr. Bill McMahon. The September, 2008 minutes were approved.

Motion - Parrish, Second - Turner; Vote - Unanimous.

Bill Ellis updated the commission on the GTP rail spur. He informed them that rail spur route has been decided and that Sand Clay Road and Hillcrest Road will not be closed.

The commission was updated on the midget and flag football program. Schedules were distributed to the commission. Mr. McMahon questioned whether we need to be worried about liability issues on kids if they get hurt. Tony Turner questioned whether more football fields needed to be added due to the increase in the number of flag/midget teams. He also questioned if the department could have the old goal posts that will be available due to the closing of the old Savannah School. Darrell Parrish questioned if the tackle teams could play on the high school fields and Mr. Ellis stated that we could certainly look into that for the next year.

Bill Ellis requested that the commission change the Battlefield Parkway/Soccer Complex grant from a Lenoir County project to a City of Kinston project. The Clean Water Trust Fund committee felt like this grant would benefit the City of Kinston more than Lenoir County. The City of Kinston and Lenoir County have both agreed to change the applicant name to the City of Kinston . The commission voted to support changing the Clean Water Trust Fund grant applicant name from Lenoir County to the City of Kinston.

Motion - Smith; Second - Parrish; Vote - Unanimous.

Bill Ellis updated the commission on the sex offenders ordinance. Joel Smith found where the General Assembly of North Carolina has already signed and made official an ordinance that prohibits any registered sex offender from being in public parks or facilities. Mr. McMahon recommended that something should be put in the local newspaper to inform the public that the Recreation Commission has accepted and agrees with this ordinance.

Bill Ellis informed the commission that the next Movies In The Park will be held on Friday, October 24th at Fairfield Park starting at 7:00. The movie ET will be shown. Bill Ellis also informed them that a Halloween train and activities will be held at the Neuseway Nature Park on Wednesday and Thursday, October 29th and 30th. The event will start at 6:30 p.m. and last until 8:30 p.m.

Bill Ellis informed the commission that he has hired a new employee to replace Chip Medlin at Banks and LaGrange. Jenny Inabinet has been hired to help with special events, marketing and athletic events in the city and county.

With no further business, the meeting was adjourned.

Debra Wicker, Secretary, Kinston/Lenoir County Parks & Recreation Commission

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
November 3, 2008

The Lenoir County Board of Commissioners met in regular session at 9:00 a.m. on Monday, November 3, 2008 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Paul Taylor, Jr., Vice-Chairman George Graham, Jr., and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey, and Claude Stroud.

Members absent: None

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Martha Martin, Finance Officer; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Taylor called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Taylor led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Proclamation: Salute! To Veterans - Mr. Stroud read the proclamation aloud for the Board and the viewing public. The Board thanked all Veterans for their service and sacrifice.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

No items from Commissioners were discussed.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman stated an invitation from the National Guard has been received regarding the deployment of the North Carolina Army National Guard's 230th Brigade Support Battalion Company E on November 15, 2008 at 10:00 a.m. The Ceremony will be held at the Bethel Free Will Baptist Church, Highway 258 North, 1936 Banks School Road, Kinston. The Kinston Christmas Parade Committee invites all Commissioners to participate in the Kinston Christmas Parade on Saturday, December 13, 2008. Mr. Jarman stated the Board directed County Administration to obtain more information on the requested Veterans Service Officer. Mr. Jarman stated he has been contacted by members of the Veterans Service Office; they are requesting the opportunity to speak about the request further at the November 17, 2008 Board Meeting. The Board granted the request and will hold all other information pertaining to the request until that time.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Davis, the Board unanimously approved the Consent Agenda:

3.	Approval of Minutes: Regular Board Meeting: October 20, 2008	Aytch/Jarman
4.	Budget Ordinance Amendment: General Fund: Finance/Sheriff Dept.: $3,372: Increase	Jarman/Martin

BUDGET ORDINANCE AMENDMENT/RESOLUTIONS

Item No. 5 was a Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: $174,137: Increase. Mr. Tommy Hollowell, Assistant County Manager addressed the Board. Mr. Hollowell stated the amendment budgets a NC Rural Center Building Reuse Grant for Premier Trailers. Lenoir County applied for this grant on behalf of Premier Trailers in January 2008. These funds are being used to retrofit a vacant/unused building for the purpose of stimulating economic development and job creation. The grant was awarded May 21, 2008 and is a pass through grant. Premier Trailer is a new division of Double D Trailers and will be manufacturing a new line of aluminum horse trailers. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 5 was unanimously approved.

Item No. 6 was a Budget Ordinance Amendment: Capital Projects Fund MSW Landfill Cell #2: $225,000: Increase. Mr. Hollowell stated the amendment, budgets funds in the Capital Projects Fund for the construction of the MSW Landfill Cell #2. The engineering portion of this new cell construction had previously been budgeted in the Solid Waste Fund in the amount of $225,000. The transfer of this appropriation into the Capital Projects Fund will allow for tracking over consecutive years. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Budget Ordinance Amendment: Capital Projects Fund: Jail Expansion Project: $2,487,450: Increase. Mr. Hollowell stated the amendment Budgets funds for land acquisition, environmental testing, architect/engineer design fees, and construction management fees in the capital project fund for the Lenoir County Jail Expansion Project. Members of the Board and County Administration discussed jail information; upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 6 was approved by a 6 to 1 vote with Mr. Humphrey dissenting.

Item No. 8A was a Resolution Authorizing Lenoir County Cooperative Extension to Continue as Host for Seniors Health Insurance Information Program (SHIIP). Ms. Tammy Kelly, Cooperative Extension Director, addressed the Board. Ms. Kelly stated Lenoir County Cooperative Extension assumed the role of host to the SHIIP Program in FY 2006-2007. A staff of trained volunteer's implements the program; these volunteers are trained and updated by the division of Seniors' Health Insurance Information Program (SHIIP) of the North Carolina Department of Insurance. Currently there are 3-4 trained volunteers who have agreed to continue to provide the consultants with Seniors searching for information. The SHIIP Program is currently housed at Cooperative Extension in several surrounding counties. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 8A was unanimously approved.

Item No. 8B was a Budget Ordinance Amendment: General Fund: Process Funds: $4,200: Increase. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 8B was unanimously approved.

Item No. 9 was a Resolution Adopting the Schedules, Standards, and Rules for the January 1, 2009 Revaluation. Mr. Darrell Parrish, Tax Administrator, addressed the Board. Mr. Parrish stated N.C.G.S. 105-317(c) requires that the values, standards, and rules to be used in the county revaluation shall be reviewed and approved by the Board of County Commissioners before January 1 of the year they are applied. The Lenoir County Tax Department has gathered sales data since the last revaluation in 2001.

This data has been analyzed to develop a schedule of values, standards, and rules to be used in the county revaluation January 1, 2009. This schedule of values, standards, and rules is and has been available for public inspection in the assessor's office. A public hearing was held during the Commissioners meeting on October 20, 2008. No objections or concerns have been raised regarding this schedule of values. Upon a motion by Mr. Stroud and a second by Mr. Davis, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Authorizing Establishment of an Ordinance Levying Tax on Gross Receipts Derived from Retail Short-term Lease on Rental of Heavy Equipment. This resolution constitutes a second appearance/reading before the Board for approval. Mr. Parrish stated pursuant to Senate Bill 1852, the property tax on rental or leased heavy equipment has been repealed effective July 1, 2009. While Senate Bill 1852 repeals the law allowing for property taxation on rental or leased heavy equipment, it also authorizes counties to levy a gross receipts tax of one and two tenths percent (1.2%) as a substitute revenue source. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 10 was approved by a 6 to 1 vote with Mr. Humphrey dissenting.

Item No. 11A was a Resolution Approving Purchase Order with Highland Television: $2,606. Mr. Bill Ellis, Parks and Recreation Director addressed the Board. Mr. Ellis stated the Lenoir County Board of Realtors has donated $2,500 to the Lenoir County Visitors Center towards the purchase of two (2) 37" flat screen televisions. The televisions will be a welcomed addition to the other equipment utilized by the Visitors Center to promote business and other activities in Kinston-Lenoir County. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 11A was unanimously approved.

Item No. 11B was a Budget Ordinance Amendment: Capital Improvements: Community Development: $2,500: Increase. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 11B was unanimously approved.

Item No. 12 was a Resolution Approving Purchase Order with Creech's Painting Inc.: $9,700. Major Chris Hill, Lenoir County Sheriff's Department, addressed the Board. Major Hill stated two (2) cellblocks within the Lenoir County Jail would be converted from a sliding door locking system to a swinging door system locking system. The two cellblocks are also in dire need of new paint. This represents Phase II of the jail door replacement project. Creech's Painting Inc., painted the first two cellblocks during the Phase I project in 2007. The updated quote covers sanding, cleaning, and painting the bars, tables, walls, and metal beds in two cellblocks. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Approving Purchase Order with Royal Coat: $9,800. Major Hill stated The Lenoir County Jail system consists of two independent jails, one located on the 4th floor of the courthouse and the other in the basement. The main jail (basement) consists of five cellblocks, which have cement floors. Over the years the cement floors have been repeatedly painted with epoxy paint. Because of the high foot traffic on these floors, the epoxy paint lasts approximately 6-8 months before they began to show considerable wear. The epoxy paint has worn away leaving the floors uncovered and having an unsightly appearance. The Franklin County Sheriff's Office jail was contacted about a new flooring system they had installed one-year prior. The method utilizes a xylene-based product to cover the floors. According to the representatives of the Franklin County

jail, the floors of the jail were finished as well as other high traffic areas within the courthouse and show no wear. Royal Coat of New Bern provided an estimate of $4900 per cellblock (1200 sq. ft) to perform the work. The quote includes diamond grinding the floors, applying a penetrating coating and two coats of an acrylic paint with a flake appearance. According to Royal Coat, the coating should last 12-15 years. Royal Coat treated and painted the floors in two cellblocks in 2007. The floors still look exceptional and show little to no wear. The Sheriff only intends to have the floors refinished in the two cellblocks that will undergo a jail door refit. Upon a motion by Mr. Stroud and a second by Mr. Humphrey, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Approving Contract with Grayco Detention Equipment for Jail Door/Lock Replacement: $100,900.28. Major Hill stated the current doors slide in a track on rollers and are powered by electric motors. It is routinely reported that jailed inmates have escaped from their jail cells by sabotaging the locking mechanisms. In addition the detention staff is constantly reporting mechanical issues with the jail doors, which necessitates repairs that are expensive. The swinging door system requires little maintenance, is simplistic in its design, and is much less costly. The Sheriff entertained proposals from two different detention equipment vendors. Grayco provided a proposal to convert the entire jail (56 doors) to a swinging door operation for $235,434. To convert 24 doors in two cellblocks is $100,900.28. Security Detention Equipment provided a proposal for the same type of work for the cost of $324,800 (56 doors) or $139,200 for 24 doors. The Grayco proposal was incorporated into the Jail's 2008-2009 budget. This is phase II of the jail door replacement project. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 14 was approved unanimously approved.

Item No. 15A was a Resolution Approving Sale of Land to State of North Carolina: $958,750. Mr. Jarman stated the County owns certain parcels of land with road frontage on Hwy 70 west of Kinston, Enterprise Boulevard, Industrial Drive, and Landmark Dive. This land is located in an area known as the Lenoir County Hwy 70 West Industrial Park. The State of North Carolina, through the NC Department of Transportation, wishes to acquire portions of this land in conjunction with the construction of two highway projects: (1) the US 70 Bypass Project and (2) the Crescent Road in Kinston from US 70 to US 258 Project. NC Department of Transportation Designated Parcel #016 involves the purchase of 15.50 acres from Lenoir County for the highway right-of-way at a price of $388,200. Designated Parcel #018 involves the purchase of 7.06 acres from Lenoir County for the highway right-of-way at a price of $515,600. Designated Parcel #027 involves the purchase of 2.07 acres from Lenoir County for the highway right-of-way at a price of $54,950. The NC Department of Transportation has been working with all property owners affected by these highway construction projects and is ready to proceed with construction as soon as all right-of-ways are obtained. Both of these highway projects are essential for the future economic growth and transportation needs of the area. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15A was unanimously approved.

Item No. 15B was a Budget Ordinance Amendment: General Fund: Finance: $958,750: Increase/Decrease. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15B was unanimously approved.

APPOINTMENTS

Item No. 16 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

BOARD/COMMITTEE/COMMISSION	APPLICANT/ CURRENT MEMBER	TERM EXPIRATION

NO APPLICATIONS FOR APPOINTMENT

CURRENT VACANCIES:

Lenoir County Economic Development Board – At-Large Member
Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
Lenoir County Planning Board – Districts One (1) and Four (4)
Grifton Planning Board – One (1) Vacancy
CJPP – Three (3) Vacancies
Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

OTHER ITEMS

Mr. Joey Huff, Health Director addressed the Board. Mr. Huff stated the Lenoir County Health Department has just completed the accreditation process. The accreditation process ensures the department is enforcing public health laws. The Department hopes to receive the findings of the process before the Thanksgiving Holidays; the overall tone was very positive. Accreditation staffers stated the facilities were extremely clean and well maintained, the department is utilizing space efficiently, community collaboration with outside agencies are very good. They spoke highly of the environmental health staff. Mr. Huff also stated the Health Department would be hosting a Flu Clinic on November 7th from 8:00 a.m. to Noon and also on November 17th from 1 to 5:00 p.m.

CLOSED SESSION

Upon a motion by Mr. Taylor and a second by Ms. Brown, and unanimous approval, closed session was entered at approximately 10:07 a.m. and the following cited: Number Six (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance, by or against an individual public appointment of a member of the public officer or employee. The Closed Session will not include discussion of the appointment of a member of the public body, or a vacancy on the public body, and any final action on appointment, discharge or removal by the public body will be made in open session: Number Five (5) to establish or instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price or other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms of an employment contract or proposed employment contract.

The Board heard comments from two former employees of Lenoir County; the Board directed the employees on steps to take to file their complaint with the appropriate agency; the Board took no action. Mr. Jarman updated the Board on the potential purchase price of property. There was no action taken by the Board. Upon a motion by Mr. Harper and a second by Mr. Davis, the Board moved out of closed session at 10:30 a.m.

OPEN SESSION AND ADJOURNMENT

Upon a motion by Mr. Harper and a second by Mr. Davis, the Board moved into open session at 10:31 a.m. Mr. Taylor stated a complaint was heard from two former Lenoir County employees, no action was taken. Mr. Jarman updated the Board regarding the purchase of property; the Board took no action. Upon a motion by Mr. Graham and a second by Ms. Brown, the meeting adjourned at 10:31 a.m.

Respectfully submitted,

Lashanda Aytch
Clerk to the Board

Reviewed By

Michael W. Jarman
County Manager

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/17/08 **ITEM NO.:** 4

Resolution Approving the Releases and Refunds to the Individuals Listed Herein

SUBJECT AREA: Finance

ACTION REQUESTED: Approval of Releases and Refunds as Prepared

HISTORY/BACKGROUND:

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER $100

Year	Name	Account	Amount	Reason
2007	Cathy Young	65413	$167.07	Listed in other county
2007	Cathy Young	11321	104.22	Listed in other county
2006	Newton Grove Gin Co.	54450	432.89	Double Listed
2007	Newton Grove Gin Co.	54450	444.69	Double Listed
2008	Newton Grove Gin Co.	54450	408.88	Double Listed
2008	Veola Branch	52567	105.47	Corrected Listing
2008	Derek Mitchell	50022	103.06	Legal Exemption
2008	Betty Drake	53761	488.22	Listed in other county
2008	Lyman Clayborn	4888	166.91	Corrected Situs
2008	William Long	54988	392.95	Listed in other county
2008	Bonnie Ireland	53270	118.70	Corrected Situs
2002	Henry Gaskins	9527	102.56	Corrected Listing
2008	Adalia Flores	66712	208.36	Corrected Listing
2008	Melissa Lee	29949	195.39	Double Listed
2008	Juan Garcia	60685	119.72	Corrected Listing
2008	Estino Kinsey	47703	172.66	Corrected Listing
2008	Tina Kite	51737	372.61	Legal Exemption
2008	Elmer Whitfield	32125	235.59	Legal Exemption
2008	Lora Guzman	66427	243.26	Adjusted Value
2007	Ahmed Maqsood	44550	146.81	Out of Business
2008	Ahmed Maqsood	44550	146.67	Out of Business
2008	B & J Tire & Automative	60637	117.50	Out of Business
2007	B & J Tire & Automative	60637	136.32	Out of Business
2008	Source One Aviation	64287	221.25	Adjusted Value
2008	Lucille Ray	23928	300.00	Legal Exemption
2007	Industrial Truck Sales	50999	190.18	Out of Business
2008	Industrial Truck Sales	50999	157.71	Out of Business
2008	Kinston Pizza Inc	62796	363.21	Double Listed
2008	Jeff Yourdon	6664	477.63	Corrected Listing
2008	Angela Blackwell	44140	399.10	Listed in other county
2008	Samuel McCoy	19195	240.23	Corrected Listing
2008	Jacob West	53903	220.31	Adjusted Value

2008	Westside Minerals LLC	62202	209.05	Adjusted Value
2007	William Barnes	55627	103.11	Listed in other county
2008	Joshua Schneider	62742	132.49	Legal Exemption
2008	Roger Smith	26792	141.38	Adjusted Value
2008	Wayne Goodman	10717	220.00	Legal Exemption
2008	John Ipock	14706	301.46	Double Listed
2008	Floyd Thompson	29746	119.72	Corrected Listing
2007	Alicia Flores	59952	204.89	Adjusted Value
2008	James Thomas	59223	150.06	Double Listed
2006	Maurice Williams	4148	128.34	Corrected Listing
2007	Maurice Williams	4148	115.74	Corrected Listing
2008	Tracy Aycock	40496	405.46	Adjusted Value
2008	Christian Garon	14917	157.73	Listed in other county
2008	Jessica Wallace	56420	410.70	Adjusted Value
2008	Kareem Edwards	60573	151.45	Legal Exemption
2007	Harry Krimm	56562	158.63	Legal Exemption
2008	Samuel Ham	33315	101.70	Adjusted Value
2006	Charles Anderson	64467	408.52	Listed in other county

Refunds

Year	Name	Account	Amount	Reason
2007	Melissa Lee	39949	$210.10	Corrected Listing
2008	Alice Baumann	12430	180.53	Corrected Listing
2006	Kinston Pizza Inc	62796	259.20	Double Listed
2007	Kinston Pizza Inc	62796	236.16	Double Listed

MANAGER'S RECOMMENDATION:

Approval of releases as set out above.

AMENDMENTS:

MOVED _____ **SECOND** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

YEA VOTES: Brown _____ **Davis** _____ **Graham** _____ **Harper** _____

Humphrey _____ **Stroud** _____ **Taylor** _____

_____ 11/17/08
Paul H. Taylor, Jr., Chairman Date

_____ 11/17/08
ATTEST Date

☐

BUDGET ORDINANCE AMENDMENT:
General Fund:
DSS:
$1,384 Increase

Item No. 5

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

F\ 08/09
Appropriations

Distribution - Finance Office:

Budget Amendment #_____
Date Approved _____

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	SOCIAL SERVICES	VARIOUS

Check One Box
New Appropriation: [x]
Line Item Transfer: [ ]

REVENUES

Account # and Title		Amount
INCREASE		
103531.3001		
ADMINISTRATIVE REIMBURSEMENT	**$**	**1,384**
Total	**$**	**1,384**

Check One Box
New Appropriation: [x]
Line Item Transfer: [ ]

EXPENDITURES

Account # and Title		Amount
INCREASE		
105330.4971		
ADULT DAY-CARE FUND	**$**	**1,582**
DECREASE		
105352.4970		
MEDICAL ASSISTANCE	**$**	**(198)**
Total	**$**	**1,384**

Reason and Justification for Request:

Line item adjustments to reflect additional allocations received. 12.5% County match is required.

Department Head Approval	Date	Finance Officer Approval	Date
[signature]	11-6-08	Martha H. Martin	11/6/08

Budget Officer Approval	Date
Michael W. Jarman	11/6/08

Board Approval (When Applicable)	Date	Date of Minutes

Finance Office - Copy Department - Copy Administration - Copy

BUDGET ORDINANCE AMENDMENT: General Fund: Health: (Adult Health) Increase $ 4800.

Item No. 6

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2008-2009

Appropriations

Distribution - Finance Office:

Budget Amendment #_____

Date Approved _____

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	HEALTH	VARIOUS

Check One Box		Check One Box	
New Appropriation: XX		New Appropriation: XX	
Line Item Transfer: ☐		Line Item Transfer:	
REVENUES		**EXPENDITURES**	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		**INCREASE**	
10-3506-4100	Miscellaneous-Receipts 4,800.00	10-5150-2390	Adult Health-Medical Supplies 4,800.00
Total	4,800.	Total	4,800.

Reason and Justification for Request:

Unanticipated revenues resulting from "special pricing" allowed for health department purchase of medications.

Department Head Approval	Date	Finance Officer Approval	Date
[signature]	11/12/08	Martha H. Martin	11/12/08
Budget Officer Approval	Date		
Michael W. Garner	11/13/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy Department - Copy Administration - Copy

BUDGET ORDINANCE AMENDMENT: General Fund: Health: (Adult Health) Increase $9700.

Item No. 7

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2008-2009

Appropriations

Distribution - Finance Office:

Budget Amendment #_____

Date Approved _____

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	HEALTH	VARIOUS

Check One Box		Check One Box	
New Appropriation: XX		New Appropriation: XX	
Line Item Transfer: ☐		Line Item Transfer:	
REVENUES		**EXPENDITURES**	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		**INCREASE**	
10-3502-3300	(State) Family Planning 9,700.00	10-5150-2905	Adult Health-Media/ Outreach 9,700.00
Total	9,700.00	Total	9,700.00

Reason and Justification for Request:

Additional state funding provided to support activities designed to increase family planning patient numbers.

Department Head Approval	Date	Finance Officer Approval	Date
[signature]	11/12/09	Martha H. Martin	11/12/08
Budget Officer Approval	Date		
Michael L. Harmon	11/13/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy Department - Copy Administration - Copy

Ordinance No. 8

AN ORDINANCE OF THE COUNTY OF LENOIR, NORTH CAROLINA, WHICH PROVIDES FOR DEBRIS REMOVAL IN PRIVATE COMMUNITY STREETS TO ALLOW FOR PUBLIC SAFETY OPERATIONS AND TO PROVIDE FOR DEBRIS REMOVAL FROM PRIVATE PROPERTY IN CERTAIN LARGE-SCALE DISASTERS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; ADDRESSING THE NEED YEAR ROUND; PROVIDING AN EFFECTIVE DATE OF NOVEMBER 17, 2008

WHEREAS, the debris resulting from a natural or man-made disaster can block streets and can hinder the County's ability to provide emergency services to its citizens and to fight fires and save lives; and

WHEREAS, this condition can exist on private community streets as well as public streets; and

WHEREAS, this condition is detrimental to the health, safety and welfare of the residents in private communities, as well as the County at large; and

WHEREAS, the County has jurisdiction over all private roads in the County for the purposes set forth herein; and

WHEREAS, the County has the obligation, authority and responsibility to protect all of its citizens and to enforce its laws on private streets and to provide government services thereon; this obligation, authority and responsibility exists independent of this Ordinance, but is affirmed hereby as a matter of record; and

WHEREAS, generally debris removal from private property following a disaster is the responsibility of the property owner, large-scale disasters may deposit enormous quantities of debris on private property over a large area resulting in widespread immediate threats to the public-at-large and may constitute an immediate threat to the economic recovery of the community at large in that such debris may overwhelm the ability of private landowners to remove it in a timely fashion:

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COMMISSIONERS OF THE COUNTY OF LENOIR, NORTH CAROLINA:

The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

(a) The County has the authority and responsibility to protect the public health and safety, to enter upon and clear debris from public and private streets, to clear and remove debris to permit access by public emergency vehicles and other municipal service providers.

(b) The County may exercise its authority to implement the measures set forth herein when the Chairman of the Board of County Commissioners declares a local state of emergency pursuant to the provisions of Chapter 14, Article 36A, of the North Carolina General Statutes.

(c) In order to respond to emergency conditions, the County must expeditiously clear debris from all roads, including roads in private communities. This is necessary to eliminate an imminent threat to the public health, safety and welfare.

(d) The County is hereby authorized to remove debris from private roads, rights-of-way, and ingress/egress easements in private communities. Such debris removal is restricted to streets and rights-of-ways and ingress and egress easements, in order to clear them for emergency vehicle travel and delivery of services essential to the public health and safety. No other property will be cleared in a private community. This provision shall apply only to streets where the County regularly provides access for emergency vehicles and the enforcement of County regulations, as well as access for municipal and other public service vehicles. Debris will be removed from private streets, rights-of-ways and ingress/egress easements only when there is unrestricted access to them following a declaration of a local state of emergency as provided herein.

(e) The County shall conduct similar operations on public streets.

(f) This ordinance shall not be interpreted to create any obligations for the County to clear private streets except as deemed necessary to eliminate an imminent threat to the public health, safety, and welfare by the Lenoir County Emergency Services Director or his designee.

(g) In addition to the authority to remove debris from private streets upon authorization of the Lenoir County Emergency Services Director or his designee, the County shall have authority to authorize debris removal from private property under the following conditions: Upon a finding by the Lenoir County Manager or his designee that Federal Emergency Management Agency (FEMA) criteria have been met for eligibility of debris removal work from private property under the Public Assistance Program, he may authorize such work if it is necessary to: (1) eliminate immediate threats to life, public health, and safety; or (2) eliminate immediate threats of significant damage to improved public or private property; or (3) ensure economic recovery of the affected community to the benefit of the community-at-large. Lenoir County shall have the legal responsibility to take action where there is an immediate threat to life, public health, and safety regardless of whether there is any expectation or request that FEMA will reimburse costs incurred for private property debris removal. Where debris is removed from private property to eliminate immediate threats of significant damage to improved public or private property; or to ensure economic recovery of the affected community to the benefit of the community-at-large, Lenoir County shall make a reasonable effort to locate the property owner or tenant of the property and obtain his or her signed permission to remove the debris. In the event of a large-scale disaster, Lenoir County recognizes that it may not be able to locate the property owner or tenant in a timely manner, and in that event it may proceed with the debris removal if reasonable efforts to locate him or her are unsuccessful after 24 hours.

Section 2: That in the event any provision or application of this ordinance shall be held to be invalid, it is the legislative intent of the County commissioners that the other provisions and applications hereof shall not be thereby affected.

Section 3: That the provisions of this ordinance shall be codified within the Code of Ordinances of the County of Lenoir, NC, and any paragraph or section may be renumbered to conform with the Code of Ordinances.

Section 4: That all ordinances or parts of ordinances in conflict herewith are to the extent of said conflict, hereby repealed.

Section 5: That this ordinance shall be in full force and effect immediately upon its passage.

AMENDMENTS:

MOVED _____ **SECOND** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

YEA VOTES: Brown _____ **Davis** _____ **Graham** _____ **Harper** _____

Humphrey _____ **Stroud** _____ **Taylor** _____

_____ 11/17/08
Paul H. Taylor, Jr., Chairman Date

_____ 11/17/08
ATTEST Date

☐

BUDGET ORDINANCE AMENDMENT:
General Fund:
DSS:
$129,185 Increase

Item NO. 9

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

F\ 08/09
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	SOCIAL SERVICES	VARIOUS

Check One Box	Check One Box
New Appropriation: [x]	New Appropriation: [x]
Line Item Transfer: [ ]	Line Item Transfer: [ ]
REVENUES	**EXPENDITURES**

Account # and Title	Amount	Account # and Title	Amount
INCREASE		**INCREASE**	
103531.3001		**105372.1150**	
ADMINISTRATIVE REIMBURSEMENT	**$ 129,185**	**CRISIS INTERVENTION-STATE**	**$ 129,185**
Total	**$ 129,185**	Total	**$ 129,185**

Reason and Justification for Request:

Line item adjustments to reflect additional allocations received. No County match required.

Department Head Approval	Date 11-5-08	Finance Officer Approval Martha H. Martin	Date 11/5/08
Budget Officer Approval Michael W. Jarman	Date 11/6/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy Department - Copy Administration - Copy

BUDGET ORDINANCE AMENDMENT: CAPITAL IMPROVEMENTS FUND: ECONOMIC DEVELOPMENT: $595,536 INCREASE

Item NO. 10

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2008 - 2009
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
CAPITAL IMPROVEMENTS	ECONOMIC DEVELOPMENT	40-3980-9832 GRANT-DUPONT SORONA RAIL 40-4920-5858 DUPONT SORONA RAIL-STATE

Check One Box	Check One Box
New Appropriation: [X] Line Item Transfer: [ ]	New Appropriation: [X] Line Item Transfer: [ ]
REVENUES	**EXPENDITURES**
Account # and Title — Amount	Account # and Title — Amount
INCREASE	**INCREASE**
40-3980-9832 GRANT-DUPONT SORONA RAIL — 595,536.00	40-4920-5858 DUPONT SORONA RAIL-STATE — 595,536.00
Total — 595,536.00	Total — 595,536.00

Reason and Justification for Request:

BUDGET AMENDMENT TO APPROPRIATE FUNDS FROM THE NCDOT FOR A RAIL INDUSTRIAL ACCESS GRANT. THIS GRANT WAS APPLIED FOR BY LENOIR COUNTY IN JULY 2006 FOR THE CONSTRUCTION OF A RAIL SPUR AT THE KINSTON DUPONT PLANT FOR THE SORONA PROJECT. THE GRANT IS USED TO REIMBURSE DUPONT FOR A PORTION OF ITS COSTS OF THE RAIL SPUR. GRANT FUNDS WERE RECEIVED BY THE COUNTY ON 10/29/08.

Department Head Approval	Date	Finance Officer Approval	Date
Martha H. Martin	11/4/2008	Martha H. Martin	11/4/2008

Budget Officer Approval	Date
Michael W. Jarman	11/4/08

Board Approval (When Applicable)	Date	Date of Minutes

Finance Office - Copy Department - Copy Administration - Copy

Item NO. 11

BUDGET ORDINANCE AMENDMENT: CAPITAL PROJECTS FUND: SHELL BUILDING #3: $1,450,100. INCREASE

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2008 - 2009
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
CAPITAL PROJECTS	SHELL BUILDING #3	43-3915-9100 LOAN PROCEEDS-EAST REG SHELL BLDG #3 43-8153-5800 CONSTRUCTION

Check One Box		Check One Box	
New Appropriation:	[X]	New Appropriation:	[X]
Line Item Transfer:	[ ]	Line Item Transfer:	[ ]
REVENUES		**EXPENDITURES**	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		INCREASE	
43-3915-9100 LOAN PROCEEDS-EAST REG SHELL BLDG #3	1,450,100.00	43-8153-5800 CONSTRUCTION	1,450,100.00
Total	1,450,100.00	Total	1,450,100.00

Reason and Justification for Request:
TO BUDGET LOAN PROCEEDS FROM THE EASTERN REGION FOR THE CONSTRUCTION OF SHELL BUILDING #3.

Department Head Approval	Date	Finance Officer Approval	Date
Martha H. Martin	11/3/08	Martha H. Martin	11/03/08
Budget Officer Approval	Date		
Michael W. Jarman	11/3/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy Department - Copy Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/17/08 **ITEM NO.:** 12

Resolution Authorizing the Approval of a Cross Easement Agreement
Between Lenoir County and the Harvey Family

SUBJECT AREA: Legal

ACTION REQUESTED:

Approval of a Cross-Easement Agreement between Lenoir County and the Harvey Family.

HISTORY / BACKGROUND:

The new Northeast Elementary School was to have one ingress and egress access point on East Highland Avenue. After NCDOT review, it was decided for safety purposes to make the entry road a separate access point from the exit road. The Harvey's had already conveyed the school site but retained a portion of the original tract from which the school could build a new entrance road which would satisfy NCDOT requirements. The Harvey's have agreed to donate the land for the easement. This property donated by the Harvey's will be used for the schools new entry road and the original access road will be the exit road.

EVALUATION:

Lenoir County has entered an Inter-Agency Agreement with the Lenoir County Board of Education whereby the school site was transferred to Lenoir County while the school is being constructed. This site was transferred to Lenoir County in November 2007, therefore Lenoir County is the proper party to receive and grant the easement for Northeast Elementary. This easement is needed to facilitate safe ingress and egress to the school.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the attached Cross Easement Agreement between Lenoir County and the Harvey Family be approved.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____
Humphrey _____ Stroud _____ Taylor _____

_____ 11/17/08
Paul H. Taylor, Jr., Chairman Date

_____ 11/17/08
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/17/08 **ITEM NO.:** 13

Resolution Authorizing Purchase of a GIS Services Application: $4,600

SUBJECT AREA: Purchase

ACTION REQUESTED:

To approve the expenditure of $ 4,600 to cover the cost of a GIS application from L. Robert Kimball & Associates, Inc.

HISTORY/BACKGROUND:

The Lenoir County Tax Department, in conjunction with the GIS Department, has upgraded our mapping software in recent years. While working on the 2009 revaluation, we have been made aware of a GIS Services application from L. Robert Kimball & Associates, Inc. that greatly enhances the capabilities of the mapping software that we use. This application was written for the Onslow County Tax Department, which uses the same tax system that we use, and they highly recommend the application.

EVALUATION:

The application allows the Tax Department to import information from our mapping software into the tax software, giving us the capability to do two (2) major processes that we are currently not able to do. First, the application will allow us to create and edit routes within our software. Secondly, it includes a personal geodatabase, which is designed specifically for the routing application to store the routes that are created. These processes will greatly improve the Tax Department's efficiency in completing the 2009 revaluation, and will give us the ability to create and analyze neighborhood adjustments- something we have never been able to do with our current software. The cost of $4,600 includes maintenance and technical support for one year after the installation of the application.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the county authorize the purchase of a GIS Services application from L. Robert Kimball & Associates, Inc for $4,600.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 11/17/08
Paul H. Taylor, Jr., Chairman Date

_____ 11/17/08
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/17/08 **ITEM NO.:** 14

Resolution to Approve a Purchase Order for Fuel from Mallard Oil Company
Totaling $15,000 for Lenoir County Transit Vehicles

SUBJECT AREA: Administrative

ACTION REQUESTED:

Approve a Purchase Order for Fuel from Mallard Oil Company Totaling $15,000 for Lenoir County Transit Vehicles.

HISTORY/BACKGROUND:

On October 17, 1994, Lenoir County Transit (LCT) began purchasing fuel from the City of Kinston Complex for our LCT vehicles.

EVALUATION:

On October 28, 2008, Lenoir County received an email from City of Kinston stating that the Complex where fuel is being purchased for Lenoir County has planned a temporary shutdown of their central fuel pumps. This shutdown is due to mandatory system upgrades to the central fueling systems. The shutdown period is approximately 2-weeks (depending on conditions) starting Noon on Wednesday, November 5, 2008. During the shutdown period, no one (including the County) will be able to receive fuel and therefore the County will have to find an alternative site to get fuel temporarily until the pumps are operational again.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

_____
INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Board hereby approves and authorizes the County Manager to do a Purchase Order for Fuel from Mallard Oil Company Totaling $15,000 for Lenoir County Transit Vehicles due to the shutdown of the City of Kinston Complex for upgrading their fuel system.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 11/17/08
Paul H. Taylor, Jr., Chairman Date

_____ 11/17/08
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/17/08 **ITEM NO.:** 15

Resolution Approve Acceptance of Additional Capital Funding from NCDOT Community Transportation Grant: $115,800

SUBJECT AREA: Administrative

ACTION REQUESTED:

Approve acceptance of additional Capital Funding from NCDOT Community Transportation Grant in the amount of $115,800.

HISTORY/BACKGROUND:

On January 22, 2008, the Lenoir County Board of Commissioners approved the FY 2008-2009 Community Transportation Grant both Administrative and Capital for Lenoir County Transit. The administrative funding was in the amount of $196,484 and the capital funding was in the amount of $102,000. The Capital funding was to replace two (2) lift vans that had over 100,000 miles which meets the replacement requirements of NCDOT and two (2) Computers and Printers. Due to the increase in ridership and miles, DOT has requested LCT to do a Budget Amendment to NCDOT requesting additional funding in the amount of $115,800 for the purchase of three (3) Wheelchair Lift Vans to increase the fleet to fifteen (15) vans.

EVALUATION:

Lenoir County Transit (LCT) in FY 2007-2008 increased passenger trips to 53,836 and mileage increased to 454,658 which was considerably more than FY 2006-2007 passenger trips of 47,168 and mileage 324,173. With the increase, this enabled LCT to be placed third in the state along with Iredell County and Mecklenburg County with the most passenger trips. On November 3, 2008, because ridership had increased by leaps and bounds, LCT had to cap all Rural General Public (RGP) **New** riders due to not having enough vehicles to transport passengers with and no back up vehicles as required by NCDOT. After conversation with NCDOT concerning this, NCDOT requested LCT to do a Budget Amendment to NCDOT to increase our Capital Budget by $115,800 and LCT would have a 10% Local Match totaling $11,580 to purchase three (3) Wheelchair Lift Vans. This would enable LCT to lift the cap on any **New** RGP riders. And bring an additional six (6) passenger seats w/ 2 w/c lifts per vehicle. Approval of this resolution allows for the acceptance of the additional Capital Funding in the amount of $115,800 and the eventual purchase of the needed three (3) Wheelchair Lift Vans. The three (3) Wheelchair Lift Vans will be purchased using NCDOT Community Transportation Grant Funding with a 10% local match, which is funded through the Sale of Mobile Advertising and Sale of Disposed Transportation Vehicles.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

_____
INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that the Lenoir County Board of Commissioners approve acceptance of additional Capital Funding from NCDOT Community Transportation Grant in the amount of $115,800 to purchase three (3) Wheelchair Lift Vans.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 11/17/08
Paul H. Taylor, Jr., Chairman Date

_____ 11/17/08
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/17/08 **ITEM NO.:** 16

Resolution Authorizing the Purchase of a 24 X 14 Floating Dock and a 30 Foot Aluminum Gangway for the Boat Ramp at the Wildlife Access on Highway 70: $19,850

SUBJECT AREA: Community Development

ACTION REQUESTED:

The Board is requested to authorize a purchase order in the amount of $19,850.00 to Tide Tamer, Inc. for a floating dock and gangway for a boat ramp at the wildlife access on highway 70.

HISTORY/BACKGROUND:

The board approved constructing a floating dock at the Wildlife access on highway 70 in its 2007/08 budget. This money was used to set the poles and pour underwater concrete around the poles. This was necessary because bedrock was hit unexpectedly. This has caused a delay and additional costs because the size of the dock had to be increased and the strength of the dock had to be significantly increased. The additional cost will be absorbed in the 2008/09 Parks & Recreation capital budget. This will be budgeted in 40-4930-5101.

EVALUATION:

Tide Tamer, Inc.:	$19,850.00
Shoco, Inc.:	$21,265.00

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that a purchase order be issued to Tide Tamer, Inc. in the amount of $19,850.00 for a floating dock and an aluminum gangway at the wildlife ramp access on highway 70.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 11/17/08
Paul H. Taylor, Jr., Chairman Date

_____ 11/17/08
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/17/08 **ITEM NO.:** 17

Resolution Approving Purchase Order with Bobby Murray Chevrolet: $25,555

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to execute a purchase order with Bobby Murray Chevrolet for the purchase of a 2009 Chevrolet Tahoe.

HISTORY / BACKGROUND:

The Sheriff's Office annually replaces patrol vehicles that are approaching or exceed 125,000 miles. The vehicle currently assigned to an evidence officer is a 2000 Jeep which is approaching 125K miles. The Sheriff's Office now needs to replace this vehicle with a vehicle capable of carrying evidence collection equipment and has sufficient room to transport evidence.

EVALUATION:

The State contract for 2009 has now been posted. Bobby Murray Chevrolet is offering the 2009 Chevrolet Tahoe for $25,555. The Chevrolet Tahoe is designed for law enforcement (police package) usage and has the storage capacity for the type of work it will be performing. This particular vehicle was included in the Sheriff's 2008-2009 budget.

The Sheriff respectfully recommends that the Board of Commissioners approve the request to execute a purchase order with Bobby Murray Chevrolet for the purchase of a 2009 Chevrolet Tahoe.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff execute a purchase order with Bobby Murray Chevrolet for the purchase of a 2009 Chevrolet Tahoe.

Bobby Murray Chevrolet----------$ 25,555

Funding Account #: 14-4200-5400 $ 25,555

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 11/17/08
Paul H. Taylor, Jr., Chairman Date

_____ 11/17/08
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/17/08 **ITEM NO.:** 18

Resolution Approving Purchase Order with Capital Ford: $63,546

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to execute a purchase order with Capital Ford of Raleigh for the purchase of (3) 2009 Ford Crown Victoria passenger vehicle.

HISTORY / BACKGROUND:

The Sheriff's Office annually replaces patrol vehicles that are approaching or exceed 125,000 miles. The vehicle of choice for law enforcement has primarily been the Ford Crown Victoria. As such, most of the Sheriff's fleet is Ford Crown Victoria's. The vehicles have proven to perform rather well for law enforcement purposes.

EVALUATION:

For the past several years the Sheriff has purchased Ford Crown Victoria's because they perform well under the rigors of law enforcement work and because they are offered on the State contract. Capital Ford of Raleigh will provide the 2009 Ford Crown Victoria for the price of $21,181 under the terms of the State contract. In past years local dealerships have been offered the chance to bid on these vehicles but have never bid below the State contract price.

The Sheriff respectfully recommends that the Board of Commissioners approve the request to execute a purchase order with Capital Ford for the purchase of (3) 2009 Ford Crown Victoria's.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff execute a purchase order with Capital Ford for the purchase of (3) 2009 Ford Crown Victoria's.

Capital Ford----------$ 63,546

Funding Account #: 14-4200-5400 $ 63,546

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 11/17/08
Paul H. Taylor, Jr., Chairman Date

_____ 11/17/08
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/17/08 **ITEM NO.:** 19

Resolution Authorizing the Upgrade of the Existing Simon Communications Telephone System to the Power 911 Phone System: $171,840

SUBJECT AREA: Financial

ACTION REQUESTED:

Authorize the upgrade of the existing Simon telephone system in the Communications Center to the Power 911-phone system at a cost not to exceed $171,840.00 from budget line 24-4320-5101.

HISTORY/BACKGROUND:

In order for the Lenoir County Central Communications Center to meet A.D.A. (American Disabilities Act) compliance, the hard of hearing citizens in our community must have the capability of dialing 911. Each individual workstation must be capable of answering and processing 9-1-1 calls from T.D.D./T.T.Y. users. At the present time, the Lenoir County Emergency Services Department – Communications Division is currently satisfying that requirement with the Simon Phone System. However, the Simon System is now obsolete and replacement units, as well as parts, are becoming increasingly difficult to obtain. The Power 911 phone system is the upgrade replacement for the Simon System. This computerized system would also enable the Communications Center to be better capable of handling the influx of wireless calls, at an estimated increase of 55% of all 9-1-1 calls in Lenoir County, and to continue with the Phase II wireless compliance in accordance with State of North Carolina wireless guidelines.

EVALUATION:

The Power 911 System is necessary to bring the Lenoir County Emergency Services Department – Communications Division continued ability to have service and replacement units/parts for the Communications Center and to continue with the Phase II wireless compliance in accordance with State of North Carolina wireless guidelines. Embarq provides the Communication Division, the equipment currently located in the Lenoir County Emergency Service Department. To bid to other vendors would require changing out all equipment, at a higher cost to the County. This money was budgeted out of the Special Telephone account, as it pertains to increase of wireless 9-1-1 calls. An earlier resolution for five- (5) workstations at a cost of $145,670.00, was approved on June 16, 2008, Item # 161. Upon additional review by staff, it was determined that an additional workstation needed to be purchased to bring the total amount to six- (6); thereby allowing all personnel working in the Communications Center to operate on the same phone system.

MANAGER'S RECOMMENDATION:
Respectfully recommend approval.

_____
Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that the purchase of the Power 911 Telephone System upgrade be approved at a price not to exceed $171,840.

Account No.: 24-4320-5101.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 11/17/08
Paul H. Taylor, Jr., Chairman Date

_____ 11/17/08
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/17/08 **ITEM NO.** 20

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

BOARD/COMMITTEE/COMMISSION	APPLICANT/ CURRENT MEMBER	TERM EXPIRATION
Lenoir Memorial Hospital Board of Directors **1st Appearance**	Richard Adrian King **Primary** W. Loren Edwards **Alternate**	January 2013
Lenoir County Transit Advisory Board **1st Appearance**	Christopher A. Harper **(Appointment)**	July 2011
Lenoir County Board of Health **1st Appearance**	Anthony D. Hall **(Appointment)**	November 2011

CURRENT VACANCIES:

Lenoir County Economic Development Board – At-Large Member
Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
Lenoir County Planning Board – Districts One (1) and Four (4)
Grifton Planning Board – One (1) Vacancy
CJPP – Three (3) Vacancies
Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

BOARD/COMMITTEE/COMMISSION	**APPLICANT/ CURRENT MEMBER**	**TERM EXPIRATION**
Lenoir Memorial Hospital Board of Directors **1st Appearance**	Richard Adrian King **Primary** W. Loren Edwards **Alternate**	January 2013
Lenoir County Transit Advisory Board **1st Appearance**	Christopher A. Harper **(Appointment)**	July 2011
Lenoir County Board of Health **1st Appearance**	Anthony D. Hall **(Appointment)**	November 2011

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 11/17/08
Paul H. Taylor, Jr., Chairman Date

_____ 11/17/08
ATTEST Date

RICHARD ADRIAN KING

Adrian King was born and raised in the Kinston/Lenoir County, and is a graduate of Grainer High School. He currently resides at 2893 Sheryl Drive in Kinston.

Mr. King earned a BA degree in political science from Wake Forest College in 1964. His professional life included political and government reporting for the *Raleigh News and Observer*, work in Robert W. Scott's campaign for governor in the Fall of 1968, and service as director of public affairs for North Carolina Department of Natural and Economic Resources from 1969-1971 (where he helped spearhead state government response to the environmental protection movement which swept the state in the early 1970's).

After another political campaign and a period of time in private enterprise, Mr. King moved to Atlanta, where he helped organize a nine-state regional organization to support the arts in the south. This led to subsequent appointments with the National Endowment for the Arts in Washington, DC, and the Southern Arts Federation in Atlanta.

In 1991, Mr. King began working for The Coca-Cola Company Foundation where he managed corporate contributions for cultural and education institutions in the US, Asia, and Europe. He also managed the expansion of The Coca-Cola First General Scholarship Program to more than 400 college campuses in the US and 50 in China. He retired from Cola-Cola in 2003 and returned to his hometown of Kinston.

In 2005, Mr. King was elected executive director of the Pride of Kinston, Inc., the city's downtown revitalization organization, and have been serving in that capacity since that time.

Mr. King is a veteran, serving as a military journalist in the US Army in 1967 and 1968.

Mr. King was appointed to the Lenoir Memorial Hospital Board of Directors in September of 2007 to complete the unexpired term of Mr. Paul Wellman, which expires in January of 2009. He has been an active member of the Lenoir Memorial Hospital Board of Directors, serving on the Planning Committee, Human Resources Committee, Retirement Committee, and the Nominating Committee. Mr. King is now eligible for two additional four-year terms.

W. LOREN EDWARDS

W. Loren Edwards was born at Lenoir Memorial Hospital in 1958 and was raised and educated in Lenoir County. He and his wife, Beth Kennedy Edwards, reside at 1803 Cambridge Drive in Kinston.

Mr. Edwards is a graduate of Arendell Parrott Academy and the University of North Carolina at Chapel Hill.

Mr. Edwards is Chief Operating Officer of Affordable Dentures Dental Laboratories, Inc. here in Kinston.

Mr. Edwards is active in community activities, which includes Kinston Youth Baseball and the Lenoir Committee of 100.

Mr. Edwards is a member of Westminster United Methodist Church, where he serves on the Finance and Pastor-Staff Relations Committees and is chairman of the Stewardship Committee.

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Transit Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * * * *

Name: Christopher A. Harper
Address: 1698W Pleasant Hill Rd.
City/State/Zip: Pink Hill NC 28572
Telephone: (Home) 252-568-2412 (Work) 252-559-6359
Occupation: Adult and Family Services Program Manager
Business Address: P.O. Box 6 Kinston, NC 28502
Age: (Optional): 41
Number hours available per month for this position: 3 to 5
Training: Child Support Sup., Work First Sup., Childrens Serv. Social Worker
Business and Civic Experience/Skills: wrote Lenoir Co. D.S.S. electing county plan and completed the attached demographic document
Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term:

Circle your voting precinct

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (GTP Ed & Training CTR.)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

10-31-08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Healt Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * * * * *

Name: Anthony Dwight Hall anthony.d.hall@hotmail.com
Address: 3503 Foss Farm Road
City/State/Zip: La Grange, NC 28551
Telephone: (Home) 252-361-2481 (Work) 252-527-5100
Occupation: Lead Engineering Technician
Business Address: Electrolux, 4850 W. Vernon Ave, Kinston, NC 28504
Age: (Optional): 28
Number hours available per month for this position: 12 hrs
Training: Bachelors of Science in Business Administration
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term:

Circle your voting precinct

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
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