

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, November 17, 2014 – TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: None

CONSENT AGENDA: 10 Min.

ACTION

1. Approval of Minutes: Regular Board Meeting: October 20, 2014.
Regular Board Meeting: November 03, 2014
Closed Session Meeting: November 03, 2014. King/Jarman
2. Budget Ordinance Amendment: General Fund: Health: (WIC Budget) \$312.00.
Decrease. Huff

END OF CONSENT AGENDA

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 40 Min.

3. Budget Ordinance Amendment: General Fund: Health: (Environmental Health):
\$4,00.00. Decrease. Huff
4. Budget Ordinance Amendment: Trust & Agency Fund: Innovative Approach Literacy
(IAL): \$4,537.50. Decrease. Kelly
5. Resolution Approving Presentation of Badge and Service Weapon to Retiring Sheriff
Christopher C. Hill. Hill
6. Resolution Approving the Purchase Order to Carolina Recreation and Design:
\$48,000.00. Ellis

APPOINTMENTS: 5 Min

7. Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min Board

PUBLIC COMMENTS

OTHER ITEMS

8. Items from County Manager/Commissioners Public Comments/County
Attorney/Closed Session (if necessary) Board

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, NOVEMBER 03, 2014 – TIME: 9:00 A.M.
COMMISSIONERS’ MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

Summary of Actions Taken at the November 03, 2014 Meeting

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| 1. | Budget Ordinance Amendment: General Fund: Emergency Management: \$500.00. Increase. | Approved |
| 2. | Budget Ordinance Amendment: General Fund: Health: (Adult Health-Maternal Health): \$679.00. Decrease. | Approved |
| 3. | Budget Ordinance Amendment: General Fund: Health: (Adult Health- STD/HIV): \$1,000.00. Increase. | Approved |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein. | Approved |
| 5. | A. Public Hearing Regarding proposed Community Transportation Program
B. Resolution Supporting Community Transportation Program
C. Resolution Authorizing Persons to Execute Required Documents for Community Transportation Grant | Approved |
| 6. | Resolution Authorizing Replacement of Damaged Windows: Oliver Glass Company: \$5,511.00. | Approved |
| 7. | Budget Ordinance Amendment: General Fund: Health: (Adult Health-Family Planning): \$4,940.00. Decrease. | Approved |
| 8. | Budget Ordinance Amendment: General Fund: Health: (Adult Health-Health Promotions): \$10,576.00. Increase. | Approved |
| 9. | Resolution Approving the Retrofitting of a 2003 Ford Ambulance for Use as a Response Vehicle: Dailco: \$43,300.00. | Approved |
| 10. | Resolution Approving the Purchase of a 2014 Ford F250 4x4 Truck, Capital Ford: \$30,101.00. | Approved |

Item No. 1

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

October 20, 2014

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, October 20, 2014, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice-Chairman Jackie Brown and Commissioners, Roland Best, Mac Daughety, Reuben Davis, Eric Rouse, and Linda Sutton.

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Vickie F. King, Clerk to the Board, Bob Griffin, County Attorney, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the Invocation and Mr. Eric Rouse led the audience in the Pledge of Allegiance.

PUBLIC INFORMATION:

Ms. Mineko Holloway, Director of the Lenoir County Council on Aging, thanked the Board for allowing her to speak today. Ms. Holloway stated she wanted to share statistics with the Board regarding the aging population and some things that are going on at the Agency. Ms. Holloway stated it is the desire of the Agency to continue to improve and promote the well being of senior citizens in Lenoir County. Ms. Holloway shared information regarding the 2013/2014 Annual Report. Ms. Holloway stated over the past year, they served 675 seniors, 69% were female, 56% live alone, and 54% were impoverished. Ms. Holloway stated the Agency provided 6,333 hours of home management, 10,012 hot lunches on site, 7,409 home delivered meals, and 2,549 rides purchased from Transit and provided by the Council on Aging. Ms. Holloway stated she is dedicated to providing programs at the Council on Aging and DSS. Ms. Holloway stated all of the programs are centered around cost savings which helps seniors on a regular basis. Ms. Holloway stated in that one of their studies, 60% of the people admitted to the Emergency Room were mal nourished. Ms. Holloway stated meals are furnished at the Skinner's Center in Kinston and the Margaret Hewitt Nutrition Center in Pink Hill. Ms. Holloway stated every dollar they spend on home delivered meals, saves approximately \$50 in Medicaid funds. Ms. Holloway stated 54% of her clients last year were impoverished, which means if they are not well taken care of, they are going to be on Medicaid and they will be costing a lot more money in institutional settings than they would be in the community. Ms. Holloway stated depression is a big risk factor for the elderly, and if they don't feel happy, they stop taking care of themselves. They don't eat as well, they don't adhere to their doctors orders to take certain prescriptions, and they get back in the hospital more often. Ms. Holloway stated it is important that our elderly don't become stagnant because of depression and have enough to eat. Keeping the elderly healthy is our goal.

Joey Huff, Lenoir County Health Director, shared information regarding the Ebola Virus Disease (EVD) and some of the activities from last week regarding Lenoir County's local preparation and planning for Ebola. Mr. Huff stated if you have been watching CNN, or anything on TV 24/7, the Ebola virus disease has been the top headline for the past two weeks. Mr. Huff stated the virus was discovered in 1976 near the Ebola River, in what is now the Democratic Republic of Congo. Mr. Huff stated, since then, outbreaks have occurred in several African countries. Mr. Huff stated the current outbreak is affecting Liberia, Guinea, Sierra Leone, all located in Western Africa. Mr. Huff stated the signs and symptoms of Ebola are sudden onset of fever greater than 100.4 degrees, severe headache, muscle pain, weakness, vomiting, diarrhea, stomach pain, and unexplained bleeding/bruising. Mr. Huff stated in order to become infected with Ebola a person must be in direct contact, through broken skin or mucous membranes such as the eyes, nose, or mouth, with bodily fluids. Mr. Huff stated Ebola is not spread in water, food, or in the air, and there is no evidence to suggest that pets can spread Ebola. Mr. Huff stated anyone who has traveled to exposed countries should immediately let the Health Department know. Mr. Huff stated on October 15, 2014, the Ebola Team met at Lenoir Memorial Hospital with several departments to discuss and share precautions. Mr. Huff stated the team also discussed transporting patients and having the readiness to hospitalize infected patients. Mr. Huff stated the Lenoir County School System has posted a 24 hour call line on their website. Mr. Huff stated he has shared with local funeral homes on the handling of the body of someone who had died from Ebola. Mr. Huff stated for more information, you can call the 24 hour hotline to speak with an expert at 1-800-222-1222. Mr. Huff stated the Center for Disease Control (CDC) has information available at its website, www.cdc.gov. Mr. Huff stated on Friday, October 31, 2014, from 10:00-3:00pm the Lenoir County Health Department will conduct their Fall Festival. Mr. Huff stated they will feature games, refreshments, prizes, hot dogs, and share information on maternity, family planning, immunizations, STD Screenings, animal control, WIC and more. Mr. Huff stated Dr. Solomon Shapiro, MD, and Nurse Practitioner, Pam Phillips, will on site.

Mr. Rouse asked Mr. Huff if the handouts were given by the State of North Carolina? Mr. Huff stated that he and Roger put together information that they felt might be helpful.

Ms. Brown asked Mr. Huff if the Community Health Center was taking any precautions? Mr. Huff stated he has been in contact with the Health Center.

Mr. Hill stated he appreciates the work Mr. Huff and Mr. Dail are doing to keep staff and the public educated.

Roger Dail, EMS Director, stated it has been difficult the past few days dealing with the scare of the Ebola virus. Mr. Dail stated he was able to place an order for protective gear. Mr. Dail stated he and Mr. Huff have been working diligently to stay on top of everything that's going on.

Because Mr. Dail had to leave early for another meeting, Ms. Sutton made a motion for Mr. Dail to present items 5A, 5B, 6, 15A, and 15B at this time. Mr. Daughety seconded the motion.

Item No. 5A was a Resolution approving updates and revisions to the Fire Prevention and Protection Ordinance of Lenoir County, superseding the current version of the ordinance. Roger Dail, EMS Director, stated the Fire Prevention and Protection Ordinance of Lenoir County was originally adopted in 1992. Mr. Dail stated since that time there have been several changes and updates to the NC Fire Prevention code. Mr. Dail stated several departments have been working diligently to update the ordinance to reflect current standards and common practices throughout the state. Upon a motion made by Ms. Brown and second by Ms. Sutton, Item No. 5A was unanimously approved.

Item No. 5B was an Ordinance of the Board of Commissioners of Lenoir County Adopting the North Carolina Fire Prevention Code 2012 Edition. Roger Dail, EMS Director stated the ordinance will regulate and govern the safe-guarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in Lenoir County. Upon a motion made by Ms. Brown and a second by Ms. Sutton, Item No. 5B was unanimously approved.

Item No. 6 was a Resolution approving a change in the appointee from the Board for the Southwood Fire and Rescue Department Firemen's Relief Fund. Roger Dail, EMS Director, stated on September 22, 2014, the Lenoir County Emergency Services Department received a letter from the Southwood Volunteer Fire and Rescue requesting a change of the existing Board appointed representative to their Firemen's Relief Fund Board. Mr. Dail stated the existing Board appointee, Gary Ipock, has retired from their department and they would like to appoint Samuel Watkins, to be effective immediately. Upon a motion by Mr. Daughety and a second by Mr. Best, Item No. 6 was unanimously approved.

Item No. 15A was a Resolution to approve the emergency purchase of personal protective equipment from Aramsco in the amount of \$26,878.00. Roger Dail, EMS Director, stated the Center for Disease Control has provided recommendations on personal protective equipment for medical personnel to wear when handling suspected Ebola patients. Mr. Dail stated the County has personal protective equipment that will meet minimal standards of the CDC. Mr. Dail stated upon evaluation by staff and other medical providers, it has been determined the minimum will not suffice in this emergent situation; therefore, the personal protective equipment being purchased is one level above the minimum. Mr. Dail stated that on this order, Lenoir Memorial Hospital will be receiving a total of 44 cases of ChemMax 4 coveralls at a cost of \$11,698.00, and will reimburse Lenoir County.

Mr. Dail stated the Emergency Services Department is purchasing a total of 8 cases of ChemMax 4 coveralls, 10 papr's, 10 papr hoods, 12 chemical P100 cartridges, 8 servus boots, and 10 duffel bags at a cost of \$15,180.00.

Mr. Dail stated a portion of the EMS department's equipment will be provided to the Lenoir County Health Department. Mr. Dail stated with the equipment he has purchased the skin will not be exposed. Mr. Dail stated he has dedicated one truck just for Ebola, so we don't contaminate every truck. Mr. Dail stated Communicators will ask several questions pertaining to Ebola and Foreign Countries. Mr. Dail stated, one concern is the fact when individuals have the flu, some of the symptoms are close to the symptoms of Ebola. Mr. Dail stated asking questions will play a very important. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 15A was unanimously approved.

Item No. 15B was a Budget Ordinance Amendment: General Fund: EMS/Finance: \$26,878.00. Increase. Roger Dail, EMS Director, stated this amendment is to appropriate funds for the emergency purchase of personal protective equipment (PPE) for EMS Personnel, Health Department, and Lenoir Memorial Hospital. Mr. Dail stated this is in response to the international Ebola epidemic. Mr. Dail stated Lenoir County EMS partnered with the hospital to obtain a pricing advantage. Mr. Dail stated the hospital will reimburse the County for their portion of the cost. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 15B was unanimously approved.

Mr. Hill asked if anyone from the Public wished to present to the Board?

John Nix, Kinston resident, stated many Lenoir County citizens are concerned that the Commissioners monthly meeting time is inconvenient for public attendance. Mr. Nix stated the current schedule for the first and third Monday 9:00am & 4:00pm does not work. Mr. Nix stated it is time for a change, because public involvement is needed. Mr. Nix stated the meeting hours should be convenient for the majority of the public. Mr. Nix stated a lot of citizens are not able to make the meetings, because they hold a public job. Mr. Nix stated, although he has his own company, at times it is difficult for him to attend. Mr. Nix requested the Commissioners change the meeting day and time to evening hours on Tuesdays. Mr. Nix stated the Commissioners should allow their first meeting of each quarter to be a "Town Hall" style meeting, so the public can have question and answer time with two-way dialogue. Mr. Nix stated he believes these two changes would allow citizen input and help in the governance process by improving citizen morale and involvement.

Mr. Hill thanked Mr. Nix for his time and energy and he understands his concerns.

CONSENT AGENDA:

1. Approval of Minutes: Regular Board Meeting: October 06, 2014.
2. Budget Ordinance Amendment: General Fund: DSS: \$163.00. Decrease.
3. Budget Ordinance Amendment: General Fund: DSS: \$257.00. Decrease.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

PROCLAMATION/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS:

Item No. 4 was a Budget Ordinance Amendment: General Fund: Process Fund: \$3,284.00. Increase. Trudy Pickett, Cooperative Extension Assistant, stated this amendment is to appropriate the revenue and expenditure budget amounts for the Senior Health Insurance Information Program (SHIIP). Ms. Pickett stated a check in the amount of \$3,284.00 was received from the North Carolina Department of Insurance on October 10, 2014. Upon a motion by Mr. Davis and a second by Mr. Daughety, Item No. 4 was unanimously approved.

Item No. 7 was a Resolution to approve a purchase order to SDR Construction in the amount of \$3,390 for mowing and ditch clean-up in the Highway 70 West Industrial Park. Amanda Conner, Economic Development Administrative Assistant, stated the Hwy 70 West Industrial Park has had significant growth over the past 8 years. Ms. Conner stated Lenoir County owns approximately 30 acres in the Park, and the need to maintain the appearance of the Industrial Park is imperative. Ms. Conner stated SDR Construction is qualified to perform the requirements of the bid request and provided the County with the lowest cost. Upon a motion made by Ms. Brown and a second by Ms. Sutton, Item No. 7 was unanimously approved.

Mr. Daughety asked was the work already complete? Ms. Conner stated yes.

Mr. Daughety stated why was this done prior to being approved by the Commissioners?

Mr. Jarman stated with Electrolux celebrating their 25th Anniversary, and the Governor as well as other officials attending the event, the property needed to look presentable.

Mr. Daughety asked are we cleaning up County owned land or are we cleaning up other portions as well.

Mr. Jarman stated we were only cleaning up Lenoir County owned property.

Mr. Rouse asked was this money in the budget.

Mr. Jarman stated it was budgeted. Mr. Jarman stated we try to restrict cutting to once or twice a year. Mr. Jarman stated when the property is overgrown it doesn't show well. Mr. Jarman stated it looks better.

Mr. Rouse asked if the company would be cleaning out the ditches as well as cutting the grass, because he knew Select Foods Service has a problem with the ditches?

Mr. Hill stated we had State dignitaries in our area last weekend, and it was important that the Industrial Park was clean and presentable. Mr. Hill stated the Board did know prior to adoption of the Resolution that the Governor was coming to Lenoir County.

Item No. 8 was a Resolution to approve a purchase order to Scoreboards.com in the amount of \$4,349.00. Bill Ellis, Parks and Recreation Director, stated the scoreboards at Bill Fay Park are thirty-six (36) years old and need to be replaced. Mr. Ellis stated this scoreboard will be used for baseball/softball on the #1 field at Bill Fay Park with the remaining three (3) scoreboards being replaced on a yearly basis. Mr. Ellis stated Scoreboards.com submitted the lowest bid. Upon a motion made by Ms. Sutton and a second by Mr. Best, Item No. 8 was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: General Fund/Insurance Fund: Finance: \$3,400.00. Increase. Tommy Hollowell, Assistant County Manager, stated this amendment is to appropriate funds for an annual payment to the Federal Government to help fund the "Patient Centered Outcomes Research Institute" under the Affordable Care Act (ACA) "Obamacare". Mr. Hollowell stated this required fee is paid once a year and is based on the average number of covered lives on our Health Plan times \$2. Mr. Hollowell stated this is a fee we are required to pay to the IRS and last year the amount was \$1 per covered life. Mr. Hollowell stated currently the county has 761 lives on our plan. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved.

Mr. Daughety asked what would happen if we did not pay this fee to the IRS? Mr. Hollowell stated, I am not sure, but the Federal Government could cut-off other Federal Funding if we did not pay the fee.

Item No. 10 was a Budget Ordinance Amendment: General Fund/Insurance Fund: Finance: \$96,000.00. Increase. Tommy Hollowell, Assistant County Manager stated the amendment is to appropriate funds for the first of (3) three annual payments to the Federal Government for the establishment of a reinsurance pool to help stabilize premiums in the new insurance markets created under the Affordable Care Act (ACA) "Obamacare". Mr. Hollowell stated this payment will be calculated annually based upon the average number of covered lives on our Health Plan times \$63. Mr. Hollowell stated it appears we are helping to stabilize the larger insurance companies, because every business in the US that has 50 or more employees must pay this fee for the next the three years. Upon a motion made by Ms. Sutton and a second by Mr. Best, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution to approve the purchase of Munis Financial, Payroll, and HR Management Software: Tyler Technologies: \$365,269.00. Mr. Michael Jarman, County Manager, stated the Lenoir County Finance Department has utilized Logics Financial Software since 1992. Lenoir County is one of the last remaining counties utilizing Logics Financials. In 2005, an upgrade to a Microsoft windows based system was purchased from Logics, along with a budget preparation module. The payroll module was not upgraded and the fixed asset module is not longer supported. Tyler Technologies is the largest software company in the nation providing integrated software and technology services to cities, counties, states, and school districts.

Mr. Jarman stated Lenoir County MIS and the Finance Department have investigated several software options and feel that Tyler Technologies provides the best products and support to meet the current and future needs of the County. All Tyler software modules are integrated, which would allow for future additions, for Tax, CAMA (Revaluation), or Inspections. Mr. Jarman stated the staff has been looking at financial and software packages for quite a while now and felt like it was time to move forward. Mr. Jarman stated he has asked staff to be here because they had the opportunity to view the software packages by visiting different sites, so they will be best to talk about it. Mr. Jarman stated we have not rushed into this agreement and this group along with Martha Martin, Finance Officer, and others have endorsed Munis. Mr. Jarman stated the group was able to see how other counties utilized the software. Mr. Jarman stated they narrowed the search to two software packages, Edmundson and Munis and felt that Munis was the best fit. Edmundson is currently being used by only one other County in the State. Mr. Jarman stated this was not an overnight process and the county's current software has been in use since 1992. Mr. Jarman stated there is a need to improve efficiency. Logics no longer meets the needs of the County, especially with fixed assets. Mr. Jarman stated the current payroll process requires significant manual entries, especially for time sheets. Mr. Jarman stated by looking at the future, the Munis system offers safe guards when personnel responsibilities change. Mr. Jarman stated he feels like this is a good year financially to purchase the new software. Mr. Jarman stated he spoke with our auditing firm and he is confident that at the end of the year we will be able to add to our Fund Balance and be able to purchase this software. Looking at a Munis Client Map, you will notice over 50 counties are utilizing Munis software. Mr. Jarman stated 620 cities, 210 counties, 307 School Districts and 149 other authorities and non-profit are using Munis. Mr. Jarman stated the current County staff could probably meet the needs of the County with a pen and a calculator; however, with 15 of our 19 Department Heads eligible to retire at anytime, now is the time to put something in place for future staff. Mr. Jarman stated he would feel better if we had a system that was familiar to a person from another county. Mr. Jarman stated when Logics was purchased years ago, it was a software program geared toward utility providers and this does not fit our needs. Mr. Jarman stated we are having a difficult time getting support for the system. Mr. Jarman stated he is looking at the future and this is what triggered the presentation. Mr. Jarman stated we do not have the audit back, but according to figures quoted by the auditors, we feel that at the end of the year, we will be able to add to our Fund Balance.

Ms. Lashanda Hall, Personnel Technician, echoed the sentiments of Mr. Jarman by restating that the current system is out-dated. Ms. Hall stated the current software is out of touch because it is not user accessible by Department Managers or employees. All updates of employee information begin with a paper trail starting with the person in charge of personnel for each department and ending with the Human Resources Department manually entering information for each employee. The current system is also outdated because only personnel in the Human Resources and Finance Departments have access to the software.

The County currently employe's 570 full-time and part-time employees who cannot make simple changes for themselves, such as address changes, name changes, changes to NC-4 and W-4 information. This system allows employees to be self sufficient and it frees up people to do other things.

Mr. Jarman stated looking at the integration of programs the old software creates silos of information, redundancy, duplication of effort, lack of communication, outdated processes and poor data quality.

Mr. Jarman stated Munis is a fully integrated system where there is no redundancy or duplication. It has one central data base. It is permissions driven with a single entry of data. Munis has system-wide access, real time access to data, and seamless access to previously disconnected data and systems. Mr. Jarman stated the Munis software will increase employee efficiency. Mr. Jarman stated this new system will improve access and enhance productivity.

Mr. Tommy Hollowell, Assistant County Manager, stated currently the Tax Department has a system that is very cumbersome. Mr. Hollowell stated with a new integrated system the Tax Assistants will be able to take payments and they will be recorded to the General Ledger in real time. The manual creation of journal entries for recording tax payments would be done away with, creating less chance for errors. Mr. Hollowell stated Munis is capable of integrating with the new Motor Vehicle Billing System.

Ms. Hall stated every report required by Federal, State and Local reporting entities must be done manually. The budget process has proven to be difficult in certain areas, because reports are not readily available and must be created manually in MS Excel or Word. Reports such as the Other Post Employment Benefits (OPEB), Cost Allocation, Excess Life Insurance, and others have to be created within the Department.

Mr. Jarman stated with the Munis system, staff can create custom reports. Ms. Hall stated the new software will help with our reporting compliance. We would have a system sending alerts and communicating with staff and citizens.

Mr. Hollowell stated the Government Accounting Standards Board (GASB) was created in 1984. In 1999 GASB issued Statement 34 with a three year implementation window. When I became Finance Officer in 2001, Lenoir County had to implement GASB 34. Now GASB is up to Statement 71. Munis will keep us updated and in compliance with future GASB updates.

Ms. April Martin, Personnel Technician, stated currently the County's recruitment process is entirely manual, including job applications, applicant assessments and evaluations, employment verifications, references, and background checks. Ms. Martin stated applicants cannot submit applications online unless they are scanned and emailed. Ms. Martin stated applicants must prepare a hard copy application and return it either in person or by mail.

Ms. Martin stated HR lists an estimated 50 or more job recruitments each year, and receives 2,500 job applications annually. Ms. Martin stated during the June 16th meeting the Board approved a contract with NEOGOV to purchase an Online Application Management System; however, Munis offers a comparable applicant tracking system, which is less expensive. Ms. Martin stated currently there is a significant amount of staff time required offline in scanning, proof reading, evaluating applications, and verifying and entering applicant data in the system. Ms. Martin stated with Munis it would improve the efficiency and effectiveness of the hiring process while improving services to Lenoir County Departments and applicants. Ms. Martin stated with the Munis system, an applicant would be able to fill out the application and submit it electronically to Human Resources. This gives HR better control of all the processes.

Mr. Jarman stated Munis has many positive aspects. Currently we have out dated technology, which causes problems and creates a lot of wasted time. Mr. Jarman stated we would keep the current staff at 3. There used to be 5 employees in Finance. Mr. Jarman stated, with Munis, it would be a smoother transition when hiring new employees. Mr. Jarman stated Munis is not just one package. We can pick and choose what we need and if another County has an idea of something they need, they can go to Munis and Munis will write a program for them and make it available to all subscribers at no charge.

Joey Bryan, MIS Director, stated he has been pushing for this software for quite sometime. Mr. Bryan stated we are looking at the savings from going paperless.

Mr. Hill asked if we knew if the school system and Lenoir Community College were using this system?

Mr. Bryan stated the schools had to use the software of the Department of Public Instruction.

Mr. Bryan stated the ability to do dashboards and the level of information you can share is at a much high level than we currently have. Mr. Bryan stated the annual maintenance cost is \$39,000 and we are currently paying \$19,000 for Logics, which is outdated, and not able to do what's needed at the time.

Mr. Jarman stated at some point and time we will have to move forward with a new system that will allow us to do more.

Mr. Rouse stated the system is very expensive and we have not received any information regarding the audit; therefore, it is not a good time for the purchase of a new system. Mr. Rouse stated we need to save money and Mr. Jarman stated Finance is already down to three due to limited staff. Mr. Rouse stated that is a lot of money and at some point we have to answer to why we are spending so much money.

Mr. Daughety said with the current situation of the economy, he does not see Munis as something we have to have. Mr. Daughety stated it would be better if we tough it out for a couple of years, and save for this luxury until we can afford it.

Ms. Sutton stated having worked with several other agencies, we here in Lenoir County are behind. Ms. Sutton stated it is sad that we are even behind the State of NC and the schools. Ms. Sutton stated she was very surprised when she needed to make a change on her personal information with the County. She was informed she would have to come to the office and make the change manually. Ms. Sutton stated we have to step it up.

Mr. Hill stated he personally thinks we should hold off until the official audit numbers are received.

Mr. Davis asked if there was any competition with this company, because he notices they are only in a few Counties.

Mr. Jarman stated there are 50 North Carolina Counties out of 100 using this software. Mr. Jarman stated they generally start out with the specific requirements of one State and then eventually branch out.

Ms. Brown stated other agencies are currently up to par and she does not see why we don't go paperless.

Upon a motion made by Ms. Sutton and a second by Mr. Daughety, Item No. 11 was tabled until after the audit is received.

Item No. 12 was a Budget Ordinance Amendment: General Fund: DSS: \$6,425. Decrease. Susan Moore, DSS Director, stated the Budget Amendment will reflect a decrease in the Adult Daycare Funds received for FY 14-15. Ms. Moore stated the actual allocation received is less than the State estimate approved in the FY 14-15 DSS Budget. Ms. Moore stated these funds are 45.78% Federal, 41.72% State and 12.5% County. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 was a Budget Ordinance Amendment: General Fund: DSS: \$68,497. Increase. Susan Moore, DSS Director, stated the amendment reflects an increase in the Child Care Development Fund allocation received for FY 14-15. Ms. Moore stated the actual allocation received was more than the original State estimate approved in the FY 14-15 DSS Budget. Ms. Moore stated the funds are 100% State. Upon a motion made by Mr. Davis and a second by Ms. Sutton, Item No. 13 was unanimously approved.

Item No. 14A was a Resolution to approve the revised FY 2014-2015 Lenoir County Home and Community Care Block Grant Funding Plan in the amount of \$536,454.00. Susan Moore, DSS Director, stated Home and Community Care Block Grant funds provide essential services such as meals, in-home aide care, operation of local senior centers, adult day care services, and transportation to the elderly population of Lenoir County. Ms. Moore stated HCCBG funds are 90% Federal and State funds and require a 10% County match. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 14A was unanimously approved.

Item No. 14B was a Budget Ordinance Amendment: General Fund: DSS: \$7,083.00. Decrease. Susan Moore, DSS Director, stated the decrease is due to a 3.1% State reduction in HCCBG Funding in the revised plan. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 14B was unanimously approved.

Item No. 16 was a Resolution approving appointments of citizens to boards, commissions, etc. None at this time.

CURRENT VACANCIES: Lenoir County Health Board – (1) Optometrist

Item No. 17 was items from the County Manager. Mike Jarman, County Manager, stated he did not have anything at this time other than the usual monthly reports, which are self explanatory.

Mr. Rouse stated Parks and Recreation is in the process of renovating the Neuse Way Nature Center.

Mr. Rouse stated John Talton, with NCDOT, has shared his concerns with issues at the Global Transpark. Mr. Rouse stated he voiced his concerns, and he is looking because he shares the same vision as Lenoir County. Mr. Rouse stated he mentioned building a separate rail connection that will connect to the Port of Wilmington. Mr. Rouse stated there was a gentleman from China that was willing to do the project. Mr. Rouse stated they discussed the option for a Droan project in Lenoir County which will not affect our local transportation ultra light partnership with Hyde County. Mr. Rouse stated Jim Segraves mentioned making the Global Transpark a “Customs Stop” and if we got that here, it would help with fuel sales at the GTP.

Ms. Brown stated there was a nice article in a Business magazine saluting Vivian Howard with the Chef and the Farmer Restaurant. Ms. Brown stated Chris Suggs, a freshman from Kinston High School, will sponsor a program at the Public Library on Tuesday in an effort to get teens positively involved in our community. Ms. Brown mentioned a NACO Proclamation regarding “Cyber Bullying” that Lenoir County might want to look at adopting.

Mr. Davis stated Mr. Nick Harvey, Principal at the Early College, received Administrator of the Year Award for Lenoir County.

Mr. Hill stated Mr. Harvey was well deserving of the award. Mr. Hill stated Mr. Harvey is a native of Lenoir County and after college choose to return to Kinston. Mr. Hill stated he sends our congratulations to Mr. Harvey.

Mr. Daughety stated Pink Hill native Cynthia Hill is producing a show on HBO and she is the same producer that produced the Chef Life.

Mr. Hill asked Mr. Jarman to review the calendars of other Counties regarding the times of their public meetings and bring back his findings to next Commissioners' meeting.

Ms. Sutton asked if the Clerk could compile a listing of all of the actions taken from the meeting and put in the front of the agenda on a separate page, showing the items which were approved, not approved, or tabled, so the Board won't have to search for the items within the minutes.

Mr. Hill made a motion to move into closed session.

CLOSED SESSION

Upon a motion by Ms. Sutton and a second by Mr. Davis, a closed session was entered into at approximately 5:53 p. m. with the following cited: Number 4: To discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County.

Mr. Jarman stated the Governor's Office will be doing a press release, possibly on Thursday, regarding Project Ellen. Mr. Jarman stated the financial commitment from the company will be \$30,000,000 over the next three years and the creation of 18 new full-time jobs.

Upon a motion by Mr. Best and a second by Mr. Daughety and unanimous approval, the Board moved out of closed session at approximately 6:10p.m.

The meeting re-convened in open session at approximately 6:12 p.m. Upon a motion made by Ms. Sutton and a second by Mr. Davis, Ms. Brown was excused for being absent in closed session and the remainder of the open session.

Mr. Hill stated the Board went into closed session to discuss an Economic Development Project.

Upon a motion by Mr. Best and a second by Mr. Daughety, the meeting recessed at 6:15 p.m. until Thursday morning October 23rd at 9:00am

October 23, 2014 at 9:00am

The Lenoir County Commissioners' meeting reconvened at 9:10 a.m. Chairman Hill called the meeting to order.

Mr. Mark Pope, Economic Development Director, stated it's a great day in Lenoir County. It's a good day for the community and our folks. Mr. Pope stated people have talked about nothing going on in Lenoir County. If folks that want to be a part of a positive team, Kinston/Lenoir County is the place. Mr. Pope stated this is very important anytime you beat out other countries and states, so for those folks that say we don't have anything going on in Lenoir County, we do. Mr. Pope stated the challenge is getting people who want to work, because we have many good things in this County. Mr. Pope stated without the infrastructure we would not have had over 32 announcements, and \$1.1 billion invested in the County in recent years. Mr. Pope stated for people that don't understand economic development, our report card will speak for itself. Mr. Pope shared the announcement from a Press Release from the Governor's Office. Mr. Pope stated Governor Pat McCrory said E.I. Dupont and Company is expanding its operations in Lenoir County creating 18 new jobs with salaries averaging \$60,000 and will invest \$30,000,000 in machinery & equipment at their facility in Lenoir County over the next 3 years. Mr. Pope said our agreement states we will pay incentives over a period of 10 years, based on taxed revenues and a performance based agreement. Mr. Pope stated Production Technicians and Laboratory Technicians will be hired. Mr. Pope stated this is such an honor because we were in competition with China. Mr. Pope stated DOT will have another spur brought into Dupont. Mr. Pope stated he started working on this project in the summer of 2013. Mr. Pope stated the Governor said last night that he will be making a visit to Dupont. Mr. Pope stated again it is a great day for Lenoir County.

Upon a motion by Mr. Davis and a second by Ms. Brown, the Resolution approving an Economic Development Grant Agreement between E.I. Dupont and Lenoir County was approved.

Ms. Sutton stated hats off to Mr. Pope for beating out the competition from the other areas.

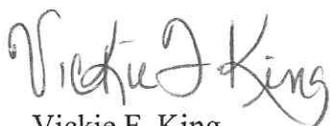
Mr. Pope stated Mr. Harold Thomas, Dupont's Plant Manager, who has been a big supporter of Lenoir County will be retiring this year.

Mr. Hill stated he appreciated the work and he realized it has been in the making for a long time. Mr. Hill stated this shows that by working together, we can make things happen and to have this in front of us is indeed a good day. We like to see folks move into our community.

Mr. Pope thanked the Board for approving the ditch clean up, allowing the entrance into the Industrial Park to look inviting, because he wants people to be proud of what they see.

Meeting Adjourned at 9:25 a.m.

Respectfully submitted,



Vickie F. King
Clerk to the Board

Reviewed By



Michael W. Jarman
County Manager

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

November 03, 2014

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, November 03, 2014, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice-Chairman Jackie Brown and Commissioners, Roland Best, Mac Daughety, Eric Rouse, and Linda Sutton.

Members Absent: Reuben Davis

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Vickie F. King, Clerk to the Board, Bob Griffin, County Attorney, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the Invocation and Mr. Best led the audience in the Pledge of Allegiance.

A motion was made by Ms. Brown and a second by Mr. Best to excuse Commissioner Reuben Davis from the meeting.

PUBLIC INFORMATION:

Tammy Kelly, Cooperative Extension Director, addressed the Board. A lot of things have been going on at Cooperative Extension. I sent Mr. Jarman a copy of a Resolution that Surry County adopted regarding revisions Cooperative Extension offices across the State are sending to the State Cooperative Extension Headquarters. I tailored the Resolution to what I felt Lenoir County meant to us, since every county is different and each has different support levels. A little over a year ago, we started meeting with a vision committee. The committee wanted to listen to the public to see what they had to say about Cooperative Extension, and how they should move forward. The listening sessions were attended by a committee comprised of Cooperative Extension folks and some Advisory Council members. I felt a lot of this was funds driven. Ms. Kelly shared information from a map showing on one side how the state currently looks (disparate staffing allocation). However, the State wants it to look like the map on the right (more equitable service access). Their mission is to make every county office look the same. Every county would have to share 50% of the cost of each position, which Lenoir County has been doing for a long time. The plan is for every county to have 1 Ag. agent, 1 secretarial support staff person, 1 4H agent, and 1/2 a Family Consumer Science agent, that will work two counties. I have had a couple of secretaries retire, so because of that, I do not have to let anyone go. As of January 2, 2015, Administrative Assistants possibly will be rified. When I first started working in Lenoir County, I had 22 people on staff, which was wonderful, although a lot of them were funded by grants. I have filled our Ag. position, which is only a 1/2 position, because I share them with Jones County.

The one position that is not funded is administration, which is my current position. The State is calling for administration to be picked up by a program area. I am not so sure how that is going to work. In response to this plan, Surry County sent a Resolution to the State of North Carolina and Mr. Jarman asked me to prepare one that would fit Lenoir County. Essentially we are losing two secretary positions and one Administrative position. I fall under administration. I do a lot of community resource development, which is grant writing and a lot of local foods programs. We will lose the SHIIP program, which has saved seniors approximately \$500,000 a year in medical expenses. Although we get some grant money for the program, it is not enough to pay a person to do the job. My plan down the road is to contract with someone with grant money to handle that portion of the program; however, it will not be State supported.

Mr. Jarman stated, before Ms. Kelly reads the Resolution, I would like to make a couple of comments, because I feel really strong about the situation. I disagree with the "one size fits all approach," because some counties are more rural than others. When you are sharing with Jones County, that's fine, but when you are sharing 50/50 and you look at our crop production, we have much more than Jones County. With the SHIIP program, a great program for our seniors, it will be going away. We are not going to supplant the State budget. Ms. Kelly has had to deal with me and she will probably tell you it's been frustrating. They started this a while back and I have looked at it over and over and said to Ms. Kelly, she needs to find a way to do it, because we are not going to supplant the State budget. Ms. Kelly has been great at either finding grant money or other ways to get the job done. Dealing with all of those types of things, I felt having a Resolution in place would be appropriate. Although they are doing this for the dollars, it could be more equitable, so your communities that are hugely dependent on agriculture could be treated a little differently. I asked Ms. Kelly to come before the Board and share this information, so we can support our farms and community.

Ms. Sutton stated, she serves on the State Extension Advisory Council and this is one of those situations that you have to be careful what you ask for. There are not a lot of counties that are paying 50%, so Lenoir County was blessed to be in that position. We as a group have supported the vision, but the one thing that has bothered everyone the most has been the Administrative part. Ms. Kelly has done a phenomenal job making sure we get grants and other funding to take the place of monies that are cut. The State is not considering the amount of time each volunteer sacrifices to help the elderly in our County with programs like SHIIP.

Mr. Jarman stated, it takes Ms. Kelly's staff to organize such events.

Ms. Kelly read the Resolution Supporting Current Staffing Levels at the North Carolina Cooperative Extension Office in Lenoir County.

Upon a motion made by Ms. Brown and a second by Mr. Daughety, the Resolution Supporting Current Staffing Levels at the North Carolina Cooperative Extension Office in Lenoir County was unanimously approved.

Mr. Hill stated, it is important that every organization looks at their staffing, their vision, and their plan. When a plan comes before us that is not fair or balanced, it puts us in an unusual situation having to challenge the vision coming from a State organization.

Ms. Kelly stated, what is the most difficult for me to realize is that all counties are never going to be the same, due to support money contributed by the counties and because of the make-up of the general population of each.

Mr. Pope, Economic Development Director, addressed the Board. I want to bring you up to date and share some information regarding the Economic Development report card. I try to do this each year so the Board can see where the County is regarding industries and incentives. Last year Lenoir County reported 4,767 manufacturing jobs, and this year 5,938. These companies have generated over \$8 million in County revenues and we paid out about \$2.9 million in incentives, which show it's well worth the incentives paid.

Ms. Sutton stated, this shows we are getting our money's worth and sometimes people can't understand long range plans.

Mr. Pope stated, during FY 2013-2014 Economic Development, made seven announcements; Pactiv, Strata Solar, Associated Materials Inc., Horseware, Smithfield, Neuse Sports Shop, and Dupont, which totaled 431 announced jobs and \$98.7 million invested in Lenoir County. Since I took the helm of Economic Development in 2005, there have been 34 announced projects, 4800 jobs created, and 1 billion 389 million dollars in investments. Lately we have been working on other projects, such as Section C of the Harvey Parkway. The Economic Development website has been cleaned up. We are now on Face Book, Twitter, and LinkedIn. We recently held the C-100 Annual celebration at the Farmer' Market. Manufacturer's Day, held in October, is expected to grow next year. Unemployment is at 7.8%, the lowest it's been since 2008. We continue to hear folks talk about no opportunities and nothing to do in Lenoir County. We are working with the Governor's Office and a program with Lenoir Community College called NC Works. We have 35 manufacturers in Lenoir County, who total over 6,500 employees just in manufacturing. We are going out through this program, talking to folks and so far everyone has vacancies posted that they are looking to fill. Our community needs to know there are opportunities out there; however, the question is, what do the people want to do and how far are they willing to go? The following are a few of the comments I am hearing from the manufacturers, reasons why people do not get hired or stay on the job: The #1 problem is no experience in maintenance followed by; not being able to pass drug tests; not interested in promotions due to conflicts with their social services benefits; peer pressure; inability to use a ruler; people calling in on the first day of hunting season; social economic status; and individuals not telling the truth regarding criminal history. These are just a few of the manufacturers' concerns and many of the manufacturers are looking to hire folks. We need to look at what we are doing in our education system. Stem has come a long way and we are trying to put that in place in more schools, because the bar has to be raised.

Mr. Rouse asked Mr. Pope what he meant by "impacting their social services benefits"? Mr. Pope stated they can only work so many hours before they start losing their benefits. Mr. Rouse stated, basically they are making more money on social programs than they can at a job. Mr. Pope stated they can actually make more with the industry, but they are afraid to work those hours, because it's going to mess up their social services benefits.

Mr. Pope stated, the employers want them to work more.

Mr. Rouse stated, the actual benefits the government is paying them holds them back instead of increasing their hours of work.

Mr. Pope stated, the benefits are a guaranteed thing from the Government and they are afraid that working more hours and getting a raise in pay is going to jeopardize those benefits.

Ms. Brown stated, if they work more than what they are classified to do, they would have to pay that money back to the government.

Ms. Sutton asked does that include retirees?

Mr. Pope stated, just the employees on the plant floor.

Mr. Pope stated, we are trying to move folks up to take higher paying jobs and they won't do it.

Mr. Rouse stated, it might be time to cut back on social programs to push them up the ladder.

Mr. Hill stated, there are several things happening, one is fear of the unknown. Another is the people who are a second generation of dependency on programs. Another is fear of making that change. We have to make sure the manufacturers are educating their folks as well. The manufacturers have a responsibility as well to say to the employees, we need you here and if you can't be here there are consequences, so it's a two edged sword. I think an able body needs to work. They need to be trained, educated, and understand that the responsibility is both public and private.

Mr. Jarman stated, we need to know the whole picture, look at the specifics and study every situation. We should invite Susan Moore from DSS to address the Board on this subject. DSS has changed a lot of their programs. They may be on one program for two years and think it's great, and then they find out they are going to be taken off it. Let's allow Ms. Moore to come and respond with the facts. At that point, we need to be expressing our concerns to higher levels.

Mr. Rouse asked Mr. Jarman if it is true that you agree we should decrease social programs?

Mr. Jarman stated, I have no problem with saying we need to fix it, but I think DSS has done something with some of the programs already. They have sunsets and they can only do it for 24 months ect. I would like to know the facts before we take it and run with it. We need to know the truth and study both sides of the situation.

Ms. Sutton stated, an example of some of the changes DSS has made is with the Day Care Program. In the past, the parent did not have to pay anything, but now before they receive services for day care, they have to pay a portion up front.

Mr. Pope stated, the things that have really hit home are that some companies are not requiring college educations, they are only asking for high school diplomas or a GED.

With one company, when you get through production in the first entry level, they put you in a \$20-\$26 per hour job with benefits. There are jobs, but the people must want to work.

Mr. Jarman stated, I will get Ms. Moore to address this, and if it is indeed this way, we will focus our efforts on trying to move up the chain and change it. If it is not that way, we need to ask DSS to make sure people realize when they are qualifying for services, that the services will end at some point. So if they get a chance to change it on their own, they would need to do so.

Mr. Pope stated, the public/private partnership with Commerce is now underway. It started in October. We are working with a few of the partnerships on some projects. Also, last week the Secretary of Transportation, Anthony Fox, was in our community visiting Spirit, the GTP, and the Control tower, talking about transportation and the needs in our community.

Mr. Hill stated, it was a good Regional meeting. The Secretary was there, commissioners from other counties, and a lot of different people from across the area with about 8 or 9 different counties represented. They spoke about rail systems, infrastructure, and the need for roads.

Mr. Pope stated, Lenoir County is getting a lot of spot lights shined on it because of the good things that have happened here. We have done a lot of good things and the future looks bright. Look at Dupont's announcement last week. We would not be here without incentives, and like it or not, incentives work.

Ms. Sutton stated, I would love to see a Resolution done for Harold Thomas, because he has been very instrumental in getting Dupont to stay in the community, and with him retiring in December, it would let Dupont know how much we appreciate the hard work he has done in the community.

Mr. Jarman stated, Mr. Thomas has been pivotal in this community. We are also very appreciative of what Mr. Pope has done, because when you go to the Association of County Commissioners meetings and talk to those from others communities, you are not going to see these kinds of numbers in the other communities.

CONSENT AGENDA:

1. Budget Ordinance Amendment: General Fund: Emergency Management: \$500.00. Increase.
2. Budget Ordinance Amendment: General Fund: Health: (Adult Health-Maternal Health): \$679.00. Decrease.
3. Budget Ordinance Amendment: General Fund: Health:(Adult Health-STD/HIV): \$1,000.00. Increase.
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

PUBLIC HEARING/RESOLUTIONS:

Item No. 5A was a Public Hearing regarding the Community Transportation Program Grant. Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board opened the Public Hearing at 9:37 a.m. Chris Harper, Transit Director, stated, the Public Hearing is regarding the Community Transportation Program. The Community Transportation Program has two components, one Administrative and the other Capital. The purpose of the Community Transportation Program (CTP) Grant is to enhance transportation in counties and to meet community transportation needs. The CTP FY 2015-2016 grant application includes approximately \$275,423 for administrative funding and \$196,870 for capital funding. Grant funding will cover 85% of salaries and fringes for four administrative employees and other administrative expenditures. This requires a 15% local match. Local funding will be secured through transit revenues. One of the biggest expenses in the program is for replacement vehicles. Other than replacing vehicles, we requested a security system for the Transit office, because the prior system has not worked for the past five years. With tickets, passengers coming in, and sometimes cash on hand, we felt the need for security in the building. I am hoping to also get the parking lot repaved with the grant funding. I am asking the Board for their support and approval of this grant request. Mr. Hill asked if there were any public comments. There were none. Upon a motion by Ms. Brown and a second by Mr. Daughety, the Public Hearing Closed at 9:46 a.m.

Item No. 5B was a Resolution Supporting the Community Transportation Program. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 5B was unanimously approved.

Item No. 5C was a Resolution authorizing persons to execute the required documents for the Community Transportation Grant. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 5C was unanimously approved.

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS:

Item No. 6 was a Resolution authorizing the replacement of damaged windows by Oliver Glass Company in the amount of \$5,511.00. Mike Wiggins, Maintenance Director, stated the original portion of the Courthouse is connected to the Annex by two glass curtain walls which have glass units that have become damaged or fogged-up. Maintenance has identified 7 glass units in the curtain walls, along with 9 units in the Multi-Purpose Building and the DSS Building that are in need of replacement. The glass has become unattractive and broken glass is a serious safety issue.

We have pressure washed the DSS building and have done some painting at the ABC store. Upon a motion by Mr. Best and a second by Ms. Sutton, Item No. 6 was unanimously approved.

Item No. 7 was a Budget Ordinance Amendment: General Fund: Health: Adult Health-Family Planning: \$4,940.00. Decrease. Joey Huff, Health Director, stated, this is Revision #3 to the Agreement Addendum, which reduces by approximately 4%, the funding for this activity due to a reduction in the Maternal and Child Health Block Grant. Upon a motion made by Mr. Rouse and a second by Ms. Brown, Item No. 7 was unanimously approved.

Item No. 8 was a Budget Ordinance Amendment: General Fund: Health: Adult Health-Health Promotions: \$10,576.00. Increase. Joey Huff, Health Director, stated, this budget amendment addendum Revision #1 increases funding by \$13,757, which shall be used to accomplish one of the following: Increase the number of interventions implemented; expand the reach of existing interventions by implementing them in at least one additional setting/locations; or provide training opportunities for staff and community partners to support successful implementation of interventions. Upon a motion made by Ms. Sutton and a second by Mr. Best, Item No. 8 was unanimously approved.

Mr. Huff stated, the Health Department's Fall Festival was a great success with over 100 individuals in attendance. Many from the community had the opportunity to mingle, eat, and have fun with neighbors. It was a good opportunity to share the different programs they offer at the Health Department.

Item No. 9 was a Resolution to approve the retrofitting of one 2003 Ford Ambulance by Dailco, for use when treating and transporting patients requiring specialized equipment that will require decontamination efforts, in the amount of \$4,300.00. Mr. Dail stated, sometimes the EMS Division is subject to transport patients that have highly contagious diseases and/or have been contaminated with a hazardous material. At the present time the EMS Division does not have a vehicle that is easily decontaminated.

All current vehicles would require an extended "down" time for decontamination, with the potential of a considerable amount of wasted equipment as a result of the exposure to the identified contaminate. By retrofitting, it would make clean up easier by just using a clorox/water solution. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution approving the purchase of a 2014 Ford F250 4x4 Truck from Capital Ford of Wilmington in the amount of \$30,101.00. Roger Dail, EMS Director, stated, the Lenoir County Emergency Services Department Fire Division assigns the Fire Marshal a vehicle for use in responding to assist Fire Department personnel in the investigation of suspicious fires, illegal fire activity, and assist the emergency management division in the investigation of natural and man-made disasters. Upon a motion made by Ms. Sutton and a second by Ms. Brown, Item No. 10 was unanimously approved.

Mr. Rouse asked Mr. Dail was this money included within his original budget? Mr. Dail stated, yes. Mr. Jarman explained it was in a separate fund for vehicle replacement, and was included in that budget. Mr. Jarman stated, Mr. Dail was not getting rid of the old vehicle. It would be passed on to another department. Mr. Dail stated, the old vehicle has over 200,000 miles on it.

Item No. 11 was a Resolution approving appointments of citizens to boards, commissions, etc. Since this was the first appearance of the only listed appointee, no action was taken at this time.

CURRENT VACANCIES: Lenoir County Health Board – (1) Optometrist

PUBLIC COMMENTS

Mr. Hill asked if anyone from the public wished to address the Board?

Mr. John Nix, co-owner of Matrix East Surveyors, thanked the Board for allowing him to speak. Mr. Nix stated, his company is coming up on their 14th anniversary. I currently have 8 employees, and one of the things that concerns me is the times of the commissioners' meetings. Every time I have to come to a commissioners' meeting, I have to make special concessions, and I am taking a financial hit to attend. I think a lot of people would like to be involved, but they can't afford to lose time from work. I heard Mr. Pope say Lenoir County has 35 manufacturers. Wouldn't it be nice for some of those representatives to be able to attend the meetings. Meeting at 10:00am and 4:00pm are just not good times for the meetings. I will continue to come to the meetings and propose that the time be changed to make it more accessible for citizens of Lenoir County, like himself. I came to the Board a few weeks ago with a proposal to move the meetings to Tuesday evenings at 6pm, 6:30pm, 5:30pm or whatever time the Board set to make it more available and accessible for citizens. Also a Town Hall style meeting maybe quarterly would be helpful. I am representing a lot of people who are afraid to say things. It is important to a lot of citizens, as well as myself, that the meeting times be changed. As a reminder, I am here as a citizen and feel it is my duty to be a part of my local government.

Mr. Hill stated, I appreciate your diligence. The Board is looking into your request. We are exploring those options and looking at the information on the times of meetings all around us; however, the Board normally adopts the calendar for our meetings in January and that would be a very good time, if the Board was going to make any changes to address this issue. If they decide to make a change, that will give everybody an opportunity to make adjustments in their schedules. We are looking into it. Mr. Jarman has already shared information with me regarding meeting times, so we will continue to move forward.

Ms. Sutton stated, the meeting being put on TV was one of the steps taken so the public could get exposure. So this Board has tried to do something to involve citizens.

Mr. Nix replied to Ms. Sutton, I think that's great that we have the TV, but there is nothing like getting involved, one on one, to make somebody feel like they are a part of their county and government.

Mr. Hill stated, again it's on the forefront of our thoughts, and when it's time for us to adopt our calendar, we will look into it.

Item No. 12 was items from the County Manager. Mike Jarman, County Manager, asked the Board to take a look on the back of the County Manager's Information Page. At the last meeting the Board requested the clerk to compile a summary of actions taken. It basically looks like the main agenda page, but you can see the results on the right. If it is satisfactory, is the document what the Board is seeking, or if you want additional information added?

Mr. Hill stated, the sheet helps and again this is another action taken to help the public understand more easily what action the Board has taken. Most of the time the public is not going to take the time to look through all the meeting minutes, and having a snapshot of what has been done is something that will help.

Ms. Sutton stated, what's important is what action the Board took. Sometimes people pick up only a portion of what was discussed.

Ms. Brown stated, she sits on the Public Education Steering Committee for the NCACC and they met on October 7, 2014. What the Board has before them are the goals the Steering Committee is going to present at the conference.

Ms. Brown stated, President Ronnie Beal, who is the new president of NCACC, has appointed me to serve on the task force for Mental Health. If anyone has any comments or suggestions for me, please give them to me before they meet on December 2nd.

Mr. Hill stated, Tuesday is an important day and we have people sitting here that will be a part of the election. Election Day is an important time for our citizens and I hope everyone will exercise their right to vote.

Mr. Hill made a motion to move into closed session.

CLOSED SESSION

Upon a motion by Ms. Brown and a second by Ms. Sutton a closed session was entered into at approximately 9:55 a. m. with the following cited: Number Four (4):

To discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County.

Upon a motion by Ms. Brown and a second by Mr. Best and unanimous approval, the Board moved out of closed session at approximately 10:10 a.m. The meeting re-convened in open session at approximately 10:13 a.m.

MINUTES – CLOSED SESSION
LENOIR COUNTY BOARD OF COMMISSIONERS

NOVEMBER 3, 2014

Upon a motion by Ms. Brown and a second by Ms. Sutton a closed session was entered into at approximately 9:55 a. m. with the following cited: Number Four (4):

To discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County.

Members present: Chairman Craig Hill, Vice-Chairman Jackie Brown and Commissioners, Roland Best, Mac Daughety, Eric Rouse, and Linda Sutton.

Members Absent: Reuben Davis

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Vickie F. King, Clerk to the Board, Bob Griffin, County Attorney.

Mr. Pope stated, he was getting close to an announcement for Project Macbeth. They will create 60 jobs with an investment of \$24 million. Our incentives are \$750,000 over a 5 or 10 year period, and I should know by today or tomorrow if the project is ready to be announced. The state was extremely slow with their response regarding our incentives. We had a lot of conversations and detailed discussions pertaining to Tier 1 communities.

Mr. Jarman stated, Mr. Pope did a good job in presenting his case in Raleigh.

Mr. Rouse stated, if the Board did not know the specifics or individuals involved with projects, how are we to know which representatives to approach for help?

Mr. Jarman stated, the focus should be placed on the procedures, and not on the individuals.

Mr. Daughety stated, the dynamics in North Carolina are changing and the Legislators are aware of that. The population in Eastern North Carolina is changing, and the Metropolitan areas like Wake County have an agenda. Many have seen Eastern North Carolina being left alone. From my point of view it's a political issue because the metropolitan areas will eventually dominate.

Mr. Pope stated, he has received a letter of intent for Project Lucille to purchase the old Kinta building near DuPont. The County would not be responsible for the fix up of the building. Their third party appraiser said the building must appraise at the discussed figure prior to the purchase. Once approved by the Board the funds from the sale of the building will go back for Economic Development.

Upon a motion by Ms. Brown and a second by Mr. Best and unanimous approval, the Board moved out of closed session at approximately 10:10 a.m.

Back in open session at 10:13 a.m.

Mr. Hill stated, we are back in open session. Mr. Hill stated, the Board went into closed session to discuss a potential industry in Lenoir County. No action was taken. Mr. Hill asked if there were any additional comments? There were none.

Upon a motion made by Mr. Daughety and a second by Mr. Best, the meeting was adjourned.

Meeting Adjourned at 10:20 a.m.

Respectfully submitted,



Vickie F. King
Clerk to the Board

Reviewed By



Michael W. Jarman
County Manager

BUDGET ORDINANCE AMENDMENT:
 GENERAL FUND:
 HEALTH:
 (WIC Budget)
 Decrease(\$312.00)

Item No. 2



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2014 - 2015
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>Decrease</u>			<u>Decrease</u>		
10-3507-3300	WIC Program(State)	\$ (312.00)	10-5167-2900	Other Supplies	\$ (312.00)
Total		\$ (312.00)	Total		\$ (312.00)

Reason and Justification for Request:
 Reduced WIC budget by \$312.00 over estimate in budget.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	11/7/14	<i>Martha H. Martin</i>	11/10/2014
Budget Officer Approval	Date		
<i>[Signature]</i>	11/12/14		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT:

GENERAL FUND:

HEALTH:

(Environmental Health)

Decrease \$4,000.00

Item No. 3



LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2014 - 2015
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>Decrease</u>			<u>Increase</u>		
10-3518-3301	Food & Lodging(State)	\$ (4,000.00)	10-5180-2900	Supplies	\$ 498.00
			10-5180-2990	Mosquito	\$ (4,498.00)
Total		\$ (4,000.00)	Total		\$ (4,000.00)

Reason and Justification for Request:
 State Aid reduced funding for Vector Control Program which was eliminated in the House, Senate and Governor's budget.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	11/7/14	<i>Martha H. Martin</i>	11/7/2014

Budget Officer Approval	Date
<i>[Signature]</i>	11/7/14

Board Approval (When Applicable)	Date	Date of Minutes

Item No. 4

BUDGET ORDINANCE AMENDMENT: TRUST & AGENCY FUND:
 INNOVATIVE APPROACH LITERACY (IAL): \$4,537.50 DECREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2014 - 2015
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
TRUST AND AGENCY		INNOVATIVE APPROACH TO LITERACY		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u> 70-3580-3601 GRANT-INNOVATIVE APP LITERACY	-4,537.50	<u>INCREASE</u> 70-5831-6000 GRANT-HIGH SCOPE EXPENSES	-4,537.50		
Total	-4,537.50	Total	-4,537.50		

Reason and Justification for Request:
 BUDGET AMENDMENT TO REVERSE BUDGET AMENDMENT G-6 WHICH WAS ITEM #4 ON THE AUGUST 4, 2014 AGENDA. THIS MONEY WAS FOR THE INNOVATIVE APPROACH TO LITERACY GRANT WHICH WAS ACCEPTED AT THE JANUARY 7, 2013 COMMISSIONERS' MEETING - ITEM #25. THIS MONEY CAME IN AT THE CLOSE OF THE 2013-2014 FISCAL YEAR, AND SHOULD HAVE BEEN INCLUDED ONLY AS PART OF THE ROLL FORWARD BUDGET AMENDMENT IN FY14-15, NOT AS A SEPARATE BUDGET AMENDMENT IN FY14-15. THIS WILL ADJUST BOTH THE REVENUE AND EXPENDITURE BUDGET AMOUNTS TO THEIR CORRECT NUMBERS.

Department Head Approval <i>Jummy D Kelly</i>	Date 10-29-14	Finance Officer Approval <i>Martha H. Martin</i>	Date 10/30/2014
Budget Officer Approval <i>Michael W. Jauran</i>	Date 10/31/14		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael W. Jarman, County Manager DATE 11/17/14 ITEM NO. 5

RESOLUTION: Approving Presentation of Badge and Service Weapon to Retiring Sheriff Christopher C. Hill.

SUBJECT AREA: Administration

ACTION REQUESTED: The Board is requested to authorize Sheriff Chris Hill to receive his Lenoir County Sheriff's Office badge and Glock .45 caliber service weapon pursuant to North Carolina State law and past county practices.

HISTORY/BACKGROUND: Sheriff Chris Hill began his career with the Lenoir County Sheriff's Office on August 15, 1983. During Sheriff Hill's tenure Sheriff Hill has been a dispatcher, jailor, patrol deputy, detective, Sergeant of investigations, Captain of Investigations, Major, Chief Deputy, and Sheriff. Sheriff Hill will officially retire effective 12:01 a.m. on December 1, 2014, having loyally served the people of Lenoir County for 31 years, 3 months, and 15 days.

North Carolina General Statute 20-187.2 provides for the presentation of an officer's badge upon his retirement and also provides for the governing body, in its discretion, to present the retiring officer with his service weapon after he receives a handgun permit. Sheriff Hill possesses a concealed carry handgun permit nullifying the requirement for a pistol purchase permit.

A number of law enforcement officers retire each year in various state and local jurisdictions within North Carolina. In these instances, the officers have been presented with their badge and service weapon.

EVALUATION: In keeping with the North Carolina General Statutes and local government practices, it is recommended that Sheriff Chris Hill be presented with his badge and Glock .45 caliber service weapon (serial number NNN885).

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 11/17/14 **ITEM NO.** 6

RESOLUTION: Approval of Purchase Order to Carolina Recreation and Design: \$48,000.00.

SUBJECT AREA: Financial

ACTION REQUESTED: The Board is requested to approve a purchase order in the amount of \$48,000.00 to Carolina Recreation and Design for a concrete playground to be located at Pearson Park.

HISTORY/BACKGROUND: Kinston and Lenoir County have received grants to begin construction of a Riverwalk that will eventually connect Pearson Park, the music park, and the Ram Neuse Museum with a 2.5 mile greenway. Phase 1 of this project has been funded with primarily State funds and will begin at the King Street Bridge and continue to the old power plant at the end of Atlantic Avenue. This playground will be a regional attraction for the greenway. The purpose of this project is for economic development, while also providing recreation opportunities for the citizens of Kinston and Lenoir County. Phase 1 construction will begin in July and should be completed by March of 2015.

EVALUATION: The Parks & Recreation Department will construct the playground and will begin a fund raising campaign to add lighting, rubber surfacing and additional features to the playground. This playground will be designed to attract people to the Riverwalk and serve as a major gathering place for children and young families during festivals and special events in downtown Kinston. The playground will be the first concrete themed playground in eastern North Carolina.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

MWJ By 274
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the issuance of a Purchase Order in the amount of \$48,000.00 to Carolina Recreation and Design for the purchase of a concrete themed playground to be located at Pearson Park is approved.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

Yea Votes: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

Date

Attest

Date

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 11/17/14 ITEM NO.: 7

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED: Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY/BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION: The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Eastern Carolina Council	Audrey Tyson 2nd Appearance	2017

CURRENT VACANCIES: Lenoir County Health Board – (1) Optometrist

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

MWJ BY 12/6
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Eastern Carolina Council	Audrey Tyson 2 nd Appearance	2017

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Davis _____
Daughety _____ Rouse _____ Sutton _____

Craig Hill, Chairman

11/17/14
Date

ATTEST 11/17/14
Date

Ind Appearance



Eastern Carolina Council

October 20, 2014

RECEIVED

Mr. Michael Jarman, County Manager
Lenoir County
P. O. Box 3289
130 South Queen Street
Kinston, NC 28502

OCT 23 2014

**LENOIR COUNTY
MANAGER'S OFFICE**

Dear Mr. Jarman:

The Regional Aging and Advisory Committee (RAAC) will have a (three year terms) vacancy regarding Lenoir County's representation.

Ms. Audrey Tyson of 734 Dawson Station Road, 28504 has served in this position on the committee and we would like to recommend her re-appointment.

I would like to request that this matter be included on the agenda for discussion at the next Lenoir County Commissioner's meeting. Please provide us with documentation regarding the appointment after a decision is made.

If you have any questions, please contact me at 252.638.3185 ext. 3009. Thank you for your efforts in regard to this matter.

Sincerely,

Tonya Cedars, Director
Eastern Carolina Council Area Agency on Aging

Cc: RAAC files
Audrey Tyson

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: November 17, 2014
SUBJECT: Items of Interest

1. Lenoir County Inspections Permit/Inspection Report
2. Financial Performance Summary 2014-15 Revenues & Expenditures



LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT
PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT

OCTOBER 2014

PERMITS ISSUED: 138

PERMITS VALUE: \$ 1,248,846

PERMIT FEES: \$ 10,774

SINGLE FAMILY DWELLINGS: 1

MOBILE HOMES: 12

COMMERCIAL: 2

ADDITIONS: 9

ELECTRICAL: 42

PLUMBING: 22

MECHANICAL: 36

OTHER: 14

TOTAL INSPECTIONS: 213

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 11-03-2014

	[Designated period: 10/01/14 to 10/31/14]				[Prior period: 10/01/13 to 10/31/13]				
	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
NEW RES. HOUSEKEEPING - LENOIR COUNTY									
* Single Family Houses Detached	101B	1	300,000.00	645.00	1	0	.00	.00	0
* Single Family Houses Attached	102B		.00	.00	0	0	.00	.00	0
* 2 Family Building	103B		.00	.00	0	0	.00	.00	0
* 3 and 4 Family Buildings	104B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	105B		.00	.00	0	0	.00	.00	0
*TOTAL INFORMATION 101-105	109B		.00	.00	0	0	.00	.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:									
* Hotels, Motels & Tourist Cabins ..	213B		.00	.00	0	0	.00	.00	0
* Other Non-Housekeeping Shelter ...	214B		.00	.00	0	0	.00	.00	0
NEW NON-RESIDENTIAL BUILDINGS:									
* Amusement, Social, & Recreational	318B		.00	.00	0	0	.00	.00	0
* Churches & Other Religious	319B		.00	.00	0	1	415,000.00	1,137.00	1
* Industrial	320B		.00	.00	0	2	540,000.00	1,774.00	2
* Prkng Garages (Blds & Open Decked)	321B		.00	.00	0	0	.00	.00	0
* Service Stations & Repair Garages	322B		.00	.00	0	0	.00	.00	0
* Hospitals & Institutional	323B		.00	.00	0	0	.00	.00	0
* Offices, Banks, & Professional ...	324B	1	160,000.00	500.00	1	0	.00	.00	0
* Public Works & Utilities	325B		.00	.00	0	0	.00	.00	0
* Schools & Other Educational	326B		.00	.00	0	0	.00	.00	0
* Stores & Customer Services	327B		.00	.00	0	0	.00	.00	0
* Other Non-Residential Bldgs	328B		.00	.00	0	1	35,000.00	50.00	1
* Structures Other than Buildings ...	329B		.00	.00	0	2	100,000.00	600.00	2
ADDITIONS, ALTERATIONS, & CONVERSION									
* Residential	434B	7	234,400.00	979.00	7	6	207,301.00	1,041.00	6
* Non-Residential & Non-Housekeeping	437B		.00	.00	0	0	.00	.00	0
* Adds of Res. CP/Garages (Atch/Detc)	438B	2	11,850.00	185.00	2	1	29,500.00	70.00	1
DEMOLITIONS AND RAZING OF BUILDINGS:									
* Single Family Houses (Atch/Detach)	645B		.00	.00	0	0	.00	.00	0
* 2 Family Buildings	646B		.00	.00	0	0	.00	.00	0
* 3 & 4 Family Buildings	647B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	648B		.00	.00	0	0	.00	.00	0
* All Other Buildings and Structures	649B		.00	.00	0	0	.00	.00	0

TOTALS FOR PERMITS THIS PAGE		11	706,250.00	2,309.00	11	13	1,326,801.00	4,672.00	13

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 11-03-2014

	[Designated period: 10/01/14 to 10/31/14]				[Prior period: 10/01/13 to 10/31/13]				
	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
MOBILE/MODULAR OFFICE/CLASSROOM									
*MOBILE OFFICE	740B		.00	.00	0	0	.00	.00	0
*MODULAR CLASSROOM	750B	1	75,000.00	350.00	0	0	.00	.00	0
*MODULAR OFFICE	730B		.00	.00	0	0	.00	.00	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:									
*ELECTRICAL	800B	42	99,150.00	2,588.00	42	42	78,900.00	2,746.00	42
*PLUMBING	810B	22	44,350.00	1,461.00	22	15	46,000.00	2,909.00	15
*HEATING/ AIR CONDITIONING	820B	36	129,250.00	2,206.00	35	24	2,083,400.00	3,311.00	25
*INSULATION	830B	2	4,500.00	100.00	1	5	20,200.00	307.00	5
*TEMPORARY POLE	840B	1	750.00	50.00	1	3	1,800.00	150.00	3
RESIDENTIAL ACCESSORY STRUCTURES									
*STORAGE/PORCHES/PATIOS/DECKS	900B		.00	.00	0	0	.00	.00	0
MISCELLANEOUS:									
*CHANGE OF OCCUPANCY	910B		.00	.00	0	0	.00	.00	0
*INSPECT DWELLING	920B	1	.00	.00	1	1	.00	.00	1
*TENTS	930B		.00	.00	0	0	.00	.00	0
*SATELLITE DISH	940B		.00	.00	0	0	.00	.00	0
*AWNING	950B		.00	.00	0	0	.00	.00	0
*EXTRA INSPECTIONS	960B	9	350.00	385.00	9	11	2,400.00	850.00	11
*FIRE PROTECTION SPRINKLER SYSTEM	966B		.00	.00	0	0	.00	.00	0
*MOVING DWELLING ONLY	970B		.00	.00	0	0	.00	.00	0
*SIGN	980B		.00	.00	0	0	.00	.00	0
*FIREWORKS	985B		.00	.00	0	0	.00	.00	0
*SWIMMING POOL	990B		.00	.00	0	0	.00	.00	0
*TANKS	995B		.00	.00	0	0	.00	.00	0
MOBILE HOMES									
*SINGLE WIDE MOBILE HOME	700B	7	66,246.40	700.00	7	3	39,900.00	300.00	3
*DOUBLE WIDE MOBILE HOME	710B	5	123,000.00	625.00	5	3	132,500.00	375.00	3
*MODULR HOME	720B		.00	.00	0	2	300,300.00	763.00	2
TOTALS FOR PERMITS ABOVE (incl. pg 1)		137	1,248,846.40	10,774.00	134	122	4,032,201.00	16,383.00	123
Totals of other permits in the period		1	.00	.00	1	0	.00	.00	0
TOTAL FOR ALL PERMITS IN THE PERIOD		138	1,248,846.40	10,774.00	135	122	4,032,201.00	16,383.00	123

This Report was printed on Monday, November 03, 2014

Lenoir County

Item Totals for Inspector ID

GO 83
 GO WH 1
 GOWH C 2
 VW 127

 213 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

<----- Inspections -----> <----- Re-Inspections -----> Based On # Activities

#ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
213	200	187	13	13	10	3	16
	%INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS REQUIRED
	94	94	6	6	77	23	8

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2014-15
OCTOBER 31, 2014

EXPENDITURES

33.33%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	216,675	88,395	0	128,280	40.8%
County Manager	285,288	96,631	0	188,657	33.9%
Finance	219,124	69,125	0	149,999	31.5%
Human Resources	163,140	38,581	0	124,559	23.6%
Tax Office	747,255	236,733	2,579	507,943	32.0%
Legal	62,500	13,992		48,508	22.4%
Court Facility	593,861	112,725	49,616	431,520	27.3%
Elections	333,075	83,710	24,330	225,035	32.4%
Register of Deeds	254,774	78,743	28,377	147,654	42.0%
Non-Departmental	1,484,837	964,135	0	520,702	64.9%
Process Funds	944,818	278,314	754	665,750	29.5%
Outside Agencies	187,500	21,739		165,761	11.6%
Management Info Systems	946,052	358,771	120,393	466,888	50.6%
Public Buildings	598,021	196,570	78,443	323,008	46.0%
Sheriff	4,677,238	1,469,517	169,694	3,038,027	35.0%
Sheriff - Civil Process	215,081	24,458	14,945	175,678	18.3%
Sheriff - Concealed Weapon	18,483	10,628	0	7,855	57.5%
Central Communications	1,339,755	404,015	83,165	852,575	36.4%
Jail	3,912,382	1,340,133	486,044	2,086,205	46.7%
Emergency Management	426,905	131,334	28,011	267,560	37.3%
Emergency Medical Services	3,947,719	1,340,931	326,094	2,280,694	42.2%
Non-Emergency Services	0	1,230	0	-1,230	#DIV/0!
Fire Protection	58,000	0	58,000	0	100.0%
Inspections	223,650	70,582	0	153,068	31.6%
Medical Examiner	40,000	5,850		34,150	14.6%
Economic Development	266,703	84,180	0	182,523	31.6%
Veterans Service Office	33,241	5,449	557	27,235	18.1%
Cooperative Extension	372,260	84,972	13,267	274,021	26.4%
JCPC - Parenting Matters	28,194	6,820		21,374	24.2%
Cooperative Ext-Grants	208,890	29,049	161	179,680	0.0%
Soil Conservation	123,509	37,762		85,747	30.6%
Health Department	4,172,215	1,170,513	267,849	2,733,853	34.5%
BioTerrorism - Health	33,664	10,892	410	22,362	33.6%
M. Health Department	245,715	81,905		163,810	33.3%
Public Assistance (DSS)	14,773,762	3,968,647	731,255	10,073,860	31.8%
Education	9,900,000	3,300,000		6,600,000	33.3%
Community College	2,260,000	753,333		1,506,667	33.3%
Cultural	740,500	246,833		493,667	33.3%
Recreation	855,530	285,177		570,353	33.3%
Debt Service	7,791,888	3,001,988		4,789,900	38.5%
Transfer to Other Funds	3,100,773	0		3,100,773	0.0%
Contingency	50,000	0		50,000	0.0%
TOTAL GENERAL	66,852,977	20,504,362	2,483,944	43,864,671	34.4%
OTHER FUNDS:					
Employee Insurance Fund	4,100,000	867,619		3,232,381	21.2%
Vehicle Replacement Fund	435,570	270,146	90,801	74,623	0.0%
Fed Seized Property Fund	32,270	6,888	28,686	-3,304	110.2%
State Controlled Substance Fund	5,770	6,012	34,650	-34,892	704.7%
School Capital Fund	2,884,800	2,700,000	0	184,800	93.6%
Transportation Fund	1,537,000	307,214	333,696	896,090	41.7%
Scrap Tire Disposal Fund	170,000	29,932		140,068	17.6%
Emergency Telephone Fund	1,143,977	123,845	444,186	575,946	49.7%
Revaluation Fund	55,604	17,699		37,905	31.8%
Automation-Preservation Fund	21,900	0	0	21,900	0.0%
MSW Landfill-Debt Service	0			0	
Capital Improvements Fund	6,247,925	3,109,437	-380	3,138,868	49.8%
Fire Districts	1,297,550	269,176	0	1,028,374	20.7%
Solid Waste Management	3,147,744	775,820	69,856	2,302,068	26.9%
Trust & Agency Fund					
Family & Caregiver-Smart Start	63,556	12,244	0	51,312	19.3%
TOTAL OTHER FUNDS	21,143,666	8,496,032	1,001,495	11,646,139	44.9%
GRAND TOTAL	87,996,643	29,000,394	3,485,439	55,510,810	36.9%

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2014-15
OCTOBER 31, 2014

REVENUES

33.33%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	2,104,761	473,419	1,631,342	22.49%
Public Assistance (DSS)	10,596,957	2,065,957	8,531,000	19.50%
Property Taxes	33,842,854	11,580,304	22,262,550	34.22%
Sales Taxes	6,150,000	527,762	5,622,238	8.58%
Other General	14,158,405	5,575,383	8,583,022	39.38%
TOTAL GENERAL	66,852,977	20,222,825	46,630,152	30.25%
OTHER FUNDS:				
Employee Insurance	4,100,000	1,221,294	2,878,706	29.79%
Vehicle Replacement	435,570	5,896	429,674	0.00%
Fed Seized Property	32,270	0	32,270	0.00%
State Controlled Substance	5,770	457	5,313	7.92%
School Capital Fund	2,884,800	171,526	2,713,274	5.95%
Transportation Fund	1,537,000	248,353	1,288,647	16.16%
Scrap Tire Disposal	170,000	0	170,000	0.00%
Emergency Telephone	1,143,977	85,817	1,058,160	7.50%
Revaluation Fund	55,604	0	55,604	0.00%
Automation-Preservation Fnd	21,900	6,975	14,925	31.85%
MSW Landfill-Debt Service	0	5	-5	
Capital Improve Fund	6,247,925	923,800	5,324,125	14.79%
Fire Districts	1,297,550	376,024	921,526	28.98%
Solid Waste Management	3,147,744	1,518,200	1,629,544	48.23%
Trust and Agency Fund:				
Smart Start Program	63,556	5,432	58,124	8.55%
TOTAL OTHER FUNDS	21,143,666	4,563,779	16,579,887	21.58%
GRAND TOTAL	87,996,643	24,786,604	63,210,039	28.17%

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
SCHOOL CONSTRUCTION FUND	72,623,867	0	72,623,867	0.00%
CAPITAL PROJECTS FUND	36,077,663	26,406,249	9,671,414	73.19%
CDBG RELATED PROJECTS	3,813,688	218,876	3,594,812	5.74%
Total Project Based	112,515,218	26,625,125	85,890,093	

* **Bold** area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
SCHOOL CONSTRUCTION FUND	72,623,867	0	0	72,623,867
CAPITAL PROJECTS FUND	36,077,663	26,425,757	111,942	9,539,964
CDBG RELATED PROJECTS	3,813,688	195,106	0	3,618,582
Total Project Based	112,515,218	26,620,863	111,942	85,782,413

* **Bold** area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project