

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
 MONDAY, NOVEMBER 18, 2013 – TIME: 4:00 P.M.
 COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
 130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: 10 Min.

- | | | |
|----|--|---------------|
| 1. | Items from Chairman/Commissioners: 10 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |
| | CONSENT AGENDA: 10 Min. | ACTION |
| 3. | Approval of Minutes: Board Meeting: November 4, 2013 | Martin/Jarman |

END OF CONSENT AGENDA

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS 40 Min.

- | | | |
|-----|--|--------|
| 4. | Budget Ordinance Amendment: General Fund: Emergency Medical Services: \$4,000: Increase | Dail |
| 5. | Budget Ordinance Amendment: Emergency Telephone Fund: Emergency: Telephone: \$1,300,000: Increase | Dail |
| 6. | Budget Ordinance Amendment: General Fund: Sheriff Dept.: \$5,825: Increase | Hill |
| 7. | Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: \$180,000: Increase | Martin |
| 8. | Request for Addition to State Maintained Secondary Road System: Kelly Acres Subdivision | Jarman |
| 9. | Resolution Authorizing Emergency Repair of Terex TC-400 Trashmaster Compactor: Road Machinery Services, Inc.: Not to Exceed \$52,551.85 | Miller |
| 10. | Resolution Authorizing Local Share Funding Commitment for Projected Expansion of Service for Community Transportation Grants in Fiscal Years 2016, 2017, 2018, 2019 and 2020 | Harper |

APPOINTMENTS: 5 Min.

- | | | |
|-----|---|--------|
| 11. | Resolution Approving Policy Governing Commissioner Appointments to Vacancies on Lenoir County Advisory Boards and Commissions | Jarman |
| 12. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. | Martin |

OTHER ITEMS: 10 Min.

- | | | |
|-----|---|--|
| 13. | Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary) | |
|-----|---|--|

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: November 18, 2013
SUBJECT: Items of Interest

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1. Lenoir County Financial Performance Summary: October 31, 2013

 2. Monthly Status Report: 2011 CDBG NC Catalyst Project
2012 CDBG Scattered Site Housing Assistance Project

 3. Lenoir County Inspections Report: October 2013

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2013-14
OCTOBER 31, 2013

REVENUES

33.33%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,762,601	376,720	1,385,881	21.37%
Public Assistance (DSS)	9,632,846	2,227,388	7,405,458	23.12%
Property Taxes	33,668,134	9,420,492	24,247,642	27.98%
Sales Taxes	6,150,000	1,114,116	5,035,884	18.12%
Other General	13,611,607	5,726,816	7,884,791	42.07%
TOTAL GENERAL	64,825,188	18,865,532	45,959,656	29.10%
OTHER FUNDS:				
Employee Insurance	3,970,000	1,206,739	2,763,261	30.40%
Vehicle Replacement	350,000	16,934	333,066	0.00%
Fed Seized Property	37,200	74,986	-37,786	201.58%
State Controlled Substance	24,000	6,145	17,855	25.60%
School Capital Fund	3,100,800	331,088	2,769,712	10.68%
Transportation Fund	1,324,336	381,188	943,148	28.78%
Scrap Tire Disposal	135,000	19,607	115,393	14.52%
Emergency Telephone	353,287	86,853	266,434	24.58%
Revaluation Fund	54,549	0	54,549	0.00%
Automation-Preservation Fnd	21,600	8,139	13,461	37.68%
MSW Landfill-Debt Service	0	9	-9	
Capital Improve Fund	5,053,412	11,375	5,042,037	0.23%
Fire Districts	1,347,606	376,354	971,252	27.93%
Solid Waste Management	3,436,974	1,594,750	1,842,224	46.40%
Trust and Agency Fund:				
Smart Start Program	50,179	15,166	35,013	30.22%
TOTAL OTHER FUNDS	19,258,943	4,129,333	15,129,610	21.44%
GRAND TOTAL	84,084,131	22,994,865	61,089,266	27.35%

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	100.00%
CAPITAL PROJECTS FUND	36,075,003	29,048,219	7,026,784	80.52%
CDBG RELATED PROJECTS	3,813,688	2,825,001	988,687	74.08%
Total Project Based	112,512,558	104,497,087	8,015,471	

* **Bold** area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	0
CAPITAL PROJECTS FUND	36,075,003	28,101,861	6,384,645	1,588,497
CDBG RELATED PROJECTS	3,813,688	2,801,401	0	1,012,287
Total Project Based	112,512,558	103,527,129	6,384,645	2,600,784

* **Bold** area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2013-14
OCTOBER 31, 2013

EXPENDITURES

33.33%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	201,793	68,963	0	132,830	34.2%
County Manager	277,122	86,649	0	190,473	31.3%
Finance	192,306	68,225	0	124,081	35.5%
Human Resources	196,775	61,064	0	135,711	31.0%
Tax Office	773,628	265,348	4,985	503,295	34.9%
Legal	62,500	7,500		55,000	12.0%
Court Facility	594,232	140,366	76,743	377,123	36.5%
Elections	371,136	101,213	19,198	250,725	32.4%
Register of Deeds	278,053	85,502	29,477	163,074	41.4%
Non-Departmental	1,244,664	719,715		524,949	57.8%
Process Funds	877,435	253,533	2,750	621,152	29.2%
Outside Agencies	129,500	37,119		92,381	28.7%
Management Info Systems	917,862	313,728	96,397	507,737	44.7%
Public Buildings	568,781	146,705	44,313	377,763	33.6%
Sheriff	4,524,542	1,501,243	126,727	2,896,572	36.0%
Sheriff - Civil Process	279,886	11,460	0	268,426	4.1%
Central Communications	1,387,913	431,105	76,855	879,953	36.6%
Jail	3,549,940	1,241,070	491,857	1,817,013	48.8%
Emergency Management	427,040	125,516	38,833	262,691	38.5%
Emergency Medical Services	3,743,074	1,257,809	303,383	2,181,882	41.7%
Non-Emergency Services	353,271	97,850	32,965	222,456	37.0%
Hurricane Irene		-499		499	
Fire Protection	28,279	28,279	0	0	100.0%
Inspections	221,293	69,899	0	151,394	31.6%
Medical Examiner	40,000	3,800		36,200	9.5%
Economic Development	276,225	80,002	4,213	192,010	30.5%
Veterans Service Office	33,241	6,790	267	26,184	21.2%
Cooperative Extension	390,984	119,777	12,318	258,889	33.8%
JCPC - Parenting Matters	35,194	9,149		26,045	26.0%
Cooperative Ext-Grants	200,375	20,914	1,500	177,961	0.0%
Soil Conservation	121,263	36,290		84,973	29.9%
Health Department	3,898,494	1,068,797	266,469	2,563,228	34.3%
BioTerrorism - Health	34,237	12,060	0	22,177	35.2%
M. Health Department	245,715	81,905		163,810	33.3%
Public Assistance (DSS)	13,751,896	3,524,633	248,940	9,978,323	27.4%
Education	9,900,000	3,300,000		6,600,000	33.3%
Community College	2,235,000	745,000		1,490,000	33.3%
Cultural	740,500	246,833		493,667	33.3%
Recreation	799,000	266,333		532,667	33.3%
Debt Service	7,989,715	3,005,514		4,984,201	37.6%
Transfer to Other Funds	2,882,324	0		2,882,324	0.0%
Contingency	50,000	0		50,000	0.0%
TOTAL GENERAL	64,825,188	19,647,159	1,878,190	43,299,839	33.2%
OTHER FUNDS:					
Employee Insurance Fund	3,970,000	1,058,101		2,911,899	26.7%
Vehicle Replacement Fund	350,000	20,321	0	329,679	0.0%
Fed Seized Property Fund	37,200	27,542	7,728	1,930	94.8%
State Controlled Substance Fund	24,000	28,144	0	-4,144	117.3%
School Capital Fund	3,100,800	2,500,000		600,800	80.6%
Transportation Fund	1,324,336	296,837	103,320	924,179	30.2%
Scrap Tire Disposal Fund	135,000	34,755		100,245	25.7%
Emergency Telephone Fund	353,287	152,496	6,474	194,317	45.0%
Revaluation Fund	54,549	16,288		38,261	29.9%
Automation-Preservation Fund	21,600	0	0	21,600	0.0%
MSW Landfill-Debt Service	0			0	
Capital Improvements Fund	5,053,412	1,911,318	15,074	3,127,020	38.1%
Fire Districts	1,347,606	324,679	0	1,022,927	24.1%
Solid Waste Management	3,436,974	867,805	83,465	2,485,704	27.7%
Trust & Agency Fund					
Family & Caregiver-Smart Start	50,179	24,395	0	25,784	48.6%
TOTAL OTHER FUNDS	19,258,943	7,262,681	216,061	11,780,201	38.8%
GRAND TOTAL	84,084,131	26,909,840	2,094,251	55,080,040	34.5%

Monthly Performance Status Report

(Due on 15th of each month)

Grantee Name: County of Lenoir Grant Number: 11-C-2375 Month: October Year: 2013
 Grant Project: 2011 CDBG NC Catalyst Project - Spring Drive Housing and Community Development
 Grant Period: October 12, 2012 - April 12, 2015 Release of Grant Funds: April 2, 2013

Activity	Performance Schedule (On/Off)	Current Performance Status (If Off Schedule)	Remedy to get back on Schedule (If Off Schedule)
<i>Rehabilitation</i>	On		
<i>Rehab/Reconstruction: Replacement Housing</i>	On		
<i>Temporary Relocation</i>	On		
<i>Clearance</i>	On		
<i>Sidewalk Improvements</i>	On		
<i>Flood/Drainage Improvements</i>	On		
<i>Street Improvements</i>	On		
<i>Sewer Improvements</i>	On		
<i>Water Improvements</i>	On		
<i>Administration</i>	On		

Prepared By: C. David Harris
 Endorsed By: Michael W. Jarman
 Board of Commissioners Update:
 Person Providing Update: Michael W. Jarman

Title: CDBG Project Manager
 Title: County Manager (*City/County Manager or Clerk*)
 Date: November 18, 2013
 Title: County Manager

Performance Schedule
 (Based on *Performance Based Contract*)
 On/Off Schedule

- ❖ *On* Performance Schedule: Stop and submit report, no current performance status or remedy to get back on schedule is required
- ❖ *Off* Performance Schedule: Provide current performance status and remedy to get back on schedule and submit report

Monthly Performance Status Report

(Due on 15th of each month to DCA)

Grantee Name: County of Lenoir Grant Number: 12-C-2422 Month: October Year: 2013

Grant Project: 2012 CDBG Scattered Site Housing Assistance Project

Grant Period: April 15, 2013 - October 15, 2015 Release of Grant Funds: August 22, 2013

<u>Activity</u>	<u>Performance Schedule</u> (On/Off)	<u>Current Performance Status</u> (If Off Schedule)	<u>Remedy to get back on Schedule</u> (If Off Schedule)
<i>Rehabilitation: Reconstruction (Replacement Housing)</i>	On		
<i>Administration</i>	On		

Prepared By: C. David Harris

Endorsed By: Michael W. Jarman

Board of Commissioners Update:

Person Providing Update: Michael W. Jarman

Title: CDBG Project Manager

Title: County Manager (City/County Manager or Clerk)

Date: November 18, 2013

Title: County Manager

Performance Schedule

(Based on *Performance Based Contract*)

On/Off Schedule

- ❖ Off Performance Schedule: Provide current performance status and remedy to get back on schedule and submit report
- ❖ On Performance Schedule: Stop and submit report, no current performance status or remedy to get back on schedule is required



LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT
PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT

OCTOBER 2013

PERMITS ISSUED: 122

PERMITS VALUE: \$ 4,032,201

PERMIT FEES: \$ 16,383

SINGLE FAMILY DWELLINGS: 2

MOBILE HOMES: 6

COMMERCIAL: 6

ADDITIONS: 7

ELECTRICAL: 42

PLUMBING: 15

MECHANICAL: 24

OTHER: 20

TOTAL INSPECTIONS: 253

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 11-01-2013

	[Designated period: 10/01/13 to 10/31/13]				[Prior period: 10/01/12 to 10/31/12]				
	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
NEW RES. HOUSEKEEPING - LENOIR COUNTY									
* Single Family Houses Detached	101B		.00	.00	0	2	248,000.00	577.00	2
* Single Family Houses Attached	102B		.00	.00	0	0	.00	.00	0
* 2 Family Building	103B		.00	.00	0	0	.00	.00	0
* 3 and 4 Family Buildings	104B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	105B		.00	.00	0	0	.00	.00	0
*TOTAL INFORMATION 101-105	109B		.00	.00	0	0	.00	.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:									
* Hotels, Motels & Tourist Cabins ..	213B		.00	.00	0	0	.00	.00	0
* Other Non-Housekeeping Shelter ...	214B		.00	.00	0	0	.00	.00	0
NEW NON-RESIDENTIAL BUILDINGS:									
* Amusement, Social, & Recreational	318B		.00	.00	0	1	100.00	100.00	1
* Churches & Other Religious	319B	1	415,000.00	1,137.00	1	0	.00	.00	0
* Industrial	320B	2	540,000.00	1,774.00	2	2	1,041,500.00	2,704.00	2
* Prkng Garages (Blds & Open Decked)	321B		.00	.00	0	0	.00	.00	0
* Service Stations & Repair Garages	322B		.00	.00	0	0	.00	.00	0
* Hospitals & Institutional	323B		.00	.00	0	0	.00	.00	0
* Offices, Banks, & Professional ...	324B		.00	.00	0	0	.00	.00	0
* Public Works & Utilities	325B		.00	.00	0	0	.00	.00	0
* Schools & Other Educational	326B		.00	.00	0	0	.00	.00	0
* Stores & Customer Services	327B		.00	.00	0	1	187,715.00	100.00	1
* Other Non-Residential Bldgs	328B	1	35,000.00	50.00	1	0	.00	.00	0
* Stuctures Other than Buildings ...	329B	2	100,000.00	600.00	2	0	.00	.00	0
ADDITIONS, ALTERATIONS, & CONVERSION									
* Residential	434B	6	207,301.00	1,041.00	6	5	57,000.00	258.00	5
* Non-Residential & Non-Housekeeping	437B		.00	.00	0	0	.00	.00	0
* Adds of Res. CP/Garages (Atch/Detc)	438B	1	29,500.00	70.00	1	3	58,500.00	263.00	3
DEMOLITIONS AND RAZING OF BUILDINGS:									
* Single Family Houses (Atch/Detach)	645B		.00	.00	0	0	.00	.00	0
* 2 Family Buildings	646B		.00	.00	0	0	.00	.00	0
* 3 & 4 Family Buildings	647B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	648B		.00	.00	0	0	.00	.00	0
* All Other Buildings and Structures	649B		.00	.00	0	0	.00	.00	0

TOTALS FOR PERMITS THIS PAGE		13	1,326,801.00	4,672.00	13	14	1,592,815.00	4,002.00	14

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 11-01-2013

	[Designated period: 10/01/13 to 10/31/13]				[Prior period: 10/01/12 to 10/31/12]				
	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
MOBILE/MODULAR OFFICE/CLASSROOM									
*MOBILE OFFICE	740B		.00	.00	0	0	.00	.00	0
*MODULAR CLASSROOM	750B		.00	.00	0	0	.00	.00	0
*MODULAR OFFICE	730B		.00	.00	0	0	.00	.00	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:									
*ELECTRICAL	800B	42	78,900.00	2,746.00	42	54	44,850.00	3,085.00	54
*PLUMBING	810B	15	46,000.00	2,909.00	15	21	32,180.00	1,161.00	21
*HEATING/ AIR CONDITIONING	820B	24	2,083,400.00	3,311.00	25	35	133,350.00	2,082.00	34
*INSULATION	830B	5	20,200.00	307.00	5	3	6,500.00	150.00	3
*TEMPORARY POLE	840B	3	1,800.00	150.00	3	0	.00	.00	0
RESIDENTIAL ACCESSORY STRUCTURES									
*STORAGE/PORCHES/PATIOS/DECKS	900B		.00	.00	0	0	.00	.00	0
MISCELLANEOUS:									
*CHANGE OF OCCUPANCY	910B		.00	.00	0	1	.00	100.00	1
*INSPECT DWELLING	920B	1	.00	.00	1	0	.00	.00	0
*TENTS	930B		.00	.00	0	0	.00	.00	0
*SATELLITE DISH	940B		.00	.00	0	0	.00	.00	0
*AWNING	950B		.00	.00	0	0	.00	.00	0
*EXTRA INSPECTIONS	960B	11	2,400.00	850.00	11	8	4,925.00	475.00	8
*FIRE PROTECTION SPRINKLER SYSTEM	966B		.00	.00	0	1	5,000.00	50.00	1
*MOVING DWELLING ONLY	970B		.00	.00	0	0	.00	.00	0
*SIGN	980B		.00	.00	0	0	.00	.00	0
*FIREWORKS	985B		.00	.00	0	0	.00	.00	0
*SWIMMING POOL	990B		.00	.00	0	1	24,300.00	100.00	1
*TANKS	995B		.00	.00	0	0	.00	.00	0
MOBILE HOMES									
*SINGLE WIDE MOBILE HOME	700B	3	39,900.00	300.00	3	12	202,870.00	1,200.00	12
*DOUBLE WIDE MOBILE HOME	710B	3	132,500.00	375.00	3	8	529,354.00	1,000.00	8
*MODULR HOME	720B	2	300,300.00	763.00	2	1	110,220.00	325.00	1
TOTALS FOR PERMITS ABOVE (incl. pg 1)		122	4,032,201.00	16,383.00	123	159	2,686,364.00	13,730.00	158
Totals of other permits in the period			.00	.00	0	0	.00	.00	0
TOTAL FOR ALL PERMITS IN THE PERIOD		122	4,032,201.00	16,383.00	123	159	2,686,364.00	13,730.00	158

This Report was printed on Friday, November 01, 2013

Lenoir County

Item Totals for Inspector ID

GO 123
 GOTBJT 1
 GOWH C 3
 VW 123
 VW/JT 3

253 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

<----- Inspections -----> <----- Re-Inspections -----> Based On # Activities

#ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
253	227	181	46	26	23	3	33
	%INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS REQUIRED
	90	80	20	10	88	12	13

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

November 4, 2013

The Lenoir County Board of Commissioners met in open session at 9 a.m. on Monday, November 4, 2013, in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Reuben Davis, Vice-Chairman Jackie Brown and Commissioners, Roland Best, Mac Daughety, Craig Hill, Eric Rouse and Linda Rouse-Sutton.

Also present were: Michael W. Jarman, County Manager, Thomas L. Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Davis called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the Invocation and Mr. Hill led the audience in the Pledge of Allegiance.

PUBLIC INFORMATION:

None

ITEMS FROM CHAIRMAN/COMMISSIONERS:

Ms. Sutton stated she was not able to attend the Hall of Fame Induction ceremony held by Cooperative Extension in Raleigh recently, but said two Lenoir County members were inducted. Those two members were Ms. Isabelle Fletcher Perry and Ms. Marguerite Whitfield. Mr. Davis stated these were two great ladies and both of them had done a lot for Lenoir County. Mr. Davis also said he had been honored to work with Ms. Perry on the Board of Commissioners in the past.

Mr. Davis asked if anything needed to be voted on concerning the Kinston Bypass. Mr. Daughety stated a potential alternate route is being looked at for the bypass, but it is not yet official. He said this alternate route will have to be accepted by the merger team and then they will do the due process on this eighth proposal, as has been done on other routes. He stated it is actually a corridor and not a route. Mr. Daughety stated a corridor is a 1000 ft. wide swatch of land where a route (250 ft.) will go. He stated there is still a lot of work to be done and once it is officially a route, he will bring that information back to the Board. Mr. Daughety stated all of the governing boards of the four corners of the Quad East have signed their resolution in support of the interstate. Greenville's mayor has asked for a press conference today just to announce all that has been done. Mr. Daughety said everyone was invited to attend if they so desired, but it would probably only take about ten minutes to announce Goldsboro, Wayne County, Kinston, Lenoir County, Ayden, Pitt County, Greene County and Wilson have all signed up.

Ms. Brown stated she had several people who live on Hwy 11 North express concerns about the bypass going beside their home and having to move. Mr. Daughety advised Ms. Brown to inform the public to just be patient because there would be no record decision until 2015, and then construction probably would not begin until 2020-2024.

Mr. Davis asked if traffic was being allowed on Part A of the Felix Harvey Parkway yet. Mr. Daughety stated not yet – they are still waiting for the completion of the sound walls. He further stated a firm from Texas was awarded the contract to build the sound walls, but they were not accustomed to the water table in our area, and had to make some changes. Mr. Daughety said a lot would also depend on the weather, since they were not able to lay asphalt unless the temperature was above 50 degrees. He also said it may be the end of this year, or possibly some time next year before this section opens.

Mr. Griffin said he understood there were three northern bypass proposals and three southern bypass proposals as well as looking at upgrading the existing route, and after doing studies, it was determined all three of the northern routes would not pull enough traffic off of Hwy 70. Therefore, the three northern bypass proposals are not viable and DOT will be asking the merger team to remove these three. Mr. Daughety said the furthest point of this new corridor is less than a mile from existing Hwy 70. It will deviate off somewhere around the interchange of the parkway, go behind Lowe's, come out the other side of the community college and back into Hwy 70. All of this time it will be less than a mile from existing Hwy 70, trying to protect the commercial economic base on Hwy 70. If this corridor route is chosen, then it will take the routes off of the northern end of the county, and will speed up the construction of Part C of the parkway. Part C was held hostage by being one of the potential northern bypass routes, but will now be taken off of the books as a northern route, so work can begin on Part C.

Ms. Brown asked if a stretch from Hwy 11 North across the bridge to Hwy 70 was still being looked at. Mr. Daughety said if this new proposed corridor is approved, the new route would come in somewhere in the vicinity of Neuse Road. He also said there are two other projects, one which is the Hwy 58 connector, connecting Hwy 58 North via Hwy 11 into Hwy 58 South. The other project, which would potentially be Part D of the parkway, would start where Part C of the parkway ends on Hwy 11 North and would come across the river and back into Hwy 70. Mr. Daughety said he didn't think that bridge would ever be built, which was a shame.

Mr. Davis said one of his concerns was if one of the longer routes were chosen, it would mean a tremendous amount of acreage would be taken off of the tax rolls. This would have a huge financial impact on the County. Mr. Daughety said this was correct, but by this new proposed route staying close to existing Hwy 70, and also freeing up the construction of Part C, this should spur economic growth.

Mr. Griffin said he had spoken with one of the engineers about the reason behind the northern routes not taking enough traffic off of Hwy 70 and the engineer explained to him that current GPS equipment being used by travelers may direct them to stay on existing highways in order to save time. Mr. Daughety urged everyone to attend the Transportation meetings, and Mr. Griffin agreed, stating it was an educational experience.

Mr. Hill said he would like to give an update on the things happening with the Eastern Region. He stated if everyone had been following the changes taking place with the Rural Center, that process would shed some light as to the situation with the Eastern Region. Mr. Hill asked Mark Pope to come forward and address the group and expound on the situation with the Rural Center.

Mark Pope came forward and addressed the group. He stated the funds held by the Rural Center have now been transferred back to the State's general fund. Mr. Pope also said a \$1 million grant approved for the City of Kinston's Smithfield project is being held. He said another grant which has been approved for another project, has also been pulled. Mr. Pope said he had tried to forward all correspondence he has received concerning the Rural Center to the commissioners in order to keep them abreast of the situation. Mr. Pope said the Rural Center and Commerce have reached an agreement on how to handle the funds, and Dr. Pat Mitchell has been appointed to oversee the transition. He also said he had served on the NCEDA Board with Dr. Mitchell and since she was from a rural area in North Carolina, he thought she would be good to work with. Mr. Pope said boards have not yet been formed so he doesn't know if and when any money will be released. He also said the pot of monies from the Rural Center has decreased significantly. Mr. Pope went on to say the Rural Center had been very instrumental in the County receiving projects. The Rural Center funds have helped in supplying water, sewer and gas to the Hwy 70 Industrial Park. Mr. Pope said he had contacted the Secretary, Dr. Mitchell and the legislators to let them know how important the Rural Center is to Eastern North Carolina.

Mr. Hill said the reason he had asked Mr. Pope to address the Rural Center situation, was a similar situation was occurring with the Eastern Region. He said initially the Rural Center was going to use its interest income to start a non-profit initiative, but those funds were withheld. He said they had the same dynamics with the interest income currently held by the Eastern Region. Mr. Hill said there had been a couple of proposals, one of which was a fund raiser, but it was currently being tabled. He said the County is close to having to make a definitive decision as to whether to remain a part of the Eastern Alliance, which is taking the place of the Eastern Region. He said we had remained a part of the Eastern Region in order to monitor what is taking place, and be in a better position to make the best decision for the County. Mr. Hill said we will see other counties facing the same situation, since the region will dissolve as of June 30, 2014. He said the license tag fees collected on behalf of the counties will be returned to those counties less any outstanding loans. Mr. Hill did say a total of \$7 million dollars could be turned over to the State or borrowed by the members at 0% interest fee. A fee of 1% will be charged. Another option was the \$3.2 million to \$3.6 million dollars that is currently interest income, could possibly be used to start up the Eastern Alliance.

He said this is why he had mentioned the Rural Center's situation. Mr. Hill said the Rural Center had about \$24 million in interest income and the auditors initially allowed them to keep those funds. They have since come back and said \$20 million of those interest dollars would have to go to the State. Mr. Hill said they currently did not know if the Eastern Region would be allowed to keep the interest income to aid in setting up the Eastern Alliance with the balance going back to the counties, or if they would have to turn those funds over to the State.

Mr. Hill said the question would then become if we remain in the Eastern Alliance, would we be at odds with the State. He said he thinks the entire board supports regionalism, but questioned whether remaining an Eastern Alliance member would cause problems, since the State has set up prosperity zones. He also said he did not know if the Eastern Alliance would remain as the current 13 counties, or if the footprint would change altogether. Mr. Hill said things are changing, and hopefully after he attends the Eastern Region meeting in December, he will have more information to bring back to the Board.

Mr. Rouse asked about the loan, and Mr. Hill answered the amount would be proportionate to the amount going back to the Counties. Mr. Rouse asked Mr. Jarman if we could borrow the County's portion to offset current outstanding debt. Mr. Hill replied the funds had to be used for economic development and targeted for a specific project – the funds cannot be used to backfill current debt. He said if you do this, you end up incurring more debt than you had planned on. Mr. Hill suggested we leave it alone for now, unless there is a specific project in mind, since at any point in time, the county could wind up in an entanglement issue similar to what the Rural Center is experiencing.

Mike Jarman agreed and said management is cautious about incurring any more debt even if it would be at a great interest rate. He said it would have been wonderful if they had opened the door for the counties to get the funds to offset other debt. Mr. Hill replied there would still be the entanglement issue with the State. He also said with the \$7 million to be loaned, but with the interest rate being waived, if the State were to take the funds, they would be accepting loans with no interest being paid. Mr. Hill said everyone needed to be aware of that issue. He further stated John Chaffee had been to the Managers and to other groups and had explained the issues involved. Mr. Hill stated if we pulled out early, we could lose our proportionate share of the \$3.2 million to \$3.6 million and it needed to be a collective decision. He said another piece of this was if the \$3.2-\$3.6 million was moved to the operating budget of the Eastern Alliance, it was possible the County would receive none of those funds, but we definitely wouldn't receive any if we pulled out early. Mr. Hill said the County would be getting some funds back, but there would not be a huge windfall due to the fact we currently have a loan with the Eastern Region.

Mr. Jarman said we would have to wait and see how it plays out so we would know how to handle the situation. He said he may come before the Board and asks to use fund balance to pay off the loan, so the County would receive its entire share, and then, when the funds are received, the money would be placed back in fund balance.

Mr. Jarman said it will depend on how things happen. He also commended Mr. Hill for his participation on the Eastern Region board and for his bringing back information to the Commissioners. Mr. Jarman said Mr. Chaffee had volunteered to come before the Board and let them know what was going on, but he said he felt Mr. Hill's interpretation was a more objective view, not one of self preservation. Mr. Jarman further stated with all of the new people in place and with all of the changes that are taking place, we need to keep our options open.

Ms. Linda Sutton said she and Mr. Hill had attended their first human relations committee meeting last week and she felt it was very productive. She said they bounced around ideas of how to select and approve members. Ms. Sutton said they looked at enrolling members from various groups and organizations, but decided if this was going to be a county-wide committee, they would do much like the County currently selects members for Boards. She also said there may be a need for funds in the future to pay for a coordinator. Mr. Hill said initially he thought funding would be very limited and he thought they would just need funds for holding meetings. He said he thought it would be further down the road before any personnel would be needed. Ms. Sutton said Mr. Hill had done research on similar groups, but the information he found was mainly what municipalities had done, but the group decided they wanted this to be a county-wide effort. Mr. Hill said this was basically to provide a place where people could air their complaints/concerns and show others we are a caring community. He further said in his research he found other communities had dealt with issues of housing, issues targeting the public and if the fire and police services were adequate to provide proper coverage. Mr. Hill said several things have been addressed and they were there to show the citizens and others this was a caring community.

Mr. Best asked about the number of members on the committee and Mr. Hill said most of the boards he had researched were from 11-18 members. He said they had discussed having 11-13 members. Ms. Sutton said the group had discussed political representation and it had been suggested there be a city and a county liaison.

ITEMS FROM THE COUNTY MANAGER:

Mr. Jarman reminded the Board of the Employee Christmas Luncheon which will be held on Friday, December 20, 2013. He said it will start promptly at 11:30 a.m., so everyone will need to be in place at that time. Ms. Sutton asked if the Board was planning to get together as a group this year for Christmas. Mr. Jarman said that was the commissioners' call. Mr. Davis said he always enjoyed the Employees' Christmas Luncheon.

CONSENT AGENDA:

3. Approval of Minutes: Regular Board Meeting, October 21, 2013.

Upon a motion by Ms. Brown and a second by Mr. Hill, the consent agenda was unanimously approved.

PROCLAMATION/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS :

Item No. 4 was a Proclamation proclaiming Lenoir County as a Purple Heart County in North Carolina. Mr. Eric Rouse read the Proclamation. Mr. Davis stated he had the opportunity to go to Normandy, Utah Beach and Omaha Beach while overseas last week. He stated he did not know what to expect but found it was in the same condition as it was in 1944. Mr. Davis stated he went to the American cemetery in Holland and it was a very moving experience. He stated all 17,000 Americans buried there were adopted by the citizens of Holland and the Holland people put wreaths on the graves. Mr. Davis said due to the government shutdown, they were not supposed to be allowed in, but were able to do so.

Item No. 5 was a Budget Ordinance Amendment : General Fund: Process Funds: \$78,000: Increase: Ms. Martin stated this amendment is to appropriate funds from the NC Department of Juvenile Justice and Delinquency Prevention. It will provide funding for the 8th Judicial District to identify and reduce the risk of gang violence. This money will be paid to and handled by the Lenoir County Structured Day Program and is a pass through grant. In previous years this grant was awarded for the FY beginning October and running through September of the following year. This required the rolling forward of 3 months of revenues and expenditures after the budget was adopted each year. This time the grant is actually for October through June, and will hopefully have the funding following the county's fiscal year. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 5 was unanimously approved.

Item No. 6-A was a Resolution Authorizing Acceptance of Regional Grant Funds for Positive Parenting Program: \$136,584. Mr. Huff stated this resolution is to authorize the Lenoir County Health Department to apply for, accept and administer Regional Grant Funds for the Positive Parenting Program to include Lenoir, Greene and Jones County in collaboration with the Health Department, Cooperative Extension and Lenoir Greene Partnership for Children, and authorize the chairman of the Lenoir County Board of Commissioners or the Lenoir County Health Director to execute all grant documents for these funds on behalf of Lenoir County. Upon a motion by Mr. Hill and a second by Mr. Best Item No.6-A was unanimously approved.

Item No. 6-B was a Budget Ordinance Amendment: General Fund: Health: General/Positive Parenting Program: \$136,584: Increase: Mr. Huff stated this was a regional grant to include Lenoir, Greene and Jones County in collaboration with the Health Department, Cooperative Extension and Lenoir County Partnership for Children to implement Triple P (Positive Parenting Program) to educate and support for parents and caregivers of children and adolescents.

Mr. Rouse asked how long the program would be funded. Mr. Huff stated this was being funded through May 2014 and after that time, there will be additional funds coming from the Federal government to the State. He further stated there are pilot projects already in place. Mr. Huff also said if a director was hired, it would be contracted out, it would not go through the County's payroll. Upon a motion by Mr. Hill and a second by Mr. Best, Item No. 6-B was unanimously approved.

Item No. 7 was a Resolution Authorizing Lenoir County Cooperative Extensions' Purchase of Three (3) Pesticide Container Recycling Bins from the Environmental Trust Fund (PETF) Grant: \$9,496. Mr. Walter Adams requested the Board to authorize the purchase of three Pesticide Container Recycling Bins in the amount of \$9,496.00 and to authorize the Lenoir County Cooperative Extension Director to execute all paperwork on behalf of Lenoir County for the purchase. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 7 was unanimously approved.

Item No. 8 was an Addition to State Road System of Whitfield Ridge Drive, Susan Gray Court, Duck Pond Court, and King William Court in Whitfield Acres Subdivision (Part 2) in Lenoir County. Mr. Jarman stated there was a letter of request from Keith Green with the NCDOT and all roads are in Whitfield Acres (Part 2). He said for the roads to be added to the NCDOT system, the roads have to meet minimum standards. Mr. Jarman said this had come up before the commissioners a couple of years ago, but it did not contain all of the owners' signatures. He said if NCDOT signs off the roads are okay, all owners do not have to sign. Upon a motion by Mr. Daughety and a second by Mr. Hill, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Approving Four (4) Deeds of Easement to the City of Kinston through Pearson Park for 2011 Sewer Project. Mr. Griffin addressed the Board. He stated the sewer lines were run through Pearson Park and there were legal issues that should have been corrected. Mr. Griffin stated the City went through the process without the easements being recorded. He stated this Resolution was to clean up this action. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 9 was unanimously approved.

APPOINTMENTS:

Item No. 11 was a Resolution Approving Citizens to Boards, Commissions, Etc.

<u>BOARD/COMMITTEE COMMISSION</u>	<u>APPLICANT/CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Jury Commission	Annie Ruth Parrish William Harvey Howard Marva Brown (Reappointments) 1st Appearance	November 2015
Lenoir County Nursing Home and Adult Care Home Community Advisory Committee	Ella Hall 1st Appearance	
US 70 Corridor Commission	Russell Rhodes Gordon Vermillion 1st Appearance	

Ms. Brown said this was the first appearance for all so no action was needed. Mr. Rouse said there is interest in the various boards, especially the Hwy 70 Corridor Commission, and he said he felt the County needs to hold the position open a month and put the opening on the website to give other people ample time to sign up.

Mr. Jarman said if this is the route the County wants to take, there needs to be a policy established. He said most of the time, staff is not aware of vacancies until we receive an application. Mr. Jarman said we may need to be made aware of the vacancies and then post for one month, unless for some reason there is an urgency in filling the position. Mr. Hill said he agrees and he also said the commissioners need to be cautious of recommending names in opening meeting, since the commissioners are there to serve all of the citizens. The way it is currently handled may limit who applies and it needs to be available to everyone.

Ms. Sutton made a motion for Mr. Jarman to draft something to be presented at next meeting. Mr. Daughety seconded the motion.

Ms. Sutton asked again if they commissioners wanted to get together for Christmas and Mr. Davis said he thought they needed to get together and since it is dutch treat, there should be no complaints. Mr. Jarman asked if there was a preference for location to which Ms. Sutton said anything that is available will be fine. Mr. Jarman said it has traditionally been the 3rd Monday of December, but this could be changed. Ms. Sutton reminded everyone this usually takes the place of the second meeting of the month, and it should probably be that date.

CLOSED SESSION:

A motion was made by Ms. Brown and a second by Mr. Daughety, to go into closed session at 9:55 a.m. with the following cited: Number four (4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. There was no action taken, and upon a motion by Mr. Daughety and a second by Ms. Brown, the commissioners came out of closed session at 10:25 a.m.

OPEN SESSION:

With no further discussion Mr. Davis adjourned the meeting at approximately 10:27 a.m.

Respectfully Submitted,

Reviewed By,

Martha Martin

Clerk to the Board

Michael W. Jarman

County Manager

Item NO.4

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:EMERGENCY MEDICAL SERVICES: \$4,000.:INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2013 - 2014
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		EMERGENCY MEDICAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
INCREASE			INCREASE		
10-3437-4105	REIMB-SCHOOLS-EMS @ BALLGAMES	4,000.00	10-4332-1210	SALARIES & WAGES	3,341.00
			10-4332-1810	EMPLOYER-FICA	207.00
			10-4332-1811	EMPLOYER-MEDICARE	49.00
			10-4332-1820	EMPLOYER-RETIREMENT	236.00
			10-4332-1870	EMPLOYER-401-K	167.00
Total		4,000.00	Total		4,000.00

Reason and Justification for Request:

BUDGET AMENDMENT TO APPROPRIATE FUNDS REIMBURSED TO EMERGENCY SERVICES FOR AN AMBULANCE AND PARAMEDICS BEING PRESENT AT HIGH SCHOOL FOOTBALL GAMES.

Department Head Approval *Rogers* Date *11-12-13*

Finance Officer Approval *Martla H. Martin* Date *11-12-2013*

Budget Officer Approval *M. Jarman* Date *11/12/13*

Board Approval (When Applicable) _____ Date _____ Date of Minutes _____

Item NO. 5

BUDGET ORDINANCE AMENDMENT: EMERGENCY TELEPHONE FUND: EMERGENCY TELEPHONE: \$1,300,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2013 - 2014
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
EMERGENCY TELEPHONE		EMERGENCY TELEPHONE		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
24-3991-9910	FUND BALANCE APPROPRIATED	1,300,000.00	24-4320-5105	JLECC-CAPITAL OUTLAY	1,300,000.00
Total		1,300,000.00	Total		1,300,000.00

Reason and Justification for Request:

BUDGET AMENDMENT TO APPROPRIATE FUND BALANCE FROM THE E 911 FUND TO COVER THE COSTS OF PURCHASING NEW EQUIPMENT/RADIOS FOR THE JONES LENOIR EMERGENCY COMMUNICATIONS CENTER CONSOLIDATION.

Department Head Approval <i>Progn Cal</i>	Date <i>11-12-13</i>	Finance Officer Approval <i>Martha H. Martin</i>	Date <i>11-12-2013</i>
Budget Officer Approval <i>MW Jaman</i>	Date <i>11/12/13</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item NO. 6



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2013 - 2014
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SHERIFF		10-3432-2100	SCAAP - SHERIFF
				10-4310-3980	SCAAP EXPENSES
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3432-2100	SCAAP - SHERIFF	5,825.00	10-4310-3980	SCAAP EXPENSES	5,825.00
Total		5,825.00	Total		5,825.00

Reason and Justification for Request:
 TO BUDGET ADDITIONAL FUNDS RECEIVED FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, FOR THE STATE CRIMINAL ALIEN ASISTANCE PROGRAM (SCAAP). THESE FUNDS ARE AWARDED TO LENOIR COUNTY TO HELP OFFSET EXPENSES INCURRED BY THE COUNTY IN HOUSING UNDOCUMENTED CRIMINAL ALIENS OR ALIENS OF UNKNOWN LEGAL STATUS, WHO HAVE BEEN CONVICTED OF AT LEAST ONE FELONY OR TWO MISDEMEANORS AND HAVE BEEN INCARCERATED DURING THE REPORTING PERIOD OF THE AWARD. BY LAW, THESE FUNDS ARE RESTRICTED FOR USE BY THE SHERIFF.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Ryan Dawson</i>	11-13-13	<i>Martha H. Martin</i>	11-12-2013

Budget Officer Approval	Date
<i>Michael W. [Signature]</i>	11/12/13

Board Approval (When Applicable)	Date	Date of Minutes

Item NO.7

BUDGET ORDINANCE AMENDMENT: CAPITAL IMPROVEMENTS FUND:
ECONOMIC DEVELOPMENT: \$180,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2013 - 2014
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS	ECONOMIC DEVELOPMENT	40-4920-5905 SPIRIT-STATE ONE NC-GRANT	40-3980-9854 GRANT-SPIRIT-ST ONE NC
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>	
REVENUES		EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u>		<u>INCREASE</u>	
40-3980-9854 GRANT-SPIRIT-STATE ONE NC	180,000.00	40-4920-5905 SPIRIT-STATE ONE NC-GRANT	180,000.00
Total	180,000.00	Total	180,000.00

Reason and Justification for Request:

Budget Amendment to appropriate funds for the Spirit-One NC grant. This grant was awarded to Spirit on May 14, 2008, with grant funds being paid out based upon performance criteria contained in the grant agreement. This is a pass through grant, and a check in the amount of \$180,000.00 will be written to Spirit.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	11/1/2013	<i>Martha H. Martin</i>	11/1/2013
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	11/1/13		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item NO. 8

North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System

North Carolina

County: Lenoir

Road Description: Tara Drive in Kelly Acres Subdivision

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Lenoir requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Lenoir that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of _____ at a meeting on the _____ day of _____, 20__.

WITNESS my hand and official seal this the _____ day of _____, 20__.

Official Seal

Clerk, Board of Commissioners
County: _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PATRICK L. MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

November 5, 2013

Mr. Mike Jarman
Lenoir County Manager
P.O. Box 3289
Kinston, NC 28502

Subject: Addition to the State Road System of Tara Drive in Kelly Acres Subdivision in Lenoir County

Dear Mr. Jarman:

Attached are a Form SR-1 (Petition for Road Addition), a Form SR-2 (Request for Addition to State Maintained Secondary Road System), also known as a Resolution, a Location Map, and a copy of the recorded plat for the subject subdivision. If the Board of County Commissioners concurs with the addition, please complete the attached resolution and return it to this office.

If you have any questions, please contact me at (252) 527-0053.

Yours very truly,

A handwritten signature in black ink that reads "Keith Green".

Keith Green
Assistant District Engineer

Attachments

cc: File

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DIVISION TWO – DISTRICT 3
1629 HWY. 258 SOUTH
KINSTON, NC 28504

TELEPHONE: (252) 527-0053
FAX: (252) 527-7920
WEBSITE: WWW.NCDOT.GOV

LOCATION:
1629 HWY. 258 SOUTH
KINSTON, NC

**North Carolina Department of Transportation
Division of Highways
Petition for Road Addition**

ROADWAY INFORMATION: (Please Print/Type)

County: Lenoir Road Name: Tara Drive
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: Kelly Acres Length (miles): 0.13

Number of occupied homes having street frontage: 12 Located (miles): 0.12

miles N S E W of the intersection of Route SR 1555 and Route SR 1001.
(Check one) (SR, NC, US) (SR, NC, US)

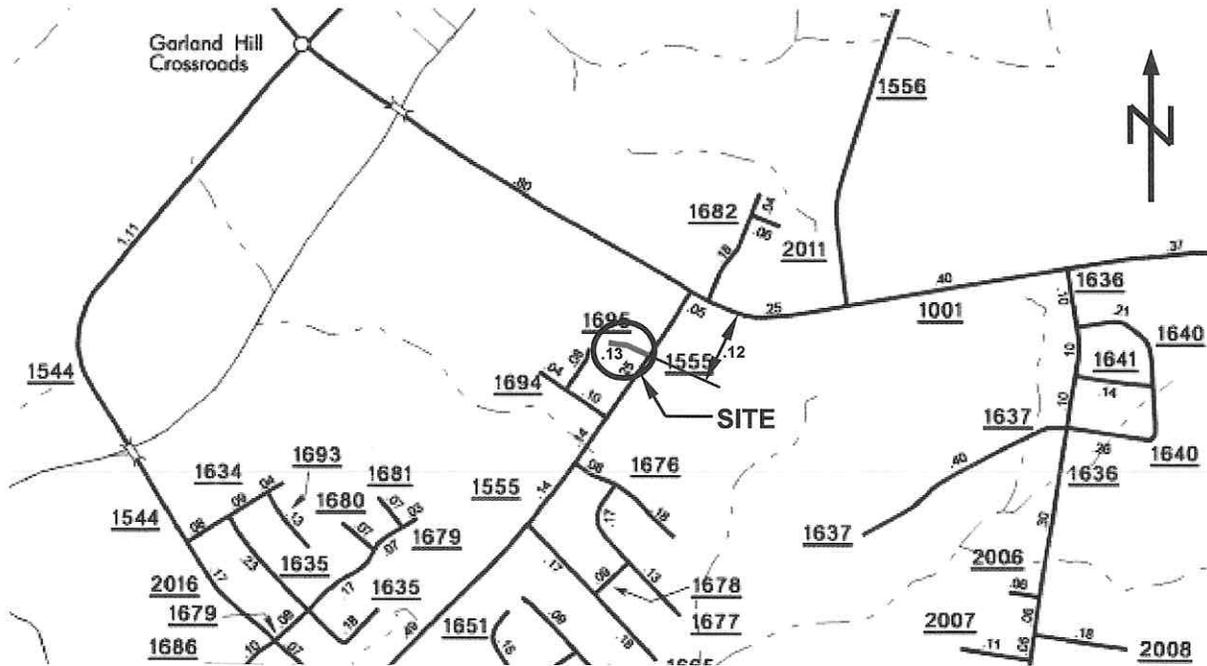
We, the undersigned, being property owners and/or developers of Kelly Acres in Lenoir County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: Daniel Hoover Cell # (252) 643-2012
Phone Number: 252-522-0050
Street Address: 1592 Industrial Dr.
Mailing Address: same

PROPERTY OWNERS

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>
<u>ERIC S. ROUSE</u>	<u>2856 ALTON PHILLIPS ROAD KINSTON NC 28504</u>	<u>(252) 526-001</u>
<u>MICHAEL E. JONES</u>	<u>3405 ROBINWOOD DR KINSTON NC 28504</u>	<u>521-3736</u>
<u>Way R. [unclear]</u>	<u>2314 Westlawn Ter Kinston NC 28504</u>	<u>560-7505</u>
<u>[unclear]</u>	<u>2314 Westlawn Ter Kinston NC 28504</u>	<u>524-1237</u>
<u>Burt [unclear]</u>	<u>P.O. Box 5100, Kinston, NC 28501</u>	<u>286-4374</u>



LOCATION MAP
KELLY ACRES SUBDIVISION (TARA DRIVE)
LENOIR COUNTY

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 11/18/13 **ITEM NO.:** 9

RESOLUTION: Authorizing Emergency Repair of TEREX TC-400 Trashmaster Compactor: Road Machinery Services, Inc.: Not to exceed \$52,551.85

SUBJECT AREA: Purchases - Bids

ACTION REQUESTED: The Board is requested to authorize the emergency repair of a TEREX TC-400 Trashmaster Compactor by Road Machinery Services, Inc. of Statesville N.C., in the amount not to exceed \$52,551.85

HISTORY / BACKGROUND: The TEREX TC-400 Trashmaster Compactor owned by the landfill is constantly moving and compacting C&D waste. On September 17, 2013, the compactor broke-down and needed emergency repairs. The landfill operations must continue; therefore, it was necessary to diagnose and repair the equipment as soon as possible. This unit was purchased in 2007 from Road Machinery Services, Inc. at a cost of \$434,331. This is a specialized piece of equipment designed exclusively for landfill operations; therefore, the dealer was contracted to diagnose and repair the unit as soon as possible. The problem was determined to be a broken planetary gear, front axle and sheared bearings in the drive-train. This was caused by stress from the constant packing and moving back and forth every day for the past 6 years across the construction and demolition debris deposited in the C&D cell of the landfill. Parts were ordered from the factory to repair the unit as soon as possible so that the machine could be placed back into service.

EVALUATION: Road Machinery Services, Inc. of Statesville N.C. is the only authorized TEREX sales and repair facility in the state. The specialized piece of equipment was purchased in June of 2007. The TEREX is an essential piece of equipment and is used daily to compact and bury C&D debris as required by the State. The unit would not move from the site where it broke down, so Road Machinery Services will repair the unit on-site. Approval of this resolution will allow for the emergency repair of the TEREX TC-400 compactor, the encumbrance of funds, and the payment of the repair bill.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval

MW
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED that the Board authorizes the emergency repair of the landfill TEREX TC400 Trashmaster Compactor by Road Machinery Services, Inc. of Statesville, N.C. in an amount not to exceed \$52,551.85

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Davis _____ Brown _____ Best _____ Daughety _____

Hill _____ Rouse _____ Sutton _____

Reuben J. Davis, Chairman

11/18/13
Date

ATTEST

11/18/13
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE** 11/18/2013 **ITEM NO.** 10

RESOLUTION: Authorizing Local Share Funding Commitment for Projected Expansion of Service for Community Transportation Grants in Fiscal Years 2016, 2017, 2018, 2019 and 2020.

SUBJECT AREA: Administrative

ACTION REQUESTED: To authorize the Chairman of the Lenoir County Board of Commissioners to confirm that Lenoir County is committed to providing the local matching share required for expansion projects during the 2016, 2017, 2018, 2019 and 2020 fiscal years' Community Transportation Projects and that Lenoir County is authorized to commit and enter into an Agreement with the North Carolina Department of Transportation during those same fiscal years.

HISTORY / BACKGROUND: The Lenoir County Transportation Program is a partnership between the North Carolina Department of Transportation/Public Transportation Division (NCDOT/PTD) and Lenoir County Government. For years, Lenoir County has allowed submission of CTP grant applications requesting funding for Administrative Budgets (requiring a 15% local match) and a Capital Budget (requiring a 10% local match). These applications have each been based on projected needs for a period of one fiscal year. The required local match has been provided by local transit revenues. The North Carolina Department of Transportation/Public Transportation Division has stated that each applicant that foresees their system needing expansion vehicles in FY 2016, FY 2017, FY 2018, FY 2019, and FY 2020 must complete Project Funding Request Forms and that if these forms are not completed in this application process, the applicant will not be allowed to request additional items for the upcoming fiscal years. A local Funding Commitment Form is required for each anticipated expansion vehicle.

EVALUATION: The North Carolina Department of Transportation/Public Transportation Division has stated that each applicant that foresees their system needing expansion vehicles in FY 2016, FY 2017, FY 2018, FY 2019, and FY 2020 must complete Project Funding Request Forms and that if these forms are not completed in this application process, the applicant will not be allowed to request additional items for the upcoming fiscal years. A local Funding Commitment Form is required for each anticipated expansion vehicle. Lenoir County Transportation foresees the need for one new expansion vehicle in each fiscal year due to future regionalization of transportation services and to support the anticipated needs of Lenoir County residents. If approved, the local share cost for each new vehicle will be approximately \$7,200, the State share will be approximately \$7,200 and the Federal share will be approximately \$57,600. The local share will be covered by Lenoir County Transit revenues.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Chairman of the Lenoir County Board of Commissioners is authorized to confirm that Lenoir County is committed to providing the local matching share required for expansion projects during the 2016, 2017, 2018, 2019 and 2020 fiscal years' Community Transportation Projects and that Lenoir County is authorized to commit and enter into an Agreement with the North Carolina Department of Transportation during those same fiscal years.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Davis _____ Brown _____ Best _____ Daughety _____
Hill _____ Rouse _____ Sutton _____

Reuben J. Davis, Chairman 11/18/13
Date

ATTEST 11/18/13
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 11/18/13 **ITEM NO.** 11

RESOLUTION: Approving Policy Governing Commissioner Appointments to Vacancies on Lenoir County Advisory Boards and Commissions.

SUBJECT AREA: Administration

ACTION REQUESTED: The Board is requested to approve a policy governing Commissioner appointments to vacancies on Lenoir County Advisory Boards and Commissions.

HISTORY/BACKGROUND: The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in government decisions. At their regularly scheduled meeting on November 4, 2013, the Board instructed County Administration to draft a policy to standardize and set guidelines for Commissioner appointments to vacancies on Lenoir County Advisory Boards and Commissions.

EVALUATION: The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in government decisions. On November 4, 2013, the Board instructed County Administration to draft a policy to standardize and set guidelines for Commissioner appointments to vacancies on Lenoir County Advisory Boards and Commissions. The attached policy standardizes and sets forth those guidelines for the appointment process and encourages all citizens to apply for vacancies on Lenoir County Advisory Boards and Commissions.

MANAGER’S RECOMMENDATION:

Respectfully recommend approval. _____

RESOLUTION: NOW THEREFORE BE IT RESOLVED that the Lenoir County Board of Commissioners approves the policy, which is attached and made a part of this resolution by reference, governing Commissioner appointments to vacancies on Lenoir County Advisory Boards and Commissions.

AMENDMENTS:

APPROVED _____ **DENIED** _____ **UNANIMOUS**

Yea Votes: Davis ___ **Brown** ___ **Best** ___ **Daughety** ___ **Hill** ___
Rouse ___ **Sutton** ___

Reuben J. Davis, Chairman

Date

Attest

Date

**POLICY GOVERNING APPOINTMENTS
TO
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

The following policy shall apply to all Commissioner Appointments to Lenoir County Advisory Boards and Commissions, effective this 18th day of November, 2013.

- The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in government decisions.
- All vacancies on Lenoir County Advisory Boards and Commissions shall be posted on the Lenoir County website for a minimum of 30 days.
- All applicants must complete an “Application for Appointment” form in its entirety. Incomplete forms will not be considered for approval by the Board of Commissioners.
- At the first regularly scheduled Commissioners’ meeting following the required 30 day posting on the County’s website, applicants for vacancies on Advisory Boards and Commissions will be listed on the agenda for a 1st appearance. No action will be taken by the Board of Commissioners for 1st appearances.
- At the second regularly scheduled Commissioners’ meeting following the required 30 day posting on the County’s website, applicants for vacancies on Advisory Boards and Commissions will be listed on the agenda for a 2nd appearance. At this time, Commissioners will discuss and vote for or against the appointee or table the vote for a future meeting.
- Lenoir County Commissioners shall not recommend individuals for appointments during a scheduled Board meeting, but should encourage all citizens to apply for vacancies on Advisory Boards and Commissions through the application process.

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 11/18/13 ITEM NO.: 12

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED: Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Jury Commission	Annie Ruth Parrish William Harvey Howard Marva Brown (Re-Appointments) 2 nd Appearance	November 2015
Lenoir County Nursing Home and Adult Care Home Community Advisory Committee	Ella Hall 2 nd Appearance	
US 70 Corridor Commission	Russell Rhodes Gordan Vermillion 2 nd Appearance Bruce Parson Virginia Cox-Daugherty 1 st Appearance	

CURRENT VACANCIES:

Lenoir County Health Board – (1) Optometrist

Lenoir County Planning Board – Districts One (1), Four (1)

US 70 Corridor Commission

MANAGER’S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Jury Commission	Annie Ruth Parrish William Harvey Howard Marva Brown (Re-Appointments) 1st Appearance	November 2015
Lenoir County Nursing Home and Adult Care Home Community Advisory Committee	Ella Hall 1st Appearance	
US 70 Corridor Commission	Russell Rhodes Gordan Vermillion 2 nd Appearance Bruce Parson Virginia Cox-Daugherty 1 st Appearance	

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Davis _____ Brown _____ Best _____ Daughety _____
Hill _____ Rouse _____ Sutton _____

Reuben J. Davis., Chairman 11/18/13
Date

ATTEST 11/18/13
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Jury Commission

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Annie Ruth Parrish
Address: PO BOX 27
City/State/Zip: Deep Run, NC 28525
Telephone: (Home) 568-3505 (Work) _____
Occupation: _____
Business Address: _____
Age: (Optional): 79
Number hours available per month for this position: 4-6 Hrs.
Training: _____
Business and Civic Experience/Skills: Council on Aging
Other County Boards/Committees/Commissions presently serving on: Council on Aging
Expiration date of Term: November 2015

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | <u>Southwest (Southwest VF Department)</u> |
| K-8 (Holloway Recreation Center) | <u>Trent 1 (Deep Run VF Department)</u> |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Annie R. Parrish
Signature of Applicant by: [Signature]

October 30, 2013
Date



State of North Carolina
General Court of Justice
Judicial District 8A

PAUL L. JONES
RESIDENT SUPERIOR COURT JUDGE

KINSTON, NC 28502
P.O. Box 68
TELEPHONE: (252) 520-5420
FACSIMILE: (252) 520-5421

October 8, 2013

Lenoir County Board of Commissioners
P.O. Box 3289
Kinston NC 28502

Re: Appointment to Jury Commission

Commissioners:

I am hereby tendering Mr. William Harvey Howard as my nominee for appointment to the Jury Commission for another two-year term.

With best wishes, I remain,

Sincerely yours,

A handwritten signature in black ink, appearing to read "Paul L. Jones", written over a large, stylized circular flourish.

Paul L. Jones
Senior Resident Superior Court Judge
Judicial District 8-A

PLJ/acs

Cc: Mr. William Harvey Howard
The Honorable Dawn G. Stroud, Clerk of Court



RECEIVED
LENOIR COUNTY

OCT 21 2013

HUMAN SERVICES

State of North Carolina
General Court of Justice
CLERK OF SUPERIOR COURT
LENOIR COUNTY

DAWN G. STROUD, CLERK
EX OFFICIO JUDGE OF PROBATE

P.O. BOX 68
KINSTON, NC 28502-0068

BUS: (252) 520-5300
FAX: (252) 520-5385

October 21, 2013

Lenoir County Board of Commissioners
P.O. Box 3289
Kinston, N.C. 28502

Re: Appointment of Jury Commission

Commissioners:

I am hereby tendering Ms. Marva Brown as my nominee for appointment to the Jury Commission for a two-year term.

With best wishes,

Sincerely yours,

Dawn G. Stroud
Clerk of Superior Court
Lenoir County

DGS/fvk

Cc: The Honorable Paul L. Jones
Senior Resident Superior Court Judge

Marva Brown

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

NURSING HOME COMMUNITY ADVISORY COMMITTEE
(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Ella H Hall
 Address: PO Box 3115
 City/State/Zip: Kinston NC 28502
 Telephone: (Home) 252-523-5216 (Work) _____
 Occupation: Retired
 Business Address: _____
 Age: (Optional): _____
 Number hours available per month for this position: May Vary
 Training: LPN, CPR, First Aid - Blood Borne Pathogens
 Business and Civic Experience/Skills: Kinston Civitan, Church Community events
Red Cross office + Blood volunteer - welcome + greeter ministry - Health Team Chairman
 Other County Boards/Committees/Commissions presently serving on: Red Cross Lenoir County Board
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | <u>Neuse (Agricultural Center)</u> |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Ella H Hall
Signature of Applicant

10/17/2013
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

US70 Corridor Commission

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Russell H. Rhodes Jr
 Address: 1501 Greenbriar Rd
 City/State/Zip: Kinston, NC 28501
 Telephone: (Home) 252-527-7245 (Work) 252-527-7245
 Occupation: Pres. dent, Neuse Sport Shop, Inc
 Business Address: 225 E. New Betha Rd, Kinston, NC 28504
 Age: (Optional): 49
 Number hours available per month for this position: 10 hours / week
 Training: Business Management and organizational Management, BS
 Business and Civic Experience/Skills: 31 years at Neuse Sport Shop, Inc Past Chairman Chamber of Commerce, Current Member NC Retail Merchants Board
 Other County Boards/Committees/Commissions presently serving on: _____
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Russell H. Rhodes Jr
Signature of Applicant

10/22/2013
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Highway 70 Corridor Board
(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: LARRY BRUCE PARSON
 Address: 2103 SAINT GEORGE PLACE
 City/State/Zip: KINSTON NC 28504
 Telephone: (Home) 252 527 2845 (Work) 252 233 6887
 Occupation: BUSINESS MANAGER
 Business Address: 231 HIGHWAY 58 SOUTH, KINSTON NC 28503
 Age: (Optional): _____
 Number hours available per month for this position: 6
 Training: MASTERS DEGREE & 38 YEARS OF EXPERIENCE IN BUSINESS
 Business and Civic Experience/Skills: BOARD OF DIRECTORS FOR LMA 3AC
COMMUNITY COUNCIL FOR THE ARTS, WORKFORCE DEVELOPMENT, WASA, UTILITIES
 Other County Boards/Committees/Commissions presently serving on: WASA, WFOYS
 Expiration date of Term: 2015 WASA, 2016 WFOYS

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| <input checked="" type="radio"/> K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

L. Bruce Parson
Signature of Applicant

11-10-13
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Highway 70 Corridor Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: VIRGINIA COX-DAUGHERTY
Address: 404 Duggins Drive
City/State/Zip: Kinston, NC 28501
Telephone: (Home) 252-959-1082 (Work) N/A
Occupation: Retired Educator
Business Address: N/A
Age: (Optional): 67
Number hours available per month for this position: 20 hrs.
Training: 20 hrs. month
Business and Civic Experience/Skills: Greene Lamp Board; United Way Finance Board; Juvenile Board; Board of Elections Asst.
Other County Boards/Committees/Commissions presently serving on: None
Expiration date of Term: All expired except Greene Lamp 2016

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Moseley Hall (LaGrange Volunteer Fire Station) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwood VF Department) |
| K-7 (Emma Webb Recreation Center) | <u>K-8 (Holloway Recreation Center)</u> |
| K-9 (First Pentecostal Holiness Church) | Trent 1 (Deep Run VF Department) |
| Contentnea (Hugo Volunteer Fire Station) | Trent 2 (Moss Hill Ruritan Building) |
| Falling Creek (Banks Elementary School Gym) | Vance (Grace Fellowship Church) |
| Institute (Institute Methodist Church) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Virginia Cox-Daugherty
Signature of Applicant

11/12/2013
Date