Item NO. 3

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

November 18, 2013

The Lenoir County Board of Commissioners met in open session at 4 p.m. on Monday, November 18, 2013, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Reuben Davis, Vice-Chairman Jackie Brown and Commissioners, Roland Best, Mac Daughety, Craig Hill, Eric Rouse and Linda Rouse-Sutton.

Also present were: Michael W. Jarman, County Manager, Thomas L. Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Davis called the meeting to order at approximately 4 p.m. Ms. Brown offered the Invocation and Mr. Best led the audience in the Pledge of Allegiance.

PUBLIC INFORMATION:

None

ITEMS FROM CHAIRMAN/COMMISSIONERS:

Ms. Brown stated she and Ms. Sutton both serve on the Greene Lamp Board, and recently Ms. Sutton was elected as treasurer for that Board.

Mr. Rouse introduced his nephew, Alec Rouse, who is a Boy Scout with Troop 41. Mr. Rouse said Alec is working on his merit badge, and was present to watch local government in action. Alec was presented a County pin by Mr. Davis, and was congratulated by each of the commissioners.

Mr. Daughety stated the River Walk Project for the City of Kinston is moving forward and they are in the process of putting together a citizen's committee. He also said there would be a kickoff meeting held on December 11th at 10:00 a.m. at the Woodmen Center for this project. Mr. Daughety said there would be representatives from the State's Parks and Recreation Division and everyone is welcome to attend. He did say they would be receiving $300,000.00 from NCDOT for the project.

Mr. Davis asked if this project would begin soon. Mr. Daughety stated they had already begun working on the Bike and Pedestrian portion. He also said the local DOT office had agreed to do the engineering portion of the project to save money and there would be no local match. There will not be any funding coming from the North Carolina Parks and Recreation Division.

Mr. Daughety also said they anticipate receiving an additional $750,000.00. He stated this trail would begin at the Woodmen Center and go to the Farmers' Market, and from there would travel to the African American Music Trail.

Mr. Daughety invited everyone to attend the ribbon cutting for the walking track at Contentnea/Savannah School, which will also be held on December 11th beginning at 9:00 a.m. He stated this track was built using donations as well as funds from the Community Transformation Grant and the Kate B. Reynolds Grant.

Ms. Sutton reminded everyone of the LaGrange Christmas Parade which will be held Sunday, November 24, 2013, beginning at 3:00 p.m. She also said Pink Hill's parade will be the next Sunday, December 1st at 2:00 p.m., and Kinston's parade will be Saturday, December 14th beginning at 10:00 a.m.

ITEMS FROM THE COUNTY MANAGER:

1. Lenoir County Financial Performance Summary: October 31, 2013.
2. Monthly Status Report: 2011 CDBG NC Catalyst Project

   2012 CDBG Scattered Site Housing Assistance Project
3. Lenoir County Inspections Report: October 2013

Mr. Jarman asked Mark Pope to come to the podium and talk about what was going on with the Commerce Department. Mr. Pope addressed the group and said Commerce would be conducting Listening Tours throughout the State, and the one for our area will be held on Monday, December 2, 2013 at the Cape Fear Community College in Wilmington. The session will be held from 1:30 p.m. – 4:30 p.m. with Sharon Decker, the newly appointed Secretary of Commerce and Tony Almeida, Senior Advisor to the Governor on Jobs, present to listen. They are interested in hearing business owners, economic development professionals, elected officials and others thoughts, ideas and priorities for North Carolina's 10-year Economic Development Plan. They are also interested in what may be considered as threats to progress and any tools which may help grow our economy in the most effective way.

Mr. Pope also said the recently completed African American Music Trail will have its dedication on December 12, 2013.

CONSENT AGENDA:

3. Approval of Minutes: Regular Board Meeting, November 4, 2013.

Upon a motion by Ms. Brown and a second by Mr. Daughety, the consent agenda was unanimously approved.

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS :

Item No. 4 was a Budget Ordinance Amendment: General Fund: Emergency Medical Services: $4,000: Increase. Justin Tilghman, Deputy Director of Emergency Services, addressed the group and stated this Budget Amendment is to appropriate funds reimbursed to Emergency Services for an ambulance and paramedics being present at high school football games. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 4 was unanimously approved.

Item No. 5 was a Budget Ordinance Amendment: Emergency Telephone Fund: Emergency: Telephone: $1,300,000: Increase. Justin Tilghman said this Budget Amendment is to appropriate the fund balance from the Emergency Telephone (E911) Fund Fund Balance to cover the costs of purchasing new equipment and radios for the Jones Lenoir Emergency Communications Center consolidation. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 5 was unanimously approved.

Mr. Best asked Mr. Tilghman why there was no ambulance present at the playoff game at Kinston High School this past Friday night? Mr. Tilghman responded there could be several different reasons. Mr. Jarman interjected since this was a playoff game, Emergency Services may not have been aware of the game. He emphasized it was the responsibility of the schools to ask for the ambulance to be present.

Item No. 6 was a Budget Ordinance Amendment: General Fund: Sheriff Department: $5,825 Increase. Sheriff Hill stated this Budget Ordinance Amendment is to budget additional funds received from the U.S. Department of Justice, Office of Justice Programs, for the State Criminal Alien Assistance Program (SCAAP). These funds are awarded to Lenoir County to help offset expenses incurred by the county in housing undocumented criminal aliens or aliens of unknown legal status, who have been convicted of a least one felony or two misdemeanors and have been incarcerated during the reporting period of the award. By law, these funds are restricted by use by the sheriff. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 6 was unanimously approved.

Sheriff Hill thanked everyone who attended the Sheriff's Ball held this past weekend. He stated it was a huge success and the money raised was for a very good cause – RADD.

Item No. 7 was a Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: $180,000: Increase Mark Pope, Economic Development Dirctor, stated this Budget Ordinance Amendment is to appropriate funds for the Spirit-One NC grant. This grant was awarded to Spirit on May 14, 2008, with the grant funds being paid out based upon performance criteria contained in the grant agreement. This is a pass through grant, and a check in the amount of $180,000 will be written to Spirit. Upon a motion by Mr. Hill and a second by Ms. Brown, Item No. 7 was unanimously approved.

Item No. 8 Request for Addition to State Maintained Secondary Road System: Kelly Acres Subdivision. Mr. Jarman presented the request and stated it was from the Department of Transportation asking permission to add Tara Drive in the Kelly Acres Subdivision to the state maintained secondary road system. Mr. Rouse said due to a conflict of interest, he was asking to be recused from the vote. Ms. Sutton made a motion to recuse Mr. Rouse, and Mr. Daughety seconded. The motion passed unanimously. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Authorizing Emergency Repair of Terex TC-400 Trashmaster Compactor: Road Machinery Services, Inc.: Not to Exceed $52,551.85. Mr. Tom Miller stated the Board is requested to authorize the emergency repair of a TEREX TC-400 Trashmaster Compactor by Road Machinery Services, Inc. of Statesville N.C., in the amount not to exceed $52,551.85. Mr. Miller said the compactor has been used over 10,000 hours and it is the only one in use at the landfill. He further stated with the number of hours it had been used and the repairs that have been made, it would soon have to be replaced. Mr. Miller said he was looking at the option of leasing whenever this compactor has to be replaced. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved

Item No. 10 was a Resolution Authorizing Local Share Funding Commitment for Projected Expansion of Service for Community Transportation Grants in Fiscal Years 2016, 2017, 2018, 2019 and 2020. Chris Harper stated the Board is requested to authorize the Chairman of the Lenoir County Board of Commissioners to confirm that Lenoir County is committed to providing the local matching share required for expansion projects during the 2016, 2017, 2018, 2019 and 2020 fiscal years' Community Transportation Projects and that Lenoir County is authorized to commit and enter into an Agreement with the North Carolina Department of Transportation during those same fiscal years. He further stated the funding formula for Transit has changed and has become more competitive. Mr. Harper then said with the aging of the area's population over the next several years, he feels Transit's services will need to expand. He said if he didn't commit to expansion in future years now, he would be unable to ask for additional funds in those years. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Approving Policy Governing Commissioner Appointments to vacancies on Lenoir County Advisory Boards and Commissions. Mr. Jarman stated at their regularly scheduled meeting on November 4, 2013, the Board instructed County Administration to draft a policy to standardize and set guidelines for Commissioner Appointments to vacancies on Lenoir County Advisory Boards and Commissions. He said this policy is based upon the suggestions given at that last meeting, and it could be added to or changed however the Board sees fit.

Mr. Hill said he would like to see the Board continue with uniformity and suggested if there was a way possible, he would like to see the appointments take place maybe twice a year. This way he said the vacancies could be posted in the paper and possibly attract applicants from a larger talent pool. Mr. Daughety said he agreed with Mr. Hill's suggestion, but said they would need time to talk with the different boards and commissions and make them aware of their intentions.

Mr. Griffin said there would be situations where the boards/commissions would not be able to comply with the thirty day rule due to urgent situations. He suggested adding the sentence "In the event there is an urgency in filling an expired term, the Board may waive this policy".

Mr. Rouse made a motion to accept the policy as it was currently written. Ms. Sutton seconded the motion.

Mr. Daughety made a motion to wait until the first meeting in January to vote on accepting the policy. Due to no second to this motion, the motion failed.

Mr. Daughety then questioned how to handle the appointments that are on the agenda today as second appearances. Mr. Rouse said he thought we should start now to implement the policy. Mr. Hill said since this issue was discussed at the last meeting and has been televised, he thought the policy should be made effective with today's agenda. He also said this provides a much larger pool of people from all aspects of the community – he said it has already generated a lot of quality people.

Mr. Jarman said we could start the 30 day time rule with all of the current appointments in the agenda.

Mr. Rouse asked if the Board/Commission vacancies and the forms for appointment could be more easily accessed on the County's website. Mr. Jarman explained everything could not be on the County's home web page, and he understood from the MIS Director there could be an added expenditure for different things being added.

Mr. Davis called for the question, and Item No. 11 was unanimously approved.

APPOINTMENTS :

Item No. 12 was a Resolution Approving Citizens to Boards, Commissions, Etc.

BOARD/COMMITTEE COMMISSION	APPLICANT/CURRENT MEMBER	TERM EXPIRATION
Lenoir County Jury Commission	Annie Ruth Parrish William Harvey Howard Marva Brown (Reappointments) **2nd Appearance**	November 2015
Lenoir County Nursing Home and Adult Care Home Community Advisory Committee	Ella Hall **2nd Appearance**	
US 70 Corridor Commission	Russell Rhodes Gordon Vermillion **2nd Appearance** Bruce Parson Virginia Cox-Daugherty **1st Appearance**	

Mr. Jarman asked for Item No. 12 to be pulled in order to adhere to the new policy just put in place by Item No. 11.

With no further discussion Mr. Davis adjourned the meeting at approximately 4:41 p.m.

Respectfully Submitted,

Marsha H. Martin

Clerk to the Board

Reviewed By,

Michael W. Jarman

County Manager