

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA  
 MONDAY, NOVEMBER 19, 2007 – TIME 4:00 P.M.  
 COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE  
 130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION:** Mr. Dalton Cox, North Carolina Forestry Service Update  
 Mr. Bill Simmons: Possible North Carolina Highway

1. **Items from Chairman/Commissioners: 5 Min.**

Board

2. **Items from County Manager: 5 Min.**

Jarman

**CONSENT AGENDA: 10 Min.**

**ACTION**

3. Approval of Minutes: Regular Board Meeting: November 5, 2007

Aytch/Jarman

4. Budget Ordinance Amendment: Trust and Agency Fund: Extension Family Caregiver: \$3,352: Increase

Kelly/Hollowell

5. Budget Ordinance Amendment: Capital Improvements: Library Expansion: \$6,027.04: Increase

Jarman/Hollowell

**END OF CONSENT AGENDA**

**RESOLUTIONS:**

6. Resolution Modifying the Program Agreement for the District 8 Gang Prevention and Intervention Program Grant to Change the Administration of the Program from Family Court to the Methodist Home for Children

Jarman/Hollowell

7. Resolution Authorizing Contract with Grantham Geographic for ARCGIS 9.2 Training: \$4,750

Parrish/Hollowell

8. Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property

Hollowell/Jarman

9. Resolution Approving the Extension of the Management Contract with Young Williams, P.C. for \$35,417

Jones/Hollowell

10. Resolution Authorizing the Lenoir County Health Department to Impose Fees for Environmental Health Services

Huff/Hollowell

**APPOINTMENTS: 5 Min.**

11. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.**

Board

**OTHER ITEMS: 10 Min.**

12. **Public Comments/**

**ADJOURN**

**TO: Chairman and Members of the Board**

**FROM: Mike Jarman, County Manager**

**DATE: November 19, 2007**

**SUBJECT: Items of Interest**

1. Current ESC Workforce Information from Lenoir County: November 9, 2007
2. Lenoir County Planning & Inspections Department: October 2007
3. Minutes: October 11, 2007: Kinston-Lenoir Parks & Recreation Commission
4. Minutes: September 20, 2007: Lenoir County Planning Board

## Current ESC Workforce Information

from

LENOIR COUNTY

as of

November 9, 2007

- County Labor Force : 27,133
- Number Of Unemployed : 1,403
- County Unemployment Rate :

September 2007   3 Months Ago   6 Months Ago   12 Months Ago

5.2%                      6.0%                      5.3%                      5.4%

- Unemployment Insurance (UI) Benefits Paid in Lenoir County :

    Last 30 Days : \$360,093

    Year-To-Date : \$3,952,397

- New Business/Industry Openings In Lenoir County:  
    - Last 4 Weeks -

- Business/Industry Closings In Lenoir County:  
    - Last 4 Weeks -

---

## Current State & National Information

- Unemployed Workers Statewide (September 2007) :  
    222,326

- N.C. Unemployment Rate:

September 2007   3 Months Ago   6 Months Ago   12 Months Ago

4.9%                      4.9%                      4.5%                      5.0%

- U.S. Unemployment Rate (October 2007) : 4.7%

- Unemployment Benefits Paid to N.C. workers:

    Month To Date : \$18,785,810

    Last Month : \$77,166,915

    Year To Date : \$750,872,401

- Unemployment Benefits Paid to N.C. workers  
    In November 2006 : \$69,104,612

- N.C. Unemployment Insurance Trust Fund Balance:  
    (As Of Nov 8, 2007) : \$488,818,159

- Average N.C. UI Tax Rate For Business : 1.7%



Beverly Alston - Kinston  
252.526.4435



**LENOIR COUNTY  
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289  
101 NORTH QUEEN STREET  
KINSTON, NC 28502  
PHONE: 252-559-2260  
FAX: 252-559-2261



---

**LENOIR COUNTY INSPECTIONS  
PERMIT/INSPECTION REPORT**

**OCTOBER 2007**

**PERMITS ISSUED: 155**

**PERMITS VALUE: \$ 1,048,950**

**PERMIT FEES: \$ 19,016**

**SINGLE FAMILY DWELLINGS: 8**

**MOBILE HOMES: 12**

**COMMERCIAL: 2**

**ADDITIONS: 8**

**ELECTRICAL: 39**

**PLUMBING: 22**

**MECHANICAL: 27**

**OTHER: 37**

**TOTAL INSPECTIONS: 367**

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 10/01/07 TO 10/31/07

Printed on: NOVEMBER 5, 2007 Page 1

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* Single Family Houses Detached ....	101B	5	720,300.00	2,036.00		5
* Single Family Houses Attached ....	102B	0	0.00	0.00		0
* 2 Family Building .....	103B	0	0.00	0.00		0
* 3 and 4 Family Buildings .....	104B	0	0.00	0.00		0
* 5 or More Family Buildings .....	105B	0	0.00	0.00		0
*TOTAL INFORMATION 101-105	109B	0	0.00	0.00		0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00	0.00		0
* Other Non-Housekeeping Shelter ...	214B	0	0.00	0.00		0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	0	0.00	0.00		0
* Churches & Other Religious .....	319B	0	0.00	0.00		0
* Industrial .....	320B	0	0.00	0.00		0
* Prkng Garages (Blds & Open Decked)	321B	1	52,350.00	362.00		1
* Service Stations & Repair Garages	322B	0	0.00	0.00		0
* Hospitals & Institutional .....	323B	0	0.00	0.00		0
* Offices, Banks, & Professional ...	324B	0	0.00	0.00		0
* Public Works & Utilities .....	325B	0	0.00	0.00		0
* Schools & Other Educational .....	326B	0	0.00	0.00		0
* Stores & Customer Services .....	327B	0	0.00	0.00		0
* Other Non-Residential Bldgs .....	328B	0	0.00	0.00		0
* Structures Other than Buildings ...	329B	0	0.00	0.00		0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential .....	434B	8	184,300.00	715.00		8
* Non-Residential & Non-Housekeeping	437B	1	92,000.00	100.00		1
* Adds of Res. CP/Garages (Atch/Detc)	438B	0	0.00	0.00		0
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	0	0.00	0.00		0
* 2 Family Buildings .....	646B	0	0.00	0.00		0
* 3 & 4 Family Buildings .....	647B	0	0.00	0.00		0
* 5 or More Family Buildings .....	648B	0	0.00	0.00		0
* All Other Buildings and Structures	649B	0	0.00	0.00		0
TOTALS FOR PERMITS THIS PAGE						
		15	1,048,950.00	3,213.00		15

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 10/01/07 TO 10/31/07

Printed on: NOVEMBER 5, 2007 Page 2

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
	-----	-----	-----	-----	-----	-----
MOBILE/MODULAR OFFICE/CLASSROOM						
*MOBILE OFFICE	740B	0	0.00	0.00	0	0
*MODULAR CLASSROOM	750B	0	0.00	0.00	0	0
*MODULAR OFFICE	730B	0	0.00	0.00	0	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:						
*ELECTRICAL	800B	39	149,350.00	7,154.00	39	39
*PLUMBING	810B	22	45,250.00	1,345.00	22	22
*HEATING/ AIR CONDITIONING	820B	27	193,150.00	1,594.00	27	27
*INSULATION	830B	5	15,500.00	250.00	5	5
*TEMPORARY POLE	840B	4	2,750.00	200.00	4	4
RESIDENTIAL ACCESSORY STRUCTURES						
*STORAGE/PORCHES/PATIOS/DECKS	900B	0	0.00	0.00	0	0
MISCELLANEOUS:						
*CHANGE OF OCCUPANCY	910B	0	0.00	0.00	0	0
*INSPECT DWELLING	920B	0	0.00	0.00	0	0
*TENTS	930B	0	0.00	0.00	0	0
*SATELLITE DISH	940B	0	0.00	0.00	0	0
*AWNING	950B	0	0.00	0.00	0	0
*EXTRA INSPECTIONS	960B	28	17,225.00	1,800.00	28	28
*FIRE PROTECTION SPRINKLER SYSTEM	966B	0	0.00	0.00	0	0
*MOVING DWELLING ONLY	970B	0	0.00	0.00	0	0
*SIGN	980B	0	0.00	0.00	0	0
*FIREWORKS	985B	0	0.00	0.00	0	0
*SWIMMING POOL	990B	0	0.00	0.00	0	0
*TANKS	995B	0	0.00	0.00	0	0
MOBILE HOMES						
*SINGLE WIDE MOBILE HOME	700B	7	54,805.00	1,110.00	7	7
*DOUBLE WIDE MOBILE HOME	710B	5	183,692.00	900.00	5	5
*MODULR HOME	720B	3	519,365.00	1,450.00	3	3
TOTALS FOR PERMITS ABOVE (incl. pg 1)		155	2,230,037.00	19,016.00	155	155
Totals of other permits in the period		0	0.00	0.00	0	0
TOTAL FOR ALL PERMITS IN THE PERIOD		155	2,230,037.00	19,016.00	155	155

SUMMARY OF INSPECTIONS COMPLETED BY INSPECTOR ID DURING THE PERIOD 10/01/07 THROUGH 10/31/07

THIS REPORT WAS PRINTED ON NOVEMBER 5, 2007

KINSTON/LENOIR COUNTY

( ( STATISTICAL BREAKOUT ) )

(----- Inspections -----) (----- Re-Inspections -----) Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
367	322	261	50	45	41	1	44
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	88	81	16	12	91	2	12

**MINUTES**  
**KINSTON/LENOIR PARKS & RECREATION COMMISSION MEETING/COOKOUT**  
**OCTOBER 11, 2007**  
**6:30 P.M.**  
**ADMINISTRATIVE OFFICE**

---

---

**MEMBERS PRESENT**

**Bill McMahon**  
**Sue Ellen Maddux**  
**Derrick Middleton**  
**Keith King**  
**Garland Nobles, Jr.**

**Beth Edwards**  
**Tony Turner**  
**Jill Croom**  
**John Jones**

**MEMBERS ABSENT**

**Darrell Parrish**  
**Will Barker**  
**Christi Fillippeli**

**Matt Sullivan**  
**Ricky Killinger**

---

---

The meeting was called to order by the Chairman, Mr. Bill McMahon. The September 2007 minutes were unanimously approved.

Motion - Turner; Second - King; Vote - Unanimous.

Sue Ellen Maddux, Chairperson of the Baseball/All-Star Committee, made the following recommendations concerning drafting procedures and All-stars. The committee recommended the following:

1. The development of a Babe Ruth sanctioned, Jackie Robinson Youth League for 9-12 year olds be started at Holloway Center starting at the beginning of the 2008 baseball season. Bill Ellis will be the contact for individuals in the community to serve as the nucleus for implementing this program.
2. Teams formed by the Salvation Army will be allowed to participate in the programs offered at the Recreation Department. All participants however, will have to adhere to all Recreation Department's rules and policies.
3. Work closely with the Recreation Department staff to actively market stronger recreational baseball participation throughout the Kinston and Lenoir County communities.

A motion was made to adopt the above recommendations beginning at the start of the 2008 baseball season.

Motion - Maddux; Second - Turner; Vote - Unanimous.

Mr. Ellis recognized Mr. Harold Oliver, Crew Supervisor II to the commission for a job well done. Hal works in the county, the Nature Center, the Planetarium and anywhere else he is needed. He is always willing to work as long as it takes to get the job done.

Thurman Pate, Athletic Supervisor was at the meeting to present the following recommendations from the department's athletic staff concerning age rules for All-Stars:

Allow the recreation Center Directors or the County Program Supervisors from their respective districts to determine the number of All-Star teams in their districts.

- Play your own age in All-Stars. (Ex: If you have a 9 year old All-Star team and a 10 year old All-Star team, the child will play in his/her own age group). No moving up will be allowed.

The commission decided to let the Baseball/All-Star Committee discuss these recommendations further and come back at the November meeting with their recommendations.

Thurman Pate discussed the Chet Lemon National Tournament that will be held on October 13th-14th. There will be 40 teams participating and the games will be played on six (6) fields.

The commission was informed about the department's "Haunted Trail", which will be held at Barnet Park on October 30<sup>th</sup> and 31<sup>st</sup> from 7:00 pm to 10:00 pm. The commission was invited to attend or to participate.

Mr. McMahon reminded the commission that attendance is required to serve on the commission. A member must be attend at least eight (8) out of twelve (12) meetings unless excused.

The Baseball/All-Star Committee will be meeting at 5:15 before the regular commission meeting on Thursday, November 8<sup>th</sup>.

With no further business, the meeting was adjourned.

Debra Wicker, Secretary  
Kinston/Lenoir County Parks & Recreation Commission

## County of Lenoir



P.O. Box 3289  
101 North Queen Street  
Kinston, North Carolina 28502  
Telephone 252-559-2260  
*Planning & Inspections Department*

### LENOIR COUNTY PLANNING BOARD SEPTEMBER 20, 2007 MINUTES

*Regular Meeting  
September 20, 2007*

#### **Members Present:**

*Frank Swindell-Chairman-At-Large  
Ashley Jarman-Vice-Chairman District 2  
C.L. Braxton-Alternate  
Martha Dunham-District 4  
Eric Rouse-District 5  
Harry Edwards-District 6  
Fleming Taylor-Alternate*

#### **Members Absent:**

#### **1. Call Meeting to Order:**

Planning Board Chairman Mr. Frank Swindell called the meeting to order at approximately 6:00 P.M. and Mr. Ashley Jarman provided the Invocation.

#### **2. Approval of Minutes:**

**August 16, 2007:** Lenoir County Planning Board Vice-Chairman Mr. Ashley Jarman made a motion to accept the minutes as written and Board Member Ms. Martha Dunham seconded the motion. The vote was unanimous to approve the August 16, 2007 minutes as written.

**3. Discussion and Decision on VAR-07-001 : is an application for variance request from the provisions of the ordinance to allow the setup of a manufactured home dated prior to 1976, as listed in Article 2.3-Manufactured Home, of the Lenoir County Zoning Ordinance. The property is located at 3777 Joe Murphy Rd and is in the Pink Hill Township and also known as tax parcel # 3476-84-9399. The subject property has a zoning designation of Rural.**

Planning Board Chairman Mr. Frank Swindell asked if anyone wished to speak to the Board regarding this issue. Members of the audience who wished to speak, along with County Staff approached and Chairman Swindell administered the Oath.

Mr. Wayland Humphrey, Lenoir County Planning Assistant, presented the staff report for case #VAR-07-001 to the Board. He stated according to the Official Zoning Map of Lenoir County, dated October 2, 2004, the entire property is zoned Rural "R". Mr. Humphrey stated the application was for a variance request from the provisions of the ordinance to allow the setup of a manufactured home dated prior to 1976, as listed in Article 2.3-Manufactured Home, of the Lenoir County Zoning Ordinance. He proceeded to give the Board background information. He stated the property in question, tax parcel # 3476-84-9399, is located at 3777 Joe Murphy Rd. and is in the Pink Hill Township. Mr. Humphrey stated through extensive investigation regarding this application, the Lenoir County Planning and Inspections Department had found that the application for the variance is in harmony with the general purpose and intent of the ordinance and preserves its spirit. He stated the variance will not detract from the character of the surrounding properties as other similar home sites are in the area. He advised the Board that the adjacent landowners had been mailed letters advising them of the meeting.

Chairman Swindell asked had there been any comment from adjacent landowners. Mr. Humphrey stated there had not been any calls or comments for or against VAR-07-001.

Mr. Greg Murphy approached to address the Board. He stated he is the son of Ms. Judy Murphy, the owner of the property located at 3777 Joe Murphy Rd. Mr. Murphy advised the Board that the mobile home is a 1975 model but neither he nor his mother were aware of the Lenoir County Zoning Ordinance prohibiting mobile homes from being set-up prior to the year 1976. He advised the Board that the movers moved the mobile home to this location prior to obtaining the proper permits from Lenoir County Planning and Inspections Department. He stated an individual who will rent the lot from his mother owns the mobile home. Mr. Murphy stated the property is located in the middle of five (5) existing home sites and there is no other reasonable use for this property. He stated all the requirements would be met for the Lenoir County Planning and Inspections Department.

Planning Board Member Mr. C. L. Braxton asked Mr. Humphrey if the movers were not required to obtain permits prior to moving and setting up a mobile home. Board Member Mr. Eric Rouse commented that it was not unusual for movers to move and setup a mobile home without the proper permits in place. Mr. Humphrey stated this was true and when this does occur the Lenoir County Planning and Inspections Department's policy is to charge a double fee for the permits.

Mr. Humphrey made the recommendation to the Board that the landowner was now aware of the pre-1976 policy and should not be allowed to make application again. Board Member Mr. Eric Rouse stated he agreed with Mr. Humphrey. Chairman Mr. Swindell asked Mr. Humphrey if the Board granted this variance would it not invite others to apply for the same. Mr. Humphrey stated that would be determined on an individual basis.

With no further questions or comments Chairman Swindell ask the members of the Board if they were ready to make a decision. Board Member Mr. Eric Rouse made a motion to approve VAR-07-001 with the special condition that this is a one-time variance on tax parcel # 3476-84-9399. Board Member Mr. C. L. Braxton seconded the motion. The Board voted unanimously to approve VAR-07-001 with the special condition that this be a one-time variance on this property. Chairman Swindell stated the motion was carried.

The Planning Board adopted the following **FINDINGS OF FACT** from the application made to the Lenoir County Planning and Inspections Department.

1. **There are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of the ordinance.**
  - A. If the applicant complies with the provisions of the ordinance, the property owner can secure no reasonable return from, or make no reasonable use of his/her property.
  - B. The hardship of which the applicant complains results from unique circumstances related to the applicant's land.
  - C. The hardship is not the result of the applicant's own actions.
  
2. **The variance is in harmony with the general purpose and intent of the ordinance and preserves its spirit.**
  
3. **The granting of the variance secures the public safety and welfare and does substantial justice.**

Therefore, on the basis of the foregoing, it is ordered that the application for VAR- 07-001 be **approved with the condition that this be a one-time occurrence for tax parcel # 3476-84-9399.**

#### 4. **Update/Discussion:**

The Lenoir County Planning Board welcomed the new Planning Board Member Mr. Henry Edwards-District 6.

Mr. Humphrey advised the Board the North Carolina Alcoholic Beverage Control Commission in Raleigh denied the beer application submitted by Mr. Randy Mills. He stated the permit was issued and in place for two days until a petition against it was presented with approximately 400 names. Mr. Humphrey stated Raleigh then resented the permit. He stated SUP-06-001 was granted to Mr. Randy Mills on March 16, 2006 by the Lenoir County Planning Board. Mr. Humphrey stated Mr. Mike Herring, director of the ABC Commission had commented on the issue in the *Goldsboro News Argus*. He stated copies of two of the articles had been provided to the Board in the Planning Board Packets.

Planning Board Member Mr. C. L. Braxton asked Mr. Humphrey what were the buildings going to be used for that were located by the old Dupont Plant on Hwy 11. Mr. Humphrey stated the buildings were for grain storage and a permit was issued to Goldsboro Milling for a scale house. He stated it was not a buying or selling station. Board Member Mr. Braxton expressed a concern for the amount of traffic that was being generated from the business. Mr. Humphrey advised him that the D.O.T. was working with them concerning this matter.

Chairman Swindell advised Mr. Humphrey that he would like to elect new officers at the next meeting of the Planning Board. Mr. Humphrey advised the Board there would not be a meeting in the month of October.

#### **Adjournment**

There being no further business to discuss before the Lenoir County Planning Board Mr. C.L. Braxton made a motion of adjournment. Chairman Swindell seconded the motion and the Board voted unanimously to adjourn at 6:50 P.M. It was announced that the next scheduled meeting date is Thursday, **November 15 at 6:00 P.M.**

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**November 5, 2007**

The Lenoir County Board of Commissioners met in regular session at 9:00 a.m. on Monday, November 5, 2007 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman, George Graham, Jr., Vice-Chairman, Paul Taylor, Jr., and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey and Claude Stroud.

Members absent: None

Also present were: Michael Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

**PUBLIC INFORMATION**

Mr. Albert Little of LaGrange addressed the Board regarding Fox Trapping in Lenoir County. Mr. Little stated fox trapping was prohibited in the 1970s. Mr. Little stated he would like the amendment allowing fox trapping reinstated in Lenoir County. State Legislators are the only entity that can reinstate the amendment, but the local Board of Commissioners must approve it first. There are a lot of coyotes in the county as well as foxes. But, if foxes are caught in the coyote traps, by county law, they must be released back into the wild. If the amendment is reinstated, after capture foxes will be sold for their fur or sold to fox pens that help train-hunting dogs. Ms. Colleen Olfenbittel, N.C. Wildlife Resource Commission furbearer biologist, stated the red and gray fox populations are abundant in North Carolina. Foxes have high reproduction rates, so trapping the foxes is a way of managing them and keeping them from getting to high levels. Ms. Olfenbittel stated her office is in full support of the amendment. Upon a motion by Ms. Brown and a second by Mr. Davis the Board unanimously approved the amendment for taking of fox by trapping in Lenoir County. The County Manager's office will write a letter to the General Assembly requesting reinstatement of the amendment.

Ms. Sue Powell, Transportation Coordinator, presented the Board with an update on the Lenoir County Transit System. Ms. Powell stated Lenoir County Transit (LCT) was established as a Coordinated Human Service Transportation System. LCT started with seven (7) vans that provided 13,367 passenger trips and covered 70,465 miles. LCT receives funding through the Community Transportation Grant (CTP), Rural General Public (RGP), sales of \$2.50 tickets, sale of mobile advertisements and several other forms. Today, LCT operates twelve (12) vehicles six days a week and has provided 47,168 passenger trips covering 324,173 miles. Passengers utilize LCT for employment, educational, medical, shopping and many other transportation needs. Project Transit began on July 1, 2006 and operated three (3) days per week Monday, Wednesday, and Friday, traveling on a deviated fixed route. As of February 5, 2007, Project Transit expanded service to five (5) days a week Monday through Friday and increased to 307 passengers. As of July 31, 2007 Project Transit increased to 923 passengers and on August 1, 2007 expanded their services once

again by providing 2<sup>nd</sup> and 3<sup>rd</sup> shift transportation due to agency, passenger and general public requests. With this success Project Transit began providing services to the town of LaGrange, offering five (5) bus stops throughout town. With these increases in services Project Transit passengers have increased enormously. The largest monthly ridership to date: LaGrange – 484; Kinston Day Loop – 977; and Kinston 2<sup>nd</sup> and 3<sup>rd</sup> Shift transportation – 157. Ms. Powell ended her presentation by thanking the Board of Commissioners for their continued support in their time and effort in providing transportation for the citizens of Lenoir County.

**ITEMS FROM THE CHAIRMAN/COMMISSIONERS**

Item No. 1 was Items from the Chairman and County Commissioners. Mr. Graham addressed the Board regarding the \$.025-cent sales tax increase that will be on the Lenoir County Ballot on November 6, 2007. Mr. Graham stated it has always been the position of the North Carolina Association of County Commissioners (NCACC) to lobby the state for revenue enhancements for local governments. County governments have been called upon to do more with no additional funding. The counties asked the General Assembly to give relief in Medicaid expenditures. North Carolina was the only state delegating the cost of Medicaid to local governments. The State decided to give counties the relief, but in turn cut sales tax revenues for the county. If the sales tax is passed it will generate \$1.4 million in local dollars. We as government leaders must ensure that the needs of the county are being addressed. A Vote for the sales tax is a vote for Lenoir County citizens and Lenoir County. Ms. Brown stated citizens have been receiving phone calls, telling them not to vote for the sales tax increase. Ms. Brown stated she hopes the citizens ignore these calls and vote for the future of Lenoir County. Mr. Jarman stated County Administration has been educating the public on what the sales tax increase would mean to Lenoir County. It is the job of administration to educate and commissioners to advocate. Mr. Jarman stated in 2001 when the county was recovering from the floods, the county was down to \$1.9 million in Fund Balance, translating into one week of operating funds. Mr. Humphrey asked what is the county’s fund balance currently. Mr. Jarman stated there is a little over \$6 million in Undesignated Fund Balance which is a 14.8% fund balance. Mr. Humphrey stated the citizens of Lenoir County have entrusted the Board with spending the money wisely or not spending the money at all. Mr. Jarman stated the county would be responsible with the county’s funds. Mr. Graham stated people are feeling really good about what is happening in Lenoir County and it is important for this trend to continue for future generations in Lenoir County.

**ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. No items were reviewed.

**CONSENT AGENDA**

Upon a motion by Mr. Harper and a second by Ms. Brown, the Board unanimously approved the following Consent agenda items.

- 3. Approval of Minutes: Regular Board Meeting: October 15, 2007 Aytch/Jarman  
Special Session Meeting: October 26, 2007
- 4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Hollowell
- 5. Budget Ordinance Amendment: General Fund: Health (TB/CDC Program): Huff/Hollowell  
Increase: \$3,724

- 6. Budget Ordinance Amendment: General Fund: Health: (Lead Poisoning Prevention Program): Increase: \$6,500 Huff/Hollowell
- 7. Budget Ordinance Amendment: General Fund: CJPP-Day Reporting Center: \$13,311: Increase Early/Hollowell
- 8. Budget Ordinance Amendment: General Fund: Health (Environmental Health): Increase: \$20,000 Huff/Hollowell
- 9. Budget Ordinance Amendment: General – Construction Project: \$70,000: Increase Jarman/Hollowell

**RESOLUTION**

Mr. Graham acknowledged Mr. Roger Dail for serving as President of the North Carolina Emergency Management Association for the past year. Mr. Dail’s term expired on October 30, 2007.

Item No. 10A. was a Resolution Authorizing the Purchase of a Radio Tower Maintenance Contract for Central Avenue Tower Site, School Bus Garage Tower Site and Emergency Services Building Tower Site: Price Communications: \$2,072.38. Mr. Roger Dail, Emergency Services Director addressed the Board. Mr. Dail stated the contract is for the maintenance of the 800MHz radio tower located at 272 Central Avenue, the radio tower located on Hwy 11 South at the School Bus Garage, and the radio tower located at the Emergency Services Building at 200 Rhodes Avenue. These contracts include providing annual tower survey, furnish and install lamps once per year (during annual survey) and providing written documentation for annual survey. The contract is necessary for the proper upkeep of the radio towers. This equipment serves all emergency service agencies. Therefore, this equipment must be kept in superior condition. Coastal Electronics, the prior holder of this contract, went out of business effective Friday October 19, 2007. The Lenoir County Emergency Services Department currently does not have a contractor for tower maintenance. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 10A. was unanimously approved.

Item No. 10B. Resolution Authorizing Gately Communications as the Holder of Maintenance Contracts for: Radio Equipment Maintenance and Radio System Management: \$30,408. Mr. Dail stated the contract is for the maintenance of the 800MHz radio infrastructure and the county fire department radio system. This contract includes all computer hardware and software. Equipment will be maintained by contractor; items such as: oil, water, dust, and foreign substance will be removed from the equipment. The equipment will be maintained at levels necessary to provide the required communications. Routine maintenance procedures will be performed as prescribed by the equipment manufacturer and the communications division. The equipment will be inspected periodically as often as required. Radio system management contract is to manage the 800MHz radio system to include the system access control list for all 800MHz radios on the Lenoir County radio system. Coastal Electronics, the prior holder of the above-mentioned contracts, went out of business effective Friday, October 19, 2007. The Lenoir County Emergency Services Department – Communications Division did not sign a contract agreement with Coastal Electronics, as they were experiencing financial difficulties at the beginning of fiscal year 07-08; therefore, the county’s EMS division has no obligation to Coastal. Gately Communications is an authorized Motorola sales and service representative, home based in Hampton, Virginia. They have companies in Kill Devil Hills, North Carolina. Experienced employees previously employed with Coastal Electronics, having expert knowledge of our system, are now employed with Gately Communications. The contract is

necessary for the proper upkeep of the radio equipment. This equipment serves all emergency service agencies. Therefore, this equipment must be kept in superior condition. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 10B was unanimously approved.

Mr. Graham asked Mr. Dail if the Burn-ban was still in effect. Mr. Dail stated the Ban is still in effect and several tickets have been issued to citizens throughout the county. Mr. Dail stated when no ban is in effect only vegetative debris can be burned no other processed material can be burned.

Item No. 11A was a Resolution Authorizing a Purchase Order to Piedmont Parks for a 4-Point Hyper Sail to be Installed at Fairfield Water Park: \$2,920.60. Mr. Bill Ellis, Parks and Recreation Director addressed the Board. Mr. Ellis stated this is the county's portion of the project, which is being funded by the City of Kinston and private donations. This is a 24 x 20-shade tent that will be installed at the Fairfield Water Park adjacent to the new playground at a later date. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 11A was unanimously approved.

Item No. 11B was a Resolution Authorizing a Purchase Order to NES Rentals for a One (1) Month Rental of a Track-Hoe for use at the old Webb's Salvage Yard: \$4,500. Mr. Ellis stated the funds are budgeted in the Parks & Recreation Capital Account. The funds will be used to clear around the ponds and front acreage of the Rotary Dog Park. The City of Kinston and the Down East Retriever Club are paying the labor cost. Upon a motion by Mr. Taylor and a second by Mr. Harper, Item No. 11B was unanimously approved. Mr. Ellis reminded the Board of the Grand Opening Ceremony of the Kinston-Lenoir County Visitor Center on November 13, 2007 starting at 10:00 a.m. An Open House will be held 11:00 a.m. through 5:00 p.m.

Item No. 12 was a Resolution Approving Purchase Order Execution for Actuarial Valuation of Health Care Plan of Lenoir County: Cavanaugh Macdonald Consulting, LLC: \$4,500. Mr. Tommy Hollowell, Finance Director, addressed the Board. Mr. Hollowell stated in 2004 the Government Accounting Standards Board (GASB) issued Statements 43 and 45 regarding the accounting and reporting requirements for "Other Post-Employment Benefits" (OPEB). These two statements created issues that management must address beyond the basics of accounting and reporting. Statement 43 established accounting and reporting standards for post-employment benefit plans established as "irrevocable trusts". Statement 45 established the accounting and reporting requirements for an employer's expenses and liabilities related to their post-employment benefit plan regardless of how it is funded. Statement 45 requires the calculation of actuarial liabilities for benefits related to past service and assess to what extent those benefits have been funded. It will provide information for the assessment of future cash needs to fund OPEB Plans. An actuarial study of Lenoir County's post-employment benefits is required under GASB Statements 43 and 45. Preparation of the study will be phased in over a three (3) year period based on the size of the unit of government. Lenoir County's study must be completed by June 30, 2008. The results of the study will be presented to the Board prior to budget work sessions. The Board can use the study to assess the future liability of the County's post-employment benefits package and determine if changes need to be made to the plan. The North Carolina Association of County Commissioners and the North Carolina League of Municipalities have entered into a long term arrangement with Cavanaugh Macdonald Consulting, LLC to prepare the actuarial studies at a reduced rate for all units of government in North Carolina. This study must be updated each year. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 12 was unanimously approved.

Item No. 13 Resolution Authorizing the Award of a Contract for Certified Lead Based Paint Services for the 2007 Single Family Rehab Project. Mr. Brendan Noland of the Wooten Company addressed the Board.

Mr. Noland stated Lenoir County was awarded \$392,000 for the SFR07 project on June 1, 2007. This project will assist homeowners who are below 80% median income and are elderly or disabled in bringing their housing situations up to minimum standards. Bids were taken for the lead testing, risk assessment, abatement project design, cost estimates for abatement and clearance testing services necessary to complete the NCHFA SFR07 project. The contract will specify that the contractor will be allowed to do only the number of approved structures, and only the activities specified by the county and/or the project administrator. Carolina Environmental, Inc. came in as the lowest, qualified bidder for the services. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item. No. 14A was a Resolution Approving Purchase Order Dana Safety Supply: \$6,129. Mr. Chris Hill of the Lenoir County Sheriff's Department addressed the Board. Mr. Hill stated the Sheriff's Office currently supplies each deputy with a bullet resistant vest, which is utilized to protect the officer in the event he or she is shot. The Sheriff has been purchasing Legacy vests from Dana Safety Supply for the past 3 years because of their design, comfort and cost. Dana Safety Supply has offered competitive prices for several years. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 14A was unanimously approved.

Item No. 14B was a Resolution Approving Purchase Order with Capital Ford: \$192,175.40. Mr. Hill stated the Sheriff's Office annually replaces patrol vehicles that are approaching or exceed 125,000 miles. The vehicle of choice for law enforcement has primarily been the Ford Crown Victoria. As such, most of the Sheriff's fleet is Ford Crown Victoria's. The vehicles have proven to perform rather well for law enforcement purposes and are offered on the State contract. The State bid process has now concluded. Capital Ford of Raleigh will be providing the 2008 Ford Crown Victoria's (police package) for the price of \$21,310. The Sheriff is requesting to purchase (9) Crown Victoria's; one of the vehicles will have two (2) additional options totaling \$385.40. Upon a motion by Mr. Taylor and a second by Mr. Davis, Item No. 14B was unanimously approved.

Item No. 15A. was a Resolution Authorizing Award of Contract and Construction of E.M.S. Station: Jarman Construction Company: \$159,610. Mr. Jarman stated the county purchased a lot at 1891 Liddell Road in Deep Run, NC several years ago for the purpose on constructing an E.M.S. Station. After much discussion and research a metal building was chosen as the specific structure to be constructed. County Administration requested proposals from Griffis Development, Inc., Jarman Construction, and K & J Contractors to construct the E.M.S. Station. Jarman Construction is the lowest qualified bidder, meeting the specifications requested. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 15A was unanimously approved.

Item No. 15B. was a Resolution Authorizing County Administration to Proceed with Necessary Actions to Complete the Construction of E.M.S. Station at 1891 Liddell Road in Deep Run, NC: NTE: \$20,000. Jarman Construction will construct the building. In addition to the building construction, additional funds are needed for survey/line agreement, attorney fees, site-work, paving landscaping, and other contingencies that may arise during the construction process. Upon a motion by Mr. Taylor and a second by Ms. Brown, Item No. 15B was unanimously approved.

**APPOINTMENTS**

Item No. 16 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
Lenoir County Health Board 1 <sup>st</sup> Appearance	Dr. Joseph E. Agsten (Appointment)	September 2010 M: Brown S: Davis

**CURRENT VACANCIES:**

- Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian**
- Grifton Planning Board – One (1) Vacancy; ETJ Position**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney**
- Lenoir County Planning Board – District 1, 3, & 6**
- CJPP – Four (4) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**
- Lenoir County Transportation Committee – At Large Member – Business Community**

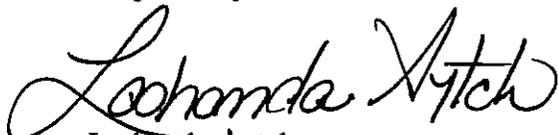
Mr. Graham acknowledge Mr. Clark Tutt of Tacc-9 who would be receiving an award for his excellence in music production over the last year.

Mr. Taylor thanked Mr. Joey Bryan, MIS Director, for his hard work in putting the agenda on-line and placing the technical equipment in the Commissioners’ room. Mr. Bryan thanked the Board and acknowledged Mr. Tutt, Martha Bishop and other county staff in helping complete the work.

**ADJOURNMENT**

Upon a motion by Ms. Brown the meeting adjourned at 10:16 a.m.

Respectfully submitted,



Lashanda Aytch  
Clerk to the Board

Reviewed By



Michael W. Jarman  
County Manager



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008-2008  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
Trust and Agency		Extension-Family Caregiver Finance		70-3445-3300 Smart Start Extension 70-4951-6000 Extension Family Caregiver Program 70-4951-6900 Contracted Services	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<b>INCREASE</b>			<b>Decrease</b>		
70-3495-3300 Smart Start Extension		\$3,352.00	70-4951-6900 Contracted Services		-\$2,206.00
			Increase		
			70-4951-6000 Extension Family Caregiver PROGRAM		5,558.00
Total		3,352.00	Total		3,352.00
<b>Reason and Justification for Request:</b> INCREASE IN ANNUAL APPROPRIATION BECAUSE THE ORIGINAL BUDGET WAS APPROVED BY THE BOARD PRIOR TO THE STATE OR NORTH CAROLINA FINALIZING THEIR BUDGET. THE AMENDED BUDGET FOR THE SMART START PROGRAM FOR FY07-08 WILL BE \$137,980.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>Jimmy P. Kelly</i>		11-5-08	<i>Thomas J. Howell</i>		11/6/07
Budget Officer Approval		Date			
<i>Michael W. ...</i>		11/8/07			
Board Approval (When Applicable)		Date	Date of Minutes		

Finance Office - Copy

Department - Copy

Administration - Copy



**LENOIR COUNTY, NORTH CAROLINA  
BUDGET AMENDMENT REQUEST**

FY 2007-2008  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

<b>FUND</b> CAPITAL IMPROVEMENTS	<b>DEPARTMENT</b> LIBRARY EXPANSION	<b>LINE ITEM DESCRIPTION</b> 40-3831-4930 INTEREST-SERIES 2007 BONDS 40-6110-4991 MISCELLANEOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<b>INCREASE</b>		<b>INCREASE</b>	
40-3831-4930 INTEREST-SERIES 2007 BONDS	6,027.04	40-6110-4991 MISCELLANEOUS	6,027.04
<b>Total</b>		<b>Total</b>	
6,027.04		6,027.04	
<b>Reason and Justification for Request:</b>			
TO BUDGET INTEREST EARNED FROM THE SERIES 2007 LIBRARY BOND PROCEEDS DEPOSITED AT NORTH CAROLINA CAPITAL MANAGEMENT TRUST.			
Department Head Approval		Finance Officer Approval	
Date		Date	
<i>Thomas L. Hollowell</i>		<i>Thomas L. Hollowell</i>	
11/5/2007		11/5/2007	
Budget Officer Approval		Date	
<i>Micah W. Lamm</i>		11/6/07	
Board Approval (When Applicable)		Date of Minutes	
Date		Date of Minutes	

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 11/19/07 **ITEM NO.** 6

Resolution Modifying the Program Agreement for the District 8 Gang Prevention and Intervention Program Grant to Change the Administration of the Program from Family Court to the Methodist Home for Children

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:** To modify the program agreement of the District 8 Gang Prevention and Intervention Program Grant to change the administration of the grant from Family Court to the Methodist Home for Children.

**HISTORY/BACKGROUND:** This project began as a group of community participants including members of the judicial system, school system, law enforcement, DJJDP, faith community, agencies & civic organizations & local government met together in all counties over several months to examine gang activity and what is and could be done to combat it within the district. As a result a district wide OJJDP Comprehensive Gang Model assessment survey was conducted, which shows the following: students reporting gang involvement:Greene-12.5%, Lenoir-13%,Wayne-11%; students reporting gangs at school:Greene-35%,Lenoir-58%, Wayne-44%. DJJDP data shows youth associated with gangs:Greene-15%,Lenoir-32%,Wayne- 25% ; youth with family actively under court supervision or gang involved:Greene-0%, Lenoir-13%, Wayne-33%; youth with substance abuse, assessment or treatment needed:Lenoir-28%, Wayne-13%, Greene-25%. Lenoir reported 5 gangs in 1999 & 8 in 2004, a 62.5%increase. Lenoir schools reported 2005-06 acts of violence exceeding the state rate by 29%. Many of these groups have made efforts to address the gang problem with educational offerings. A task force began the process of building a downtown youth center in Lenoir called "*the Gate*". However, there are presently no specific interactive intervention programs to which gang involved youth can be referred by the Courts, schools or parents.

**EVALUATION:** This group of community participants initially applied for Governor's Crime Commission grants identified specifically for Gang initiative funding. This grant was initiated for funding for the 2006-2007 fiscal year, however, funding was denied. As the result of the tremendous community support and interest the committee was determined to complete a second funding proposal with the Governor's Crime Commission for fiscal year 2007-2008. This grant was submitted and won initial approval on March 30, 2007. After some modification to meet Governor's Crime Commission requests, the grant was re-submitted for further review. On May 31, 2007, the committee received official notice from Governor Mike Easley, indicating that they had been selected to receive this grant of \$59,690.88, distributed over fiscal years 2007-2008 and 2008-2009.

Two gang intervention counselors (one for Wayne, one for Lenoir & Greene) will use the "Gang Issues, Life Issues" curriculum to conduct a 10 week revolving session course, throughout the year. The counselors will provide instruction and guidance to gang involved and at-risk youth ages 12-17 who are referred by Courts, DJJPD, law enforcement, schools or parents. The program will identify and address risk factors in these youth for substance abuse, gangs and juvenile crime and will redirect youth susceptible to or gang involved in their problem-solving and decision-making processes. The program will serve up to ten youth per session.

The sessions will be two hours twice a week in Lenoir & Greene Cos. with 2 sessions per week in Wayne. There will be twice monthly Saturday programming. The counselors will meet weekly with court counselors and attend delinquency court when participating students are calendared to appear. Participants will complete pre & post program questionnaires to assess the program. Releases will be completed by the participants' parents to obtain school records regarding school behaviors and attendance. The counselors will report to a steering committee consisting of community leaders from each county, which will meet monthly. The steering committee will monitor the program outcome measures. In Lenoir County, plans are underway for the construction of a community collaborated, downtown youth center, "the Gate" which will serve as the site for this program.

The Lenoir County Board of Commissioners approved acceptance of this grant on July 16, 2007, Item #17-A. Approval of this resolution will change the contact agency from Family Court to the Methodist Home for Children and allow the program to proceed and make a positive impact upon the participants and the community.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of County Commissioners that administration of the District 8 Gang Prevention and Intervention Program Grant be changed from Family Court to the Methodist Home for Children.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman      11/19/07  
Date

\_\_\_\_\_  
ATTEST                      11/19/07  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 11/19/07 **ITEM NO.:** 7

Resolution Authorizing Contract with Grantham Geographic for ARCGIS 9.2 Training: \$4,750

**SUBJECT AREA:** Purchase/Bids

**ACTION REQUESTED:**

Approval of a Resolution authorizing the Tax Department to purchase the services needed to complete training for the Land Records Specialist.

**HISTORY/BACKGROUND:**

A new employee was hired in June 2007 for the Land Records Specialist position. This was a newly created position that combined the majority of the duties of the Land Records Manager and Real Property Transfer positions, thus allowing the Tax Department to not fill a vacant position. The new employee was a paralegal with extensive experience in land ownership/transfer situations, and was familiar with the ARCGIS software that the Tax Department uses for mapping of land ownership records. The new employee has completed a basic training course for the ARCGIS software, and has had some training from Grantham Geographic, the company that customized the ARCGIS 9.2 software for the Tax Department's land records department. At this time, Grantham Geographic has recommended a ten-day training program, to be spread out over the next three (3) months, to complete the training of the new employee on the ARCGIS 9.2 applications used by the Tax Department.

**EVALUATION:**

It was anticipated that the new Land Records Specialist would need some additional training at the time of hire, though it was not known how much or what the cost would be. The savings realized by the County, due to not filling the vacant position, far outweighs the cost of training. The funds from which this training will be paid come from lapsed salaries and office supplies, so no new monies are requested. The new employee has done quite well in the position so far, and this training is necessary for them to succeed in completing all requirements of the position.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Tax Administrator execute a contract with Grantham Geographic for ARCGIS 9.2 training in an amount not to exceed \$4,750.

Funding Source 10-4140-6900 Contracted Services

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Chairman 11/19/07  
Date

\_\_\_\_\_  
ATTEST 11/19/07  
Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 11/19/07 **ITEM NO.** 8

Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:**

The Board is requested to declare property as surplus and authorize the sale of the surplus property.

**HISTORY/BACKGROUND:**

The County has acquired various properties over a period of time mainly through tax foreclosures. Some of these properties have structures on them and some are vacant lots. These properties add no value to the operations of the County.

**EVALUATION:**

The County owns various properties that are of no useful value to the County. In accordance with procedures set forth in N.C. General Statute 160A-269, County Administration is requesting the approval of the Board to sell the following listed properties through the negotiated offer and upset bid process. The sale of these properties will return them to private owners and add them once again to the tax scrolls.

<u>Tax Department Record Number</u>	<u>Property Description</u>
27343	.12 acre lot Pineview Ave., Pink Hill
26606	Bagby Alley, Kinston
34106	Arnold Family Road
36715	Arnold Family Road
36991	Arnold Family Road
26803	704 Parrott Avenue
27928	Rouse Road (off)
30594	Rouse Road (off)
33260	3755 Stocks Circle
14584	405 W. Washington Ave., Kinston
12725	911 Chestnut St.
13363	1024 Macon St.
11371	307 E. Blount St.
5599	912 Macon St.
11324	510 Thompson St.
9283	506 Quinerly Lane
33409	Lot #10 Neuse Rd. (off)
4810	304 N. Adkin St.
11041	1008 E. Gordon St.
12924	522 Tobacco Lane

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval. \_\_\_\_\_

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that County owned property listed in this resolution be declared as surplus and authorize the County Manager to sell the property through the negotiated offer and upset bid process in accordance with N.C. General Statute 160A-269.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_  
Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman      11/19/07  
Date

\_\_\_\_\_  
ATTEST                      11/19/07  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 11/19/07 **ITEM NO.** 9

Resolution Approving the Extension of the Management Contract with  
Young Williams, P.C. for \$35,417

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to approve a budget resolution for an extension of the Management Contract with Young Williams, P.C. to supervise the Lenoir County Child Support Program through June 30, 2008.

Account # 105361.4974 Young Williams Contract                      \$ 35,417

**HISTORY/BACKGROUND:**

In the months before we entered a management contract with Young Williams, P.C., the Lenoir County Child Support Program was not meeting the Federal or State Program goals. Lenoir County's Child Support Program was ranked 87th out of 87 programs (ie last in the state). Recruiting for the Program Manager's position had proven difficult even though the County was willing to pay at the top of our range. On February 1, 2007, we entered a management contract with Young Williams, P.C., a Mississippi based Law Firm. They in turn hired Ben Nicholson to serve as the Lenoir County Child Support Program Manager. Mr. Nicholson had recently retired from the State Child Support office and brought to our position over 30 years of experience managing the North Carolina Child Support Program. The Contract called for Young Williams P.C. to conduct a program review, to implement strategies that would increase overall child support collections by 15%, and to bring the program into compliance with Federal and State laws, regulations, and standards.

**EVALUATION:**

During February and March 2007, Mr. Nicholson conducted a program review and began to implement program improvement strategies which included realignment of staff, streamlining our court procedures, expanding collection activities, adding House Arrest and loss of driver's license, streamlining paternity establishment procedures, and completing several special projects designed to target staff efforts toward achieving maximum outcomes. At the end of September, 2007, our statewide ranking had increased from last to 66 out of 88 programs, a twenty-two point improvement. We had 84.88% of our cases under order, thereby exceeding our contract goal of 84.42%. In October 2007, Lenoir County collected \$669,222.72 in child support payments which was an increase of 21.37% when compared to the October 2006 collections. Young Williams, P.C. has already met or exceeded most of the contract goals and is on track to meet the remaining contract goals. Based on the outstanding success of this contract, we are requesting to extend this management contract through June 30, 2008. Please note that this continuation contract does not require a new appropriation as funds currently budgeted will be used for this purpose.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval

\_\_\_\_\_  
**INITIALS**

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that a continuation of the contract with Young Williams, P.C. be approved to supervise the Lenoir County Child Support Program through June 30, 2008: \$35,417.

**AMENDMENTS**

**MOVED** \_\_\_\_\_ **SECOND** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**YEA VOTES: Brown** \_\_\_\_\_ **Davis** \_\_\_\_\_ **Graham** \_\_\_\_\_ **Harper** \_\_\_\_\_

**Humphrey** \_\_\_\_\_ **Stroud** \_\_\_\_\_ **Taylor** \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman      11/19/07  
Date

\_\_\_\_\_  
ATTEST                      11/19/07  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 11/19/07 **ITEM NO.** 10

Resolution Authorizing the Lenoir County Health Department to Impose Fees for Environmental Health Services

**SUBJECT:** Financial

**ACTION REQUESTED:**

The Board is asked to grant permission to Lenoir County Health Department to revise/establish fees for Environmental Health services as follows:

	<u>Current Fees</u>	<u>Proposed Fees</u>
Lot evaluation (Estimate-300/yr.)	\$150/lot	\$200/lot
Well permits (Estimate-50/yr.)	-----	\$200/well
Plan Review Fees (Estimate-75/yr.)	-----	\$125/each

**HISTORY/BACKGROUND:**

NCGS 130A-39(g) authorizes the local board of health to impose fees for services rendered. The statute requires the fees to be based upon a plan submitted by the local health director to the board of health with direct approval by the local board of county commissioners. The current schedule of fees was approved in March, 1999. Proposed fees include an increase in the lot evaluation fee and the establishment of fees for inspecting and permitting private wells and to perform plan review of newly permitted food establishments.

**EVALUATION:**

The approval of revised environmental health department fees will bring the department in line with the current costs associated with these services and incorporates new fees.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

INITIALS

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners to authorize the Lenoir County Health Department to establish/ revise fees for environmental health services as presented.

**AMENDMENT:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman      11/14/07  
Date

\_\_\_\_\_  
ATTEST                      11/14/07  
Date

	<b><u>CURRENT FEES</u></b> (March 1999)	<b><u>PROPOSED FEES</u></b> (December 31, 2007)
Lot eval/ revision (est 300/yr)	@\$150/lot	@\$200/lot
MH Replacement/ repair (est 150/yr)	@ \$50	
Water samples (est 10/yr)	@ \$50	
Well permits (est 50/yr)	_____	@ \$200/well
Plan Review Fees (est 75/yr)	_____	@ \$125 ea
Swimming Pools (est 23/yr)	\$125 ea	
(est 3/yr)	\$ 75 ea	
Tattoo (est 4/yr)	\$300	

Co. Permits	Septic Tank Permit	Restaurant Plan Review Plans	Well Permit
Wayne	200.00	200.00	175.00
Duplin	200.00	200.00	75.00
Craven	150.00	125.00	200.00
Pitt	300.00	200.00	290.00
Greene	150.00	n/a	n/a
Onslow	250.00	200.00	n/a
Jones	150.00	200.00	n/a

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 11/19/07 **ITEM NO.** 11

Resolution Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
-----------------------------------	--------------------------------------	------------------------

There are no applications at this time.

**CURRENT VACANCIES:**

- Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian**
- Grifton Planning Board – One (1) Vacancy**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney**
- Lenoir County Planning Board – District 1 & 3**
- CJPP – Four (4) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**
- Lenoir County Transportation Committee – GTP Authority Member**

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
-----------------------------------	--------------------------------------	------------------------

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Chairman

11/19/07  
Date

\_\_\_\_\_  
ATTEST

11/19/07  
Date