

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

November 19, 2012

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, November 19, 2012 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members Present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Mac Daughety, Linda Rouse Sutton, Tommy Pharo, and Eric Rouse

Members Absent: Jackie Brown

Upon a motion by Ms. Sutton and a second by Mr. Daughety, Jackie Brown's absence was excused and unanimously approved.

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, Clevette Roberts, Interim Clerk to the Board, and members of the general public and news media.

Chairman Graham called the meeting to order at approximately 4:05 p.m. Mr. Jarman offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Susan Moore stated Lenoir Community College will serve 50 Thanksgiving dinners to citizens of Lenoir County. Ms. Moore stated she received a call from Quinton Coples, New York Jets NFL Player, and stated he would like to distribute 400 frozen turkeys to the community for Thanksgiving. Ms. Moore stated the Salvation Army will assist Mr. Coples with distributing the turkeys to the community.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Mr. Rouse commended Commissioner Tommy Pharo for his outstanding service as a Lenoir County Commissioner. Mr. Rouse stated the insight and knowledge that Mr. Pharo brought to the Board over the last four years has been invaluable. Mr. Rouse stated Mr. Pharo kept the public informed of his decisions and the logic behind his votes as a Commissioner, which is a unique quality which does not go unappreciated or unrecognized. Mr. Rouse mentioned he is sure Mr. Pharo will continue to help the community in different ways as he moves forward with his future endeavors. Mr. Rouse presented Mr. Pharo a plaque on behalf of the Lenoir County Board of Commissioners, for his dedicated service to the citizens of Lenoir County.

Mr. Rouse stated 30 years ago, George W. Graham, Jr., was sworn in as a Lenoir County Commissioner. Mr. Rouse stated Mr. Graham has remained on the Board for eight consecutive terms. Mr. Rouse stated 14 of those years, Mr. Graham served as Chairman, garnering the respect of fellow commissioners as well as the community. Mr. Rouse stated in the course of 30 years, many changes have occurred within Lenoir County such as; the merging of City and County schools, a Countywide 911 system, Kinston-Lenoir County Public Library expansion, the Global Transpark, Sanderson Farms, Spirit AeroSystems and many more projects too numerous to mention. Mr. Rouse stated we will be hard-pressed to find another person who has guided and shaped Lenoir County as much as Mr. Graham has over the last thirty years. Mr. Rouse stated Mr. Graham has left his mark on Lenoir County through his guidance and knowledge garnered over a long career dedicated to improving Lenoir County. Mr. Rouse stated Mr. Graham leaves his gavel behind, in an effort to serve at the State level as our representative. Mr. Rouse presented Mr. Graham with a plaque on behalf of the Lenoir County Board of Commissioners in recognition of his dedicated service to the citizens of Lenoir County from 1982-2012. Mr. Graham served as Chairman for 14 years, Vice Chairman for 11 years and a Commissioner for 5 years. Mr. Graham expressed thanks to the Board for the plaque he received. Mr. Graham stated Lenoir County is doing extremely well. Mr. Graham commended Lenoir County for their outstanding programs and services, the creation of jobs, addressing education, and for being scrupulous with the budget. Mr. Graham stated the County has been able to recognize employees with raises when possible. Mr. Graham stated the County has had good managers, supervisors, administrators and good leaders. Mr. Graham commended the County for having a balanced budget throughout the years. Mr. Graham stated the County has been recognized for their financial maintenance. Mr. Graham encouraged the Board and the citizens of Lenoir County to continue to push forward by improving education, helping the sick as well as the poor, and the elderly. Mr. Graham stated the Board received an invitation regarding the Veteran's Nursing Home Grand Opening. Mr. Graham mentioned if he had to evaluate Lenoir County with a grade, he would give the County an A plus. Mr. Graham stated the County built a new jail facility, which was a \$17-\$18 million project, however, the new jail also displays that there are other problems within the County that need to be addressed as well. Mr. Graham expressed thanks again and encouraged the Board and the citizens to push forward. Mr. Graham commended the County for its dedicated service to the citizens of Lenoir County. Mr. Graham commended Roger Dail, Emergency Medical Services Director, on a job well done with Emergency Medical Services. Mr. Graham also commended the Fire Department on a job well done.

Mr. Daughety stated the Lenoir County Transportation Committee met on Wednesday, November 14, 2012, and unanimously approved resolutions of support in regards to the projects presented to the Board. Mr. Daughety presented a Resolution Supporting the Pink Hill Elementary School Project to the Board. Mr. Daughety stated North Carolina Department of Transportation has agreed to help improve access to Pink Hill Elementary School as requested by local Emergency Services from the Town of Pink Hill and Lenoir County Public Schools Administration. Mr. Daughety stated there is a need for greater access in times of emergency and for greater mobility in and out of Pink Hill Elementary School. Mr. Daughety stated the improved access would provide the citizens of Pink Hill with better and safer access to the school. Upon a motion by Mr. Davis and a second by Ms. Sutton, the Resolution Supporting the

Pink Hill Elementary School Project, was unanimously approved.

Mr. Daughety presented a Resolution Supporting the Hill Farm Road Project to the Board. Mr. Daughety stated the North Carolina Department of Transportation has agreed to help improve access to the businesses along Hill Farm Road, from the intersection of US Highway 70 to Smithfield Way in an effort to alleviate their economic loss due to transportation concerns. Mr. Daughety stated these are difficult economic times and it is in the best interest of the citizens of Lenoir County to be supportive of our local businesses and their attempts to stay profitable and retain full employment for the citizens of Lenoir County. Mr. Daughety stated this project will greatly improve access for fire and emergency services on Hill Farm Road from US Highway 70 to Smithfield Way in Lenoir County. Mr. Daughety stated the improved access will provide citizens with better and safer access to shopping and dining opportunities, while creating greater economic value to the community. Upon a motion by Mr. Davis and a second by Ms. Sutton, the Resolution Supporting the Hill Farm Road Project, was unanimously approved.

Mr. Daughety presented a Resolution Supporting the Smithfield Way Extension Project to the Board. Mr. Daughety stated North Carolina Department of Transportation has agreed to help improve access to the businesses through extending Smithfield Way from where it intersects with Hill Farm Road to NC HWY 258 in an effort to alleviate major congestion on Hill Farm Road. Mr. Daughety stated that these are difficult economic times and it is in the best interest of the citizens of Lenoir County to be supportive of our local businesses and their attempts to minimize their traffic impact on secondary roads for the citizens. Mr. Daughety stated the project will greatly improve access for fire and emergency service vehicles on Hill Farm Road from US Highway 70 to Smithfield Way. Mr. Daughety stated the Smithfield Way Extension will provide easier access to the businesses along Hill Farm Road from its intersection with US Highway 70 to Smithfield Way. Mr. Daughety commended Karen Kozel, NC House Representative, for her assistance with the resolutions. Upon a motion by Mr. Davis and a second by Ms. Sutton, the Resolution Supporting the Smithfield Way Extension Project, was unanimously approved.

Mr. Pharo stated it has been an honor and a privilege to serve as a Commissioner.

ITEMS FROM THE COUNTY MANAGER

Mr. Jarman addressed the Board about a bid on the property located at 516 Cotton Lane, Kinston, NC, for \$2,200. Mr. Jarman asked the Board to accept the bid of \$2,200. Upon a motion by Ms. Sutton and a second by Mr. Daughety, the bid of \$2,200 was accepted with unanimous approval.

Mr. Jarman stated at their meeting on November 5, 2012, the Lenoir County Board of Education voted to close the Sampson School facility located at 606 Tower Hill Road in Kinston and not use the property for any additional or alternative purpose. In accordance with G.G. 115C-518A, the Lenoir County Board of Education is required to first offer the school site to the Lenoir County Board of Commissioners before otherwise disposing of the property. If the county commissioners are interested in obtaining the property, the next step would be to establish a price based on the fair market value of the property. Mr. Rouse inquired how soon

would the Lenoir County Board of Education need to know the commissioners decision?

Mr. Daughety motioned to table the discussion regarding closing of Sampson School until after the first Board of Commissioners meeting in January.

Mr. Daughety mentioned the facility could be used by Lenoir Community College for Fire & Rescue Training. Mr. Daughety also stated the facility could be utilized as a bio refinery. The bio refinery could be used as a teaching tool for students. Mr. Daughety stated motor oil can be recycled and reused. Mr. Daughety stated the potential for the bio refinery project could grow vastly. Mr. Daughety stated all funds would come from grants and there would be of no cost to the County. Mr. Rouse inquired how big would the facility need to be to recycle fuel? Mr. Daughety stated the bio refinery would not require a lot of space, one room would suffice. Mr. Jarman stated the facility has asbestos and lead issues. Mr. Jarman stated there are some issues that would need to be addressed before it is utilized. Mr. Davis inquired if the County has ever assumed ownership of school property? Mr. Jarman stated in the past there has been discussion about accepting school property but the County has not assumed ownership of any school property. Mr. Graham cautioned the Board to be very careful and mindful about how Lenoir Community College is funded. Mr. Graham stated Lenoir Community College serves three counties (Lenoir, Green & Jones County) and there is a presence needed in Greene and Jones County as well as Lenoir County before adding additional facilities here in Lenoir. The motion by Mr. Daughety to table the discussion regarding the closing of Sampson School until after the first Board of Commissioners meeting in January, was seconded by Ms. Sutton and unanimously approved.

Mr. Jarman stated the County Commissioners Employee Appreciation Luncheon will be Friday, December 14, 2012 at King's Restaurant at 11:30 a.m.

CONSENT AGENDA: 10Min.

ACTION

3. Approval of Minutes: Regular Board Meeting: November 5, 2012 Roberts/ Jarman

Item No. 4 was a Budget Ordinance Amendment: Finance/Sheriff's Department: \$1,561: Increase. Upon a motion by Ms. Sutton and a second by Ms. Daughety Item No. 4 was unanimously approved.

BUDGET ORDINANCES/RESOLUTIONS

Item No. 5 was a Resolution Approving "Records Retention and Disposition Schedule" for the Register of Deeds. Ms. Margaret Seymour, Register of Deeds, stated the State Archives of North Carolina is the division of the North Carolina Department of Cultural Resources charged with administering a records management program. A schedule is sent to each Register of Deeds Office in the State of North Carolina which contains guidelines as to how long records are to be kept in the office of the Register of Deeds. The Register of Deeds Office falls under the Public Records Law, therefore only a few records are ever destroyed. Mr. Graham commended Ms. Seymour for her outstanding 32 years of dedicated service to the County. Upon a motion by Ms. Sutton and a second by Mr. Davis, Item No. 5 was unanimously approved.

Item No. 6 was a Resolution Approving the Acceptance of a Proposal for Advertising by the Kinston Community Health Center on One (1) Lenoir County Transit Vehicle and the Execution of a Contract. Mr. Chris Harper, Transit Director, stated as of July 1, 2007, Lenoir County Transportation has chosen to market advertisements to allow all revenues to be allocated to the transit system. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution Authorizing the Purchase of Toner Cartridges for Precincts and One Stop Sites at a Cost not to Exceed \$2,924.10. Upon a motion by Mr. Rouse and a second by Ms. Sutton, Item No. 7 was tabled with unanimous approval.

Item No.8 was a Resolution Approving 2013 County Holidays. Mr. Jack Jones, Human Resources Director, stated it is good personnel management practice to officially adopt an annual calendar of County Holidays in order to reduce ad hoc questions (when holidays arise) and in order to better schedule completing tasks and managing work load. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Approving 2013 Calendar of Board Meeting Dates and Times. Mr. Michael Jarman, County Manager, stated it is good practice to officially adopt an annual calendar. This calendar can then be published as well as sent to all news media. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Selecting a Community Development Block Grant Project Administrator. Ms. Martha Martin, Finance Director, stated the county has applied for funds under the 2011 CDBG NC Catalyst Program. Ms. Martin stated the County has received notification from the North Carolina Division of Community Assistance that they will receive a 2011 CDBG NC Catalyst Program Grant. The County has procured professional management services in accordance with all applicable Federal, State, and local requirements. Ms. Martin stated the County received proposals from at least two qualified firms to provide professional management services. Ms. Martin stated the County selected RSM Harris Associates, Inc. to provide complete program management services as outlined in their proposal (including administrative and technical housing services) for a lump-sum fee of \$78,000.00. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 10 was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment: DSS: \$10,782: Increase. Ms. Susan Moore, Department of Social Services Director, stated the budget amendment was to cover the increased allocation received this year. The funds are 100% Federal and are at no cost to the County. Upon a motion by Ms. Sutton and a second by Mr. Davis, Item No. 11 was unanimously approved.

Item No. 12 was a Budget Ordinance Amendment: State Controlled Substance: Sheriff State Controlled Substance: \$4,000: Increase. Ms. Martha Martin, Finance Director, stated the budget amendment was to appropriate funds from the State Controlled Substance Fund. Ms. Martin stated on November 5, 2012, Item No. 12, the Board of Commissioners approved the use of controlled substance funds for canine training. Upon a motion by Mr. Daughety and a second

by Mr. Davis, Item No. 12 was unanimously approved.

Item No. 13 was a Budget Ordinance Amendment: Federally Seized Property Fund: Sheriff-Federally Seized Property: \$30,370. Ms. Martin stated the budget was to appropriate funds from the Federally Seized Property Funds' Fund Balance to assist in purchasing a new fingerprinting machine for the new jail, office furniture for the new jail and pay for window tinting in the control towers. Ms. Martin stated all three items were approved by the Board of Commissioners on November 5, 2012 they were Items No. 9, 11, and 12. Upon a motion by Mr. Davis and a second by Mr. Daughety, Item No. 13 was unanimously approved.

Item No. 14 was a Budget Ordinance Amendment: Capital Projects Fund: E-911 Project-Grant Fund: \$7,400,000: Increase. Ms. Martin stated the budget amendment was to appropriate grant proceeds from the E-911 Board for the consolidation of the Jones and Lenoir County Communications' Centers. Ms. Martin stated at this time, the radio equipment budget and the construction budget have not been finalized. Mr. Graham inquired if the County has received \$7.4 million. Mr. Jarman stated the total cost of the project is \$12 million, however, the County received \$7.4 million. Mr. Dail stated funds will be used to build a backup 911 Center in Jones County, renovate office space and update the radio system. Mr. Jarman stated the County will receive all of Jones County's emergency calls. Mr. Daughety stated without the Lenoir and Jones County merger, the County would not be able to afford the improvements needed by Emergency Services. Mr. Griffin stated if Lenoir County did not partner with another county, Lenoir County would have had been required to build a separate backup 911 Center. Mr. Dail stated per guidelines, Lenoir County would have been required to build a separate backup 911 Center. Mr. Dail commended Mr. Graham for his outstanding service as Chairman. Upon a motion by Mr. Daughety and a second by Mr. Davis, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Authorizing the Lenoir County MIS Director to Execute a 3 year Agreement with CommTouch for Enterprise CAV Multiplatform Virus software: State Contract Price: \$3,092. Mr. Joey Bryan, MIS Director, stated over the past 17 years, Lenoir County's desktop PCs, Laptops and Servers have been protected by CommTouch's Virus Software know as Command Com. The pricing for this software is the State contract price. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 15 was unanimously approved.

APPOINTMENTS

Item No. 16 was a Resolution Approving Citizens to Boards, Commissions, Etc. There were no actions made at this time.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Firemen’s Relief Fund Board of Trustees firstAppearance	William “Bill” Gray	November 2014
Lenoir County Economic Development Board firstAppearance	Bill Whaley (Reappointment)	December 2016
Lenoir County Economic Development Board firstAppearance	Jack Harrell (Reappointment)	December 2016

Mr. Graham adjourned the meeting at 4:55 p.m.

Respectfully submitted,

Reviewed By

Clevette F. Roberts
Interim Clerk to the Board

Michael W. Jarman
County Manager