

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA**  
**MONDAY, DECEMBER 1, 2008 TIME: 9:00 A.M.**  
**COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE**  
**130 S. QUEEN ST., KINSTON, N.C.**

*Administration of Oaths of Office: Newly Elected Lenoir County Board of Commissioners: By the Clerk of Court, Ms. Dawn Stroud:*

*Reuben J. Davis  
Tommy Pharo  
Linda Rouse Sutton*

**Election of Chairman**

**Attorney Robert W. Griffin**

**Election of Vice-Chairman**

**Attorney Robert W. Griffin**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION: PROCLAMATION: None Scheduled**

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|-----|---|----------------|
| 1.  | <b>Items from Chairman/Commissioners: 5 Min.</b>  | Board          |
| 2.  | <b>Items from County Manager: 5 Min.</b>  | Jarman         |
|     | <b>CONSENT AGENDA: 10 Min.</b>  | <b>ACTION</b>  |
| 3.  | Approval of Minutes: Regular Board Meeting: November 17, 2008<br>Closed Session Meeting: November 17, 2008  | Aytech/Jarman  |
| 4.  | Resolution Approving the Releases and Refunds to the Individuals Listed Herein  | Parrish/Martin |
| 5.  | Budget Ordinance Amendment: General Fund: Finance/Emergency Medical Services: \$1,604: Increase   | Martin/Jarman  |
| 6.  | Budget Ordinance Amendment: General Fund: Health (Immunization): \$3,000: Increase  | Huff/Jarman    |
| 7.  | Budget Ordinance Amendment: General Fund: Finance/Tax: \$5,000: Increase  | Martin/Jarman  |
| 8.  | Budget Ordinance Amendment: Vehicle Replacement Fund: Vehicle Replacement: \$8,072: Increase  | Martin/Jarman  |
|     | <b>END OF CONSENT AGENDA</b>  |                |
|     | <b>RESOLUTIONS: 40 Min.</b>   |                |
| 9.  | North Carolina Department of Transportation Division of Highways Petition for Road Addition   | Jarman/Board   |
| 10. | Resolution Authorizing Reimbursement of \$4,800 to the City of Kinston for ½ the Cost of a 2004 Chevrolet 15-Passenger Van                        | Ellis/Martin   |
| 11. | Resolution Authorizing Lenoir County to Receive and Disburse Flex Capacity Building Grant Funds from North Carolina's Eastern Region: \$10,000.00 | Pope/Martin    |

12. Resolution Approving Purchase of a Server and Software: \$22,794 Smith/Martin
13. A. Resolution Authorizing FY 2008-09 Purchase for One 2009 Ambulance from Select Customs Apparatus Inc., WheeledCoach: \$111,019 Dail/Martin
- B. Budget Ordinance Amendment: General Fund/Vehicle Replacement Fund: Vehicle Replacement: \$102,947: Increase

**APPOINTMENTS: 5 Min.**

14. Resolution Approving Citizens to Boards, Commissions, Etc. Aytch

**OTHER ITEMS: 10 Min.**

15. **Items from County Manager / County Attorney / Commissioners Public Comments/**

**ADJOURNED:**

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**TO:** Chairman and Members of the Board  
**FROM:** Mike Jarman, County Manager  
**DATE:** December 1, 2008  
**SUBJECT:** Items of Interest

1. Invitation to the Annual Home Builder's Christmas Party: Thursday, December 11, 2008

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2. 2008-2009 Essentials of County Government  
North Carolina Association of County Commissioners: Calendar of Events

Jan. 20-22	<b><u>Leading and Governing: Essentials of County Government</u></b> (LELA CREDIT)	<b><u>New Bern Riverfront Convention Center</u></b> (Craven County)
Jan. 27-28	<b><u>Strategic Planning and Capital Budgeting for Local Governing Boards</u></b> (LELA CREDIT)	School of Government, UNC-Chapel Hill (Orange County)
Feb. 9-10	Institute for Emerging Issues Forum: <b><u>Changing Landscapes: Building the Good Growth State?</u></b>	Raleigh Convention Center (Wake County)
Feb. 10	<b><u>Good Growth: Chance or Choice?</u></b> (LELA CREDIT)	Winston-Salem (Forsyth County)
Feb. 10-12	<b><u>Leading and Governing: Essentials of County Government</u></b> (LELA CREDIT)	Winston-Salem (Forsyth County)
Feb. 18	NCACC <b><u>Board of Directors</u></b> meeting	<b><u>Quorum Center</u></b> , Raleigh (Wake County)
Feb. 24	<b><u>Good Growth: Chance or Choice?</u></b> (LELA CREDIT)	<b><u>Quorum Center</u></b> , Raleigh (Wake County)
Feb. 24-26	<b><u>Leading and Governing: Essentials of County Government</u></b> (LELA CREDIT)	<b><u>Quorum Center</u></b> , Raleigh (Wake County)
March 7-11	<b><u>NACo Legislative Conference</u></b>	Marriott Wardman Park Hotel, Washington, D.C.
April 7	<b><u>Manager Evaluation and Board Assessment</u></b> (LELA CREDIT)	Asheville (Buncombe County)
April 23	<b><u>Manager Evaluation and Board Assessment</u></b> (LELA CREDIT)	Greenville (Pitt County)
April 28	NCACC <b><u>Board of Directors</u></b> meeting	<b><u>Quorum Center</u></b> , Raleigh (Wake County)
April 29	NCACC County Assembly Day and Legislative Reception	<b><u>Quorum Center</u></b> , Legislative Buildings and N.C. Museum of History, Raleigh (Wake County)
May 3-9	National County Government Week	
June 19-20	NCACC <b><u>Board of Directors</u></b> meeting	TBA
July 24-28	NACo Annual Conference & Exposition	Nashville, Tenn. (Davidson County)
Aug. 26	NCACC <b><u>Board of Directors</u></b> meeting	<b><u>Hickory Metro Convention Center</u></b> (Catawba County)
Aug. 27-30	NCACC Annual Conference	<b><u>Hickory Metro Convention Center</u></b> (Catawba County)
Sept. 13-16	International City/County Management Association Annual Conference	Montreal (Quebec, Canada)

#### NCACC Annual Conference Schedule

Dates	Days	Venue	County
Aug. 27-30, 2009	Thursday-Sunday	<b><u>Hickory Metro Convention Center</u></b>	Catawba

#### NCACC Board of Directors Meetings Schedule

Date(s)	Day(s)	Venue (follow link for directions)	Location
Dec. 10	Wednesday	<b><u>Quorum Center</u></b>	Wake County

Feb. 18	Wednesday	<u><a href="#">Quorum Center</a></u>	Wake County
April 28	Tuesday	<u><a href="#">Quorum Center</a></u>	Wake County
June 19-20	Friday-Saturday	TBA	County TBA
Aug. 26	Wednesday	<u><a href="#">Hickory Metro Convention Center</a></u>	Catawba County

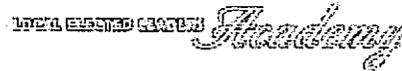
Board of Directors meetings held in Raleigh begin at 10 a.m.

### NCACC Committee Meetings Schedule

Date	Day	Time	Committee	Location (follow link for directions)
Nov. 24	Monday	10 a.m.	<u><a href="#">Public Education</a></u>	<u><a href="#">Albert Coates Local Government Center</a></u> , Raleigh (Wake County)
Dec. 8	Monday	11 a.m.	NACo 457 Deferred Compensation Advisory Board	<u><a href="#">Quorum Center</a></u> , Raleigh (Wake County)

### LELA Educational Opportunities

By attending these events, elected officials earn credits toward recognition for their commitment to lifelong learning through the LELA Recognition Program. [LEARN MORE](#)



Date(s)	Event	Location (follow link for directions)	Credit level	Credits
Dec. 9	<u><a href="#">Good Growth: Chance or Choice?</a></u>	<u><a href="#">Lake Junaluska Conference and Retreat Center</a></u> (Haywood County)	TBA	TBA
Dec. 9-11	<u><a href="#">Leading and Governing: Essentials of County Government</a></u>	<u><a href="#">Lake Junaluska Conference and Retreat Center</a></u> (Haywood County)	TBA	TBA
Jan. 7	<u><a href="#">Building Your Governing Team</a></u> (LELA CREDIT)	Asheville (Buncombe County)	TBA	TBA
Jan. 12	<u><a href="#">Building Your Governing Team</a></u> (LELA CREDIT)	Greenville (Pitt County)	TBA	TBA
Jan. 14, 2009	<u><a href="#">NCACC Orientation for new county board chairs</a></u>	<u><a href="#">Sheraton Raleigh</a></u> (Wake County)	TBA	TBA
Jan. 15-16, 2009	<u><a href="#">NCACC Legislative Goals Conference</a></u>	<u><a href="#">Sheraton Raleigh</a></u> (Wake County)	TBA	TBA
Jan. 20, 2009	<u><a href="#">Good Growth: Chance or Choice?</a></u>	<u><a href="#">New Bern Riverfront Convention Center</a></u> (Craven County)	TBA	TBA
Jan. 20-22, 2009	<u><a href="#">Leading and Governing: Essentials of County Government</a></u>	<u><a href="#">New Bern Riverfront Convention Center</a></u> (Craven County)	TBA	TBA
Jan. 27-28	<u><a href="#">Strategic Planning and Capital Budgeting for Local Governing Boards</a></u> (LELA CREDIT)	School of Government, UNC-Chapel Hill (Orange County)	TBA	TBA
Feb. 10, 2009	<u><a href="#">Good Growth: Chance or Choice?</a></u>	Winston-Salem (Forsyth County)	TBA	TBA
Feb. 10-12, 2009	<u><a href="#">Leading and Governing: Essentials of County</a></u>	Winston-Salem	TBA	TBA

	<u>Government</u>	(Forsyth County)		
Feb. 24, 2009	<u>Good Growth: Chance or Choice?</u>	<u>Quorum Center,</u> Raleigh (Wake County)	TBA	TBA
Feb. 24-26, 2009	<u>Leading and Governing: Essentials of County Government</u>	<u>Quorum Center,</u> Raleigh (Wake County)	TBA	TBA
April 7	<u>Manager Evaluation and Board Assessment</u> (LELA CREDIT)	Asheville (Buncombe County)	TBA	TBA
April 23	<u>Manager Evaluation and Board Assessment</u> (LELA CREDIT)	Greenville (Pitt County)	TBA	TBA

**Risk Management Board of Trustees Meetings Schedule**

Date(s)	Venue (follow link for directions)	Location
Dec. 16-17, 2008	<u>Quorum Center</u>	Raleigh (Wake County)

**Risk Management Pools Membership Meetings**

Date(s)	Time	Meeting description	Venue
No meetings currently scheduled			

**2009 Legislative Session Deadlines and Important Dates**

Date	Day	Time	Chamber	Event/Deadline
Jan. 28	Wednesday	Noon	Both	Legislature convenes for 2009 session

**NACo Annual Conference Schedule**

Date	Location
July 24-28, 2009	Nashville, Tenn. (Davidson County)
July 16-20, 2010	Reno, Nev. (Washoe County)
July 15-19, 2011	Portland (Multnomah County, Ore.)
July 13-17, 2012	Pittsburgh (Allegheny County, Pa.)

**NACo Legislative Conference Schedule**

Dates	Venue	Location
<u>March 7-11, 2009</u>	Marriott Wardman Park Hotel	Washington, D.C.
March 6-10, 2010	Marriott Wardman Park Hotel	Washington, D.C.
March 5-9, 2011	Marriott Wardman Park Hotel	Washington, D.C.

**National County Government Week Schedule**

Year	Dates	Theme
2009	May 3-9	TBD

2010	May 2–8	TBD
2011	May 1–7	TBD
2012	May 6–12	TBD
2013	May 5–11	TBD

#### ICMA Conference Schedule

Dates	Location
Sept. 13-16, 2009	Montreal (Quebec, Canada)
Oct. 17-20, 2010	San Jose, Calif. (Santa Clara County)
Sept. 18-21, 2011	Milwaukee
Oct. 7-10, 2012	Phoenix (Maricopa County, Ariz.)
Sept. 22-25, 2013	Boston (Suffolk County, Mass.)
Sept. 14-17, 2014	Charlotte (Mecklenburg County)
Sept. 27-30, 2015	Seattle (King County)
Sept. 25-28, 2016	Kansas City (Jackson County, Mo.)

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**MINUTES  
LENOIR COUNTY BOARD OF COMMISSIONERS  
November 17, 2008**

The Lenoir County Board of Commissioners met in regular session at 4:00 p.m. on Monday, November 17, 2008 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Paul Taylor, Jr., Vice-Chairman George Graham, Jr., and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey, and Claude Stroud.

Members absent: None

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Martha Martin, Finance Officer; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Taylor called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Taylor led the audience in the pledge of allegiance.

**PUBLIC INFORMATION**

Mr. Henry Noble addressed the Board regarding the Veterans Service Officer position. Mr. Noble stated there are two district officers for this area who serve the southern counties. An additional officer is needed to work for Veteran Services here in Lenoir County. There will be more assistance needed for Veterans from the Iraq War; a local Veterans Service Officer will fill that need. Ms. Brown stated she understands Mr. Noble's concerns regarding the need for a local officer to provide service to Veterans spouses and dependents. Mr. Graham recommended Mr. Charlie Smith of North Carolina Veteran Affairs be present to help address the group further regarding a new officer in order to meet the needs of today and the future. The Board agreed to have a joint meeting with appropriate Veterans Affairs Members.

**ITEMS FROM THE CHAIRMAN/COMMISSIONERS**

Mr. Harper stated there would be a Public Work Session regarding the Hwy. 70 Corridor on Tuesday, November 18, 2008 at 4:00 p.m. The public is invited to attend.

**ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. Mr. Jarman stated the Health Department has successfully completed its Accreditation process. The Health Department met 145 of the 148 benchmarks set forth by the North Carolina Accreditation Board. Mr. Huff stated every Public Health Department must go through the Accreditation process every four (4) years; this was Lenoir County's first time. On December 19, 2008 Mr. Huff will be meeting with the site visit team for formal acceptance of the Accreditation award.

Mr. Jarman stated no smoking signs have been placed at both entrances of the Lenoir County Courthouse prohibiting smoking within 50 ft. of the building. Mr. Jarman stated there has been incidents reported about burnt clothing and wheelchair access due to smokers on the Courthouse landing. Upon a motion by Mr. Davis and a second by Mr. Stroud, the Board ordered the signs be removed immediately; this vote was approved by a 6 to 1 vote with Mr. Humphrey dissenting.

**CONSENT AGENDA**

Upon a motion by Ms. Brown and a second by Mr. Davis, the Board unanimously approved the Consent Agenda:

- 3. Approval of Minutes: Regular Board Meeting: November 3, 2008  
Closed Session Meeting: November 3, 2008 Aytch/Jarman
- 4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
- 5. Budget Ordinance Amendment: General Fund: DSS: \$1,384: Increase Jones/Martin
- 6. Budget Ordinance Amendment: General Fund: Health (Adult Health): Increase: \$4,800 Huff/Martin
- 7. Budget Ordinance Amendment: General Fund: Health: (Adult Health): Increase: \$9,700 Huff/Martin

**ORDINANCE**

Item No. 8 was an Ordinance of the County of Lenoir, North Carolina, which Provides for Debris Removal in Private Community Streets to Allow for Public Safety Operations and to Provide for Debris Removal from Private Property in Certain Large Scale Disasters; Providing for Severability; Providing for Codification; Addressing the Need Year Round; Providing an Effective Date of November 17, 2008. Mr. Roger Dail, Emergency Services Director, addressed the Board. Mr. Dail stated the Ordinance deals with the removal of debris. The Debris Management Plan is in the process of being drafted; the plan allows the County to go on private roads and remove debris following a disaster. Generally debris removal from private property following a disaster is the responsibility of the property owner, large-scale disasters may deposit enormous quantities of debris on private property over a large area resulting in widespread immediate threats to the public-at-large and may constitute an immediate threat to the economic recovery of the community at large in that such debris may overwhelm the ability of private landowners to remove it in a timely fashion. The goal is to prevent the debris from ending up at the landfill taking up much needed space. It also allows the county to remove debris from private property with reimbursement from FEMA. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 8 was unanimously approved.

**BUDGET ORDINANCE AMENDMENT/RESOLUTIONS**

Item No. 9 was a Budget Ordinance Amendment: General Fund: DSS: \$129,185: Increase. Mr. Jack Jones, Director of Social Services, stated the amendment is a line item adjustment to reflect allocations received. No County match is required. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10 was a Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: \$595,536: Increase. Mr. Mark Pope, Economic Development Director, stated the Amendment is to appropriate funds from the NCDOT for a Rail Industrial Access Grant. Lenoir County applied for this Grant in July 2006 for the construction of a rail spur at the Kinston Dupont Plant for the Sorona Project. The Grant is used to reimburse Dupont for a portion of their costs for the rail spur. The County received Grant funds on October 29, 2008. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 10 was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment: Capital Projects Fund: Shell Building #3: \$1,450,100: Increase. Mr. Pope stated the amendment is to budget loan proceeds from the Eastern Region for the construction of Shell Building #3. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 11 was unanimously approved.

Item No. 12 Resolution Authorizing the Approval of a Cross-Easement Agreement between Lenoir County and the Harvey Family. Mr. Griffin stated the new Northeast Elementary School was to have one ingress and egress access point on East Highland Avenue. After NCDOT review, it was decided for safety purposes to make the entry road a separate access point from the exit road. The Harvey's had already conveyed the school site but retained a portion of the original tract from which the school could build a new entrance road, which would satisfy NCDOT requirements. The Harvey's have agreed to donate the land for the easement. This property donated by the Harvey's will be used for the schools new entry road and the original access road will be the exit road. Lenoir County has entered an Inter-Agency Agreement with the Lenoir County Board of Education whereby the school site was transferred to Lenoir County while the school is being constructed. This site was transferred to Lenoir County in November 2007, therefore Lenoir County is the proper party to receive and grant the easement for Northeast Elementary. This easement is needed to facilitate safe ingress and egress to the school. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Authorizing a Purchase of a GIS Services Application: \$4,600. Mr. Darrell Parrish, Tax Administrator, addressed the Board. Mr. Parrish stated the Lenoir County Tax Department, in conjunction with the GIS Department, has upgraded our mapping software in recent years. While working on the 2009 revaluation, the Tax Department have been made aware of a GIS Services application from L. Robert Kimball & Associates, Inc. that greatly enhances the capabilities of the mapping software that we use. This application was written for the Onslow County Tax Department, which uses the same tax system as Lenoir County, and they highly recommend the application. The application allows the Tax Department to import information from our mapping software into the tax software, giving us the capability to do two (2) major processes that we are currently unable to do. First, the application will allow the department to create and edit routes within our software. Secondly, it includes a personal geodatabase, which is designed specifically for the routing application to store the routes that are created. These processes will greatly improve the Tax Department's efficiency in completing the 2009 revaluation, and will give us the ability to create and analyze neighborhood adjustments- something the department has never been able to do with our current software. The cost of \$4,600 includes maintenance and technical support for one year after the installation of the application. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution to Approve a Purchase Order for Fuel from Mallard Oil Company Totaling \$15,000 for Lenoir County Transit. Ms. Sue Powell, Transit Director, addressed the Board. Ms. Powell stated on October 28, 2008, Lenoir County received an email from the City of Kinston stating that the Complex where fuel is purchased for Lenoir County has planned a temporary shutdown of their central fuel pumps. This shutdown is due to mandatory system upgrades to the central fueling systems. The shutdown period is approximately 2-weeks (depending on conditions) starting Noon on Wednesday, November 5, 2008.

During the shutdown period, no one (including the County) will be able to receive fuel; therefore the County will have to find an alternative site to get fuel temporarily until the pumps are operational again. Transit request the Board approve the resolution to keep the Transit system operating effectively. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Approving Acceptance of Additional Capital Funding from NCDOT Community Transportation Grant: \$115,800. Ms. Powell stated On January 22, 2008, the Lenoir County Board of Commissioners approved the FY 2008-2009 Community Transportation Grant both Administrative and Capital for Lenoir County Transit. The administrative funding was in the amount of \$196,484 and the capital funding was in the amount of \$102,000. The Capital funding was to replace two (2) lift vans that had over 100,000 miles, which meets the replacement requirements of NCDOT and two (2) Computers and Printers. Due to the increase in ridership and miles, DOT has requested LCT to do a Budget Amendment to NCDOT requesting additional funding in the amount of \$115,800 for the purchase of three (3) Wheelchair Lift Vans to increase the fleet to fifteen (15) vans. Lenoir County Transit (LCT) in FY 2007-2008 increased passenger trips to 53,836 and mileage increased to 454,658 which was considerably more than FY 2006-2007 passenger trips of 47,168 and mileage 324,173. With the increase, this enabled LCT to be placed third in the state along with Iredell County and Mecklenburg County with the most passenger trips. On November 3, 2008, because ridership had increased by leaps and bounds, LCT had to cap all Rural General Public (RGP) **New** riders due to not having enough vehicles to transport passengers and no back up vehicles as required by NCDOT. After conversation with NCDOT concerning this, NCDOT requested LCT to do a Budget Amendment to NCDOT to increase our Capital Budget by \$115,800. LCT will have to provide a 10% Local Match totaling \$11,580 to purchase three (3) Wheelchair Lift Vans. This would enable LCT to lift the cap on any **New** RGP riders. And bring an additional six (6) passenger seats w/ 2 w/c lifts per vehicle. Approval of this resolution allows for the acceptance of the additional Capital Funding in the amount of \$115,800 and the eventual purchase of the needed three (3) Wheelchair Lift Vans. The three (3) Wheelchair Lift Vans will be purchased using NCDOT Community Transportation Grant Funding with a 10% local match, which is funded through the Sale of Mobile Advertising and Sale of Disposed Transportation Vehicles. Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 15 was unanimously approved.

Item No. 15A was a Budget Ordinance Amendment: Transportation: Administration: \$115,800: Increase. Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 15A was unanimously approved.

Item No. 16 was a Resolution Authorizing the Purchase of a 24 X 14 Floating Dock and a 30 Foot Aluminum Gangway for the Boat Ramp at the Wildlife Access on Highway 70: \$19,850. Mr. Bill Ellis, Parks and Recreation Director addressed the Board. Mr. Ellis stated the Board approved constructing a floating dock at the Wildlife access on Highway 70 in its FY 2007-08 budget. This money was used to set the poles and pour underwater concrete around the poles. This was necessary because bedrock was hit unexpectedly. This has caused a delay and additional costs because the size of the dock had to be increased and the strength of the dock had to be significantly increased. The additional cost will be absorbed in the 2008-09 Parks & Recreation Capital Budget. Tide Tamer, Inc. was declared the lowest responsible bidder for the project. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 16 was unanimously approved.

Item No. 17 was a Resolution Approving Purchase Order with Bobby Murray Chevrolet: \$25,555. Major Chris Hill of the Sheriff's Department addressed the Board. Mr. Hill stated the Sheriff's Office annually replaces patrol vehicles that are approaching or exceed 125,000 miles. The vehicle currently assigned to an evidence officer is a 2000 Jeep which is approaching 125K miles. The Sheriff's Office now needs to replace this vehicle with a vehicle capable of carrying evidence collection equipment and has sufficient room to transport evidence. The State contract for 2009 has now been posted. Bobby Murray Chevrolet is offering the 2009 Chevrolet Tahoe for \$25,555. The Chevrolet Tahoe is designed for law enforcement (police package) usage and has the storage capacity for the type of work it will be performing. This particular vehicle was included in the Sheriff's 2008-2009 budget. Upon a motion by Mr. Stroud and a second by Mr. Davis, Item No. 17 was unanimously approved.

Item No. 18 was a Resolution Approving Purchase Order with Capital Ford: \$63,546. Mr. Hill stated the Sheriff's Office annually replaces patrol vehicles that are approaching or exceed 125,000 miles. The vehicle of choice for law enforcement has primarily been the Ford Crown Victoria. As such, most of the Sheriff's fleet is Ford Crown Victoria's. The vehicles have proven to perform rather well for law enforcement purposes. For the past several years the Sheriff has purchased Ford Crown Victoria's because they perform well under the rigors of law enforcement work and because they are offered on the State contract. Capital Ford of Raleigh will provide the 2009 Ford Crown Victoria for the price of \$21,181 under the terms of the State contract. In past years local dealerships have been offered the chance to bid on these vehicles but have never bid below the State contract price. Upon a motion by Mr. Stroud and a second by Mr. Davis, Item No. 18 was unanimously approved.

Item No. 19 was a Resolution Authorizing the Upgrade of the Existing Simon Communications Telephone System to the Power 911 Phone System: \$171,840. Mr. Dail stated in order for the Lenoir County Central Communications Center to meet A.D.A. (American Disabilities Act) compliance, the hard of hearing citizens in our community must have the capability of dialing 911. Each individual workstation must be capable of answering and processing 9-1-1 calls from T.D.D./T.T.Y. users. At the present time, the Lenoir County Emergency Services Department – Communications Division is currently satisfying that requirement with the Simon Phone System. However, the Simon System is now obsolete and replacement units, as well as parts, are becoming increasingly difficult to obtain. The Power 911 phone system is the upgrade replacement for the Simon System. This computerized system would also enable the Communications Center to be better capable of handling the influx of wireless calls, at an estimated increase of 55% of all 9-1-1 calls in Lenoir County, and to continue with the Phase II wireless compliance in accordance with State of North Carolina wireless guidelines. The Power 911 System is necessary to bring the Lenoir County Emergency Services Department – Communications Division continued ability to have service and replacement units/parts for the Communications Center and to continue with the Phase II wireless compliance in accordance with State of North Carolina wireless guidelines. Embarq provides the Communication Division, the equipment currently located in the Lenoir County Emergency Service Department. To bid to other vendors would require changing out all equipment, at a higher cost to the County. This money was budgeted out of the Special Telephone account, as it pertains to increase of wireless 9-1-1 calls. An earlier resolution for five- (5) workstations at a cost of \$145,670.00, was approved on June 16, 2008, Item # 161.

Upon additional review by staff, it was determined that an additional workstation needed to be purchased to bring the total amount to six- (6); thereby allowing all personnel working in the Communications Center to operate on the same phone system. Upon a motion by Ms. Brown and a second by Mr. Harper, Item No. 19 was unanimously approved.

**APPOINTMENTS**

Item No. 20 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
Lenoir Memorial Hospital Board of Directors <b>1<sup>st</sup> Appearance</b>	Richard Adrian King Primary W. Loren Edwards Alternate	January 2013 <b>TABLED</b>
Lenoir County Transit Advisory Board <b>1<sup>st</sup> Appearance</b>	Christopher A. Harper (Appointment)	July 2011 <b>TABLED</b>
Lenoir County Board of Health <b>1<sup>st</sup> Appearance</b>	Anthony D. Hall (Appointment)	November 2011 <b>TABLED</b>

**CURRENT VACANCIES:**

- Lenoir County Economic Development Board – At-Large Member**
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members**
- Lenoir County Planning Board – Districts One (1) and Four (4)**
- Grifton Planning Board – One (1) Vacancy**
- CJPP – Three (3) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

**OTHER ITEMS**

Item No. 21 was other items Mr. Taylor, Mr. Harper, and Mr. Davis stated they have enjoyed their time as County Commissioners. They stated it had been a great experience as County Commissioner and they will continue to work hard for Lenoir County. Mr. Graham presented Certificates of Appreciation to Mr. Taylor, Mr. Harper and Mr. Davis for the years of service to Lenoir County. Mr. Graham read the Resolution aloud for the Board and members of the viewing public.

**CLOSED SESSION**

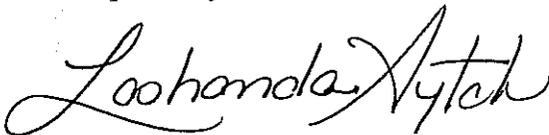
Upon a motion by Mr. Taylor and a second by Ms. Brown, and unanimous approval, closed session was entered at approximately at 5:24 p.m. and the following cited: Number Seven (7) To plan, conduct or hear reports concerning investigations of alleged criminal misconduct. The Board heard comments from Mr. Jack Jones, Director of Social Services regarding the complaints of two former employees. There was no action taken by the Board. Upon a motion by Mr. Taylor and a second by Mr. Harper, the Board moved out of closed session at 5:49 p.m.

**OPEN SESSION AND ADJOURNMENT**

Upon a motion by Mr. Taylor and a second by Mr. Harper, the Board moved into open session at 5:49 p.m. Mr. Taylor stated the Board has heard discussion from Mr. Jack Jones, Social Services Director regarding a personnel matter. Upon a motion by Mr. Stroud and a second by Mr. Davis, the Board released the Closed Session Minutes of the November 3, 2008 meeting. The Closed Session transcript is to be given to the Director of Social Services and offered to the two (2) former employees if requested. Mr. Graham made an addendum to the motion by stating the Board of Commissioners upholds any decision made by the Lenoir County Department of Social Services Board; this addendum was second by Mr. Harper. Mr. Stroud accepted the addendum as presented. The Board approved the release of transcript unanimously.

Upon a motion by Mr. Taylor, the meeting was adjourned at 5:51 p.m.

Respectfully submitted,



Lashanda Aytch  
Clerk to the Board

Reviewed By



Michael W. Jarman  
County Manager

Resolution Approving the Releases and Refunds to the Individuals Listed Herein

**SUBJECT AREA:** Finance

**ACTION REQUESTED:** Approval of Releases and Refunds as Prepared

**HISTORY/BACKGROUND:**

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

**EVALUATION:**

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

**RELEASES OVER \$100**

Year	Name	Account	Amount	Reason
2008	Chris Combs	64733	\$109.31	Legal Exemption
2008	Russ Jones Enterprises Inc.	16202	678.40	Listed in other county
2008	Larry Lowe	56066	247.30	Legal Exemption
2008	Michael Turnage	54966	117.52	Listed in other county
2008	Carl Thorpe	30423	195.45	Legal Exemption
2008	Carroll Dental Lab Inc.	4225	198.32	Corrected Situs
2008	Jose Flores	44112	388.42	Corrected Listing
2008	Henry Edwards	7881	306.89	Adjusted Value
2008	Crystal Bell	35348	167.41	Corrected Listing
2008	Velma Burley	3523	140.55	Double Listed
2007	Curtis Artis	64889	183.95	Listed in other county
2008	Fausto Zuniga	16047	219.51	Double Listed
2007	Fausto Zuniga	16047	288.22	Double Listed
2006	Fausto Zuniga	16047	339.70	Double Listed
2004	Terrie Maples	50687	130.67	Double Listed
2003	Terrie Maples	50687	142.15	Double Listed
2002	Terrie Maples	50687	151.45	Double Listed
2008	Derek Mitchell	50022	103.06	Legal Exemption
2008	Gary Whaley	31801	102.39	Adjusted Value
2007	Jevers Hensley	39450	120.65	Corrected Listing
2008	Jevers Hensley	39450	110.96	Corrected Listing
2003	Cathleen Lane	51665	112.55	Double Listed
2004	Cathleen Lane	51665	112.90	Double Listed
2008	Jay Duran	46548	170.09	Double Listed
2007	Michael Byrd	3727	125.96	Corrected Listing
2008	Ronald Sugg	28089	208.04	Adjusted Value
2008	Tracey Langston	17676	237.68	Adjusted Value
2008	Richard Miller	46327	125.09	Legal Exemption
2008	Richard Miller	46327	127.90	Legal Exemption
2004	Richardo Bruinton	48647	161.36	Double Listed
2005	Richardo Bruinton	48647	151.12	Double Listed
2006	Richardo Bruinton	48647	151.56	Double Listed
2007	Richardo Bruinton	48647	137.36	Double Listed
2008	Richardo Bruinton	48647	123.02	Double Listed
2007	Nadine Nobles	60960	241.37	Corrected Listing
2007	Zerlinda Gardner	46916	158.98	Corrected Listing
2006	Preston Lawson	51322	684.17	Corrected Listing

2007	Preston Lawson	51322	631.88	Corrected Listing
2008	Preston Lawson	51322	581.04	Corrected Listing
2008	Wanda Doss	63786	137.97	Corrected Listing
2008	Tamorah Bryan	31412	172.43	Corrected Listing
2008	Ervin Leasing	41530	207.73	Corrected Situs
2007	Joey Sanderson	17820	381.64	Corrected Listing
2008	Joey Sanderson	17820	325.01	Corrected Listing
2008	Food Lion LLC 1687	51610	801.02	Double Listed
2008	Alsco	25625	232.47	Adjusted Value
2008	Alsco	25625	122.64	Adjusted Value
2008	Alsco	25625	132.21	Adjusted Value
2008	Janice Westbrook	31705	229.62	Legal Exemption
2008	William Cook	34584	189.56	Corrected Listing
2006	Jerry Tyndall	15870	410.35	Double Listed
2007	Jerry Tyndall	15870	353.47	Double Listed
2008	Jerry Tyndall	15870	301.46	Double Listed
2007	Ginger Corey	5413	277.22	Double Listed
2008	Ginger Corey	5413	232.28	Double Listed
2008	Amanda Rodriquez	17065	170.86	Corrected Listing
2008	Jeanette Allen	16563	250.94	Double Listed
2008	James Smith	4245	171.48	Corrected Listing
2008	Jessica Smith	59916	157.53	Double Listed
2008	Lillian Radford	39824	141.68	Double Listed
2008	The Smithfield Packing Co Inc	50538	5010.16	Corrected Listing
2008	Kinston Neuse Corp.	17151	667.18	Corrected Listing
2008	The Smithfield Packing Co Inc	50538	30744.34	Corrected Listing
2008	Carlyle Humphrey	14401	202.69	Adjust Farm Audit
2008	Jason Moore	15750	222.14	Corrected Listing

**Refunds**

Year	Name	Account	Amount	Reason
2008	Kinston Laundry Co.	17144	\$1870.35	Double Listed
2007	Kinston Laundry Co.	17144	1970.69	Double Listed

**MANAGER'S RECOMMENDATION:**

Approval of releases as set out above.

**AMENDMENTS:**

**MOVED** \_\_\_\_\_ **SECOND** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**YEA VOTES: Brown** \_\_\_\_\_ **Davis** \_\_\_\_\_ **Graham** \_\_\_\_\_ **Humphrey** \_\_\_\_\_

**Pharo** \_\_\_\_\_ **Stroud** \_\_\_\_\_ **Sutton** \_\_\_\_\_

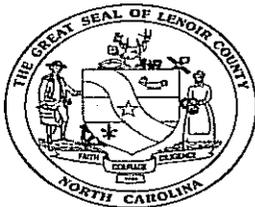
\_\_\_\_\_  
Chairman

12/01/08  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: FINANCE/EMERGENCY MEDICAL SERVICES: \$1604.: INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

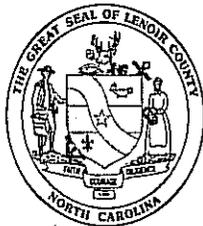
FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	FINANCE/EMERGENCY MEDICAL SERVICES	10-3842-8500 INSURANCE-MISCELLANEOUS 10-4332-4500 INSURANCE (ALL)	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u> 10-3842-8500 INSURANCE - MISCELLANEOUS	1,604.00	<u>INCREASE</u> 10-4332-4500 INSURANCE (ALL)	1,604.00
Total	1,604.00	Total	1,604.00
<b>Reason and Justification for Request:</b> BUDGET AMENDMENT TO APPROPRIATE AN INSURANCE REFUND OF \$1,604.00 RECEIVED FROM W.A. MOORE ON 11/14/08. THIS REFUND IS FOR AN AMBULANCE THAT HAD BEEN REMOVED FROM THE INSURANCE AND IS CURRENTLY BEING USED FOR PARTS.			
Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	11/14/08	<i>Martha H. Martin</i>	11/14/08
Budget Officer Approval	Date		
<i>Mubor...</i>	11/26/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Item NO. 6



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008-2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND GENERAL		DEPARTMENT HEALTH		LINE ITEM DESCRIPTION VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> XX Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> XX Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<b>INCREASE</b>			<b>INCREASE</b>		
10-3516-3300	(State) Immunization Program	3,000.00	10-5114-5999	Immunization Capital Items Under \$5000	3,000.00
Total		3,000.00	Total		3,000.00

**Reason and Justification for Request:**

State funding provided to assist local health departments to purchase vaccine storage equipment to ensure adequate and properly functioning facilities are available to safeguard state supplied vaccines.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	11/13/08	<i>Matthew H. Martin</i>	11/24/08
Budget Officer Approval	Date		
<i>[Signature]</i>	11/25/08		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: FINANCE/TAX: \$5,000.: INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND GENERAL		DEPARTMENT FINANCE / TAX		LINE ITEM DESCRIPTION 10-3100-1700 TAX PENALTIES & INTEREST 10-4140-1921 MISCELLANEOUS LEGAL FEES	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>DECREASE</u>		
10-3100-1700	TAX PENALTIES & INTEREST	5,000.00	10-4140-1921	MISCELLANEOUS LEGAL FEES	5,000.00
Total		5,000.00	Total		5,000.00
<b>Reason and Justification for Request:</b> BUDGET AMENDMENT TO BUDGET ADDITIONAL TAX PENALTIES AND INTEREST RECEIVED FROM FORECLOSURE OF REAL PROPERTY. ATTORNEY FEES ARE INCLUDED IN PENALTIES & INTEREST COLLECTED ON FORECLOSED PROPERTY AND ARE PAID OUT TO THE ATTORNEY THAT HANDLED THE FORECLOSURE FOR THE COUNTY TAX DEPARTMENT.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>Marta H. Marta</i>		11/19/08	<i>Marta H. Marta</i>		11/19/08
Budget Officer Approval		Date			
<i>Michael W. Sam</i>		11/26/08			
Board Approval (When Applicable)		Date	Date of Minutes		

BUDGET ORDINANCE AMENDMENT: VEHICLE REPLACEMENT FUND: VEHICLE REPLACEMENT: \$8,072.: INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
VEHICLE REPLACEMENT	VEHICLE REPLACEMENT	14-3831-8500 INSURANCE CLAIMS REIMBURSEMENT 14-4200-5402 CAPITAL OUTLAY AMBULANCES	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title Amount	
<u>INCREASE</u> 14-3831-8500 INSURANCE CLAIMS REIMBURSEMENT	8,072.00	<u>INCREASE</u> 14-4200-5402 CAPITAL OUTLAY AMBULANCES	8,072.00
Total	8,072.00	Total	8,072.00

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE INSURANCE PROCEEDS OF \$8,071.85 RECEIVED FROM VFIS ON 11/17/08. THIS REFUND IS FOR AN AMBULANCE THAT WAS INVOLVED IN AN ACCIDENT WITH A DEER ON NOVEMBER 6, 2008.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	<i>11/17/08</i>	<i>Martha H. Martin</i>	<i>11/17/08</i>
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>	<i>11/18/08</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 9

**North Carolina Department of Transportation  
Division of Highways  
Request for Addition to State Maintained Secondary Road System**

North Carolina

County: Lenoir

Road Description: Heritage Street Extension, from NC 58 eastward for 0.1 mile to Kinston High

School

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Lenoir requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Lenoir that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of \_\_\_\_\_ at a meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

WITNESS my hand and official seal this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Official Seal**

Clerk, Board of Commissioners  
County: \_\_\_\_\_

**PLEASE NOTE:**

**Forward direct with request to the Division Engineer, Division of Highways**

North Carolina Department of Transportation  
Division of Highways  
Petition for Road Addition

**ROADWAY INFORMATION:** (Please Print/Type)

Date: 11/17/2008

County: Lenoir Road Name: Heritage Street  
(Please list additional street names and lengths on last page of this form.)

Subdivision Name: N/A Length (miles): 0.1

Number of occupied homes having street frontage: \_\_\_\_\_ Location 0.0

miles N  S  E  W  of the intersection of Route NC 58 and Route 1570  
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Heritage Street in Lenoir County, do hereby request the Division of Highways to add the above described road.

**CONTACT PERSON:** Name and Address of First Petitioner. (Please Print/Type)

Name: Preston Hunter, District Engineer *PH* Phone Number: 252-527-0053-

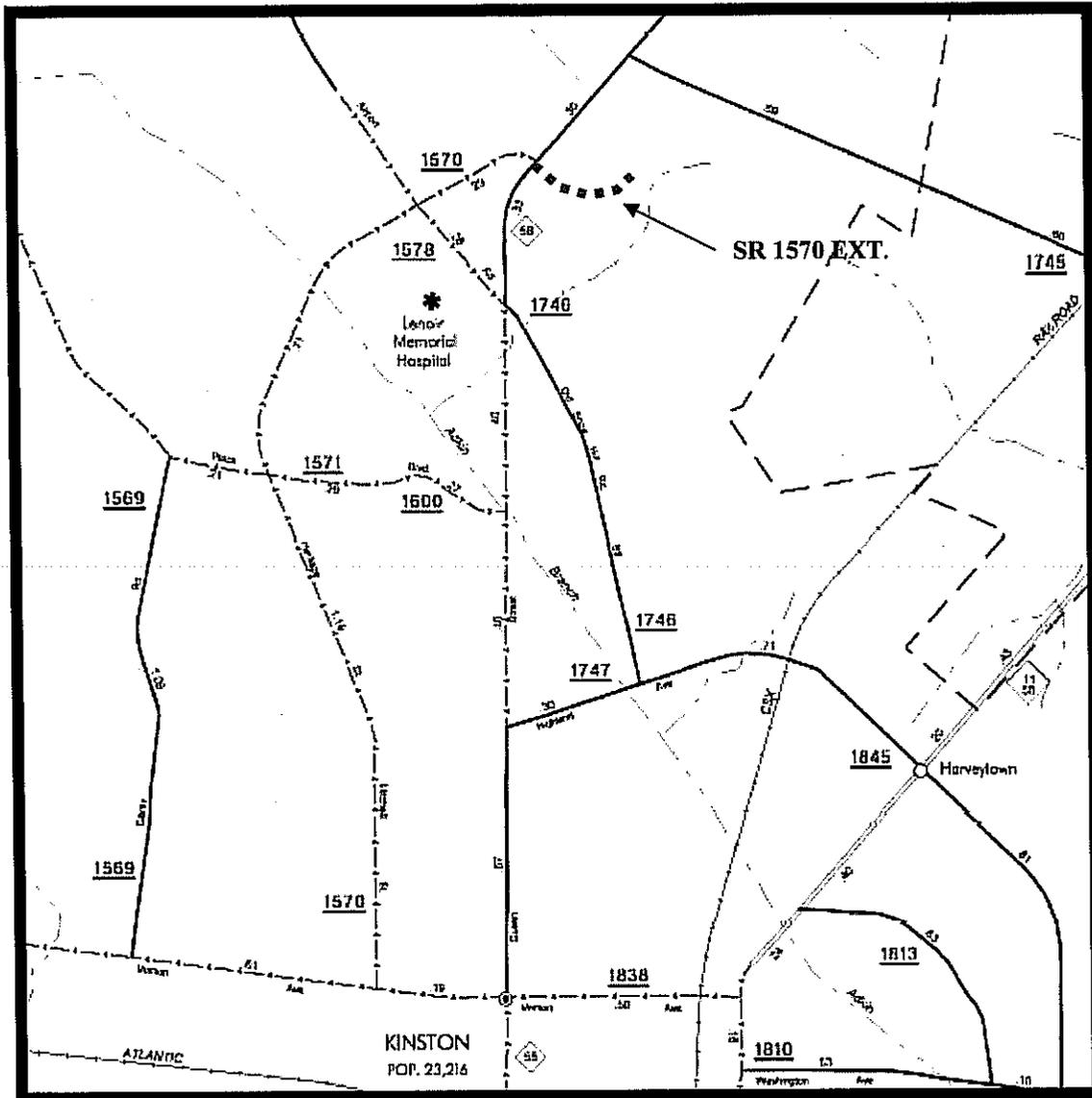
Street Address: 1629 Highway 258 South

Mailing Address: Kinston, NC 28504

**PROPERTY OWNERS**

Name	Mailing Address	Telephone

# Vicinity Map



**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 12/01/08 **ITEM NO.:** 10

Resolution Authorizing Reimbursement of \$4,800 to the City of Kinston for ½ the Cost of a 2004 Chevrolet 15-Passenger Van

**SUBJECT AREA:** Community Development

**ACTION REQUESTED:**

The Board is requested to authorize reimbursement of \$4,800 to the City of Kinston for ½ the cost of a 2004 15-passenger Chevrolet van to be used by the Parks & Recreation Department.

**HISTORY/BACKGROUND:**

The department's old 15 passenger van was dated and in need of much repair. It has been transferred as a surplus vehicle to be sold at the City's auction. The 2004 Chevrolet van was purchased at the Federal Surplus Property Agency for \$9,600.00. It is requested that the City and the County each pay ½ of the van cost (\$4,800.00).

**EVALUATION:**

The City and the County will use this van for transporting program participants and staff members to meetings, tournaments, etc.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the county reimburse the City of Kinston for \$4,800.00 to pay for ½ of the cost of a 2004 Chevrolet 15 passenger van.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Chairman 12/01/08  
Date

\_\_\_\_\_  
ATTEST \_\_\_\_\_  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 12/01/08 **ITEM NO.:** 11

Resolution Authorizing Lenoir County to Receive and Disburse Flex Capacity Building Grant  
Funds from North Carolina's Eastern Region: \$10,000.00

**SUBJECT AREA:** Economic Development

**ACTION REQUESTED:**

To authorize Lenoir County to receive grant from the North Carolina's Eastern Region Flex Capacity Building Grant program. These funds will be used in partnership with the City of Kinston and the Eastern Carolina Council to pin point and organize community development projects in order to leverage at a high priority the revitalization in Kinston and Lenoir County.

**HISTORY / BACKGROUND:**

During the last few years there has been an effort to revitalize areas in Kinston and Lenoir County. The effort has lacked a concentrated area or a true catalyst to move forward. Following the announcement of Spirit Aerosystems and Sanderson Farms, Kinston and Lenoir County will need to improve infrastructure, appearance of entrances, communities and quality of life needs with the influx of new workers and tourists to our area. Although some projects have master plans there has lacked a concentrated effort to initiate those programs.

The proposed planning project will (1) convene leaders of individual projects like: Civil War Museum, S. Queen Cemetery project, Cultural Heritage Museum, Mitchell-town revitalization, etc. (2) leverage existing community assets, which include Grainger Stadium/Kinston Indians; the Community Council for the Arts; a quaint shopping district along Heritage Street, two performing arts centers, abundant recreational opportunities, Neuseway Nature Center, a location on the Neuse River, a unique Civil War history, etc., and (3) utilize the following list of existing plans/projects to foster the redevelopment of Kinston: City of Kinston Housing Plan (projected to start in late 2008); Riverfront Now! Project/Plan; Vision & Redevelopment Plan, City of Kinston (ECC 2008); Retrofitting Green – Flood Plain Preservation & Conservation Plan; Greater Kinston Urban Area Growth Plan; City of Kinston Comprehensive Transportation Plan; Pedestrian Plan that recommends a Greenway Master Plan; Kinston Dept. of Recreation Master Plan; National Register Historic Districts Redevelopment Plan, RFQ under development; North Carolina's Eastern Region Vision Plan; City of Kinston & Lenoir County Strategic Economic Development Plan; Themed Development Plan for the Revitalization of Down-town Kinston; and CROSSROADS II...Charting Our Future.

**EVALUATION:**

The grant will be for capacity building efforts for the potential to attract more people to our community. In Lenoir County alone we have announced 9 expansions with over 3,000 jobs and one billion dollars in investment. As these companies grow and expand, our need to attract those employees and families to our area to live, work and play increase. The grant funds will assist in the development aimed at revitalization of core businesses and surrounding communities. The \$60,000 funding is as follows: \$30,000 EDA Grant; \$10,000 Eastern Carolina Council; \$10,000 City of Kinston; and \$10,000 Lenoir County and North Carolina's Eastern Region Flex Capacity Building Grant.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners authorization for Lenoir County to receive the \$10,000 NCER Flex Capacity Building Grant.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_  
Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Chairman

12/01/08  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 12/01/08 **ITEM NO.** 12

Resolution Approving Purchase of a Server and Software: \$22,794

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to authorize the Sheriff to execute a purchase order with CDS Networks and Services for the purchase of a HP server and the associated server software.

**HISTORY / BACKGROUND:**

Officers from the Lenoir County Sheriff's Office respond to and investigate incidents that occur on a daily basis in Lenoir County. Annually thousands of incidents, arrests, civil process documents, pawn shop tickets, gun permits and inmate records are stored in a computer database which is essentially the records management system (RMS) for the Sheriff's Office. The software for the RMS is provided by Visionair. The RMS is designed for long term storage and quick recall of these records. The current server is about 7 years of age. The average lifespan for this type of server is 3 to 5 years. From time to time the software that the RMS utilizes must be upgraded because of essential changes made by Visionair. Recently, we were informed that we could not perform any other upgrades because the current server's hardware and server software were outdated and not compatible with the upgrades.

**EVALUATION:**

The MIS director has been working with the Sheriff's Office and Visionair in obtaining the proper specifications for a new RMS server. CDS Networks and Services located in Kinston will provide an HP server and the associated server software at a State contract rate. The provided State contract rate for the server software is \$5,855 and \$16,939 for the server (hardware) for a total of \$22,794. The upgraded RMS software from Visionair comes with no additional costs. \$18,000 of the total cost will come from the MIS budget while the remaining amount of \$4794 will come from the Sheriff's civil process funds.

The Sheriff respectfully requests that the board of commissioners approve the request for the purchase of the server and software and allow the Sheriff to execute a purchase order with CDS Networks and Services to accomplish this acquisition.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order with CDS Networks and Services for the purchase of an HP server and the associated server software.

CDS Networks and Services----- \$ 22,794

Funding Account #: 10-4210-5100 \$18,000  
10-4310-3970 \$ 4,794

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_  
Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Chairman 12/01/08  
Date

\_\_\_\_\_  
ATTEST Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 12/01/08 **ITEM NO.:** 13A.

Resolution Authorizing FY 2008-2009 Purchase for One 2009 Ambulance from Select Customs Apparatus Inc., WheeledCoach: \$111,019

**SUBJECT AREA:** Purchase

**ACTION REQUESTED:**

The Board is requested to approve the purchase of one WheeledCoach Ambulance for the Emergency Services Department in the amount of \$111,019.

**HISTORY/BACKGROUND:**

Lenoir County Emergency Services operates twelve ambulances and the current model that needs replacing is a 1997 E-450 with 253,000 miles. This ambulance recently was involved in an accident with a deer, in which the driver and passenger side airbags deployed. Lenoir County Emergency Services did a RFP in January 2008 to purchase the last two ambulances. The last bid has a clause that allows Lenoir County to purchase a 2008 model or newer. The only additional cost is the increase in model year chassis price. This additional cost is \$ 3,330 for a 2009 model-year chassis. The 2009 chassis is being requested because 2008 model chassis are no longer available. The bid is current until January 11, 2009.

**EVALUATION:**

Staff recommends the use of current bid because the only additional cost will be the difference of model year chassis. If the project is put out to bid, Lenoir County would be subject to higher raw material cost along with the chassis price increase.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

INITIALS

**RESOLUTION/ORDINANCE: NOW, THEREFORE, BE IT RESOLVED**

by the Lenoir County Board of Commissioners that the Lenoir County Emergency Services Department purchase one 2009 Chevrolet ambulance from Select Customs Apparatus, Inc. for a total amount of \$111,019.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Chairman 12/01/08  
Date

\_\_\_\_\_  
ATTEST Date



LENOIR COUNTY, NORTH CAROLINA  
BUDGET AMENDMENT REQUEST

FY 2008-2009  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL FUND VEHICLE REPLACEMENT	VEHICLE REPLACEMENT	VARIOUS
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
<b>INCREASE</b>		<b>INCREASE</b>
10-3991-9910 FUND BALANCE APPROPRIATED	102,947.00	10-9800-8508 TRANSFER TO VEHICLE REPLACEMENT 102,947.00
14-3981-9800 TRANSFER FROM GENERAL FUND	102,947.00	14-4200-5402 CAPITAL OUTLAY AMBULANCES 102,947.00
Total	102,947.00	Total 102,947.00

**Reason and Justification for Request:**

TO APPROPRIATE FUNDS FROM THE DESIGNATED FUND BALANCE OF THE GENERAL FUND FOR THE PURCHASE OF A 2009 MODEL AMBULANCE TO REPLACE A 1998 MODEL WRECKED ON 11/06/08. PURCHASE PRICE OF THE AMBULANCE IS \$111,019. OF THE TOTAL PURCHASE PRICE OF \$111,019, INSURANCE PROCEEDS RECEIVED ON 11/17/08 IN THE AMOUNT OF \$8,072 WILL BE USED TO OFFSET THE DIFFERENCE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Marti</i>	11/26/08	<i>Martha H. Marti</i>	11/26/08
Budget Officer Approval	Date		
<i>Michael W. Jarm</i>	11/26/08		
Board Approval (When Applicable)	Date	Date of Minutes	

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 12/01/08 **ITEM NO.** 14

Resolution Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir Memorial Hospital Board of Directors 2 <sup>nd</sup> Appearance	Richard Adrian King Primary W. Loren Edwards Alternate	January 2013
Lenoir County Transit Advisory Board 2 <sup>nd</sup> Appearance	Christopher A. Harper (Appointment)	July 2011
Lenoir County Board of Health 2 <sup>nd</sup> Appearance	Anthony D. Hall (Appointment)	November 2011
Lenoir County Economic Development Board 1 <sup>st</sup> . Appearance	Jim McLain (Appointment)	December 2011

**CURRENT VACANCIES:**

- Lenoir County Economic Development Board – At-Large Member**
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members**
- Lenoir County Planning Board – Districts One (1) and Four (4)**
- Grifton Planning Board – One (1) Vacancy**
- CJPP – Three (3) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir Memorial Hospital Board of Directors 2 <sup>nd</sup> Appearance	Richard Adrian King <b>Primary</b> W. Loren Edwards <b>Alternate</b>	January 2013
Lenoir County Transit Advisory Board 2 <sup>nd</sup> Appearance	Christopher A. Harper <b>(Appointment)</b>	July 2011
Lenoir County Board of Health 2 <sup>nd</sup> Appearance	Anthony D. Hall <b>(Appointment)</b>	November 2011
Lenoir County Economic Development Board 1 <sup>st</sup> . Appearance	Jim McLain <b>(Appointment)</b>	December 2011

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Chairman

12/01/08  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

## RICHARD ADRIAN KING

Adrian King was born and raised in the Kinston/Lenoir County, and is a graduate of Grainer High School. He currently resides at 2893 Sheryl Drive in Kinston.

Mr. King earned a BA degree in political science from Wake Forest College in 1964. His professional life included political and government reporting for the *Raleigh News and Observer*, work in Robert W. Scott's campaign for governor in the Fall of 1968, and service as director of public affairs for North Carolina Department of Natural and Economic Resources from 1969-1971 (where he helped spearhead state government response to the environmental protection movement which swept the state in the early 1970's).

After another political campaign and a period of time in private enterprise, Mr. King moved to Atlanta, where he helped organize a nine-state regional organization to support the arts in the south. This led to subsequent appointments with the National Endowment for the Arts in Washington, DC, and the Southern Arts Federation in Atlanta.

In 1991, Mr. King began working for The Coca-Cola Company Foundation where he managed corporate contributions for cultural and education institutions in the US, Asia, and Europe. He also managed the expansion of The Coca-Cola First General Scholarship Program to more than 400 college campuses in the US and 50 in China. He retired from Cola-Cola in 2003 and returned to his hometown of Kinston.

In 2005, Mr. King was elected executive director of the Pride of Kinston, Inc., the city's downtown revitalization organization, and have been serving in that capacity since that time.

Mr. King is a veteran, serving as a military journalist in the US Army in 1967 and 1968.

Mr. King was appointed to the Lenoir Memorial Hospital Board of Directors in September of 2007 to complete the unexpired term of Mr. Paul Wellman, which expires in January of 2009. He has been an active member of the Lenoir Memorial Hospital Board of Directors, serving on the Planning Committee, Human Resources Committee, Retirement Committee, and the Nominating Committee. Mr. King is now eligible for two additional four-year terms.

## W. LOREN EDWARDS

W. Loren Edwards was born at Lenoir Memorial Hospital in 1958 and was raised and educated in Lenoir County. He and his wife, Beth Kennedy Edwards, reside at 1803 Cambridge Drive in Kinston.

Mr. Edwards is a graduate of Arendell Parrott Academy and the University of North Carolina at Chapel Hill.

Mr. Edwards is Chief Operating Officer of Affordable Dentures Dental Laboratories, Inc. here in Kinston.

Mr. Edwards is active in community activities, which includes Kinston Youth Baseball and the Lenoir Committee of 100.

Mr. Edwards is a member of Westminster United Methodist Church, where he serves on the Finance and Pastor-Staff Relations Committees and is chairman of the Stewardship Committee.

APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Transit Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Christopher A. Harper  
 Address: 169PW Pleasant Hill Rd.  
 City/State/Zip: Pink Hill NC 28572  
 Telephone: (Home) 252-568-2412 (Work) 252-559-6359  
 Occupation: Adult and Family Services Program Manager  
 Business Address: P.O. Box 6 Kinston, NC 28502  
 Age: (Optional): 41  
 Number hours available per month for this position: 3 to 5  
 Training: Child Support Sup., Work First Sup., Childrens Serv. Social Worker  
 Business and Civic Experience/Skills: wrote Lenoir Co. D.S.S. electing county plan and completed the attached demographic document  
 Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_  
 Expiration date of Term: \_\_\_\_\_

**Circle your voting precinct**

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church)     |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)     |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)                |
| K-4 (Northwest Elementary School)           | <u>Pink Hill 1</u> (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)     |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)        |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)        |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)           |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)        |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)             |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)      |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Chris Harper  
Signature of Applicant

10-31-08  
Date

# APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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### Advisory Board/Committee/Commission interested in:

Lenoir County Health Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Anthony Dwight Hall anthony-d.hall@hotmail.com  
 Address: 3503 Foss Farm Road  
 City/State/Zip: La Grange, NC 28551  
 Telephone: (Home) 252-361-2481 (Work) 252-527-5100  
 Occupation: Lead Engineering Technician  
 Business Address: Electrolux, 4850 W. Vernon Ave, Kinston, NC 28504  
 Age: (Optional): 28  
 Number hours available per month for this position: 12 hrs  
 Training: Bachelors of Science in Business Administration  
 Business and Civic Experience/Skills: \_\_\_\_\_

Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_

Expiration date of Term: \_\_\_\_\_

### Circle your voting precinct

- |  |  |
|--|--|
| K-1 (Carver Courts Recreation Center)              | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)                | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)                  | Neuse (Agricultural Center)            |
| K-4 (Northwest Elementary School)                  | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)                      | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School)                     | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)                  | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)                   | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)                | Trent 2 (Moss Hill Ruitan Building)    |
| <u>Contentnea (Contentnea Ruitan Building)</u>     | Vance (GTP Ed & Training CTR.)         |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School)  |

### CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Anthony Dwight Hall  
Signature of Applicant

10-31-08  
Date

## APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Economic Development or as needed

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Jim McLain  
 Address: 2214 Paddock Dr  
 City/State/Zip: Kinston NC 28504  
 Telephone: (Home) (252) 527-6058 (Work) na  
 Occupation: Retired  
 Business Address: —  
 Age: (Optional): 65  
 Number hours available per month for this position: 0.5 needed (except for Wednesday)  
 Training: 46 yrs wholesale baking industry - executive level  
 Business and Civic Experience/Skills: Exalted Ruler Elks Lodge #740 Kinston Member since 1969 Elks; Amer Invent of Bakery; AIB  
 Other County Boards/Committees/Commissions presently serving on: na  
 Expiration date of Term: —

Circle your voting precinct

- |  |  |
|--|--|
| K-1 (Carver Courts Recreation Center)              | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)                | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)                  | Neuse (Agricultural Center)            |
| K-4 (Northwest Elementary School)                  | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)                      | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School)                     | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)                  | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)                   | Trout 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)                | Trout 2 (Moss Hill Ruitan Building)    |
| Contentnea (Contentnea Ruitan Building)            | Vance (Army Reserve Center, Airport)   |
| <u>Falling Creek</u> (Banks Elementary School Gym) | Woodington (Woodington Middle School)  |

### CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

James McLain  
Signature of Applicant

November 13, 2008  
Date