

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, DECEMBER 01, 2014 – TIME: 9:00 A.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.**

Administration of Oaths of Office: Lenoir County Board of Commissioners Newly Elected: By the Clerk of Court, Ms. Dawn Stroud:

Roland Best

Administration of Oaths of Office: Lenoir County Board of Commissioners Re-Elected: By the Clerk of Court, Ms. Dawn Stroud:

*J. Mac Daughety
Eric Rouse*

Election of Chairman

Attorney Robert W. Griffin

Election of Vice-Chairman

Attorney Robert W. Griffin

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: Recognition of Harold Thomas Pope

CONSENT AGENDA: 10 Min.

ACTION

- | | | |
|----|---|-------------|
| 1 | Approval of Minutes: Regular Board Meeting: November 17, 2014. | King/Jarman |
| 2. | Budget Ordinance Amendment: General Fund: Process Funds: \$903.00. Increase. | Kelly |
| 3. | Budget Ordinance Amendment: Finance/Sheriff's Department: \$999.00. Increase. | Martin |
| 4. | Budget Ordinance Amendment: General Fund: Sheriff: \$1,368.00. Increase. | Martin |
| 5. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein. | Parrish |

END OF CONSENT AGENDA

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 40 Min.

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|----|---|---------|
| 6. | Resolution Approving Mutual Assistance Agreements for Sheriff's Office. | Martin |
| 7. | Budget Ordinance Amendment: General Fund: Sheriff Department: \$12,483.00. Increase. | Martin |
| 8. | Resolution Authorizing the Purchase of Tax Abstract Mailers: Perfection Business Forms & Systems: \$2,849.60. | Parrish |
| 9. | Resolution Approving an Advertising Contract: Lenoir Memorial Foundation. | Harper |

- | | | |
|-----|---|-------|
| 10. | Resolution Authorizing Lenoir County Health Department to purchase equipment & installation using State Immunization grant funds: \$8,487.61. | Huff |
| 11. | Budget Ordinance Amendment: General Fund: Health: Immunizations: \$8,565.00. Increase. | Huff |
| 12. | Budget Ordinance Amendment: General Fund: Process Funds: \$8,790.00. Increase. | Kelly |
| 13. | Resolution Approving the Purchase Order to Gately Communications for Radio and Furniture Installations: \$13,787.00. | Dail |
| 14. | Resolution Approving the Purchase Order to CenturyLink: Not to Exceed \$24,000.00. | Dail |
| 15. | A. Resolution Approving One New Social Worker II Position at the DSS: \$39,314.00.
B. Budget Ordinance Amendment: DSS: \$39,314.00. Budget Amendment Increase. | Moore |

APPOINTMENTS: 5 Min

- | | | |
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| 16. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min | Board |
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PUBLIC COMMENTS

OTHER ITEMS

- | | | |
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| 17. | Items from County Manager | Jarman |
| 18. | Commissioners Public Comments/County Attorney/Closed Session (if necessary) | Board |

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, NOVEMBER 17, 2014 – TIME: 4:00 P.M.
COMMISSIONERS’ MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

Summary of Actions Taken at the November 17, 2014 Meeting

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|----|---|----------|
| 1. | Regular Board Meeting October 20, 2014
Regular Board Meeting November 03, 2014
Closed Session Meeting November 03, 2014 | Approved |
| 2. | Budget Ordinance Amendment: General Fund: Health: (WIC Budget) \$312.00.
Decrease. | Approved |
| 3. | Budget Ordinance Amendment: General Fund: Health: (Environmental Health):
\$4,000.00. Decrease. | Approved |
| 4. | Budget Ordinance Amendment: Trust & Agency Fund: Innovative Approach Literacy
(IAL): \$4,537.50. Decrease. | Approved |
| 5. | Resolution Approving Presentation of Badge and Service Weapon to Retiring Sheriff
Christopher C. Hill. | Approved |
| 6. | Resolution Approving the Purchase Order to Carolina Recreation and Design:
\$48,000.00. | Approved |
| 7. | Resolution Approving Citizens to Boards: Audrey Tyson – Regional Aging & Advisory
Committee (RAAC). | Approved |
| 8. | Resolution Approving the Sale of Property for Project Lucille. | Approved |

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

November 17, 2014

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, November 17, 2014, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice-Chairman Jackie Brown and Commissioners, Roland Best, Mac Daughety, Eric Rouse, and Linda Sutton.

Members Absent: Reuben Davis

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Vickie F. King, Clerk to the Board, Bob Griffin, County Attorney, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the Invocation and Ms. Sutton led the audience in the Pledge of Allegiance.

A motion was made by Ms. Brown and a second by Ms. Sutton to excuse Commissioner Reuben Davis from the meeting.

PUBLIC INFORMATION:

Mr. John Nix, co-owner of Matrix East Surveyors, addressed the Board. I have taken the liberty of looking at surrounding counties and the frequency of times that County Commissioners met. Some of the information came from websites and some from telephone calls. When you look at the sheet I have passed around, every county has at least one evening meeting. Lenoir County is the only county that does not have an evening time. The only reason I am coming to the Board is to address accessibility issues. I think one reason the County does not have public participation is because of the meeting times. Just keep in mind, the meetings need to be accessible to the public. I know you are considering meeting times as you look at the calendar for the New Year, and in doing so, I think this is important information for the Board to have.

Mr. Hill stated, I appreciate the information and we do have some neighboring counties that meet during the day, such as Wayne County. They meet at 9:00 am on the first and third Tuesday. This doesn't mean we won't make changes. This is just to clarify what you said regarding surrounding counties.

Mr. Nix stated, Jones, Carteret, Craven, Pitt, and Greene all have evening meetings.

Mr. Hill stated, that's ok, I am just letting you know the Board has been doing the same work and again we are working on it.

Susan Moore, DSS Director, thanked the Board for allowing her time to speak this afternoon. I came to respond to concerns the Board had over comments that Mr. Mark Pope made at the last meeting regarding surveys from manufacturing employers. Employers are saying people were turning down raises, and they didn't want promotions because they were going to lose their benefits. I asked Mr. Pope to tell me more about what type of benefits the people were worried about losing? It was primarily that they were worried about their child support increasing. Child support is not a public service, it is court ordered. Our agency, and the Federal and State government, expect those parents to support their children to the best of their financial ability. If people are truly worried that getting a small raise or a small promotion would cause their child support to go up, they are laboring under a misapprehension. Child support orders are only reviewed once every three years, and they are only changed if there has been a substantial change in income, or the child's needs. Child support defines substantial as a 15% increase or 15% decrease, so a small raise or promotion is not going to make anyone's child support go up or down. My word to employers is if you have people turning down raises or promotions because they tell them they don't want their child support to go up, please write me and tell me about it, because the judges would be very interested to hear that. The judge will see that people pay to the best of their ability, and the court does not look favorably on people who are avoiding or trying to avoid supporting their children. So child support is not an issue for DSS, because I am in favor of them paying what they need to pay. We take 300-400 cases a month to court because they are not paying their support, and if we have folks that have income available to them and they are turning increases down, we need to know about it, so we can make the information available to the court. Another thing they are worried about is Day Care. In my research today I looked at what the projected cost would be for an infant or toddler, which is a child under 2. In Lenoir County, starting in January, all rates will go up in all of the Day Care Centers. Currently DSS receives just under \$2.2 million to help pay for child care subsidy services. We help approximately 436 children and our average payment is \$409.00. Starting in January, day care cost for an infant will be \$756.00 per month, which is a significant amount for someone to pay for child care on a low income check. I took the time to compare tuition only at ECU. It is only \$534 a month, and at least at ECU, you can get scholarships, loans and grants to help send your 18 year old to college. Only the Lenoir/Greene Partnership and DSS will help you with day care cost. If parents did not receive help, they would have to pay \$9,000.00 a year. A report from the Annie E. Casey Organization, who monitors poverty and how a child's well being is doing, states that on the average, across North Carolina, it takes \$4,889 a month for a single parent with two children to pay their basic household bills. Child care in Lenoir County is cheaper than Orange County and Chapel Hill. They are over \$1,400 a month. A lot of folks don't work because they can't afford the day care. In Lenoir County we only have 436 children receiving child care subsidies, but there are almost 8,000 children in Lenoir County who are potentially eligible, but DSS does not get enough money to cover those folks. The poverty rate in Lenoir County is at 20%, 33% higher for children, 37.8% higher for children under 5. Some of the things Sanderson Farms was complaining about are true when it comes to transportation, because Lenoir County only has one Taxi Company and he only works days Monday thru Friday. We have a lack of public transportation, so if you don't have a car, you have to depend on others to get back and forth to work. So if you have to get to a second or third shift at the

hospital, fast food establishment, or a nursing home, what is a person to do except depend on someone else.

In 1996 welfare reform was piloted in North Carolina and it became a federal law in 1997. At that time we had almost 1,800 families in Lenoir County receiving a welfare check, Aid to Families with Dependent Children (AFDC). Now we have less than 200, and 3/4 of those are grandparents or another family member raising children, because they have been removed from their homes.

Mr. Rouse asked what the DSS budget was in 1996?

Ms. Moore replied, that was before my time and I am not sure, but the Maintenance of Effort was just under \$1 million, and that's 90% of what the County was spending on Work First back then. We are still spending 90% of what we were spending back then, which is a federal law that requires us to spend that much. We mostly pay for child welfare services with that money.

Ms. Moore stated, part of welfare reform was a promise of two things: if welfare mothers would go to work, then the government would help them with day care and transportation, both of which are being cut regularly. Right now we have a waiting list. I expect the list to go down because the legislators have greatly increased the income level to qualify. In January 2015, we will start counting all the income in a household, rather than just the income of the parent or guardian. Not because the family is ineligible but the household. I see a backing away from that promise, because most of the people who have moved off of welfare, have moved into low or slightly above minimum wage jobs.

Mr. Rouse asked, what about EBT, what used to be called Food Stamps?

Ms. Moore replied, we are paying out \$1.7 million a month in food stamp benefits to 7,200 households and that's about 25% of the households in the County.

Mr. Rouse asked, if she knew the statistics of the program back then?

Ms. Moore replied, I do not have the information with me, but I would be glad to provide it to you later. It's gone up significantly, because in 2008, the State and Federal government increased the eligibility for that program. And since then, they have not backed off from it, because all of the food stamp money is Federal money, no State or County money is going out in that benefit.

Mr. Jarman said, Ms. Moore stated 25% of the families received food stamp benefits, but at the same time, you have to look at the millions of dollars being spent at our local grocery stores, doctors offices, and pharmacy's. There are a lot of people who are not receiving the benefits directly, but they are receiving the benefits from those funds coming to their facility, and that is probably closer to \$300 million circulating in our economy. That helps a lot of people.

Ms. Moore stated, a lot of people think these benefits land in the clients' pockets, but they don't. There are less than 200 families who are getting an average of \$214 a month, or about \$6,000 a year that lands in somebody else's pocket to pay rent or to buy clothes for the children. The

other populations that get a check from DSS are the folks in the rest homes, which helps pay the average cost of about \$3500 a month.

These benefits flow to a vendor, whether it be the grocery store, or Wal-Mart, Medicaid that's flowing to Caswell Center or to the dialysis center, hospitals, nursing homes, and clinics. Just think if we pulled \$354 million out of the economy in Lenoir County. Think of how many doctor offices wouldn't be open, and how many of their staffs would be unemployed, and the amount of grocery stores that could not be stocked. Also just because a person does not come to the DSS office and apply for benefits, it doesn't mean they did not touch you.

CONSENT AGENDA:

1. Approval of Minutes: Regular Board Meeting: October 20, 2014
Regular Board Meeting: November 03, 2014
Closed Session Meeting: November 03, 2014
2. Budget Ordinance Amendment: General Fund: Health: (WIC Budget): \$312.00.
Decrease.

Upon a motion by Ms. Brown and a second by Mr. Best, the consent agenda was unanimously approved.

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS:

Item No. 3 was a Budget Ordinance Amendment: General Fund: Health: (Environmental Health): \$4,000.00. Decrease. Martha Martin, Finance Director, stated, Mr. Huff asked me to present this item for him because he had another meeting to attend. State Aid funding was reduced for the Vector Control Program. It was eliminated in the House, Senate and Governor's Budget. Upon a motion made by Ms. Brown and a second by Ms. Sutton, Item No. 3 was unanimously approved.

Item No. 4 was a Budget Ordinance Amendment: Trust & Agency Fund: Innovative Approach to Literacy (IAL): \$4,537.50. Decrease. Tammy Kelly, Cooperative Extension Director, stated, the amendment is to reverse budget amendment G-6, which was item #4 on the August 4, 2014 agenda. This money was for the IAL grant which was accepted at the January 7, 2013 Commissioners' meeting, item #25. This money came in at the close of the 2013-2014 fiscal year, and should have been included only as part of the roll forward budget amendment in FY 14-15, not as a separate budget amendment in FY 14-15. This will adjust both the revenue and expenditure budget amounts to their correct numbers. Upon a motion made by Mr. Daughety and a second by Mr. Best, Item No. 4 was unanimously approved.

Item No. 5 was a Resolution to approve the presentation of his badge and service weapon to retiring Sheriff Christopher C. Hill. Mr. Rouse read the Resolution presenting the badge and service weapon to Sheriff Hill.

Mr. Jarman stated, Sheriff Hill has been super to work with. He has had a lot of challenges before him, not to mention a \$21 1/2 million jail being constructed. Chris has managed to do all of this within budget, while being staffed at minimum levels. We can list numerous things he has done for us. He has understood the budget constraints that you as a Board and we as a County have faced. He has managed to improve the statistics, lower the crime rate, and keep the jail cost down by not having to send inmates to other communities. He has been a pleasure to work with.

Mr. Hill stated, as a Board, we understand that the institutional knowledge that's leaving when Chris walks out the door is something that is irreplaceable. We appreciate what Chris has done and the manner in which he was able to do it. You have a very special place in the hearts of the Commissioners' here, and in the hearts of our citizens. We really do appreciate what you've done and how you've done it.

Sheriff Hill stated, I have been here for 31 years, and I've seen many commissioners and Boards. It has been a pleasure to serve with each and every one of you. Mike, in my estimation, is the best County Manager an employee can have and with Tommy being his right hand man and with Martha and all the folks at finance, it has been rewarding, and if I had to do it all over again, I would choose this. I will not stand here and say that it's been the best every day, because there were challenges. Especially in the last 20 months there have been challenges that have really tried me, my wife, and child. It's about to come to a close and I am sure there will be other doors that will open to me. I am not the type of person that sits back and watches television. In 1983 I started here as a Dispatcher. Sheriff Leo Harper hired me and he gave me a chance. Next to come, Sheriff Smith, who gave me the ability to spread my wings and fly. I was able to move up the ranks fairly quickly. I started out as a Dispatcher and got my feet wet in the jail. Eventually Sheriff Harper saw that I would make a good patrol deputy. This is what I really wanted to do since I was going to school to be a law enforcement officer. In 1985 I got put on the road, went to BLET in Wilson, graduated, and became an officer. It wasn't long before I became an investigator, and if you talk to anybody, investigations is my game. I have always enjoyed trying to figure out that piece to the puzzle, the more challenging the better I liked it. Case and point as Mr. Rouse mentioned, with the 18 year old murder case. You remember I came to the Board about two meeting ago, and mentioned I was going to use drug dealer's money to solve this case, and I did. I did not do it by myself. I had help from Goldsboro and other agencies. So investigations have been my forte, and I enjoy it. Sheriff Smith promoted me up the ranks and I became a major. I switched from being a cop to an accountant, and that's what that job is, it is creating and managing money, writing policies, dealing with the jail, dealing with personnel, which is a challenge all by itself. Then this Board gave me the chance to replace Sheriff Smith when he retired, and I hope I have fulfilled your expectations. I have to say nothing that I've done would have been possible without my family. They have suffered with me and have seen me in moods, because the County will wear you out and wear you down.

They had to suffer through everything I had to go through and they are still with me. I appreciate everything you have done for me.

Mr. Hill thanked Sheriff Hill's family for all of their support and all they have done over the years, and will continue to do. We know you have sacrificed a lot over the years and we appreciate your support. Behind every good man, there is always more than one good woman. Our County is a better place for having Chris Hill in law enforcement for all these years. Upon a motion made by Ms. Sutton and a second by Mr. Daughety, Item No. 5 was unanimously approved.

Item No. 6 was a Resolution to approve a purchase order to Carolina Recreation and Design in the amount of \$48,000.00. Bill Ellis, Parks & Recreation Director, stated, Kinston and Lenoir County have received grants to begin construction of a Riverwalk, that will eventually connect Pearson Park, the Music Park, and the Ram Neuse Museum with a 2.5 mile long Greenway. The playground I am purchasing will be a regional attraction for the Greenway. The purpose of this project is for economic development, while also providing recreational opportunities for the citizens of Kinston and Lenoir County. The Parks & Recreation Department will begin a fund raising campaign to add lighting, rubber surfacing, and additional features to the playground. The playground will be the first concrete themed playground in eastern North Carolina. I came to the Board with the following: in 1996 with an idea to build a Nature Center and you supported us; then I came back in 2000 with an idea to build a Planetarium and you supported us and; we skipped a while and then we came back with the idea to build The Woodmen Community Center, and you supported us. I am happy to say that all three of those have worked out pretty good, thanks to a lot of great Parks and Recreation staff. They have brought a lot of folks to this town and County and I hope made a lot of money for the businesses in this community. Mac came up with the idea of starting a Riverwalk. Thanks to the work of everybody, we received the funding to do the first phase of the Riverwalk. This will go from the King Street Bridge to the old Power Plant. I believe the Riverwalk can be just as valuable as the other assets we have, and I think it can bring a ton of folks to town. We have to start with it just like we started with the Nature Center, the Planetarium and the Woodmen Center. I think this playground is something that will attract people to the Riverwalk. People won't just come to a Riverwalk unless there is something special to attract young families and young folks. I went to the National Parks and Recreation Show and I saw the most awesome thing that I have seen in my entire life. I have fallen in love with it and I truly believe it's a game changer. I was like a two year old when I saw it. I climbed up and got my picture on it. It's a concrete themed park/playground and there is nothing like it in Eastern North Carolina or anywhere else in North Carolina. It will draw people from all over eastern North Carolina, and I have no doubt that when we do it, it will be the talk of the East. It will be no different than the Water Park. It will bring a ton of folks here on pretty days, and Saturdays and Sundays. They will come with their kids and, their bicycles and they will walk.

It will consist of the Loch Neuse Dragon, Loch Neuse Dragon theme shirts, baby Loch Neuse Dragons along the river, and baby's nests along the river. It's going to be the cutest theme park in America when we are finished with it. We are going out and raise a lot of extra money to go along with it. This is the first segment of this Riverwalk and once we get that first piece in, I promise you we will raise additional money to finish the project, to make this absolute, first class. I am going out and get a team together and sell the idea to our manufacturers and our community. We are going to raise the money. This is my selling pitch for this because I truly believe this is the right thing to do and we've got money in our budget to pay for it. I am not asking for any additional money, we are going to do the work ourselves. We are going to make it absolutely something where you will take every child and every grandkid in Eastern North Carolina. I'm just asking for your support to pass the Resolution so we can get started.

Mr. Best asked, what was the \$48,000 for?

Mr. Ellis replied, this is for the first segment the Loch Neuse Dragon. We will have to raise additional money because we will need to have concrete borders around with concrete swings and rubber surfacing under it. It's not just a piece, it's an entire park, a concept, the whole thing. Lyn Turner and Tommy Pressley are really getting excited about this, and we will join with them and add other folks to this Committee, to be part of the Riverwalk. We have a Riverwalk Committee that's designing the Riverwalk. We have the money to complete the first phase from King Street Bridge to the Old Power Plant and Phase Two will catch it the rest of the way down the river to The Woodmen Center.

Mr. Best asked, what is the amount of Phase Two?

Mr. Ellis replied, approximately, right at \$1 million. There is some more DOT money to be added and Parks and Recreation Trust money. We will come up with that money.

Mr. Hill asked, where will this be located?

Mr. Ellis replied, in Pearson Park. My goal right now is to put it where you can see it from the road, because it will light up at night like Star Trek.

Mr. Hill asked, how much involved has the Riverwalk Committee been in this process?

Mr. Ellis replied, the Riverwalk Committee is doing a great job and they got the Riverwalk going. Because I was able to get this at a third of the original price if you were to order it out of the catalog. I have to move quickly.

Mr. Hill asked, has it been presented to the City at this time?

Mr. Ellis replied, it's been presented to the City Manager.

Mr. Rouse asked, will this deplete Bill's budget?

Mr. Ellis replied, it won't deplete my budget, but it will deplete my capital budget.

Mr. Rouse stated, what if we have another incident come up?

Mr. Ellis replied, I will fix it.

Upon a motion made by Ms. Sutton and a second by Mr. Daughety, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution approving appointments of citizens to boards, commissions, etc. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 7 was unanimously approved for Ms. Audrey Tyson's re-appointment to the Eastern Carolina Council Board.

CURRENT VACANCIES: Lenoir County Health Board – (1) Optometrist

Item No. 8 was items from the County Manager. Mike Jarman, County Manager, stated, all I have are the customary reports that we normally have, so unless anybody has any questions, I will save my comments until we get into closed session.

Mr. Rouse stated, Skinner's By-Pass should be completed within a week. A meeting is coming up on the 20th regarding funding. Also, Duke is giving away \$10 million, so Mr. Ellis might want to inquire.

Mr. Best asked, have the repairs to the Boat Landing been completed?

Mr. Ellis replied, they have been completed. It opened last Friday. The river here in Kinston and Lenoir County is a unique thing. The metal seawall that held the bank in to keep the erosion low came out. The river had dropped so low that if you came across there with a boat and you didn't know the seawall was there, it would have caused damage to the boat. They were able to get a gentlemen with underground water equipment and an underwater chainsaw to cut it off at a lower level and make the repairs.

Ms. Sutton asked, if the date been set for the employees Christmas Luncheon?

Mr. Jarman replied, December 12th at Kings at 11:30am

Mr. Hill asked, has the date been set for the Commissioners' Dinner?

Mr. Jarman replied, December 15th at The Baron & Beef at 6:00pm

Mr. Daughety stated, congratulations are in order to the South Lenoir Lady Blue Devil Cheerleaders, who won the State Cheerleaders' competition.

Mr. Hill stated, we have had the issue brought before us on three different occasions regarding our meeting times. I do think it's something we might need to discuss, so let's put it on the agenda for our next meeting, so that it can be part of our discussion.

Because our next meeting is when we re-seat the Board, it will allow us to go into the New Year with a discussion about our meeting times. I hope we will consider all of our citizens, those that work shift work and those that work regular day jobs. Whatever we do moving forward, let's remember again to schedule a meeting with our schools, because one of the issues brought before us was a quarter cent sales tax. There were 10 quarter cents sales tax referendums put before the public and two were passed. They have a project that will be coming at us quickly, within the next two to three years, and we need to be aware of that. I am not saying what we should do, but let's be aware of what's been happening across the State, what's happening here in our local community, and what some of the requests might be. So it's important when we meet with our school board the next time, that we have some prepared questions and what the capital needs are for our system. We as a Board are really going to have to ask some difficult questions about how we can continue moving forward and making progress in the community. Let's give it a lot of thought as we move forward and prepare some information so that we can have some very crucial conversations about how we can continue to transform our community and make it a better place for our citizens.

Ms. Sutton stated, she was in a meeting recently that had leadership from the House and the Senate and all I can say is we can look to have some stuff done.

Mr. Daughety stated, the first of the "1 on 1" technology was rolled out to the students at Southwood last week. Moss Hill gets theirs this week, and Pink Hill next week.

Ms. Brown stated Contentnea/Savannah, and Northwest received theirs last week and Rochelle Middle School was the only middle school that received theirs, because they received funding from a grant they wrote themselves.

Upon a motion by Ms. Brown and a second by Ms. Sutton a closed session was entered into at approximately 4:55 p. m. with the following cited: Number Four (4) & Number (6):

(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County.

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance, by or against an individual public appointment of a member of the public officer or employee. The Closed Session will not include discussion of the appointment of a member of the public body, or a vacancy on the public body, and any final action on appointment, discharge or removal by the public body will be made in open session.

Upon a motion by Mr. Daughety and a second by Mr. Rouse and unanimous approval, the Board moved out of closed session at approximately 5:50 p.m. The meeting re-convened in open session at approximately 5:52 p.m.

Mr. Hill stated, we are back in open session. The Board went into closed session to discuss a potential industry in Lenoir County.

Mark Pope, Economic Development Director, stated Mr. Kenneth Talton donated a 200,000 square foot warehouse and approximately 26 acres of land to the County of Lenoir in November 2011. The property is located in the Contentnea Neck Township of Lenoir County adjacent to the Kinston DuPont property. Lenoir County Economic Development has been working with a company that desires to purchase the warehouse and property, (Project Lucille). Project Lucille is ready to move forward with an offer to purchase and contract for the purchase of the warehouse and property.

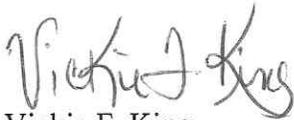
Upon a motion by Mr. Daughety and a second by Mr. Best, Offer to Purchase Property/Project Lucille was unanimously approved.

Mr. Hill asked if there were any additional comments? There were none.

Upon a motion made by Ms. Brown and a second by Mr. Best, the meeting was adjourned.

Meeting Adjourned at 5:55 p.m.

Respectfully submitted,



Vickie F. King
Clerk to the Board

Reviewed By



Michael W. Jarman
County Manager

Item No. 2

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:PROCESS FUNDS: \$903. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2014 - 2015

Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		PROCESS FUNDS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
10-3329-3633 GRANT-COOP EXT-COMMUNITY TRANSFORM/	903.00	10-4201-6042 COOP EXT-COMMUNITY TRANSFORM	903.00		
Total	903.00	Total	903.00		

Reason and Justification for Request:

Budget amendment to appropriate funds for the community transformation grant for Cooperative Extension. Cooperative Extension received one check on 8/19/2014 in the amount of \$903.00. These funds are to be used to support access to healthy local foods, by providing marketing and supplies to the Lenoir County Farmer's Market and LCFM Annex.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Jammy Okelly</i>	11-19-14	<i>Martha H. Martin</i>	11-20-14
Budget Officer Approval	Date		
<i>MW/asm</i>	11/24/14		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item No. 3

BUDGET ORDINANCE AMENDMENT: FINANCE/SHERIFF'S DEPARTMENT: \$999. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2014 - 2015
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL FUND	FINANCE/SHERIFF DEPARTMENT	10-3842-8500 INSURANCE - MISCELLANEOUS 10-4310-3530 VEHICLES REPAIR/MAINTENANCE
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u> 10-3842-8500 INSURANCE-MISCELLANEOUS	999.00	<u>INCREASE</u> 10-4310-3530 VEHICLES REPAIR/MAINTENANCE 999.00
Total	999.00	Total 999.00

Reason and Justification for Request:
 TO BUDGET INSURANCE PROCEEDS RECEIVED FROM ALLSTATE INSURANCE COMPANY ON 11/13/2014 IN THE AMOUNT \$998.86. THIS IS PAYMENT FOR DAMAGES RECEIVED TO A SHERIFF'S TRUCK ON JANUARY 1, 2014, AS A RESULT OF AN ACCIDENT WHENEVER SOMEONE BACKED INTO A PARKED SHERIFF'S TRUCK.

Department Head Approval <i>Christy L...</i>	Date 11/13/14	Finance Officer Approval <i>Martha H. Martin</i>	Date 11-13-14
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Budget Officer Approval <i>Michael W. ...</i>	Date 11/13/14
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Board Approval (When Applicable)	Date	Date of Minutes
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Item No. 4

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: SHERIFF: \$1,368.: INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2014 - 2015
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SHERIFF		Various	
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3329-8910	School Resource Offcr-Bd of Education	1,368.00	10-4310-6330	Tax & Tags	1,368.00
Total		1,368.00	Total		1,368.00

Reason and Justification for Request:

Budget Amendment to appropriate funding for the expense of putting tags on the two vehicles being funded by the Lenoir County Board of Education. The Commissioners approved the addition of two school resource officers and the vehicles and equipment necessary for those two officers on September 2, 2014 - Item #14. In estimating the cost of the vehicles and equipment, the cost of putting the tags on the vehicles was inadvertently left off. A bill and explanation was sent to the LCBOE, and they sent a check to cover the cost.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	11/13/14	<i>Merrill H. Martin</i>	11/13/2014
Budget Officer Approval	Date		
<i>[Signature]</i>	11/13/14		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 12/01/2014 ITEM NO. 5

RESOLUTION: Approving the Releases and Refunds to the Individuals Listed Herein

SUBJECT AREA: Financial

ACTION REQUESTED: Approval of Releases and Refunds to the Individuals Listed Herein.

HISTORY/BACKGROUND: Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION: Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

<u>YEAR</u>	<u>NAME</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>REASON</u>
2007	Diamond Aviation	64286	\$32556.63	Memo Attached
2006	Starwood	9276	75568.29	Memo Attached
2005	Starwood	9276	56083.04	Memo Attached
2014	Jerry Harris	11715	153.01	Corrected Listing
2014	Triple S Properties Inc	13127	3835.35	Corrected Listing
2014	Steiner Corporation	52868	6996.15	Corrected CTSI Audit
2014	Harold Smith	56274	332.74	Corrected Listing
2014	Andrew Heath	73306	198.00	Corrected Listing
2014	Marvin Dunn	7628	139.28	Corrected Listing
2010	Marvin Dunn	7628	114.66	Corrected Listing
2011	Marvin Dunn	7628	107.10	Corrected Listing
2014	Howard Development	58473	186.12	Situs Error
2014	Wiggins Farms	13288	207.38	Corrected Listing
2014	United States of America	73980	624.52	Legal Exemption

REFUNDS

<u>YEAR</u>	<u>NAME</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>REASON</u>
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MANAGER'S RECOMMENDATION:

Respectfully Request Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the releases and refunds as set above are approved.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

12/01/2014
Date

ATTEST

Date



Office of the
Tax Administrator

County of Lenoir

Drawer 3289
Kinston, N.C. 28502

MEMORANDUM

To: Mike Jarman, County Manager
Lenoir County Commissioners

From: Darrell Parrish 

Subject: Relief of airplane tax bills: Diamond Aviation and Starwood

Date: November 18, 2014

Three large tax bills from 2005 & 2006 (Starwood) and 2007 (Diamond Aviation) are listed on the Releases and Refunds list for December 1st, 2014. Several unsuccessful attempts were made to collect these bills, and it has been determined that Lenoir County has no legal authority to pursue the collection of the taxes for the airplanes involved. The airplanes were listed on a report provided by Segrave Aviation as being located in Lenoir County as of January 1st of the year involved, which indicated that they should be taxed by the County. After the bills became delinquent, the Tax Office researched them and tried to contact the owners of the airplanes to verify the listing of the airplanes in Lenoir County and the validity of the tax bills. Our research resulted in discovering that no listing form was signed by the owners of either plane indicating a situs in Lenoir County, and both owners were adamant that, though they had business dealings with Segrave, they never intended on listing the airplanes in Lenoir County for tax purposes.

NC General Statute 105-373(a)(4)(g)- Relief from Collecting Insolvents- states that the charge of taxes on the insolvent list that are five or more years past due may be relieved by the governing body when it appears that such taxes are uncollectible.

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 12/1/2014 **ITEM NO.:** 6

RESOLUTION: To Approve Sheriff Ingram to Enter into Mutual Assistance Agreements with Outside Law Enforcement Agencies.

SUBJECT AREA: Administrative

ACTION REQUESTED: The Board is requested to authorize Sheriff Ingram to enter into mutual assistance agreements in accordance with North Carolina General Statutes § 160A-288 with such reasonable arrangements, terms and conditions as may be agreed upon between the respective heads of the law enforcement agencies.

HISTORY/BACKGROUND: Sheriff Ingram was elected by the citizens of Lenoir County to serve as the Sheriff, effective December 1, 2014. Previous mutual aid agreements were entered into by Sheriff Chris Hill and are required to be updated with the election of a new Sheriff. The Sheriff must be authorized by the Board of Commissioners to enter into any mutual agreements. These mutual assistance agreements allow the Sheriff and other agency heads to give and/or receive assistance in the event of an emergency, investigation, or when special equipment is needed.

EVALUATION: Pursuant to North Carolina General Statutes § 160A-288, the governing body of a county may adopt appropriate guidelines for the purpose of mutual assistance with other municipal and county law enforcement agencies. Pursuant to said laws, the law enforcement assistance to be rendered authorizes lending officers to work temporarily with officers of the requesting agencies, including in an undercover capacity, and lending equipment and supplies.

It is deemed to be in the best interests of the citizens of Lenoir County to adopt a reasonable policy and guidelines; whereby, reciprocal law enforcement assistance can be both rendered to and obtained from other governmental jurisdictions. Such reciprocal assistance is necessary for effective law enforcement for the protection of the the citizens of Lenoir County.

Item No. 7



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2014 - 2015
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SHERIFF		10-3432-2100	SCAAP - SHERIFF
				10-4310-3980	SCAAP EXPENSES
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
INCREASE			INCREASE		
10-3432-2100	SCAAP - SHERIFF	12,483.00	10-4310-3980	SCAAP EXPENSES	12,483.00
Total		12,483.00	Total		12,483.00

Reason and Justification for Request:
 TO BUDGET ADDITIONAL FUNDS RECEIVED FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, FOR THE STATE CRIMINAL ALIEN ASISTANCE PROGRAM (SCAAP). THESE FUNDS ARE AWARDED TO LENOIR COUNTY TO HELP OFFSET EXPENSES INCURRED BY THE COUNTY IN HOUSING UNDOCUMENTED CRIMINAL ALIENS OR ALIENS OF UNKNOWN LEGAL STATUS, WHO HAVE BEEN CONVICTED OF AT LEAST ONE FELONY OR TWO MISDEMEANORS AND HAVE BEEN INCARCERATED DURING THE REPORTING PERIOD OF THE AWARD. BY LAW, THESE FUNDS ARE RESTRICTED FOR USE BY THE SHERIFF.

Department Head Approval: *[Signature]* Date: 11/18/14 Finance Officer Approval: *Martha H. Martin* Date: 11/18/2014

Budget Officer Approval: *[Signature]* Date: 11/18/14

Board Approval (When Applicable) _____ Date _____ Date of Minutes _____

INTRODUCED BY: Michael W. Jarman, County Manager **DATE** 12/01/2014 **ITEM NO.** 8

RESOLUTION: Authorizing the Purchase of Tax Abstract Mailers: Perfection Business Forms & Systems: \$2,849.60.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to approve the purchase of Tax Abstract Mailers from Perfection Business Forms & Systems in the amount of \$2,849.60.

HISTORY/BACKGROUND: North Carolina General Statutes require owners of personal property to list the property in the county where it is located for property tax purposes. This expenditure is an annual expense incurred by the Tax Department.

EVALUATION: North Carolina General Statutes require owners of personal property to list the property in the county where it is located for property tax purposes. The abstracts/listing forms are needed to allow for an additional year of personal property listings by the citizens and businesses of Lenoir County. Funds have been budgeted for this expense, and no additional funds are required.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the purchase of Tax Abstract Mailers from Perfection Business Forms & Systems in the amount of \$2,849.60 is approved.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

12/01/14
Date

ATTEST

Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 12/01/14

ITEM NO. 9

RESOLUTION: Approval of Advertising Contract: Lenoir Memorial Foundation.

SUBJECT AREA: Administrative

ACTION REQUESTED: The Board is requested to approve an advertising contract with the Lenoir Memorial Foundation and authorize the Lenoir County Transit Director to execute the contract on behalf of the County.

HISTORY/BACKGROUND: Since July 1, 2007, The Lenoir County Transportation Department has elected to market advertisements on the sides of its vans and use the collected revenues to meet local match requirements of State and Federal grants and to enhance services offered to users of the system. The Lenoir Memorial Foundation is a tax-exempt organization that accepts private contributions to fund programs, services, and projects within the hospital and select community programs outside of the hospital, that relate to the health and well-being of our community. The Lenoir Memorial Foundation wishes to enter into an advertising contract with Lenoir County Transit.

EVALUATION: The Lenoir Memorial Foundation wishes to enter into an advertising contract with Lenoir County Transit. Attached is a sample proof of the ad that will be placed on Lenoir County Transit vans for the Board's evaluation. Based on a \$600 per month cumulative advertisement charge structure by Lenoir County Transit, the following revenues are anticipated for a twelve-month advertisement period:

One (1) advertisement on eleven (11) vehicles x 12 mos. = \$7200, Minus \$2,696.43 (1 time cost for signs and installation by Fast Forward Signs of Kinston) = \$4503.57

Net County Revenue = \$4,503.57

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

mmj
INITIALS

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that an advertising contract, which is attached and made a part of this Resolution by reference, with the Lenoir Memorial Foundation, is approved, and be it further resolved, the Lenoir County Transit Director is authorized to execute the contract on behalf of the County.

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman 12/01/14
Date

ATTEST Date



ADVERTISING CONTRACT

201 E. King Street · P.O. Box 3289 · Kinston · North Carolina 28502

Wrap
 Bus Exterior

Size:
 Average Size 20x120
 Other Size 18"x108"

Name: Lenoir Memorial Foundation

Address: 100 Airport Road

City/State/Zip: Kinston, NC 28501

Contact: Dirk Griffith

Email Address: dgriffith@lenoir.org

Phone: 522-7262

Fax: 522-7200

Company Name: Lenoir Memorial Foundation

Location: 100 Airport Road, Kinston, NC 28501

Twelve (12) Month Rate: \$100 for the first ad, \$50 per additional ad per month,

Size of Ad: 18"x108"

Price per Ad: \$100/mo x (1), \$50/mo x (10)

Monthly Rate: \$600/mo.

Contract Amount: \$7,200

Total Contract Amount: \$7,200

Installation Date: 12-15-14

Special Instructions: _____

Agency/Advertiser hereby contracts for the outdoor advertising services described in our terms and conditions. Contracts transmitted to the Lenoir County Transit (LCT) to be effective when the Ad is placed on the van.

IMPORTANT: Advertiser and/or Advertiser's agency is responsible for providing LCT with all necessary artwork within 10 days of the date the contract is signed. Failure to do so will result in LCT beginning the term of the contract and billing rent before the message is installed.

Lenoir County Transit (LCT) Signature: <u>[Signature]</u> Name: <u>Chris Harper</u>	Advertiser/Agency: Lenoir Memorial Foundation Signature: <u>[Signature]</u> Name: <u>DIRK GRIFFITH</u>
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SURETY AGREEMENT

In consideration of Lenoir County Transit (LCT) entering into this contract with Advertiser, the undersigned ("Surety") guarantees and becomes a surety for Advertiser in favor of LCT for all sums due by Advertiser under this contract. The obligation of Surety is joint and several and solid with Advertiser and Agent (if applicable) for the full performance of all of Advertiser's obligations under this contract or any continuation. Surety consents to all extensions. Surety waives any benefit that may allow him to limit this obligation to less than the full obligation of Advertiser. It is understood that without this guarantee or surety agreement LCT would not be willing to enter this contract with Advertiser.

Signed this 19th day of November

[Signature]
 Surety
 Print Name: DIRK GRIFFITH
 Address: 100 Airport Rd. Kinston NC 28501

INTRODUCED BY: Michael W. Jarman, County Manager **DATE** 12/1/2014 **ITEM NO:** 10

RESOLUTION: Authorizing Purchase of Equipment: Cardinal Health: \$8,487.61.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to authorize the Lenoir County Health Department to utilize State Immunization Grant Funds to purchase a commercial 19 CU. Ft. Premier Vaccine Refrigerator in the amount of \$3595.82 plus \$465.00 for delivery/set-up and a commercial 4.9 CU. Ft. Gold Series General-Purpose Laboratory Freezer in the amount of \$3848.79 plus \$578.00 white glove delivery/set-up from the vendor Cardinal Health: \$8487.61.

HISTORY/BACKGROUND: Hall vaccine for children providers must comply with Federal and State vaccine storage requirements to include refrigerator and freezer equipment requirements. Vaccine loss due to inadequate storage could result in the provider reimbursing the State for the replacement cost of the lost vaccine. State immunization staff inspect and evaluate providers' storage policies and procedures and equipment on an annual basis.

EVALUATION: Federal and State vaccine storage requirements for 2015 impose new refrigerator, freezer specifications. Expenditure of State Funds will allow us to comply with the 2015 vaccine storage equipment specifications. Non-compliance could result in suspension of our participation in the vaccine for the children's program.

Item No. 11



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2014 - 2015
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
INCREASE			INCREASE		
10-3516-3302	IMMUNIZATIONS ACTION PLAN	8,565.00	10-5114-2390	MEDICAL SUPPLIES	8,565.00
Total		\$ 8,565.00	Total		\$ 8,565.00

Reason and Justification for Request:
 BUDGET AMENDMENT TO ADD ADDITIONAL FUNDING WHICH WILL ALLOW THE HEALTH DEPARTMENT TO IMPLEMENT AN APPROVED COMMUNICATION PLAN, PURCHASE SUPPLIES, EDUCATIONAL MATERIALS AND MEDIA SPACE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	11/19/14	Martha N. Martin	11/24/2014
Budget Officer Approval	Date		
<i>[Signature]</i>	11/24/14		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 12

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: PROCESS FUNDS: \$8,790.. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2014 - 2015
Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		PROCESS FUNDS		Various	
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/>			Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3329-3630	Grant-Tobacco Trust Fund-Farmer's Mkt	8,790.00	10-4201-6040	Tobacco Trust Fund-Farmer's Market	8,790.00
Total		8,790.00	Total		8,790.00

Reason and Justification for Request:
 BUDGET AMENDMENT TO APPROPRIATE A GRANT FROM THE NC TOBACCO TRUST FUND COMMISSION IN THE AMOUNT OF \$8,790.. THESE FUNDS WILL BE USED TO CORRECT DRAINAGE ISSUES, GRADE THE PARKING LOT AND PAVE THE PARKING LOT OF THE FARMERS' MARKET. THIS WAS APPROVED BY THE COMMISSIONERS ON SEPTEMBER 16,2013 - ITEM #12.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Jammas D Kelly</i>	11-18-14	<i>Martha H. Martin</i>	11-18-2014
Budget Officer Approval	Date		
<i>M. Jarman</i>	11/18/14		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

RESOLUTION: Authorize Purchase Order to Gately Communications: \$13,787.00.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to approve the Emergency Services Director to execute a purchase order with Gately Communications for removal and installation of radio equipment and furniture for the Jones/Lenoir County Communication Center project in the amount of \$13,787.00.

HISTORY/BACKGROUND: For the past two years, Lenoir and Jones County officials have been discussing and implementing a merger of the Jones County E-911 Center with the Lenoir County E-911 Center. As part of this merger, an upgraded radio system is needed to enable and enhance communications with responders in both Jones and Lenoir Counties. The current Motorola 800 MHz radio system in Lenoir County is an analog system. The new 800 MHz radio system is a P25 digital system. With the purchase of the new system, a new radio shelter was installed. Equipment had to be relocated from our old radio shelter to the NC Highway Patrol's radio shelter, so that the old radio shelter could be moved and the new radio shelter placed. The Lenoir County equipment in the NC Highway Patrol's radio shelter now must be moved into our new radio shelter. At the same time, we must remove our old dispatch console furniture from our Communication's Center, so that remodeling may begin. Upon completion of the renovated 911 Center in Lenoir County, the old furniture must be re-installed.

EVALUATION: For the past two years, Lenoir and Jones County officials have been discussing and implementing a merger of the Jones County E-911 Center with the Lenoir County E-911 Center. As part of this merger, an upgraded radio system is needed to enable and enhance communications with responders in both Jones and Lenoir Counties. With the purchase of the new system, a new radio shelter was installed. Equipment had to be relocated from our old radio shelter to the NC Highway Patrol's radio shelter, so that the old radio shelter could be moved and the new radio shelter placed. The Lenoir County equipment in the NC Highway Patrol's radio shelter now must be moved into our new radio shelter. At the same time, we must remove our old dispatch console furniture from our Communication's Center, so that remodeling may begin. Upon completion of the renovated 911 Center in Lenoir County, the old furniture must be re-installed. This equipment must be moved and then reinstalled once renovations are complete. A breakdown for radio and furniture removal and installation is as follows:

Console Furniture Removal	\$3,500.00
Clean and Reinstall Furniture	\$7,250.00
Relocate Repeaters from NC Highway Patrol building to the new building	\$3,037.00

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

MW
Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that the Emergency Services Director is authorized to execute a purchase order to Gately Communications for Radio and Furniture Installation for the Jones/Lenoir County Communication Center project: Gately Communications: \$13,787.00

AMENDMENTS:

MOVED _____ **SECOND** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

12/01/14
Date

Attest

12/01/14
Date

RESOLUTION: Approve the Purchase of 2 Cisco 48 Port High Speed Switches: CenturyLink:
Not to Exceed \$24,000.00.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to approve the purchase and installation of 2 Cisco 48 port high speed switches to allow CAD virtual connectivity between the Lenoir County primary PSAP and the Jones County backup PSAP from CenturyLink in an amount not to exceed \$24,000.00.

HISTORY/BACKGROUND: For the past two years, Lenoir and Jones County officials have been discussing and implementing a merger of the Jones County E-911 Center with the Lenoir County E-911 Center. As part of the Jones/Lenoir County Communications Center (JLECC) merger, new CAD equipment will need to be purchased, with a recommendation of using a virtual connectivity to allow uninterrupted connectivity.

EVALUATION: For the past two years, Lenoir and Jones County officials have been discussing and implementing a merger of the Jones County E-911 Center with the Lenoir County E-911 Center. As part of the Jones/Lenoir County Communications Center (JLECC) merger, new CAD equipment will need to be purchased, with a recommendation of using a virtual connectivity to allow uninterrupted connectivity. The virtual pathway for the new equipment, in the form of a main switch located in both the primary and the backup center, requires 37 additional data jacks on each end. In order to meet this requirement 2 CISCO 48 port high speed switches will need to be purchased and installed, on at each location.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.


Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that the purchase and installation of 2 Cisco 48 port high speed switches to allow CAD virtual connectivity between the Lenoir County primary PSAP and the Jones County backup PSAP from CenturyLink in an amount not to exceed \$24,000.00 is approved.

AMENDMENTS:

MOVED _____ **SECOND** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman 12/01/14
Date

Attest 12/01/14
Date

RESOLUTION: Approving one New Social Worker II Position at the Dept. of Social Services: \$39,314.

SUBJECT AREA: Personnel

ACTION REQUESTED: The Board is requested to authorize the Director of the Department of Social Services to add (1) Social Worker II position to the Department of Social Services staff to reduce Children's Protective Services caseloads.

HISTORY/BACKGROUND: The NC State Budget (SB 744) for State Fiscal Year 2014-2015 appropriated new state dollars to local county departments of social services for child protective services. Specifically the legislation states that this allocation "shall be used to provide additional funding for child protective services' workers to reduce caseloads to an average of 10 families per worker", Session Law 2014-10, SECTION 12C.1. (b). The amount allocated in State Fiscal Year 2014-2015 by the NC General Assembly was annualized for three quarters of this fiscal year, the availability of funds to be provided beginning October 1, 2014; therefore, funding will be provided for a full year beginning in State Fiscal Year 2015-2016. Lenoir County's allocation was arrived at by using data from the 2013 Child Welfare Workforce Data Book that was submitted by each county. An extensive formula was used to allocate these funds. A statewide ratio of average number of open assessments at the end of the month to the average monthly number of CPS reports accepted for assessment was established as a standard. This ratio was then applied to each county's average monthly number of reports accepted to determine the number of FTE's needed to meet the workload in the county. The number of FTE's budgeted in each county for CPS was then subtracted to establish where the workloads exceeded the state standard. Lenoir County was allocated \$39,314 for fiscal year 2014-2015 and \$52,419 for fiscal year 2015-2016 based on these findings. These funds are intended to pay for new children's services social work positions in Child Protective Services Investigations, Assessments, and In-Home Services, but may not be used for Foster Care positions.

EVALUATION: Due to the complexity of the In-Home Services Cases, Lenoir County DSS feels that an additional SW-IV (Investigative Assessment Treatment) position is necessary to maintain and enhance the quality of services we provide to our families. In-Home Services social workers constantly manage high risk situations that require weekly contacts with all family members. These contacts include visits to multiple households per case. The majority of these families are court-involved via Family Court, Family Drug Treatment Court, Domestic Court, and Juvenile Delinquency Court, and occasionally with Criminal Court. When families are involved with Domestic Violence, Child and Family Team Meetings are held separately to ensure that the abuser does not have access to his or her victim. In addition, cases where Domestic Violence is a component of the family's case plan, visits are made to multiple households so the abuser does not have access to his or her victim. Almost always, high risk situations involve the need for mental health and or substance abuse treatment. These cases require that the social worker refer and at times transport the child and adult to these appointments to ensure that the health care provider has accurate information necessary to provide treatment. In our efforts to engage absent parents, social workers frequently conduct visits at Correctional Institutions and Detention Centers throughout the State of North Carolina.

The number of open and active cases assigned to investigators and in-home services staff varies throughout the year. During 2014, social workers have worked many hours of overtime in order to conduct the necessary field work and then to complete the required documentation of worker efforts, family situations, and parents' efforts to comply with safety plans or Court-ordered plans.

The new allocation of \$39,314 will be matched with TANF funds already in the current DSS budget. This position will not require any additional county funds.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval


INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Director of the Department of Social Services is permitted to add one additional Social Worker II position to the Department of Social Services for FY 2014-2015 in the amount of \$39,314.

AMENDMENTS:

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

Yea Votes: Hill _____ Brown _____ Best _____ Daughety _____ Davis _____
Rouse _____ Sutton _____

Craig Hill, Chairman

Date

Attest

Date

Item No. 15B

BUDGET ORDINANCE AMENDMENT: DSS: 39,314 BUDGET AMENDMENT INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2014-2015
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		DEPARTMENT OF SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3531-3001	ADMIN REIMBURSEMENT	39,314.00	10-5310-1210	SALARIES & WAGES	39,314.00
Total		39,314.00	Total		39,314.00

Reason and Justification for Request:
 BUDGET AMENDMENT REQUEST FOR NEW SOCIAL WORK POSITION
 FUNDS WILL BE 100% STATE FUNDED

Department Head Approval <i>Susan E. Moore</i>	Date 11/18/2014	Finance Officer Approval <i>Martha H. Martin</i>	Date 11/24/14
Budget Officer Approval <i>MW</i>	Date		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 12/01/14 **ITEM NO.:** 16

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED: Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY/BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION: The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
None at this time		

CURRENT VACANCIES: Lenoir County Health Board – (1) Optometrist

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Davis _____

Daughety _____ Rouse _____ Sutton _____

Craig Hill, Chairman

12/01/14
Date

ATTEST

12/01/14
Date

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: December 01, 2014
SUBJECT: Items from County Manager

1. NCACC Video
2. County Commissioners' Employee Appreciation Luncheon
December 1, 2014 at King's Restaurant (11:30 a.m.)
3. County Commissioners' Christmas Dinner
December 15, 2014 at the Baron and the Beef Restaurant (6:00 p.m.)

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: December 01, 2014
SUBJECT: Items of Interest

1. Commissioners' Meeting Times (Surrounding Counties)
2. Commissioners' Meeting Times

Commissioners' Meeting Times (Surrounding Counties)

Craven County

1st and 3rd Mondays at 7:00pm and 8:30am

Duplin County

1st and 3rd Mondays at 9:00am

Greene County

1st and 3rd Mondays at 7:00pm

Jones County

1st and 3rd Mondays at 8:30am & 7:00pm

Pitt County

1st and 3rd Mondays at 9:00am & 6:00pm

Wayne County

1st and 3rd Tuesday at 9:00am

Wilson County

1st Monday at 7:00pm

Commissioners' Meeting Times

Beaufort County

1st Mondays at 5:00pm

Brunswick County

2 meetings in Jan., March, May, July, Sept., Nov.: 1st meeting is 1st Wednesday at 10 am & the 2nd meeting is on 3rd Monday at 7 pm; 1 meeting in Feb., April, June, August, Oct., & Dec. on 1st Wednesday at 10 am

Cabarrus County

1st and 3rd Mondays at 4:00pm & 6:00 pm

Cherokee County

1st and 3rd Mondays at 6:00pm

Halifax County

1st and 3rd Mondays at 9:30am & 5:30pm

Iredell County

1st and 3rd Tuesdays at 7:00pm

Lee County

1st and 3rd Mondays at 6:00pm

Lincoln County

1st and 3rd Mondays at 6:30pm

Martin County

One meeting per month 2nd Wednesday at 7:00pm

Onslow County

1st and 3rd Mondays at 7:00pm

Rutherford County

1st Monday at 6:00pm

Tyrrell County

1st and 3rd Tuesdays at 1:00pm