

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
December 3, 2007

The Lenoir County Board of Commissioners met in regular session at 9:00 a.m. on Monday, December 3, 2007 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman, George Graham, Jr., Vice-Chairman, Paul Taylor, Jr., and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey and Claude Stroud.

Members absent: None

Also present were: Michael Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

Election of Chairman

Attorney Robert W. Griffin

Mr. Graham nominated Mr. Paul Taylor; there was no opposition to the nomination and no further nominees; Mr. Taylor was named Chairman by unanimous approval by the Board – One Year Term.

Election of Vice-Chairman

Attorney Robert W. Griffin

Mr. Taylor nominated Mr. George Graham; there was no opposition to the nomination and no other nominees; Mr. Graham was named Vice-Chairman by unanimous approval by the Board – One Year Term.

PUBLIC INFORMATION

None Scheduled

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Item No. 1 was Items from the Chairman and County Commissioners. There were no items discussed.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman reminded the Board of the Employee Christmas Luncheon that will take place on Friday, December 14th from 11:30 am to 1:30 p.m. The Commissioner Christmas Luncheon will take place on December 17th at the Baron and the Beef starting at 6:00 p.m. Mr. Jarman stated the Board would have to hold its regularly scheduled meeting on December 17th due to county items that must be discussed prior to the New Year.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Davis, the Board unanimously approved the following Consent agenda items.

3. Approval of Minutes: Regular Board Meeting: November 19, 2007 Aytch/Jarman
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Hollowell
5. A. Budget Ordinance Amendment: General Fund: CO-OP Ext.-Prevention Block Grant: \$210: Decrease Kelly/Hollowell
B. Budget Ordinance Amendment: General Fund: CO-OP Ext.-Safe & Drug Free Schools Grant: \$1,265.50: Increase
6. Budget Ordinance Amendment: General Funds: Process/Finance: \$300: Increase Jarman/Hollowell
7. Budget Ordinance Amendment: General Fund: Finance/Sheriff: \$4,246: Increase Jarman/Hollowell
8. Resolution Approving the 2008 Calendar of Board Meeting Dates & Times Board/Aytch
9. Resolution Approving the 2008 County Holidays Board/Aytch

RESOLUTION

Item No. 10 was a Resolution Approving Request for Addition to State Maintained Secondary Road System: Brandon Road. Mr. Jarman stated The North Carolina Department of Transportation approves the maintenance of Brandon Road. Upon a motion by Mr. Stroud and a second by Mr. Humphrey, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Declaring Brick House Located at 2845 Hodges Farm Road as Surplus Property and Authorize the Sale of the Surplus Property. Mr. Jarman stated in 2004 the County purchased a small parcel of land located at 2845 Hodges Farm Road. This property is adjacent to the landfill. The purpose of this acquisition was to expand the “buffer zone” around the landfill. Located on this parcel is a small brick veneer house. Administration had planned to move the house to Deep Run and remodel it to be used as an EMS station; however, it proved more economical to construct a new metal building in Deep Run. The County has no use for the small brick veneer house located on this parcel. County Administration is requesting the approval of the Board to sell the brick house only, not the land, through the negotiated offer and upset bid process in accordance with procedures set forth in N.C. General Statute 160A-269. A condition of the sale will be that the buyer must remove the house from the property, at his own expense, within 60 days from the closing of the purchase. Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 11 was unanimously approved.

Item No. 12A was a Resolution Approving Purchase Order with Jarman Tire: \$5,000. Major Chris Hill of the Lenoir County Sheriff’s Department addressed the Board. Mr. Hill stated the Sheriff’s Office has been doing business with Jarman Tire for several years. Tires purchased from Jarman Tire have typically been installed on Sheriff’s Office patrol vehicles. Jarman Tire provides Goodyear tires at state contract rates. Over the past 5 months the Sheriff’s Office has depleted funding within the purchase order that had previously been established with Jarman Tire. It is the Sheriff’s intent to move \$5000 from the Sheriff’s vehicle maintenance and repair line to fund the new purchase order. The Sheriff respectfully recommends that the Board of Commissioners approve the request for a purchase order with Jarman Tire. Upon a motion by Mr. Stroud and a second by Mr. Davis, Item No. 12A was unanimously approved.

Item No. 12B was a Resolution Approving Purchase Order with Gately Communications, Co.: \$13,000. Mr. Hill stated the Sheriff's Office has been using Coastal Electronics for the past several years to repair and install radio equipment, as well as other emergency equipment. Coastal Electronics is no longer in business, which leaves the Sheriff's Office without these services. Gately Communications and Radio One have both expressed an interest in doing business for the Sheriff's Office. Gately Communications has opened a local office in Kinston. Radio One has offices in Greenville and Jacksonville. Both have provided the Sheriff's Office with the prices for radio repairs and installation of emergency equipment. Gately Communications provided a more competitive price. The fact that Gately Communications has a shop located in Kinston makes it more convenient to obtain these services. The Sheriff respectfully recommends that the Board of Commissioners approve the request for a purchase order with Gately Communications to perform radio/emergency equipment repair and installation. Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 12B was unanimously approved.

Item No. 13 was a Resolution Authorizing the MIS Director to Purchase a new Backup Server with new Ultrium Backup Drive along with Supplies off of State Contract from CDS Networks and Services - \$10,852. Mr. Joey Bryan, MIS Director addressed the Board. Mr. Bryan stated Lenoir County is continually adding services for its citizens. As most of the services are now added or updated, they involve the use of technology. This is causing a rapid increase in the amount of data that has to be kept. Due to this increase, we can no longer do our backups with a single backup server solution. This service has increased to taking over 3 days to realize a full backup scenario. By purchasing a new and larger backup server, we should be set so that we can handle the current increase of data for the next 4 to 5 years depending on something unforeseen happening. This purchase will allow us to be able to backup in excess of 2 Terabytes of data each evening. We are currently doing approximately ¼ of a Terabyte each evening with our data storage right now sitting at approximately ¾ of a Terabyte. Upon a motion by Mr. Harper and a second by Mr. Humphrey, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Authorizing Lenoir County Health Department to Execute Purchase Order Contracts to: 1) Duncan-Parnell Products (\$15,575); and 2) Marks Products, Inc. (\$2,773). Mr. Joey Huff, Health Director, addressed the Board. Mr. Huff stated the Lenoir County Board of Health adopted local rules regulating Private Drinking Water Wells effective December 31, 2007. The Department of Environment and Natural Resources allotted \$20,000 to local health departments to off set costs associated with implementing the local program. The money is to be used to purchase equipment, supplies, training, travel, etc. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 14 was unanimously approved.

MEETING OF DEEP RUN WATER AND SEWER DISTRICT BOARD

Item No. 15 was a Resolution Approving Contract for Transfer of Sanitary Sewer System to Town of Pink Hill. Upon a motion by Mr. Harper and a second by Mr. Humphrey the Board met as the Deep Run Water and Sewer District Board at 9:23 a.m. Mr. Jarman stated the Deep Run Water and Sewer District was created by action of the Lenoir County Board of Commissioners on June 17, 2002. The Deep Run Water and Sewer District's initial project was to construct lines and pump stations satisfactory to collect wastewater from Moss Hill School, South Lenoir High School, and the Village of Deep Run. The initial sanitary sewer collection system, consisting mainly of force mains, originates at the Moss Hill Elementary School, heads east down NC Hwy. 55, then in a predominantly southerly direction down Elmore Davis Road (SR1153), to Burncoat Road (SR1154), to Smith Grady Road (SR1152), to NC Hwy. 11, to South Lenoir High School, to the Village of Deep Run, to NC Hwy. 11, to the Town of Pink Hill's wastewater treatment plant.

The entire project cost approximately \$4.6 million and was paid with 100% grant funds. In January of 2007, the Board approved an engineering service agreement with The Wooten Company to facilitate the transfer of ownership of the sanitary sewer system to the Town of Pink Hill. On November 21, 2007, the Board of Commissioners of the Town of Pink Hill held a special meeting to vote on the acceptance of the transfer of ownership of the sanitary sewer system from the Deep Run Water and Sewer District to the Town. The vote was unanimous to accept the transfer of the sanitary sewer system from the Deep Run Water and Sewer District. The transfer should take place by April 1, 2008. Upon a motion by Mr. Stroud and a second by Mr. Humphrey, Item No. 15 was unanimously approved. The meeting closed at 9:30 a.m.

APPOINTMENTS

Item No. 16 was a Resolution Appointing Citizens to Boards, Commissions, Etc.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Economic Development Board 1 st Appearance	William B. Taylor, II (Re-appointment) Carol Sykes (Appointment)	December 2010

CURRENT VACANCIES:

Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian

Grifton Planning Board – One (1) Vacancy; ETJ Position

JCPC – One (1) Vacancy; 1-Juvenile Attorney

Lenoir County Planning Board – District 1, 3, & 6

CJPP – Four (4) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

OTHER ITEMS

Mr. Joseph De Rouselle stated he would like to be able to pay his county tax bills on-line; he would like to know when the county would have access to the service. Mr. Bryan stated the county is in the process of setting up on-line bill pay for the tax department. The system will be up and running in two weeks; the pay-pal system will be used to pay tax bills.

ADJOURNMENT

Upon a motion by Ms. Brown the meeting adjourned at 9:35 a.m.

Respectfully submitted,

Reviewed By

Lashanda Aytch
Clerk to the Board

Michael W. Jarman
County Manager