

MINUTES—CLOSED SESSION**LENOIR COUNTY BOARD OF COMMISSIONERS****October 1, 2012**

Upon a motion by Ms. Sutton and a second by Mr. Daughety, and unanimous approval, closed session was entered at approximately 10:10 a.m. and the following cited: Number five (5) To establish or instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price or other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms of an employment contract or proposed employment contract.

Members present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, J. Mac Daughety, Tommy Pharo, Linda Rouse-Sutton and Eric Rouse

Members absent: Jackie Brown

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Ms. Martha Martin, Finance Officer, Robert W. Griffin, County Attorney, and Clevette Roberts, Interim Clerk to the Board.

Mr. Jarman stated the County would like to continue to have an Elks Lodge. Mr. Jarman stated the owner of the Elks Lodge would like to sell the building. Mr. Jarman stated if the building is sold, the building may be demolished and utilized as a parking lot. Mr. Jarman stated the house that the MIS Department once utilized, may be a potential place to relocate the Elks Lodge. Mr. Jarman stated if the house remains vacant; it may be demolished and used as a parking lot for the Department of Social Services. Mr. Jarman stated the IRS currently has the building behind the courthouse located on McLewan Street for auction. Mr. Jarman stated at this point no other information has been provided.

Ms. Sutton mentioned per discussion with Dr. Brantley Briley at the Lenoir Community College Trustee Board Meeting, it was stated the Emergency Medical Services Training site at Lenoir Community College may be relocating to Greene County. Mr. Daughety stated he received a call regarding the Emergency Medical Services Training site's possible relocation. Mr. Jarman stated the Emergency Medical Services Training site may be moved to the Greene County site, due to the inadequate classroom space at Lenoir Community College. Mr. Graham stated he was not made aware of the possible changes taking place at Lenoir Community College. Ms. Sutton stated if a commissioner receives a call from a board he/she is not appointed on; she encourages all commissioners to please give a courtesy call to the commissioner that sits on that particular board.

Ms. Sutton stated there is a need to have a list of boards and committees that each Commissioner is a member of. The list of board and committees should be posted on the County's website.

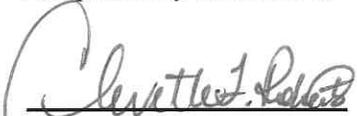
Mr. Pope stated he has been invited to Lenoir Community College at 10 a.m. on Wednesday, October 3, 2012 to discuss grant funding. Mr. Pope stated there has been discussion regarding swapping properties near Smithfield Way. Mr. Rouse inquired who will pay for the property? Mr. Pope stated the swapping has to be even and if it is not an even swap the difference has to be paid before acquiring the property. Mr. Daughety stated the initial goal is to swap properties. Upon a motion by Mr. Daughety and a second by Ms. Sutton; the Board moved out of closed session at approximately 10:50 a.m.

OPENED SESSION

Mr. Graham stated during closed session, there was discussion about land purchase options and no decision was made.

Mr. Graham adjourned the meeting at 10:56 a.m.

Respectfully submitted,


Clevette F. Roberts
Clevette F. Roberts
Interim Clerk to the Board

Reviewed By


Michael W. Jarman
Michael W. Jarman
County Manager

MINUTES--CLOSED SESSION

LENOIR COUNTY BOARD OF COMMISSIONERS

October 15, 2012

The Lenoir County Board of Commissioners reconvened at 4:30 p.m. on Monday, October 15, 2012 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC to discuss land options.

Members Present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners; Jackie Brown, Tommy Pharo, Mac Daughety, Linda Rouse Sutton, and Eric Rouse.

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, and Robert Griffin, County Attorney.

Chairman George Graham called the meeting to order at approximately 4:30 p.m.

Upon a motion by Ms. Sutton and a second by Mr. Davis, and unanimous approval, closed session was entered at approximately 9:41 a.m. and the following cited: Number five (5) To establish or instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price or other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms of an employment contract or proposed employment contract.

The Board discussed the property located at 103 McLewean Street which is being offered for sale by the IRS. After much discussion the Board directed the County Attorney to prepare a title search on the Philson Property located at 103 McLewean Street and report the findings to the Board at their October 22, 2012 meeting. Upon a motion by Ms. Sutton and a second by Mr. Davis; the Board moved out of closed session at approximately 5:14 p.m.

OPEN SESSION

Mr. Graham stated during closed session, there was discussion about land options and no decision was made.

Mr. Graham adjourned the meeting at 5:14 p.m.

Respectfully submitted,

Reviewed By

Respectfully submitted,

Martha Martin
Finance Director

Reviewed By

Michael W. Jarman
Michael W. Jarman
County Manager

MINUTES--CLOSED SESSION

LENOIR COUNTY BOARD OF COMMISSIONERS

October 22, 2012

The Lenoir County Board of Commissioners reconvened at 9:00 a.m. on Monday, October 22, 2012 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC to discuss land options.

Members Present: Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, Mac Daughety, Linda Rouse Sutton, and Eric Rouse.

Members Absent: Chairman George Graham and Tommy Pharo.

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, Clevette Roberts, Interim Clerk to the Board, and members of the general public and news media.

Vice Chairman Reuben Davis called the meeting to order at approximately 9:41 a.m.

Upon a motion by Ms. Sutton and a second by Mr. Daughety, and unanimous approval, closed session was entered at approximately 9:41 a.m. and the following cited: Number five (5) To establish or instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price or other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms of an employment contract or proposed employment contract

Mr. Griffin stated \$80,000 will cover the total cost of the property adjacent to the new jail that has been seized for nonpayment of Internal Revenue taxes due from Philsons Personal Care Associates. The property is located at 103 McLewean Street, Kinston, NC 28501. The structure is a brick building exterior on a concrete slab, 4095 sq. ft. with a flat roof. The property's intended use is for commercial offices. Mr. Griffin stated the IRS has established a minimum bid at the public auction sale on October 29, 2012 of \$33,224.93. Based on his title search Mr. Griffin found two judgments which may come ahead of the IRS liens: One is a judgment docketed June 20, 2005 against Philson Personal Care in favor of The Willows for \$299.00 plus interest and costs. The second is a judgment docketed November 26, 2007 against Clarence Philson d/b/a Philson Personal Care in favor of Capitol City Insurance Company in Columbia, South Carolina for \$31,480.00 plus \$12,329.81 interest through October 17, 2012 and \$110.00 court costs for a total of \$43,919.81. Mr. Griffin stated that it is questionable whether that is a lien against the property because it was filed against Clarence Philson personally, doing business

as Philson Personal Care and not against the owner of property which was the corporation Philson's Personal Care Associates, Inc. If Lenoir County was the high bidder on the property and the judgment holder attempted to force the county to pay the Capitol City Insurance Company judgment, Mr. Griffin encouraged the Board to deny payment and question the lien on the seized property. Both judgments will expire ten years from the date they were docketed, if they are not collected before then.

Mr. Davis suggested the County bid on the property in the amount of the minimum IRS bid of \$33,225.00 with authority to bid up to \$56,000 if there are competing bidders. Mr. Jarman stated the building may be used as office space for Department of Social Services. Mr. Rouse inquired if the money was set aside for the jail or for Courthouse Square? Mr. Jarman stated that this money would be part of the \$180,000 budgeted for land acquisition for the new jail. The new jail has been built with kitchen and laundry facilities to allow a doubling of jail capacity in the future. At such time as this became necessary, the Philson property along with the recently acquired Jackson property, would be the site of the future jail expansion. Mr. Rouse suggested the County utilize the funds towards the \$2.2 million shortfall rather than purchasing this property, and Mr. Daughety agreed. Upon a motion by Ms. Sutton and a second by Ms. Brown, the Board authorized the County Manager to bid up to \$56,000 for the property, with Mr. Rouse and Mr. Daughety dissenting. Upon a motion by Mr. Daughety and a second by Ms. Sutton; the Board moved out of closed session at approximately 10:05 a.m.

AMENDMENTS:

MOVED Sutton SECOND Brown

APPROVED X DENIED _____ UNANIMOUS _____

YEA VOTES: Brown Yes Davis Yes Graham _____ Daughety No
Pharo _____ Rouse No Sutton Yes

OPEN SESSION

Mr. Davis stated the Board voted in closed session to make an offer on a piece of property which is scheduled for sale. Mr. Davis stated details will be made public when the closed session minutes are released after the sale.

Mr. Davis adjourned the meeting at 10:56 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Clevette F. Roberts", written over a horizontal line.

Clevette F. Roberts
Interim Clerk to the Board

Reviewed By

A handwritten signature in cursive script, appearing to read "Michael W. Jarman", written over a horizontal line.

Michael W. Jarman
County Manager

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

December 3, 2012

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, December 3, 2012 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members Present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Mac Daughety, Linda Rouse Sutton, Jackie Brown, Craig Hill, and Eric Rouse

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, Clevette Roberts, Interim Clerk to the Board, and members of the general public and news media.

Chairman Graham called the meeting to order at approximately 9:05 a.m. Reverend Howard Johnson, Jr. offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

Administration of Oaths of Office: Lenoir County Board of Commissioners Newly Elected: By the Clerk of Court, Ms. Dawn Stroud:

Craig Hill

Administration of Oaths of Office: Lenoir County Board of Commissioners Re-Elected: By the Clerk of Court, Ms. Dawn Stroud:

*Jackie Brown
Reuben Davis
Linda Rouse-Sutton*

Administration of Oaths of Office: Register of Deeds: By the Clerk of Court, Ms. Dawn Stroud:

Pam Rich

Election of Chairman

Attorney Robert W. Griffin

Ms. Brown nominated Mr. Reuben J. Davis; there was no opposition to the nomination and no further nominees; Mr. Davis was named Chairman by unanimous approval by the Board – One Year Term.

Election of Vice-Chairman

Attorney Robert W. Griffin

Mr. Graham nominated Ms. Jackie Brown; there was no opposition to the nomination and no other nominees; Ms. Brown was named Vice-Chairman by unanimous approval by the Board – One Year Term.

PUBLIC INFORMATION

Dr. Lonnie Blizzard, Historian of the Historical Preservation Group, stated he has studied the Civil War for several years. Dr. Blizzard stated the first Battle of Kinston took place on December 13 and 14, 1862. Dr. Blizzard stated Thursday, December 13, 2012, will be the 150th Anniversary of the first Battle of Kinston. Dr. Blizzard in conjunction with Lucy Marston, Lenoir County Tourism Development Director, will present a Power Point presentation of the first Battle of Kinston to the public on Thursday, December 13, 2012, at 3:00 p.m., at the Kinston-Lenoir County Visitor & Information Center. Dr. Blizzard stated a narrated bus tour of the battlefield will be held on Friday, December 14, 2012 at 1:00 p.m. Dr. Blizzard stated there will be a nominal fee for the narrated bus tour. Dr. Blizzard stated the number of visitors to the Kinston-Lenoir County Visitor & Information Center has grown significantly throughout the years. Dr. Blizzard stated after the bus tour was posted on the Chamber of Commerce's website, he received a call from Mr. Peck of Connecticut, whose great grandfather served in the Civil War in the 10th Connecticut Regimen. Mr. Peck will be attending the events held on December 13 and 14, 2012.

Mark Pope, Economic Development Director, stated a dedication will be held at the Veteran's Nursing Home on December 11, 2012 at 1:00 p.m. Mr. Pope stated N.C. Commerce Secretary Keith Crisco, announced the county tier designations for 2013. The designations, which are mandated by state law, determine a variety of state funding opportunities to assist in economic development. Mr. Pope stated Lenoir County remained a Tier 1 county.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Mr. Daughety expressed thanks to Bruce & Becky Rose, Mayor and First Lady of Wilson, and Reverend Howard Johnson, Jr. for attending the Board of Commissioners Meeting.

Ms. Sutton commended Maxine Cooper and Jackie Brown for their appointments on the Greene Lamp Advisory Board. Ms. Sutton stated funds were allotted to Lenoir and Greene County for the Pre-Kindergarten slots, however, the funds were returned to the State. Ms. Sutton stated the counties are working diligently to save the funds returned to the State. Ms. Sutton commended Lenoir Community College's Trustees on a job well done. Ms. Sutton stated 5,280 citizens have received their Career Readiness Certificates from Lenoir Community College. Ms. Sutton stated there will be a new digital sign placed at Lenoir Community College.

Mr. Daughety commended the Town of Pink Hill and LaGrange for a job well done at their Christmas Parades.

ITEMS FROM THE COUNTY MANAGER

Mr. Jarman stated the County Commissioners Employee Appreciation Luncheon will be on Friday, December 14, 2012 at King's Restaurant at 11:30 a.m. Mr. Jarman stated the County Commissioners Christmas Dinner will be on Monday, December 17, 2012 at the Baron Beef at 6:00 p.m.

Mr. Jarman stated a new photo will be taken of the Board of Commissioners in January 2013, once George W. Graham, Jr.'s seat has been filled.

CONSENT AGENDA: 10Min.

ACTION

3. Approval of Minutes: Regular Board Meeting: November 19, 2012 Roberts/Jarman
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein.
5. Budget Ordinance Amendment: Tax Department: \$18.00: Increase.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

PUBLIC HEARING: 5 MIN.

Item No. 6 was a Public Hearing on Proposed Lenoir County Community Transportation Program Application. Upon a motion by Ms. Brown and a second by Mr. Daughety, the Public Hearing was opened at 9:25 a.m. Mr. Chris Harper, Transit Director, stated the Community Transportation Program provides assistance to coordinate existing transportation programs operating in Lenoir County as well as provides transportation options and services for the communities within the service area. These services are currently provided using Demand Response, Subscription, and Deviated Fixed Routes. Mr. Harper stated services are rendered by Lenoir County Transit. Mr. Harper stated the purpose of the transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements. The Public Hearing was closed.

Item No. 6A was a Resolution Approving the Community Transportation Program Grant Application for FY: 2013-2014. Mr. Chris Harper, Transit Director, stated Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds. Mr. Harper stated the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects. Mr. Harper stated the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis).

Mr. Harper stated the County of Lenoir hereby assures and certifies that it will provide the

required local matching funds; that its staff has the technical capacity to implement and manage the project, prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C. Mr. Harper stated there are no county funds used to apply for the Community Transportation Grant Application. Upon a motion by Ms. Brown and a second by Daughety, Item No. 6A was unanimously approved.

Item No. 6B was a Resolution Authorizing Persons to Execute Required Documents for Community Transportation Grant: FY: 2013-2014. Mr. Harper stated the resolution was to authorize the Lenoir County Transportation Advisory Board, the Chairman of the Board of Commissioners, County Manager, or staff so designated to execute the required documents to obtain the necessary grant funds from the Community Transportation Grant Program for FY: 2013-2014. Upon a motion by Ms. Brown and a second by Daughety, Item No. 6B was unanimously approved.

BUDGET ORDINANCES/RESOLUTIONS

Item No. 7 was a Resolution Honoring Margaret Seymour. Ms. Jackie Brown, Vice Chairman, stated the Lenoir County Board of County Commissioners wishes to proudly acknowledge and to publicly recognize employees retiring from the Register of Deeds. Ms. Brown stated Ms. Seymour was employed by Register of Deeds on May 1, 1980. Ms. Seymour was elected as Register of Deeds on December 1, 2000 and remained the Register of Deeds for three consecutive terms. Ms. Seymour has dedicated her professional career at the Register of Deeds to public service and to the citizens of Lenoir County. Ms. Seymour submitted her notice of retirement from the Register of Deeds effective November 30, 2012. Ms. Seymour will retire with thirty-two years of service from the Register of Deeds. Ms. Brown stated that the Lenoir County Board of Commissioners recognizes Ms. Margaret Seymour for her efforts, commitment and compassion that she has so freely given to the citizens of Lenoir County.

Item No.8 was a Resolution Honoring Jackie Rhodes. Item No. 8 was tabled.

Item No. 9 was a Resolution Honoring Mary Smith. Ms. Brown stated the Lenoir County Board of Commissioners wishes to proudly acknowledge and to publicly recognize employees retiring from the Lenoir County Department of Social Services. Ms. Brown stated Ms. Smith was employed by the County Director of Social Services as a Clerk Typist III on July 25, 1983. Ms. Smith was promoted to an Accounting Technician I on November 2, 1992. Ms. Mary Smith's position was reclassified to an Accounting Technician II on July 1, 2000. Ms. Brown stated Ms. Smith has dedicated her professional career at Lenoir County Department of Social Services to public service and to the citizens of Lenoir County. Ms. Smith submitted her notice of retirement from the Lenoir County Department of Social Services effective January 1, 2013. Ms. Mary Smith will retire with over twenty-nine years of service from the Lenoir County Department of Social Services.

Ms. Brown stated the Lenoir County Board of Commissioners recognizes Ms. Mary Smith for

her efforts, commitment and compassion that she has so freely given to the citizens of Lenoir County.

Item No. 10 was a Resolution Honoring Sue Stroud. Ms. Linda Sutton, Commissioner, stated the Lenoir County Board of Commissioners wishes to proudly acknowledge and to publicly recognize employees retiring from the Lenoir County Department of Social Services. Ms. Stroud was employed by the County Director of Social Services as a Social Services Eligibility Specialist I on May 1, 1988. Ms. Stroud's position was reclassified as an Income Maintenance Caseworker I on July 1, 1988. Ms. Stroud's position was reclassified as an Income Maintenance Caseworker II on May 1, 1989. Ms. Stroud was promoted to an Income Maintenance Caseworker III on September 23, 1991. Ms. Stroud's position was reclassified as an Income Maintenance Supervisor II on July 1, 1993. Ms. Sue Stroud's position was reclassified as an Income Maintenance Caseworker III on July 1, 1996. Ms. Sue Stroud's position was reclassified as an Income Maintenance Caseworker II on July 1, 2009. Ms. Stroud has dedicated her professional career at Lenoir County Department of Social Services to public service and to the citizens of Lenoir County. Ms. Stroud submitted her notice of retirement from the Lenoir County Department of Social Services effective January 1, 2013. Ms. Stroud will retire with over twenty-four and a half years of service from the Lenoir County Department of Social Services. Ms. Sutton stated the Lenoir County Board of Commissioners recognizes Ms. Sue Stroud for her efforts, commitment and compassion that she has so freely given to the citizens of Lenoir County

Item No. 11 was a Resolution Honoring Wanda Aldridge. Ms. Sutton stated the Lenoir County Board of Commissioners wishes to proudly acknowledge and to publicly recognize employees retiring from the Lenoir County Department of Social Services. Ms. Aldridge was employed by the County Director of Social Services as an Income Maintenance Caseworker I on November 20, 2000. Ms. Wanda Aldridge's position was reclassified as an Income Maintenance Caseworker II on November 20, 2001. Ms. Aldridge submitted her notice of resignation effective June 25, 2004. Ms. Wanda Aldridge was rehired as a Public Assistant IV on July 18, 2005. Ms. Sutton stated Ms. Aldridge was promoted to an Accounting Technician II on May 10, 2006. Ms. Aldridge has dedicated her professional career at Lenoir County Department of Social Services to public service and to the citizens of Lenoir County. Ms. Aldridge submitted her notice of retirement from the Lenoir County Department of Social Services effective January 1, 2013. Ms. Aldridge will retire with eleven years of service from the Lenoir County Department of Social Services. Ms. Sutton stated the Lenoir County Board of Commissioners recognizes Ms. Wanda Aldridge for her efforts, commitment and compassion that she has so freely given to the citizens of Lenoir County. Ms. Sutton and Mr. Davis commended the retirees on a job well done.

Item No. 12 was a Resolution Honoring Pat Hemby. Item No. 12 was tabled.

Item No. 13 was a Resolution Authorizing the Purchase of Year 2013 Vehicle Valuation Service: \$4,188.73. Mr. Darrell Parrish, Tax Administrator, stated this expenditure is an annual expense incurred by the county to update our vehicle pricing system. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Budget Ordinance Amendment: General Fund: Health: (Adult Health-

CDC-TB) Budget Increase: \$5,026. Mr. Joey Huff, Health Department Director, stated the budget amendment was to appropriate additional funds made available from CDC for medical supplies. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 14 was unanimously approved.

Item No. 15 was a Budget Ordinance Amendment: General Fund: Health: (Adult Health-Family Planning) Budget Increase: \$11,163: Increase. Mr. Huff stated the budget amendment was to appropriate additional State funds (TANF) for out of wedlock birth prevention funds. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution Approving Community Development Block Grant Policies, Plans and Guidelines. Mr. David Harris of RSM Harris Associates, stated the County of Lenoir has the need for housing and neighborhood improvements within many areas of the County. The County of Lenoir has applied for funding from the State of North Carolina under the Small Cities Community Development Block Grant (CDBG) Program. The County of Lenoir has been awarded a \$500,000 NC Catalyst grant under the 2011 Small Cities Community Development Block Grant Program. The County of Lenoir is required by NC Community Investment and Assistance to update the policies, plans and guidelines used to implement the CDBG grants. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 16 was unanimously approved.

Item No. 17A was a Resolution Accepting the Prevention and Treatment Center of Lenoir County FY 2012-2013 Grant funding for the 8th Judicial District Community Intervention Program: \$117,000. Mr. Milas Kelly, Lenoir County Structured Day Program Manager, stated historically, there has been little emphasis placed on gang intervention, gang prevention and parenting intervention programming in the 8th Judicial District, which includes Wayne, Lenoir and Greene Counties. According to DJJDP risk assessment data for 2009-2010, over 60% of youth assessed in the district have serious behavior problems in school. According to the NC Department of Juvenile Justice, by the end of the fiscal year that ended June 2011, the 8th Judicial District was ranked 1st in the state for the number of assaults and deadly weapon with intent to kill charges. Moreover, these counties ranked 4th in the state for 1st degree murder charges. Mr. Kelly stated these rates are alarming because they are significantly higher than most NC Court Districts. The Prevention and Treatment Center of Lenoir County, Parenting Matters Program and the Department of Public Safety have collaborated on an 8th Judicial District Community Intervention Program (CIP) to address this growing epidemic at the community level. In order to identify and reduce the risk of gang and youth violence, this collaboration proposes to make gang intervention, gang prevention and parenting intervention services more accessible and reduce the number of people that experience significant negative effects of youth and gang violence. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 17A was unanimously approved.

Item No. 17B was a Budget Ordinance Amendment: General Fund: Process Funds: \$117,000: Increase. Mr. Kelly stated the budget amendment was to appropriate the funds from the NC Department of Juvenile Justice and Delinquency Prevention (DJJDP).

This grant will provide funding for the 8th Judicial District to identify and reduce the risk of gang and youth violence. Mr. Kelly stated the money will be paid to and handled by the Lenoir County Structured Day Program. This is a pass through grant. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 17B was unanimously approved.

Item No. 18 was a Resolution Authorizing Hugo Fire and Rescue to Purchase One (1) 2000 Pierce 85 Ft. Platform Ladder Truck. Mr. Roger Dail, Emergency Medical Services Director, stated the contract signed between Lenoir County and the Volunteer Fire Departments states that any purchase of fire apparatus over \$100,000 must be approved by the Lenoir County Board of Commissioners. Hugo Fire and Rescue will provide a \$115,000 down payment. These funds are a combination of tax and fundraising revenue. Hugo Fire and Rescue will be replacing a 1986 Pierce 75 ft. Ladder Truck. The age and high cost of maintenance of the existing truck are the factors for replacing the truck. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 18 was unanimously approved.

Item No. 19 was a Resolution Approving the Addition of Two Part-Time Positions. Mr. Chris Hill, Chief Deputy, stated the Sheriff's Office is responsible to move inmates from the Lenoir County jail to other jails, prisons, and medical facilities in North Carolina. The Sheriff's Office recently purchased a transport van to move 10 inmates at a time in an effort to reduce the work load on patrol officers and to keep more deputies in the county. The Sheriff desires to hire two retired deputies to make these transports. The Lenoir County Board of Commissioners previously approved setting up the part-time line and funding the line with civil process funds. Mr. Jarman stated in an effort keep the Board informed, whenever a position is being created within the County; County Administration will inform the Board. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 19 was unanimously approved.

Item No. 20 was a Resolution Approving Purchase of Dell Computers: \$9,185.15. Chief Hill stated all bookings and records from bookings are electronically stored and retrieved from the Sheriff's records management system. Chief Hill stated in addition, other administrative functions are carried out using computers. The new jail has numerous posts and administrative offices that require computers to properly function. Mr. Rouse inquired what is the remaining amount of forfeiture funds? Chief Hill stated the remaining amount of forfeiture funds is estimated at about \$60,000. Mr. Jarman commended the Sheriff's Office for their constant efforts to save and utilize funds within their budget. Upon a motion by Brown and a second by Mr. Hill, Item No. 20 was unanimously approved.

Item No. 21A was a Resolution Approving Purchase of (6) Raptor Radar Units: \$10,974. Chief Deputy Chris Hill, stated for the past decade the Sheriff's Office has equipped several cars with radar units to monitor traffic speed and enforce the speed limit laws within the county. The radar systems are also used in conjunction with operations that involve drug interdictions. The current radar system that the Sheriff's Office utilizes was donated to the Office by the State. These antiquated radar units are being removed by the State from the approved list of radar units that can be lawfully used to indicate the speed of a vehicle. Chief Deputy Chris Hill, stated the Sheriff's Office is forced to replace the units with an approved radar unit. Mr. Daughety inquired if the speed limit will be enforced with the new Raptor Radar Units?

Chief Deputy Chris Hill, stated the speed limit laws have been enforced for many years, and radar systems are also used in conjunction with operations that involve drug interdictions. Upon a motion by Ms. Brown and a second by Mr. Hill, Item No. 21A was unanimously approved.

Item No. 21B was a Budget Ordinance Amendment: State Controlled Substance Fund: \$10,974: Increase. Chief Deputy Chris Hill, stated the budget amendment was to appropriate funds from the State Controlled Substance Funds' Fund Balance to purchase six Raptor RP-1 Radar Units. These are allowable expenditures from controlled substance proceeds. The radar systems are also used in conjunction with operations that involve drug interdictions. The current radar system that the Sheriff's Office utilizes was donated to the Office by the State. These antiquated radar units are being removed by the State from the approved list of radar units that can be lawfully used to indicate the speed of a vehicle. Because of this, the Sheriff's Office is forced to replace the units with an approved radar unit. Upon a motion by Ms. Brown and a second by Mr. Hill, Item No. 21B was unanimously approved.

Item No. 22 was a Resolution Approving Purchase of Radio's and Repeater System: \$16,219.55. Chief Deputy Chris Hill, stated the detention staff in the jail currently use Motorola radio's that work without the use of a repeater or other device to enhance the signal. Detention staff must have radio communications to carry out their duties and to have communications during emergencies. Because the new jail is located 90 feet from the old jail and because the older (1982) jail will continue to operate in conjunction with the new jail, radio communications between the jails must be enhanced. Testing of the current analog radio system failed to perform adequately. The solution to enhance the in-house communications system is to purchase digital handheld radio's in conjunction with a digital repeater and strategically located antenna's. The new system was tested and was found to work very well under these conditions. Mr. Craig Hill, Commissioner, inquired if the new radio system will replace the old radio system? Chief Deputy Chris Hill, stated they will keep the old radio system, however, they cannot be used in the new jail. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 22 was unanimously approved.

Item No. 23 was a Budget Ordinance Amendment: Federally Seized Property Fund: Sheriff-Federally Seized Property: \$25,406. Chief Deputy Chris Hill, stated the budget amendment was to appropriate funds from the Federally Seized Property Funds' Fund Balance to purchase thirteen computers and 16 digital radios for the new jail. These are allowable expenditures from Drug Forfeiture Proceeds. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 23 was unanimously approved.

Item No. 24 was a Resolution Authorizing the Purchase of Toner Cartridges for Precincts and One Stop Sites at a Cost not to Exceed \$2,924.10. Ms. Dana King, Board of Elections Director, stated with the purchase of printers at each polling site the cartridges are needed for the printers to print the forms for the voters that actually go to the polls to vote. The process at the precincts makes it faster for the voter to vote. The MIS Department orders the toner cartridges for the Board of Elections at the best price they have available to them. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 24 was unanimously approved.

Item No. 25 was a Resolution Approving Purchase Order with Information Inc.: \$1,550

for FY 2012-2013. Ms. Moore stated DSS will purchase the automated day sheet program from Information Inc. Ms. Moore stated they currently have five retirees and a few more in the following year. Ms. Moore stated the Department of Social Services is currently using paper forms which require each staff member to write in entries for every client they see and code to the correct funding source for reimbursement purposes. Ms. Moore stated these forms are then passed to the accounting staff and each sheet has to be keyed into the state system. Ms. Moore stated the Accounting staff is currently spending approximately 20 hours per month keying day sheets. Once all sheets are keyed they are then uploaded into a report for the accounting staff to pull in reimbursement. The day sheets are then stored at the agency for years. Ms. Moore stated the new day sheet program will make this entire process paperless and make the agency more efficient. Ms. Moore stated staff will key their day sheet into a computer system which uploads directly to the state and can be pulled by the accounting staff. Ms. Moore stated it will reduce staff data entry time and make the agency more cost effective. Ms. Moore stated it will also eliminate errors due to illegible handwriting, cutting down on the possibility of audit findings. The monthly charge for the program is \$150 per month for all 75 users and the yearly maintenance fee to administer and make changes or updates to the program will be \$650.00. Ms. Moore stated 80% of their recipients receiving assistance from the Department of Social Services are working either full-time or part-time. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 25 was unanimously approved.

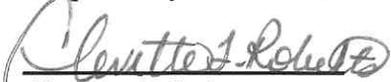
APPOINTMENTS

Item No. 26 was a Resolution Approving Citizens to Boards, Commissions, Etc. Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No. 26 was unanimously approved.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Firemen’s Relief Fund Board of Trustees 2 nd Appearance	William “Bill” Gray	November 2014
Lenoir County Economic Development Board 2 nd Appearance	Bill Whaley (Reappointment)	December 2016
Lenoir County Economic Development Board 2 nd Appearance	Jack Harrell (Reappointment)	December 2016

Mr. Davis adjourned the meeting at 10:20:a.m.

Respectfully submitted,


 Clevette F. Roberts
 Interim Clerk to the Board

Reviewed By


 Michael W. Jarman
 County Manager