

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
December 1, 2008

The Lenoir County Board of Commissioners met in regular session at 9:00 a.m. on Monday, December 1, 2008 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present Commissioners: Jackie Brown, Reuben J. Davis, George Graham, Jr., Chris Humphrey, Tommy Pharo, Claude Stroud, and Linda Rouse Sutton.

Members absent: None

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Martha Martin, Finance Officer; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Administration of Oaths of Office: Newly Elected Lenoir County Board of Commissioners: By the Clerk of Court, Ms. Dawn Stroud:

Jackie Brown
Reuben J. Davis
Tommy Pharo
Linda Rouse Sutton

Election of Chairman

Attorney Robert W. Griffin

Mr. Davis nominated Mr. George Graham, Jr.; there was no opposition to the nomination and no further nominees; Mr. Graham was named Chairman by unanimous approval by the Board – One Year Term.

Election of Vice-Chairman

Attorney Robert W. Griffin

Mr. Pharo nominated Mr. Claude Stroud; there was no opposition to the nomination and no other nominees; Mr. Stroud was named Vice-Chairman by unanimous approval by the Board – One Year Term.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Mr. Graham thanked the Board for the opportunity of being Chairman. Mr. Graham stated each Commissioner must work together to keep Lenoir County marketable and competitive. Mr. Stroud stated the Board should meet after the Holidays to discuss projects of concern.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman stated 2008-2009 Essentials of County Government would be held January 20-22, 2009 in New Bern, North Carolina. Mr. Jarman encouraged all Commissioners to participate. December 12, 2008 is the County Christmas Luncheon at the Shrine Club from 11:30 a.m. to 1:30 p.m. December 15, 2008 is the County Commissioners Christmas Dinner at the Barn Steakhouse at 6:00 p.m. LaGrange Christmas Parade will be held on Thursday, December 4, 2008.

CONSENT AGENDA

Upon a motion by Mr. Stroud and a second by Ms. Sutton, the Board unanimously approved the Consent Agenda:

3. Approval of Minutes: Regular Board Meeting: November 17, 2008
Closed Session Meeting: November 17, 2008 Aytch/Jarman
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
5. Budget Ordinance Amendment: General Fund: Finance/Emergency Medical Services: \$1,604: Increase Martin/Jarman
6. Budget Ordinance Amendment: General Fund: Health (Immunization): \$3,000: Increase Huff/Jarman
7. Budget Ordinance Amendment: General Fund: Finance/Tax: \$5,000: Increase Martin/Jarman
8. Budget Ordinance Amendment: Vehicle Replacement Fund: Vehicle Replacement: \$8,072: Increase Martin/Jarman

RESOLUTIONS

Item No. 9 was a North Carolina Department of Transportation Division (NCDOT) of Highways Petition for Road Addition. Mr. Jarman stated NCDOT is requesting Heritage Street Extension from NC 58 Eastward for 0.1 mile to Kinston High School be added to the Secondary Road System. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Authorizing Reimbursement of \$4,800 to the City of Kinston for ½ the Cost of a 2004 Chevrolet 15-Passenger Van. Mr. Bill Ellis, Parks and Recreation Director addressed the Board. Mr. Ellis stated the Recreation Department's old 15-passenger van was dated and in need of repair. The vehicle has been transferred as a surplus vehicle to be sold at the City's auction. The 2004 Chevrolet van was purchased at the Federal Surplus Property Agency for \$9,500. It is requested that the City and the County each pay ½ of the van cost (\$4,800). The City and County will use the van for transporting program participants and staff members to meetings, tournaments, etc. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 10 was unanimously approved. Mr. Ellis reminded the Board of the Holly Day Celebration taking place on Tuesday, December 2, 2008 beginning at the Courthouse.

Item No. 11 was a Resolution Authorizing Lenoir County to Receive and Disburse Flex Capacity Building Grant Funds from North Carolina's Eastern Region: \$10,000. Mr. Mark Pope, Economic Development Director addressed the Board. Mr. Pope stated the resolution authorizes Lenoir County to receive grant from the North Carolina's Eastern Region Flex Capacity Building Grant program. These funds will be used in partnership with the City of Kinston and the Eastern Carolina Council to pinpoint and organize community development projects in order to leverage at a high priority the revitalization in Kinston and Lenoir County. The grant will be for capacity building efforts for the potential to attract more people to our community. In Lenoir County alone we have announced nine expansions with over 3,000 jobs and one billion dollars in investment. As these companies grow and expand, our need to attract those employees and families to our area to live, work and play increase. The grant funds will assist in the development aimed at revitalization of core businesses and surrounding communities.

The \$60,000 funding is as follows: \$30,000 EDA Grant; \$10,000 Eastern Carolina Council; \$10,000 City of Kinston; and \$10,000 Lenoir County and North Carolina's Eastern Region Flex Capacity Building Grant. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Approving a Purchase of a Server and Software: \$22,794. Major Chris Hill of the Sheriff's Department addressed the Board. Mr. Hill stated officers from the Lenoir County Sheriff's Office respond to and investigate incidents that occur on a daily basis in Lenoir County. Annually thousands of incidents, arrests, civil process documents, pawnshop tickets, gun permits and inmate records are stored in a computer database, which is essentially the **Records Management System (RMS)** for the Sheriffs Office. Visionair provides the software for the RMS; the RMS is designed for long term storage and quick recall of these records. The current server is about 7 years of age. The average life span for this type of server is 3 to 5 years. From time to time the software that the RMS utilizes must be upgraded because of essential changes made by Visionair. Recently, we were informed that we could not perform any other upgrades because the current server's hardware and server software were outdated and not compatible with the upgrades. The MIS director has been working with the Sheriff's Office and Visionair in obtaining the proper specifications for a new RMS server. CDS Networks and Services located in Kinston will provide a HP server and the associated server software at a State contract rate. The provided State contract rate for the server software is \$5,855 and \$16,939 for the server (hardware) for a total of \$22,794. The upgraded RMS software from Visionair comes with no additional costs. \$18,000 of the total cost will come from the MIS budget while the remaining amount of \$4,794 will come from the Sheriff's civil process funds. The Sheriff respectfully requests that the board of commissioners approve the request for the purchase of the server and software and allow the Sheriff to execute a purchase order with CDS Networks and Services to accomplish this acquisition. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13A was a Resolution Authorizing FY 2008-09 Purchase for One 2009 Ambulance from Select Customs Apparatus Inc., WheeledCoach: \$111,019. Mr. Roger Dail, Emergency Service Director addressed the Board. Mr. Dail stated Lenoir County Emergency Services operates twelve ambulances and the current model that needs replacing is a 1997 E-450 with 253,000 miles. This ambulance recently was involved in an accident with a deer, in which the driver and passenger side airbags deployed. Lenoir County Emergency Services did a RFP in January 2008 to purchase the last two ambulances. The last bid has a clause that allows Lenoir County to purchase a 2008 model or newer. The only additional cost is the increase in model year chassis price. This additional cost is \$ 3,330 for a 2009 model-year chassis. The 2009 chassis is being requested because 2008 model chassis are no longer available. Mr. Jarman stated the County has purchased one or two ambulances per year to avoid acquiring an aging fleet. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 13A was unanimously approved.

Item No. 13B was a Budget Ordinance Amendment: General Fund/Vehicle Replacement Fund: Vehicle Replacement: \$102,947: Increase. The Amendment is to appropriate funds from the Designated Fund Balance of the General Fun for the Purchase of a 2009 model ambulance to replace a 1998 model wrecked on November 6, 2008. Purchase price of the ambulance is \$111,019. Of the total purchase price of \$111,019, insurance proceeds received on November 17, 2008 in the amount of \$8,072 will be used to offset the difference. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 13B was unanimously approved.

APPOINTMENTS

Item No. 14 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir Memorial Hospital Board of Directors 2nd Appearance	Richard Adrian King Primary W. Loren Edwards Alternate	January 2013 M: Brown S: Stroud
Lenoir County Transit Advisory Board 2nd Appearance	Christopher A. Harper (Appointment)	July 2011 M: Brown S: Stroud
Lenoir County Board of Health 2nd Appearance	Anthony D. Hall (Appointment)	November 2011 M: Brown S: Stroud
Lenoir County Economic Development Board 1st. Appearance	Jim McLain (Appointment)	December 2011 M: Brown S: Stroud

CURRENT VACANCIES:

- Lenoir County Economic Development Board – At-Large Member**
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members**
- Lenoir County Planning Board – Districts One (1) and Four (4)**
- Grifton Planning Board – One (1) Vacancy**
- CJPP – Three (3) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

CLOSED SESSION

Upon a motion by Mr. Stroud and a second by Ms. Sutton, and unanimous approval, closed session was entered at approximately 9:52 a.m. and the following cited: Number four (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. The Board discussed an economic development project. The Board took no action. Upon a motion by Ms. Brown and a second by Mr. Davis, the Board moved out of closed session at 10:13 a.m.

OPEN SESSION AND ADJOURNMENT

Upon a motion by Ms. Brown and a second by Mr. Davis Open Session re-convened at 10:13 a.m. Mr. Graham stated an economic development project was discussed, the Board took no action during closed session. Upon a motion by Mr. Graham, the meeting was adjourned at 10:14 a.m.

Respectfully submitted,

Reviewed By

Lashanda Aytch
Clerk to the Board

Michael W. Jarman
County Manager