

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
 MONDAY, DECEMBER 17, 2007 – TIME 4:00 P.M.
 COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
 130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: None Scheduled

- | | | |
|----|--|--------|
| 1. | Items from Chairman/Commissioners: 5 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |

CONSENT AGENDA: 10 Min.

ACTION

- | | | |
|----|---|------------------|
| 3. | Approval of Minutes: Regular Board Meeting: December 3, 2007 | Aytch/Jarman |
| 4. | A. Budget Ordinance Amendment: General Fund: Health (Adult Health) Increase: \$833 | Huff/Hollowell |
| | B. Budget Ordinance Amendment: General Fund: Health (Bioterrorim Program): \$17,500: Increase | |
| | C. Budget Ordinance Amendment: General Fund: Health (General Program) \$18,600; (Animal Control Program) \$16,400: Total Increase \$35,000 | |
| 5. | Budget Ordinance Amendment: General Fund: Finance/Non-Departmental: \$8,011: Increase | Jarman/Hollowell |
| 6. | Budget Ordinance Amendment: Vehicle Replacement: Vehicle Replacement: \$56,700: Increase | Dail/Hollowell |

END OF CONSENT AGENDA

RESOLUTIONS: 25 Min.

- | | | |
|----|--|------------------|
| 7. | Resolution Honoring Elyria June Koonce | Board |
| 8. | Resolution Authorizing Heath Electric Company to make Changes to Necessary to Accommodate a New Phone System for the Administrative Offices of the Courts (AOC): \$6,500 | Jarman/Hollowell |
| 9. | Resolution Authorizing the Purchase of Three 2008 Ford Expeditions for the Emergency Services Department: Vic Bailey Ford: \$76,808 | Dail/Hollowell |

CLOSED SESSION

To establish or instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price or other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms of an employment contract or proposed employment contract.

- | | | |
|-----|---|------------------|
| 10. | A. Resolution Authorizing Renovation of Resource Development Building: \$75,000 | Jarman/Hollowell |
| | B. Budget Ordinance Amendment: General – Capital Improvements: Bldgs Grounds: \$75,000: Increase | |

APPOINTMENTS: 5 Min.

11. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.**

Board

OTHER ITEMS: 10 Min.

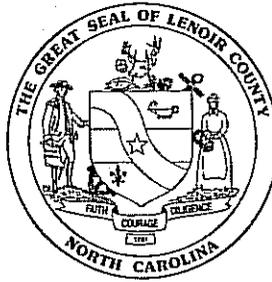
12. **Public Comments/**

ADJOURN

County of Lenoir

Board of Commissioners

Paul H. Taylor, Jr., Chairman
 George W. Graham, Jr., Vice-Chairman
 Jackie Brown
 Claude Davis
 Earl Harper
 Chris Humphrey
 Claude Stroud



Lenoir County Courthouse
 Post Office Box 3289
 130 South Queen Street
 Kinston, NC 28502

Telephone: (252) 559-6450
 Fax: (252) 559-6454

Michael W. Jarman, County Manager
 Tommy Hollowell, Asst. County Manager
 Lashanda Aytch, Clerk to the Board

TO: Chairman and Members of the Board

FROM: Paul H. Taylor, Jr.

DATE: December 17, 2007

SUBJECT: TACC-9 Interview Schedule: Proposed: 2007

The following is a proposed schedule by Chairman Taylor for consideration by all Board members.

Mr. Harper	January
Mr. Humphrey	February
Mr. Stroud	March
Ms. Brown	April
Mr. Graham	May
Mr. Taylor	June
Mr. Davis	July
Mr. Jarman	August
Mr. Harper	September
Mr. Humphrey	October
Mr. Stroud	November
Ms. Brown	December

TO: Chairman and Members of the Board

FROM: Mike Jarman, County Manager

DATE: December 17, 2007

SUBJECT: Items of Interest

1. Lenoir County Financial Performance Summary: November 30, 2007
2. Current ESC Workforce Information: December 1, 2007
3. Lenoir County Inspections Permit/Inspection Report: November 2007
4. Minutes: Kinston-Lenoir Parks & Recreation Commission: November 8, 2007
5. Minutes: Lenoir County ABC Board: October 12, 2007

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2007-08
NOVEMBER 30, 2007

EXPENDITURES

41.70%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	220,560	102,781	0	117,779	46.6%
County Manager	201,530	81,877	0	119,653	40.6%
Finance	284,121	115,240	0	168,881	40.6%
Tax Office	779,206	322,864	10,215	446,127	42.7%
Legal	42,500	9,375	0	33,125	22.1%
Court Facility	345,975	83,817	71,030	191,128	44.8%
Elections	344,778	116,146	39,886	188,746	45.3%
Register of Deeds	313,269	113,535	35,810	163,924	47.7%
Non-Departmental	789,200	526,130	18,100	244,970	69.0%
Process Funds	942,901	352,316	0	590,585	37.4%
Outside Agencies	120,598	33,826	0	86,772	28.0%
Management Info Systems	869,881	287,566	98,068	484,247	44.3%
Public Buildings	421,585	151,690	19,407	250,488	40.6%
Sheriff	3,742,732	1,421,323	98,050	2,223,359	40.6%
Central Communications	949,170	393,149	18,750	537,271	43.4%
Jail	2,166,357	893,486	241,049	1,031,822	52.4%
Emergency Management	275,400	101,838	24,143	149,419	45.7%
Emergency Medical Services	3,074,971	1,302,206	134,093	1,638,672	46.7%
Non-Emergency Services	651,692	155,793	23,768	472,131	27.6%
Fire Protection	51,660	21,525	0	30,135	41.7%
Inspections	203,022	79,708	0	123,314	39.3%
Medical Examiner	40,000	6,585	0	33,415	16.5%
Economic Development	299,406	126,122	3,935	169,349	43.4%
Veterans Service Office	31,155	11,999	190	18,966	39.1%
Cooperative Extension	341,879	120,828	7,024	214,027	37.4%
Cooperative Ext-Grants	74,186	0	0	74,186	0.0%
Soil Conservation	110,231	42,755	0	67,476	38.8%
Health Department	3,375,519	1,280,415	155,945	1,939,159	42.6%
BioTerrorism - Health	49,591	2,240	0	47,351	4.5%
M. Health Department	240,139	100,058	0	140,081	41.7%
CJPP - Day Reporting Center	126,942	42,559	0	84,383	33.5%
Public Assistance (DSS)	18,724,100	6,233,010	334,014	12,157,076	35.1%
Education	9,222,265	3,842,611	0	5,379,654	41.7%
Community College	1,809,421	753,925	0	1,055,496	41.7%
Cultural	675,000	281,250	0	393,750	41.7%
Recreation	573,000	238,750	0	334,250	41.7%
Debt Service	1,375,897	648,571	0	727,326	47.1%
Transfer to Other Funds	3,559,257	0	0	3,559,257	0.0%
Contingency	20,000	0	0	20,000	0.0%
TOTAL GENERAL	57,439,096	20,397,869	1,333,477	35,707,750	37.8%
OTHER FUNDS:					
Employee Insurance Fund	3,155,000	893,902	0	2,261,098	28.3%
Vehicle Replacement Fund	225,000	0	0	225,000	0.0%
Fed Seized Property Fund	40,100	13,079	9,654	17,367	56.7%
State Controlled Substance Fund	25,500	2,830	513	22,157	13.1%
Capital Reserve Fund	2,000,000	0	0	2,000,000	0.0%
School Capital Fund	31,237,240	8,224,031	0	23,013,209	26.3%
Transportation Fund	352,816	132,474	595	219,747	37.7%
Scrap Tire Disposal Fund	110,000	42,195	0	67,805	38.4%
Emergency Telephone Fund	818,178	315,794	40,630	461,754	43.6%
Revaluation Fund	49,811	19,301	1,301	29,209	41.4%
Automation-Preservation Fund	32,500	0	0	32,500	0.0%
MSW Landfill-Debt Service	629,628	314,822	0	314,806	50.0%
Capital Improvements Fund	3,676,100	1,656,067	162,601	1,857,432	49.5%
Industrial Project - Shell Building	70,000	800	69,200	0	100.0%
Deep Run Operating	64,000	17,620	0	46,380	27.5%
Solid Waste Management	2,866,522	1,155,676	81,869	1,628,977	43.2%
Trust & Agency Fund			0		
Family & Caregiver-Smart Start	137,980	47,620	7,525	82,835	40.0%
Fire Districts	1,104,336	236,851	0	867,485	21.4%
TOTAL OTHER FUNDS	46,594,711	13,073,062	373,888	33,147,761	28.9%
GRAND TOTAL	104,033,807	33,470,931	1,707,365	68,855,511	33.8%

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2007-08
NOVEMBER 30, 2007

REVENUES

41.70%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,392,927	684,177	708,750	49.12%
Public Assistance (DSS)	9,663,042	3,320,737	6,342,305	34.37%
Property Taxes	28,102,426	10,192,290	17,910,136	36.27%
Sales Taxes	8,000,000	1,636,247	6,363,753	20.45%
Other General	10,280,701	4,396,102	5,884,599	42.76%
TOTAL GENERAL	57,439,096	20,229,553	37,209,543	35.22%
OTHER FUNDS:				
Employee Insurance	3,155,000	1,303,092	1,851,908	41.30%
Vehicle Replacement	225,000	0	225,000	0.00%
Fed Seized Property	40,100	24,507	15,593	61.11%
State Controlled Substance	25,500	10,848	14,652	42.54%
Capital Reserve Fund	2,000,000	0	2,000,000	0.00%
School Capital Fund	31,237,240	833,734	30,403,506	2.67%
Transportation Fund	352,816	170,567	182,249	48.34%
Scrap Tire Disposal	110,000	57,283	52,717	52.08%
Emergency Telephone	818,178	225,504	592,674	27.56%
Revaluation Fund	49,811	0	49,811	0.00%
Automation-Preservation Fnd	32,500	12,218	20,282	37.59%
MSW Landfill-Debt Service	629,628	637,519	-7,891	101.25%
Capital Improve Fund	3,676,100	296,589	3,379,511	8.07%
Industrial Proj-Shell Bldg	70,000	0	70,000	0.00%
Deep Run Sewer Operating	64,000	31,108	32,892	48.61%
Solid Waste Management	2,866,522	1,514,213	1,352,309	52.82%
Trust and Agency Fund:				
Smart Start Program	137,980	32,745	105,235	23.73%
Fire Districts	1,104,336	355,792	748,544	32.22%
TOTAL OTHER FUNDS	46,594,711	5,505,719	41,088,992	11.82%
GRAND TOTAL	104,033,807	25,735,272	78,298,535	24.74%

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
CDBG CN GRANT	735,000	51,509	683,491	7.01%
CDBG SS GRANT	400,000	233,703	166,297	58.43%
SFR 07 HOME PROJECT	392,000	0	392,000	0.00%
Total Project Based	1,527,000	285,212	1,241,788	

* **Bold area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project**

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
CDBG CN GRANT	735,000	14,536	0	720,464
CDBG SS GRANT	400,000	238,070	0	161,930
SFR 07 HOME PROJECT	392,000	685	0	391,315
Total Project Based	1,527,000	253,291	0	1,273,709

* **Bold area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project.**

Current ESC Workforce Information

from
LENOIR COUNTY

as of
December 1, 2007

- County Labor Force : 27,373
- Number Of Unemployed : 1,426
- County Unemployment Rate :

October 2007	3 Months Ago	6 Months Ago	12 Months Ago
5.2%	6.0%	5.2%	5.5%

- Unemployment Insurance (UI) Benefits Paid in Lenoir County :
Last 30 Days : \$434,976
Year-To-Date : \$4,289,477

- New Business/Industry Openings In Lenoir County:
- Last 4 Weeks -

- Business/Industry Closings In Lenoir County:
- Last 4 Weeks -

Current State & National Information

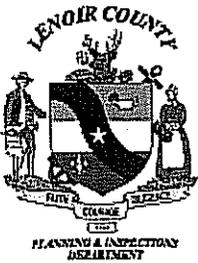
- Unemployed Workers Statewide (October 2007) :
218,914
- N.C. Unemployment Rate:

October 2007	3 Months Ago	6 Months Ago	12 Months Ago
4.8%	5.0%	4.8%	4.9%

- U.S. Unemployment Rate (October 2007) : 4.7%
- Unemployment Benefits Paid to N.C. workers:
Month To Date : \$67,909,861
Last Month : \$77,258,706
Year To Date : \$877,255,158
- Unemployment Benefits Paid to N.C. workers
In December 2006 : \$67,909,861
- N.C. Unemployment Insurance Trust Fund Balance:
(As Of Nov 30, 2007) : \$451,064,262
- Average N.C. UI Tax Rate For Business : 1.7%



Beverly Alston - Kinston
252.526.4435



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

NOVEMBER 2007

PERMITS ISSUED: 160

PERMITS VALUE: \$ 7,764,084

PERMIT FEES: \$ 36,487

SINGLE FAMILY DWELLINGS: 8

MOBILE HOMES: 9

COMMERCIAL: 2

ADDITIONS: 13

ELECTRICAL: 44

PLUMBING: 19

MECHANICAL: 36

OTHER: 29

TOTAL INSPECTIONS: 297

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 11/01/07 TO 11/30/07

Printed on: DECEMBER 3, 2007 Page 2

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
MOBILE/MODULAR OFFICE/CLASSROOM						
*MOBILE OFFICE	740B	0	0.00	0.00	0	0
*MODULAR CLASSROOM	750B	0	0.00	0.00	0	0
*MODULAR OFFICE	730B	0	0.00	0.00	0	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:						
*ELECTRICAL	800B	44	88,700.00	2,553.00	44	44
*PLUMBING	810B	19	41,350.00	1,337.00	19	19
*HEATING/ AIR CONDITIONING	820B	36	4,102,149.00	13,064.28	36	36
*INSULATION	830B	8	18,632.00	406.00	8	8
*TEMPORARY POLE	840B	3	2,000.00	100.00	3	3
RESIDENTIAL ACCESSORY STRUCTURES						
*STORAGE/PORCHES/PATIOS/DECKS	900B	1	41,160.00	168.00	1	1
MISCELLANEOUS:						
*CHANGE OF OCCUPANCY	910B	0	0.00	0.00	0	0
*INSPECT DWELLING	920B	0	0.00	0.00	0	0
*TENTS	930B	0	0.00	0.00	0	0
*SATELLITE DISH	940B	0	0.00	0.00	0	0
*AWNING	950B	0	0.00	0.00	0	0
*EXTRA INSPECTIONS	960B	15	2,775.00	575.00	15	15
*FIRE PROTECTION SPRINKLER SYSTEM	966B	0	0.00	0.00	0	0
*MOVING DWELLING ONLY	970B	0	0.00	0.00	0	0
*SIGN	980B	2	39,000.00	350.00	2	2
*FIREWORKS	985B	0	0.00	0.00	0	0
*SWIMMING POOL	990B	0	0.00	0.00	0	0
*TANKS	995B	0	0.00	0.00	0	0
MOBILE HOMES						
*SINGLE WIDE MOBILE HOME	700B	5	70,469.00	950.00	5	5
*DOUBLE WIDE MOBILE HOME	710B	4	261,000.00	800.00	4	4
*MODULR HOME	720B	4	462,800.00	1,187.00	4	4
<hr/>						
TOTALS FOR PERMITS ABOVE (incl. pg 1)		160	7,764,084.00	36,487.28	160	160
<hr/>						
Totals of other permits in the period		0	0.00	0.00	0	0
<hr/>						
TOTAL FOR ALL PERMITS IN THE PERIOD		160	7,764,084.00	36,487.28	160	160

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 11/01/07 TO 11/30/07

Printed on: DECEMBER 3, 2007 Page 1

	CODE	PRMS	VALUATION	FEEES	PAID	UNITS
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* Single Family Houses Detached	101B	2	515,000.00	1,533.00		2
* Single Family Houses Attached	102B	0	0.00	0.00		0
* 2 Family Building	103B	2	110,000.00	416.00		2
* 3 and 4 Family Buildings	104B	0	0.00	0.00		0
* 5 or More Family Buildings	105B	0	0.00	0.00		0
*TOTAL INFORMATION 101-105	109B	0	0.00	0.00		0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00	0.00		0
* Other Non-Housekeeping Shelter ...	214B	0	0.00	0.00		0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	0	0.00	0.00		0
* Churches & Other Religious	319B	0	0.00	0.00		0
* Industrial	320B	2	1,335,000.00	11,043.00		2
* Prkng Garages (Blds & Open Decked)	321B	0	0.00	0.00		0
* Service Stations & Repair Garages	322B	0	0.00	0.00		0
* Hospitals & Institutional	323B	0	0.00	0.00		0
* Offices, Banks, & Professional ...	324B	0	0.00	0.00		0
* Public Works & Utilities	325B	0	0.00	0.00		0
* Schools & Other Educational	326B	0	0.00	0.00		0
* Stores & Customer Services	327B	0	0.00	0.00		0
* Other Non-Residential Bldgs	328B	0	0.00	0.00		0
* Structures Other than Buildings ...	329B	0	0.00	0.00		0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential	434B	13	674,049.00	2,005.00		13
* Non-Residential & Non-Housekeeping	437B	0	0.00	0.00		0
* Adds of Res. CP/Garages(Atch/Detc)	438B	0	0.00	0.00		0
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	0	0.00	0.00		0
* 2 Family Buildings	646B	0	0.00	0.00		0
* 3 & 4 Family Buildings	647B	0	0.00	0.00		0
* 5 or More Family Buildings	648B	0	0.00	0.00		0
* All Other Buildings and Structures	649B	0	0.00	0.00		0

TOTALS FOR PERMITS THIS PAGE		19	2,634,049.00	14,997.00		19

THIS REPORT WAS PRINTED ON DECEMBER 3, 2007

KINSTON/LENOIR COUNTY

((STATISTICAL BREAKOUT))

(----- Inspections -----) (----- Re-Inspections -----) Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
297	262	233	27	35	32	2	29
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	88	89	10	12	91	6	10

MINUTES
KINSTON/LENOIR PARKS & RECREATION COMMISSION MEETING
NOVEMBER 8, 2007
6:30 P.M.
ADMINISTRATIVE OFFICE

MEMBERS PRESENT

Bill McMahon Jill Croom
Sue Ellen Maddux Garland Nobles, Jr.
Darrell Parrish John Jones
Tony Turner Christi Fillippeli

MEMBERS ABSENT

Matt Sullivan Beth Edwards
Will Barker Ricky Killinger
Derrick Middleton Keith King

The meeting was called to order by the Chairman, Mr. Bill McMahon. The October, 2007 minutes were unanimously approved.

Motion - Turner; Second - Nobles; Vote - Unanimous.

Sue Ellen Maddux, Chairperson of the Baseball/All-Star Committee, made the following recommendations concerning the All-stars selection:

An All-Star team will be selected for the oldest age division in each league. All players in the league will

be eligible to be picked for this team. If there are enough players in the younger age group, an All-Star team will be selected for that age.

It was also recommended that the Athletic Staff discuss the All-Star Committee's recommendations and

bring their recommendations back to the December meeting for the All-Star committee to hear.

(NOTE: The All-Star Committee will meet at 5:30 before the regular commission meeting on Thursday, December 13, 2007.

Bill Elis updated the commission on the department's Haunted Trail that was held at Barnet Park. Approximately 1,000 participants went through the trail and the department raised \$3,800.00. A portion of these funds will go towards Special Olympics.

The commission discussed midget football (10,11,12 year olds) and Bill Ellis recommended that a committee be formed to discuss midget football, including the weight limit. The committee members are: Darrell Parrish, Tony Turner, John Jones, Bill Ellis and one (1) staff member.

Bill Ellis informed the commission that the train track at the Neuseway Nature Park was down and the train should be arriving in December. If the train arrives in time, the department would like to hold a Christmas Train celebration at the Nature Park, with Flimsey the Clown also participating.

Bill Ellis invited all commission members to attend the grand opening of the Kinston-Lenoir County Visitor and Information Center on Tuesday, November 13, 2007 at 10:00 a.m.

Bill Ellis updated the commission on the Chet Lemon National AAU Tournament that was held in Kinston in October. The tournament was not as large as anticipated and it was recommended that we do not host another national or regional event during the school year. There were only 35 teams and most of them were local.

Bill Ellis informed the commission that the department could apply for a Clean Water Trust Fund grant to begin developing a battle field park and also a soccer complex. Mr. Ellis will bring a more detailed report with the pros and cons to the December meeting.

Bill Ellis showed the commission pictures of the Rotary Dog Park located at the old Webb's Salvage yard.

With no further business, the meeting was adjourned.

Debra Wicker, Secretary
Kinston/Lenoir County Parks & Recreation Commission

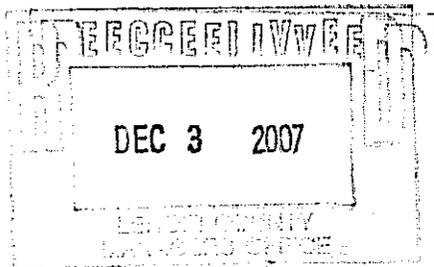
On October 12, 2007 the Lenoir County ABC Board held its monthly meeting. With all members present Chairman Stroud called the meeting to order. The minutes of the prior month were approved as read.

As the initial order of business Mr. Hill distributed sales reports for the month of September 2007. Following a review of these statements the Board made note of the significant decrease in sales comparing September 2007 to September 2006.

Next Mr. Hill presented the Board with a request from Barrow, Parris and Davenport, P.A. the CPA firm that conducts the Board's quarterly audits for an increase of \$25.00 per quarter in fees. Following a brief discussion the Board decided to accept the increase and instructed Mr. Hill to notify Barrow, Parris and Davenport of this decision.

As the final order of business Mr. Hill reminded the Board that November 11, 2007 was Veteran's Day. Following a brief discussion the Board instructed Mr. Hill to notify all employees as well as the general public that the Lenoir County ABC Stores would be closed on Monday, November 12, 2007 in observance of Veteran's Day.

With no further business at hand Chairman Stroud adjourned the September meeting.



Claude Stroud, Chairman

Bruce E. Hill, Supervisor

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
December 3, 2007

The Lenoir County Board of Commissioners met in regular session at 9:00 a.m. on Monday, December 3, 2007 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman, George Graham, Jr., Vice-Chairman, Paul Taylor, Jr., and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey and Claude Stroud.

Members absent: None

Also present were: Michael Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

Election of Chairman

Attorney Robert W. Griffin

Mr. Graham nominated Mr. Paul Taylor; there was no opposition to the nomination and no further nominees; Mr. Taylor was named Chairman by unanimous approval by the Board – One Year Term.

Election of Vice-Chairman

Attorney Robert W. Griffin

Mr. Taylor nominated Mr. George Graham; there was no opposition to the nomination and no other nominees; Mr. Graham was named Vice-Chairman by unanimous approval by the Board – One Year Term.

PUBLIC INFORMATION

None Scheduled

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Item No. 1 was Items from the Chairman and County Commissioners. There were no items discussed.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman reminded the Board of the Employee Christmas Luncheon that will take place on Friday, December 14th from 11:30 am to 1:30 p.m. The Commissioner Christmas Luncheon will take place on December 17th at the Baron and the Beef starting at 6:00 p.m. Mr. Jarman stated the Board would have to hold its regularly scheduled meeting on December 17th due to county items that must be discussed prior to the New Year.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Davis, the Board unanimously approved the following Consent agenda items.

3. Approval of Minutes: Regular Board Meeting: November 19, 2007 Aytch/Jarman
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Hollowell
5. A. Budget Ordinance Amendment: General Fund: CO-OP Ext.-Prevention Block Grant: \$210: Decrease Kelly/Hollowell
B. Budget Ordinance Amendment: General Fund: CO-OP Ext.-Safe & Drug Free Schools Grant: \$1,265.50: Increase
6. Budget Ordinance Amendment: General Funds: Process/Finance: \$300: Increase Jarman/Hollowell
7. Budget Ordinance Amendment: General Fund: Finance/Sheriff: \$4,246: Increase Jarman/Hollowell
8. Resolution Approving the 2008 Calendar of Board Meeting Dates & Times Board/Aytch
9. Resolution Approving the 2008 County Holidays Board/Aytch

RESOLUTION

Item No. 10 was a Resolution Approving Request for Addition to State Maintained Secondary Road System: Brandon Road. Mr. Jarman stated The North Carolina Department of Transportation approves the maintenance of Brandon Road. Upon a motion by Mr. Stroud and a second by Mr. Humphrey, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Declaring Brick House Located at 2845 Hodges Farm Road as Surplus Property and Authorize the Sale of the Surplus Property. Mr. Jarman stated in 2004 the County purchased a small parcel of land located at 2845 Hodges Farm Road. This property is adjacent to the landfill. The purpose of this acquisition was to expand the "buffer zone" around the landfill. Located on this parcel is a small brick veneer house. Administration had planned to move the house to Deep Run and remodel it to be used as an EMS station; however, it proved more economical to construct a new metal building in Deep Run. The County has no use for the small brick veneer house located on this parcel. County Administration is requesting the approval of the Board to sell the brick house only, not the land, through the negotiated offer and upset bid process in accordance with procedures set forth in N.C. General Statute 160A-269. A condition of the sale will be that the buyer must remove the house from the property, at his own expense, within 60 days from the closing of the purchase. Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 11 was unanimously approved.

Item No. 12A was a Resolution Approving Purchase Order with Jarman Tire: \$5,000. Major Chris Hill of the Lenoir County Sheriff's Department addressed the Board. Mr. Hill stated the Sheriff's Office has been doing business with Jarman Tire for several years. Tires purchased from Jarman Tire have typically been installed on Sheriff's Office patrol vehicles. Jarman Tire provides Goodyear tires at state contract rates. Over the past 5 months the Sheriff's Office has depleted funding within the purchase order that had previously been established with Jarman Tire. It is the Sheriff's intent to move \$5000 from the Sheriff's vehicle maintenance and repair line to fund the new purchase order. The Sheriff respectfully recommends that the Board of Commissioners approve the request for a purchase order with Jarman Tire. Upon a motion by Mr. Stroud and a second by Mr. Davis, Item No. 12A was unanimously approved.

Item No. 12B was a Resolution Approving Purchase Order with Gately Communications, Co.: \$13,000. Mr. Hill stated the Sheriff's Office has been using Coastal Electronics for the past several years to repair and install radio equipment, as well as other emergency equipment. Coastal Electronics is no longer in business, which leaves the Sheriff's Office without these services. Gately Communications and Radio One have both expressed an interest in doing business for the Sheriff's Office. Gately Communications has opened a local office in Kinston. Radio One has offices in Greenville and Jacksonville. Both have provided the Sheriff's Office with the prices for radio repairs and installation of emergency equipment. Gately Communications provided a more competitive price. The fact that Gately Communications has a shop located in Kinston makes it more convenient to obtain these services. The Sheriff respectfully recommends that the Board of Commissioners approve the request for a purchase order with Gately Communications to perform radio/emergency equipment repair and installation. Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 12B was unanimously approved.

Item No. 13 was a Resolution Authorizing the MIS Director to Purchase a new Backup Server with new Ultrium Backup Drive along with Supplies off of State Contract from CDS Networks and Services - \$10,852. Mr. Joey Bryan, MIS Director addressed the Board. Mr. Bryan stated Lenoir County is continually adding services for its citizens. As most of the services are now added or updated, they involve the use of technology. This is causing a rapid increase in the amount of data that has to be kept. Due to this increase, we can no longer do our backups with a single backup server solution. This service has increased to taking over 3 days to realize a full backup scenario. By purchasing a new and larger backup server, we should be set so that we can handle the current increase of data for the next 4 to 5 years depending on something unforeseen happening. This purchase will allow us to be able to backup in excess of 2 Terabytes of data each evening. We are currently doing approximately ¼ of a Terabyte each evening with our data storage right now sitting at approximately ¾ of a Terabyte. Upon a motion by Mr. Harper and a second by Mr. Humphrey, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Authorizing Lenoir County Health Department to Execute Purchase Order Contracts to: 1) Duncan-Parnell Products (\$15,575); and 2) Marks Products, Inc. (\$2,773). Mr. Joey Huff, Health Director, addressed the Board. Mr. Huff stated the Lenoir County Board of Health adopted local rules regulating Private Drinking Water Wells effective December 31, 2007. The Department of Environment and Natural Resources allotted \$20,000 to local health departments to off set costs associated with implementing the local program. The money is to be used to purchase equipment, supplies, training, travel, etc. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 14 was unanimously approved.

MEETING OF DEEP RUN WATER AND SEWER DISTRICT BOARD

Item No. 15 was a Resolution Approving Contract for Transfer of Sanitary Sewer System to Town of Pink Hill. Upon a motion by Mr. Harper and a second by Mr. Humphrey the Board met as the Deep Run Water and Sewer District Board at 9:23 a.m. Mr. Jarman stated the Deep Run Water and Sewer District was created by action of the Lenoir County Board of Commissioners on June 17, 2002. The Deep Run Water and Sewer District's initial project was to construct lines and pump stations satisfactory to collect wastewater from Moss Hill School, South Lenoir High School, and the Village of Deep Run. The initial sanitary sewer collection system, consisting mainly of force mains, originates at the Moss Hill Elementary School, heads east down NC Hwy. 55, then in a predominantly southerly direction down Elmore Davis Road (SR1153), to Burncoat Road (SR1154), to Smith Grady Road (SR1152), to NC Hwy. 11, to South Lenoir High School, to the Village of Deep Run, to NC Hwy. 11, to the Town of Pink Hill's wastewater treatment plant.

The entire project cost approximately \$4.6 million and was paid with 100% grant funds. In January of 2007, the Board approved an engineering service agreement with The Wooten Company to facilitate the transfer of ownership of the sanitary sewer system to the Town of Pink Hill. On November 21, 2007, the Board of Commissioners of the Town of Pink Hill held a special meeting to vote on the acceptance of the transfer of ownership of the sanitary sewer system from the Deep Run Water and Sewer District to the Town. The vote was unanimous to accept the transfer of the sanitary sewer system from the Deep Run Water and Sewer District. The transfer should take place by April 1, 2008. Upon a motion by Mr. Stroud and a second by Mr. Humphrey, Item No. 15 was unanimously approved. The meeting closed at 9:30 a.m.

APPOINTMENTS

Item No. 16 was a Resolution Appointing Citizens to Boards, Commissions, Etc.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Economic Development Board 1 st Appearance	William B. Taylor, II (Re-appointment) Carol Sykes (Appointment)	December 2010

CURRENT VACANCIES:

- Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian**
- Grifton Planning Board – One (1) Vacancy; ETJ Position**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney**
- Lenoir County Planning Board – District 1, 3, & 6**
- CJPP – Four (4) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

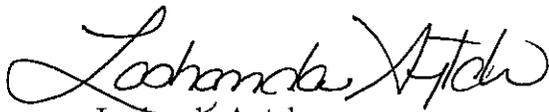
OTHER ITEMS

Mr. Joseph De Rouselle stated he would like to be able to pay his county tax bills on-line; he would like to know when the county would have access to the service. Mr. Bryan stated the county is in the process of setting up on-line bill pay for the tax department. The system will be up and running in two weeks; the pay-pal system will be used to pay tax bills.

ADJOURNMENT

Upon a motion by Ms. Brown the meeting adjourned at 9:35 a.m.

Respectfully submitted,


Lashanda Aytch
Clerk to the Board

Reviewed By


Michael W. Jarman
County Manager

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: HEALTH (Adult Health) Increase \$833.

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2007-2008

Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND GENERAL	DEPARTMENT HEALTH	LINE ITEM DESCRIPTION VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input checked="" type="checkbox"/> X Line Item Transfer: <input type="checkbox"/>	
REVENUES		EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		INCREASE	
Family Planning (State) 10-3502-3300	\$833	Adult Health 10-5150-2390 Medical Supplies	\$833
Total		Total	
Reason and Justification for Request: Additional state funding allotted to support purchase of medical supplies in the Family Planning Program.			
Department Head Approval		Finance Officer Approval	
Date		Date	
<i>[Signature]</i> 12/4/07		<i>Thomas L Hollowell</i> 12/5/07	
Budget Officer Approval			
Date			
<i>Michael K. [Signature]</i>			
Board Approval (When Applicable)		Date of Minutes	
Date			

LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

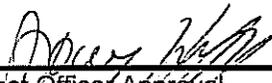
FY 2007-2008

Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND GENERAL	DEPARTMENT HEALTH	LINE ITEM DESCRIPTION VARIOUS															
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: X Line Item Transfer: <input type="checkbox"/>															
REVENUES		EXPENDITURES															
<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:80%;">Account # and Title</th> <th style="width:20%;">Amount</th> </tr> </thead> <tbody> <tr> <td colspan="2">INCREASE</td> </tr> <tr> <td><u>Bioterrorism Program (State)</u> 10-3511-3301</td> <td style="text-align:right">\$17,500</td> </tr> <tr> <td>Total</td> <td></td> </tr> </tbody> </table>	Account # and Title	Amount	INCREASE		<u>Bioterrorism Program (State)</u> 10-3511-3301	\$17,500	Total		<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:80%;">Account # and Title</th> <th style="width:20%;">Amount</th> </tr> </thead> <tbody> <tr> <td colspan="2">INCREASE</td> </tr> <tr> <td><u>Bioterrorism Program -</u> 10-5190-2901 Pandemic Flu Exp-</td> <td style="text-align:right">\$17,500</td> </tr> <tr> <td>Total</td> <td></td> </tr> </tbody> </table>	Account # and Title	Amount	INCREASE		<u>Bioterrorism Program -</u> 10-5190-2901 Pandemic Flu Exp-	\$17,500	Total	
Account # and Title	Amount																
INCREASE																	
<u>Bioterrorism Program (State)</u> 10-3511-3301	\$17,500																
Total																	
Account # and Title	Amount																
INCREASE																	
<u>Bioterrorism Program -</u> 10-5190-2901 Pandemic Flu Exp-	\$17,500																
Total																	
Reason and Justification for Request: Additional state funding allotted to Bioterrorism Program to be used for Pandemic Influenza Program expenses..																	
Department Head Approval 	Date 12/4/07	Finance Officer Approval 															
Budget Officer Approval 	Date 12/4/07	Date 12/4/07															
Board Approval (When Applicable)	Date	Date of Minutes															



LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2007-2008
 Appropriations

Budget Amendment # _____

Date Approved _____

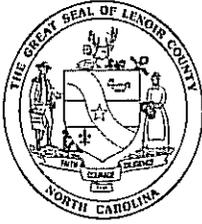
Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	FINANCE / NON-DEPARTMENTAL	VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>	
REVENUES		EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		INCREASE	
10-3842-8900 MISCELLANEOUS	5,000.00	10-4200-4540 INSURANCE-PEP LIABILITY	8,011.00
10-3842-8500 INSURANCE-MISCELLANEOUS	3,011.00		
Total	8,011.00	Total	8,011.00
Reason and Justification for Request: TO BUDGET \$3011 IN INSURANCE PROCEEDS RECEIVED FROM OUR EMERGENCY SERVICES INSURANCE PROVIDER, V.F.I.S., FOR A PRIOR YEAR CLAIM AND ALSO APPROPRIATE \$5,000 FOR UNANTICIPATED INSURANCE CLAIM DEDUCTIBLES.			
Department Head Approval _____ Date _____		Finance Officer Approval _____ Date _____	
<i>Thomas L. Hollowell</i> 12/4/2007		<i>Thomas L. Hollowell</i> 12/4/2007	
Budget Officer Approval _____ Date _____			
<i>Michael W. Jarman</i> 12/4/07			
Board Approval (When Applicable) _____ Date _____		Date of Minutes _____	

Finance Office - Copy

Department - Copy

Administration - Copy



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2007-2008
 Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
VEHICLE REPLACEMENT	VEHICLE REPLACEMENT	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
INCREASE		INCREASE
14-3991-9910 FUND BALANCE APPROPRIATED	56,700.00	14-4200-7500 PRINCIPAL 55,200.00 14-4200-7501 INTEREST 1,500.00
Total	56,700.00	Total 56,700.00

Reason and Justification for Request:

TO APPROPRIATE FUNDS FROM THE FUND BALANCE OF THE VEHICLE REPLACEMENT FUND FOR THE FINAL DEBT SERVICE PAYMENT OF THE 2003 AMBULANCE PURCHASE LOAN.

Proquest 12-10-07

Department Head Approval *Thomas L Hollowell* 12/10/2007

Finance Officer Approval *Thomas L Hollowell* 12/10/2007

Budget Officer Approval *Michael W. Jarm* 12/10/07

Board Approval (When Applicable) _____ Date _____ Date of Minutes _____

**A RESOLUTION HONORING
Elyria June Koonce**

WHEREAS, the Lenoir County Board of Commissioners wishes to proudly acknowledge and to publicly recognize employees retiring from the County Government; and,

WHEREAS, Ms. June Koonce was employed by the County Director of Social Services as an Eligibility Specialist I in the Adult Medicaid Unit on May 4, 1987; and,

WHEREAS, Ms. June Koonce was reclassified to an Income Maintenance Caseworker II in the Adult Medicaid Unit on July 1, 1988; and,

WHEREAS, Ms. June Koonce has dedicated twenty years and seven months of her professional career to public service and to the citizens of Lenoir County; and,

WHEREAS, Ms. June Koonce has submitted her notice of retirement from the Lenoir County Department of Social Services effective January 1, 2008.

WHEREAS, The Board of Commissioners of Lenoir County is grateful for the fine services rendered by this outstanding citizen:

NOW THEREFORE BE IT RESOLVED, this the 17th Day of December in the Year 2007 of our Lord, that the Lenoir County Board of Commissioners recognizes Ms. June Koonce for her efforts, commitment and compassion that she has so freely given to the citizens of Lenoir County and further resolved that a copy of this Resolution be transmitted to Ms. June Koonce by the Clerk to the Board of Commissioners of Lenoir County.

BOARD OF COMMISSIONERS OF LENOIR COUNTY

BY:

Paul H. Taylor, Jr.

Mr. Paul H. Taylor, Jr., Chairman

ATTEST:

Shanda Aitch

Clerk to the Board of Lenoir County Commissioners

DATE:

December 17, 2007

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 12/17/07 **ITEM NO.:** 8

Resolution Authorizing Heath Electric to make Changes Necessary to Accommodate a New Phone System for the Administrative Offices of the Courts (AOC): \$6,500

SUBJECT AREA: Purchase-Bids

ACTION REQUESTED:

The Board is requested to authorize County Administration to contract with Heath Electric to upgrade courthouse infrastructure to accommodate the Administration Office of the Courts (AOC) Voice over Internet Protocol (VoIP) System.

HISTORY / BACKGROUND:

Lenoir County is required to provide adequate space and infrastructure to accommodate the needs of the AOC. Per a special provision in the state's 2007 budget bill (H1473), counties, as of July 1, 2008, will be responsible to fully fund all AOC telephone system upgrades.

EVALUATION:

The AOC's current phone system is out dated and does not provide the technology necessary for proper functionality of their office. Lenoir County wishes to provide the infrastructure necessary to allow the AOC to purchase a new VoIP Phone System prior to July 1, 2008. By installing the phone system prior to July 1, 2008 the state is responsible for purchasing the phone system leaving the county responsible for updating the infrastructure.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that County Administration is authorized to contract with Heath Electric Company (at an amount NTE: \$6,500) to upgrade courthouse infrastructure to accommodate the AOC's VoIP Phone System.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman

Date

ATTEST

Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 12/17/07 **ITEM NO.:** 9

Resolution Authorizing the Purchase of three 2008 Ford Expeditions for the Emergency Services
Department: Vic Bailey Ford: \$76,808

SUBJECT AREA: Purchase Bid

ACTION REQUESTED:

The Board is requesting to approve the purchase of three vehicles for the Emergency Services Department in the amount of \$76,808.

HISTORY/BACKGROUND:

Lenoir County Emergency Services has three vehicles with mileage in excess of 130,000. Two vehicles are 2001 Dodge Durango's with 134,387 miles and 143,380 miles, one 1999 Crown Victoria with 137,800 miles. These vehicles are used as quick response vehicles and are first responders to incidents. These vehicles transport a vast amount of equipment and necessary supplies. These vehicles can be purchased off the current state contract.

EVALUATION:

Staff has researched vehicles best suited for this type of work. With miles driven and equipment that the vehicles carry, it has been determined that a full-size SUV is best suited for this line of work. Staff researched state contracts for full-size SUVs and have found the following:

- 1) 2008 TAHOE-\$28,750
- 2) 2008 SUBURBAN-\$29,428
- 3) 2008 EXPEDITION-\$24,487

Staff recommends the purchase of the Ford Expeditions. The three vehicles the Expeditions are replacing, can be transferred to other county departments to be used for non-emergency duties, or sold if no departments can use them.

Approval of this resolution will allow for the encumbrance of funds and eventual payment upon delivery of the new vehicles.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

INITIALS

RESOLUTION/ORDINANCE: NOW, THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that the Emergency Services Department purchase three Ford Expeditions from Vic Bailey Ford for a total of \$76,808.

AMENDMENTS

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 12/13/07
Date

ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 12/17/07 **ITEM NO.** 10A.

Resolution Authorizing Renovation of Resource Development Building: \$75,000

SUBJECT AREA: Purchases - Bids

ACTION REQUESTED:

The Board is requested to authorize County Administration to proceed with renovations to the Resource Development Building located at 201 E. King Street.

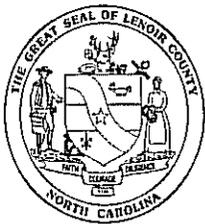
HISTORY/BACKGROUND:

The Resource Development Building located at 201 E. King Street, previously occupied by Emergency Management and Inspections, is currently being used for storage. The County has a need to use the building for office space. Renovations need to be completed as soon as possible so that the building can be once again occupied.

EVALUATION:

Lenoir County owns the building located at 201 E. King Street. The building has fallen into a state of disrepair since Emergency Management and Inspections vacated the premises. The building is currently being used to store furniture and shelving belonging to the Neuse Regional Library. The County has a need to use the building again as office space. Administration has had the building evaluated as to structural integrity and it was found to be basically a sound structure. Repairs and renovations need to be completed as soon as possible so that the building can be occupied by March 31, 2008.

Approval of this resolution will allow the encumbrance of funds, and the eventual payment upon completion of the work performed.



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2007-2008
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL / CAP IMPROVEMENTS	BUILDINGS & GROUNDS	VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		INCREASE	
10-3991-9910 FUND BALANCE APPROPRIATED	75,000.00	10-9800-8502 TRANSFER TO CAPITAL IMPROVEMENTS	75,000.00
40-3980-9800 TRANSFER FROM GENERAL	75,000.00	40-4935-5805 RESOURCE DEV BLDG IMPROVEMENTS	75,000.00
Total	75,000.00	Total	75,000.00
Reason and Justification for Request: TO APPROPRIATE FUNDS FROM DESIGNATED FUND BALANCE FOR THE RENOVATION OF THE RESOURCE DEVELOPMENT. BUILDING			
Department Head Approval _____ Date _____ <i>Thomas L Hollowell</i> 12/10/2007		Finance Officer Approval _____ Date _____ <i>Thomas L Hollowell</i> 12/10/2007	
Budget Officer Approval _____ Date _____ <i>Michael Yarman</i>			
Board Approval (When Applicable) _____ Date _____		Date of Minutes _____	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 12/17/07 **ITEM NO.** 11

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Economic Development Board 2 nd Appearance	William B. Taylor, II (Re-appointment) Carol Sykes (Appointment)	December 2010

CURRENT VACANCIES:

Lenoir County Economic Development Board – At-Large Member

Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian

Grifton Planning Board – One (1) Vacancy

JCPC – One (1) Vacancy; 1-Juvenile Attorney

Lenoir County Planning Board – District 1 & 3

CJPP – Four (4) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Economic Development Board 2 nd Appearance	William B. Taylor, II (Re-appointment) Carol Sykes (Appointment)	December 2010

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Chairman

12/17/07
Date

ATTEST

12/17/07
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Economic Development Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: William B. Taylor, II
 Address: 524 John Green Smith Rd.
 City/State/Zip: Kinston NC 28504
 Telephone: (Home) 522-3595 (Work) 527-1106
 Occupation: Funeral Director
 Business Address: 1608 W. Vernon Ave.
 Age: (Optional): 46
 Number hours available per month for this position: As needed
 Training: _____
 Business and Civic Experience/Skills: Owner of Howard-Carter Funeral Home
East Carolina Auction Co. Committee of 100
 Other County Boards/Committees/Commissions presently serving on: NONE
 Expiration date of Term: 12/2010

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | <u>Woodington (Woodington Middle School)</u> |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

William Taylor by [Signature]
Signature of Applicant

November 27, 2007
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Economic Development Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Carol Sykes
 Address: 105 W. Lynwood Ave.
 City/State/Zip: Pink Hill, NC 28572
 Telephone: (Home) 252-568-3445 (Work) 252-568-3181
 Occupation: Retired
 Business Address: PO Box 530
 Age: (Optional): 65
 Number hours available per month for this position: As Needed
 Training: _____
 Business and Civic Experience/Skills: American Red Cross, First Citizens Bank Board, Boys & Girls Club of America
 Other County Boards/Committees/Commissions presently serving on: Pink Hill Commissioner
 Expiration date of Term: 12/31/10

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | <u>Pink Hill 2 (Pink Hill Rescue Station)</u> |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Carol Sykes
Signature of Applicant

November 28, 2007
Date