

MINUTES, LENOIR COUNTY BOARD OF ELECTIONS, 4 SEPTEMBER 2012 AT 1400, ELECTIONS HEADQUARTERS, 110C SOUTH HERRITAGE STREET, KINSTON, NC 28502

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**Present:** Chairman Sharon L. Kanter, Secretary Oscar E. Herring and Board Member Kimberly B. Allison

Chairman Kanter called the meeting to order at 1305. On a motion by Oscar E. Herring, a second by Kimberly B. Allison, and unanimous approval to enter into closed session per N.C.G.S. 143-318.11.

**N.C.G.S. 143-318.11:** A public body may hold a closed session and exclude the public only when a closed session is required.

**(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the member of the public body or another body may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal shall be by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.**

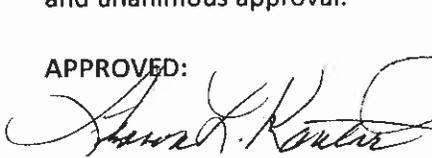
The Board entered into closed session at 1306 to discuss a personnel matter. The Board adjourned from closed session at 1405 on a motion by Oscar E. Herring, a second by Kimberly B. Allison and unanimous approval.

*Calling a Closed Session – A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a)(1) of this section shall also state the name of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public expects to receive advice during the closes session.*

The Board took no action in closed session and entered into open session at 1406. Upon returning to open session the board discussed the March 12, 2012 decision to conduct a six-month performance review of the Elections Director. Since that six-month timeline is approaching, and on a motion by Kimberly B. Allison, a second by Oscar E. Herring, and unanimous approval the board agreed to conduct that review on Thursday, September 13th the BOE office.

The meeting was adjourned at 1418 on a motion by Kimberly B. Allison, a second by Oscar E. Herring, and unanimous approval.

APPROVED:



SHARON L. KANTER  
Chairman



KIMBERLY B. ALLISON  
Board Member



OSCAR E. HERRING  
Secretary