

**MINUTES, LENOIR COUNTY BOARD OF ELECTIONS, 12 MARCH 2012 AT 1000 HOURS, AT 10110-C SOUTH HERRITAGE STREET, KINSTON, NC 28502**

**Present:** Chairman Sharon L. Kanter, Secretary Oscar E. Herring, board member Kimberly B. Allison and Elections Director Dana W. King.

The meeting was called to order at 1016 hours by Chairman Kanter. To clarify the intentions of the Board and on a motion by Kimberly B. Allison, a second by Oscar E. Herring, and unanimous approval, the board established a new policy: Minutes to be posted on the Board of Election website are to be scanned, after the minutes have been signed, and then sent to the IT Department for posting. Kanter updated the Board on her dialogue with the Kinston County Club Manager regarding the use of the Club to relocate Kinston Precinct Number 4. The Country Club Board of Directors is scheduled to meet on 15 March 2012 and the Manager shall present the request to the Board of Directors. At 1030 hours and on a motion by Herring, a second by Allison, and unanimous approval the board went into closed session per N.C.G.S. 143—318.11. *N.C.G.S. 143-318.11: A public body may hold a closed session and exclude the public only when a closed session is required.*

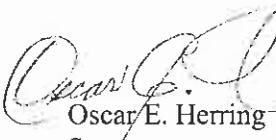
*(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an opening meeting.*

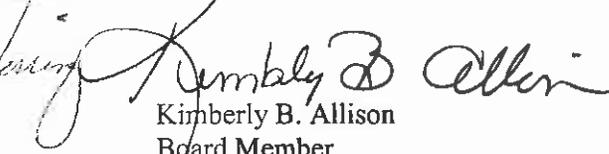
The Board entered in closed session at 1031 hours to discuss a personnel issue. There was no action taken in closed session. The Board adjourned from closed session at 1204 hours on a motion by Allison and a second by Kanter. The Board entered into open session at 1205 hours and the meeting was adjourned.

*Calling a Closed Session – A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.*

**APPROVED:**

  
Sharon L. Kanter  
Chairman

  
Oscar E. Herring  
Secretary

  
Kimberly B. Allison  
Board Member