

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
April 17, 2006

The Lenoir County Board of Commissioners met in regular session at 4:00 p.m. on Monday, April 17, 2006 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham; Vice-Chairman Paul Taylor and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey, and Wayne Pittman.

Members absent: None

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:00 p.m. Mr. Pittman offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

None Scheduled

CONSENT AGENDA

Upon a motion by Mr. Davis and a second by Ms. Brown, the Board approved the following items on the Consent Agenda.

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| 1. Approval of Minutes: Regular Board Meeting: April 3, 2006 | Aytch/Jarman |
| 2. Budget Ordinance Amendment: General Fund: DSS: \$242: Increase | Jones/Hollowell |
| 3. Budget Ordinance Amendment: Fed Seized Property: Fed Seized Property: \$5,000: Increase | Smith/Hollowell |
| 4. Budget Ordinance Amendment: General Fund: Environmental Health/Food & Lodging: \$9,248.30: Increase | Huff/Hollowell |
| 5. Resolution Approving Industrial Development Grant Agreement: Coharie Farms: \$20,000 | Pope/Jarman |

RESOLUTIONS

Item No. 6 was a Resolution Approving Award and Authorizing Execution of Copier Contract: Daughety's Office Equipment. Mr. Jarman stated the current copier contract was issued February 1, 2002 and terminated January 31, 2006. COECO, CopyPro, and Daughety's Office Equipment were asked to provide quotes for providing copier service to several Lenoir County Departments. Due to problems encountered with refurbished machines in the past, companies were asked to quote prices for new digital machines to allow for our MIS Department to integrate copiers and printers. The integration of copiers to provide print services will lower our printing cost. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution Authorizing FY 2005-2006 Purchase Orders for the Emergency Medical Division Medical Inventory: \$45,000. Mr. Roger Dail, Emergency Services Director addressed the Board and stated, medical supplies are purchased from three different vendors. General medical supplies, i.e., oxygen masks, c-collars and trauma dressings are purchased from one vendor. Drugs, i.e. diltiazem, amiodarone, and diphenhydramine are purchased from a second vendor and monitor supplies and equipment from a third. Staff recommends purchasing medical supplies from Tri-anim Health Care Services for regular medical supplies, Sunbelt Medical for drugs and IV catheters, and Medtronic-Physio-Control for monitor supplies/equipment. These vendors had the overall lowest cost to Lenoir County. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Authorizing the Lenoir County Health Department to Execute a Purchase Order Contract: Three (3) Laptop Computers (\$1,500 per unit) CDS-Networks and Services \$4,500. Mr. Jarman stated as a result of the Environmental Health staff's compliance of mandated inspections of food and lodging establishments, additional state funding has been allotted to be used to support the departmental needs of the Environmental Health Program. Three laptop computers are needed in order for the Environmental Health staff to have the capability of participating in the IBEAM Program, a web based data entry system for collecting and entering data in the field. The program will go on line within the next few months. This action is necessary to provide sufficient accounting of expenditures and to comply with applicable laws. This action is requested to provide the Environmental Health staff with on site computer capabilities while in the field. Upon a motion by Ms. Brown and a second by Mr. Taylor, Item No. 8 was unanimously approved.

Item No. 9A was a Resolution Authorizing the Federal Human Resources and Services Administration (HRSA) Bio-terrorism Preparedness Grant to Lenoir County EMS for a total of \$13,444. Mr. Dail stated in FY 2005-06, the Federal Human Resources and Services Administration (HRSA) authorized the North Carolina Office of EMS to distribute federal bio-terrorism grant money to all counties in North Carolina. NCOEMS based the grant on a formula that considered the counties population, road square miles, and land square miles. Based on this formula, Lenoir County will receive \$13,444.00. Staff researched the grant for items that are allowed to be purchased and decided the greatest need for Lenoir County was to replace the current equipment for data submission with tablet computers. The current equipment was purchased two years ago from this same grant and is requiring substantial money to keep it operating. It should be noted there is no local match; all monies are on a reimbursement basis. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 9A was unanimously approved.

Item No. 9B was a Budget Ordinance Amendment: General Fund: Process Funds: \$13,444: Increase. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 9B was unanimously approved.

Item No. 10 was a Resolution Approving the Purchase of two (2) Wheel Chair Vans for \$54,479. Mr. Dail stated Lenoir County has been providing non-emergency transport service since October 31, 2005. The county has been leasing two (2) vans since that time; one van at \$60.00/day from Van Products in Raleigh and another from Van Northwestern Emergency Vehicles in West Jefferson, NC for \$75.00/per day. The van from Van Products is not available for purchase, however the van from Northwestern Emergency Vehicles is available with the lease price being credited towards the purchase price.

From November 1, 2005 to the present the wheelchair vans have run over 1,000 calls. Upon a motion by Mr. Graham and a second by Mr. Taylor, Item No. 10 was approved by a 6 to 1 vote with Mr. Humphrey dissenting.

Item No. 11A was a Public Hearing Regarding the Approval of the Rural Operating Assistance Program (ROAP) Grant for FY 2006-2007: \$113,298. Upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 11A was opened for public comments at approximately 4:10 p.m. There were no comments from the public. The Public Hearing closed at 4:13 p.m.

Item No. 11B was a Resolution Approving the Rural Operating Assistance Program (ROAP) Grant for FY 2006-2007: \$113,298. Mr. Joey Bryan, Transportation Coordinator, addressed the Board. The Rural Operating Assistance Program (ROAP) for FY 2006-2007 consolidates several grants into one package. The ROAP funds are distributed through a formula based allocation. Lenoir County is eligible to receive funding for three (3) grants: Elderly and Disabled Transportation Assistance Program (EDTAP), Work First Transitional/Employment Assistance, and Rural General Public Transportation (RGP). These programs are 100% state funded and require no local match. An application must be submitted to the North Carolina Department of Transportation/ Public Transportation Division (NCDOT/PTD) in order to receive the funds. The County is the only eligible applicant for ROAP funds. The County (ROAP recipient) is responsible for disbursing the funds and making any sub-allocation determination for such funds at the local level. In past years EDTAP funds have been sub-allocated between the Department of Social Services and the Council on Aging. The NCDOT/ PTD require that a public hearing be held to allow agencies and citizens the opportunity to participate in the sub-allocation decision and the opportunity to receive ROAP funding. While the County has full discretion for the sub-allocation of EDTAP funds, Work First Funds can be allocated to the Department of Social Services or Lenoir County Transit (LCT); RGP funds can only be allocated/used by LCT for rural transportation. Upon a motion by Ms. Brown and a second by Mr. Harper, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Approving the Department of Juvenile Justice and Delinquency Prevention's FY 06-07 Grant Funding for the Lenoir County Juvenile Crime Prevention Council: \$213,560. Ms. Suzanne Nix, Chair of the Juvenile Crime Prevention Council (JCPC) addressed the Board. The 1998 Juvenile Justice Reform Act legislation intent is to prevent at-risk juveniles from delinquency. The primary intent is to develop community-based delinquency alternatives to training schools, and to provide community-based delinquency and substance abuse prevention strategies and programs. Also, programs should provide non-institutional dispositional alternatives that will protect the community and the juveniles. The Juvenile Justice Crime Prevention Council was appointed by the Board of Commissioners on February 1, 1999 and assumed the responsibilities for assessing the need for sanction delinquency treatment and prevention services for adjudicated youth. Programs target treatment and intervention in group homes, home-based family services, guided growth services, substance abuse programs, structured day programs, restitution/community services, intensive monitoring programs, psychological services, parent responsibility classes, regimented training classes, respite care programs and victim-offender reconciliation services, specialized foster care, temporary shelter care and counseling. The Department of Juvenile Justice and Delinquency Prevention grant requires a 10% cash or in-kind local match. Funds received and expenditures made are included in the Process Funds category. The Lenoir County Juvenile Crime Prevention Council (JCPC) met in regular session on March 28, 2006 and unanimously approved recommending to the

Lenoir County Board of Commissioners that available DJJDP's grant funds in the amount of \$213,560 are approved for the Juvenile Crime Prevention Council and allocated for FY 2006-2007. Currently JCPC is funding six (6) programs. After a brief discussion, upon a motion by Ms. Brown and a second by Mr. Harper, Item No. 12 was unanimously approved.

Item No. 13 Resolution Authorizing Acceptance of Additional Department of Transportation T-21 Enhancement Grant in the Amount of \$220,000 for the Kinston-Lenoir County Visitor's Center. Mr. Bill Ellis, Parks and Recreation Director addressed the Board. Lenoir County received a DOT Enhancement Grant in March 2005 for Phase I of the Visitor's Center in the amount of \$127,000. When additional funds became available for Phase II and Phase III of the project, the Kinston/Lenoir County Parks & Recreation Department applied for these additional funds and received the grant. The department is receiving a reimbursement of \$40,000 from the Moss Hill ball field project, which can be used to help match this grant. The additional \$15,000 will need to be funded in the 2006-07 budget year to make up the 20% match of \$55,000. The total project grant including all local money will total \$399,670. This should allow the recreation department to complete the Visitor's Center and have a quality facility. Mr. Humphrey asked how would the facility be funded later on down the road. Mr. Ellis stated that a full-time Tourism Director was hired earlier this year, and will be housed at the new Visitor's center. Two volunteers will be hired to keep the facility clean. Mr. Lonnie Blizzard of the Battlefield Commission thanked the Board for their continued support of the visitor's center. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Approving Borrowing of Funds for Lenoir County's Shell Building #3: 1.6 Million. Mr. Jarman stated the Board approved the construction of another Shell Building. Lenoir County being one of the thirteen counties within NC's Eastern Region as established by N. C. G. S. 158-30 et seq. is the beneficial owner of a certain share of the *trust funds* collected within the Region and administered by the NC's Eastern Region. Lenoir County will apply to the NC's Eastern Region for a loan from said *trust funds* in an amount up to \$1.6 million for the construction of a shell building within Lenoir County. A basic shell building is one of the most effective "*drawing cards*" a community can have to attract clients. Currently there are only three available shell buildings within the Region and approximately 85% of projects expanding/relocating to a community go into an existing building. Lenoir County has historically been very successful with Shell No. 1 now owned/occupied by Lenox China and Shell No. 2 now owned/occupied by West Pharmaceuticals. Upon a motion by Mr. Harper and a second by Mr. Pittman, Item No. 14 was unanimously approved.

APPOINTMENTS

Item No. 15 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Criminal Justice Partnership Program 2nd Appearance	Beth Heath	May 2008 M: Brown S: Harper
Partnership Committee with City of Kinston	Mr. Earl Harper Mr. Paul Taylor Mr. Humphrey	Indefinite Term
SmartStart Committee	Mr. Taylor	Indefinite Term

CURRENT VACANCIES:

- Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian**
- Grifton Planning Board – One (1) Vacancy; Expired Term; Does Not Desire Re-Appointment**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney;**
- Lenoir County Planning Board – One (1) Vacancy; Resignation: District Six**
- CJPP – Four (4) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

ITEMS FROM THE COUNTY MANAGER/COMMISSIONERS/COUNTY ATTORNEY

Item No. 16 was a memo from Mr. Jarman regarding Items of Interest. Mr. Harper presented information regarding the Hwy. 70 Corridor Study. Mr. Graham invited everyone to attend a Legislative Day in Raleigh on May 8, 2006 to discuss Medicaid Relief. The Board agreed to set up a breakfast meeting with state representatives on April 27th or May 3rd at 7:00 a.m. or 8:00 a.m. to discuss Medicaid Relief for counties. The Board agreed to hold another Budget Retreat on May 1, 2006 after the 9:00 a.m. regular meeting. Mr. Graham stated that he would like an invitation sent out to Lenox China for them to attend Commissioners meeting and be presented with a proclamation for their dedication to the citizens of Lenoir County.

ADJOURNMENT

Upon a motion by Mr. Harper and a second by Mr. Graham the Board adjourned at 5:02 p.m.

Respectfully submitted,

Reviewed By

Lashanda Aytch
Clerk to the Board

Michael W. Jarman
County Manager