

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**May 1, 2006**

The Lenoir County Board of Commissioners met in regular session at 9:00 a.m. on Monday, May 1, 2006 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham; Vice-Chairman Paul Taylor and Commissioners, Jackie Brown, Claude Davis, Earl Harper, and Wayne Pittman.

Members absent: Chris Humphrey

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Mr. Pittman offered the invocation and Mr. Graham led the audience in the pledge of allegiance. Upon a motion by Mr. Pittman and a second by Ms. Brown, Mr. Humphrey was excused from the meeting.

**PUBLIC INFORMATION**

Sheriff "Billy" Smith showed a PowerPoint Presentation regarding jail concerns. During the presentation Sheriff Smith gave details regarding the current jail population and its capacity. As of May 1, 2006 the jail population consisted of 155 inmates with a capacity of 121. Sheriff Smith stated the jail is under-staff and additional jailers are needed. In the presentation Mr. Smith showed two confrontations that happened inside the jail between inmates. After a brief question and answer period the Board stated that jail concerns would be discussed further in their upcoming work session after today's meeting.

**CONSENT AGENDA**

Upon a motion by Mr. Taylor and a second by Ms. Brown, the Board approved Item No.'s 1 through 7. Mr. Harper pulled Item No. 8 for further discussion. Mr. Hollowell addressed the Board stating Item No. 8 transfers funds from the solid waste fund to the scrap tire replacement fund. Last year the scrap tire replacement fund ran negative by \$13,120 causing an audit violation. It is costing the county more to dispose of the tires than what the county is getting back from the state to handle the cost. Upon a motion by Mr. Taylor and a second by Ms. Brown, Item No. 8 was unanimously approved.

1. Approval of Minutes: Regular Board Meeting: April 17, 2006 Aytch/Jarman
2. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Hollowell
3. Budget Ordinance Amendment: Capital Improvements Fund: Buildings and Grounds: \$2,200: Increase Hollowell/Jarman
4. Budget Ordinance Amendment: General Fund: DSS: \$2,442: Increase Jones/Hollowell

5. Budget Ordinance Amendment: General Fund: DSS: \$9,012: Increase Jones/Hollowell
6. Budget Ordinance Amendment: Vehicle Replacement: Vehicle Replacement: Jarman/Hollowell  
\$55,000: Increase
7. Budget Ordinance Amendment: Capital Improvements: Community Development: Jarman/Hollowell  
\$55,000: Increase
8. Budget Ordinance Amendment: Scrap Tire Disposal Fund: Tire Disposal: \$85,000: Jarman/Hollowell  
Increase

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## RESOLUTIONS

Item No. 9 was a Proclamation Honoring: Georgia Letchworth. Ms. Letchworth has been an employee at the Department of Social Services since October 1, 1984. Ms. Letchworth has announced her intentions to retire from the Lenoir County Department Social Services effective May 1, 2006. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Authorizing Replacement of Sound Reduction Glass in the Superior Courtroom: Oliver Glass Company: \$4,779.00. Mr. Jarman stated the sound reduction glass in the Superior Courtroom needs to be replaced as soon as possible to maintain a quiet environment in the Courtroom. Approval of this resolution will allow the maintenance staff to coordinate the replacement of the sound reduction glass and replace the existing aluminum blinds in the Courtroom at the same time (replacement of the damaged aluminum blinds was approved by the Board on February 6, 2006). These two (2) projects need to be done at the same time to minimize disruption of the Court. Approval of this resolution will allow the encumbrance of funds and the eventual payment upon completion of the work performed. Upon a motion by Ms. Brown and a second by Mr. Harper, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Authorizing the Health Department to Execute a Purchase Order Contract: Three (3) Mobile Printers, Dock Base, 4-Year Warranty, and PowerPoint Projector: \$5,982. Mr. Joey Huff, Health Director addressed the Board. As a result of the Environmental Health staff's compliance of mandated inspections of food and lodging establishments, additional state funding has been allotted to be used to support the departmental needs of the Environmental Health Program. Three mobile printers/accessories are needed in order for the Environmental Health staff to have the capability of participating in the IBEAM Program, a web based data entry system for collecting and entering data in the field. The PowerPoint projector is needed by the Environmental Health Staff, as well as, the nursing staff, health educators, etc. to be used when conducting presentations/workshops of various topics within the department and community. Upon a motion by Ms. Brown and a second by Mr. Pittman, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Approving Roof Repair for DSS: \$14,750. Mr. Jack Jones, Director of Social Services addressed the Board. Mr. Jones stated in 2001 the DSS roof was re-roofed excluding a raise roof portion on the southwest corner of the building (900 sq. ft.). The current leakage in this area damages ceiling tiles, and if allowed to continue, will damage equipment and carpet. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 Resolution by the Board of Commissioners of the County of Lenoir: Selecting CDBG Project Administrator. Mr. Jarman stated the resolution names RSM Harris Associates, Inc. as the project administrator of the CDBG programs and gives the manager the authority to sign documents. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction. Mr. Jarman stated the landfill has a small inventory of various vehicles, trailers, and equipment that have outlived their useful life. These vehicles and equipment are no longer of any use to the landfill or any other County Department and there are no plans to put them back into service. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 14 was unanimously approved.

**APPOINTMENTS**

Item No. 15 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
<b>Criminal Justice Partnership Program 1<sup>st</sup> Appearance</b>	Evelin Linton	May 2008 <b>Tabled</b>
<b>Eastern Carolina Workforce Development Board (Education Sector)</b>	Brantley Briley	May 2008 <b>M: Harper S: Brown</b>

**CURRENT VACANCIES:**

- Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian**
- Grifton Planning Board – One (1) Vacancy; Expired Term; Does Not Desire Re-Appointment**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney;**
- Lenoir County Planning Board – One (1) Vacancy; Resignation: District Six**
- CJPP – Four (4) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

**ITEMS FROM THE COUNTY MANAGER/COMMISSIONERS/COUNTY ATTORNEY**

Item No. 16 was a memo from Mr. Jarman regarding Items of Interest.

**ADJOURNMENT**

Upon a motion by Mr. Harper and a second by Mr. Graham the Board adjourned at 9:50 a.m.

Respectfully submitted,

Reviewed By

Lashanda Aytch  
Clerk to the Board

Michael W. Jarman  
County Manager