

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
August 21, 2006

The Lenoir County Board of Commissioners met in regular session at 4:00 p.m. on Monday, August 21, 2006 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham; Vice-Chairman Paul Taylor and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey and Wayne Pittman.

Members absent: None

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Martha Martin, Deputy Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:00 a.m. Mr. Pittman offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Certificates of Recognition were presented to members of the Community. Mr. Danny Smith was recognized for his twenty-seven years of service to the North Lenoir Volunteer Fire & Rescue Department. Mr. John Pope was recognized for his twenty years of service to the Hugo Volunteer Fire & Rescue Department. Mr. John D. Butler was recognized for his service of training Lenoir County citizens in C.E.R.T. (Community Emergency Response Training). The Board thanked the men for their years of service to Lenoir County and wished them success in their future endeavors.

Ms. Jackie Brown presented Ms. Lisa Johnson of Home Health & Hospice (3HC) a Proclamation Honoring Home Health and Hospice's 25 Years of Service to Lenoir and surrounding counties. Ms. Brown read the proclamation aloud for the Board and the viewing public. Ms. Johnson thanked the Board on behalf of 3HC for the recognition of their services.

CONSENT AGENDA

Upon a motion by Mr. Davis and a second by Mr. Harper the Consent Agenda was unanimously approved.

1. Approval of Minutes: Regular Board Meeting: August 7, 2006 Aytch/Jarman
2. Budget Ordinance Amendment: General Fund: CJPP-Day Reporting Center Jarman/Hollowell
\$3,209.00: Increase
3. Budget Ordinance Amendment: General Fund: Golden Leaf Grant 05: \$41,552.37: Jarman/Hollowell
Increase
4. Budget Ordinance Amendment: Deep Run Water & Sewer: District Operating Jarman/Hollowell
Budget- \$36,129.00: Decrease

BUDGET ORDINANCE/RESOLUTIONS:

Item No. 5 was a Resolution Approving Purchase of (4) Compactor Containers: \$29,000. Mr. Tom Miller, Solid Waste Director addressed the Board. Mr. Miller stated the containers presently in use at the solid waste department range from 12 to 15 years old. Though the years of daily wear and tear, the metal has become extremely thin and will not hold welding repairs. Most of these containers must be repaired every 2 to 3 weeks. The containers can only be purchased from Marathon Equipment because the present compactors are Marathon Equipment brand. The other dealers contacted will require the purchase of both the compactor and compactor containers because their brand will not connect to our compactors. The compactors are in good working condition, only the containers need replacing. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 5 was unanimously approved.

Item No. 6 was a Resolution Approving a Lease Agreement with CopyPro for the Emergency Services Department: CopyPro: \$8,652. Mr. Roger Dail, Emergency Services Director, stated four (4) divisions of emergency services use the copy/printer/scanner machine on a daily basis. In the past each division had its own copier machine for which leases were being paid. Under the new lease there will be just one machine that all four divisions will utilize. With this new lease agreement, emergency services will be able to store documents electronically on the current server owned by Lenoir County. The combination of contracts constitutes savings of \$3,000. Upon a motion by Mr. Taylor and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution Authorizing FY 2006-2007 Purchase Orders for the Non-Emergency Medical Division Medical Inventory: \$10,000. Mr. Dail stated medical supplies are purchased from three different vendors. General medical supplies, i.e., oxygen masks, c-collars and trauma dressings are purchased from one vendor. Drugs, i.e., diltiazem, amiodarone, and diphenhydramine are purchased from a second vendor and monitor supplies and equipment from a third. Staff recommends purchasing medical supplies from Tri-anim Health Care Services for regular medical supplies, Sunbelt Medical for drugs and IV catheters, Myco Supply for oxygen, AlSCO for linen, and Medtronic-Physio-Control for monitor supplies/equipment. These vendors had the overall lowest cost to Lenoir County. Upon a motion by Mr. Pittman and a second by Mr. Harper, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Authorizing FY 2006-2007 Purchase Orders for the Emergency Medical Division Uniform Purchases: \$10,000. Mr. Dail stated uniforms need replacing every fiscal year to insure employees maintain a professional appearance. Staff recommends purchasing uniforms from American Uniforms. We have purchased from this company for the last five years and always have received a competitive pricing. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Authorizing FY 2006-2007 Purchase Orders for (7) seven Computers from CDS: \$7,000. Mr. Dail stated Lenoir County EMS is currently using computers that were purchased at the start of the EMS Division in 2001. The computers are used to complete the paperwork for ambulance call reports and have become outdated. Staff recommends the purchase of these computers to complete ambulance call reports from CDS. Upon a motion by Mr. Taylor and a second by Mr. Harper, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Authorizing the Purchase of Arcpad Unit with Training for Maintenance of Lenoir County Centerline Project: \$12,541. Mr. Dail stated Lenoir County maintains

the addresses and centerline files for the population of Lenoir County and its' municipalities. Addressing points are critical for the mapping programs that enable the Telecommunicators to guide emergency responders to the appropriate addresses. This project is mandatory in meeting compliance with the FCC Wireless Phase II regulations. Lenoir County has met the requirements of Wireless Phase I by the purchase of a state-of-the-art phone system that allows latitude and longitude coordinates to a mapping program located within the 9-1-1 Center, allowing the Telecommunicators to establish more accurate locations of 9-1-1 calls for cellular phone calls. This has been and will continue to be an ongoing project for the GIS staff. Grantham Geographic began this project in 2004, and will be completing the centerline by the end of the year. During the completion of the centerline file, Grantham Geographic will train the staff in the use of the ArcPad unit. ArcPad equipment will allow field investigations to be completed on the handheld unit, which will then be transferred to the centerline file in the office. This allows for a more accurate location of all GIS projects. The Administrator of the North Carolina Wireless Board has advised this will be 100% approved expenditure from the 9-1-1 Wireless fund. The staff respectfully recommends approval. Upon a motion by Ms. Brown and a second by Mr. Harper, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Company for Yearly Software Maintenance: \$7,400. Mr. Joey Bryan, MIS Director stated Lenoir County has many software maintenance obligations that allow for all the County's services to continue. These maintenance contracts allow the county to receive upgrades, place calls for services, etc. Without these service contracts, any software/hardware malfunction or failure would cause that service to no longer be available to anyone in the County, and would place the county in the positions of not having anyone to call to gain access and repair the applications. Upon a motion by Mr. Pittman and a second by Ms. Brown, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Authorizing the Lenoir County Health Department to Execute a Purchase Order Contract: Three (3) Laptop Computers (\$1,500 per unit) CDS-Networks and Services Item was pulled due to lack of representation.

Item No. 13 was a Budget Ordinance Amendment: Capital Improvements Fund: Library Expansion: \$2,840,000: Increase. Upon a motion by Ms. Brown and a second by Mr. Taylor, Item No. 13 was unanimously approved.

Item No. 14 was a Budget Ordinance Amendment: General Fund: DSS: \$30,936.17: Decrease. Upon a motion by Mr. Harper and a second by Mr. Pittman, Item No. 14 was unanimously approved.

Item No. 15 was a Budget Ordinance Amendment: General Fund: DSS: \$2,016.09: Increase. Upon a motion by Mr. Harper and a second by Mr. Pittman, Item No. 15 was unanimously approved.

Item No. 16 was a Budget Ordinance Amendment: General Fund: DSS: \$9,553: Decrease. Upon a motion by Mr. Harper and a second by Mr. Pittman, Item No. 16 was unanimously approved.

Item No. 17 was a Budget Ordinance Amendment: General Fund: DSS: \$24,098: Increase. Upon a motion by Ms. Brown and a second by Mr. Taylor, Item No. 17 was unanimously approved.

APPOINTMENTS

Item No. 18 was a Resolution Appointing Citizens to Boards, Commissions, Etc. There were no appointments for this meeting.

| <u>BOARD/COMMITTEE/COMMISSION</u> | <u>APPLICANT/ CURRENT MEMBER</u> | <u>TERM EXPIRATION</u> |
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CURRENT VACANCIES:

- Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian**
- Grifton Planning Board – One (1) Vacancy; Expired Term; Does Not Desire Re-Appointment**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney;**
- Lenoir County Planning Board – One (1) Vacancy; Resignation: District Six**
- CJPP – Four (4) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

ITEMS FROM THE COUNTY MANAGER/COMMISSIONERS/COUNTY ATTORNEY

Item No. 19 was a memo from Mr. Jarman regarding Items of Interest. Mr. Bill Ellis, Parks and Recreation Director addressed the Board stating Mr. Jerry Stackhouse will be honored at the Community Council for the Arts on Friday, August 25, 2006 starting at 10:00 a.m. At the ceremony Mr. Stackhouse’s high school jersey number will be retired. Mr. Graham encouraged all to participate in this event. Ms. Brown updated the Board on her trip to the National Association of County Commissioners (NACo) meeting in Chicago, Illinois. Ms. Brown stated the state of North Carolina had 100% representation. Many interesting things such as illegal immigrants and green space were discussed. Next years NACo Convention will be held in Richmond, Virginia. The Woodmen of the World have presented the county with a new flagpole. Mr. Ellis enlisted the help of the City to remove all the old concrete. The project was estimated to cost \$17,000 but the county will pay approximately \$4,000. Lenoir County tax bills go out tomorrow.

CLOSED SESSION

Upon a motion by Ms. Brown and a second by Mr. Harper, and unanimous approval, closed session was entered at approximately 4:56 p.m. and the following cited: Number four (4). To discuss matters relating to the location or expansion of industries or other businesses in the area served by the (public body). No action was taken in closed session. Upon a motion by Mr. Harper, a second by Ms. Brown and unanimous approval, closed session was adjourned and open session reconvened at approximately 5:40 p.m.

ADJOURNMENT

Upon a motion by Mr. Davis and a second by Mr. Graham the Board adjourned at 5:40 p.m.

Respectfully submitted,

Reviewed By

Lashanda Aytch
Clerk to the Board

Michael W. Jarman
County Manager